

STUDY LIST APPLICATION LOCAL HISTORIC LANDMARK DESIGNATION

This application initiates **preliminary consideration** of a property for local historic landmark status. This does not mean that a property is being designated as a local historic landmark at this time, nor does this application constitute a local historic landmark designation form. This application will be reviewed by the Wilmington Historic Preservation Commission. If the property meets the minimum requirements (see attached) for consideration as a local historic landmark you will be notified by the Commission on how to continue the nomination process. **This application enables evaluation of a property to determine if it is likely to qualify as a local historic landmark.**

Evaluation takes place as needed by the Commission; if approved by the Commission the property will be placed on the study list. Applicants will be notified of the Commission's action in writing. Once a property is approved for the study list, a formal application for local historic landmark designation may be prepared.

Please carefully consider the attached information which explains the minimum criteria to be considered as a local historic landmark property, and the subsequent effects of local historic landmark designation.

Please type, if possible or print. All submitted materials become the property of the Wilmington Historic Preservation Commission and cannot be returned.

1. NAME OF SITE OR PROPERTY PROPOSED FOR DESIGNATION:

HISTORIC NAME: The name by which the property was known originally or during the period of its historic significance (often the name of the person who originally developed the property):

OTHER NAMES: Common names by which it has been or is currently known:

2. LOCATION:

Street and number: _____

Is this property located in a Local or National Register Historic District:

Yes _____ No _____

Name of District (s): _____

3. LEGAL OWNER OF PROPERTY:

Name: _____

Address: _____

Telephone Number: _____

4. GENERAL INFORMATION:

A. Date(s) of Building(s)

B. Outbuildings: _____ No _____

C. Have any buildings on the property been moved? Yes _____ No _____

If yes, please give dates of move and the reason for and the details of the move. Use an additional sheet if necessary.

D. Approximate acreage: _____

E. Architect and/or builder/ mason (if known): _____

F. Original Use: _____

G. Present Use: _____

5. GENERAL ARCHITECTURAL DESCRIPTION

On an attached 8½" x 11" sheet, briefly describe architectural features, additions, remodeling, and any alterations not apparent in photographs. Also describe the setting, e/g/ rural, downtown, neighborhood, etc.

6. HISTORY

On an attached 8½" x 11" sheet, briefly note any significant events, personages and/or families associated with the property. (Detailed family genealogies are not necessary.) Please list any additional sources of information. Only material contained on the form will be used for evaluation.

7. REASON FOR REQUEST:

8. SLIDES/PHOTOGRAPHS

Slides/photographs must be included for the Commission to consider an application. Slides and photographs should be labeled (name of structure, object, etc, address, owner). Slides and photographs should show all elevations of the structure(s) and significant architectural features or details.

Property Name

9. MAP

Please include a map showing the location of rural properties. A sketch map is acceptable, but please note street and route numbers. Any outbuildings on the property should also be noted. Please include a north arrow.

10. APPLICANT OR CONTACT PERSON INFORMATION: (IF OTHER THAN OWNER)

Name _____ Phone _____

Address _____

City/State _____ Zip Code _____

Signature

Date

11. This application is submitted:
(check one of the following)

- at the request of the owner
- with the owner's knowledge but not at his or her request
- without the owner's knowledge

Return to: Historic Preservation Planner
Planning Division
City of Wilmington
Post Office Box 1810
Wilmington, NC 28402

Telephone: (910) 341-3251

Fax: (910) 341-3264

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