



PARKS & RECREATION ADVISORY BOARD MEETING MINUTES

August 16th, 2023, 5:30PM 401 S. 8th St., Martin Luther King Center

Call to Order Chair: Terry Smith Called to order at 5:30pm

Staff Liaison: Amy Beatty, Community Services Director, Sally Thigpen Assistant Director

Public comment period Jimmy Caldwell speaks on dedicating pickleball courts. He recommends at least 15 courts, possibly at Olsen Park, possibly at Althea Gibson. The discussion was tabled to the next September meeting.

Approval of May 2023 minutes Ron Woodruff Motions to approve,
David Eason 2nds, all approve.

Approval of June 2023 Minutes Lisa Sullivan motions to approve,
Ron Woodruff 2nds, all approve.

Old Business

- Review draft PRAB 2023/2024 Annual Work Plan based on SWOT analysis
 - Finalize and recommend adoption
- Greenfield Lake Masterplan review postponed for editing
 - Lisa Sullivan motioned to approve, David Eason 2nds, all approve.
- Bylaws Change Justification:
 - The last time that these Bylaws were updated was 1999. Socially and culturally, things have changed. With an emphasis on identity and pronouns, we updated the document to apply to all readers. Definitive statements were removed to add flexibility to board members' circumstances. Dates were updated for consistency. A Mission Statement was added to best explain the purpose of the bylaws and intentions of the board members. Mission Statement "A" was chosen.

New Business

- NSEA Swim Pool Cover Proposal at Northside Pool- David Witmer
 - Request for PRAB to review and provide recommendation to City Council
 - Location: Earl Jackson Pool at Northside Park
 - 9500 sf custom aluminum fabric clad pool cover (Image 1.)
 - Allows for year-round operation.
 - Improved structure will be purchased, installed, and maintained by NSEA Swim
- Lisa Sullivan Motions to approve, Alexa Fritz 2nds, all approve.



Committee Reports

- Parks & Greenway Committee – Ron Woodruff, Committee Chair
 - Describe Adopt-a-Park initiative.
 - Terry Smith suggested Board members names on the park signs with a phone number to contact with any questions or concerns.
 - Adopt a Park selection- email park choice to rhw1152@gmail.com
 - MLK and Riverfront Park – Alexa Fritz
 - Maides Park – William Bordeaux
 - Greenfield Lake – Paul Connor
 - Halyburton Park, Bijou, J.E.L. Wade Park – Ingrid Corbi
 - Empie Park – Ron Woodruff
 - Remainder of parks will be decided via email or at August meeting.
- By-Laws Ad Hoc Committee – Zach Gilbert, Committee Chair, Lisa Sullivan

Chair's Report

- Terry Smith
- Officer Elections
 - The Advisory Board shall elect a Chair and Vice Chair each year.
 - New Officers shall take office at the next regular meeting.
 - Vote on nominations
 - Terry Smith – Chair
 - Ingrid Corbi nominates, David Eason 2nds, all approve
 - Ron Woodruff – Vice Chair
 - Ingrid Corbi nominates, Alexa Fritz 2nds, all approve

Staff Report

- Department creation and name change. The approved FY24 budget split parks and recreation into a standalone department. The new department is Parks, Art, Recreation and Tourism (PART). Branding is TBD.
- Urban Forestry Master Plan adopted.
- Market St. tree removal and replacement project.
- Riverwalk Feasibility Study completed.

Board Member Round Table

Adjournment

- Terry Smith motioned to adjourn, Lisa Sullivan and Ingrid Corbi 2nds, all approve.
- **Next Meeting: September 20th, 5:30PM 401 S. 8th St., Martin Luther King Center**

Image 1. Sample photo custom aluminum fabric clad pool cover



EXECUTIVE SUMMARY

Castle Consulting PLLC has performed a structural analysis on two fabric-clad Aluminum Box-Beam Structures designed by Event Resource Group for the SWIMRVA – NORTHSIDE POOL. These structures are designed and manufactured by Event Resource Group to be capable of withstanding 120 mph wind loads and 20 psf ground snow loads. This analysis considers one fabric configuration: fully clad. This analysis is performed per the ASCE and IBC code, but also considers important engineering criteria that exceed the ASCE 7-16 code. This report details the steps taken to ensure that the structure designed by Event Resource Group meets all requirements set forth by ASCE and IBC for a Risk Category III structure, designed for a wind speed of 120 mph (Exposure C), with a snow load of 20 psf.

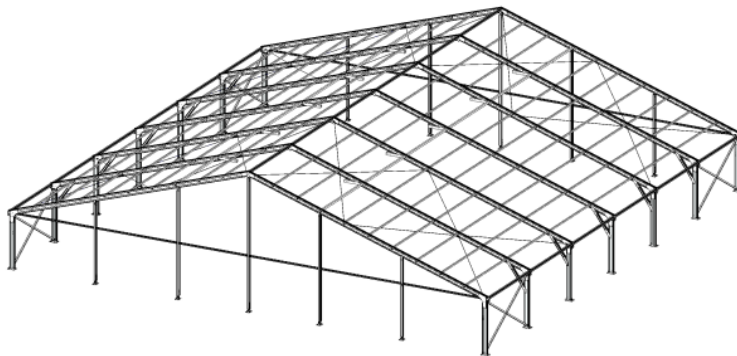


Figure 1: SWIMRVA Aluminum Frame Structure #1 (97' x 96' Fabric Hidden)



Parks & Recreation Advisory Board
 Current Membership Contact Information 2023

| Name | Address | Phone Number(s) | E-mail Address | Term Expiration Date |
|--|---|--|--|----------------------|
| Terry Smith <i>Chairman</i> | 229 Tanbridge Road Wilmington, NC 28405 | (910) 833-5888 | tmscpa@att.net | December 19, 2025 |
| Shirin Jenkins <i>Vice-Chair</i> | 5920 Wayfarer Trail Wilmington, NC 28405 | (336) 681-5909 (m) | shirin.montenegro@gmail.com | December 7, 2023 |
| Ronald Woodruff | 406 West Renovah Circle Wilmington, NC 28403 | (910) 520-0077 | rhw1152@gmail.com | November 7, 2024 |
| Lisa Sullivan | 527 Old MacCumber Station Road, #217 Wilmington, NC 28405 | (919) 946-7787 | Lisasullivan05@gmail.com | December 7, 2023 |
| Paul Connor | 1515 Hooper Street Wilmington, NC 28401 | (910) 334-3916 | pauldconnor@gmail.com | December 19, 2026 |
| David Eason | 252 Foxwood Lane Wilmington, NC 28409 | (910) 899-4042 (h) (541) 250-5945 (c) | baronmd23@gmail.com | December 6, 2024 |
| William Bordeaux | 7513 Old Oak Road Wilmington, NC 28411 | (910) 367-3042 (m) (910) 686-5742 (h) | Will0855@aol.com | August 12, 2024 |
| Ingrid Corbi | 3980 Echo Farm Blvd. Wilmington, NC 28412 | (910) 471-2211 (m) | ingridcorbi@msn.com | April 4, 2023 |
| Zach Gilbert | 505 Barksdale Road Wilmington, NC 28409 | (910) 547-2440 (h) (910) 962-4116 (w) (910) 547-2440 (c) | zacharygraygilbert@gmail.com | July 13, 2024 |
| Lemetrius Nolan | 7214 Algoa Bay Lane Wilmington, NC 28409 | (910) 442-8282 (c) | lynolan@hotmail.com | December 6, 2024 |
| Alexa Fritz | 706 Ann Street Wilmington, NC 28401 | (703) 969-5504 | alexafritz@fritzrealtors.com | April 19, 2025 |