



Agenda

Wilmington Tree Commission Regular Meeting

City of Wilmington 5th Floor Human Resource Conference room at United Bank building located at 115 N 3rd Street

Join Zoom Meeting

<https://us06web.zoom.us/j/87173786010?pwd=OFJSWlJ4eE1LaFQ2dzVISmR3VENFQT09>

Meeting ID: 871 7378 6010

Passcode: 729075

9:30 – 11:00 pm, January 17, 2024

1. Call to order; note presence of quorum.
2. Review and approve minutes from November 15, 2023, meeting (VOTE)
Approve minutes from November 22, 2023, meeting (VOTE)
3. Introduction: Salette Andrews
4. **Heritage Tree and Tree Awards** – (Cathey) update on tree award.
 - a. Select date for City Council Presentation (March or April dates)
 - b. Discuss presentation plan, certificates, and missing data.
5. Strategic Planning committee updates.
 - a) **Tree Ordinance and Enforcement**- SMART GOAL: Educate all groups on how tree ordinance works by end of fiscal year 2023 (Committee members Jim and Jud). Jim reviewing Tree Permitting education piece to recommend for use in Zoning Dept.-Jim Update.
 - b) **Resource Commitment** – SMART GOAL: Provide support to City and other organizations in the implementation of the Urban Forestry Master Plan (UFMP) (Committee members are Tom who is committee chair, Cathey) Urban Forest Master Plan – (Sally/Aaron) update on progress of action plans
 - c) **Community Education**-SMART GOAL: Develop an ad hoc committee to identify 3-5 actions/activities to incorp into workplan by end of 2022 (Committee members are Lloyd Singleton who is committee chair, Kate, and Alana). - Native Tree list-(Kate) update. Kate has completed four lists that have been edited and combined into one document and sent to WTC members. Jim and Kate revising. Next steps and final goal of document.
6. Dan Camacho - Update on activities of the Alliance for Cape Fear Trees

7. New Business

- a) FY2024-2025 Budget Request – see attached (VOTE)
 - b) Urban Heat Island Mapping Grant from NOAA – Letter of Support (VOTE)
 - City applying for Urban Heat Island Study Grant through NOAA which would help facilitate the City collecting temperature data in areas throughout the City to understand where we are the hottest and how it relates to other social and environmental factors.
 - Likely would need support through volunteers to help collect temperature data if grant is received.
 - c) Review/Develop Calendar of Events for 2024
8. Jennifer Blomberg – Tree Concerns

Next Meeting is at 9:30 am, Wednesday, February 21, 2023. The meeting will be hybrid, (via zoom or in person at City of Wilmington 5th Floor Human Resource Conference room at United Bank building located at 115 N 3rd Street).

- d) Adjourn –



DRAFT

Budget Request

Wilmington Tree Commission

January 17, 2024

Tree Awards (Heritage Tree Program and Tree Award Program)	\$300.00	
Azalea Festival Home and Tree Tours (Educational signs)	\$300.00	
Travel, lodging, attendance fee for annual Great NC Tree Conference	\$600.00	
Printing of community education pamphlet, brochure, flyers	\$300.00	
Total		\$1500.00