



CITY OF WILMINGTON, NORTH CAROLINA FISCAL YEAR 2019 ADOPTED BUDGET

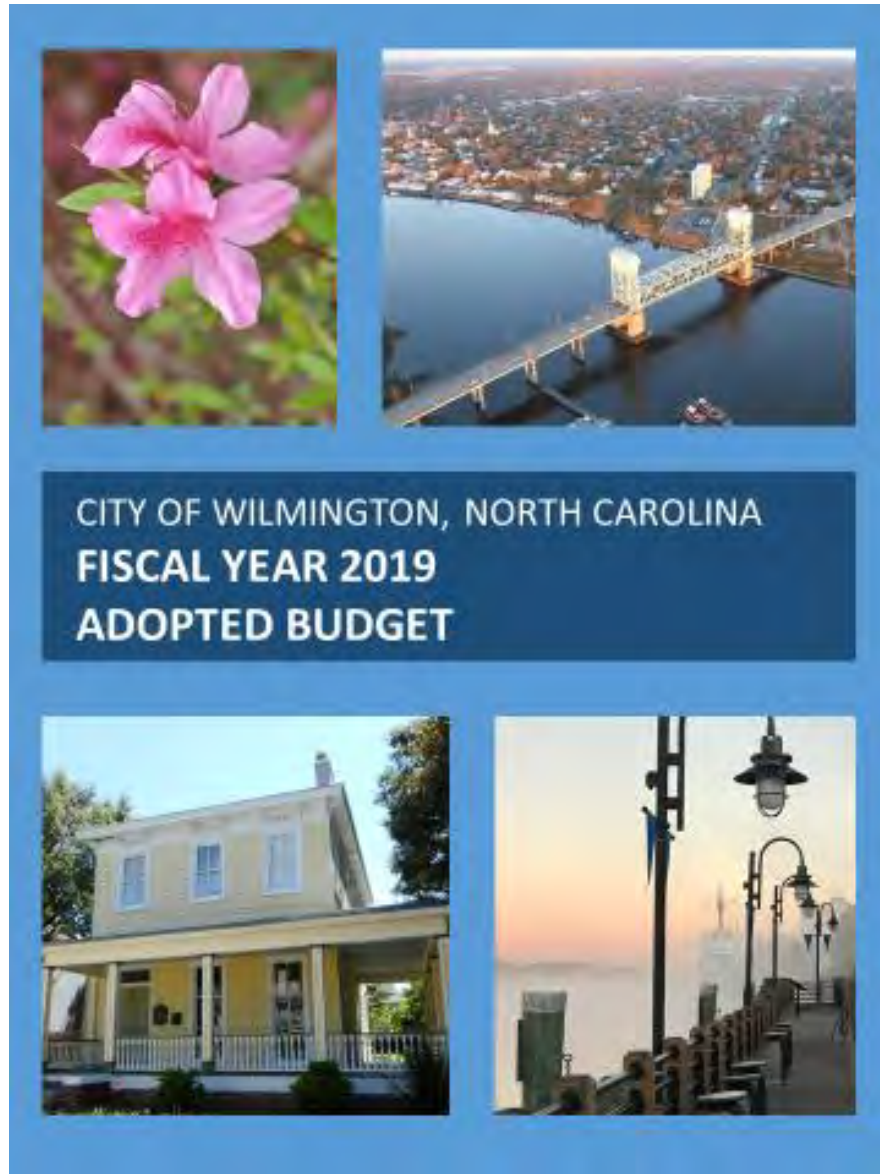


MAYOR AND COUNCIL

Bill Saffo, Mayor

Margaret Haynes, Mayor Pro Tem
Clifford Barnett, Sr.
Paul Lawler

Neil Anderson
Kevin O'Grady
Charlie Rivenbark



CITY STAFF

Sterling B. Cheatham, City Manager
Thom Moton, Deputy City Manager
Ellen K. Owens, Sr. Budget Analyst
Jane Horrell, Budget Specialist

Tony Caudle, Deputy City Manager
Laura Mortell, Budget Director
Suzanne Gooding, Sr. Budget Analyst



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**City of Wilmington
North Carolina**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

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INTRODUCTION

Welcome to the City of Wilmington’s Annual Budget. Through this document we, as proud citizens and employees, wish to convey what City government is doing to maintain the quality of life in Wilmington and the improvements we are making to preserve and enhance Wilmington’s safe, clean, and prosperous environment.

This budget serves four basic functions for City Council, staff, the citizens of Wilmington, and others. First, it is a policy document that articulates the City Council’s priorities and issues for the upcoming year. Secondly, it serves as an operations guide for staff in developing goals and objectives for the fiscal year and in monitoring and evaluating progress toward those goals. Thirdly, the budget is a financial device for the projection of revenues and expenditures; it authorizes expenditures and the means for financing them; and, is a control mechanism for spending limits. Finally, it is a way to communicate to citizens how public money is being spent and what is being accomplished with those expenditures. We hope all readers of this document come away with a better understanding of City services in general and specifically what will be done in Wilmington during the fiscal year 2019.

City staff embraces five **Core Values** as a guideline for personal conduct when fulfilling the City mission “to provide quality services which enhance the safety, livability, and prosperity of our community.” Those Core Values are Respect, Professionalism, Service, Integrity, and Safety.

The Strategic Plan focus areas of Create a Safe Place, Support Efficient Transportation Systems, Foster a Prosperous, Thriving Economy, Promote Culture, Arts and Public Spaces, Engage in Civic Partnership and Provide Sustainability and Adaptability were designed by City Council and staff to fulfill that same City mission. It is the hope of City staff that, by using this guide and working with City residents, City government can better meet the needs of every citizen.

Core Values

Respect
Professionalism
Integrity
Service
Safety

Mission

To provide quality services which enhance the safety, livability and prosperity of our community

Strategic Plan

- Create a Safe Place
- Support Efficient Transportation Systems
- Foster a Prosperous, Thriving Economy
- Promote Culture, Arts and Public Spaces
- Engage in Civic Partnership
- Provide Sustainability and Adaptability

Figure 1: The relationship between the City's core values, mission and strategic plan.

PROFILE OF THE CITY OF WILMINGTON

The City of Wilmington, incorporated in 1739, is located in the southeastern region of North Carolina. The city's borders touch the Cape Fear River on the west and the Intracoastal Waterway on the east, adjacent to the Atlantic Ocean. Wilmington is the County Seat of New Hanover County. The City is 51.49 square miles, extends 10 miles north to South and a little over 9 miles East to West at its widest points¹. The City's historic core hugs the Cape Fear River, while later patterns of development extend eastward toward the ocean.

FORM OF GOVERNMENT

The City has a Council-Manager form of government. The Council is comprised of the Mayor and six Council members. The Mayor is elected at large every two years and the Council members are elected at large every four years with staggered terms. The Council is the legislative body of city government with the Mayor as a voting member and the presiding officer. The city manager is appointed by the Council and administers the daily operations of the City through appointed department heads. City Council meetings are typically held the 1st and 3rd Tuesday of each month in City Hall.



Figure 2 Wilmington, NC per City of Wilmington GIS staff

COMMUNITY PROFILE

Healthcare

New Hanover Regional Medical Center and its affiliates include three hospital campuses and a total of 855 licensed beds. New Hanover Regional Medical Center (NHRMC) is the primary referral hospital in the region, with specialty centers in cardiac, cancer, obstetrics, trauma, vascular surgery, intensive care, rehabilitation, and psychiatry. The medical center has grown over the years by establishing partnerships to offer orthopedic care, merging with a smaller hospital in the city limits, and expanding operations and services. NHRMC added the region's first air ambulance service in 2001, taking a national lead in disaster response planning. NHRMC also operates a freestanding cancer center which was designated a national Teaching Hospital Program by the American College. And it houses the Betty H. Cameron Women's and Children's Hospital.

¹ City of Wilmington Development Services Department, GIS staff

New Hanover Regional Medical Center receives no local tax support for its operations and contributes about \$145 million annually in charitable uncompensated care².

TRANSPORTATION

Port

The Port of Wilmington is owned and operated by the North Carolina State Ports Authority and is located on the Cape Fear River approximately twenty-six (26) miles from open sea. The port is within 700 miles of more than 70% of the industrial base of the United States.³ The NC Ports, founded in 1945, is an enterprise Agency of the State that employs approximately 240 state port employees and handles approximately 3 million tons and more than 250,000 TEUs (twenty foot equivalent) containers annually. The Port of Wilmington is designated by the U.S. Department of Defense as one of only 16 strategic seaports capable of simultaneously handling commercial and military requirements.⁴ CSX Transportation, a rail and freight company, provides rail access, while vehicular access is gained via U.S. Highway 17, U.S. Highway 74 and Interstate 40. The Port of Wilmington sits within eyesight of historic downtown Wilmington while facilitating international trade via a 42-foot navigational channel, post-Panamax container cranes and support equipment, and the latest in cargo management technology. The entire terminal is approved as a Foreign Trade Zone 214, noting over one million square feet of warehouse space within the main terminal and 125 acres of open storage.⁵

Freight/Rail

Freight and rail movement in the City of Wilmington centers on the activity at the Wilmington Port and has served as a discussion point in recent months considering the population growth and the interaction of rail with other transportation modes throughout the city. There is a balance to be struck between maximizing the port's ability to move goods and the transportation network's ability to move people and commerce throughout the region. Congestion levels, the discussions of desired rail passenger transportation, goods movement and economic development all come into play in freight and rail planning in the region. The Wilmington Urban Metropolitan Planning Organization (WMPO) notes these issues and opportunities in the Cape Fear Transportation 2040 regional plan. The plan mentions the shared goals of supporting military freight movement, enhancing transportation networks between existing and potential port customers, and ultimately, building community support and supporting local businesses.⁶

The City is the lead agency for a rail realignment project. The purpose of the project is to benefit southeastern North Carolina by realigning the existing heavy rail corridor that currently runs through the City of Wilmington to a safer, more direct access to the port of Wilmington, which would then allow a repurpose of the right of way for public use. The project can enhance capacity for the port of Wilmington and businesses using the river and rail and improve statewide logistics. There is a great deal of interest

² New Hanover Regional Medical Center, <https://www.nhrmc.org/about/history>

³ NC Ports, Port of Wilmington, www.ncports.com

⁴ Cape Fear Transportation 2010, page 84, http://www.transportation2040.org/PDFs/CFT2040_adoptiondate_111815.pdf

⁵ NC Ports, Port of Wilmington Fact Sheet, <http://ncports.com/wp-content/uploads/2017/03/North-Carolina-Ports-%C2%AD-Port-of-Wilmington-Fact-Sheet-%C2%AD-Spring-2017.pdf>

⁶ Cape Fear Transportation Plan, 2050, page 83-95, http://www.transportation2040.org/PDFs/CFT2040_adoptiondate_111815.pdf

and enthusiasm in this project as work moves forward. A project manager position has been funded for this year.⁷

Airport

Wilmington International Airport (ILM) is a key economic engine for its 8.5 county catchment area (where the bulk of ILM passengers live) and a significant regional asset for the community. As a commercial airport, Wilmington International Airport ranks fourth in the state of North Carolina for most enplanements (passengers boarding an airplane) behind Charlotte-Douglas International Airport (CLT), Raleigh-Durham International Airport (RDU), and Piedmont Triad International Airport (GSO).⁸ United Airlines is now providing daily nonstop service to Chicago O'Hare and Washington Dulles and American Airlines recently added daily nonstop service to Dallas-Ft. Worth to start December 19th. From 2015-2017, the airport averaged over 406,000 annual passengers, increasing steadily each year.⁹

Bus system

Cape Fear Public Transit Authority (CFPTA) offers regional mass transit services to the community through fixed route bus lines, a downtown trolley, regional commuting vans, origin to destination services and the University of North Carolina Wilmington 'Seahawk shuttle', a service dedicated to the university community. CFPTA also offers Amtrak and Greyhound connection through their centrally located Forden Station. Construction on the Wilmington Multi-Modal Transportation Center is set to move forward this year. The project is proposed for 11.5 acres between North Third and Fourth streets and Red Cross and Hanover streets. Construction of the center includes a WAVE Transit administration office and slips for 11 buses to replace the existing on-street transfer location at Second and Princess streets.¹⁰ CFPTA, or Wave Transit, participates in regional planning through participation with the Wilmington Metropolitan Planning Organization, has a board of 11 members, some appointed by City Council and some by County Commissioners.

TRANSPORTATION PLANNING

The Wilmington Urban Area Metropolitan Planning Organization (WMPO) manages regional and local transportation planning efforts, is federally-mandated due to the regions' population density and is federally funded. The organization prepares long-range transportation plans and an annual planning work program aiding in prioritizing projects for inclusion in the State Transportation Improvement Program, a 10-year North Carolina Department of Transportation Program. The WMPO planning area includes the City of Wilmington, New Hanover County and several towns in the region including those in neighboring Pender and Brunswick Counties. Officials from area counties and municipalities, as well as representatives from the Cape Fear Public Transportation Authority and the North Carolina Board of Transportation, guide the direction of the WMPO.¹¹

⁷ Rail Realignment presentation <https://www.wilmingtonnc.gov/departments/city-manager/rail-realignment>

⁸ Cape Fear Transportation Plan 2040, page 47, http://www.transportation2040.org/PDFs/CFT2040_adoptiondate_111815.pdf

⁹ Fly ILM, <http://www.flyilm.com/business/airport-documents/airport-statistics/>

¹⁰ Multi Modal Transportation Center,

http://www.wilmingtonbiz.com/more_news/2018/08/03/bids_are_in_downtown_transportation_center_moves_forward/17806?utm_source=MadMimi&utm_medium=email&utm_content=WilmingtonBiz_com+Friday+Update&utm_campaign=20180803_m146544827_08%2F03%2F18+WilmingtonBiz_com+Friday+Update&utm_term=Bids+are+in_2C+downtown+transportation+center+moves+forward

¹¹ Wilmington Urban Metropolitan Planning Organization (WMPO), www.wmpo.org/about

EDUCATION

The City of Wilmington offers several higher education opportunities for citizens living in the region, most notably the University of North Carolina Wilmington and Cape Fear Community College, both with main campuses within the city limits.

The University of North Carolina Wilmington (UNCW) is identified as an economic driver in the region, had an estimated enrollment of 14,502 undergraduate and 1,985 graduate students in 2017. 13% of UNCW students stem from Southeastern North Carolina, while 83% are North Carolina citizens. The university attracts students from 14 countries and offers 54 Bachelor degrees, 34 Masters and 4 Doctoral programs. The annual budget is \$310.2 million, with 36% being appropriated from the state.¹²

Cape Fear Community College (CFCC), another identified economic driver, reaches 23,684 students including over 8,000 full time students annually with their wide-array of programs and courses.¹³ Students can train in a technical program or earn a two-year college transfer degree to continue their education. The community college works closely with the business community to offer customized employee training. The college has over 60 technical degree programs, offering hands-on training and boasts a 98% graduate placement rate. CFCC also offers continuing education programs and free programs centered on basic skills. Additionally, the college maintains a Small Business Center offering seminars for entrepreneurs and small businesses, as well as business counseling.¹⁴

CULTURE

The most popular attractions in the region, as listed by the Greater Wilmington Business Journal, tell a story of the community's values around the natural environment, history and the arts. Topping the list of most populous attractions are the Fort Fisher State Recreation Area, the Fort Fisher State Historic Site, Carolina Beach State Park, the NC Aquarium at Fort Fisher, the Battleship North Carolina, Airlie Gardens and Thalian Hall Center for the Performing Arts.¹⁵ In addition to these long-esteemed venues, is Cape Fear Community College's new Wilson Center. The center includes a state-of-the-art performance center in downtown Wilmington, with 1,500-1,600 seat theater housed in a 159,000 sq.ft. facility, the largest performance theater in the area. More than 75,000 attended events at the Wilson Center in 2016. The center includes several smaller performance spaces as well as classroom space.¹⁶ Another venue, noted as one of the most popular, is the Brooklyn Arts Center, a concert and event space fashioned from a restored historic church, originally constructed in 1888.¹⁷ Beyond individual venues, a council has formed to promote arts and artists in the region in a comprehensive manner. The Arts Council of Wilmington intends to establish the region as an arts destination, promote arts-driven economic development, contribute to the quality of life in the region and provide a stream of funding to support the sustainability of artists and arts organizations, among other initiatives.¹⁸

¹² University of North Carolina Wilmington, Fact Sheet, <https://www.uncw.edu/aboutuncw/facts.html>

¹³ Cape Fear Community College website, Institutional Effectiveness Quick Facts, <http://cfcc.edu/ie/files/2017/02/CFCC-Quick-Facts-2016-17-21FEB17.pdf>

¹⁴ Cape Fear Community College website, www.cfcc.edu/about/

¹⁵ 2018 Book on Business, Greater Wilmington Business Journal, November 2018.

¹⁶ CFCC Wilson Center, <http://cfcc.edu/wilsoncenter/>

¹⁷ Brooklyn Arts Center at St. Andrews, www.brooklynartsnc.com

¹⁸ Arts Council of Wilmington, www.artscouncilofwilmington.org

DEMOGRAPHICS

Population

The City of Wilmington’s population was estimated at 119,045 in 2017 according to the US Census Fact Finder. Wilmington is projected to grow by nearly 60,000 people in the next twenty-five (25) years, according to the most recently adopted Comprehensive Plan.

City Services

The City provides a full range of services required by state statute. This includes police, fire, sanitation, streets, public improvements, planning and zoning and general administrative services. The City also operates parking facilities, parks and recreational services, a golf course, and provides solid waste and stormwater management services. In addition, the Cape Fear Public Transportation Authority, a component unit, provides bus transit services within the City.¹⁹

Income

The median household income (in 2016 dollars) for the period 2012-2016 is \$43,855. The per capita income in the past 12 months (in 2016 dollars), 2012-2016, is \$29,515.²⁰

AGE DISTRIBUTION

The median age of Wilmington, NC citizens is 35.7 according to the American Community Survey 2016 one-year estimates.

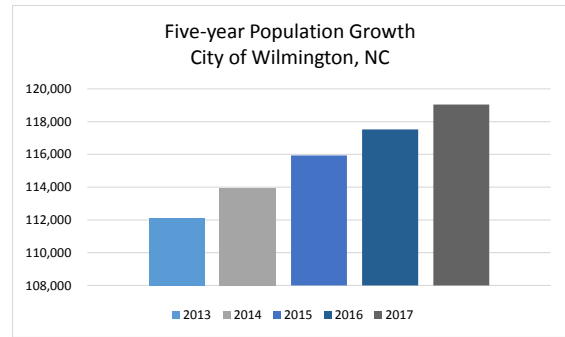


Figure 2: Five-year population growth estimates, City of Wilmington, NC (US Census, American Factfinder)

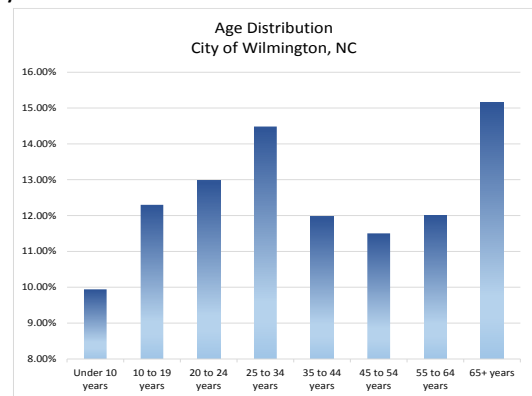


Figure 3: Age distribution representation, City of Wilmington, NC (US Census, American Factfinder)

EDUCATION ATTAINMENT

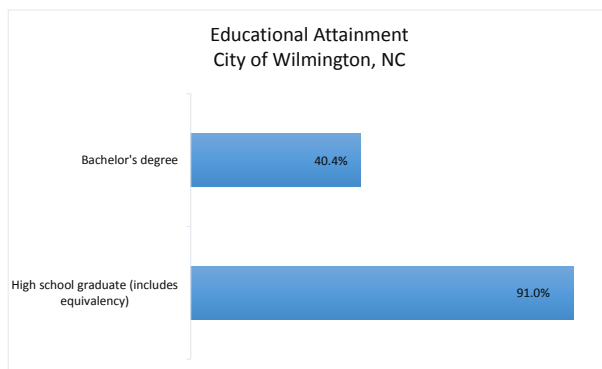


Figure 4: Educational Attainment, City of Wilmington per US Census, American Factfinder

Educational data for people over 25 years of age, 2012-2016, shows 91% of Wilmington citizens are high school graduates and 40.4% earned a bachelor’s degree.²¹

¹⁹ City of Wilmington, FY18 Adopted Budget, <https://www.wilmingtonnc.gov/home/showdocument?id=5352>

²⁰ US Census Bureau, 2015, Quick Facts, City of Wilmington, <https://www.census.gov/quickfacts/table/PST045215/3774440>

²¹ US Census, 2011-2015 Quick Facts, City of Wilmington, <https://www.census.gov/quickfacts/table/PST045215/3774440>

REAL ESTATE AND EMPLOYMENT TRENDS

Home sales in the Wilmington area remain strong, according to the ‘The Economic Barometer’, the University of North Carolina Wilmington’s (UNCW) publication of the Cameron School of Business and the H. David and Diane Swain Center for Business and Economic Services, and continue to show a strong upward trend in prices. This seems to mirror national trends.

The strength of the national economy is filtering through to local economy in the form of plummeting unemployment rates, “help wanted” signs in windows and increasing wages (within sectors). The unemployment rate for the region is at 4.1%.²² U.S. Bureau of Labor Statistics cites a 3.4% unemployment rate for the City of Wilmington as of May 2018.²³ Overall, the region’s economy is exhibiting impressive growth.²⁴

ECONOMIC DEVELOPMENT INITIATIVES

The City of Wilmington has one dedicated staff member spending a portion of their time on economic development initiatives, collaborating with the County and other regional entities to develop economic development framework in the region. The city also facilitates a competitive funding process for local nonprofits working toward regional economic vitality. In the FY19 budget, \$446,890 is programmed to facilitate this process. Also, a \$150,000 economic development contingency fund was budgeted for this fiscal year. Incentive payments per contractual agreements were budgeted for at a total of \$278,224 in FY19. The City is also responsible for oversight and administration of federal funding for affordable housing, community development block grants and housing development activities.

ASSESSED VALUE OF TAXABLE PROPERTY

The Assessed Value trend shows that since the 2013 Revaluation the City has seen positive growth in taxable assessed values. The values reflected in 2014 have been adjusted down by \$265 million to account for the one-time increase for the implementation of the State’s Tax and Tag Program.

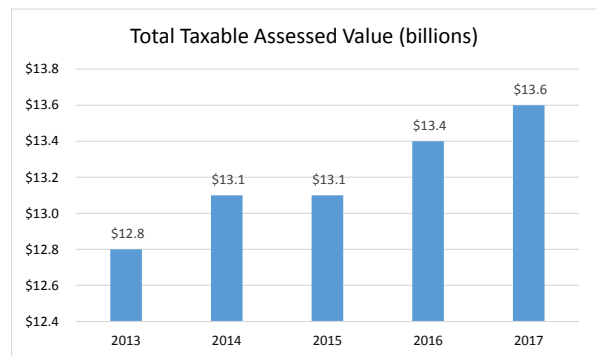


Figure 5: Taxable Assessed Value per City of Wilmington CAFR, 2017

According to the City of Wilmington 2017 CAFR, ‘no single taxpayer comprises more than 1.74% of the total tax base, providing further confirmation of the City’s diversity and non-reliance on any one employer or employment sector for economic stability’.²⁵

²² Economic Barometer, Q3 (November) 2017, UNCW Swain Center, <https://uncw.edu/swain/economic-barometer/nov-17.html>

²³ U.S. Department of Labor, Bureau of Labor Statistics, Southeast Information Office, Wilmington, NC Economy at a Glance, https://www.bls.gov/regions/southeast/nc_wilmington_msa.htm

²⁴ Economic Barometer, Q2 (June) 2018, UNCW Swain Center, <https://uncw.edu/swain/economic-barometer>

²⁵ CAFR, City of Wilmington (201), page xiv

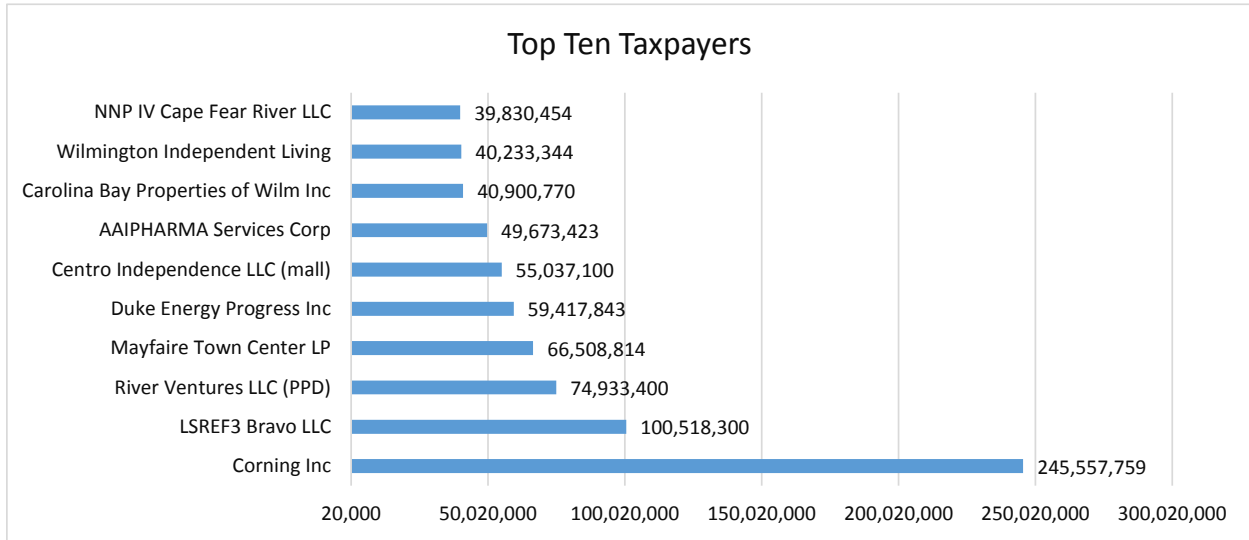


Figure 6: Top Ten Taxpayers in Wilmington per NHC Tax Dept., May 2018

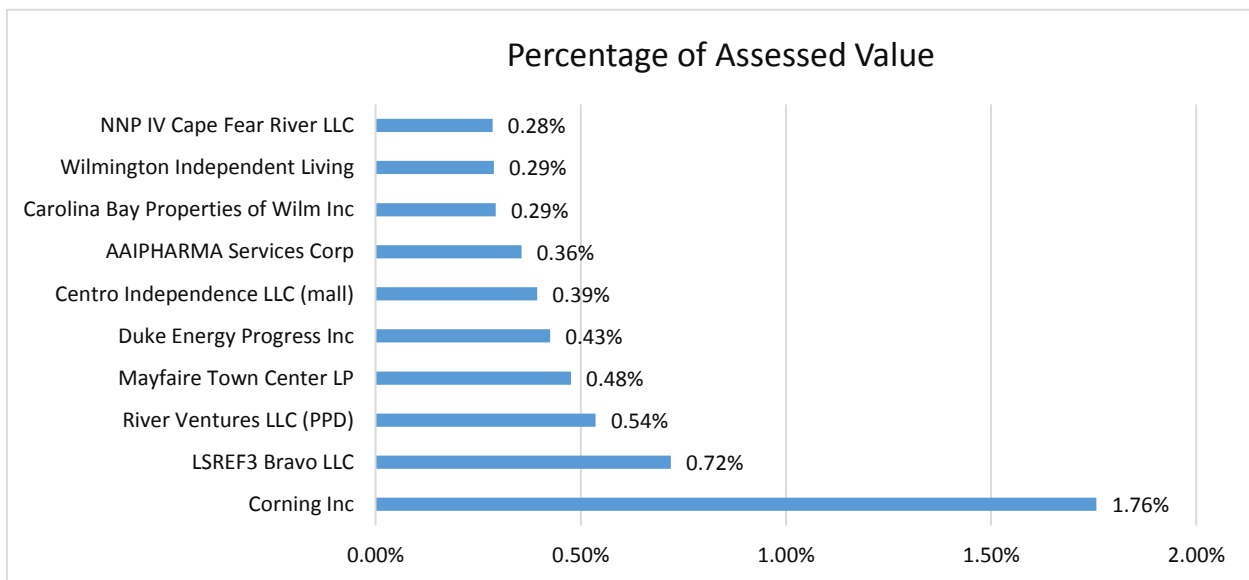


Figure 7: Top Percentage of Assessed Value per NHC Tax Dept., May 2018

The top ten employers by employee count as noted by the NC Employment Security Commission, vary by industry sector. The largest employer is in the hospital industry but the education field has strong representation. The biotechnical, aviation, nuclear, communications and government are represented as well.

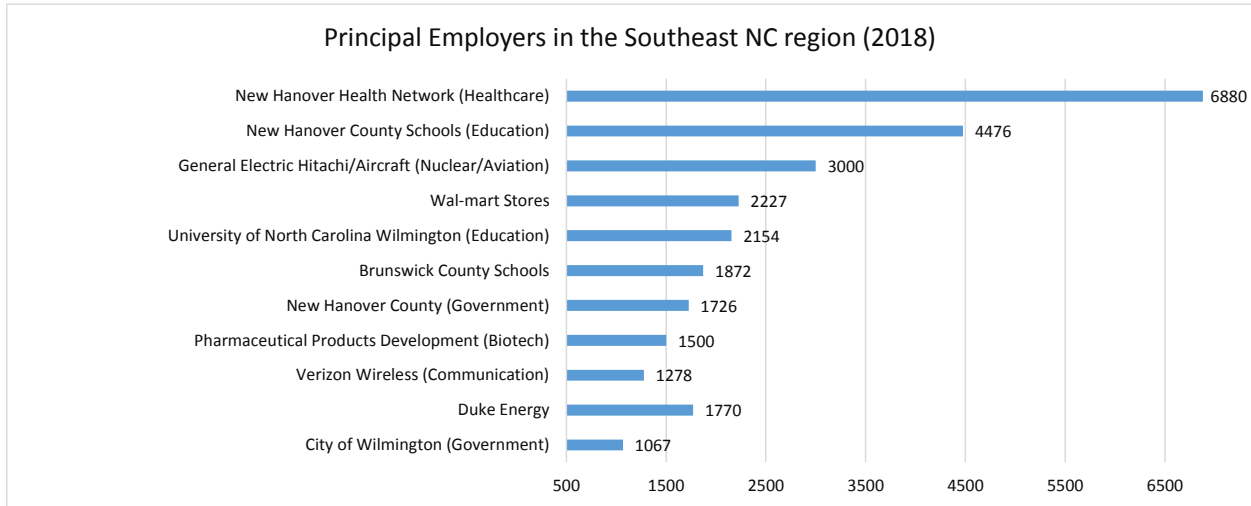


Figure 8: Principal Employers in the Southeast NC region per Book on Business, pg. 100, 2018

According to the U.S. Census, educational services including health care and social assistance, employ the highest percentage of Wilmington citizens at 25%, followed by the Arts and Entertainment industry.²⁶

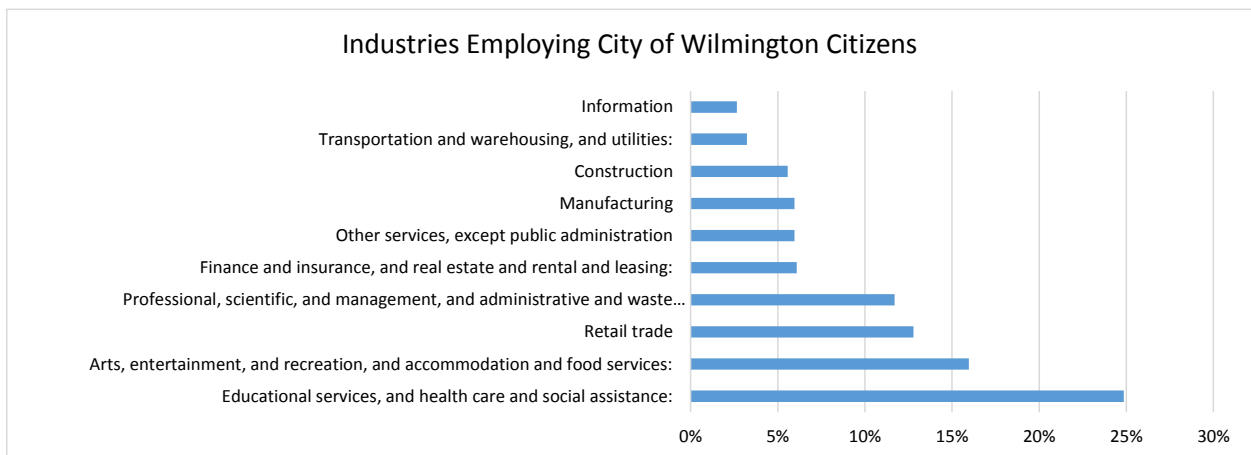


Figure 9: Industries employing City of Wilmington citizens per US Census, American Factfinder (Income)

Groups actively working on local and regional economic development issues and listed in the Wilmington Business Journal 2018 Book on Business include Wilmington Business Development, Wilmington Downtown Inc., Brunswick County Economic Development, North Carolina’s Southeast and the Wilmington Chamber of Commerce. These groups work individually and collectively to enhance the region’s economy. Wilmington serves as the center piece of these efforts.²⁷ The economic drivers of the region include the Port of Wilmington, the University of North Carolina Wilmington, Cape Fear Community College, the Wilmington International Airport and New Hanover Regional Medical Center. These drivers contribute to the economy in a number of ways, either by providing customized training, moving goods and people, facilitating trade, bolstering higher education and research and offering high quality healthcare to the region.²⁸

²⁶ US Census Factfinder, 2015, City of Wilmington, Community Facts, Income, <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF>

²⁷ 2018 Book on Business, Greater Wilmington Business Journal, page 112-116

²⁸ 2018 Book on Business, Greater Wilmington Business Journal, page 112-116

TOURISM

An independent public authority, the New Hanover Tourism Development Authority, also called the Wilmington and Beaches Convention & Visitors Bureau, is partially funded by a portion of New Hanover County’s room occupancy tax. The authority builds outside visitor traffic to the region by offering a variety of services, including an information clearing house, convention management, consultant and promotional services.²⁹ Tourism accounted for \$578.22 million in expenditures in New Hanover County in 2017, a 4.32% increase over 2016.³⁰

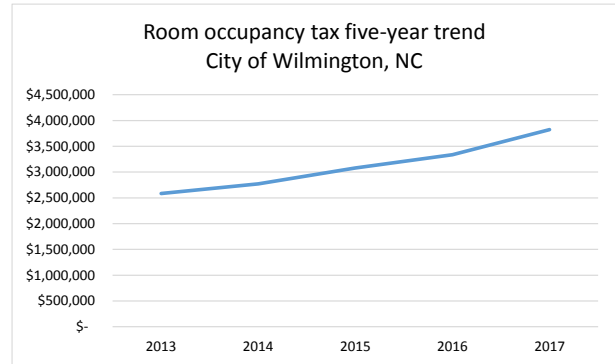


Figure 10: Room Occupancy Tax (CAFR, 2017)

University of North Carolina’s Swain Center for Executive Education’s Economic Barometer’s June 2018 newsletter states “A strong tourism season despite rising gas prices as economic growth and high levels of consumer sentiment override the marginal increase in the cost of gasoline.”³¹

NOTABLE INITIATIVES

River Place (previously Water Street parking deck)

Construction is underway on the multi-story mixed use development that will include parking, residential and retail space. The project, slated for completion in 2020, will maintain access to Bijou Park and re-connect Chestnut Street to Water Street, while providing public space at the at the foot of Chestnut Street. The project includes construction of a multi-story mixed use development to include 403 parking spaces, 171 residential units and 25,633 square feet of commercial space.



Image 1: Artist rendering of River Place on Chestnut and Water Street, East West Partners

²⁹ Wilmington Convention and Visitor’s Bureau, www.wilmingtonandbeaches.com

³⁰ Visit NC, NC Tourism, <https://partners.visitnc.com/contents/sdownload/69413/file/2017-County-Level-Visitor-Expenditures-by-Percent-Change-from-2016.pdf>

³¹ Economic Barometer, Q2 (June) 2018 , <https://uncw.edu/swain/economic-barometer/>

North Waterfront Park

The 2016 voter-approved Parks Bond included funding for development of the North Waterfront Park. After an extensive public input process, design for the park has been completed. The final schematic design was shown at a public meeting at City Hall on April 16, 2018. Work on the final details for the design is expected to wrap up this summer and construction is expected to begin by the end of this year. The Northern Waterfront Park serves as a physical reminder of the city’s commitment to its Vision 2020 plan. The park will be developed on land adjacent to the Cape Fear River and the city’s Riverwalk near the Isabel Holmes Bridge.³²



Image 2: North Waterfront Park design finalization

ADDITIONAL DEMOGRAPHIC INFORMATION

Citizen Demographics

Population, Wilmington (Estimate, 2017)	119,045
City of Wilmington Median Household Income, 2012-2016	\$43,855
Per capita income in past 12 months, (2016 dollars) for 2012-2016	\$29,515
City of Wilmington Persons per household 2012-2016	2.21
Median Value of Owner-occupied homes, 2012-2016	\$224,300
Median Age, New Hanover County	37
Gender Composition (Female)	52.9%
Racial Composition, White alone (2017)	76.8%
Racial Composition, Black or African-American alone (2017)	18.3%
Racial Composition, American Indian or Alaska Native alone (2017)	0.3%
Racial Composition, Asian alone (2017)	1.5%
Racial Composition, Two or more races (2017)	2.2%
Racial Composition, Hispanic or Latino (2017)	6.0%

Geography

Population per square mile, 2010	2,067.8
Land area in square miles	51.49

Area Educational Information

University of North Carolina Wilmington	14,502	undergraduate student enrollment, 2017
University of North Carolina Wilmington	1,985	graduate student enrollment, 2017
New Hanover County Schools	26,131	student enrollment (2014-2015 school year)
	43	Number of total schools

³² City of Wilmington, North Waterfront Park, <https://www.wilmingtonnc.gov/departments/major-construction-projects/2016-parks-bond/north-waterfront-park>

	2	Pre-K-2schools	
	26	Elementary schools	
	10	Middle schools	
	9	High schools	
	83.4%	Graduation rate (2017)	
Cape Fear Community College	20,268	student enrollment (total unduplicated CFCC students, FY16-17)	
	8,582.3	full-time student enrollment (FY16-17)	
<i>Police Protection</i>			
Number of Sworn Officers			278
Number of Calls for Service (FY18)			186,668
Number of Stations (1 HQ and 1 substation)			2
<i>Fire Protection</i>			
ISO rating			2
Number of fire responses (FY18)			13,483
Number of stations			10
<i>Solid Waste Collection</i>			
Number of customers serviced by city crews			31,414
Refuse tons collected			24,425
Bulky trash tons collected			2,696
Yard waste tons collected			10,811
Recycling tons collected			7,106
<i>Street System</i>			
Miles of soil, stone or gravel surface street			7.5
Miles of hard surface street			382.45
Miles of Local Municipal Streets with an average width of less than sixteen (16) feet			13.85
<i>Municipal Golf Course</i>			
Number of holes (par 71)			18
Total distance			6,784
Number of rounds (18-holes) played annually			30,000
Number of rounds (9-holes) played annually			12,000
<i>Parks and Recreation</i>			
City-owned parks (sites)			55
City-owned public parks (acreage)			418
City-owned Athletic complexes			16
City-owned Athletic complex (acreage)			326
City-owned Trails (Multi-Use Paths) linear miles			32

Street lighting

Streetlights leased from Duke Energy Progress	8,276
City-owned Streetlights	712
Streetlight reimbursements to HOAs	529

Facilities

Facility lighting, leased from Duke Energy Progress	507
Facility lighting, city-owned	440
City-maintained facilities sq. ft.	1,111,284

READER’S GUIDE

The budget begins with the City Manager’s budget message that contains key features of the budget as recommended by the City Manager. Highlights of the proposed work plan and information about the financial condition of the City are also included.

The first section in the document, the Budget Summary, summarizes the total City budgeted revenues and expenditures as well as the total General Fund budget. The Budget Summary section also includes a listing of appropriations by funds, an accounting term which simply means a balanced set of revenues and expenses. The City of Wilmington has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

Each fund is categorized by **operating**, **program**, **debt service**, and **capital project** and reflects a gross amount as well as the net budget which is less appropriations to other funds and debt funding. A separate summary shows the capital debt service projects.

A summary of total revenues for all funds is reflected in the next section and shows the prior year adopted budget levels as compared to current budget. Details follow this summary and again, each fund is identified within the categories of operating, program, debt service, and capital projects.

The General Government section provides expenditure summaries for the General Fund governance and administrative and support services departments. Each department is shown separately and includes an authorized position total. This section also shows the General Fund Sundry appropriations, and all nonprofit agency appropriations.

The next section summarizes the budgets of the City’s Community Development departments, which include Community Services, Planning, Development and Transportation, Public Services, the Community Development Block Grant Fund (CDBG), CDBG/HOME Grant and Loan Administration Fund, and HOME Investment Partnership Fund. The CDBG and HOME grant funds include the City’s annual entitlement from the federal Department of Housing and Urban Development (HUD) for activities designed to improve

low and moderate income neighborhoods. Expenditures include housing loan programs, capital improvements, and contributions to public service agencies. The CDBG/HOME Grant and Loan Fund was established to account for the community development and accounting activities associated with the federal entitlement for the Community Development Block Grant and HOME Investment Partnership funds.

The Public Safety section follows and includes the General Fund expenditure budgets for Police and Fire. These are also shown with authorized positions and expenditure summaries for departments.

The next section summarizes the budgets of the City’s Enterprise Funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Expenditures in these funds are financed primarily through user fees.

The Other Funds section of the budget contains smaller funds and includes two internal service funds that centralize the expenditures and replacement of vehicles and technology.

The Capital Improvement Program section contains the City’s plan for major capital projects to be funded over six years (FY18-23). These are new construction and/or renovation projects which improve the City’s infrastructure. The projects are grouped according to general type: Streets and Sidewalks, Parks and Recreation, Public Facilities, Parking and Stormwater. Funds for these improvements come from transfers from the City’s 80/20 Capital Debt Plan, the Parking Fund, Stormwater Management Fund, as well as from bonds and other sources.

In reading any of the budget items under each department, the following data in the example below is available:

A. Mobile Device Management Implementation (MDM)

Division: IT Services
Total Cost: \$68,000
Priority: Strategic Plan: Provide Sustainability and Adaptability 7.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the IT Department to procure and implement a mobile device management solution, supporting, tracking and managing mobile devices.

- **Division:** Indicates which division in the department the funding was allocated unless it was allocated to multiple division then the word ‘multiple’ would be shown.
- **Total Cost:** Indicates change to the department’s budget (+/-) with the specific package identified.
- **Priority:** Various options are available.
 - *Strategic plan:* funding related to the strategic plan; the focus area is named and the strategy number and action step follow
 - In the example above it indicates Provide Sustainability and Adaptability 7.2
The number indicate Strategy 7, Action Step 2 of that focus area.
 - *Continuation of Services:* funding for the continuation of current service levels

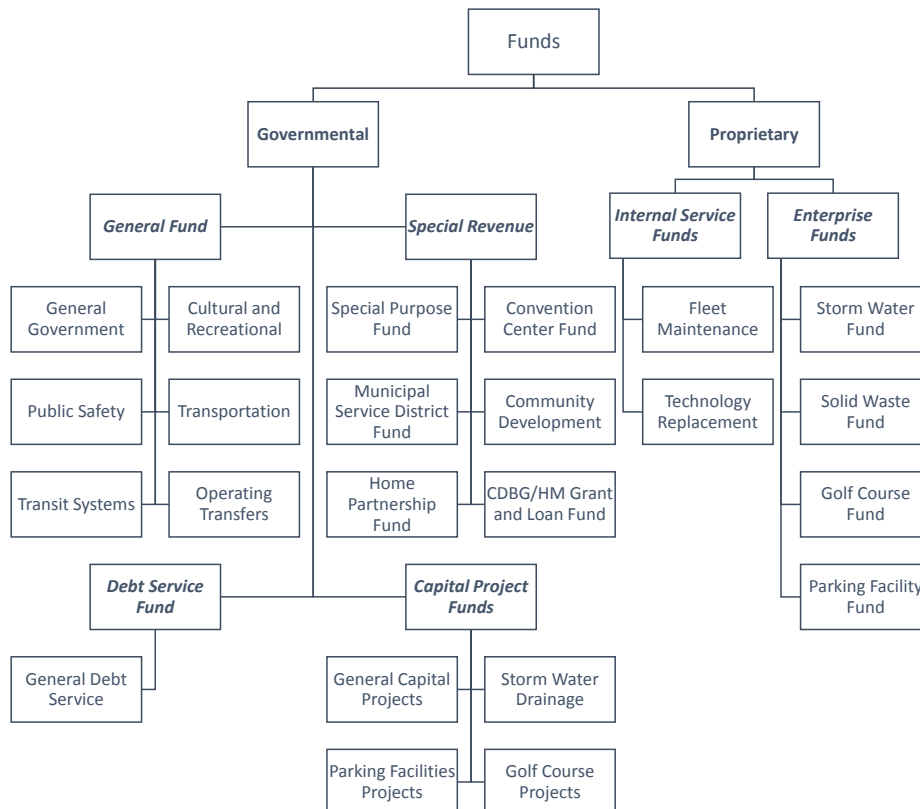
- *Budget adjustment*: funding shifted in the base budget, supporting a high priority item for the department
- *Reduction*: funding reduced from the department’s budget through savings, process changes or required reductions
- *Outside directive*: funding authorized for items outside the original budget instructions but found to have merit
- *One-time non-recurring expenditure reduction*: funding removed for one-time items authorized the previous year

BUDGETARY FUND STRUCTURE

The City of Wilmington budget consists of two overarching fund types, governmental and proprietary funds.

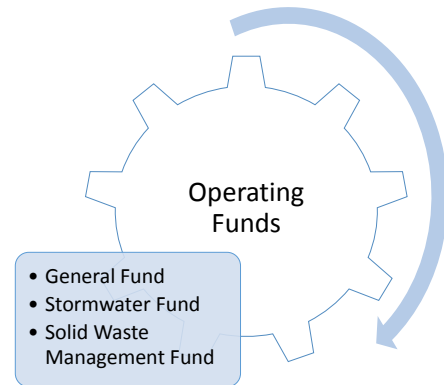
Governmental Funds are used to account for those functions reported as governmental activities. Most of the City’s basic services are accounted for in governmental funds.

The City of Wilmington has two types of **Proprietary Funds**. *Enterprise Funds* are used to report the same functions presented as business-type activities and *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City of Wilmington. The City uses Internal Service Funds to account for two activities – fleet operations and technology replacement.

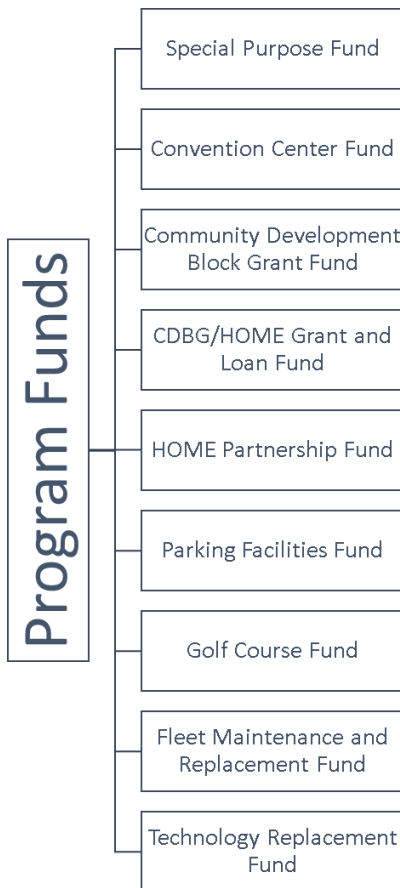


FUNDS SUBJECT TO APPROPRIATION BY CATEGORY

The *General Fund (010)* is the general purpose fund of Wilmington. It was established to account for resources, except those required by State ordinance, and generally accepted accounting be accounted for in another fund. General Funds primarily include property taxes, sales taxes, and from state and federal governments, license permits. The major operating activities include government, public safety, community care, transportation, and other governmental services.



The *Stormwater Management Fund (050)* includes revenues and expenditures associated with the City's stormwater planning, maintenance, public information efforts, and the City's drainage capital improvements. The stormwater utility fee, which is based on the amount of impervious surface present on each parcel of property, is the primary revenue source for these expenditures.



The *Solid Waste Management Fund (056)* includes revenues and expenditures for the collection and disposal of garbage, yard waste, recyclable materials, and other refuse. Solid waste customer fees are the primary revenue source for this fund.

The *Special Purpose Fund (021)* is supported primarily by grant funds and donations to the City for special purposes.

The *Convention Center Operating Fund (022)*, established by City Council in April 2008, captures the costs of managing the project, as well as marketing and pre-opening expenditures. It is supported primarily by Room Occupancy Tax funds allocated to the City for the development of the Convention Center.

The *Community Development Block Grant Fund (023)* is supported primarily by federal grant funds allocated to the City for community development programs designed to improve low and moderate income neighborhoods.

The *CDBG/HOME Grant and Loan Fund (024)* is supported by CDBG and HOME Partnership administrative funds allocated under the entitlement to the City as well as General Fund revenues to support low and moderate income housing and community development activities.

The *HOME Partnership Fund (025)* is supported primarily by federal grant funds allocated to the City for housing-related activities in low and moderate income neighborhoods.

The *Parking Facilities Fund (055)* provides for the general operational and maintenance costs for the Second and Market Street parking decks, the Second Street and Hannah Block parking lots, and on-street parking. The fund is supported by parking deck and meter user fees as well as interest earnings.

The *Golf Course Fund (057)* is supported by the income received at the City's municipal golf course and the associated costs with running that operation.

The *Fleet Maintenance and Replacement Fund (061)* is an internal service fund that centralizes the expenditures for the maintenance and replacement of vehicles for all participating departments. Each City department makes annual payments according to the types of vehicles leased.

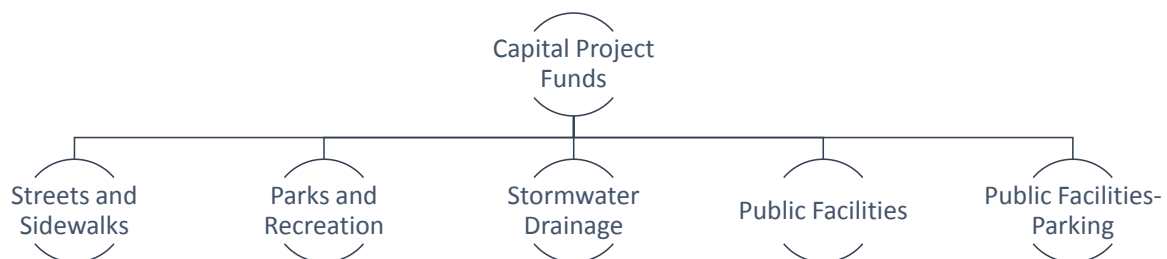
The *Technology Replacement Fund (065)* is an internal service fund that provides for the replacement of technology to reduce the technology gap and off-site hosting of certain applications. Revenues for this fund consist of internal charges to City departments according to the type of device and a subsidy from the General Fund.

The *Debt Service Fund (015)* was established to set aside resources to meet current and future debt service requirements on general long-term debt. The fund receives a dedicated \$0.0947 of property tax which funds the City's maintenance and new infrastructure capital needs. Eighty percent (80%) of the rate pays for debt and 20% pays for pay-as-you-go projects – 80/20 Capital Debt Plan. The Debt Service Fund is currently supporting the completion of projects related to the 1st 80/20 CIP and the voter approved Transportation Bond. It will begin to support projects related to the voter approved Parks Bond, the Water Street Deck Collaboration and the 2nd 80/20 CIP plan.



The *Special Tax District (029)* is the municipal service district in the Wilmington's central business district established for services beyond the scope provided already by City services.

The purpose of the Capital Project Funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.



The Capital Project Funds provide for street and sidewalk improvement projects, park improvement projects, and various other physical improvement projects which typically cost over \$50,000, have a useful life greater than five years, and are approved by the City Council.

Funding for capital projects comes from several sources, including property and sales tax collections as well as fees.

BUDGET PREPARATION AND ADOPTION

The City of Wilmington begins the budget process in September with the preparation for proposed new and revised capital improvements projects. The official budget kick-off is done in December with a transmittal to all staff involved in the budget process that includes budget instructions and key issues and changes. In January and/or February, work sessions are held with the City Council to review the City's financial condition and the forecasts for the future. This is also an opportunity for the Council to develop goals and objectives for the upcoming year.

In accordance with State Statutes, departments must submit a budget request to the Budget Officer before April 30 of each fiscal year. For the City of Wilmington, typically, that deadline for Departmental submissions is the end of January. After all departmental budgets are submitted, the Budget Office reviews the requests and meets with each department individually to review the needs and priorities in detail. The Budget Office and the departments then meet with the City Manager to discuss programmatic issues and the objectives to be accomplished in the new budget year. Revisions are made as necessary in the operating budgets, the capital budgets, and the revenue estimates, until a final recommended budget document is produced in April.

A budget message and a balanced budget must be submitted to the Council no later than June 1, according to State Statutes. In the City of Wilmington, these are typically submitted to City Council in May. After a formal budget submission to Council, work sessions are conducted with the Council, and a public hearing is held to provide an opportunity for all citizens to have input in the budget. In accordance with State Statutes, final adoption of the budget takes place before July 1 of each year.

In accordance with the North Carolina General Statutes, the City prepares and adopts the budget on the modified accrual basis of accounting, in which revenues are recorded when the amount becomes measurable and available, and expenditures are recorded when the liability is actually incurred. Only revenues and expenditures anticipated during the fiscal year are included in the budget. Unexpended operating budget funds revert to fund balance at the close of the fiscal year. Unexpended capital project reserve funds are carried forward life-to-date until the project is officially closed.

Throughout the fiscal year the City's financial accounting system maintains a modified accrual method as the adopted budget. At year-end, the City's Comprehensive Annual Financial Report (CAFR) is prepared on a basis consistent with "generally accepted accounting principles" or GAAP. This basis of accounting conforms to the way the City prepares its budget with some exceptions. The most notable exception is that the City's Enterprise funds are converted from the modified accrual basis of accounting to the full accrual basis for financial statement presentation purposes. In the accrual basis, revenues are recognized

when they are earned and expenses are recognized when they are incurred. This change between the budget and the financial report for the Enterprise funds provides for some significant differences. One is that depreciation is recorded as an expense in the CAFR and is not recognized at all in the budget. Another is that capital outlay and principal debt service payments are identified as expenditures in the budget but reported as adjustments to the balance sheet in the CAFR.

The following chart summarizes when accrual and modified accrual are used for the basis of reporting and the basis of budgeting:

Fund	Basis of Budgeting	Basis of Reporting
General	Modified Accrual	Modified Accrual
Special Revenue	Modified Accrual	Modified Accrual
Enterprise	Modified Accrual	Accrual

BUDGET AMENDMENT PROCESS

Proposed amendments to the budget may be submitted at any time by a member of the City Council or the City Manager. The City Manager is authorized to transfer budget amounts within adopted functional categories, however, changes between categories or that change total expenditures in any fund must be approved by City Council.

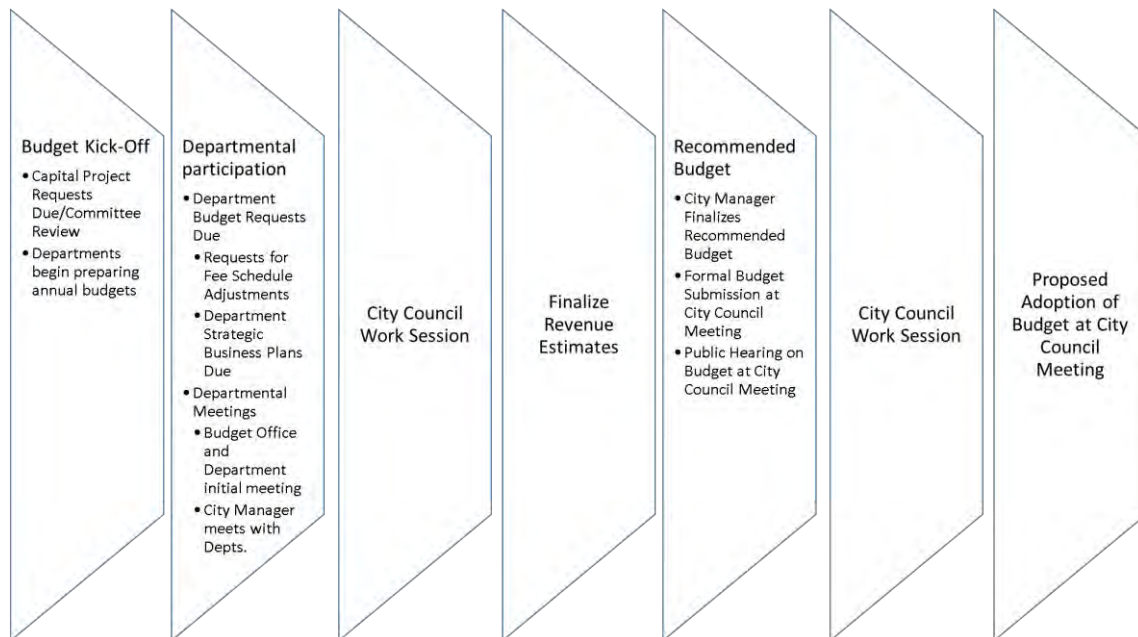
Proposed ordinance amendments are prepared by the administration and include a statement by the Finance Officer as to the availability of funds. A cover letter provides background information and the City Manager’s recommendation on the proposed amendment. Ordinances require two readings for adoption.

Minor budget changes that do not affect the ordinances are submitted to the Budget Office at any time with an explanation of and justification for the change. All changes must be approved by the Budget Office. Changes in salaries or benefits are not permitted, except in rare instances, with prior approval by the Budget Office and by the City Manager.

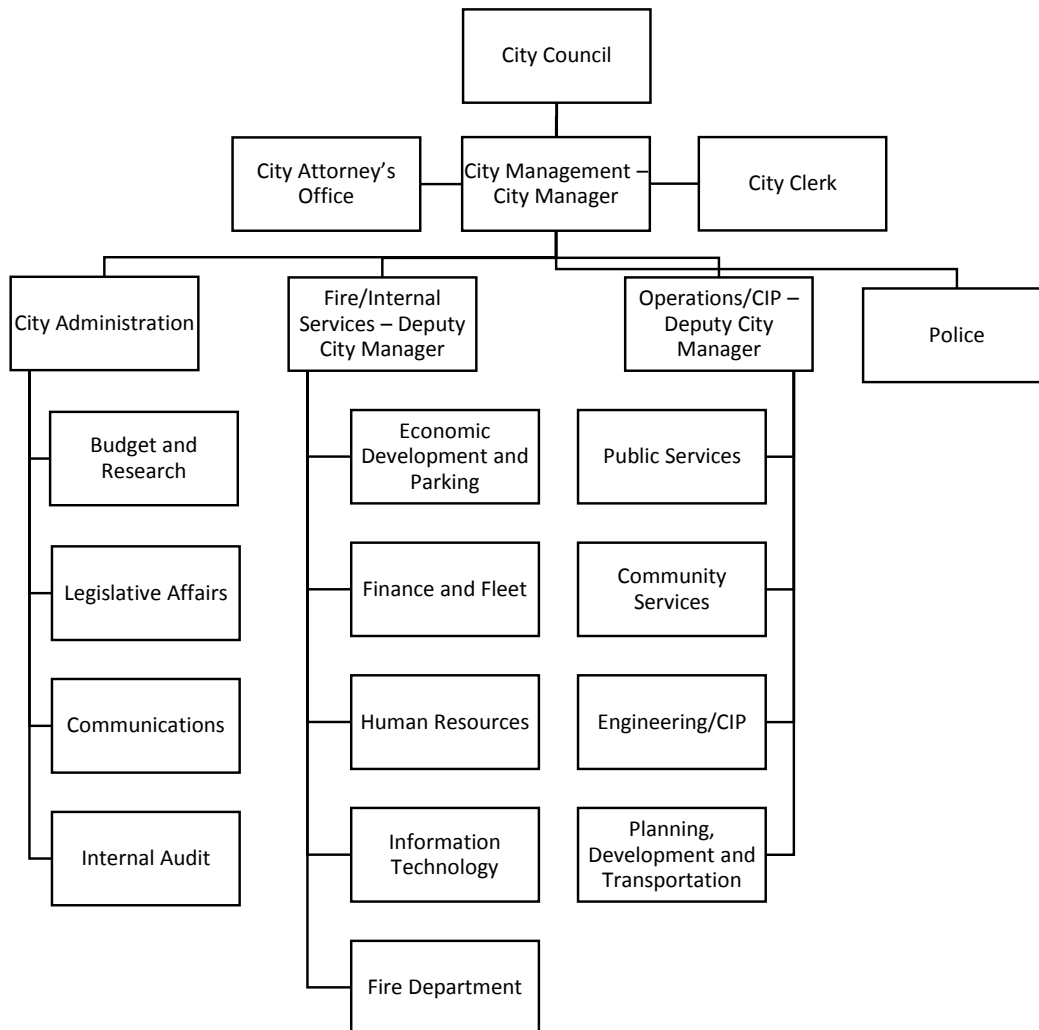
SCHEDULE OF EVENTS FOR THE PREPARATION OF THE FY19 BUDGET

Event	Date
Council Work Session	Dec. 4, 2017
Budget Kick-Off and Instructions	Dec. 6, 2017
Department Budget Requests Due	Jan. 31, 2018
Requests for Fee Schedule Adjustments Due	Jan. 31, 2018
Budget Office/Department Budget Meetings	Feb. 12-23, 2018
City Manager/Budget Office/Department Budget Meetings	Mar. 1-9, 2018
City Council Budget Work Sessions	Feb. 5, April 6, 2018
Finalize Revenue Estimates	April 10, 2018
City Manager Finalizes Recommended Budget	April 20, 2018
Formal Budget Submission at City Council Meeting	May 1, 2018
Public Hearing on Budget at City Council Meeting	May 15, 2018
City Council Budget Work Session	May 31, 2018
Budget Adoption at City Council Meeting	June 5, June 19, 2018

BUDGET PREPARATION PROCESS



ORGANIZATIONAL STRUCTURE



FINANCIAL MANAGEMENT POLICIES

These Financial Management Policies serve as guidelines for the preparation and operation of the annual budget. They are designed to complement the North Carolina Local Government Budget and Fiscal Control Act, recommendations of the Local Government Commission (LGC), the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These policies were developed by Budget staff and were formally adopted by the City Council effective July 1, 2002 and amended effective June 4, 2013. These policies are used to frame major policy initiatives and are reviewed during each budget process to ensure continued relevance and to identify any gaps that should be addressed with new policies. These policies assist in maintaining the City’s stable financial position and ensures that Council’s intentions are implemented and followed.

REVENUE POLICIES

Revenue Diversity

The City shall continue to provide adequate funds for stable operation of desired service levels through diversification of revenue sources to avoid over-reliance on any one revenue source and to maintain stable rates and fees.

Fees and Charges

The City shall maximize user fees where possible in order to distribute the costs of municipal services to those who use the services; include users who may have tax exempt property; to avoid subsidizing where the service is not used by the general public, except where appropriate; and maintain charges that are equitable and efficient by capturing the costs to provide the service.

All revenue sources will be reviewed on an annual basis, the levels of cost recovery will be reviewed, and the reasons for the subsidy will be reviewed.

Use of One-time revenues

Use of one-time revenues is limited to covering expenditures that temporarily exceed revenues, early debt retirement, or capital purchases that do not significantly increase ongoing operating expenses.

Property Tax Estimates

The percentage collection of property taxes relative to the tax rate estimated in the budget must not be greater than the percentage of the levy realized in cash as of June 30 of the preceding fiscal year, in accordance with State law. This ensures a conservative estimate of property tax revenues.

A dedicated property tax rate will be restricted in the Debt Service Fund by Ordinance and evaluated in every revaluation year. This revenue is committed to pay for 80% debt and 20% pay-as-you-go funding for capital maintenance and new infrastructure needs.

Unpredictable Revenue

Estimated revenues shall include only those reasonably expected to be realized during the fiscal year.

Grant funding will be pursued and used for a variety of purposes. Application to apply will be reviewed and evaluated in advance for consistency with Council goals and compatibility with City programs and objectives. All new grants must be presented to Council for consideration before application is made. Any awarded funds will be accepted only after Council review and approval. Any changes in the original intended use of grant funds must be approved by the granting agency and City Council.

EXPENDITURE POLICIES

Balanced Budget

The City shall prepare an annual balanced budget in accordance with the Local Government Budget and Fiscal Control Act, Generally Accepted Accounting Principles, and shall maintain excellence in

finance and budgeting by meeting the standards necessary to achieve the Government Finance Officers Association's Distinguished Budget Award.

Actual funds expended and received against budget will be reported to the City Manager and department directors on a monthly basis and City Council on a quarterly basis.

Evaluation and Prioritization

Expenditures shall be reviewed by staff, the City Manager, and City Council prior to adoption, and continually monitored throughout the budget year. Priority will be given to expenditures consistent with the City's Strategic Plan, and those necessary to carry out the mandated and core services of the City.

Nonprofit Agencies – Competitive Process

Funding for nonprofit agencies shall be considered on a competitive basis consistent with Council's priorities or with a departmental or City-wide mission, and with the City's Consolidated Plan. Any agency receiving over \$5,000 in any one fiscal year is required to complete a financial review. Any agency receiving over \$10,000 in any one fiscal year is required to complete a financial single-audit. Community Development Block Grant Funds will be allocated to public service agencies at the maximum percentage allowable by HUD regulations. General Funds will be allocated to public service agencies that complete the competitive process a total amount not to exceed ½ percent of the General Fund operating budget. No agencies will be considered for funding without an operational budget.

Nonprofit Agency – Non-Competitive Process

Funding considerations for any nonprofit agency not considered through the competitive process in the recommended budget will require a formal budget request made to the City of Wilmington via the City Manager on or before March 31 annually.

RESERVES

Debt Service Fund

The City shall maintain a Debt Service Fund and all accumulated revenues will be used towards debt service, debt administration, debt issuance and pay-as-you-go funding

The City Council has adopted a dedicated property tax rate to be restricted in the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year Capital Improvement Plan. This rate will be adjusted as needed in future revaluation years.

Fund Balance

The City shall maintain a minimum unassigned fund balance equal to 20-25% of the operating budget for the General Fund and Debt Service Fund. All other City funds will maintain a minimum unassigned fund balance equal to 15-20% of their respective operating budget. Any portion of the unassigned fund balance in excess of the minimum % of budgeted expenditures may be appropriated for one-time "pay-as-you-go" expenditures. (Examples are, but not limited to: incentive agreements, capital improvements,

computer systems and software). Unassigned fund balance is not a recurring revenue source of funds and should only be appropriated for non-recurring expenditures

At the close of each fiscal year, a report on unassigned fund balance in the General Fund will be given to City Council. At this time, Council may choose to transfer an agreed amount of excess reserves above 30% of unassigned fund balance to the Debt Service Fund where these funds will be used to offset future property tax rate increases for capital improvement plans.

Contingency

Reserves may be appropriated in operating budgets to a contingency account in an amount not to exceed 5% of the fund in order to meet unexpected increases in service delivery costs.

DEBT MANAGEMENT

Debt Model

Debt Service models will be maintained for all debt and will identify the impact of future debt and the adequacy of designated resources.

Debt Service

The total annual debt service paid on tax-supported debt shall not exceed 20% of the consolidated operating-budgets of the General Fund and the Debt Service Fund, including inter-fund transfers (Except transfers between the General Fund and the Debt Service Fund which are eliminated on consolidation).

Direct Net Debt

The outstanding direct net debt will not exceed the NC statutory limit of 8% of the appraised property subject to taxation with an optimal level of less than 2%.

Bonded Debt

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

Bond Rating

The City will maintain its financial condition so as to maintain a minimum AA bond ratings

CAPITAL INVESTMENT POLICIES

The City shall annually update and adopt a minimum 5-year Capital Improvements Program (CIP) in conjunction with the Annual Operating Budget.

A dedicated property tax rate will be restricted to the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year plan. This rate will be adjusted as needed in future revaluation years

The City shall appropriate all funds for capital projects with an Ordinance in accordance with State statutes.

Capital expenditures included in the CIP as a project will generally cost at least \$50,000 and have a useful life of at least 5 years.

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

The capitalization threshold minimum for fixed assets is set at \$5,000. The threshold will be applied to individual fixed assets and will only be capitalized if they have a useful life of at least two years from the date of acquisition.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The accounting systems for the City will be compliant with the North Carolina Local Government Budget and Fiscal Control act and will be maintained to enable the preparation of financial statements that conform to generally accepted accounting principles (GAAP).

Reasonable access to the financial system will be made available to department directors and other staff for the continuous monitoring of revenues and expenditures. Emphasis will be placed on internal budgetary and financial controls with regard to the financial system for the purposes of maintaining proper checks and balances.

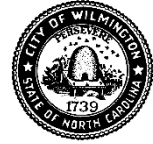
The City will have an annual independent audit performed by a certified accounting firm that will issue an opinion of the annual financial statements that are required by the Local Government Budget and Fiscal Control Act.

The City will prepare a Comprehensive Annual Financial Report (CAFR) that will be provided to City Council and is in compliance with established criteria to obtain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and will be submitted to that award program each year.

Full disclosure will be provided in all regulatory reports, financial statements and debt offering statement.

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TRANSMITTALS



July 30, 2018

The Honorable City Council
And the Citizens of the City of Wilmington:

In accordance with state and local ordinances, I am pleased to present to you the Adopted FY19 Annual Budget for the City of Wilmington as adopted by City Council on June 19, 2018.

After reviewing the recommended budget, City Council directed staff to adjust the ad valorem tax of 48.84 cents to 49.84 cents (\$1,497,876) to accomplish the following priorities in the General Fund:

• Tree trimmer (1 FTE)	\$50,166
• Mowing high visible locations (2 FTE)	\$216,257
• Brick Street maintenance	\$100,000
• Riverwalk maintenance	\$250,000
• Downtown alleys	\$100,000
• Compensation Study adjustment	\$643,141 ³³
• Northwest patrol officers (2 FTE)	\$124,230
• Sundry NHC tax collection fee	\$14,082

An additional \$30,000 was added to the one-time use of unrestricted fund balance to upgrade the finger printing equipment, an unfunded mandate by the State disclosed after the recommended budget was presented. This brings the use of unrestricted fund balance for FY19's Adopted Budget to \$529,040.

In sum, the General Fund increased from the recommended budget by \$1,527,876 changing it from a total of \$104,999,032 to \$106,526,908. This adopted total represents a decrease of 3.8% from FY18's General Fund Adopted total of \$110,704,372. Comparing the ad valorem tax rates, FY19's rate increased by 1.5 cents to 49.84 cents from FY18's adopted rate of 48.34 cents.

There was a change to the housing funds related to a higher than expected funding award amount (N = \$351,162) and the need to increase the CDGB/HOME Grant & Load Fund to account for the increase in compensation authorized for the compensation study recommendations (N = \$2,065). The following represents the \$353,227 in adjustments made to those funds:

³³ Enterprise and Internal Service funds such as Solid Waste, Stormwater, Golf, Parking and Fleet funds were also affected by the compensation study adjustment. Those funds were able to shift funding around to balance their budget to support the increases in compensation approved by the City Council.

Housing Program Funds	Recommended	Adjustments	Variance
Community Development Block Grant	\$879,398	\$1,006,805	\$127,407
CBDG/HOME Grant Fund	\$763,493	\$765,558	\$2,065
HOME Investment Partnership	\$662,147	\$885,902	\$223,755
Total	\$2,305,038	\$2,658,265	\$353,227

The city's total net budget for FY19 Adopted budget including transfers equals \$190,600,731 with \$106,526,908 associated with the General Fund.

Updated numbers to the Major Services section in the Recommended Budget Transmittal includes the following:

CODE ENFORCEMENT	\$	1,338,099
TRANSPORTATION	\$	21,535,858
<i>WAVE Transit Contribution</i>	\$	<i>1,404,155</i>
<i>City Streets Division</i>	\$	<i>2,538,239</i>
<i>City Stormwater Streets & Drainage</i>	\$	<i>4,467,086</i>
<i>Traffic Engineering</i>	\$	<i>3,662,175</i>
<i>MPO Contribution</i>	\$	<i>258,334</i>
<i>CIP Streets</i>	\$	<i>5,564,095</i>
<i>CIP Stormwater</i>	\$	<i>3,327,513</i>
<i>Other Misc.</i>	\$	<i>314,261</i>
LAB/CSI	\$	1,034,137
INSPECTIONS, PERMITTING & CITATIONS	\$	497,571
	\$	24,405,665

I would refer all readers to the *Recommended Budget* transmittal for full budget details.

Respectfully submitted,



Sterling B. Cheatham
City Manager



April 25, 2018

The Honorable City Council
And the Citizens of the City of Wilmington:

As required by the City Charter and on behalf of the City’s management team, I am pleased to present to the Mayor and members of City Council along with the residents of the City of Wilmington the *Recommended Budget* for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and the accompanying second year of the FY18-23 Capital Improvement Program. This budget is in accordance with §159-11 of the North Carolina General Statutes and meets the statutory and administrative obligations to prepare and present a balanced budget for your consideration.

The total projected net budget for FY19 is \$168,440,606 and represents a 22% decrease from the current adopted budget of \$217,484,481. This is mainly due to two reasons; first, the *FY19 Recommended Budget* does not include the voter approved Parks Bond projects budgeted in FY18 totaling \$30,645,000, and second, rather than budgeting \$7,960,200 of general fund unassigned balance for capital projects, the *FY19 Recommended Budget* uses \$499,040 for one-time operating items. The current FY19 appropriations for capital projects represents the second year of the second 80/20 6 Year Capital Debt Plan. The recommended net funding for the capital projects total \$10,467,850.

The General Fund is the largest component of this total with expenditures of \$104,999,032, a decrease of 5.15% or \$5.7 million under the current adopted amount of \$110,704,372. The approval of this budget requires a ½ cent tax increase to support General Fund operating expenditures. The increase to the ad valorem rate changes the current tax rate of 48.34 cents to 48.84 cents per \$100 assessed value. Of the 48.84 cents, 39.37 cents per \$100 assessed valuation is recommended for the continuation of core services in the General Fund and 9.47 cents per \$100 valuation would be earmarked for the 80/20 Capital Debt Plan for continued support of the Transportation Bond projects, Parks Bond projects, River Place Coordination project and other Capital Improvement projects, including the 1st CIP and 2nd CIP.

It is recommended that a portion of the “rainy day fund”, General Fund undesignated fund balance, be appropriated for certain one-time expenses that total \$499,040 to balance this budget. This amount is \$7,461,160 less than the \$7,960,200 appropriated in the FY18 Adopted Budget. The undesignated fund balance will be used for the following items.

Department	Items	Funding	Quantity
Community Services	• Compact Utility Tractor	\$40,923	1
	• Polycarbonate Board	\$28,000	-
Engineering	• Contract Document Template Purchase	\$2,440	1
	• Survey Equipment	\$25,000	1
Finance	• One-time Retirement Payout	\$12,229	1

Department	Items	Funding	Quantity
Fire	• Fire Accreditation	\$3,715	1
Planning, Dev, Tran	• Printing of New Land Development Code Booklets	\$1,000	-
Police	• Celebrite UFED Compute Software	\$8,600	1
	• Diluter/Dispenser System	\$4,600	1
	• Drying Cabinet	\$11,095	1
	• K-9 Vests	\$13,161	4
	• Boat Collar Replacement	\$22,225	1
	• Python III I-Band Dual Antennae In-car Radars	\$12,290	10
	• Rosthenbuhler 1674 Remote Firing Device	\$6,999	1
	• Ballistic Vets	\$26,679	10
	• Interview System	\$58,596	4
	Multiple	• Smart Phone Costs	\$1,050
• New Computers		\$9,850	4
• Tree Root & Sidewalk Study		\$90,000	1
• Vehicles		\$113,300	4
• Other equipment: Radio, Uniform, Vest		\$7,288	-

The General Fund unassigned fund balance at June 30, 2019 is expected to be \$32,754,120 or 31.19% of the FY19 projected expenditures. This projection assumes the following:

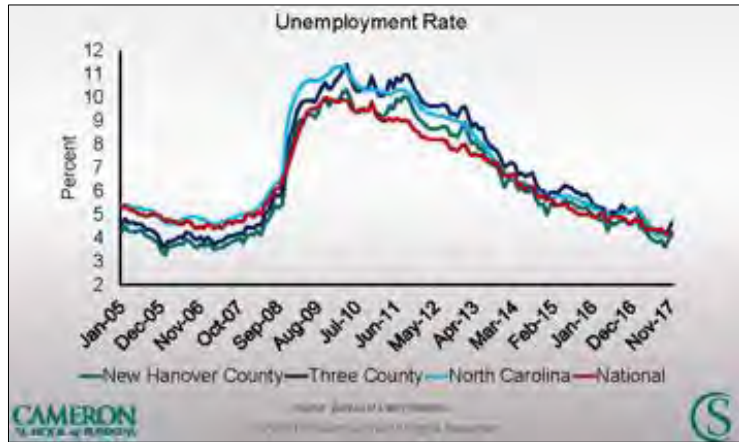
- The full FY18's adopted appropriated unassigned fund balance of \$7.9M is expended
- The full FY18's mid-year unassigned fund balance appropriations through April 22, 2018 totaling \$880,842 associated with encumbrance budget roll from prior year is used in full and nothing else is appropriated by year end FY18
- The full FY19 Recommended appropriated fund balance of \$499,040 is expended and nothing else in FY19 is required

Our Financial Management Policies state that unassigned fund balance should only be appropriated for non-recurring expenditures. The City's General Fund unassigned fund balance remains healthy and above the Financial Management Policy's minimum target of 15-20 percent with this recommended budget. Of special note, even though our financial policies require the minimum target of 15-20 percent, an internal practice aims to operate with the unassigned fund balance of the General Fund at a minimum level closer to 25% as a measure that takes into account the timing of major revenue sources, maintenance of the AAA bond ratings and any unanticipated emergencies.

Economy

Our local economy continues to improve modestly with persistent increases in job gains, economic activity as well as a resurgence in local tourism. The area has for the most part fully recovered from the past recession but that growth is now beginning to slow down per Dr. Adam Jones of the University of North Carolina Wilmington during a Council work session February 5, 2018.

Over the next few years, the region will continue to grow but at a slower pace. The unemployment rate has largely returned to numbers that are considered full employment. New Hanover County's unemployment rate reported by N.C. Department of Commerce in February 2018 was 4.5 percent as compared to 4.7 percent in February of 2017.



Home prices have fully recovered. Those homes that were previously underwater are now seeing growth allowing for those owners to tap into equity to invest in businesses, expansions and service collateral from loans, according to Dr. Jones' presentation on February 5, 2018.



Growth continues to be seen in the Wilmington area and regionally. Adjacent counties, namely Brunswick and Pender, will see growth in the residential areas and serve more as 'bedroom' communities making Wilmington the suburban hub according to Dr. Jones.

In the next few years, the 'risk to the forecast' will be positive. With the tightening of the labor market there will be pressure for employers to increase wages. With increased wages there is a good possibility of increased consumption, which will drive sales in the region but not at the same levels as seen in the recent recovery period.

At both the State and Federal level, there are uncertainties and opportunities the City should continue to monitor. Last year, legislation introduced at the State level related to special additional retirement benefit for firefighters, an unfunded mandate. A change to the local sales tax distribution formula was also discussed this past session which would have adverse impacts on the City. Fortunately no change was approved. At the time of this publication, there is little chance there will be movement on the sales tax matter or the firefighter retirement benefit enhancement.

Two changes at the State level that did impact the *FY19 Recommended Budget* include the following:

- House Bill 280, Juvenile Justice Reinvestment Act has passed the House and the second reading in the Senate. This bill raises the juvenile age to include sixteen and seventeen year olds previously treated as adults. The bill is expected to be law January of 2019. The impact to the city will be an increase workload on juvenile cases for both the investigators and the city's juvenile social worker. Based on future projections, two additional juvenile investigators, one in FY19 with another in FY20, and an additional social worker in FY20 will be required.

- Senate Bill 131 (Session Law 2017-1) provides a five year statute of limitations, and a seven year bar on bringing actions, for a unit of local government to institute an action for a violation of a land use statute, ordinance, permit, or other official action concerning land use carrying the effect of law. This section becomes effective October 1, 2018, and applies to actions commenced on or after that date. The impact to the city will require staff to initiate additional zoning actions and take a more proactive stance on zoning enforcement to ensure that violations of the code are not unintentionally grandfathered.

Another area to watch is the Federal Omnibus Spending bill which may positively impact the city in the following ways:

- Several key transportation programs received funding increases in this bill, particularly transportation specific infrastructure programs (\$8.7 billion more). Highway related programs received the largest increase at \$3.5 billion. The critical TIGER Grant program received a \$1 billion increase.
- Transit infrastructure related grant programs increased by \$834 million, including \$400M for communities to help modernize their bus systems and another \$400M for capital assistance to transit systems.
- EPA's water related infrastructure programs received a \$500 million increase and Army Corps of Engineers civil works programs will get \$789 million in additional funds.
- Increased funding is provided to tackle the nation's opioid epidemic with \$4.65 billion dedicated in the bill to help state and local governments towards developing prevention, treatment and law enforcement initiatives.
- Community Development Block Grants (CDBG) increased for the first since 2010, going from \$3 billion to \$3.3 billion.
- Local Law Enforcement programs received a \$1.2 billion increase for local law enforcement grants and \$446.5 million more for a Department of Justice grant that funds state and municipalities responding to opioid crisis.
- Apprenticeship programs across the country increased by \$50 million on top of an additional \$75 million increase for career and technical education programs.

Another potential change at the Federal level that could benefit local governments relates to the internet sales taxes (marketplace fairness) which if changed, will serve to benefit city revenues. Supreme Court actions suggest the nation is headed towards a resolution related to the ability for states to collect sales tax from all internet transactions at point of sale.

Locally, the city is seeing an influx of development activity. Last year, the transmittal focused on the changing skyline downtown with the influx of development activity specifically related to apartment complexes such as City Block, Oasis and Sawmill and hotels like the Hampton Inn, Embassy Suites, Courtyard by Marriott just to name a few. This year we want to expand the discussion of development activity to not only include the downtown but also include other areas within the city that have the potential of changing Wilmington's urban landscape.

The corridor on Military Cutoff road is booming. Already approved is a rezoning of seven-acres in the Renaissance North development, located across from Mayfaire Town Center. The development will be used for commercial shopping and a specialty grocery store. Just a few intersections south on Military

Cutoff Road are two developments under active consideration, both well over \$200 million each. The Avenue, claiming to be the new benchmark for luxury and style in the southeast, is a proposed mixed-use development featuring 500 luxury apartment homes, a Westin Hotel, and approximately 109,000 square feet of retail and office space together on a 44-acre development site. The other, a 1 million square foot project called CenterPoint, is a mixed use development to include 300 apartments, 50 to 60 retail shops and restaurants, a medical facility and office space with both surface and multi-level parking that will sit on 23-acres of land. Plans have also been submitted for areas north on Military Cutoff road near Station Road. The proposed developments, Arboretum Village and Arboretum West, will include a 360 multi-family apartments, 98 townhomes, boutique retail, fine dining and office space. The interest in this corridor clearly exists. With the new developments coming on-line the need for services will also exist. Once developed, staff believe the service impacts may be as follows:

- Traffic and other police emergency incidents will increase requiring new staffing for that area
- Fire EMS call volume will increase
- Transportation improvements and maintenance will require more employees to maintain the roads and traffic signals

As these impacts occur, some of the additional costs are offset by additional local revenues.

The above are just a few of the changes occurring in the city. Other notable developments include Riverlights, a development which sits on 1,400-acres on the Cape Fear River and includes 5 miles of walking trails, restaurants and other retail stores and residential homes. The Forks at Barclay is a 46-acre Midtown development with 71 single family homes and 52 townhomes planned. And the Point at Barclay, already in development, a 300-acre site including a 14-screen premium cinema, retail, office and medical space, restaurants, and an apartment complex.

Revenues

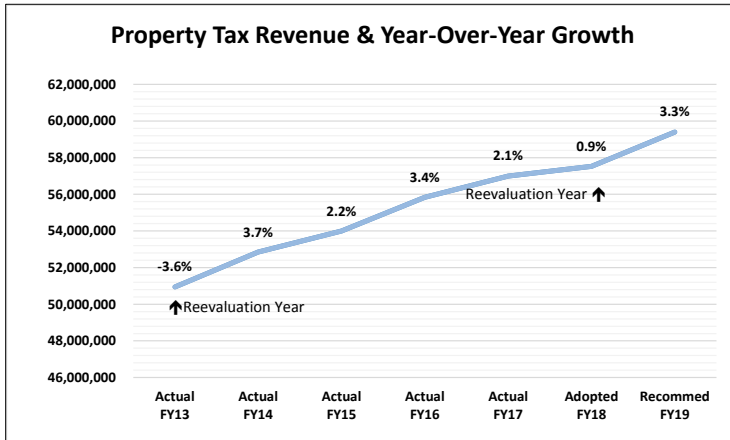
Revenue streams are beginning to be outpaced by demands for city services. As seen above there is an influx of development activity around the city that is placing stress on the resources that support that infrastructure:

- Increased emergency calls
- More transportation improvements/maintenance
- Further traffic monitoring/system improvements
- Additional plan reviews

It is important, however, to note that development activity is not the only thing influencing increased demand for support services. There are projects already underway by the city that will be coming on-line as early as FY20 that may require operational funding to support programming. Those include:

- Parks Bond Project: Derrick Davis Center Expansion at Maides Park
- Parks Bond Project: MLK Center Gymnasium Expansion
- Parks Bond Project: Northern Water Front Park
- 2nd CIP: Police and Fire Training Facility
- 2nd CIP: MLK and Kerr Intersection Upgrades
- Operational Budget: Financial System Operational Cost

The following will provide an overview of the revenues as they are estimated for the *FY19 Recommended Budget*. In order to respond to demands for expanded infrastructure needs and support impacting the city a ½ cent increase on the ad valorem rate is recommended. This produces \$748,105 more in ad valorem taxes for general fund purposes.

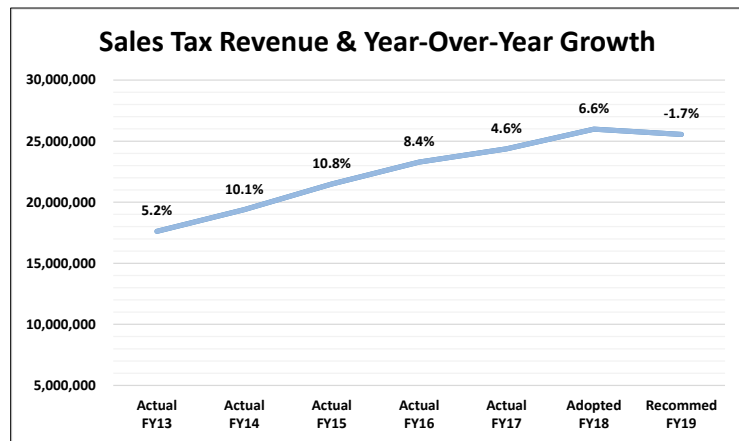


The City of Wilmington’s projected FY19 **property tax growth** over FY18’s adopted budget totals 3.3% and is a continued indication of the positive trend in the real estate market as multi-family, hotel and office construction continue to expand our tax base. The City’s tax base for FY19 is estimated at \$15,121,856,895 with the City’s real property totaling \$14,167,856,895 and Motor Vehicle property equaling \$954,000,000. With a \$0.4884 tax rate, one penny equates to a

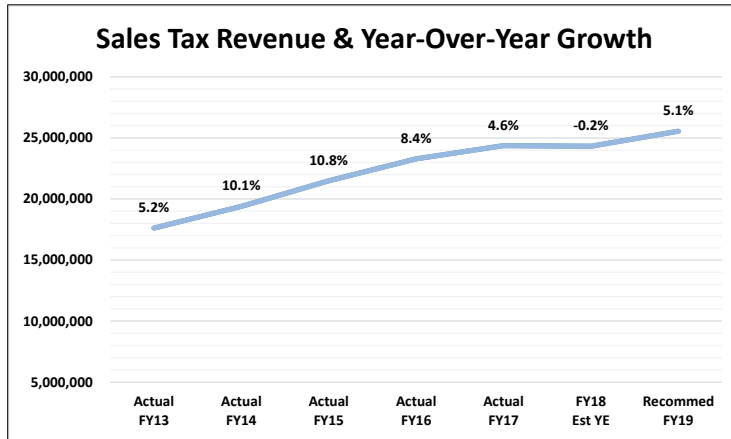
value of \$1,497,876 using a collection rate of 98.99% for property tax and 100% for motor vehicles. The tax base is expected to provide the City \$73,156,271 which is split between:

- General Fund (\$58,971,384/\$0.3737)
- Debt Service (\$14,184,887/\$0.0947)

This recommended budget continues to account for the improvement of the region’s economic health but also recognizes growth is slowing. Our forecasted decrease in **sales tax collection**, totaling 1.7% under the FY18’s adopted budget, is now on par with the revenues recorded to date as well as the county’s ad valorem sales tax distribution method. FY18’s ad valorem sales tax distribution favored New Hanover County’s 5 cent tax rate increase in FY17. FY19 changes the distribution again, however this time favoring the City due to the tax rate change in FY18 of 2.92 cents. FY18’s sales tax numbers were based on historical trend data and now appear to be falling short of that Adopted Budget.



A brief history in the changes to sales tax include recognizing the State expanded the sales tax base³⁴ in March of 2015 with the first impacted distribution in July of 2016. Since then, sales tax has had a steady increase year over year when comparing actuals. The FY18's estimated year-end revenues are essentially

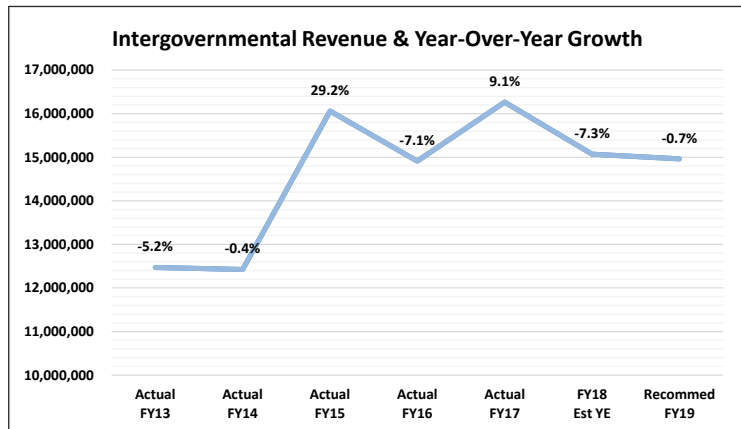


the same as FY17's actuals with less than 1% difference between them. The good news is, when comparing the actuals, the city's sales tax continues to increase with an expected 5.1% above the estimated FY18 year-end collections.

The NC League of Municipalities estimates projected FY19 local sales tax distributions will be 4.5% over FY18's collection. Wilmington tends to be higher than the State average due to the

city's location and tourism industry resulting in about 1.5% to 2% over the State projections. If the economy continues to grow at the current pace, the City's FY19 sales tax projection is modestly aggressive but reasonable given the trends. The economy, even though strong, will not stay on a positive trajectory continuously. The economic cycle is typically 10 years and we are surpassing that timeframe.

The third largest revenue stream category is Intergovernmental Revenues. The FY16 Adopted budget saw a \$2.3 million reduction in tax revenue due to the elimination of the local business privilege license fees. The City saw a \$2.5 million increase specifically in the **utility franchise tax** from the FY15's actuals of \$4.6 million to the FY16's actuals of \$7.1 million in that revenue stream alone. It should be noted, that in FY18, the utility franchise tax collections are on the decline when comparing year over year quarterly collection. The NC League of Municipalities and other statewide professionals are linking the decline to consumer behavior, electricity costs and the weather. The State has assured the jurisdictions that there have not been any large electricity refunds. The League is predicting FY19's statewide utility franchise tax collections will be 1% over FY18's actuals. The FY19 Recommended budget follows the League's prediction and are increased \$110,948 (N=1.5%) over FY18's. Utility franchise tax is weather dependent. If normal weather patterns persist, this revenue stream is expected to bring in \$7,461,336 in FY19.



There are a few other revenue streams in the Intergovernmental category with special notable circumstances related to customer behavior. The **telecommunications sales tax** distributions are declining due to customers abandoning landline

³⁴ Some of the sales tax expansion includes charging sales taxes on previously untaxed services such as repairs to cars, installation of big items or warranties connected to new purchases.

telephone service and going solely to mobile devices. For this reason, the FY19 budget is \$100,000 or 11.1% less than FY18 adopted values and 25.1% less than the FY17 actuals. This similar reduction is also seen in the **video programming tax** where the decline is attributable to customers exchanging cable TV with streaming services. The recommended FY19 revenue is 6.2% less than adopted FY17. Taking these impacts into consideration as well as the stabilization of the utility franchise tax, the intergovernmental revenues are less than a percent below the FY18's adopted rate contributing \$14.9 million to the City's overall budget.

And lastly, the City's general obligation bond rating continue to the highest possible ratings:

- Aaa issued by Moody's
- AAA issued by both Fitch and Standard & Poor's

The credit rating agencies base their ratings on a number of factors. Both Fitch and Standard & Poor's cited the city's healthy and diverse economy, very strong financial management, budgetary flexibility provided by ample operating reserves, and manageable long-term obligations. Better bond ratings result in lower interest costs on long-term debt.

We continue to be moderately conservative in our projections. The total General Fund revenues equal \$104,499,032 which is 5.2% lower than FY18's Adopted budget due to the removal of \$7.9 million in appropriated fund balance for three Capital Improvement Projects. If the budgets were compared without the use of unassigned fund balance, the FY19 budget would be \$1.75 million or 1.7% higher than the FY18 Adopted budget.

Budget Preparation

In developing the FY19 recommended budget, the strategies used to balance the budget included:

- \$0.005 cent increase for items related to supporting expanded infrastructure for General Fund operations
- Modestly aggressive sales tax revenue estimates
- Strategic use of fund balance for one-time operational items
- No mandated service reductions
- Continue core services with limited additions
- Prioritize any requested enhancements based on the city's key strategic priorities
- Use of anticipated salary savings from vacancies during the year

In starting the FY19 budget process, City priorities were identified and the budget was framed around those priorities. Those included the following:

- Develop and fund strategic plan initiatives with an emphasis on the following:
 - Competitive compensation #1 priority
 - Core infrastructure upgrades & maintenance³⁵

³⁵ Core infrastructure maintenance focuses on those areas where the City has taken on assets over the years but has not provided the appropriate resources to maintain those assets.

- Community engagement and policing with an emphasis on youth violence prevention and reduction initiatives
- Workforce development, specifically jobs and affordable housing
- Collaborative partnerships
- Maintain current services at existing levels³⁶
- Continue to fund infrastructure maintenance related to the following areas:
 - 80/20 Capital projects
 - Transportation Bond projects
 - Parks Bond projects

Every department in the City contributed to the overall goal of recommending a budget that incorporates a fiscally responsible plan for the continuation of basic quality services that meets the City's priorities as set forth above. Departments were charged with submitting the following scenarios:

- A flat base budget that realigned with current department priorities to include any resource shifts related to new services deemed a priority
- Enhancements that related to either:
 - Strategic plan initiatives with priority given to those initiatives that had a collaborative effort between two or more departments
 - Current service level maintenance
 - Core infrastructure maintenance

Budget Highlights

The following section presents highlights included in the recommended budget.

Strategic Plan

Staff is dedicated to delivering high-quality services to the citizens of Wilmington. FY18 represented the second full year implementation of the City's adopted four year strategic plan. The plan builds upon the community's vision and the city's core values and commitments.

The foundation of the plan are the six focus areas adopted June of 2015 and include:

- **Create a Safe Place:** The City will create a safe, inclusive community with neighborhood/area based public safety and support services.
- **Foster a Prosperous, Thriving Economy:** The City will promote opportunity and prosperity by fostering sustainable, regionally coordinated economic growth and development strategies for creating jobs, building a strong workforce, facilitating commerce and business vitality.
- **Promote Culture, Arts and Public Spaces:** The City will provide unique, creative open space, parks and community facilities integrated with arts and cultural activities for all.

³⁶ Maintain current services at current levels focuses on those services that need additional resources to continue the same service going into FY18 such as contract increases, material increases and the like.

- **Support Efficient Transportation Systems:** The City will advocate for, develop and maintain diverse modes of transportation needed for an inclusive, connected community. Greenways, pedestrian and bicycle amenities and a regionally focused multimodal transportation system will increase mobility and regional connectivity.
- **Engage in Civic Partnerships:** The City will build and improve partnerships, collaborations and relationships with all stakeholders, including our citizens and public and private organizations.
- **Provide Sustainability and Adaptability:** The City will protect and preserve our natural resources with quality design for the built environment.

The following represents impacts staff have already made in the first 10 months of the current fiscal year towards the success of the strategic plan.

Create a Safe Place

- Police Department utilized a Crime Prevention Specialist position to develop and support neighborhood watch programs.
- As a part of a rover bulky program to identify and clean neighborhoods, the city collected over 77 tons of bulky items from city right of ways in 19 census tracts.
- City staff registered for Crime Prevention through environmental design (CPTED) training.
- Continued to identify and resolve sidewalk gaps throughout the city.

Foster a Prosperous, Thriving Economy

- Continue civic partnerships with economic development agencies and work closely with WDI and DBA on a range of communications and branding projects downtown.
- With the completion of the Convention Center hotel, shifting of marketing and sales strategies in an effort to become a convention destination.
- Work efforts on improving the development review process continued.

Promote Culture, Arts and Public Spaces

- The Northern Waterfront Parks’ schematic design was completed and presented to City Council.
- Lacrosse programming has been added to community athletic events, along with existing programs in basketball, swimming, t-ball, soccer and flag football.

Support Efficient Transportation Systems

- Continued coordination of capital projects with CFPWA for street and stormwater system rehabilitation.
- Produced videos to promote WAVE and other alternative transportation options in the city such as bike and pedestrian trails.

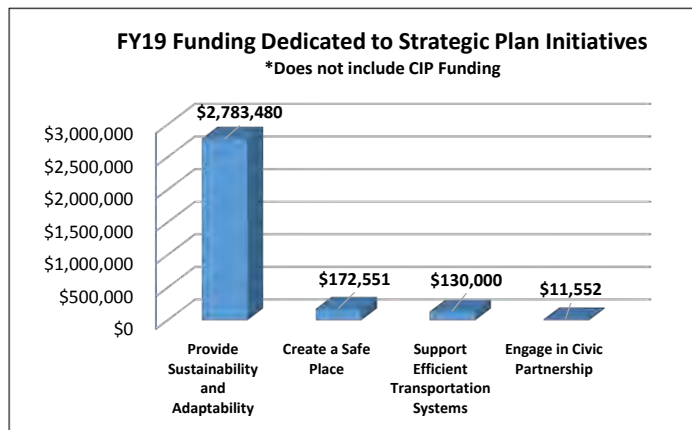
Engage in Civic Partnerships

- Submitted a plan to enhance at-risk youth programming by offering outdoor recreation programming.
- Continued process of the Community Development Block grant competitive funding.

Provide Sustainability and Adaptability

- Reallocated existing internal positions in Solid Waste and Stormwater to respond to existing needs allowing for improvements in productivity.
- Progress continued on a Duke University behavioral economics study reviewing personal appliance plug load energy usage in city facilities.
- Applied for a PARTF grant for the gymnasium addition at the Davis Center.
- Staff participation in a Business Process Mapping training and initiative to find efficiencies and document current business process.

The FY17-20 Strategic Plan sets the tone for the development of the recommended budget. The plan serves as a roadmap guiding the City’s vision for the future through its focus areas, strategies, action steps and outcomes. The plan continues to provide a consistent framework for alignment with the Comprehensive Plan, Council’s policies, budgetary decisions and staff guidance.



This recommended budget continues funding for current services and programs that support the City’s Strategic Plan and specifically those initiatives that will advance the six areas identified as the primary focus areas of Council’s vision for the City. The recommended budget has \$3,097,583 in new funding initiatives that directly tie to the strategic plan.

City of Wilmington’s Workforce

Our workforce is the backbone to the continuation of high-quality services to our community. Our strategic plan emphasizes investment in the development of the city’s human capital by developing internal service staffing plans that meet the need of our growing community (**Provide Sustainability and Adaptability 1.1**). As a priority, this recommended budget reflects the continuation of a multi-year compensation strategy that pays market wages to employees doing similar jobs in the current labor market. The success of our compensation program hinges on our ability to appropriately compete with external labor markets, to recognize and reward exceptional performance and to maintain a shared sense of internal equity and fairness. To this end, two compensation packages are included in the recommended budget:

- Compensation Study Components tied to determining market pay
- Merit Plan tied to performance

Reflected in the budget is a total of \$1,223,701 dedicated to implementing the findings of the compensation study undertaken in FY18. Those recommendations built into the budget include:

- Aligning our pay ranges to 100% of market for hourly, fire and police positions
- Adjusting employee compensation within the new pay ranges to insure internal equity and fairness
- Offering an educational incentive for uniformed fire personnel

In addition to the compensation study components, a total of \$1,254,736 in salary and benefits was added to the budget to recognize employees for their performance through a merit program. This allows the city to continue investing in strong workers and recognizing their value to the city. We are appreciative of Council's support and commitment to our market employee compensation philosophy.

Youth Violence Prevention & Community Policing

The recommended budget continues to fund efforts to aid in the reduction and prevention of youth violence in progressive and innovative ways as identified in both ***the Create a Safe Place 1.1 and Engage in Civic Partnership 1.1***. Our outside agency competitive process, which went to a two-year contract cycle in FY17, enables community partners to request funding to support community-based programming. Generally, these organizations are well established in the community, having provided quality programming for many years.

This year, the funding available for these agencies increased by 2% going from \$600,903 to \$612,455 and represents the first year of another two-year contract. The current financial management policy states that competitive agency funding should not exceed ½% of the General Fund total appropriation. The ***FY19 Recommended Budget*** reflects 0.58% of the General Fund's total budget. These agencies are presented in the Sundry Non-Departmental section of the Recommended Budget to view them in their entirety. It should be noted there is an additional \$150,000 through the Community Development Block Grant. Just a few of those important organizations include:

- Blue Ribbon Commission (\$64,785) which supports two programs:
 - Voyager program that focuses on job skills training, career exposure, mentoring, vocational apprenticeships and eight (8) weeks employment for youth
 - YEZ program that focuses on youth violence prevention through education, safety, and health & wellness programs
- Phoenix Hometown Hires now called Step Up Wilmington (\$16,196) provides job readiness and job placement services to disadvantaged persons, including young adults and sheltered persons
- Brigade Boys and Girls Club and Community Boys and Girls Club (\$53,227) address youth intervention with afterschool and summer education, tutoring and recreational programming
- Dreams (\$22,302) delivers programming focusing on multi-disciplinary arts classes, serving elementary, middle, high school aged youth

- Ability Garden (\$8,013) provides gardening programming as intervention for at-risk students at low-performing schools and at in-school suspension program
- Kids Making It (\$33,943) offers skill building programming through woodworking, vocational and skilled trades training, entrepreneurship and income-earning opportunities, and paid apprenticeships
- Wilmington Residential Adolescent Achievement Place (\$25,310) delivers free after-school services and community outreach programs that reduce the number of unsupervised youth
- Cape Fear Communities in Schools (\$22,589) works collaboratively with the New Hanover County School system through after-school and summer programs for at-risk youth

The recommended budget funds two programs that directly link to at-risk youth in our community. The city will contract services to create an outdoor recreation program targeting at-risk youth to include possible kayaking, swimming, snorkeling, rock climbing and boating opportunities. The department expects an estimated 125 youth to participate.

The recommended budget also funds \$15,000 in support of the Port City Super Girls program which empowers girls throughout our community. It includes a week long academy for 60 girls. The curriculum along with extra-curricular activities, sports, health and fitness will be offered at the academy during spring break and at other times throughout the year. Funding for this program previously came from NC Drug Tax Revenue which has seen a decline over the years and can no longer fund the program sufficiently. The program is aimed at youth ages 12-18 who live in and around inner city communities.

The budget continues our youth athletic and engagement programming. The FY19 recommended budget continues to outsource the pool operations to the YMCA which increased pool hours and number of days the pools are open. First Tee, a program that influences the lives of young people by providing not only skills in the golf arena but also educational programs that build leadership, character and promotes healthy choices, has built a small course adjacent to the Municipal Golf course. Revenue is received from the First Tee to maintain the course which also has a practice area.

In response to the public's desire for neighborhood sweeps and community policing (**Create a Safe Place 2.2 and 2.3**), several initiatives continue. The *FY19 Recommended Budget* continues with the Wilmington Police Department Rover Bulky program that collaborates with Solid Waste to clean up city rights of way and illegal dumpsites, aiding in the 'Broken Window Theory', potentially reducing conditions that encourage crime. The General Fund transfer totaling \$29,866 to Solid Waste Management has been successful since its inception in July of 2016. Since its beginning of the program over 157 tons have been collected (FY17 = 80; FY18 YTD = 77).

In response to the opioid epidemic, the *FY19's Recommended Budget* funds \$13,950 for naxolene to help combat the exposure to not only our citizens who are exposed to opioids but also the safety of our officers who come into contact with it as they serve the community.

In response to House Bill 280, Juvenile Justice Reinvestment Act which raises the juvenile age to include sixteen and seventeen year olds, funding for 6 months for a new juvenile investigator (\$76,295) has been requested for FY19. This bill is expected to be law January of 2019. This represents the first year of a two

year staffing plan. With the expected increase in juvenile cases, the Police department will carefully monitor the impacts but expect the need to hire another full time juvenile investigator and a social worker in FY20. This initiative links to the city's strategic plan **Create a Safe Place 3.1** which ensures key staff is resourced in key areas of the city.

To help keep our communities safe and proactively respond to any code violations in our community (**Create a Safe Place 5.4**), a new zoning code enforcement officer (\$60,440) has been budgeted for a full year in FY19. This too is in response to a change in legislation. Senate Bill 131 (Session Law 2017-1) provides a five year statute of limitations, and a seven year ban on bringing actions, for a unit of local government to institute an action for a violation of a land use statute, ordinance, permit, or other official action concerning land use carrying the effect of law. This section becomes effective October 1, 2018, and applies to actions commenced on or after that date. The impact to the city will require staff to initiate additional zoning actions and take a more proactive stance on zoning enforcement generally to ensure that violations of the code are not unintentionally grandfathered and the communities we have in the city will continue to be preserved. This position will also aid the department in managing any policy decisions made regarding short term lodging.

The medic aid car program was created in FY17 as an additional unit to aid during high volume medical response times in lieu of dispatching fire trucks. This program was discontinued until such time as better analytics can be developed to support the cost effectiveness of the program and community partners can discuss how the program can be supported. The program discontinuation results in a reduction of the 3 firefighter position authorized for the program in FY17. Due to staffing shortages, the unit was frequently removed from service.

Workforce and Affordable Housing

This budget supports the strategic plan initiative found in **Provide Sustainability and Adaptability** where the focus is on workforce and affordable housing. The budget increases funding by \$110,000 for workforce and affordable housing, budgeting \$510,000 in FY19 as compared to the \$400,000 in FY18.

The establishment of a City of Wilmington/New Hanover County Ad hoc Committee on Improving Workforce/Affordable Housing provided their first year recommendations to both the City and the County in April of 2017. The *FY19 Recommended Budget* has funding totaling \$60,000 to respond to the specific recommendations pending a joint City Council/County Board discussion on priorities going forward.

In addition to that, the budget allows for \$450,000 to continue to fund those programs that aid low income owner-occupied housing and rehabilitation programs at a similar level as FY18. Those programs include:

- Homeownership Opportunity Program (\$60,000)
- Rehabilitation Programs (\$340,000)
 - Minor Repairs up to \$10,000
 - Owner-occupied housing rehabilitation programs up to \$75,000
- Forgivable Loan Legal Fees (\$50,000)

And finally, the preservation of our housing stock protects neighborhoods from deteriorating either in aesthetics or crime. The budget funds \$28,000 to pilot new material, polycarbonate board, to use when boarding unsafe structures that are out of compliance with the minimum housing code. This program has several goals:

- Preserve the housing stock by preventing further deterioration of the home through prevention of vandalism and weather corrosion
- Aid the home owner to preserve their assets for a longer period of time
- Secures the property and neighborhood working as a crime deterrent

Expanding Infrastructure Maintenance

Those areas where the City has acquired assets over the years but has not funded the appropriate amount of resources to maintain them are also a strategic plan initiative (***Provide Sustainability and Adaptability 1.1***). Our expanding infrastructure does not only relate to physical structures but also human capital. The recommended budget provides the following initiatives related to this priority.

A new Plan Review Project Engineer (\$108,430) was authorized in the FY19 budget. This position will help aid the development review process and decrease the permit review time eliminating a current bottleneck in the process. In addition, this position will be responsible for creating and managing a new process to address the 10-year renewal of initial permits that will be expiring in October 2018.

Financial Enterprise Operating SaaS Fees totaling \$316,968 will allow IT Services to address the SaaS (Software as a Service) fees in concurrence with the proposed Enterprise Resource Project upgrade scheduled go live date in January of 2019. This funding represents approximately half year funding requirements. In FY20, full funding is anticipated at a cost of just over \$700K.

Funding in the amount of \$62,916 was authorized for a new Electronic and Instrumentation Technician in the traffic division. This technician will aid the department in responding to the needs of the traffic signal systems which is expanding and becoming more complex both through development and NCDOT projects.

Funding in the amount of \$29,838 was authorized to allow GTV to hire a full time Video Production Technician. The entire package costs \$54,838. Staff supplemented \$25,000 of the cost with base shifts. The demand for video production, AV and technical support particularly link to use of social media continues to grow. A full time employee is more efficient and a better value than contracted temporary employees as the current practice dictates.

Funding for a new tree trimmer (\$50,166) is included for a 2nd three-man crew. They handle daily maintenance, take downs and emergency calls related to trees. The goal is to have three (3) three-man crews over time and eliminate all back order requests for trimming service.

A one-time expense of \$90,000 was identified to hire a consultant to review the City's standards for planting street trees, tree protection, soil selection, root barrier and other methods used to control root growth. With both the development boom around the city that impacts the city's tree canopy, and the

need to continue paving roads and sidewalks, many of the new streets are already seeing root damage on recently paved areas.

An increase of \$4,000 will allow for training related to the new HVAC system technology and Variable Frequency Drives found in the city's newer Fire stations. This funding allows two technicians to attend training as well as cover their travel needs.

Alternative Modes of Transportation

The strategic plan has an area dedicated to alternative modes of transportation. Both ***action steps 2.4 and 4.2 in Support Efficient Transportation Systems*** relates to the pursuit of the rail realignment and seek partners to that end. To date, the Mayor appointed a Rail Realignment Task Force in 2015. The taskforce presented their feasibility study to Council in June of 2017 which was subsequently adopted in July of 2017. In order to continue development of the project and maintain the City's interest as lead agency, the FY19 budget funds a rail realignment coordinator at a cost of \$130,000. This position will continue to work with key stakeholders forging relationships to include NC State Ports, representatives from adjacent counties, NC Legislature, NC Department of Transportation, private sector interests, Congressional delegates and of course the rail companies. This is a large initiative that needs dedicated staff to manage the project.

Continuing our partnerships with local agencies, and reflected in the FY19 budget, is WAVE Transit's operating subsidy totaling \$1,404,155, three percent over FY18's adopted amount. Additionally, WAVE's capital request for the maximum 20% match for four buses totals \$375,200 with any additional funding from the State or Federal grant matches decreasing the City's contribution. Staff recommends the use of the Transportation Bond appropriation dedicated to general transportation projects to fund their Capital subsidy request.

Other Strategic Plan Initiatives

Other partnerships, in the economic development and cultural arts sphere, include University of North Carolina at Wilmington (UNCW). FY19 is the last year of a funding commitment made to UNCW for \$100,000 annually in support of their efforts in redevelopment of the athletic track.

Every other year, the city conducts a citizen survey to gain an understanding of citizen's satisfaction. FY19 funds this initiative at \$32,852. This is an increase from previous years to accommodate a limited number of mini-surveys that seek citizen's feedback on real time topics facing the city. The details are still being scoped.

The budget includes \$25,000 for the Chambers' continued efforts to further develop the region's knowledge-sector economy and promote "Choose Cape Fear" Program introduced in 2017 through their regional economic development marketing efforts.

To complement the development activity around town, the FY19 budget has continued funding for business incentives. It is necessary for the city to be in a position to grow the local economy through such

business opportunities. Highlighted in this section is the most recent incentives the City approved with National Gypsum (\$46,000). Additionally, there is a \$25,000 increase to the Miscellaneous Incentives appropriation bringing the budget to \$125,000 and a \$50,000 increase to Council’s economic development contingency appropriation. With these increases, the city should be in good standing to appropriately respond to opportunities in FY19.

This budget recommends the continued partnerships with other economic development partners. FY19 represents the last year of a three year funding cycle with our economic civic partners. The funding remains at the same level as last year totaling \$446,890. The following represents what can be found in this proposal.

	FY17	FY18	FY18	FY19
	Actual	Adopted	Adjusted	Recommend
Economic Civic Partners				
<i>Economic Development</i>				
Wilmington Business Development	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Wilmington Downtown, Inc.	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
Wilmington Regional Film Commission	\$ 121,890	\$ 121,890	\$ 121,890	\$ 121,890
<i>Cultural and Recreation</i>				
Children's Museum of Wilmington	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Cucalorus Film Foundation	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Wilmington Jewish Film Festival	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Economic Civic Partner Agencies	\$ 446,890	\$ 446,890	\$ 446,890	\$ 446,890

Continuing Core Services

Additional funding is needed to continue core services at current levels. Many of these services require enhancements to include replacement of equipment to ensure staff has what is needed to complete their jobs safely and effectively. Some of those initiatives include the following:

- Nuisance abatement funding in the amount of 18,000 supporting historical expenses used for code enforcement violations.
- Replacement funding totaling \$47,252 allows for the purchase of a compact utility tractor. This tractor will replace a tractor that is currently twenty-eight years old and not a part of the fleet replacement fund. This tractor is used in both Parks and Recreation as well as the Trees division and other Recreation divisions.
- A total of \$70,774 will allow IT Services to cover the annual increases, typically 3-5% annually, in licensing of the City's software and maintenance contracts.
- Funding in the amount of \$26,679 allows the Police Department to purchase ten (10) specialized SWAT team ballistic vests to replace expiring units or upgrade existing vests.
- Authorized in the budget is funding in the amount of \$70,000 allowing the Police Department to replace aging interview equipment for four rooms. Interviews are required by law to be recorded.

- The funding in the amount of \$12,290 allows the Police Department to replace ten (10) in-car radars. Current radars are obsolete, leaving the patrol units with no authorized replacements on hand.
- A total of \$22,225 is budgeted for the Police Department to replace the aging collar system on the Police boat.
- Budgeted is \$11,095 to purchase an 8-foot wide duplex unit to replace the current duplex drying cabinet utilized by both the crime scene personnel and patrol officers to house evidence.
- Additional \$100,000 was budgeted in the Police overtime lines. Trends are showing an uptick warranting a need for additional funding.
- The Engineering Department will have a shortfall between operating costs and revenues due to the reduction of allocated force account charges. This reduction of revenues, presented in the budget book as allocated costs, as charged to the city's Capital Projects increases the General Fund support by \$46,635. With less and less projects allowing charge back, this is the second year where more General Fund support is required in lieu of Capital Projects.

And lastly, there were adjustments made to various internal services charges related to technology management fees (Seat Management), insurance liabilities, workers compensation claims, fuel and central fleet as a cost of doing business increased the budget \$387,711 over FY18 budget.

All the modifications to the budget can be found in the department section of the budget presentation.

Debt Service & 80/20 Capital Improvement Plan (CIP)

Debt Service

FY19 continues the second year of the 2nd 80/20 Debt Service CIP. It also continues the voter approved Parks Bond projects, the Water Street Collaboration, now referred to as River Place, the 80/20 Debt Service for the 1st CIP and the voter approved Transportation Bond projects. Streets and sidewalk, facilities, infrastructure maintenance and park improvements projects continue to be funded through the implementation of the Capital Improvement Plan. This budget allocates \$0.0947 of the tax rate or \$14,184,887 that is dedicated to the Debt Service fund.

In order to maintain the current capital infrastructure improvement plan, the General Fund continues with the \$9.3 million transfer to the Debt Service fund in support of the projects. It includes the payment of principal and interest costs for already approved and recommended capital projects.

80/20 Capital Improvement Plan

The **FY19 Recommended Budget** appropriates \$10,935,170 in projects related to Streets and Sidewalks, Parks and Recreation, Public Facilities, Public Facilities-Parking and Stormwater. These appropriations continue the 2nd year of the 2nd 80/20 Capital Improvement Plan, FY18-FY23. In the presentation of the Capital Improvement's section of the recommended budget, there is \$1,400,000 for the Chestnut & Grace Street Improvement Project was previously appropriated in FY17 but was not in the financial model at

that time. This year that oversight has been corrected and the project it is now in the financial model; hence represented in the current financial plan.

Enterprise Funds

The **Solid Waste** recommended budget continues to fund, as highlighted above in the Core Infrastructure Maintenance section, the alley maintenance program piloted in FY18. FY19 has \$20,000 budgeted to pay a contracted private tree service to help maintain the problem service alleyways.

To mitigate a challenge with the department's ability to hire experienced CDL drivers, 5 solid waste workers are reclassified to operators. Internal staff will be given the opportunity to obtain the required CDL training prior to going outside for staffing. Lastly, the budget continues the transfer from the General Fund of \$29,866 to support the partnership with Police and Code Enforcement to clean up illegal dumping sites in targeted neighborhoods.

The Solid Waste fund is balanced for FY19 at \$9,408,066 of which \$81,169 of unassigned fund balance is included. The expected unassigned fund balance as of June 30, 2019 is projected to be \$5,432,335 or 57.74% of FY19 projected expenditures. This assumes all of the FY18's appropriated unassigned fund balance of \$663,890 is expended and no further appropriations in FY19 are required.

The **Stormwater Management** rate model requires a 1% rate increase to fund expenditures, which includes a transfer to the Capital Improvement Plan of \$3,300,000 for annual storm drain rehabilitation. A total of \$2,200,000 of that transfer is to fund the Clear Run Branch project. The FY19 Storm Drain Rehabilitation CIP will be using pay-go for the projects instead of revenue bonds.

The Stormwater Management fund is balanced at \$11,776,939. The unassigned fund balance in the Stormwater Fund as of June 30, 2019 is expected to be \$3,990,415 or 33.88% of FY19 projected expenditures. This assumes all of the FY18's appropriated unassigned fund balance of \$3,367,206 is expended and no further appropriations in FY19 are required. Due to the capital intensive nature of the Stormwater Management Program, a higher balance than normal policy requirements of 15-20% is a good financial indicator.

A few highlights of the Stormwater Management fund relate to several reclassifications.

- Reclassify 10 stormwater worker positions to senior stormwater workers to reflect the job requirement of holding a commercial driver's license
- Reclassify 1 administrative support technician to a senior stormwater engine equipment mechanic in an effort to create efficiencies with downtime of operations when the stormwater workers are repairing equipment
- Reclassify 2 stormwater workers to senior stormwater workers resulting in a two-man crew that will be responsible for all of Stormwater's CCTV video inspections

Parking in the City of Wilmington is a high priority for residents, tourists, and businesses especially in the downtown area. Key factors in the success of the parking program are an improving economy, moderate weather and no natural or man-made disasters.

The Parking Facilities Fund is balanced at \$3,951,931. The fund's unassigned fund balance as of June 30, 2019 is projected to be approximately \$3,317,041 or 83.93% of FY19 budgeted expenditures. This assumes all of the FY18's appropriated unassigned fund balance of \$115,696 is expended fully and no further appropriations in FY19 are required.

The most noteworthy change proposed for the FY19 Parking budget includes the reduction of all revenue associated with the Water Street Parking Deck. The deck was demolished in FY18 to make way for the Water Street Redevelopment Project now referred to as the River Place project. There is a transfer of \$139,050 to the Parking Facilities Capital Improvement Fund to fund the Market Street Deck Access Improvements. And there are also several fee schedule changes that result in an overall parking fee restructure to sustain parking's growth and expansion in the downtown area. Those changes are highlighted in full in the fee schedule section further in the budget document.

The Convention Center parking deck also has a few fee schedule changes related to event rates for FY19. Those parking fee realignments include:

- Adding an **all day event rate** of \$13
- Adding a **partial day event rate** of \$10

The **Municipal Golf Course** proposed budget, totaling \$1,453,144, is less than a 1% increase over FY18's adopted budget. The revenue continues to reflect the \$51,396 intended to recoup the costs associated with this First Tee program maintenance to include a turf grass worker, additional consumables, repairs and maintenance to equipment as well as an increase in annual fuel usage.

The Golf Fund's unassigned fund balance is projected to be approximately \$105,515 or 7.26% of FY19 budgeted expenditures. This assumes the full \$120,399 of appropriated unassigned fund balance for FY18 is fully expended. If that is the case, the unassigned fund balance is below the City's financial policy and a review of the fee structure in FY20 should occur.

Municipal District

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. This recommended budget continues the tax rate of \$0.07 per \$100 assessed value, for both real and personal property, based on the total district's property values totaling \$556 million. The assessed values have increased by \$11 million over FY18. Expected revenues totaling \$384,341 have been budgeted for FY19.

The FY19 Municipal Services District will provide safety, cleaning, physical appearance and marketing services to our core downtown district beyond the scope of our City services. Wilmington Downtown, Inc., will continue to serve as our service provider. The MSD program began in FY18 and has overcome

initial start up challenges. The MSD Advisory Committee recommended the FY19 budget continue to focus on improving the Ambassador program. The FY19 contract budget of \$362,114 is slightly less than the FY18 budget. This reduction is not due to a decline in property values but rather some funding was appropriated in a reserve for unforeseen needs and includes fees to New Hanover County for these revenue collections that were not included in the FY18 budget. The FY19 budget endorsement of the MSD Advisory Committee is being requested at their April 27th meeting.

Major Services

A request was made to identify services not only through assigned funds or functions but costs associated with major programmatic services that may cross functional and departmental boundaries. Exact figures are not easily identified through our financial system and assumptions were made with regard to positions' allocated time since many of our staff are responsible for multiple tasks. The following services were captured:

- Transportation (excluding CIP) = \$12,388,836
- Code Enforcement = \$1,332,830
- Inspection, permitting and citations = \$497,116
- LAB/CSI = \$1,029,897

Not Included

Although the *FY19 Recommended Budget* included a number of items related to the city's expanding infrastructure, the ½ cent change did not adequately cover other worthwhile modifications. Those items the budget did not address include the following:

- Police officer coverage to include demands in both the northern downtown area and throughout the city in response to growth
- Riverwalk on-going maintenance funding
- Expanding Affordable Housing programs
- Neighborhood traffic calming funding

Commitment

The City is committed to creating financial resiliency in preparation for the opportunities that we will face in the years to come. We continue to challenge each other and our systems, policies and methods of operation to ensure our tax payer dollars are used efficiently and responsibly. As the General Assembly convenes and deliberates the future with regard to various revenue stream distributions, we will move forward conservatively to preserve our revenue sources as well as remain flexible and proactive in our efforts to maintain quality services. We will continue to engage all employees in our efforts to make sure the way we provide services to citizens and how we conduct our internal business represents the core values established by the City.

In closing, I would like to commend the efforts of the City Council for their guidance in the preparation of this budget and for their commitment to quality services for our community. I would also like to commend City departments who worked tirelessly and shared in the burden of preparation of this very challenging budget. I would like to especially thank the Budget staff for their extra effort in putting this recommended budget together.

The FY19 Budget is now respectfully turned over to Council and the community for consideration. We stand ready to support you as you make these decisions.

Respectfully submitted,



Sterling B. Cheatham
City Manager

REVENUE AND EXPENDITURE SUMMARY

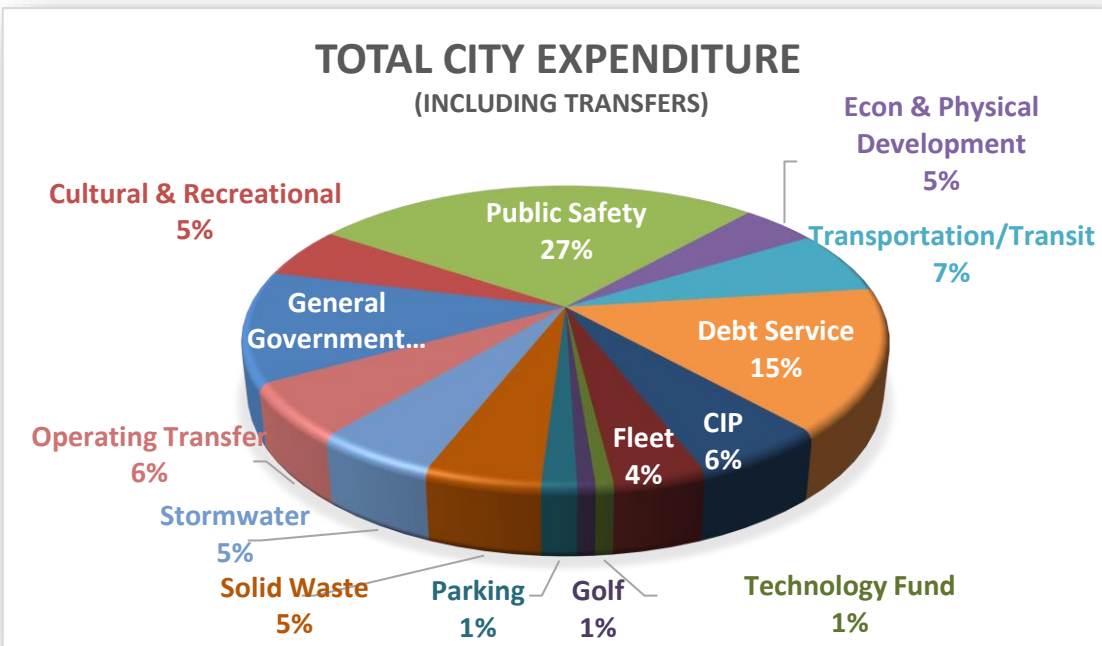
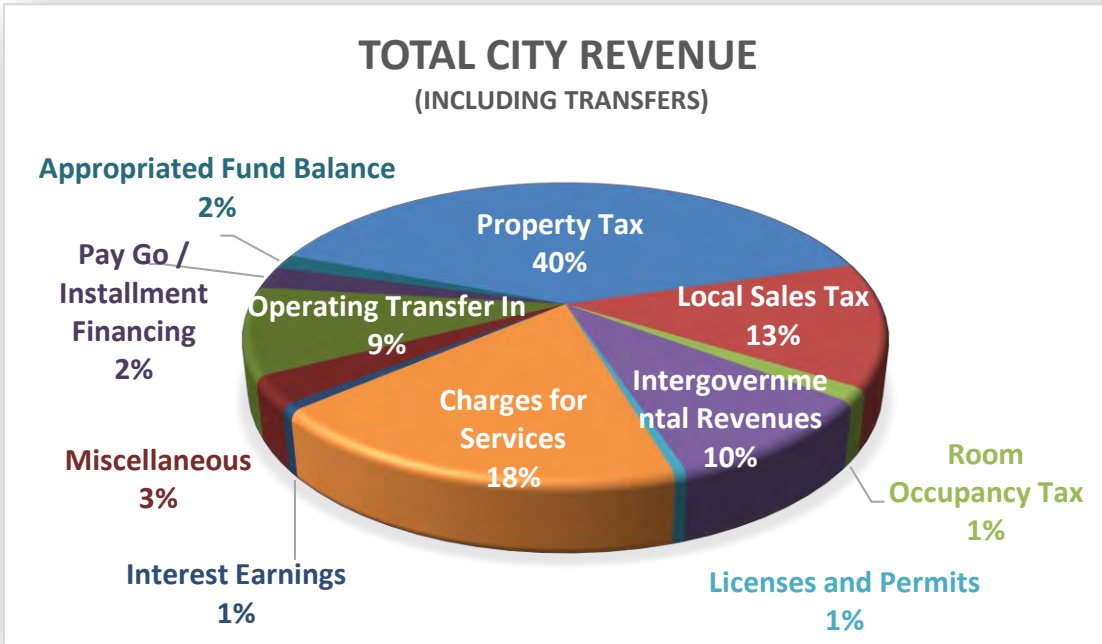
REVENUE AND EXPENDITURE TRANSFER SCHEDULE

	Total Revenues	Less Approp Fm Other Funds	Net Revenue	Total Expenditures	Less Approp To Other Funds	Net Expenditure
Operating Funds						
General Fund	\$ 106,526,908	\$ -	\$ 106,526,908	\$ 106,526,908	\$ 10,582,273	\$ 95,944,635
Solid Waste Management Fund	\$ 11,776,939	\$ 29,866	\$ 11,747,073	\$ 11,776,939	\$ -	\$ 11,776,939
Stormwater Management Fund	\$ 9,408,066	\$ -	\$ 9,408,066	\$ 9,408,066	\$ 3,300,000	\$ 6,108,066
Subtotal	\$ 127,711,913	\$ 29,866	\$ 127,682,047	\$ 127,711,913	\$ 13,882,273	\$ 113,829,640
Program Funds						
Special Purpose Fund	\$ 3,065,978	\$ 658,392	\$ 2,407,586	\$ 3,065,978	\$ 3,100	\$ 3,062,878
Convention Center Operating Fund	\$ 7,101,838	\$ -	\$ 7,101,838	\$ 7,101,838	\$ -	\$ 7,101,838
CDBG Fund	\$ 1,006,805	\$ -	\$ 1,006,805	\$ 1,006,805	\$ -	\$ 1,006,805
CDBG/HOME Grant and Loan Fund	\$ 765,558	\$ 253,598	\$ 511,960	\$ 765,558	\$ -	\$ 765,558
HOME Partnership Fund	\$ 885,902	\$ -	\$ 885,902	\$ 885,902	\$ -	\$ 885,902
Parking Facilities Fund	\$ 3,951,931	\$ 534,543	\$ 3,417,388	\$ 3,951,931	\$ 139,050	\$ 3,812,881
Golf Course Fund	\$ 1,453,144	\$ -	\$ 1,453,144	\$ 1,453,144	\$ -	\$ 1,453,144
Fleet Maintenance & Replacement Fund	\$ 7,872,281	\$ -	\$ 7,872,281	\$ 7,872,281	\$ -	\$ 7,872,281
Technology Replacement Fund	\$ 1,437,474	\$ 308,685	\$ 1,128,789	\$ 1,437,474	\$ -	\$ 1,437,474
Subtotal	\$ 27,540,911	\$ 1,755,218	\$ 25,785,693	\$ 27,540,911	\$ 142,150	\$ 27,398,761
Debt Service Fund						
Debt Service Fund	\$ 24,028,396	\$ 9,334,832	\$ 14,693,564	\$ 24,028,396	\$ 5,787,279	\$ 18,241,117
Subtotal	\$ 24,028,396	\$ 9,334,832	\$ 14,693,564	\$ 24,028,396	\$ 5,787,279	\$ 18,241,117
Special District						
MSD	\$ 384,341	\$ -	\$ 384,341	\$ 384,341	\$ -	\$ 384,341
Subtotal	\$ 384,341	\$ -	\$ 384,341	\$ 384,341	\$ -	\$ 384,341
Capital Project Fund (Not of Debt)						
CP - Streets and Sidewalks	\$ 4,164,095	\$ 2,914,208	\$ 1,249,887	\$ 4,164,095	\$ -	\$ 4,164,095
CP- Stormwater/Drainage	\$ 3,327,513	\$ 3,300,000	\$ 27,513	\$ 3,327,513	\$ -	\$ 3,327,513
CP- Parks and Recreation	\$ 726,968	\$ 1,812,590	\$ (1,085,622)	\$ 726,968	\$ -	\$ 726,968
CP- Public Facilities	\$ 1,977,544	\$ 246,850	\$ 1,730,694	\$ 1,977,544	\$ -	\$ 1,977,544
CP- Parking Facilities	\$ 739,050	\$ 885,458	\$ (146,408)	\$ 739,050	\$ -	\$ 739,050
CP- Golf Course Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CP- Public Improvement	\$ -	\$ -	\$ -	\$ -	\$ 467,320	\$ (467,320)
Subtotal	\$ 10,935,170	\$ 9,159,106	\$ 1,776,064	\$ 10,935,170	\$ 467,320	\$ 10,467,850
Total All Funds	\$ 190,600,731	\$ 20,279,022	\$ 170,321,709	# \$ 190,600,731	\$ 20,279,022	\$ 170,321,709

Table represents transfers appropriated in other funds. Periodically, transfers are appropriated on one side but not received on the other.

TOTAL BUDGET SUMMARY (INCLUDING INTERFUND TRANSFERS)

	FY17 Actual	FY18 Adopted	FY19 Adopted
Revenue			
Property Tax	\$ 66,565,824	\$ 71,414,683	\$ 75,462,488
Local Sales Tax	\$ 24,371,379	\$ 25,980,637	\$ 25,548,953
Room Occupancy Tax	\$ 3,824,615	\$ 4,559,641	\$ 2,738,325
Intergovernmental Revenues	\$ 21,740,588	\$ 17,980,427	\$ 18,332,952
Licenses and Permits	\$ 1,069,945	\$ 962,000	\$ 990,000
Charges for Services	\$ 33,179,076	\$ 33,640,022	\$ 34,927,716
Interest Earnings	\$ 635,729	\$ 589,952	\$ 1,320,600
Miscellaneous	\$ 6,687,753	\$ 1,599,828	\$ 5,737,540
Operating Transfer In	\$ 29,295,719	\$ 38,953,823	\$ 17,959,650
Pay Go	\$ 2,192,479	\$ -	\$ -
Pay Go / Installment Financing	\$ 12,398,460	\$ 16,374,343	\$ 4,628,950
General Obligation Bonds	\$ -	\$ 30,465,000	\$ -
Appropriated Fund Balance	\$ 2,726,200	\$ 14,564,503	\$ 2,953,557
Revenue Total	\$ 204,687,766	\$ 257,084,859	\$ 190,600,731
Appropriations			
General Government	\$ 20,759,349	\$ 22,535,735	\$ 22,853,696
Cultural & Recreational	\$ 8,967,909	\$ 9,837,630	\$ 10,555,030
Public Safety	\$ 47,848,600	\$ 49,257,898	\$ 51,639,725
Econ & Physical Development	\$ 12,836,724	\$ 12,062,649	\$ 8,725,943
Transportation/Transit	\$ 12,119,753	\$ 12,640,574	\$ 12,986,838
Debt Service	\$ 23,653,795	\$ 30,718,929	\$ 29,369,027
Capital Improvement Projects	\$ 18,644,191	\$ 65,683,628	\$ 10,935,170
Fleet Management Operations	\$ 4,207,283	\$ 7,069,502	\$ 7,438,296
Technology Fund	\$ 1,168,086	\$ 1,385,005	\$ 1,437,474
Golf Course Operations	\$ 1,294,236	\$ 1,447,351	\$ 1,453,144
Parking Facilities Operations	\$ 2,737,560	\$ 2,806,452	\$ 2,829,490
Solid Waste Operations	\$ 8,187,109	\$ 9,082,799	\$ 9,408,066
Stormwater Operations	\$ 7,349,958	\$ 13,556,102	\$ 9,933,459
Operating Transfer	\$ 19,319,046	\$ 19,000,605	\$ 11,035,373
Appropriations Total	\$ 189,093,599	\$ 257,084,859	\$ 190,600,731

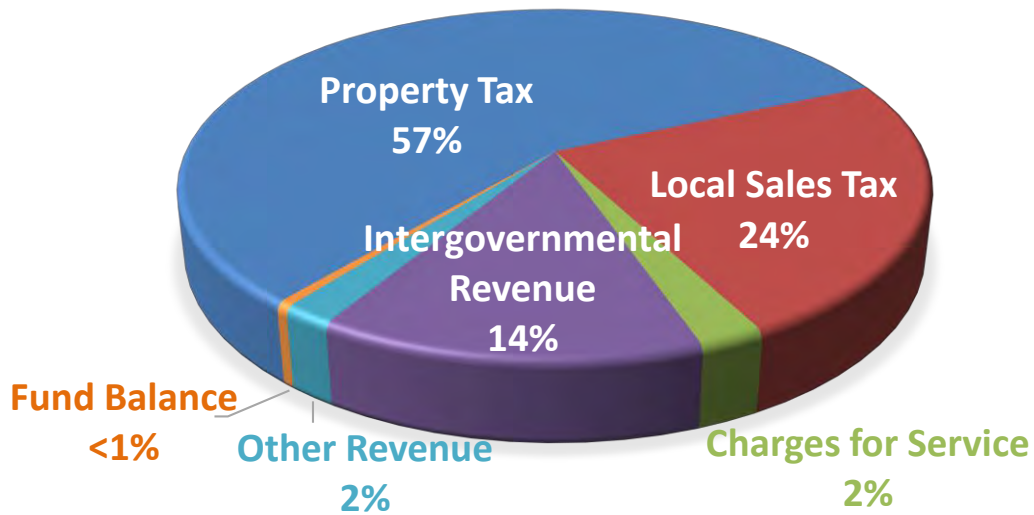


GENERAL FUND BUDGET SUMMARY (Including Interfund Transfers)

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenues					
Property Tax	\$ 56,995,803	\$ 57,522,173	\$ 57,522,173	\$ 60,893,260	5.9%
Local Sales Tax	\$ 24,371,379	\$ 25,980,637	\$ 25,980,637	\$ 25,548,953	-1.7%
Licenses, Fees & Permits	\$ 1,005,065	\$ 915,000	\$ 915,000	\$ 940,000	2.7%
Intergovernmental Revenues	\$ 16,265,145	\$ 15,071,951	\$ 15,121,951	\$ 14,960,972	-0.7%
Charges for Current Services	\$ 2,585,868	\$ 2,448,238	\$ 2,450,368	\$ 2,557,944	4.5%
Fines & Forfeitures	\$ 170,291	\$ 165,000	\$ 165,000	\$ 175,000	6.1%
Interest Earnings	\$ 282,801	\$ 252,620	\$ 252,620	\$ 577,666	128.7%
Other Revenue	\$ 1,473,064	\$ 388,553	\$ 444,889	\$ 344,073	-11.4%
Appropriated Fund Balance	\$ 2,304,537	\$ 7,960,200	\$ 8,757,530	\$ 529,040	-93.4%
Revenue Total	\$ 105,453,952	\$ 110,704,372	\$ 111,610,168	\$ 106,526,908	-3.8%
Expenditures					
City Council	\$ 207,315	\$ 218,351	\$ 228,176	\$ 226,269	3.6%
City Clerk	\$ 217,572	\$ 258,485	\$ 258,480	\$ 258,877	0.2%
City Manager	\$ 1,990,381	\$ 2,159,120	\$ 2,237,487	\$ 2,222,935	3.0%
City Attorney	\$ 1,001,212	\$ 1,034,232	\$ 1,078,074	\$ 1,046,668	1.2%
Human Resources	\$ 818,566	\$ 1,067,846	\$ 1,068,343	\$ 1,037,468	-2.8%
Finance	\$ 2,039,468	\$ 2,339,918	\$ 2,352,247	\$ 2,319,474	-0.9%
Information Technology	\$ 2,552,963	\$ 2,873,974	\$ 2,905,495	\$ 3,333,113	16.0%
Community Services	\$ 7,582,969	\$ 8,431,906	\$ 8,515,315	\$ 9,163,881	8.7%
Planning, Develop & Trans	\$ 4,892,609	\$ 5,538,086	\$ 5,787,343	\$ 5,813,920	5.0%
Police	\$ 29,522,594	\$ 30,666,806	\$ 31,081,212	\$ 32,302,549	5.3%
Fire	\$ 17,252,355	\$ 18,257,286	\$ 18,300,959	\$ 18,915,674	3.6%
Public Services	\$ 5,207,423	\$ 5,525,488	\$ 5,566,294	\$ 5,770,396	4.4%
Engineering	\$ 2,418,693	\$ 2,559,269	\$ 2,562,071	\$ 2,748,837	7.4%
Non-Departmental	\$ 10,211,268	\$ 10,573,000	\$ 10,506,675	\$ 10,069,574	-4.8%
Contingency	\$ -	\$ 200,000	\$ 185,000	\$ 265,000	32.5%
Transfer to Other Funds	\$ 19,319,046	\$ 19,000,605	\$ 18,976,997	\$ 11,032,273	-41.9%
Appropriations Total	\$ 105,234,434	\$ 110,704,372	\$ 111,610,168	\$ 106,526,908	-3.8%

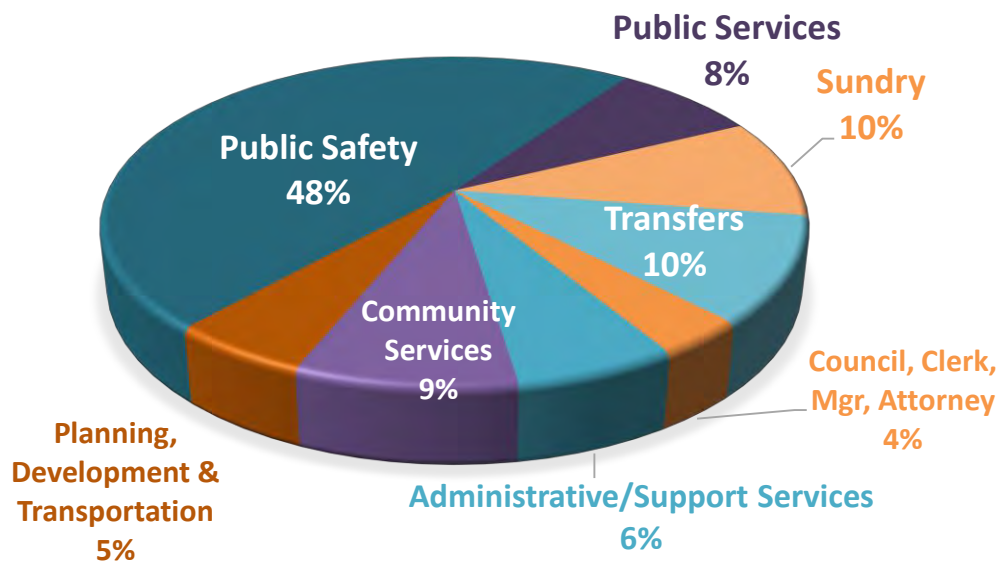
FY19 General Fund Revenues

(Includes Interfund Transfers)



FY19 General Fund Expenditures

(Includes Interfund Transfers)



APPROPRIATION BY FUND

	FY17	FY18	FY19	Variance
	Actual	Adopted	Adopted	Adopted/ Adopted
Operating Funds				
010 General Fund	\$ 105,234,434	\$ 110,704,372	\$ 106,526,908	-4%
<i>Less Appropriations to Other Funds</i>	\$ (19,319,046)	\$ (18,600,605)	\$ (10,582,273)	-43%
NET GENERAL FUND	\$ 85,915,388	\$ 92,103,767	\$ 95,944,635	4%
050 Solid Waste Management Fund	\$ 8,345,365	\$ 9,274,623	\$ 11,776,939	27%
<i>Less Appropriations to Other Funds</i>	\$ (6,000)	\$ -	\$ -	-
NET SOLID WASTE FUND	\$ 8,339,365	\$ 9,274,623	\$ 11,776,939	27%
056 Stormwater Management Fund	\$ 9,186,280	\$ 15,396,885	\$ 9,408,066	-39%
<i>Less Appropriations to Other Funds</i>	\$ (2,093,900)	\$ (7,088,045)	\$ (3,300,000)	-53%
NET STORM WATER FUND	\$ 7,092,380	\$ 8,308,840	\$ 6,108,066	-26%
Total Operating Funds	\$ 122,766,079	\$ 135,375,880	\$ 127,711,913	-6%
<i>Less Appropriations to Other Funds</i>	\$ (21,418,946)	\$ (25,688,650)	\$ (13,882,273)	-46%
NET OPERATING FUNDS	\$ 101,347,133	\$ 109,687,230	\$ 113,829,640	4%
Program Funds				
021 Special Purpose Fund	\$ 9,270,250	\$ 7,698,933	\$ 3,065,978	-60%
<i>Less Appropriations to Other Funds</i>	\$ (5,131,886)	\$ (4,559,641)	\$ (3,100)	-100%
NET SPECIAL PURPOSE FUND	\$ 4,138,364	\$ 3,139,292	\$ 3,062,878	-2%
022 Convention Center Operating Fund	\$ 7,974,947	\$ 8,105,206	\$ 7,101,838	-12%
<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
NET CONVENTION CENTER FUND	\$ 7,974,947	\$ 8,105,206	\$ 7,101,838	-12%
023 Community Development Block Grant Fund	\$ 1,113,241	\$ 887,269	\$ 1,006,805	13%
<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
NET CDBG FUND	\$ 1,113,241	\$ 887,269	\$ 1,006,805	13%
024 CDBG/Home Grant and Loan Fund	\$ 651,916	\$ 804,103	\$ 765,558	-5%
<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
NET CDBG/HOME FUND	\$ 651,916	\$ 804,103	\$ 765,558	-5%
025 HOME Partnership Fund	\$ 1,237,470	\$ 634,147	\$ 885,902	40%
<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
NET HOME PARTNERSHIP FUND	\$ 1,237,470	\$ 634,147	\$ 885,902	40%

		FY17	FY18	FY19	Variance
Program Funds		Actual	Adopted	Adopted	Adopted/ Adopted
055	Parking Facilities Fund	\$ 3,836,930	\$ 3,883,179	\$ 3,951,931	2%
	<i>Less Appropriations to Other Funds</i>	\$ (650,000)	\$ (438,150)	\$ (139,050)	-68%
	NET PARKING FACILITIES FUND	\$ 3,186,930	\$ 3,445,029	\$ 3,812,881	11%
057	Golf Course Fund	\$ 1,294,236	\$ 1,447,351	\$ 1,453,144	0%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET GOLF COURSE FUND	\$ 1,294,236	\$ 1,447,351	\$ 1,453,144	
061	Fleet Maintenance & Replacement Fund	\$ 4,654,060	\$ 7,509,883	\$ 7,872,281	5%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET FLEET FUND	\$ 4,654,060	\$ 7,509,883	\$ 7,872,281	5%
065	Technology Replacement Fund	\$ 1,168,086	\$ 1,385,005	\$ 1,437,474	4%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET TECHNOLOGY FUND	\$ 1,168,086	\$ 1,385,005	\$ 1,437,474	4%
	Total Program Funds	\$ 31,201,136	\$ 32,355,076	\$ 27,540,911	-15%
	<i>Less Appropriations to Other Funds</i>	\$ (5,781,886)	\$ (4,997,791)	\$ (142,150)	-97%
	NET PROGRAM FUNDS	\$ 25,419,250	\$ 27,357,285	\$ 27,398,761	0%

		FY17	FY18	FY19	Variance
Debt Service Fund		Actual	Adopted	Adopted	Adopted/ Adopted
015	Debt Service Fund	\$ 16,482,193	\$ 23,670,275	\$ 24,028,396	2%
	<i>Less Debt and Appropriations to Other Funds</i>	\$ (4,286,799)	\$ (8,913,937)	\$ (5,787,279)	-35%
	NET DEBT SERVICE FUND	\$ 12,195,394	\$ 14,756,338	\$ 18,241,117	24%

		FY17	FY18	FY19	Variance
Special District		Actual	Adopted	Adopted	Adopted/ Adopted
029	MSD	\$ -	\$ -	\$ 384,341	-
	<i>Less Debt and Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET DEBT SERVICE FUND	\$ -	\$ -	\$ 384,341	-

Capital Project Funds		FY17	FY18	FY19	Variance
		Actual	Adopted	Adopted	Adopted/ Adopted
031	Streets and Sidewalks	\$ 8,555,001	\$ 2,190,251	\$ 4,164,095	90%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET STREETS AND SIDEWALKS FUND	\$ 8,555,001	\$ 2,190,251	\$ 4,164,095	90%
032	Stormwater/Drainage	\$ 989,364	\$ 3,319,500	\$ 3,327,513	0%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET STORMWATER/DRAINAGE FUND	\$ 989,364	\$ 3,319,500	\$ 3,327,513	0%
033	Park and Recreation	\$ 1,217,710	\$ 47,048,402	\$ 726,968	-98%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET PARKS AND RECREATION FUND	\$ 1,217,710	\$ 47,048,402	\$ 726,968	-98%
034	Public Facilities	\$ 4,674,387	\$ 9,257,141	\$ 1,977,544	-79%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET PUBLIC FACILITIES FUND	\$ 4,674,387	\$ 9,257,141	\$ 1,977,544	-79%
035	Parking Facilities	\$ 1,934,346	\$ 2,868,334	\$ 739,050	-74%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET PARKING FACILITIES FUND	\$ 1,934,346	\$ 2,868,334	\$ 739,050	-74%
036	Golf Course	\$ -	\$ 1,000,000	\$ -	-100%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ -	-
	NET GOLF COURSE FUND	\$ -	\$ 1,000,000	\$ -	-100%
039	Public Improvement	\$ 1,273,384	\$ -	\$ -	-
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ (467,320)	-
	NET PUBLIC IMPROVEMENT FUND	\$ 1,273,384	\$ -	\$ (467,320)	-
	Total Capital Project Funds	\$ 18,644,192	\$ 65,683,628	\$ 10,935,170	-83%
	<i>Less Appropriations to Other Funds</i>	\$ -	\$ -	\$ (467,320)	
	NET CAPITAL PROJECT FUNDS	\$ 18,644,192	\$ 65,683,628	\$ 10,467,850	-84%
GRAND TOTAL ALL FUNDS		\$ 189,093,600	\$ 257,084,859	\$ 190,600,731	-26%
	<i>Less Appropriations to Other Funds</i>	\$ (31,487,631)	\$ (39,600,378)	\$ (20,279,022)	-49%
	NET ALL FUNDS	\$ 157,605,969	\$ 217,484,481	\$ 170,321,709	-22%

FORECAST ASSUMPTIONS AND PROVISIONS

GENERAL FUND

Forecast Assumptions and Provisions

The General Fund financial forecast makes the following assumptions and provisions for the budget year 2019 and estimated future years as follows:

FY19

- FY19's rate increased by 1.5 cents to 49.84 cents from FY18's adopted rate of 48.34 cents.
- \$529,040 of fund balance is being used to balance the budget.

The fund balance will be used for one-time items:

- | | | |
|--|-----------|----|
| • Compact Utility Tractor | \$40,923 | 1 |
| • Polycarbonate Board | \$28,000 | - |
| • Contract Document Template Purchase | \$2,440 | 1 |
| • Survey Equipment | \$25,000 | 1 |
| • One-time Retirement Payout | \$12,229 | 1 |
| • Fire Accreditation | \$3,715 | 1 |
| • Printing of New Land Development Code Booklets | \$1,000 | - |
| • Celebrite UFED Compute Software | \$8,600 | 1 |
| • Diluter/Dispenser System | \$4,600 | 1 |
| • Drying Cabinet | \$11,095 | 1 |
| • K-9 Vests | \$13,161 | 4 |
| • Boat Collar Replacement | \$22,225 | 1 |
| • Python III I-Band Dual Antennae In-car Radars | \$12,290 | 10 |
| • Rosthenbuhler 1674 Remote Firing Device | \$6,999 | 1 |
| • Ballistic Vets | \$26,679 | 10 |
| • Interview System | \$58,596 | 4 |
| • Smart Phone Costs | \$1,050 | 6 |
| • New Computers | \$9,850 | 4 |
| • Tree Root & Sidewalk Study | \$90,000 | 1 |
| • Vehicles | \$113,300 | 4 |
| • Other equipment: Radio, Uniform, Vest | \$7,288 | - |
| • Finger Printing Machine | \$30,000 | 1 |
- Sales tax revenue is budgeted at approximately 13.5% over the estimate adopted in the FY17 budget.
 - General Fund expenditures reflect an increase of 5.5% over FY17 adopted.

- FY19 budget reflects the first year of a 2 year contract for the outside agency competitive process organizations that receive funding for multiple programs serving at-risk youth in our community. The funding for FY19 totals \$600,903 which reflects an increase of 2% over FY18's contribution.
- The provision for a 2% increase merit pool was budgeted along with funding associated with the compensation study recommendations.
- The FY19 adopted budget reflects a net increase of nine (9) full time positions across various departments as well as an increase to part time staffing of .40.

FY20 through FY24

- Property taxes reflect a 2% growth in estimated revenue with no change in rate.
- Sales tax is estimated to realize a 3.5% growth each year.
- Compensation is estimated at a 2% increase for each future year.
- Operating expenditures are forecast to increase at 1.5% for each future year.
- Provides for the continued funding of expanded youth violence prevention and intervention programs in FY19 and all future years.

GENERAL FUND FINANCIAL FORECAST



	Actual FY17	Adopted FY18	Adjusted FY18	Unaudited Actuals FY18	Adopted FY19	Estimated FY20	Estimated FY21	Estimated FY22	Estimated FY23	Estimated FY24
REVENUES										
Property Taxes	56,995,803	57,522,173	57,522,173	58,175,275	60,893,260	62,114,126	63,354,943	64,620,686	65,911,857	67,228,967
Sales Taxes	24,371,379	25,980,637	25,980,637	24,316,572	25,548,953	26,443,166	27,368,677	28,326,581	29,318,011	30,344,142
Licenses, Fees, and Permits	1,005,065	915,000	915,000	896,000	940,000	954,100	968,412	982,938	997,682	1,012,647
Intergovernmental Revenues	16,265,145	15,071,951	15,121,951	15,083,142	14,960,972	15,110,582	15,259,026	15,408,955	15,560,383	15,713,326
Charges for Current Services	2,585,868	2,448,238	2,450,368	2,675,711	2,557,944	2,583,523	2,609,359	2,635,452	2,661,807	2,688,425
Fines and Forfeitures	170,291	165,000	165,000	182,550	175,000	175,000	175,000	175,000	175,000	175,000
Interest Earnings	282,801	252,620	252,620	324,440	577,666	577,666	577,666	577,666	577,666	577,666
Miscellaneous & Financing Proceed	598,189	388,553	444,889	487,153	344,073	344,073	344,073	344,073	344,073	344,073
Transfers From Other Funds	874,875	-	-	-	-	-	-	-	-	-
Appropriated Fund Balance	2,304,537	7,960,200	8,757,530	8,757,530	529,040	-	-	-	-	-
TOTAL REVENUES	105,453,952	110,704,372	111,610,168	110,898,373	106,526,908	108,302,236	110,657,156	113,071,351	115,546,479	118,084,245
EXPENDITURES										
City Council	207,315	218,351	228,176	223,804	226,269	230,777	235,375	240,065	244,849	249,727
City Clerk	217,572	258,485	258,480	232,842	258,877	264,035	269,295	274,661	280,134	285,716
City Manager	1,990,381	2,159,120	2,237,487	2,177,683	2,222,935	2,267,224	2,312,397	2,358,471	2,405,466	2,453,398
City Attorney	1,001,212	1,034,232	1,078,074	1,052,920	1,046,668	1,067,521	1,088,791	1,110,485	1,132,613	1,155,182
Human Resources	818,566	1,067,846	1,068,343	995,980	1,037,468	1,058,138	1,079,221	1,100,724	1,122,657	1,145,028
Finance	2,039,468	2,339,918	2,352,247	2,242,789	2,319,474	2,365,686	2,412,821	2,460,897	2,509,932	2,559,946
Information Technology	2,552,963	2,873,974	2,905,495	2,641,451	3,333,113	3,399,521	3,467,254	3,536,339	3,606,803	3,678,674
Planning, Dev, Tran	4,892,609	5,538,086	5,787,343	5,585,040	5,813,920	5,929,754	6,047,900	6,168,405	6,291,316	6,416,680
Community Services	7,582,969	8,431,906	8,515,315	8,048,368	9,163,881	9,346,458	9,532,680	9,722,619	9,916,350	10,113,949
Police	29,522,594	30,666,806	31,081,212	31,115,507	32,302,549	32,946,132	33,602,561	34,272,094	34,954,993	35,651,524
Fire	17,252,355	18,257,286	18,300,959	18,306,501	18,915,674	19,292,542	19,676,933	20,068,997	20,468,888	20,876,761
Public Services	5,207,423	5,525,488	5,566,294	5,565,771	5,770,396	5,885,363	6,002,625	6,122,228	6,244,218	6,368,643
Engineering	2,418,693	2,559,269	2,562,071	2,522,089	2,748,837	2,803,604	2,859,464	2,916,439	2,974,551	3,033,823
TOTAL DEPARTMENTS	75,704,120	80,930,767	\$ 81,941,496	80,710,745	\$85,160,061	86,856,755	88,587,317	90,352,425	92,152,768	93,989,052
Nondepartmental	8,556,806	8,722,552	8,537,211	8,200,000	8,307,701	8,328,470	8,349,291	8,370,165	8,391,090	8,412,068
Outside Agencies	1,429,800	1,473,224	1,492,240	1,473,224	994,259	999,230	1,004,226	1,009,248	1,014,294	1,019,365
Economic Incentives	224,662	377,224	477,224	327,224	767,614	769,149	770,688	772,229	773,773	775,321
Inventory Changes	-	-	-	-	-	-	-	-	-	-
Contingency	-	200,000	185,000	190,000	265,000	265,000	265,000	265,000	265,000	265,000
Transfers to Other Funds	1,563,062	1,705,573	1,680,412	1,655,573	1,697,441	1,700,836	1,704,238	1,707,646	1,711,061	1,714,483
Transfer to Capital Project Funds	8,421,152	7,960,200	7,961,753	7,960,200	-	-	-	-	-	-
Transfer to Debt Reserve Fund	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832	9,334,832
TOTAL NONDEPARTMENTAL	29,530,314	29,773,605	29,668,672	29,141,053	21,366,847	21,397,518	21,428,275	21,459,119	21,490,051	21,521,069
TOTAL CIP OPERATIONAL	-	-	-	-	-	\$ 955,733	\$ 1,006,094	\$ 1,931,410	\$ 2,035,916	-
TOTAL EXPENDITURES	105,234,434	110,704,372	111,610,168	109,851,798	106,526,908	109,210,005	111,021,686	113,742,954	115,678,735	115,510,121
SURPLUS / (SHORTFALL)	-	-	-	1,046,575	0	(907,769)	(364,530)	(671,602)	(132,256)	2,574,124

*CIP Operational estimates are only calculated through FY23. FY24 Surplus could be overstated based on what operational needs come on line that year.

STORMWATER MANAGEMENT FUND

Forecast Assumptions and Provisions

The Stormwater Management Fund financial forecast makes the following assumptions and provisions for the budget year 2019 and estimated future years as follows:

FY19

- Stormwater rates reflect a 1% increase in FY19 taking the rate from \$8.11 to \$8.19 per ERU (Equivalent Residential Units) per month.
- Budgeted operational revenues are approximately 1.6% higher than FY18 adopted.
- The fund overall is 23.5% less than FY18 due primarily to the difference in transfers to the CIP fund. The FY18 budget transferred an additional \$3,788,045 from Stormwater Management Fund's unrestricted fund balance that will not be occurring in FY19.
- There is a \$3,300,000 transfer budgeted to the CIP fund for annual storm drain rehabilitation efforts.
- Several positions throughout Stormwater have been reclassified in order to accommodate process improvements for the department. These changes include the reclass of ten (10) Stormwater Workers to Sr. Stormwater Workers as well as several other position classification changes.
- The fund implements compensation and market study recommendations and provides compensation monies for our workforce based on merit.

FY20 through FY24

- The current rate model reflects a 1% increase in Stormwater rates and a 1% growth in utility fees in all estimated years.
- The utility fees for City streets are forecast with the 1% rate increase as well as the 2.5% escalator required by bond covenants in all future years.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecast to increase at 3% in FY20 and all other estimated years.

STORMWATER MANAGEMENT FUND FINANCIAL FORECAST

	Actuals FY17	Adopted FY18	Adjusted FY18	Unaudited Actuals FY18	Adopted FY19	Estimated FY20	Estimated FY21	Estimated FY22	Estimated FY23	Estimated FY24
REVENUES										
Stormwater Utility Fees	7,758,735	8,487,789	8,487,789	8,307,744	8,570,211	8,655,913	8,742,472	8,829,897	8,918,196	9,007,378
City Streets SW Utility Fees	2,441,004	2,649,015	2,649,015	2,649,015	2,742,393	2,972,754	3,222,465	3,493,152	3,786,577	4,104,650
Storm Water Discharge Permits	64,880	47,000	47,000	61,350	50,000	50,000	50,000	50,000	50,000	50,000
NCDOT Drainage Maintenance	29,500	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000
Transfer from Payment in Lieu	-	-	-	-	-	-	-	-	-	-
Interest Earnings	56,175	61,758	61,758	114,248	164,860	168,157	171,520	174,951	178,450	182,019
Miscellaneous & Financing Proceeds	67,391	-	-	27,119	-	-	-	-	-	-
Appropriated Fund Balance	-	4,114,323	4,535,899	3,825,684	212,475	-	-	-	-	-
TOTAL REVENUES	10,417,685	15,396,885	15,818,461	15,022,159	11,776,939	11,883,824	12,223,458	12,585,000	12,970,223	13,381,046
EXPENDITURES										
Public Services	4,301,440	5,350,632	5,372,208	4,713,106	5,507,137	5,560,312	5,662,356	5,766,305	5,872,193	5,980,059
Nondepartmental	954,619	1,017,425	1,017,425	987,425	1,026,322	1,026,212	1,056,998	1,088,708	1,088,708	1,121,369
Debt Service/ Debt Reserve	1,836,321	1,840,783	1,840,783	1,833,583	1,843,480	1,840,495	1,825,230	1,818,830	1,815,936	1,811,136
Contingency	-	100,000	100,000	-	100,000	100,000	100,000	100,000	100,000	100,000
Transfer to Cap Projects Fund	2,093,900	7,088,045	7,488,045	7,488,045	3,300,000	2,000,000	2,570,000	3,317,000	3,615,000	3,615,000
Estimated CIP OPERATIONAL	-	-	-	-	-	-	-	-	9,700	-
TOTAL EXPENDITURES	9,186,280	15,396,885	15,818,461	15,022,159	11,776,939	10,527,019	11,214,584	12,090,843	12,501,537	12,627,565
SURPLUS / (SHORTFALL)	1,231,405	-	-	-	-	1,356,806	1,008,874	494,158	468,686	753,482

*CIP Operational estimates are only calculated through FY23. FY24 Surplus could be overstated based on what operational needs come on line that year.

SOLID WASTE MANAGEMENT FUND

Forecast Assumptions and Provisions

The Solid Waste Management Fund financial forecast makes the following assumptions and provisions for the budget year 2019 and estimated future years as follows:

FY19

- Overall budget is 1.4% greater than FY18 adopted.
- Unaudited actuals indicate a surplus of \$285,031 will be recognized for FY18.
- The annual payment to the Debt Service Fund in the amount of \$191,824 for the purchase of sanitation trucks, was retired at the close of FY18.
- Continuation of the successful alley maintenance program that assists the Parks Maintenance division in clearing overgrown trees and shrubs from alleyways that are deemed to be difficult for Solid Waste drivers to maneuver.
- An increase in the amount of \$16,250 to reclassify five Solid Waste workers to Operators to assist in recruiting employees with Commercial Driver's Licenses.
- Solid Waste refuse collection fees are budgeted with an anticipated 1% growth.
- The fund implements compensation and market study recommendations and provides compensation monies for our workforce based on merit.

FY20 through FY24

- No rate increases are forecast in the estimated years however, a 1% growth is assumed cumulatively each year.
- The State disposal tax is also estimated at a cumulative 1% growth in all future years.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecast to increase at 3% in FY20 and all other estimated years.

SOLID WASTE FUND FINANCIAL FORECAST

	Actuals FY17	Adopted FY18	Adjusted FY18	Unaudited Actuals FY18	Adopted FY19	Estimated FY20	Estimated FY21	Estimated FY22	Estimated FY23	Estimated FY24
REVENUES										
Refuse Fees	8,898,067	8,744,024	8,744,024	8,428,539	8,910,498	8,999,603	9,089,599	9,180,495	9,272,300	9,365,023
Special - New Customer Activation	112,130	103,291	103,291	104,965	115,000	-	-	-	-	-
Intergovernmental Revenue	77,580	70,558	70,558	61,233	55,000	55,550	56,106	56,667	57,233	57,806
Recycling Sales	35,631	31,327	31,327	37,899	35,000	35,350	35,704	36,061	36,421	36,785
Interest Earnings	22,631	26,147	26,147	52,310	66,951	67,621	68,297	68,980	69,669	70,366
Bag Sales Revenue	99,780	98,915	98,915	102,320	105,000	106,050	107,111	108,182	109,263	110,356
Other Revenue	311,549	34,866	34,866	52,221	39,448	39,448	39,448	39,448	39,448	39,448
Appropriated Fund Balance	-	165,495	185,931	-	81,169	-	-	-	-	-
TOTAL REVENUES	9,623,508	9,274,623	9,295,059	8,839,487	9,408,066	9,419,771	9,513,575	9,608,316	9,704,005	9,800,650
EXPENDITURES										
Administration	498,468	510,863	506,863	465,775	471,348	480,248	489,319	498,563	507,983	517,584
Customer Refuse	3,491,028	3,649,121	3,642,721	3,403,141	3,851,419	3,849,742	3,915,180	3,981,754	4,049,484	4,118,389
Recycling	513,129	742,061	682,111	576,921	685,716	697,176	708,832	720,686	732,742	745,005
Yard Waste	1,664,727	1,761,643	1,834,643	1,669,229	1,935,240	1,969,226	2,003,820	2,039,035	2,074,881	2,111,369
Downtown Collection	619,302	1,029,491	1,055,277	952,378	1,053,909	1,073,231	1,092,913	1,112,961	1,133,384	1,154,187
Bulky/Metal Collection	558,379	647,225	616,225	532,174	666,947	678,955	691,182	703,634	716,315	729,228
Sundry	744,300	742,395	765,395	763,015	743,487	743,487	743,487	743,487	743,487	743,487
Debt Service	194,256	191,824	191,824	191,824	-	-	-	-	-	-
TOTAL EXPENDITURES	8,283,589	9,274,623	9,295,059	8,554,456	9,408,066	9,492,064	9,644,733	9,800,120	9,958,276	10,119,250
SURPLUS / (SHORTFALL)	1,339,919	-	-	285,031	-	(72,293)	(131,158)	(191,804)	(254,271)	(318,599)

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GOLF FUND

Forecast Assumptions and Provisions

The Golf Course Fund financial forecast makes the following assumptions and provisions for the budget year 2019 and estimated future years as follows:

FY19

- FY19 Operating revenue estimates for the Municipal course remain relatively close to FY18 adopted estimates, recognizing a very small increase of approximately .4%.
- Unaudited revenues vs. expenditures for FY18, indicate a need of \$32,132 of fund balance in order to balance the fund for the year. This represents receipt of approximately 90% of budgeted revenues for the fiscal year.
- Unaudited numbers indicate that 92% of budgeted operational expenses were utilized in FY18.
- Continues with improvements as funded through the parks bonds.
- The fund implements compensation and market study recommendations and provides compensation monies for our workforce based on merit.

FY20 through FY24

- Continue with improvements as funded through the parks bonds.
- Compensation is estimated at a 3% increase for each future year.
- Revenue estimates remain level with no growth or increases. Consideration of rate increases will be addressed.
- Operating expenditures are forecast to increase at 3% in FY20 and all other estimated years.

GOLF COURSE FUND FINANCIAL FORECAST

	Actuals FY17	Adopted FY18	Adjusted FY18	Unaudited Actuals FY18	Adopted FY19	Estimated FY20	Estimated FY21	Estimated FY22	Estimated FY23	Estimated FY24
REVENUES										
Daily Green Fees	629,232	781,625	781,625	640,879	781,625	781,625	781,625	781,625	781,625	781,625
Tournament Fees	3,622	7,085	7,085	11,785	7,085	7,085	7,085	7,085	7,085	7,085
Discount Card Fees	164,117	173,312	173,312	180,705	173,312	173,312	173,312	173,312	173,312	173,312
Cart Rental	243,146	265,661	265,661	241,970	265,661	265,661	265,661	265,661	265,661	265,661
Locker Fees	120	-	-	440	-	-	-	-	-	-
Concessions	163,266	165,500	165,500	162,574	169,000	169,000	169,000	169,000	169,000	169,000
Interest Earnings	1,854	2,772	2,772	3,379	5,065	5,065	5,065	5,065	5,065	5,065
Other Revenue	2,888	-	-	1,263	-	-	-	-	-	-
Expired Gift Certificate/Passes	3,017	-	-	3,281	-	-	-	-	-	-
First Tee	15,000	51,396	51,396	51,446	51,396	51,396	51,396	51,396	51,396	51,396
Appropriated Fund Balance	67,974	-	50,000	32,132	-	-	-	-	-	-
TOTAL REVENUES	1,294,236	1,447,351	1,497,351	1,329,854	1,453,144	1,453,144	1,453,144	1,453,144	1,453,144	1,453,144
EXPENDITURES										
Municipal Course	1,166,168	1,319,283	1,369,283	1,201,786	1,284,218	1,306,810	1,329,809	1,353,220	1,377,051	1,401,311
Miscellaneous	128,068	128,068	128,068	128,068	128,068	128,068	128,068	128,068	128,068	128,068
Contingency	-	-	-	-	40,858	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-
CIP Operational	-	-	-	-	-	7,650	7,803	7,959	8,118	-
TOTAL EXPENDITURES	1,294,236	1,447,351	1,497,351	1,329,854	1,453,144	1,442,528	1,465,680	1,489,247	1,513,237	1,529,379
SURPLUS / (SHORTFALL)	-	-	-	-	-	10,616	(12,536)	(36,103)	(60,093)	(76,235)

*CIP Operational estimates are only calculated through FY23. FY24 estimates could be over/understated based on what operational needs come on line that year.

PARKING FUND

Forecast Assumptions and Provisions

The Parking Facility Fund financial forecast makes the following assumptions and provisions for the budget year 2019 and estimated future years as follows:

FY19

- Revenue estimates are 1.8% higher than FY18 adopted with the largest increase anticipated for Interest Earnings projections.
- Unaudited year end projections for FY18 indicate a surplus of revenues over expenditures in the amount of \$445,738.
- With revenues projected to be higher than budgeted expenses, \$310,322 was placed in a budget reserve account thus increasing the overall expenditure budget.
- Upgrades to the PARCS (Parking and Revenue Control System) at all 3 parking decks will go out to RFP, with an expected install in FY19.
- FY19 will recognize an increase in service area with the installation of 159 IPS “smart meters” on 2nd St from Orange to Walnut streets in addition to the connecting 200 blocks of Market to Walnut streets.
- A scheduled transfer in the amount of \$139,050 to the CIP fund is for the Market Street access and pedestrian improvements project. The transfer in FY18 supported 3 capital projects in the amount of \$438,150.
- Multiple fee schedule changes, including a .25¢/hour increase for both on and off street hourly parking rates was authorized. All parking rate changes are scheduled to go into effect January 1, 2019.

FY20 through FY24

- No rate increases are forecast in the estimated years however, a 2% growth is assumed in FY19 and 2% in other future years.
- Compensation is estimated at a 3% increase for each future year.
- Operating expenditures are forecast to increase at 3% in FY19 and all other estimated years.

PARKING FUND FINANCIAL FORECAST

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	Actuals FY17	Adopted FY18	Adjusted FY18	Unaudited Actuals FY18	Adopted FY19	Estimated FY20	Estimated FY21	Estimated FY22	Estimated FY23	Estimated FY24
REVENUES										
Parking Meters	1,168,470	1,237,230	1,237,230	1,230,517	1,325,480	1,351,480	1,378,000	1,405,050	1,432,642	1,460,785
Parking Fines	392,137	440,501	440,501	436,776	400,000	408,000	416,160	424,483	432,973	441,632
Parking Facility Charges	1,807,178	1,575,963	1,575,963	1,745,668	1,645,745	1,677,158	1,709,199	1,741,881	1,775,216	1,809,217
Interest Earnings	15,696	19,264	19,264	33,525	46,163	46,163	46,163	46,163	46,163	46,163
Transfers from Other Funds	550,386	543,633	543,633	543,633	534,543	102,234	-	-	-	-
Other Revenue	-	-	-	(440)	-	-	-	-	-	-
Appropriated Fund Balance	-	66,588	66,588	-	-	-	-	-	-	-
TOTAL REVENUES	3,933,867	3,883,179	3,883,179	3,989,679	3,951,931	3,585,035	3,549,522	3,617,578	3,686,994	3,757,797
EXPENDITURES										
Personnel	121,311	118,746	118,746	110,285	120,733	123,148	125,611	128,123	130,685	133,299
Benefits	43,137	46,968	46,968	36,455	36,589	37,321	38,067	38,829	39,605	40,397
Operating	1,910,604	2,108,510	2,108,044	1,852,535	2,096,437	2,127,884	2,159,802	2,192,199	2,225,082	2,258,458
Outlay	6,150	43,000	43,000	23,245	75,000	75,750	76,508	77,273	78,045	78,826
Nondepartmental	656,359	444,228	444,694	444,694	455,731	145,409	145,409	145,409	145,409	145,409
Debt Service	1,099,370	1,076,727	1,076,727	1,076,727	1,122,441	674,402	552,506	532,843	513,181	495,268
Contingency	-	45,000	45,000	-	45,000	-	-	-	-	-
CIP Operational	-	-	-	-	-	(10,000)	(10,000)	(10,000)	(10,000)	-
TOTAL EXPENDITURES	3,836,931	3,883,179	3,883,179	3,543,941	3,951,931	3,173,913	3,087,902	3,104,675	3,122,008	3,151,657
SURPLUS / (SHORTFALL)	96,936	-	-	445,738	-	411,122	461,620	512,903	564,987	606,140

*CIP Operational estimates are only calculated through FY23. FY24 Surplus could be overstated based on what operational needs come on line that year.

AUTHORIZED POSITION LISTING

The authorized position listing summarizes the net changes in positions for the FY17 through the adopted FY19 budget.

	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted
General Fund Full Time				
City Clerk	3	3	3	3
City Manager	17	18	18	19
City Attorney	10	10	10	10
Human Resources	9	10	10	10
Finance	27	27	27	27
Information Technology Services	21	21	21	21
Community Services	83	85	85	89
Planning, Development and Transportation	44	45	45	48
Police Department	341	343	343	346
Fire Department	222	222	222	219
Public Services Department	40	40	40	40
Engineering	30	30	30	31
General Fund Full Time Total	847	854	854	863
Other Funds Full Time				
CD/HM Grant and Loan Fund	8	8	8	8
Fleet	13	13	13	13
Golf Course Fund	10	10	10	10
Metropolitan Planning Special Purpose Fund	10	11	11	11
Parking Fund	2	2	2	2
Solid Waste Management Fund	75	75	75	75
Stormwater Management Fund	60	60	60	60
Other Funds Full Time Total	178	179	179	179
Part Time				
City Manager	0.5	0	0	0
Community Services	17.44	16.26	16.26	16.66
Fire Department	1.45	1.45	1.45	1.45
Human Resources	0.48	0.48	0.48	0.48
Police Department	12.79	12.79	12.79	12.79
CD/HM Grant and Loan Fund	1.06	0.96	0.96	0.96
Golf Course Fund	2.92	2.92	2.92	2.92
Part Time Total	36.64	34.86	34.86	35.26
All Funds Full Time Total	1025	1033	1033	1042
All Funds Part Time Total	36.64	34.86	34.86	35.26
Grand Total All Funds	1061.64	1067.86	1067.86	1077.26

Position Overview

The FY19 adopted budget reflects a net increase of nine (9) full time positions across various departments as well as an increase to part time staffing of .40. Each position request directly associates with the strategic plan and overall mission of the core values of the city. In summary, the full time authorized strength increased by the following positions: Video Production Technician in the City Manager’s Communications Office, two Tree Trimmers, one Sr. Grounds Technician and a Grounds Crew Leader in Community Services, a Zoning Officer, an Electronics and Instrumentation Technician and a Rail Realignment Coordinator with Planning, Development and Transportation, three Police Officers in the Police Department, and a Plan Review Engineer in the Engineering Department. Full time authorized strength is also recognizing a decrease in the Fire Department of three (3) positions. This is a result of the Medic Aid Car program being discontinued. Two Firefighter and one Master Firefighter positions were reduced.

Two adjustments were made to part time staffing positions as follows: .15 FTE hours was added to an existing Recreation Specialist position bringing the position up to a .88 FTE as well as adding .25 FTE hours to an existing Recreation Coordinator position that will also be reclassified to a Recreation Specialist.

FEE SCHEDULE CHANGES

Below is a summary of recommended changes to the fee schedule with each summary indicating what is represented currently as well as the proposed change.

General Fund

Planning

Fee	Current	Change
Plotter Prints	n/a	24x36 inch prints: \$8 36x48 inch prints: \$17
Tree Preservation Permit	n/a	No fee for administrative permits whereby no tree is proposed for removal
Variance Application	\$500	\$500 The City Manager may waive this fee in instances where the need for the variance is due to an error on the part of City Staff and which was not caused by misrepresentation on the part of the applicant.

Fire

Fee	Current	Change
Blue Card Incident Management Training	n/a	\$100 per student for non-WFD personnel

Parks and Recreation

Hugh Morton/Greenfield Lake Amphitheater:

Fee	Current	Change
Four hour block	Four hour block Non-Profit: \$575 plus \$20/hour attendant fee Private/For Profit: \$800 plus \$20/hour attendant fee	Per Day Non-Profit: \$600 plus \$20/hour attendant fee Private/For Profit: \$900 plus \$20/hour attendant fee
Four hour block	Per Day (frequent user) Non-Profit: \$700 plus \$20/hour attendant fee	Per Day (frequent user) Non-Profit: \$700 plus \$20/hour attendant fee

Special Service Fees:

Fee	Current	Change
Camps		Remove from Schedule
Boxing Center Membership	n/a	Visitor Membership: \$25 monthly membership option available for visiting guests to the area. Members must live outside a 50-mile radius of Wilmington. City Employee Spouse Policy: Spouse's enrolled in the City's health plan may join the Boxing and Fitness Center under the City Employee rate. Free Day Pass available at the discretion of staff for promotional events and City employee promotions.

Legion Sports Complex:

Fee	Current	Change
Exemption from Posted Fees	American Legion Post 10 New Hanover County Schools	American Legion Post 10 New Hanover County Schools Coastal Pop Warner Football Games

Special Event Equipment Rentals:

Fee	Current	Change
Bleacher Rentals	n/a	Bleachers* Aluminum 3 Row (seats 30): \$150/day Mobile Aluminum Grandstand (seats 300): \$700/day
Stage Rentals	n/a	Stage* 4 x 4 sections, can be built up to 12 x 12 (3 feet high, includes stairs): \$40/per section
		* Special event equipment may only be rented for delivery/pick up within the Wilmington city limits
Outside Food Vendors	n/a	25% of gross sales realized during events shall be paid to the City. Outside food vendors must be requested by the renter of the facility.

Parking Fund

Fee	Current	Change
On-street Parking Meter Fee (Hourly)	\$1.25 hour	\$1.50 hour
	\$11.87 all day (9.5 hours)	\$14.25 all day (9.5 hours)
Off-street Parking Meter Fee (Hourly)	\$1.25 hour	\$1.50 hour
	\$11.87 all day (9.5 hours)	\$14.25 all day (9.5 hours)
Second Street Deck Monthly Unreserved Single Space	\$55.00	\$60.00
Second Street Deck Monthly Unreserved Daytime Restricted Rate	n/a	\$50 Parking only M-F 6a to 6p, daily rates apply outside of restricted times
Second Street Deck Monthly Unreserved Evening & Weekend Restricted Rate	n/a	\$40 Parking only M-F 5p to 8a and all day Saturday and Sunday, daily rates apply outside of restricted times
Second Street Deck Monthly Reserved Single Space	\$100.00	\$110.00
Second Street Deck Hourly Rate	Up to 1 hour: \$0 1-2 hours: \$1 2-3 hours: \$2 3-4 hours: \$3 4-5 hours: \$4 5-6 hours: \$5 6-7 hours: \$6 7-8 hours: \$7 8-24 hours: \$8 Lost Ticket: \$8	Up to 1 1/2 hours: \$0 1 1/2-2 hours: \$2 2-3 hours: \$3 3-4 hours: \$4 4-5 hours: \$5 5-12 hours: \$8 12-24 hours: \$10 Lost Ticket: \$10

Fee	Current	Change
Market Street Deck Monthly Unreserved Single Space	\$55.00	\$60.00
Market Street Deck Monthly Unreserved Daytime Restricted Rate	n/a	\$50 Parking only M-F 6a to 6p, daily rates apply outside of restricted times
Market Street Deck Monthly Unreserved Evening & Weekend Restricted Rate	n/a	\$40 Parking only M-F 5p to 8a and all day Saturday and Sunday, daily rates apply outside of restricted times
Market Street Deck Monthly Reserved Single Space	\$100	\$110 with 24/7 access
Market Street Rooftop Monthly Rate	\$30.00	\$35.00
Market Street Deck Hourly Rate	Up to 1 hour: \$0 1-2 hours: \$1 2-3 hours: \$2 3-4 hours: \$3 4-5 hours: \$4 5-6 hours: \$5 6-7 hours: \$6 7-8 hours: \$7 8-24 hours: \$8 Lost Ticket: \$8	Up to 1 1/2 hours: \$0 1 1/2-2 hours: \$2 2-3 hours: \$3 3-4 hours: \$4 4-5 hours: \$5 5-12 hours: \$8 12-24 hours: \$10 Lost Ticket: \$10
Second Street Parking Lot Hourly	Up to 1 hour: \$1.25 1-2 hours: \$2.50 2-3 hours: \$5 3-4 hours: \$6.25 4-5 hours: \$7 5-24 hours: \$7 Evening starting 5pm: \$7 Weekend: \$7	Up to 1 hour: \$1 1-2 hours: \$2 2-3 hours: \$3 3-4 hours: \$4 4-5 hours: \$5 5-24 hours: \$8 Evening starting 6:30pm: \$8 Weekend: \$8
Hannah Block Lot Hourly	Up to 1 hour: \$1.25 1-2 hours: \$2.50 2-3 hours: \$3.75 3-4 hours: \$5 4-5 hours: \$6.25 5-24 hours: \$7 Evening starting 5pm: \$7 Weekend: \$7	Up to 1 hour: \$1 1-2 hours: \$2 2-3 hours: \$3 3-4 hours: \$4 4-5 hours: \$5 5-24 hours: \$8 Evening starting 6:30pm: \$8 Weekend: \$8

Fee	Current	Change
Hannah Block Lot Monthly Unreserved Single Space Rate	\$50	\$55
Water Street Parking Deck	Monthly Unreserved Single Space Rate: \$70.00/month Monthly Reserved Single Space Rate: \$100.00/month Hourly Single Space Rate (7 a.m. to 7 a.m.): o \$2.00 for the first hour o \$1.00 per hour thereafter o \$8.00/day maximum Daily Single Space rate for Special Events: \$10.00	Remove from Schedule

***All Parking fee changes to be effective January 1, 2019**

Convention Center Fund

Convention Center Parking Deck:

Fee	Current	Change
Special Event Single Space	Special Event Single Space Rate (7 a.m. to 7 a.m.): \$8 Flat Rate	City Sponsored Special Event Single Space Rate: \$8 Flat Rate
Short Term Event Rate	Wilmington Convention Center Short Term Event Rate (7 a.m. to 3 p.m. Monday-Friday): \$5	Wilmington Convention Center Short Term Event Rate: \$5
Partial Day Event Rate	n/a	Wilmington Convention Center Partial Day Event Rate: \$10
All Day Event Rate	n/a	Wilmington Convention Center All Day Event Rate: \$13
Short Term Event Rate	Short Term Event – A Wilmington Convention Center event scheduled for 3 hours or less from 7a.m. to 3 p.m. when parking is paid through a voucher system. The Short Term Event fee rates will be at the discretion of the City Manager or Designee.	Short Term Event – A Wilmington Convention Center event scheduled for 3 hours or less. The Short Term Event fee rate will be at the discretion of the City Manager or Designee and may be charged upon entrance at the parking deck.
Partial Day Event Rate	n/a	Partial Day Event – A Wilmington Convention Center event scheduled for 3 – 8 hours or other area event. The Partial Day Event fee rate will be at the discretion of the City Manager or Designee and may be charged upon entrance at the parking deck.
All Day Event Rate	n/a	All Day Event – A Wilmington Convention Center event scheduled for 8 or more hours and or other large area event. The All Day Event fee will be at the discretion of the City Manager of Designee and may be charged upon entrance at the parking deck.

Fee	Current	Change
City Sponsored Event Rates	City sponsored events may require parking fee adjustments depending on the anticipated length of the event. Event fee rates will be at the discretion of the City Manager for \$3.00, \$5.00 or \$7.00 and may be charged upon entrance at the parking deck.	City sponsored events, such as the Azalea Festival, Riverfest, 4th of July or similar, may require parking fee adjustments depending on the anticipated length of the event. Event fee rates will be at the discretion of the City Manager for \$3.00, \$5.00 or \$8.00 and may be charged upon entrance at the parking deck.

Stormwater Fund

Fee	Current	Change
Standard Rate	\$8.11 per ERU	\$8.19 per ERU (1% increase)

CITY OF WILMINGTON STRATEGIC PLAN (2017 to 2020)

The Strategic Plan (Plan) set forth, like the City itself, is not a static object; rather it is intended to provide a framework for positive change in the city. It sets the stage for the City's priority initiatives as voiced by City Council, citizens, vetted by staff. The plan is expected to evolve to ensure the city is moving towards the desired vision.

The strategic plan's philosophy ensures maintenance of the City's core and essential services while at the same time enhancing identified strategic initiatives. This ensures the services succeeding today are not the community's strategic initiatives tomorrow. It also ensures the Plan set forth is focused on a small number of community priorities to make certain that over the next four years the strategies identified will have successes.

The Plan's intent is threefold:

- To provide a strategic focus for the community and city staff,
- To provide stability and opportunities for those who already live, work and build their businesses here, and;
- To provide a common goal for all

Basic Strategic Planning elements and definitions:

- **Focus Areas:** a broad statement toward which the organization's efforts are directed; identifies the 'what' the organization desires things to be
- **Community Outcomes:** specific and measurable milestones the community/organization sets that identifies success toward achieving the Focus Area
- **Strategies:** the approach or plan of action the organization wants to take to achieve the community outcomes; the 'how' the organization is going to get there, the 'direction' of the plan
- **Action Steps:** the actual work task or specific tactic identified to deliver on the strategy; the 'what you do', which will remain flexible allowing staff to respond to community needs

Focus Area: Create a Safe Place

The City will create a safe, inclusive community with neighborhood/area based public safety and support services.

Community Outcomes

1. Reduce city crime rate on a year over year basis
2. Truancy rates decline year over year
3. Participation increases in after school program
4. School drop-out rates decrease 5% annually
5. Increase newly developed “complete streets” by no less than 1,000 linear feet annually
6. The total response time for all calls for emergency service, the Fire Departments first due unit will be within four and a half (4.5) minutes for 90% of all calls for emergency service
7. Reduce the # of enforced (under order) minimum housing code and nuisance violations

Strategies

1. Partner with community and non-profit agencies to enhance youth engagement (Outcome Link: 1, 2, 3, 4)

Action steps:

- 1.1. Proactively recruit additional resources or groups that will promote and enhance youth engagement
- 1.2. Partner with non-profits that will enable affordable home ownership opportunities to eligible citizens

2. Review and implement city-wide sharing of resources across departments to aid in known public safety service gaps allowing more targeted community policing (Outcome Link: 1, 2, 3, 4, 7)

Action steps:

- 2.1. Real time CTR implementation
- 2.2. Initiate neighborhood sweeps
- 2.3. Pilot community policing approaches and roll out successful practices to more of the community

3. Implement a public safety staffing plan directed at a safer community (Outcome Link: 1, 2, 3, 4, 6, 7)

Action steps:

- 3.1. Ensure current staffing levels are resourced in key areas of the city

4. Employ comprehensive plan policies and land development codes to create both defensible spaces and safe streets (Outcome Link: 1, 5, 7)

Action steps:

- 4.1. Maximize active walls in pedestrian oriented areas and promote the development of more pedestrian oriented areas
- 4.2. Incorporate crime prevention through environmental design (CPTED) techniques in parks, public spaces, parking decks, and new developments to maximize community safety
- 4.3. Allow “drivability” centered mixed use development
- 4.4. Enhance bike and pedestrian infrastructure that increases bicycle and pedestrian safety and supports public health goals
- 4.5. Coordinate street designs with placemaking and pedestrian priorities to improve traffic flow and enhance bike and pedestrian safety
- 4.6. Relocate freight trains to a more direct route into the port of Wilmington to dramatically reduce the number of at-grade freight train crossings, improve traffic flow and enhance vehicular, bicycle, and pedestrian safety
- 4.7. Plan for police and fire services in coordination with development and growth projections to allow for the efficient provision of public safety services

5. Engage in public outreach to change citizen perception (Outcome Link: 1, 2, 3, 4, 7)

Action steps:

- 5.1. Creative messaging of media statements
- 5.2. Police will partner with key groups to convey common regional communications
- 5.3. Proactively target and implement additional neighborhood watch programs
- 5.4. Proactively identify City code violations and alert the property owner

6. Provide state of the art equipment and personnel capabilities in order to best provide for the fire, EMS, and disaster emergency response needs of our citizens, businesses, and visitors.” (Outcome link: 6)

Action steps:

- 6.1. Provide innovative fire suppression operations in order to protect life, property and the environment
- 6.2. Provide specialized operational capabilities and strategies in order to safely mitigate low frequency high risk emergency incidents

Focus Area: Support Efficient Transportation Systems

The City will advocate for, develop and maintain diverse modes of transportation needed for an inclusive, connected community. A complete transportation system includes motor vehicles, mass transit, pedestrian, bicycle and other transportation modes operating in a unified and complementary manner that increases mobility and regional connectivity.

Community Outcomes

1. Improve citizen's important-satisfaction rating for '**overall maintenance of city streets and sidewalks**' from .2596
2. Improve Citizen's important-satisfaction rating for '**maintenance of neighborhood streets**' from .1277
3. Improve Citizen's important-satisfaction rating for '**overall management of traffic flow on city streets**' from .2549
4. Increase Bike/Pedestrian paths by at least ½ miles per year
5. Maintain and/or increase State/Federal funding levels in support of transportation improvements
6. Convert WAVE from a 'dependency rider' model to a 'choice rider' model
7. Increase WAVE ridership year over year

Strategies

1. Create and follow a strategic transportation financial plan to include multiple partners (Outcome link: 1, 2, 3, 4, 5, 7)

Action steps:

- 1.1. Create the 2045 Metropolitan Transportation Plan

2. Proactively seek local and regional partners for smart development initiatives (Outcome link: 2, 3, 4)

Action steps:

- 2.1. Work with New Hanover County towards a common understanding of effective mixed use development and implement through respective code changes
- 2.2. Work through CFPUA and New Hanover County to encourage smart growth
- 2.3. Seek partners to aid in the rail realignment project

3. Develop and market public educational materials to improve traffic perceptions and ultimately behavior while driving around the city (Outcome link: 3)

Action steps:

- 3.1. Employ commercials, billboards and print ads promoting safe bike, walk drive rules
- 3.2. Employ GTV8, the web and social media to convey safe driver behaviors

4. Enable and promote alternative modes of transportation (i.e. WAVE, carpooling, mass transit, bike sharing) (Outcome link: 3, 4, 6, 7)

Action steps:

- 4.1. Continue pursuit of rail realignment and trolley service through further studies, public awareness and development of regional partnerships
- 4.2. Improve the efficiencies of the transit system by continuing to fund WAVE transit and encouraging other local jurisdictions to participate in building capacity and service area
- 4.3. Assess recommendations from FY18 joint City/County WAVE Study implementing practical and appropriate recommendations to streamline transportation in the region

5. Increase attention to intergovernmental affairs to include relations, advocacy and education (Outcome Link: 5)

Action Steps:

- 5.1. Increase attention to state and federal legislative action regarding transportation funding (e.g. Powell Bill Appropriations)
- 5.2. Seek additional state and federal transportation funding

Focus Area: Foster a Prosperous, Thriving Economy

The City will promote opportunity and prosperity by fostering sustainable, regionally coordinated economic growth and development strategies for creating jobs, building a strong workforce, facilitating commerce and business vitality.

Community Outcomes

1. Decrease Vacancy Rates (VE)
2. Economic development partners will maintain required benchmarks
3. 2% increase in higher paying job wages in targeted industries (Garner Report/Chambers Scorecard)
4. Strategic increases in the city's tax base
5. Increase in redevelopment as measured in redevelopment projects—target no less than 3 projects per year
6. Reduce single occupancy driven miles to work measured in TDM initiatives—no less than 2 initiatives per year
7. Complete the new Land Development Code—75% complete by the end of 2017-18 with 100% by 2018-19.
8. Citizen survey results related to economic development will be the same or better than the prior year's results

Strategies

1. Leverage existing assets to support a diverse economy (i.e. Innovate NC, Garner Report, etc.) (Outcome Link: 2, 3, 4, 8)

Action steps:

- 1.1. Pursue partnering projects in the tri-county
- 1.2. Revise and adopt new business incentive policy
- 1.3. Find ways to work with federal dollars to increase % used

2. Pursue partnerships for Economic Development (Outcome link: 1, 2, 3, 4, 8)

Action steps:

- 2.1. Leverage non-profits such as WBD, WDI, Film, UNCW and TDA
- 2.2. Advocate with TDA for tourism strategies that extend beyond summer and attract more tourists
- 2.3. Continuing supporting 'Choose Cape Fear' marketing campaign to foster regional economic development and communicate the opportunities available in Southeastern North Carolina

3. Encourage smart economic development (Outcome link: 3, 4, 5, 6, 7)

Action steps:

- 3.1. Develop codes that promote accessory housing
- 3.2. Market to citizens and developers benefits of placemaking; facilitate development projects that embody placemaking elements
- 3.3. Consult with the development community and citizens during the drafting of the new land development code to provide clarity, gather stakeholder input and promote more timely issuance of the permitting process
- 3.4. As development returns to a normal or an above normal volume of projects, provide adequate staffing to maintain an expedited pace of development review
- 3.5. Facilitate adaptive reuse and redevelopment projects to put underperforming properties back on the market and added to the tax base of the City and NHC

4. Work with regional partners to create a regional advisory board to enhance economic development (Outcome link: 1, 2, 3, 4, 8)

Action steps:

- 4.1. Evaluate regional process as reported annually by the Wilmington Chamber of Commerce – Regional Economic Scorecard, WBD, TDA, WBI
- 4.2. Properly manage growth and development using comprehensive planning principles and policies seeking opportunities to coordinate with other local governments in the region

Focus Area: Promote Culture, Arts and Public Spaces

The City will provide unique, creative open space, parks and community facilities integrated with arts and cultural activities for all.

Community Outcomes

1. All new developments in the city limits will have average open space of no less than 10% of total project acreage
2. The Northern Waterfront Park will have no less than 1 major public event per month over the course of any given year
3. Designs for the Northern Waterfront Park will be 100% complete by FY17-18
4. The design of the Northern Waterfront Park will allow for multiple events going on at one time.
5. The Northern Waterfront area of downtown will average no less than 5 acres of enhanced development completed annually over the next 3 years.
6. The City's brownfields program shall facilitate no less than one development project annually.
7. Increase citizen's awareness of role and effectiveness of the Arts Council
8. Increased \$ value of economic impact of film industry
9. Increased youth participation in city sponsored outreach programs (FY16 = 508)
10. Increased athletic events run by the city (FY16 = 12 programs³⁷)

Strategies

1. Transform environmental constraints into amenities (Outcome link: 1, 6)

Action steps:

- 1.1. Employ stream corridors and buffer areas for recreation and non-vehicular mobility
- 1.2. Investigate opportunities to allow for the use old railway beds for public spaces
- 1.3. Promote the reuse of Brownfield properties through proactive initiatives

2. Promote Northern Waterfront Park to be a large public gathering place with activities for all (Outcome link: 2, 3, 4, 5)

Action steps:

- 2.1. Adopt a master plan for the northern end of downtown as part of the Greater Downtown Plan
- 2.2. Design the park to accommodate a diversity of events year round
- 2.3. Develop a promotional outreach plan that seeks to provide dynamic and diverse programming at the park
- 2.4. Maintain design schedule to keep on pace to be in a position to advertise for construction summer of 2018
- 2.5. Develop funding scheme for improvements including private contributions

³⁷ Twelve programs referenced includes collaborative programs. City runs 7 programs and 6 more collaboratively with city partners.

3. Engage in civic partnerships to bring arts and cultural events to public spaces (Outcome link: 7)

Action steps:

- 3.1. Develop a Sister City strategic plan
- 3.2. Participate and develop a Strategic Plan for the Arts Council and related groups
- 3.3. Promote the viability of the Arts Council by working in tandem with the Council to develop funding marketing, educational and cultural opportunities

4. Promote film industry by continuing to value the necessity of incentives and capitalization (Outcome link: 8)

Action steps:

- 4.1. Continue support for the film industry on the City's legislative agenda and through key stakeholders and partners

5. Continue to promote the use of the city's public spaces (Outcome link: 1, 2, 4, 8, 9, 10)

Action steps:

- 5.1. Continue support and growth of athletic events that positively impact the community
- 5.2. Market city programs to youth
- 5.3. Use social media as a method to promote activities available in the city's public spaces
- 5.4. Communicate the positive impact of the quality of life that diverse public spaces generate

6. Increase the creative class base in Wilmington (outcome link: 2, 7)

Action steps:

- 6.1. Create, protect and enhance assets of area to attract creative talents
- 6.2. Support the generation of entrepreneurial ideas thru public/private partnerships

Focus Area: Engage in Civic Partnership

The City will build and improve partnerships, collaborations and relationships with all stakeholders, including our citizens and public and private organizations.

Community Outcomes

1. Increase citizen satisfaction rating with the level of public involvement in decision-making (FY15 = 29%)
2. Increase citizen's satisfaction with the quality of city recreation programs/classes (FY15 = 45%)
3. Increase # of civic presentations about the city's priorities
4. Increase # of social organizations that support and help solve the city's social challenges
5. Reduce city crime rate year over year
6. Increase in Community Youth intervention and prevention activities
7. Reduce the number of citizen's who feel less safe in their residential community

Strategies

1. Leverage the existing process of civic partnerships to maximize the utilization of existing public sector resources (Outcome link: 2, 3, 4, 5, 6, 7)

Action steps:

- 1.1. Increase resources going to organizations that address youth violence reduction programs
- 1.2. Encourage civic partners to collaborate on affordable housing/workforce housing and other city priorities
- 1.3. Target partnerships with citizens and/or citizen groups who feel less safe in their communities in order to work with them to create a safe place
- 1.4. Market and support active lifestyle programs
- 1.5. Market and support athletic and recreation programs

2. Promote both City and citizen engagement in the community (Outcome link: 1, 3)

Action steps:

- 2.1. Leverage existing tools and resources that will enable the public to contribute opinions and ideas more readily
- 2.2. Encourage employees to volunteer with non-profits to address the needs of the community

Focus Area: Provide Sustainability and Adaptability

The City will protect and preserve our natural resources with quality design for the built environment. The City will make strategic decisions focused on the long-term financial, physical and social health of the entire City to enhance our ability to respond to changing economic and demographic conditions. Our actions will be based on a shared commitment to inclusiveness, equity and continuous improvement.

Community Outcomes

1. City's utility consumption will reduce by 2% annually (per heated sq foot of city-owned buildings)
2. Maintain current bond rating annually
3. Maintain or increase citizen satisfaction ratings for City taxes and fees (FY15 = 32%); quality of services provided by the City (FY15 = 64%) and availability of affordable housing (FY15 = 31%)
4. Maintain an undesignated fund balance of each year at targeted levels
5. 90% of CIPs will follow draft environmental performance standards including the potential to integrate renewable energy
6. Revenues at least equal to budgets
7. Increase # of new revenue sources made available
8. The Comprehensive Plan will be used in 100% of all land use decisions brought before the Planning Commission and City Council
9. Upon adoption of the new land development code, sustainable, form based development shall represent no less than 1/4 of all development projects in the 1945 corporate limits annually
10. Ratio of internal staff accepting promotions as compared to external candidates

Strategies

1. Invest in the development of human capital to meet organizational goals (Outcome link: 3, 10)

Action steps:

- 1.1. Develop internal service staffing plan to respond to the increased capital and resource growth and demand for service
- 1.2. Promote a culture of life-long learning through avenues such as career development, succession planning or the city's performance process

2. Promote uses of alternative energy and reduction in resource consumption (Outcome link: 1, 2, 5)

Action steps:

- 2.1. Develop policy on new construction following the draft environmental performance standards
- 2.2. Require capital projects to include total cost of ownership projections
- 2.3. Develop policy on personal appliances in city owned buildings/offices
- 2.4. Assess new and existing buildings for potential energy innovations
- 2.5. Evaluate electric and natural gas for the city's fleet

3. Diversify the city's sources of funding (Outcome link: 2, 3, 6, 7)

Action steps:

- 3.1. Pursue legislative strategies to charge new fees thus augmenting fees in lieu of taxes
- 3.2. Maximize dollars by leveraging grant opportunities
- 3.3. Align revenue with the cost of doing business for certain services

4. Implement the Comprehensive Plan and create a new development code (Outcome link: 8, 9)

Action steps:

- 4.1. Develop local and regional partnerships, as well as private sector participation, to aid in the rail initiative
- 4.2. Develop new LDC employing form-based development principles where appropriate
- 4.3. Prepare and employ alternative transportation map for in land use decisions
- 4.4. Continue to link higher density development with higher density facilities, such as mixed use centers and transit truck lines
- 4.5. Promote walkability to public facilities (especially parks and schools)

5. Cultivate stewardship of the taxpayer's money at all levels (Outcome link: 2, 3, 4, 6, 7)

Action steps:

- 5.1. Develop life cycle costing policies and steps for users to take
- 5.2. Deliver value for money through innovation and continuous improvement of processes

6. Partner with developers and non-profits on ways to tackle the challenges to create more affordable housing (Outcome Link: 3)

Action steps:

- 6.1. Facilitate a work program that evaluates the capabilities of the Mayor's Taskforce on affordable housing's recommendations
- 6.2. Seek incentives and greater flexibility in the Land Development Code to promote affordable housing
- 6.3. Consider providing infrastructure improvements as the city's contribution to creating affordable housing

7. Foster a culture of transparent government (Outcome link: 3)

Action steps:

- 7.1. Adopt policies, practices and procedures that allow citizens to have access to understandable, accurate data and information about the city's operations and decision making
- 7.2. Review current methods or establish new methods to enable citizens to find information, complete transactions and provide input via the city's web-site

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REVENUE SUMMARY

	FY17 Actual	FY18 Adopted	FY19 Adopted	Change FY18 to FY19
Revenue				
Operating Funds				
010	\$ 105,453,952	\$ 110,704,372	\$ 106,526,908	-3.8%
050	\$ 9,186,280	\$ 15,396,885	\$ 11,776,939	-23.5%
056	\$ 8,345,365	\$ 9,274,623	\$ 9,408,066	1.4%
Operating Funds Total	\$ 122,985,598	\$ 135,375,880	\$ 127,711,913	-5.7%
Program Funds				
021	\$ 7,401,723	\$ 7,698,933	\$ 3,065,978	-60.2%
022	\$ 8,859,140	\$ 8,105,206	\$ 7,101,838	-12.4%
023	\$ 1,113,241	\$ 887,269	\$ 1,006,805	13.5%
024	\$ 651,916	\$ 804,103	\$ 765,558	-4.8%
025	\$ 1,146,130	\$ 634,147	\$ 885,902	39.7%
055	\$ 3,836,930	\$ 3,883,179	\$ 3,951,931	1.8%
057	\$ 1,294,236	\$ 1,447,351	\$ 1,453,144	0.4%
061	\$ 5,855,841	\$ 7,509,883	\$ 7,872,281	4.8%
065	\$ 1,168,086	\$ 1,385,005	\$ 1,437,474	3.8%
Program Funds Total	\$ 31,327,242	\$ 32,355,076	\$ 27,540,911	-14.9%
Debt Service Funds				
015	\$ 19,300,209	\$ 23,670,275	\$ 24,028,396	1.5%
Debt Service Funds Total	\$ 19,300,209	\$ 23,670,275	\$ 24,028,396	1.5%
Special District				
029	\$ -	\$ -	\$ 384,341	-
Special District Total	\$ -	\$ -	\$ 384,341	-
Capital Project Funds (Not of Debt)				
031	\$ 15,452,911	\$ 2,190,251	\$ 4,164,095	90.1%
032	\$ 2,132,122	\$ 3,319,500	\$ 3,327,513	0.2%
033	\$ 1,622,510	\$ 37,407,524	\$ 726,968	-98.1%
034	\$ 5,995,665	\$ 18,898,019	\$ 1,977,544	-89.5%
035	\$ 840,000	\$ 2,868,334	\$ 739,050	-74.2%
036	\$ -	\$ 1,000,000	\$ -	-100.0%
039	\$ 1,945,817	\$ -	\$ -	-
Capital Project Funds (Not of Debt) Total	\$ 27,989,026	\$ 65,683,628	\$ 10,935,170	-83.4%
Total All Fund	\$ 201,602,074	\$ 257,084,859	\$ 190,600,731	-25.9%
Less Interfund Transfers	\$ (31,316,347)	\$ (39,600,378)	\$ (20,279,022)	-48.8%
Net Operating & Capital	\$ 170,285,727	\$ 217,484,481	\$ 170,321,709	-21.7%

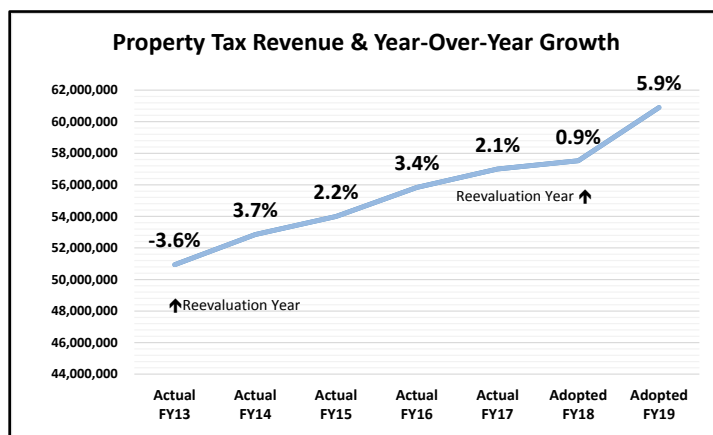
REVENUE ESTIMATES

The revenue estimates for the FY19 budget have been made in accordance with the City’s Financial Management Policies. These estimates include only those reasonably expected to be realized during the fiscal year to meet all operating, debt and capital needs in line with the “no deficiency” budget requirements imposed by State Statute. Only significant revenue sources for all funds are listed as follows:

GENERAL FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenues					
Property Tax	\$ 56,995,803	\$ 57,522,173	\$ 57,522,173	\$ 60,893,260	5.9%
Local Sales Tax	\$ 24,371,379	\$ 25,980,637	\$ 25,980,637	\$ 25,548,953	-1.7%
Licenses, Fees & Permits	\$ 1,005,065	\$ 915,000	\$ 915,000	\$ 940,000	2.7%
Intergovernmental Revenues	\$ 16,265,145	\$ 15,071,951	\$ 15,121,951	\$ 14,960,972	-0.7%
Charges for Current Services	\$ 2,585,868	\$ 2,448,238	\$ 2,450,368	\$ 2,557,944	4.5%
Fines & Forfeitures	\$ 170,291	\$ 165,000	\$ 165,000	\$ 175,000	6.1%
Interest Earnings	\$ 282,801	\$ 252,620	\$ 252,620	\$ 577,666	128.7%
Other Revenue	\$ 1,473,064	\$ 388,553	\$ 444,889	\$ 344,073	-11.4%
Appropriated Fund Balance	\$ 2,304,537	\$ 7,960,200	\$ 8,757,530	\$ 529,040	-93.4%
Revenue Total	\$ 105,453,952	\$ 110,704,372	\$ 111,610,168	\$ 106,526,908	-3.8%

Property Taxes



Property Taxes are the largest revenue source for the General Fund at approximately 57% representing \$60.8 million. The amount represented here includes current and prior year tax as well as penalties and interest. The property tax rate will be \$0.4984 per \$100 assessed valuation. The value of one penny of the tax rate is equivalent to approximately \$1,497,876 based on a 98.99% collection rate for Property and a 100% collection rate for Motor Vehicles. Of the \$0.4984,

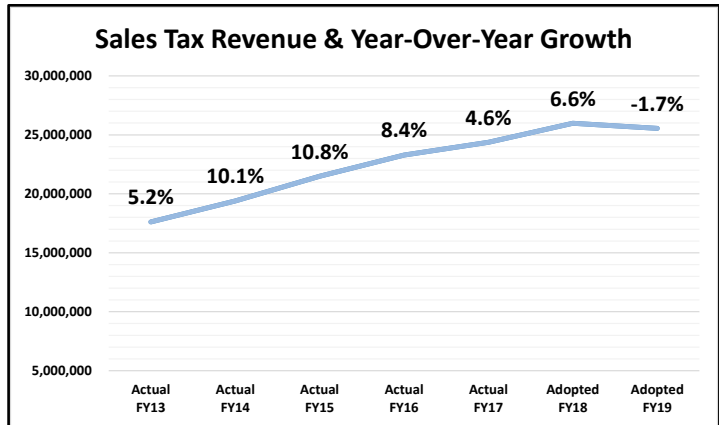
\$0.0947 is dedicated to the Debt Service Fund to support capital projects related to the 1st 80/20 Debt Service CIP, the voter approved Transportation Bond, the voter approved Parks Bond, the Water Street Deck Collaboration and the 2nd year of the 2nd 80/20 Debt Service CIP.

The City’s tax base for FY19 is estimated at \$15,121,856,895 of assessed value. The City’s real property is expected to total approximately \$14,167,856,895. Motor Vehicle property is projected to be

approximately \$954,000,000. Overall values increased about \$284 million from the FY18 assessment of \$13,656,573,000 or 1.81%.

Local Sales Tax

Local sales tax revenues for FY19 are estimated at \$25,548,953 reflecting a 1.7% decrease over FY18 adopted levels and a 9.7% increase over the FY7 actuals. Sales Tax represents 24.3% of the total General Fund revenues. Of the total amount, \$12.1 million comes from the locally collected and distributed one-cent levy. The balance of the revenue, approximately \$13.4 million, comes from the statewide collected 1.5 cent levy. Both levies are distributed among New Hanover County’s local governments based on the property tax levy.

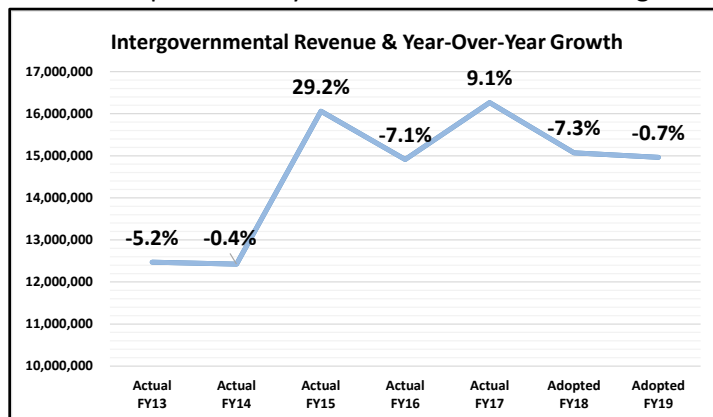


Licenses, Fees, and Permits

This revenue category includes the anticipated revenues for such items as motor vehicle licenses and annual fire permit fees, and reflects a 2.7% increase from FY18 adopted levels which is mainly due to an increase in expected annual fire permits. This category of revenue makes up less than 1% of the General Fund revenues totaling \$940,000.

Intergovernmental Revenues

The third largest revenue stream category is Intergovernmental Revenues. The FY16 Adopted Budget saw a \$2.3 million reduction in tax revenue by the NC General Assembly related to the elimination of the local business privilege license fees. Signs are slowly indicating that the mid-FY14 intergovernmental revenue tax base expansion may be a revenue stream aiding the City in that loss. The City saw a \$2.5 million



increase specifically in the utility franchise tax from the FY15’s actuals of \$4.6 million to the FY16’s actuals of \$7.1 million in that revenue stream alone.

FY19’s Utility Franchise tax budget is projecting a 1.5% increase over the FY18 adopted. Utility Franchise Tax is weather dependent, if normal weather patterns persist, this revenue stream is expected to bring in at least \$7.4 million in FY19. This

revenue source is starting to see a decrease and it is assumed to be related to consumer behavior, electricity prices and weather conditions.

There are a few revenue streams in the Intergovernmental category with special notable circumstances related to customer behavior. The telecommunications sales tax distributions are declining due to customers abandoning landline telephone service and going solely to mobile devices. For this reason, the FY19 budget is \$800,000 or 25.1% less than FY17 actuals and 11.1% less than the FY18 adopted budget. This similar reduction is also seen in the video programming tax where the decline is attributable to customers exchanging cable TV with streaming services instead. The FY19 budgeted revenue is 6.2% less than the adopted FY18. With these changes netted with the increase and stabilization of the utility franchise tax, the intergovernmental revenues are less than 1% below FY18’s adopted rate contributing \$14.9 million to the city’s overall budget.

Charges for Current Services

Charges for current services represent approximately 2.4% of total anticipated General Fund revenues for FY19. Charges for current services are classified in five sub-categories: general government services, public safety services, public services, recreation programs, and miscellaneous charges. For the FY19 budget, these revenues total \$ 2,557,944 which represents almost a 4.5% increase over FY18’s adopted budget and slightly more than a 1.1% reduction from the FY17’s actuals.

Other Revenue, Interest and Fines and Forfeitures

Other Revenue includes miscellaneous revenue sources in the amount of \$1,096,739, of which \$577,666 is interest earnings. Interest earnings is expected to produce 128% more than FY18 adopted budget in revenue in FY19. Fines and Forfeitures include civil citations and fire code violations. The budget reflects the City’s historical experience in collection of civil citations.

Appropriated Fund Balance

Use of appropriated fund balance in the amount of \$529,040 is included in the budget for identified one-time items. Those items include:

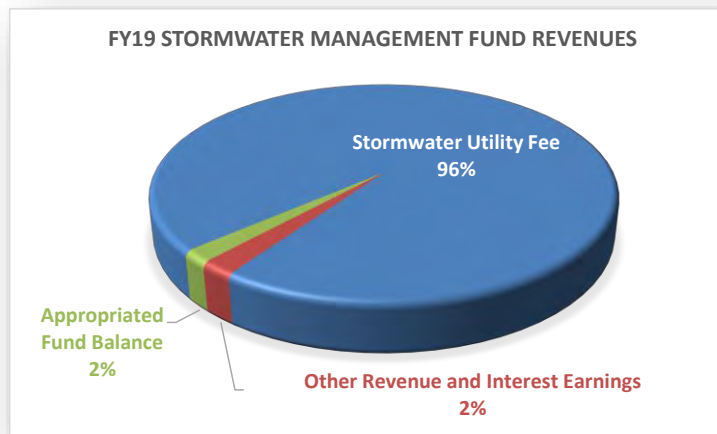
Department	Items	Funding	Quantity
Community Services	• Compact Utility Tractor	\$40,923	1
	• Polycarbonate Board	\$28,000	-
Engineering	• Contract Document Template Purchase	\$2,440	1
	• Survey Equipment	\$25,000	1
Finance	• One-time Retirement Payout	\$12,229	1
Fire	• Fire Accreditation	\$3,715	1
Planning, Dev, Tran	• Printing of New Land Development Code Booklets	\$1,000	-

Department	Items	Funding	Quantity
Police	• Celebrite UFED Compute Software	\$8,600	1
	• Diluter/Dispenser System	\$4,600	1
	• Drying Cabinet	\$11,095	1
	• K-9 Vests	\$13,161	4
	• Boat Collar Replacement	\$22,225	1
	• Python III I-Band Dual Antennae In-car Radars	\$12,290	10
	• Rosthenbuhler 1674 Remote Firing Device	\$6,999	1
	• Ballistic Vets	\$26,679	10
	• Interview System	\$58,596	4
	• Finger Printing Machine	\$30,000	1
Multiple	• Smart Phone Costs	\$1,050	6
	• New Computers	\$9,850	4
	• Tree Root & Sidewalk Study	\$90,000	1
	• Vehicles	\$113,300	4
	• Other equipment: Radio, Uniform, Vest	\$7,288	-

General Fund Unassigned fund balance as of June 30, 2018 is anticipated to be approximately 24.64% of FY19 budgeted expenditures or \$26,733,450 million.

STORMWATER FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Stormwater Utility Fee	\$ 10,678,945	\$ 11,136,804	\$ 11,136,804	\$ 11,312,604	1.6%
Intergovernmental Revenue	\$ 59,891	\$ -	\$ -	\$ -	-
Other Revenue and Interest Earnings	\$ 158,055	\$ 145,758	\$ 145,758	\$ 251,860	72.8%
Appropriated Fund Balance	\$ (1,710,611)	\$ 4,114,323	\$ 4,535,899	\$ 212,475	0.0%
Revenue Total	\$ 9,186,280	\$ 15,396,885	\$ 15,818,461	\$ 11,776,939	-23.5%



Stormwater Utility Fees

The Stormwater Utility Fees for FY19 represents a 1.6% increase over FY18 adopted budget. This is the first year of a 1% increase in the Stormwater utility rate in accordance with the Stormwater rate model. Previously, the model called for a 5.9% increase. The rate is now \$8.19 per ERU rather than FY18’s \$8.11 per ERU.

The General Fund pays the Stormwater Fund for City streets, which for FY19 represents \$2,742,393. This amount is derived by the ERU calculation for impervious surface, a 2.5% annual increase as required by bond covenant, plus any rate increases imposed.

Other Revenue and Interest on Investments

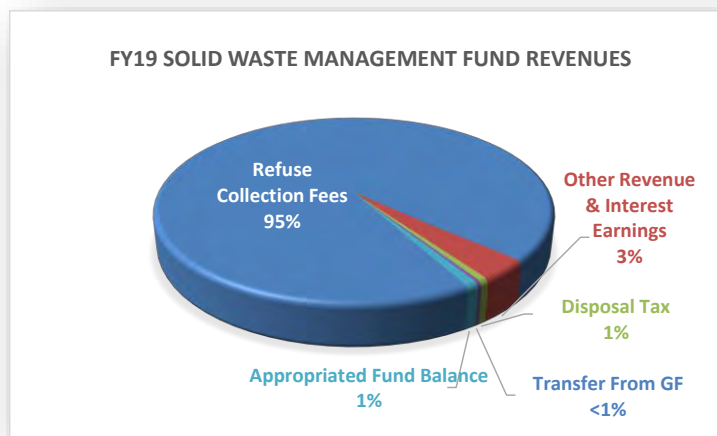
The State of North Carolina pays \$37,000 to the City for street sweeping and drainage maintenance on State- maintained streets. Funds are also collected from some new developments where on-site retention is not feasible, and a payment is made in lieu of constructing such facilities. These funds are dedicated to capital improvements of the City’s Stormwater management system. Other revenue also includes interest on investments (\$164,860) and permits for Stormwater discharge (\$50,000).

Appropriated Fund Balance

The unassigned fund balance in the Stormwater Fund as of June 30, 2018 is expected to be \$3,744,412 or 29.99% of FY18 projected expenditures. The Stormwater Management fund appropriated \$212,475 of fund balance in FY19 as compared to \$4,114,323 in FY18. The decrease in use of fund balance represents the method of payment used for projects in the Capital Improvement Plan. In previous years, the city was able to use cash (transfer of fund balance) and push the borrowing into the future due to the stormwater rate model’s accumulation of funds.

SOILD WASTE MANAGEMENT FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Refuse Collection Fees	\$ 8,898,067	\$ 8,744,024	\$ 8,744,024	\$ 8,910,498	1.9%
Other Revenue and Interest Earnings	\$ 306,446	\$ 264,680	\$ 264,680	\$ 331,533	25.3%
Solid Waste Disposal Tax	\$ 77,580	\$ 70,558	\$ 70,558	\$ 55,000	-22.0%
Transfer from General Fund	\$ 29,866	\$ 29,866	\$ 29,866	\$ 29,866	0.0%
Intergovernmental Revenue	\$ 311,549	\$ -	\$ -	\$ -	0.0%
Appropriated Fund Balance	\$(1,278,143)	\$ 165,495	\$ 185,931	\$ 81,169	0.0%
Revenue Total	\$ 8,345,365	\$ 9,274,623	\$ 9,295,059	\$ 9,408,066	1.4%



Refuse Collection Fees

Solid Waste Fund revenues are earned primarily from monthly fees charged to solid waste customers based on the chosen level of service. The selected number and size of the refuse containers and the frequency of collection determine monthly fees. The monthly rates include refuse, recycling, and yard waste collection as well as bulky item collection on an “on-call” basis. The FY19 budget reflects a slight increase (1.9%) over FY18’s budgeted amount for a total of \$8,910,498.

Other Revenue and Interest Earnings

This revenue category is a myriad of revenues totaling \$331,533 in FY19. Effective July 1, 2015, an activation fee of \$25 was adopted that is specifically for all new customer accounts. It is anticipated to generate approximately \$115,000 this fiscal year. Also included in the other revenue category are the bag purchases for the central business district estimated to collect \$105,000 in FY19. Interest on investment, sales and equipment are the remaining revenues in this category totaling \$66,951.

Transfer from General Fund

In FY17, a \$29,866 transfer from the General Fund started to aid in a cross departmental effort with the Wilmington Police Department to clean up City right of ways and illegal dumpsites. This amount will continue in the FY19 budget.

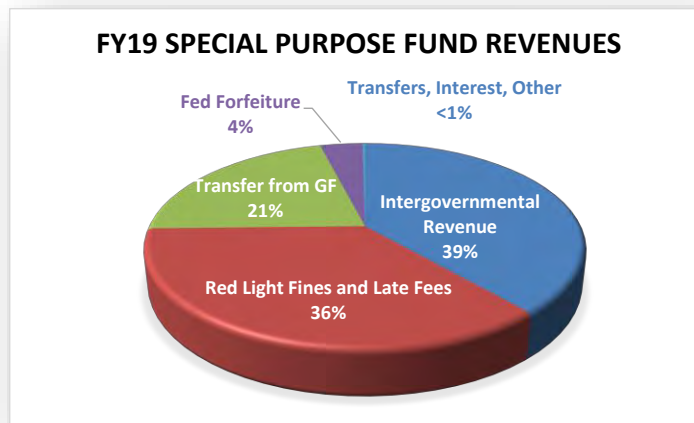
Appropriated Fund Balance

Unassigned fund balance for the Solid Waste Fund as of June 30, 2018 is anticipated to be approximately \$5,134,645 million or 53.71% of FY18 budgeted expenditures. An appropriation of fund balance is required in the amount of \$81,169 for FY19.

PROGRAM FUNDS

SPECIAL PURPOSE FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Room Occupancy Tax	\$ 3,824,615	\$ 4,559,641	\$ 4,516,192	\$ -	-
Intergovernmental Revenue	\$ 1,525,498	\$ 1,036,352	\$ 1,892,975	\$ 1,183,037	14.2%
Red Light Fines and Late Fees	\$ 1,165,709	\$ 1,320,309	\$ 1,320,309	\$ 1,105,562	-16.3%
Transfer from General Fund	\$ 601,408	\$ 646,108	\$ 671,386	\$ 655,292	1.4%
Fed Forfeiture	\$ 231,488	\$ 115,744	\$ 115,744	\$ 115,744	0.0%
Transfers	\$ 6,000	\$ -	\$ 21,000	\$ 3,100	-
Interest on Investments	\$ 26,148	\$ 1,369	\$ 44,818	\$ 1,743	27.3%
Other Revenue	\$ 6,030	\$ 2,325	\$ 4,825	\$ 1,500	-35.5%
Charges for Services	\$ 11,534	\$ 17,085	\$ 17,085	\$ -	-
Interest Earnings	\$ 2,932	\$ -	\$ -	\$ -	-
Miscellaneous	\$ 360	\$ -	\$ -	\$ -	-
Revenue Total	\$ 7,401,723	\$ 7,698,933	\$ 8,604,334	\$ 3,065,978	-64.4%



Room Occupancy Tax

Although Room Occupancy Tax revenues is not budget in this fund this fiscal year, it is notable that last year it was budgeted over \$4 million. Up until last year, the revenue was recorded in the Special Purpose Fund. This fiscal year, marks the first year where it will be reflected in the Convention Center Operating Fund. The city uses room occupancy tax to cover a portion of the Convention Center's operating funds.

Intergovernmental Revenues

Total budgeted intergovernmental revenue for FY19 totals \$1,183,037. This budgeted revenue includes \$234,000 from New Hanover County for their contribution to the continued operating expenses associated with the Safelight program. Contributions from the Town of Leland, Pender County, and New Hanover County for the S.A.B.L.E. program in the amount of \$38,900. State and Federal Contributions for the Wilmington Metropolitan Planning Organization and relative local matches from multiple member jurisdictions for the Metropolitan Planning Administration project in the amount of \$841,137 are also included. New this fiscal year in the Special Purpose Fund is \$69,000 from the Department of Public Safety. Previously, this revenue was recorded in the General Fund for the HazMat Team's activities in the Fire Department. It was determined appropriate to place this funding in the Special Purpose Fund to track the team's activity for FY19 onward.

Red Light Camera Fines and Late Fees

Fine and late fee revenues for the Safelight program is estimated at \$1,105,562 for FY19, representing 16.3% decrease over FY18 budgeted amount.

Transfer in From General Fund

A transfer totaling \$655,292 from the General Fund covers the City's contribution to the operation of the following Special Purpose Fund projects:

- Safelight, \$200,000
- S.A.B.L.E, \$196,958
- Metropolitan Planning Administration, \$258,334

Federal Forfeiture

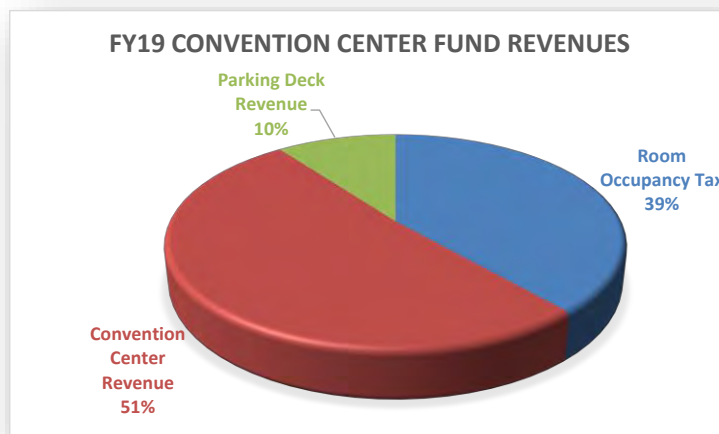
An additional revenue from Federal Forfeiture funds in the amount of \$115,744 are also budgeted to support S.A.B.L.E.

Interest on Investments

The interest on investments revenue anticipated on the cash balances for the Safelight program is estimated at \$1,743 for FY19.

CONVENTION CENTER FUND³⁸

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Room Occupancy Tax	\$ 5,131,886	\$ 4,559,641	\$ 4,559,641	\$ 2,738,325	-39.9%
Convention Center Revenue	\$ 3,336,385	\$ 2,982,255	\$ 3,602,236	\$ 3,644,174	22.2%
Convention Center Parking Deck Revenue	\$ 390,870	\$ 563,310	\$ 563,310	\$ 719,339	27.7%
Revenue Total	\$ 8,859,140	\$ 8,105,206	\$ 8,725,187	\$ 7,101,838	-12.4%



Room Occupancy Tax

The Convention Center Operations Fund provides for the administration and management of the Convention Center, as well as the marketing and debt service. Room Occupancy Tax totaling \$2,738,325 covers the majority of the Convention Center expenditures at 51%. The Convention Center Fund is a cumulative project.

³⁸ The Convention Center Fund monies accumulate from year to year. Represented here is a combination of the current year budget request net of surplus and deficit in prior years.

Convention Center Revenue

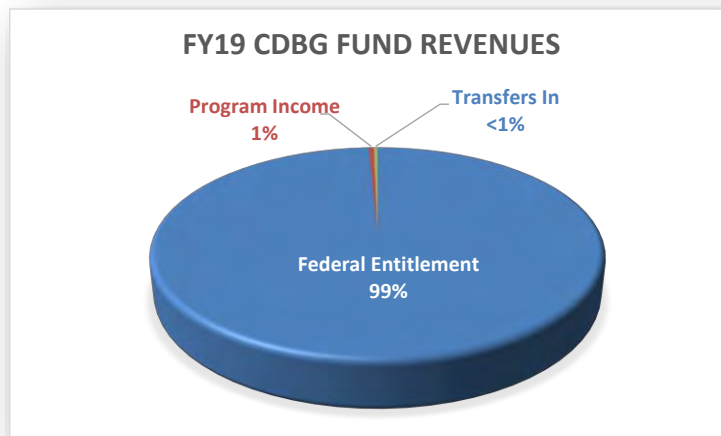
Event and ancillary income revenue are found in this category. It includes rental income and service income totaling \$1,030,907 and ancillary income such as catering and concessions totaling \$2,613,267.

Parking Deck

The Convention Center parking deck is estimated to receive \$719,339 in revenue for FY19 with the majority of that revenue (N = \$300,000) associated with use by the adjacent hotel. Event parking is expected to bring in \$275,012 in revenue with monthly fees estimated to be \$117,909 and special event charges totaling \$26,418.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Federal Entitlement	\$ 1,107,448	\$ 871,498	\$ 871,498	\$ 998,905	14.6%
Program Income	\$ 5,793	\$ 15,771	\$ 15,771	\$ 4,800	-69.6%
Transfers In	\$ -	\$ -	\$ -	\$ 3,100	-
Revenue Total	\$ 1,113,241	\$ 887,269	\$ 887,269	\$ 1,006,805	13.5%

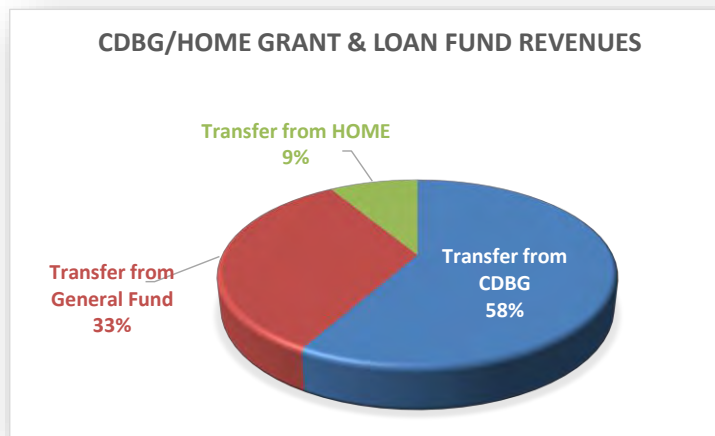


Federal Entitlement/Program Income/Transfer In

The City of Wilmington has been a Community Development Block Grant (CDBG) entitlement community since 1975. Funding comes to the City in the form of an annual block grant through the U.S. Department of Housing and Urban Development (HUD). The federal entitlement from HUD is estimated at \$998,905 for FY19. This represents a 14.6% increase from FY18’s adopted levels. An additional amount of \$4,800 in estimated program income³⁹ is also appropriated for FY19. The \$3,100 transfer is associated with an original transfer from the Economic Development Loan Fund (078) which was realized in the 5FN051 project in FY16 and is now being appropriated in FY19.

CDBG/HOME GRANT & LOAN FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Transfer from CDBG	\$ 434,007	\$ 435,454	\$ 435,454	\$ 445,745	2.4%
Transfer from General Fund	\$ 150,835	\$ 305,234	\$ 305,234	\$ 253,598	-16.9%
Transfer from HOME	\$ 67,073	\$ 63,415	\$ 63,415	\$ 66,215	4.4%
Revenue Total	\$ 651,916	\$ 804,103	\$ 804,103	\$ 765,558	-4.8%



Transfer in From General Fund

The FY19 budget reflects the General Fund contribution to the CDBG/HOME Grant and Loan Fund activities within the City and represents a 16.9% decrease from FY18 adopted.

³⁹ Program income includes monies collected for loan payments.

Transfer in From Community Development Block Grant Fund

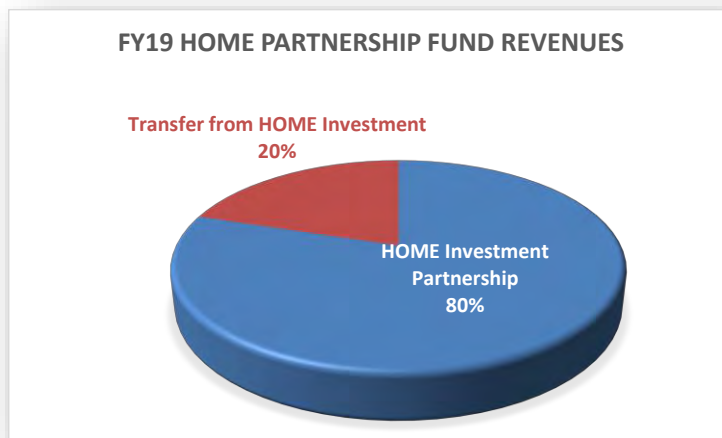
This transfer is the maximum allowable portion of the federal entitlement from HUD for CDBG program administration and planning, as well as housing delivery costs for community development activities and represents the largest component of revenue at 54%. The budgeted \$445,745 represents a 2.4% increase over the FY18 amount.

Transfer in From HOME Investment Partnership Fund

This transfer totaling \$66,215 is the portion of HOME Investment Partnership entitlement funds associated with the program administration and planning activities and represents the same amount provided in FY18.

HOME INVESTMENT PARTNERSHIP FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
HOME Investment Partnership	\$ 921,028	\$ 484,147	\$ 484,147	\$ 707,902	46.2%
HOME Program Income	\$ 522,649	\$ -	\$ -	\$ -	-
Transfer from General	\$ 8,358	\$ -	\$ -	\$ -	-
Transfer from HOME Investment	\$ (305,905)	\$ 150,000	\$ 341,137	\$ 178,000	18.7%
Transfer from HOP	\$ -	\$ -	\$ 27,600	\$ -	-
Revenue Total	\$ 1,146,130	\$ 634,147	\$ 852,884	\$ 885,902	39.7%

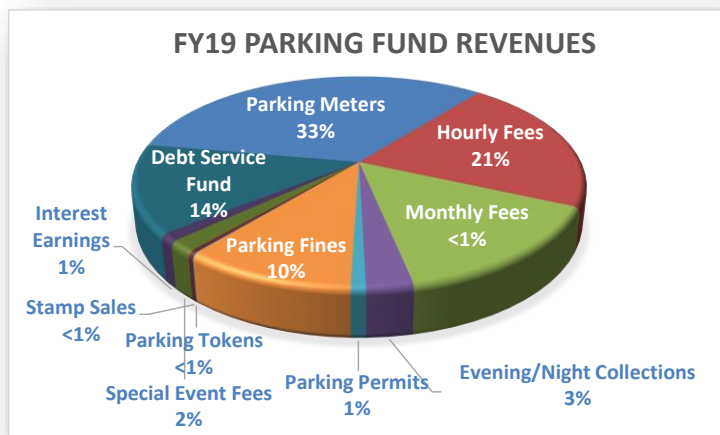


Federal Entitlement/Program Income

The federal entitlement from HUD for the FY18 HOME program is budgeted at \$707,902 representing a 46.2% increase from FY18 adopted. An amount of \$178,000 transferred from HOME investment is being appropriated to support the FY19 program.

PARKING FACILITIES FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Parking Meters	\$ 1,142,070	\$ 1,212,750	\$ 1,212,750	\$ 1,300,000	7.2%
Hourly Fees	\$ 879,136	\$ 800,811	\$ 800,811	\$ 831,000	3.8%
Monthly Fees	\$ 647,646	\$ 537,190	\$ 537,190	\$ 594,980	10.8%
Evening/Night Collections	\$ 106,013	\$ 120,970	\$ 120,970	\$ 112,000	-7.4%
Parking Permits	\$ 49,260	\$ 52,957	\$ 52,957	\$ 35,545	-32.9%
Parking Fines	\$ 413,212	\$ 457,266	\$ 457,266	\$ 415,500	-9.1%
Parking Tokens	\$ 6,420	\$ 4,500	\$ 4,500	\$ 5,500	22.2%
Stamp Sales	\$ 28,030	\$ 5,000	\$ 5,000	\$ 10,000	100.0%
Valet Parking	\$ 31,408	\$ -	\$ -	\$ -	-
Special Event Fees	\$ 64,591	\$ 62,250	\$ 62,250	\$ 66,700	7.1%
Interest Earnings	\$ 15,696	\$ 19,264	\$ 19,264	\$ 46,163	139.6%
From Debt Service Fund	\$ 550,386	\$ 543,633	\$ 543,633	\$ 534,543	-1.7%
Appropriated Fund Balance	\$ (96,938)	\$ 66,588	\$ 66,588	\$ -	-
Revenue Total	\$ 3,836,930	\$ 3,883,179	\$ 3,883,179	\$ 3,951,931	1.8%



Parking Meters

Parking meter revenue is forecast at a 7.2% increase over FY18 adopted levels. This projection is based on continued increased activity in the downtown area.

Hourly Fees

Hourly parking revenues also project a slight increase in FY19 over FY18 adopted levels by 3.8% primarily attributable to increased daytime transient parking activity in the downtown area as well as the parking fee restructure.

Monthly Fees

Monthly parking deck revenues are expected to increase by 10.8% in FY19 based on current year trends, primarily attributable to continued downtown growth and the parking fee restructure.

Parking Fines

The FY19 parking fines budget of \$415,500 represents a 9.1% decrease over FY18's budget totaling \$457,266. This decrease is expected mainly due to easier access to meter payment options using smart phone applications. The implementation of the smart meters has provided more opportunities for customers to manage their parking ultimately reducing parking violations.

Evening/Night Collections

Evening and night collections for Second and Market Street parking decks are budgeted 7.4% less than in FY18 which is a direct representation of the trends.

Stamp, Permits, Events, Token, Valet

Parking tokens were budgeted at \$5,500, an increase of \$1,000 from FY18's total of \$4,500. Special events revenue saw a rise of 7.1% totaling \$66,700. Stamp sales is projected to double in revenue going from \$5,000 to \$10,000 for FY19. This revenue budget better aligns with the actuals the Parking Fund monitors in this revenue stream.

Interest on Investments

Interest on investments in the Parking Facilities Fund are budgeted with an increase of 139.6% over FY18's amount totaling \$46,163.

Transfer from Debt Service

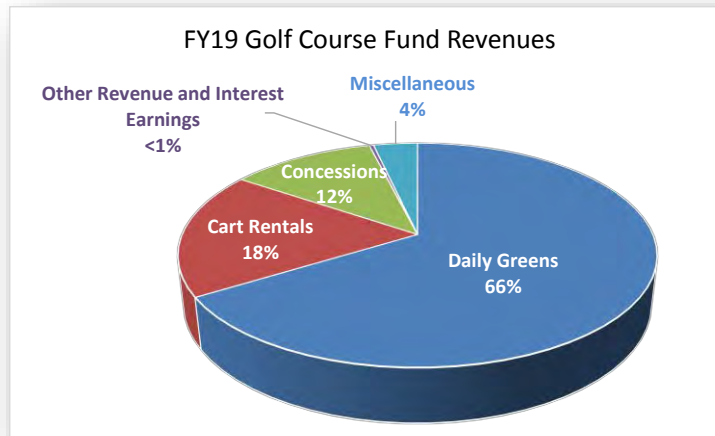
A total of \$534,543 was transferred from the Debt Service fund to help cover capital improvement projects slated for FY19.

Appropriated Fund Balance

There is no appropriated fund balance budgeted for FY19.

GOLF COURSE FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Daily Greens	\$ 797,091	\$ 962,022	\$ 962,022	\$ 962,022	0.0%
Cart Rentals	\$ 243,146	\$ 265,661	\$ 265,661	\$ 265,661	0.0%
Concessions	\$ 163,266	\$ 165,500	\$ 165,500	\$ 169,000	2.1%
Other Revenue and Interest Earnings	\$ 4,871	\$ 2,772	\$ 2,772	\$ 5,065	82.7%
Miscellaneous	\$ 17,888	\$ 51,396	\$ 51,396	\$ 51,396	0.0%
Appropriated Fund Balance	\$ 67,973	\$ -	\$ 50,000	\$ -	0.0%
Revenue Total	\$ 1,294,236	\$ 1,447,351	\$ 1,497,351	\$ 1,453,144	0.4%



Total Greens Fees

These fees include daily greens fees, tournament fees, and discount card greens fees. The FY19 budget reflects the same amount budgeted for FY18 (N = \$962,022).

Cart Rentals

Cart rental revenue totaling \$265,661 represents the same amount as FY18 (N = \$265,661).

Concessions

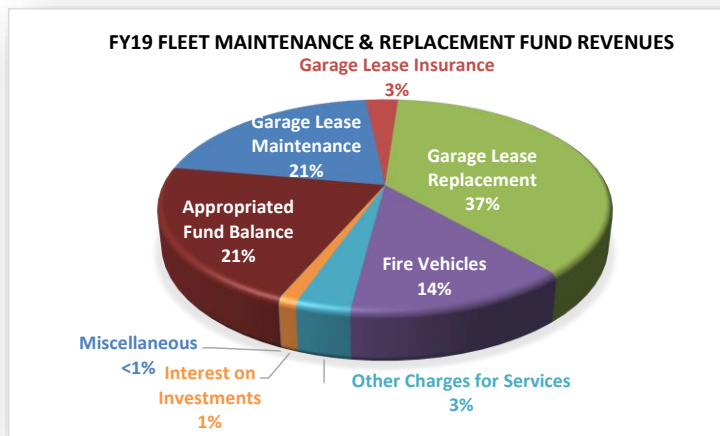
The budget for concession revenues totaling \$169,000 increased by 2.1% over FY18's amount of \$165,500 to better reflect expected sales in FY19.

Interest on Investments

Interest on investments is budgeted at an 82.7% increase over FY18's amount of \$2,772 at \$5,065.

FLEET MAINTENANCE & REPLACEMENT FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Garage Lease Maintenance	\$ 2,343,419	\$ 1,496,640	\$ 1,496,640	\$ 1,619,380	8.2%
Garage Lease Insurance	\$ 191,596	\$ 213,619	\$ 213,619	\$ 218,558	2.3%
Garage Lease Replacement	\$ 2,007,070	\$ 2,729,179	\$ 2,729,179	\$ 2,944,017	7.9%
Fire Vehicles	\$ 908,143	\$ 993,043	\$ 993,043	\$ 1,063,372	7.1%
Other Charges for Services	\$ 268,605	\$ 236,572	\$ 236,572	\$ 261,501	10.5%
Interest on Investments	\$ 40,320	\$ 36,294	\$ 36,294	\$ 88,856	144.8%
Miscellaneous	\$ 96,687	\$ 5,915	\$ 5,915	\$ 5,000	-15.5%
Appropriated Fund Balance	\$ -	\$ 1,798,621	\$ 3,062,929	\$ 1,671,597	-7.1%
Revenue Total	\$ 5,855,841	\$ 7,509,883	\$ 8,774,191	\$ 7,872,281	4.8%



Lease Charges – Maintenance/Insurance/Replacement

These revenues are internal charges to City departments for centralized vehicle and equipment management services. An annual lease rate is established each fiscal year for each type of vehicle to cover replacement, anticipated maintenance, and insurance. Revenue for FY19 totaling \$4,781,955 is budgeted with slight change of 8.2% from FY18 that totaled \$4,439,438.

Fire Vehicles

The Equipment Maintenance and Replacement Fund provides centralized, large vehicle purchase and replacement to the Fire Department. This revenue represents the maintenance, insurance, and replacement lease cost for those particular vehicles. FY19’s budgeted amount totals \$1,063,372, an increase of 7.1% over FY18’s amount of \$993,043.

Other Charges for Service

These revenues represent internal charges to other City department’s usage of pool vehicles, fuel, and services provided above and beyond the routine preventative maintenance. The FY19’s budget totals \$261,501 which is a 10.5% increase from FY18’s budget of \$236,572.

Interest on Investments

Interest on investments increased by 144.8% when comparing FY18’s \$36,294 to FY19 budget of \$88,856.

Miscellaneous

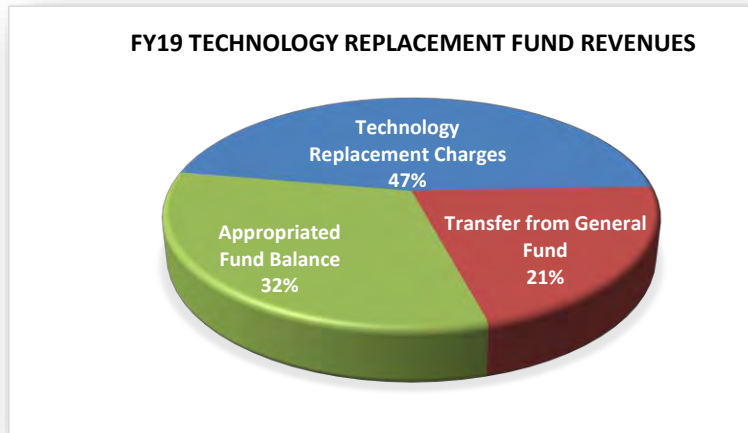
Miscellaneous budget has a decrease of 15.5% for FY19 with a budget totaling \$5,000 as compared to FY18 at \$5,915.

Appropriated Fund Balance

Fund balance is used to purchase replacement vehicles and equipment as scheduled. The FY19’s budget totals \$1,671,597.

TECHNOLOGY REPLACEMENT FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Technology Replacement Charges	\$ 441,801	\$ 601,364	\$ 601,364	\$ 669,513	11.3%
Transfer from General Fund	\$ 372,595	\$ 324,365	\$ 333,926	\$ 308,685	-4.8%
Appropriated Fund Balance	\$ 353,690	\$ 459,276	\$ 562,800	\$ 459,276	0.0%
Revenue Total	\$ 1,168,086	\$ 1,385,005	\$ 1,498,090	\$ 1,437,474	3.8%



Technology Replacement Charges

These revenues, totaling \$669,513, are internal charges to City departments for replacement of desktop and laptop technology on a specified cycle. The annual replacement rates are adjusted each fiscal year for any new purchases based on the projected cost to replace the hardware over a period of time. This revenue represents 47% of the FY19’s budget, as compared to 43% of the FY18 Technology Fund revenue budget.

General Fund

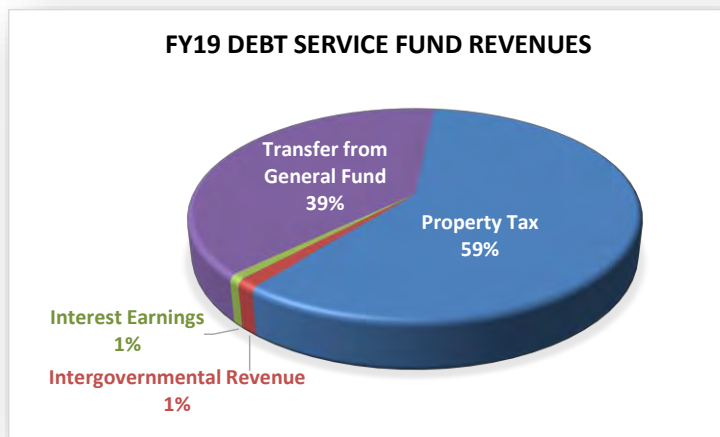
These funds represent a transfer-in from the General Fund in the amount of \$308,685 to support the fund for the off-site hosting of certain applications used enterprise wide. The transfer-in represents 21% of the total revenues. This fiscal year, the revenue required by the general fund is 4.8% less than FY18.

Appropriated Fund Balance

The appropriation of fund balance is used to purchase replacement equipment and contractual services and represents 32% of the total budget, the same amount as required in FY18.

DEBT SERVICE FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Property Tax	\$ 9,570,020	\$ 13,892,510	\$ 13,892,510	\$ 14,184,887	2.1%
Intergovernmental Revenue	\$ 336,240	\$ 330,177	\$ 330,177	\$ 311,392	-5.7%
Interest Earnings	\$ 59,116	\$ 112,756	\$ 112,756	\$ 197,285	0.0%
Transfer from General Fund	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	0.0%
Revenue Total	\$ 19,300,209	\$ 23,670,275	\$ 23,670,275	\$ 24,028,396	0.0%



Property Tax

The expected FY19 revenue from property tax equals \$14,184,887, a 2.1% increase over the FY18's adopted budget of \$13,892,510. Of the FY19 Property Tax rate, 0.4984, \$0.0947 is dedicated to the Debt Service Fund to support capital projects related to the 1st 80/20 Debt Service CIP, the voter approved Transportation Bond, the voter approved Parks Bond, the Water Street Deck Collaboration and the 2nd year of the 2nd 80/20 Debt Service CIP.

Intergovernmental Revenues

A total of \$311,392 is budgeted for the IRS BABs, which are estimated to decrease slightly each year until approximately 2030. BABs are Build America Bonds, which are taxable governmental bonds eligible for certain tax advantages under the Code.

Interest on Investments

Interest on investments in the Debt Service Fund is expected to yield \$197,285 to the fund in FY19.

General Fund

The transfer-in from the General Fund represents approximately 8% of the General Fund budgeted expenditures and 39% of the total revenue in the Debt Service Fund. This annual transfer is based on the City's existing debt service.

CAPITAL PROJECTS FUNDS

Revenues within the Capital Project Funds include several sources which include appropriations of bond proceeds, debt financing, pay-as-you-go funding, and interest on investments. There is a special section for Capital Improvement Projects in this adopted book.

General Fund/Debt Service Property Tax Analysis

Fiscal Year	Tax Type	Property Valuation	Tax Rate Per \$100	Adjusted Tax Levy ²	Current Collections	% Collected ³
2012-13	Real	11,265,000,000 ¹	0.45	57,928,500	56,479,774	97.50%
Adopted	Personal	1,468,000,000				
	State Appraised	<u>140,000,000</u>				
		12,873,000,000				
2013-14	Real	11,209,619,200	0.45	58,189,586	58,402,556	100.37%
Adopted	Personal	1,578,200,000				
	State Appraised	<u>143,200,000</u>				
		12,931,019,200				
2014-15	Real	11,375,000,000	0.46	60,208,572	59,143,243	98.23%
Adopted	Personal	1,578,820,000				
	State Appraised	<u>135,000,000</u>				
		13,088,820,000				
2015-16	Real	11,614,415,000	0.485	64,966,565	63,817,048	98.23%
Adopted	Personal	1,650,753,000				
	State Appraised	<u>130,000,000</u>				
		13,395,168,000				
2016-17	Real	11,808,780,000	0.485	66,234,394	65,333,606	98.64%
Adopted	Personal	1,685,696,000				
	State Appraised	<u>162,100,000</u>				
		13,656,576,000				
2017-18	Real	12,983,452,148 ¹	0.4834	71,721,827	70,914,880	98.64%
Adopted	Personal	1,767,500,000				
	State Appraised	157,000,000				
	Less Appeals	<u>(71,000,000)</u>				
		14,836,952,148				
2018-19	Real	13,130,326,895	0.4984	75,367,335	74,982,961	99.49%
Adopted	Personal	1,891,100,000				
	State Appraised	163,430,000				
	Less Appeals	<u>(63,000,000)</u>				
		15,121,856,895				

¹ Property revaluation, required by State Statute at least every eight years, is performed under the direction of New Hanover County.

² Includes penalties.

³ Percent collected is an average between the Personal and Real property each having a different collection rate.

Special District Property Tax Analysis

Fiscal Year	Tax Type	Property Valuation	Tax Rate Per \$100	Adjusted Tax Levy ²	Current Collections	% Collected ³
2018-19	Real	505,687,850	0.07	389,841	387,853	99.49%
Adopted	Personal	54,228,000				
	State Appraised	-				
	Less Appeals	(3,000,000)				
		556,915,850				

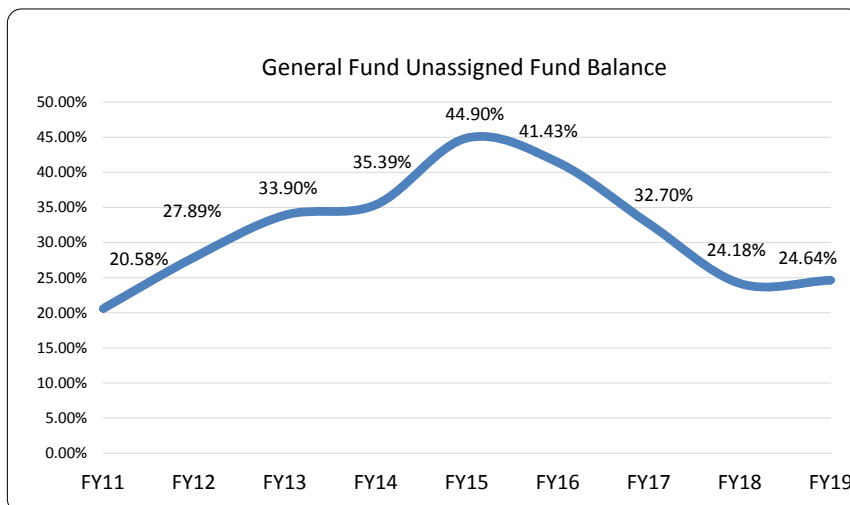
² Includes penalties.

³ Percent collected is an average between the Personal and Real property each having a different collection rate.

Consolidated Unassigned Fund Balance Summary

Fund	Unassigned Fund Balance As of June 30, 2017	Anticipated Unassigned Fund Balance June 30, 2018	Adopted FY19 Budgeted Expenditures	% of FY19 Budgeted Expenditures	Anticipated Unassigned Fund Balance June 30, 2019	% of FY19 Budgeted Expenditures
General Fund	34,484,405	26,773,450	106,526,908	25.13%	26,244,410	24.64%
Solid Waste Management Fund	4,849,614	5,134,645	9,408,066	54.58%	5,053,476	53.71%
Storm Water Management Fund	7,570,096	3,744,412	11,776,939	31.79%	3,531,937	29.99%
Golf Course Fund	225,914	193,782	1,453,144	13.34%	228,001	15.69%
Parking Facilities Fund	3,201,345	3,647,083	3,951,931	92.29%	3,957,405	100.14%

The anticipated unassigned fund balance for June 30, 2018 includes any FY18 mid-year appropriations. The unassigned fund balance for year end FY19 assumes receipt of budgeted revenues and use of all budgeted expenditures.



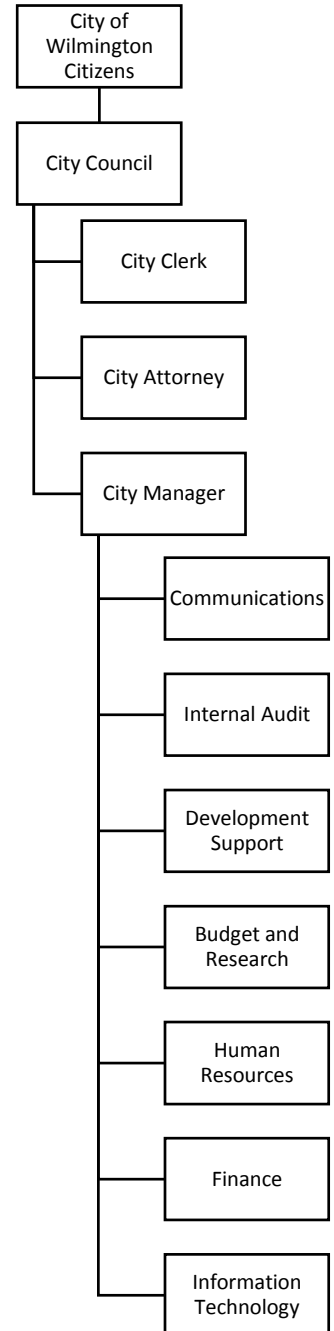
General Fund Unassigned Fund Balance

Fund balance is the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions. **Unassigned** fund balance is the residual classification for the government's General Fund based on GASB (Governmental Accounting Standards Board)

Statement #54 and includes all spendable amounts not contained in other classifications.

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GOVERNANCE OFFICES



CITY COUNCIL

The seven-member **City Council** is the official legislative and policy-making body of the City of Wilmington. The Mayor, the presiding officer of the City Council, serves as the official and ceremonial head of the City and is a voting member of the City Council.

The Mayor serves a two-year term, while the other six members of the City Council serve four-year terms. The six members of City Council serve staggered terms, with three members elected in each odd-numbered year. All members are elected at-large on a non-partisan basis. All official actions of the City Council are taken at public meetings. City Council holds regular public meetings on the first and third Tuesday of each month.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
City Council					
Personnel	\$ 126,912	\$ 128,946	\$ 128,946	\$ 129,780	0.6%
Benefits	\$ 52,758	\$ 43,530	\$ 53,407	\$ 50,494	16.0%
Operating	\$ 27,645	\$ 45,875	\$ 45,823	\$ 45,995	0.3%
City Council Total	\$ 207,315	\$ 218,351	\$ 228,176	\$ 226,269	3.6%

Budget Overview

The City Council budget reflects a continuation of current services. Additionally, adjustments were made to various internal services charges related to technology management fees and insurance liabilities as a cost of doing business. This budget continues core services.

Budget Modifications

A. Salary & Benefits Maintenance

Division:	Council
Total Cost:	\$7,579
Priority:	Continuation of Services
Position(s):	Full Time Equivalent: 0; Part-Time: 0.00
Description:	Changes in benefit electives have increased Council's budget by \$7,579.

CITY CLERK

Appointed by the City Council to a two-year term, the **City Clerk** acts as the official record keeper for the City of Wilmington. The City Clerk attends and records minutes of all Council meetings, certifies ordinances and resolutions adopted by City Council, maintains files of deed and contractual transactions, provides for the official notification of special meetings and public hearings, maintains the membership record of all City boards and commissions, manages the codification of ordinances, and provides information from these reports to the Council, public, and staff.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
City Clerk					
Personnel	\$ 145,509	\$ 169,603	\$ 169,603	\$ 171,682	1.2%
Benefits	\$ 52,861	\$ 56,170	\$ 56,170	\$ 57,262	1.9%
Operating	\$ 19,202	\$ 32,712	\$ 32,707	\$ 29,933	-8.5%
City Clerk Total	\$ 217,572	\$ 258,485	\$ 258,480	\$ 258,877	0.2%
Authorized Positions	3	3	3	3	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. Business Travel Funding Reduction

Division: Clerk
Total Cost: (\$3,000)
Priority: Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$3,000 of business travel funding was reduced from the budget. This reduction correlates with past usage.

CITY MANAGER

The City Manager is appointed by the City Council and serves as Chief Executive Officer of the City of Wilmington. The City Manager provides leadership and management of City operations and works through a management team composed of two Deputy City Managers, department directors, and other key staff to identify needs, establish priorities, administer programs, policies and operations, and build organizational capacity. The City Manager also assists City Council in its policy making role by providing recommendations and background materials on programs, trends, and issues of concern to the City Council and the Administration.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Administration					
Personnel	\$ 739,353	\$ 759,682	\$ 838,069	\$ 775,328	2.1%
Benefits	\$ 191,888	\$ 208,515	\$ 208,480	\$ 213,086	2.2%
Operating	\$ 44,484	\$ 53,828	\$ 53,776	\$ 54,093	0.5%
Miscellaneous	\$ 7	\$ -	\$ -	\$ -	-
Administration Total	\$ 975,732	\$ 1,022,025	\$ 1,100,325	\$ 1,042,507	2.0%
Budget and Research					
Personnel	\$ 255,234	\$ 300,963	\$ 304,869	\$ 314,756	4.6%
Benefits	\$ 61,109	\$ 78,794	\$ 79,085	\$ 86,027	9.2%
Operating	\$ 17,689	\$ 29,257	\$ 25,725	\$ 28,073	-4.0%
Outlay	\$ 1,223	\$ 2,400	\$ 2,400	\$ -	-100.0%
Budget and Research Total	\$ 335,255	\$ 411,414	\$ 412,079	\$ 428,856	4.2%
Communications					
Personnel	\$ 308,334	\$ 316,477	\$ 316,477	\$ 359,775	13.7%
Benefits	\$ 89,142	\$ 91,469	\$ 91,469	\$ 105,547	15.4%
Operating	\$ 88,176	\$ 117,216	\$ 115,634	\$ 92,209	-21.3%
Outlay	\$ 4,246	\$ -	\$ 1,575	\$ -	-
Communications Total	\$ 489,898	\$ 525,162	\$ 525,155	\$ 557,531	6.2%
Economic Development					
Personnel	\$ 83,238	\$ 85,304	\$ 85,304	\$ 86,579	1.5%
Benefits	\$ 22,671	\$ 22,911	\$ 22,911	\$ 23,147	1.0%
Operating	\$ 1,935	\$ 5,494	\$ 4,906	\$ 5,568	1.3%
Economic Development Total	\$ 107,844	\$ 113,709	\$ 113,121	\$ 115,294	1.4%
Internal Audit					
Personnel	\$ 72,347	\$ 74,288	\$ 74,288	\$ 75,396	1.5%
Benefits	\$ 20,560	\$ 21,201	\$ 21,201	\$ 22,099	4.2%
Operating	\$ 5,530	\$ 8,104	\$ 8,101	\$ 7,818	-3.5%
Internal Audit Total	\$ 98,436	\$ 103,593	\$ 103,590	\$ 105,313	1.7%
Allocated Cost					
Allocated Cost	\$ (16,783)	\$ (16,783)	\$ (16,783)	\$ (26,566)	58.3%
Allocated Cost Total	\$ (16,783)	\$ (16,783)	\$ (16,783)	\$ (26,566)	58.3%
City Manager Total	\$ 1,990,381	\$ 2,159,120	\$ 2,237,487	\$ 2,222,935	3.0%

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Authorized Positions				
City Manager Administration	7	7	7	7
Budget and Research	3	4	4	4
Communications	5	5	5	6
Development Support	1	1	1	1
Internal Audit	1	1	1	1
Total Positions	17	18	18	19

Division Descriptions

The **Administrative** arm of the City Manager’s department includes the City Manager, two Deputy City Managers, Legislative Affairs staff and support staff. Together they provide professional, effective leadership and management of all City operations. In addition, they assist City Council in their policy making role by providing information to ensure that Council makes informed decisions.

The **Communications** division of the City Manager’s office ensures that the public at- large is provided with current and relevant information provided through the City’s website, print media, press releases, and the citizen information line. The Government Television section reflects the costs associated with operating the City’s cable channel 8 (GTV).

The **Budget and Research** Office coordinates the preparation of the annual operating and capital budget including financial forecasting. It ensures fiscal control over City expenditures, conducts program evaluations and analysis, and coordinates the development and progress of the City’s Strategic Plan.

The **Internal Audit** division conducts financial and performance audits within the organization to identify and reduce risks, and ensures acceptable policies and procedures are followed, established standards are met, resources are used efficiently and effectively, and the organization’s objectives are achieved.

The **Economic Development** division provides resources for economic development guidance and management. The division is responsible for convention center support and associated hotel and adjacent area project coordination, development agreement and opportunities oversight, and downtown parking management oversight.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Reduction of Data Processing Equipment Funding

Division: Budget
Total Cost: (\$2,400)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Removal of one-time funding in the amount of \$2,400 that was used for the purchase of a computer for the Budget Specialist position authorized in FY18.

Budget Modifications

A. Video Production Technician

Division: GTV8
Total Cost: \$29,838
Priority: Expanding Infrastructure Provide Sustainability and Adaptability 1.1
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: Funding in the amount of \$29,838 was authorized to allow GTV to hire a full time Video Production Technician at a salary of \$37,500 plus benefits. The demand for video production, AV and technical support continues to grow. A full time employee is more efficient and a better value than contracted temporary employees. The entire package totals \$54,838. To help supplement the request, the division shifted \$25,000 from contracted temporary services.

Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To implement an integrated, purposeful approach for the development of effective policies and processes					
Objective: Prepare agendas for policy deliberation	Measure: Number of agendas items brought forward from Councilmembers	7	7	10	10
Objective: Maintain an effective policy making process	Measure: Number of days prior to the Legislative session the City legislative agenda is approved	15	21	70	30
Foster a Prosperous, Thriving Economy		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To promote business growth and development in the community					
Objective: To facilitate regional discussion concerning economic development	Measure: Number of meetings with regional economic development organizations	14	8	8	8
Engage in Civic Partnerships		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: Maintain existing communication infrastructure to facilitate continued one-way information sharing and two-way engagement with citizens					
Objective: To maintain the City newsletter as a source of information at 45% as measured in the biennial citizen survey	Measure: Publish newsletter quarterly	4	4	4	4
Objective: To provide gavel to gavel coverage of City Council and Planning Commission meetings	Measure: To cablecast and webcast 100% of all regularly scheduled City Council and Planning Commission meetings	100%	100%	100%	100%
Objective: To provide timely responses to daily TV and newspaper inquiries	Measure: Respond to routine inquiries within 24 hours	95%	95%	95%	95%

CITY ATTORNEY

The City Attorney's Office provides legal services to the Mayor, Members of City Council, the City Manager, the City Clerk, and to each of the City's departments, boards, and commissions.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
City Attorney					
Personnel	\$ 747,454	\$ 742,946	\$ 742,946	\$ 744,132	0.2%
Benefits	\$ 202,304	\$ 214,791	\$ 214,756	\$ 225,395	4.9%
Operating	\$ 50,999	\$ 76,495	\$ 116,772	\$ 77,141	0.8%
Outlay	\$ 455	\$ -	\$ 3,600	\$ -	-100.0%
City Attorney Total	\$ 1,001,212	\$ 1,034,232	\$ 1,078,074	\$ 1,046,668	1.2%
Authorized Positions	10	10	10	10	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services. There are no other modifications to the budget than those mentioned already.

HUMAN RESOURCES

The Human Resources department provides comprehensive services which support effective management of the workforce to all City departments. Functional areas include recruitment, classification, compensation and benefits administration, personnel records management, training, health and wellness, safety and risk management, and employee relations.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Human Resources					
Personnel	\$ 591,452	\$ 749,293	\$ 749,858	\$ 749,427	0.0%
Benefits	\$ 153,023	\$ 202,505	\$ 202,636	\$ 194,996	-3.7%
Operating	\$ 72,936	\$ 113,648	\$ 113,449	\$ 93,045	-18.1%
Outlay	\$ 1,155	\$ 2,400	\$ 2,400	\$ -	-
Human Resources Total	\$ 818,566	\$ 1,067,846	\$ 1,068,343	\$ 1,037,468	-2.8%
Authorized Positions	9	10	10	10	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Laserfiche Funding Reduction

- Division:** Human Resources
- Total Cost:** (\$15,000)
- Priority:** One-Time, Non-recurring Expenditure Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Reduction of \$15,000 of \$20,466 authorized in FY18 to hire contracted temporary laserfiche help was removed from the budget. Due to hiring a temporary city employee, the need for a contracted worker at the budgeted level was not necessary.

B. Reduction of Performance Management Funding

Division: Human Resources
Total Cost: (\$5,600)
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$5,600 of funding was budgeted for the purchase of a NeoGov Performance management tool. Of that amount, a base budget shift in the amount of \$3,300 of on-going funding was shifted to the IT department to fulfill contractual obligations. The remainder \$2,300 was removed from the budget as one-time funding.

C. Reduction of Data Processing Equipment Funding

Division: Human Resources
Total Cost: (\$2,400)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Removal of one-time funding in the amount of \$2,400 that was used for the purchase of a computer for the Compensation Analyst position authorized in FY18.

Budget Modifications

A. ACA Reporting

Division: Human Resources
Total Cost: \$1,700
Priority: Strategic Plan: Provide Sustainability and Adaptability 5.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding in the amount of \$1,700 was authorized allowing the HR Department to remain compliant in the ACA federal mandate by hiring an outside contractor to print and mail or electronically deliver the ACA 1095-C forms and to transmit the ACA report to the IRS.

Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: Work in partnership with our clients to support their business outcome					
Objective: Develop a detailed recruitment/selection plan prior to opening any recruitment	Measure: Increase retention of new hires during probation period	90%	95%	90%	95%
	Measure: Percentage of positions posted with prescreening questions	97%	100%	100%	100%
	Measure: Number of positions filled at or before 60 days (from initial posting date to start date)	46%	50%	50%	55%
Goal: Create, promote, and foster individual and organizational effectiveness by offering diverse and innovative programs that support the City's values					
Objective: Recognize the value of our employees by providing opportunities for developing their knowledge, skills and abilities	Measure: Percent of employees completing safety training with a goal of 100%	94%	95%	91%	95%
	Measure: Percentage of participants rating training programs as useful to their job with a goal of 90%	100%	100%	100%	100%
Goal: Offer a variety of wellness/personal enrichment classes					
Objective: Provide services and programs that promote optimal health and productivity of employees	Measure: Percentage of clinic visits related to chronic disease management.	65%	70%	54%	65%
	Measure: Percent participation in the annual Health Risk Assessment	70%	76%	81%	85%

FINANCE

The Finance Department focuses on the City's financial services, including debt service management, cash investments, payroll, payables, billing, collections and purchasing.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Accounting/Treasury Svcs					
Personnel	\$ 926,435	\$ 975,329	\$ 976,329	\$ 991,329	1.6%
Benefits	\$ 281,538	\$ 306,362	\$ 306,362	\$ 311,015	1.5%
Operating	\$ 70,503	\$ 189,701	\$ 195,636	\$ 124,011	-34.6%
Outlay	\$ 1,055	\$ 1,000	\$ 4,000	\$ -	-
Accounting/Treasury Svcs Total	\$ 1,279,531	\$ 1,472,392	\$ 1,482,327	\$ 1,426,355	-3.1%
Billing And Collections					
Personnel	\$ 370,797	\$ 408,954	\$ 408,954	\$ 426,949	4.4%
Benefits	\$ 124,743	\$ 126,570	\$ 126,570	\$ 143,515	13.4%
Operating	\$ 59,762	\$ 110,564	\$ 112,368	\$ 111,206	0.6%
Outlay	\$ 19,980	\$ -	\$ 597	\$ -	-100.0%
Billing And Collections Total	\$ 575,281	\$ 646,088	\$ 648,489	\$ 681,670	5.5%
Purchasing					
Personnel	\$ 248,103	\$ 268,011	\$ 268,011	\$ 262,717	-2.0%
Benefits	\$ 78,973	\$ 87,235	\$ 87,235	\$ 83,687	-4.1%
Operating	\$ 8,345	\$ 16,395	\$ 16,388	\$ 16,760	2.2%
Purchasing Total	\$ 335,421	\$ 371,641	\$ 371,634	\$ 363,164	0.0%
Allocated Cost					
Allocated Cost	\$ (150,765)	\$ (150,203)	\$ (150,203)	\$ (151,715)	1.0%
Allocated Cost Total	\$ (150,765)	\$ (150,203)	\$ (150,203)	\$ (151,715)	1.0%
Finance Total	\$ 2,039,468	\$ 2,339,918	\$ 2,352,247	\$ 2,319,474	-0.9%
Authorized Positions					
Finance Administration and Accr	14	14	14	14	
Billing and Collections	8	8	8	8	
Purchasing	5	5	5	5	
Total Positions	27	27	27	27	

Division Descriptions

The **Purchasing** division provides quality and economical materials and services that are promptly priced and purchased.

The **Revenue** division handles the cash receipts for all accounts receivables to include rehab loans, assessments, and demolition/lot cleaning liens, annual billing and the collection of beer/wine permits as well as miscellaneous invoices for in-person, mail, after-hours depository and draft payments. This division is also responsible for the delivery of mail to all City departments.

The **Accounting and Treasury Services** division is responsible for all financial transactions including accounts payable and receivable, management of fixed assets, preparation of the City's Comprehensive Annual Financial Report, filing of statutory reports, grant reporting, various state and federal tax filings, and the management of the City's cash and investment portfolio and debt issuance. Payroll is also processed in the Accounting and Treasury Services division.

The **Community Development/Housing** Division Loan accounting staff work closely with the Community Development programmatic staff to manage the numerous loan accounts provided through various federal/state/local funding sources designed to benefit low to moderate income citizens. The Community Development budget is shown in the Community Development Section of the budget.

The **Fleet** Division provides a safe and efficient management of city-owned passenger motor vehicles and equipment. This includes; fuel operations, GPS management, full service maintenance facility, purchase and disposal of vehicles and equipment. The Fleet division budget is shown in the Other Funds section under Fleet Fund.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Reduction of AP Forensic Software Funding

Division: Finance
Total Cost: (\$67,000)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$67,000 was removed from the Finance Department's budget as one-time funding to purchase software and a contract for services over the next 3 years. No on-going funding is required during the period of the contract.

B. FY19 Salary & Benefits: Position Swap to Allow For Cross training

Division: Finance
Total Cost: (\$7,447)
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A reduction of \$7,447 in salary and benefits related to swapping positions between Finance and CDBG to cross train employees due to pending accountant's retirement in CDBG. Represents a funding reduction in the General Fund and an increase transfer to CDBG fund.

C. Reduction of Data Processing Equipment Funding

Division: Finance
Total Cost: (\$1,000)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$1,000 of one-time funding was removed from the budget. Funding was used to purchase desktop scanners.

Performance Measures

Provide Sustainability and Adaptability		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To provide financial, debt and cash management for all City funds in accordance with statutory requirements and generally accepted accounting principles					
Objective: Minimize credit risk by limiting investments purchased to those types authorized by State statute	Measure: Dollars invested during the course of the fiscal year in security types not authorized by State statute	\$0	\$0	\$0	\$0

Provide Sustainability and Adaptability		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Objective: Minimize the concentration of credit risk by diversifying investments by security type. Limit investments in a single government agency security type to 25% of investment portfolio	Measure: The greatest percentage of the total investment portfolio occupied by a single government agency security type	3%	<25%	7%	<25%
Goal: To provide a centralized system that bills and collects in a timely and accurate manner and to maintain an environment that supports the collection of all City revenue					
Objective: Ensure all invoices and account statements are accurately processed, generated and billed as scheduled	Measure: Percent of available invoices and account statements processed, generated and billed as scheduled	100%	100%	100%	100%
Objective: Ensure all revenue received is accurately processed and applied to the revenue item for which it is designated	Measure: Percent of payments accurately processed and applied	99.97%	100%	99%	100%
Goal: To enhance customer service to all City departments by insuring that all materials, supplies, equipment and services are acquired in a timely manner, at the best quality and value, and in compliance with all applicable procurement laws					
Objective: Secure goods and services at the lowest possible cost to support city operations by reviewing requisitions and securing quotes for items requested	Measure: Number of quotes received per requisition	2-3	2-3	2-3	2-3

INFORMATION TECHNOLOGY

The Information Technology department provides a wide array of services which support all departments through end-user client support, network infrastructure, software applications, and championing the use of technology to meet the City's strategic goals.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Information Technology					
Personnel	\$ 1,340,466	\$ 1,443,622	\$ 1,436,372	\$ 1,455,862	0.8%
Benefits	\$ 403,750	\$ 462,309	\$ 462,272	\$ 448,691	-2.9%
Operating	\$ 796,525	\$ 965,643	\$ 981,301	\$ 1,426,160	47.7%
Outlay	\$ 12,221	\$ 2,400	\$ 25,550	\$ 2,400	0.0%
Information Technology Total	\$ 2,552,963	\$ 2,873,974	\$ 2,905,495	\$ 3,333,113	16.0%
Authorized Positions	21	21	21	21	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. 24 Hour Desk Support

Division: IT Services

Total Cost: \$0

Priority: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The IT Services Department is shifting resources to fund a Tier 1 Support contract. The contract is intended to assist IT Services in providing 24/7 held desk support. The IT Services Department shifted funding to the professional services account from overtime, temporary services and training.

B. Budget Adjustment from Human Resources to IT to Cover Cost of Performance Management System

Division: IT Services
Total Cost: \$3,300
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Base budget shift in the amount of \$3,300 from the Human Resource Department to the IT department was required to cover the cost of NeoGov Performance management module implemented in FY18.

Budget Modifications

A. Public Records Technology Software

Division: IT Services
Total Cost: \$57,400
Priority: Outside Directive
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$57,400 was added to the budget to allow IT Services to pursue public records technology software. With the continuation of public record requests and the changes in technology used by city employees, a review of software is required.

B. Application Licensing Annual Increase

Division: IT Services
Total Cost: \$70,774
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$70,774 will allow IT Services to cover the increases, typically 3-5% annually, in licensing of the City's software and maintenance contracts.

C. SaaS fees as a Part of Tyler Modules

Division: IT Services
Total Cost: \$316,968
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding in the amount of \$316,968 will allow IT Services to address the SaaS (Software as a Service) fees in concurrence with the proposed Enterprise Resource Project schedule go live date in January of 2019. This funding represents approximately half year funding requirements.

Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: Improve the overall efficiency of the City by standardizing applications and common data elements					
Objective: Determine the best enterprise solution for Microsoft Office products	Measure: All City supported computers will have Windows 7/10 and the same version of Microsoft Office products	100%	100%	100%	100%
Objective: Review duplication in multiple applications in the City	Measure: Complete an analysis of any duplication in the applications currently used throughout the City of Wilmington.	100%	100%	100%	100%
Objective: Identify common data elements within and between enterprise applications	Measure: A glossary of common data elements and the applications they belong to	100%	100%	100%	100%
Goal: Provide a high-availability infrastructure to ensure that the City can function at optimal levels, and meet potential interruptions in service with a minimum of downtime					
Objective: Provide a high degree of Information Technology system reliability	Measure: Any outage affecting a Public Safety Department mission-critical application, employee safety, more than five Departments, or 50% or more of our users.	N/A	N/A	N/A	95%
	Measure: Any outage affecting more than two departments, revenue producing departments or at least 25% of our users.	N/A	N/A	N/A	90%
	Measure: Any outage affecting a small group of users, or one department.	N/A	N/A	N/A	80%
Goal: Provide Excellent Customer Service to all customers of IT Services					
Objective: To ensure that IT is meeting our customers' expectations and providing superior services.	Measure: Percentage of Respondents that are satisfied with IT services.	N/A	N/A	72%	>72%

SUNDRY APPROPRIATIONS

NONDEPARTMENTAL

Non-Departmental	FY17	FY18	FY18	FY19
	Actual	Adopted	Adjusted	Adopted
Salary Savings Credit	\$ -	\$ -	\$ -	\$ (300,000)
Overtime/Time & One Half	\$ 210	\$ -	\$ -	\$ -
City-wide Intern Pool Benefits	\$ 1,621	\$ 2,678	\$ 2,678	\$ 1,530
Employee Recognition	\$ 6,225	\$ 16,000	\$ 16,000	\$ 16,000
City Facilities Stormwater	\$ 125,466	\$ 110,000	\$ 124,200	\$ 110,000
City Newsletter	\$ 81,013	\$ 85,000	\$ 85,000	\$ 85,000
Facilities Insurance	\$ 515,251	\$ 608,836	\$ 608,773	\$ 575,274
Unemployment Compensation	\$ 34,846	\$ 40,000	\$ 40,000	\$ 40,000
Worker's Compensation Claims	\$ 36,094	\$ 99,500	\$ 44,339	\$ 142,500
Dues - Associations	\$ 113,387	\$ 118,858	\$ 118,858	\$ 118,858
Claims Against the City	\$ 152,292	\$ 125,000	\$ 125,000	\$ 125,000
City Advertising	\$ 300	\$ 10,000	\$ 10,000	\$ 10,000
Medical Insurance - Regular	\$ -	\$ 580,000	\$ 583,375	\$ 580,000
Medical Insurance - Retiree	\$ 1,580,440	\$ 1,979,612	\$ 1,899,537	\$ 1,800,000
New Hanover County Tax Collection	\$ 419,416	\$ 427,384	\$ 455,907	\$ 452,944
Independent Audit	\$ 72,930	\$ 85,000	\$ 151,725	\$ 85,000
Employee Parking	\$ 79,200	\$ 87,000	\$ 87,000	\$ 87,000
Municipal Elections	\$ -	\$ 94,000	\$ 94,000	\$ -
Actuarial Studies	\$ 6,773	\$ 9,350	\$ 18,650	\$ 10,000
United Way Fund Raising Campaign	\$ 424	\$ 1,000	\$ 1,000	\$ 1,000
Wellness Program	\$ 28,238	\$ 27,500	\$ 27,500	\$ 22,500
City-wide Training	\$ 10,965	\$ 20,000	\$ 20,000	\$ 30,000
City-wide Tuition Reimbursement	\$ 24,868	\$ 45,000	\$ 45,000	\$ 40,000
Retirement Payout Estimate	\$ -	\$ 238,000	\$ 59,613	\$ 235,000
Records Retention	\$ 6,522	\$ 30,000	\$ 30,000	\$ 30,000
City Streets Stormwater	\$ 2,441,004	\$ 2,649,015	\$ 2,649,015	\$ 2,742,393
Strategic Planning	\$ 22,186	\$ -	\$ -	\$ 32,852
Indirect Cost Study	\$ -	\$ 20,000	\$ 15,935	\$ -
Technology Projects	\$ -	\$ 40,000	\$ 20,000	\$ 60,000
Rent - Coast Guard Spaces	\$ 15,184	\$ 16,500	\$ 16,500	\$ 18,000
Bank Service Fees	\$ 42,406	\$ 43,066	\$ 43,566	\$ 43,161
Travel Pool	\$ -	\$ -	\$ 20,000	\$ 20,000
City-wide Intern Pool	\$ 20,979	\$ 35,000	\$ 15,000	\$ 20,000
Convention Center Hotel Costs	\$ 4,351	\$ -	\$ -	\$ -
Economic Development Initiatives	\$ 59,959	\$ 75,000	\$ 85,000	\$ 50,000
City Marketing	\$ 5,000	\$ 20,000	\$ 20,000	\$ 20,000

Non-Departmental	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Arts Council Strategic Plan	\$ 703	\$ 703	\$ 719	\$ -
Affordable Housing Committee	\$ 1,312	\$ -	\$ -	\$ -
City/County Comm Relation	\$ 1,074	\$ -	\$ -	\$ -
Legislative Affairs	\$ 35,756	\$ 38,000	\$ 38,000	\$ 20,000
Miscellaneous	\$ 5,977	\$ 85,000	\$ 124,562	\$ 110,224
Accounting Move/Rent	\$ 246,300	\$ 285,000	\$ 270,000	\$ 266,388
Leadership Development	\$ 3,503	\$ 20,000	\$ 40,000	\$ 30,000
Office Space Assessment	\$ 133,693	\$ -	\$ 63,026	\$ -
DMV Tax Collection Fees	\$ 96,159	\$ 107,981	\$ 107,981	\$ 115,539
Dental Self Insurance	\$ (57,028)	\$ -	\$ 62,500	\$ -
Disease Management	\$ 340,033	\$ 360,000	\$ 360,000	\$ 360,000
HRA Retiree and Administrative Fees	\$ 4,680	\$ 63,668	\$ 15,498	\$ 10,000
FSA Administrative Fees	\$ 14,203	\$ 17,682	\$ 17,682	\$ 16,755
Employment Medical	\$ 131,067	\$ 100,000	\$ 119,147	\$ 90,000
Employee Assistance Program	\$ 10,491	\$ 10,557	\$ 10,557	\$ 11,230
OPEB Contribution Trust	\$ 874,875	\$ -	\$ -	\$ -
Retiree Health Claims Audit	\$ 800	\$ 800	\$ 800	\$ 800
Health Claims Audit	\$ 528	\$ 800	\$ 800	\$ 800
Legal Fees	\$ 182	\$ -	\$ -	\$ -
Special Purpose Grant Match	\$ -	\$ 176,000	\$ 50,722	\$ 216,055
Hurricane Debris Removal/Disposal	\$ 1,126,596	\$ -	\$ -	\$ -
Wave Transit Subsidy	\$ 1,323,550	\$ 1,363,257	\$ 1,363,257	\$ 1,404,155
Allocated Costs	\$ (1,644,492)	\$ (1,644,492)	\$ (1,644,492)	\$ (1,648,257)
Total	\$ 8,557,509	\$ 8,723,255	\$ 8,533,930	\$ 8,307,701

The FY19 General Fund Nondepartmental budget includes funding for general City expenditures not attributable to a specific City department. Some highlights for the allotments are as follows:

- A \$300,000 salary savings credit was added to the budget based on projected vacancy rates throughout the functions in the general fund
- An increase in the expense for stormwater fees associated with City-owned streets includes a 1% increase in the stormwater utility rate from \$8.11 to \$8.19
- A \$5,000 decrease to the employee tuition assistance budget bringing the budget to \$40,000 moving the appropriation closer to actuals
- Funding for WAVE Transit has a 3% increase from FY18 totaling \$1,404,155 for operating costs with an additional \$375,000 in capital assistance funding in the Public Transportation Project assigned for 4 Gillig 35' CNG Vehicles.
- A total of \$32,852 was added to the budget to fund both the biennial citizen survey and monies to fund smaller more frequent surveys on current issues facing the city
- A total of \$15,000 was reduced from the budget related to a UNCW Fellows program that never got off the ground

SUNDRY’S PUBLIC SERVICE AGENCY APPROPRIATIONS

The City provides funding to public service agencies through the General Fund, Community Development Block Grant, and HOME Investment Partnership funds that provide services consistent with the City Council's strategic focus areas, Department of Housing and Urban Development (HUD) national guidelines, and the priorities of the City's Five-year Consolidated Plan for CDBG/HOME. Applications for these funds are considered through a competitive process for two consecutive years of funding that is appropriated annually by City Council through the budget process.

Public Service Agencies - General Fund

The agencies listed here received funding through the City's application process and are funded from the General Fund. FY19 represents the first year of a two year contract and represents a 2% increase in funding.

	FY17	FY18	FY18	FY19
	Actual	Adopted	Adjusted	Adopted
General Fund Competitive Agencies				
Coastal Horizons	\$ 70,444	\$ 71,474	\$ 71,474	\$ 72,779
Domestic Violence Shelter & Services, Inc.	\$ 25,073	\$ 25,073	\$ 25,073	\$ 3,545
Elderhaus	\$ 20,385	\$ 20,385	\$ 20,385	\$ 21,393
YWCA Lower Cape Fear	\$ 5,174	\$ 5,174	\$ 5,174	\$ 6,305
Phoenix Employment Ministries	\$ 15,000	\$ 15,000	\$ 15,000	\$ 16,196
Kids Making It	\$ 32,711	\$ 32,711	\$ 32,711	\$ 33,943
Brigade Boys and Girls Club	\$ -	\$ 52,045	\$ 52,045	\$ 53,227
American Red Cross	\$ 10,800	\$ 10,800	\$ 10,800	\$ 11,938
Food Bank of North Carolina	\$ 15,744	\$ 15,744	\$ 15,744	\$ 16,810
Cape Fear United Way	\$ 62,400	\$ 62,400	\$ -	\$ -
Communities in Schools in Cape Fear	\$ 21,393	\$ 21,393	\$ 21,393	\$ 22,589
Ability Garden	\$ 7,020	\$ 7,020	\$ 7,020	\$ 8,013
Wilmington Area Rebuilding Ministry	\$ 40,000	\$ 40,000	\$ 40,000	\$ 41,109
Historic Wilmington Foundation	\$ 12,426	\$ 12,426	\$ 12,426	\$ 13,231
Aging in Place Downtown	\$ 9,268	\$ 9,268	\$ 9,268	\$ 8,830
Cape Fear Literacy Council	\$ 14,667	\$ 14,667	\$ 14,667	\$ 15,820
LINC - Leading Into New Communities	\$ 72,975	\$ 72,975	\$ 72,975	\$ 79,157
Cape Fear Housing Land Trust	\$ 22,420	\$ 22,420	\$ 22,420	\$ 23,500
Blue Ribbon Commission	\$ -	\$ -	\$ 62,400	\$ 64,785
Dreams	\$ 21,200	\$ 21,200	\$ 21,200	\$ 22,302
Wilmington Residential Adolescent Achievement	\$ 24,215	\$ 24,215	\$ 24,215	\$ 25,310
Community Boys and Girls Club	\$ 42,531	\$ 44,513	\$ 44,513	\$ 46,673
Wilm Housing Finance & Development	\$ 52,045	\$ -	\$ -	\$ 5,000
Total General Fund Competitive Agencies	\$ 597,891	\$ 600,903	\$ 600,903	\$ 612,455

Public Service Agencies - CDBG

The agencies listed here received funding through the City's application process and are funded from Federal entitlement funds associated with the Community Development Block Grant.

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
CDBG Competitive Agencies				
Public Service Agencies				
Domestic Violence Shelter & Services, Inc.	\$ 9,650	\$ 9,650	\$ 9,650	\$ 32,360
Good Shepherd Ministries/Wilmington Interfaith	\$ 117,523	\$ 117,523	\$ 117,523	\$ 118,740
First Fruit Ministries	\$ 22,827	\$ 22,827	\$ 22,827	\$ 23,900
Public Facilities (Capital Projects)				
Child Development Center	\$ 33,000	\$ -	\$ -	\$ 84,000
Domestic Violence Shelter & Services, Inc.	\$ 5,114	\$ -	\$ -	\$ -
Total CDBG Competitive Agencies	\$ 188,114	\$ 150,000	\$ 150,000	\$ 259,000
Grand Total Competitive Agencies	\$ 786,005	\$ 750,903	\$ 750,903	\$ 871,455

CIVIC DEVELOPMENT PARTNER AGENCY APPROPRIATIONS

The City also provides funding to Civic Development Partner agencies through the General Fund such as those that provide economic and physical development, cultural and recreational programs, or boards and commissions that enhance the area and quality of life for its citizens. Applications through the General Fund for these agencies are also considered through a competitive process. FY17 marked the first year of a three year contract with the agencies below. This budget is the 3rd year of that process.

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Economic Civic Partners				
Economic Development				
Wilmington Business Development	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Wilmington Downtown, Inc.	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
Wilmington Regional Film Commission	\$ 121,890	\$ 121,890	\$ 121,890	\$ 121,890
Cultural and Recreation				
Children's Museum of Wilmington	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Cucalorus Film Foundation	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Wilmington Jewish Film Festival	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Economic Civic Partner Agencies	\$ 446,890	\$ 446,890	\$ 446,890	\$ 446,890

OTHER GENERAL FUND AGENCY APPROPRIATIONS

Other General Fund agencies include those that provide quality of life for the citizens of the greater Wilmington region and are considered annually in the budget. These agencies do not go through an application process.

Other General Fund Agencies	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Agencies				
Battleship Fireworks	\$ 28,004	\$ 30,000	\$ 40,000	\$ 40,000
Thalian Hall Center for the Performing Arts	\$ 132,664	\$ 133,991	\$ 133,991	\$ 136,537
Community Arts Center	\$ 53,700	\$ 54,237	\$ 54,237	\$ 55,267
Cape Fear Public Utility Authority	\$ -	\$ 4,000	\$ 4,000	\$ -
Kids Making it Summer Jobs Renovation	\$ -	\$ 35,000	\$ 35,000	\$ -
UNCW Track	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
CF COG- Continuum of Care (10 Yr Plan)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Martin Luther King Jr Day Celebration	\$ -	\$ -	\$ 5,000	\$ -
Cape Fear Purple Heart Association	\$ 640	\$ -	\$ -	\$ -
Cape Fear Futures	\$ -	\$ -	\$ -	\$ 25,000

Of special note related to the above agencies are two new initiatives. Cape Fear Futures funding of \$25,000 represents the city's continued commitment to aid the Chambers in marketing the region for economic development. This represents the 3rd and final year for the city's commitment to UNCW and their track improvements.

Boards and Commissions

City Boards	\$ 17,425	\$ 6,500	\$ 14,500	\$ 6,500
Civil Service Appeals	\$ -	\$ 8,500	\$ 8,500	\$ 8,500
Sister City	\$ 1,884	\$ 2,500	\$ 2,500	\$ 2,500
Total Other Agencies	\$ 384,317	\$ 424,728	\$ 447,728	\$ 424,304
Grand Total General Fund Agencies	\$ 1,429,098	\$ 1,472,521	\$ 1,495,521	\$ 1,483,649

CONTINGENCY

Contingency	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Council Contingency	\$ -	\$ 100,000	\$ 85,000	\$ 115,000
Contingency for Economic Development	\$ -	\$ 100,000	\$ 100,000	\$ 150,000
Total	\$ -	\$ 200,000	\$ 185,000	\$ 265,000

Contingency funds are budgeted for unforeseen needs that may arise during the fiscal year. Any use of contingency funds must be approved by City Council. For FY19, Council's contingency increased by \$15,000. In addition, Council's economic development contingency funds increased by \$50,000 to respond to potential incentives that may arise in FY19.

ECONOMIC INCENTIVES

	FY17	FY18	FY18	FY19
Economic Incentives	Actual	Adopted	Adjusted	Adopted
Wrightsville Beach Galleria	\$ 7,224	\$ 7,224	\$ 7,224	\$ 7,224
Pharmaceutical Product Development	\$ 117,437	\$ 125,000	\$ 125,000	\$ -
Castle Branch	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000
Live Oak Bank	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000
AAI Pharma	\$ -	\$ 45,000	\$ 45,000	\$ -
Miscellaneous Incentives	\$ -	\$ 100,000	\$ 100,000	\$ 125,000
National Gypsym	\$ -	\$ -	\$ -	\$ 46,000
Total	\$ 224,661	\$ 377,224	\$ 477,224	\$ 278,224

Incentive payment agreements with PPD and AAI Pharma were removed for FY19. FY19 continues incentive agreements with Castle Branch, Live Oak Branch and begins an agreement with National Gypsym. The budget also includes a contractual payment to Wrightsville Beach for the annexation of the Galleria property. The payment to the town of Wrightsville Beach is scheduled to increase to an annual amount of \$30,000 effective July 2019. The increased payment will continue through July 2043. The miscellaneous incentive funding increased by \$25,000 to respond to any incentives that present themselves in FY19.

TRANSFERS

	FY17	FY18	FY18	FY19
Transfers	Actual	Adopted	Adjusted	Adopted
Debt Service	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832
Special Purpose	\$ 601,408	\$ 646,108	\$ 671,386	\$ 655,292
CDBG/HOME Grant & Loan Administration	\$ 150,835	\$ 305,234	\$ 305,234	\$ 253,598
HOME Invest	\$ 8,358	\$ -	\$ -	\$ -
Capital Projects Streets and Sidewalks	\$ 3,352,266	\$ -	\$ -	\$ -
Capital Projects Parks and Recreation	\$ 16,105	\$ -	\$ 1,553	\$ -
Capital Projects Public Facilities	\$ 3,320,357	\$ 7,960,200	\$ 7,960,200	\$ -
Capital Projects Public Improvement	\$ 1,732,424	\$ -	\$ -	\$ -
Solid Waste Management Fund	\$ 29,866	\$ 29,866	\$ 29,866	\$ 29,866
Technology Replacement Fund	\$ 372,595	\$ 324,365	\$ 333,926	\$ 308,685
Loan Fund: HOP Revolving	\$ 50,000	\$ 100,000	\$ 250,000	\$ 60,000
Loan Fund: Legal and Forgivable Loans	\$ 350,000	\$ 300,000	\$ 90,000	\$ 390,000
Total Transfers	\$ 19,319,046	\$ 19,000,605	\$ 18,976,997	\$ 11,032,273

The FY19 Sundry Transfers budget provides for approximately \$9.3 million to the Debt Service Fund, which represents existing debt service previously incorporated into the property tax rate. This level of funding will continue until that debt is retired.

Transfers to the Special Purpose Fund moves funding into projects for various programs. The budget for FY19 includes:

- Metropolitan Planning Administration (WMPO): \$258,334
- SABLE: \$196,958
- Safelight: \$200,000

The General Fund subsidizes the community development activities in the CD/HM Grant and Loan Administration Fund, which is funded primarily with Community Development Block Grant and HOME funds from the federal government. The General Fund contribution for FY19 is \$253,598.

The \$308,685 to the Technology Replacement Fund provides for the costs associated with the City's transition to a hosted environment also known as cloud computing.

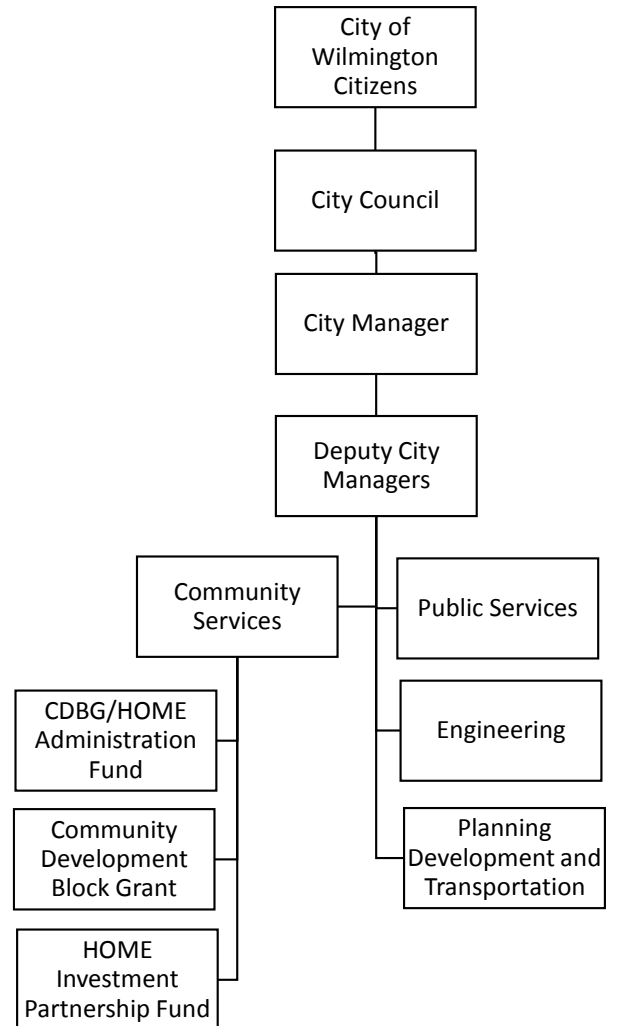
The establishment of a City of Wilmington/New Hanover County Ad hoc Committee on Improving Workforce/Affordable Housing has developed their recommendations. The City has \$60,000 allocated in Non-departmental in this budget to respond to joint City/County recommendations expected to come forward FY19. Additionally, this budget allows for continued services funding those programs that aid low income owner-occupied housing and rehabilitations programs. Those programs include:

- Homeownership Opportunity Program
- Minor Repairs up to \$10,000
- Owner-occupied housing rehabilitation programs up to \$75,000

These funds are located in a transfer account to the HOP revolving Loan (\$60,000) and the Legal (\$50,000) and Forgivable Loans (\$340,000).

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COMMUNITY DEVELOPMENT



COMMUNITY SERVICES

The Community Services department encompasses programs designed to improve the quality of life for all City residents regardless of age or economic standing.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Administration					
Personnel	\$ 144,981	\$ 161,398	\$ 161,398	\$ 165,840	2.8%
Benefits	\$ 40,415	\$ 44,653	\$ 44,653	\$ 46,480	4.1%
Operating	\$ 8,355	\$ 9,124	\$ 4,437	\$ 5,368	-41.2%
Administration Total	\$ 193,751	\$ 215,175	\$ 210,488	\$ 217,688	1.2%
Code Enforcement					
Personnel	\$ 211,200	\$ 264,669	\$ 275,069	\$ 280,904	6.1%
Benefits	\$ 71,950	\$ 96,534	\$ 96,534	\$ 99,509	3.1%
Operating	\$ 230,127	\$ 305,706	\$ 321,853	\$ 335,534	9.8%
Outlay	\$ 5,361	\$ -	\$ 3,820	\$ -	-
Code Enforcement Total	\$ 518,638	\$ 666,909	\$ 697,276	\$ 715,947	7.4%
Parks and Recreation					
Personnel	\$ 3,565,051	\$ 3,979,702	\$ 3,812,796	\$ 4,072,853	2.3%
Benefits	\$ 1,217,843	\$ 1,350,623	\$ 1,293,804	\$ 1,355,093	0.3%
Operating	\$ 2,023,635	\$ 2,142,411	\$ 2,080,467	\$ 2,415,007	12.7%
Outlay	\$ 113,751	\$ 126,785	\$ 60,495	\$ 124,201	-2.0%
Miscellaneous	\$ -	\$ -	\$ 2	\$ -	0.0%
Parks and Recreation Total	\$ 6,920,279	\$ 7,599,521	\$ 7,247,564	\$ 7,967,154	4.8%
Inland Greens Park					
Personnel	\$ -	\$ -	\$ 179,564	\$ 165,122	-
Benefits	\$ -	\$ -	\$ 58,475	\$ 44,709	-
Operating	\$ -	\$ -	\$ 92,685	\$ 102,960	-
Outlay	\$ -	\$ -	\$ 78,962	\$ -	-
Allocated Cost					
Allocated Cost	\$ (49,699)	\$ (49,699)	\$ (49,699)	\$ (49,699)	-
Allocated Cost Total	\$ (49,699)	\$ (49,699)	\$ (49,699)	\$ (49,699)	-
Community Services Total	\$ 7,582,969	\$ 8,431,906	\$ 8,515,315	\$ 9,163,881	8.7%
Authorized Positions					
Administration	2	2	2	2	
Code Enforcement	6	6	6	6	
Inland Greens	0	1	1	1	
Parks and Recreation	75	76	76	80	
Total Positions	83	85	85	89	

Division Description

The ***Administration*** division's primary responsibility is the oversight, coordination, and management of all departmental activities.

The primary responsibility of the ***Code Enforcement*** division is to enforce City ordinances and educate citizens on maintaining a healthy and safe environment.

The ***Parks and Recreation*** division provides an array of services such as individual and team activities to youth and adults for improvement in mental health, health maintenance, and promotion of positive sportsmanship. It also provides outlets for social interaction, physical activity, environmental awareness, and to support community integration through creative programming for the total family and to make a positive impact towards their quality of life. The Parks, Landscape and Tree Maintenance section maintains landscaping and trees in City greenways and supports over 50 public parks and playgrounds throughout the City. Additionally the division provides set-up and support for press conferences and special meetings throughout City departments.

The ***Community Development and Housing*** division administers federal, state and local funding to benefit low-to-moderate income citizens by supporting the production and rehabilitation of affordable housing, assistance for homebuyers and numerous community-based organizations that serve at-risk youth, elderly, homeless, victims of abuse and neglect, disabled, and other special populations. The Community Development and Housing division works to leverage limited funding by working in collaboration with the non-profit and private sectors to address a variety of issues impacting the quality of life in a community.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Start-up Equipment Funding Reduction

Division: Inland Greens
Total Cost: (\$66,887)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$66,887 was removed from Inland Greens activity. The funding was for start-up equipment to include point-of-sale computer and software and ground maintenance equipment (debris blower, dethatcher, dresser etc.).

B. Heavy Equipment Funding Reduction

Division: Parks & Landscape
Total Cost: (\$16,200)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$16,200 was removed from Parks and Landscape's base budget. The funding was authorized to purchase a Litter Vacuum.

C. Partial Reduction of Laserfiche Funding

Division: Code Enforcement
Total Cost: (\$10,374)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$10,374 of one-time funding was removed from Code Enforcement's budget. Funding in the amount of \$20,748 was authorized in FY18 to import a backlog of documents into Laserfiche. Due to a delay in hiring temporary staff, half the funding is needed in FY19 to complete the backlog and set up an on-going document management process going forward.

D. Motor Vehicle Funding Reduction

Division: Parks & Landscape
Total Cost: (\$5,420)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$5,420 was removed from the base budget. The funding was used in conjunction with reserves built up in the fleet replacement fund to switch out a Flatbed truck and replace it with a Stakebed truck allowing Parks and Recreation to pick up trash at specific park locations.

Budget Modifications

A. Outdoor Recreation Program Targeting at Risk Youth

Division: Downtown Services
Total Cost: \$3,000
Priority: Strategic Plan: Create a Safe Place 1.1
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$3,000 will be used to contract services with outdoor providers to create an outdoor recreation program targeting at-risk youth to include possible kayaking, swimming, snorkeling, rock climbing and boating opportunities. The department expects an estimated 125 youth to participate.

B. Reclass from Recreation Coordinator to a Recreation Specialist

Division: Recreation Administration
Total Cost: \$11,877
Priority: Continuation of Services
Position(s): Full Time Equivalent: N/A; Part-Time: 0.25
Description: A total of \$11,877 was added to the budget to reclass a position down from a Recreation Coordinator to a Recreation Specialist. Though the position is being downgraded, the request also includes an increase in FTE from a .48 to a .73 which allows for more working hours. The funding is coming from the reclass and downgrade of another position. The increase to temporary salaries is \$8,305, with an additional \$3,572 in benefits.

C. Recreation Specialist: FTE and Hour Increase

Division: Athletics
Total Cost: \$15,959
Priority: Continuation of Services
Position(s): Full Time Equivalent: N/A; Part-Time: 0.15
Description: A total of \$15,959 was authorized to increase a Recreation Specialist's FTE as well as hourly rate. The request will increase the current FTE from a 0.73 to a 0.88 as well as provide benefits. This request is being funded by the reclass and downgrade of another position. The increase to temporary salaries is \$5,120, with an additional \$10,839 in benefits.

D. Abatement Funding

Division: Code Enforcement
Total Cost: \$18,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding totaling \$18,000 was authorized to support historical expenses used for code enforcement abatement violations.

E. Increase to Overtime

Division: Parks & Landscape
Total Cost: \$21,645
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Increase to overtime in the amount of \$18,000 plus \$3,645 in associated benefits was added to the budget for the Parks and Landscape division. This additional overtime is needed to assist in covering special events, athletic tournaments as well as weather related events. The past three fiscal years shows an average of \$22,068 spent in the overtime account.

F. Tree Planting Budget Increase

Division: Tree Management
Total Cost: \$25,000
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase of \$25,000 to the tree planting budget was authorized bringing the total budget to \$50,000. With the increase, the department expects to increase tree planting from 100 to 250 trees annually.

G. Polycarbonate Board to Secure Properties

Division: Code Enforcement
Total Cost: \$28,000
Priority: Strategic Plan: Provide Sustainability and Adaptability 5.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A test pilot program using polycarbonate boards to secure properties from squatting and vandalism has been authorized. This will also allow for the preservation of the housing stock in the neighborhood. The \$28,000 would allow for a test of approximately 10 houses.

H. Tree Root & Sidewalk Study

Division: Tree Management
Total Cost: \$45,000
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A one time expense of \$90,000 was identified to hire a consultant to review the City's standards for planting street trees, tree protection, soil selection, root barrier and other methods used to control root growth. The \$90,000 estimate for this study will be funded through Community Services and Public Services at \$45,000 each.

I. Compact Utility Tractor

Division: Parks & Landscape
Total Cost: \$47,252
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows for the purchase of a compact utility tractor. This tractor will replace a tractor that is currently twenty-eight years old and not a part of the fleet replacement fund. This tractor is used in both Parks and Recreation as well as the Trees and other Recreation divisions. The total cost of the tractor is \$47,252. Of that, \$40,923 is the up-front purchase of the tractor with \$6,329 budgeted for annual costs.

J. New Tree Trimmer Position

Division: Tree Management
Total Cost: \$100,332
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 2; Part-Time: 0.00
Description: The addition of two Tree Trimmer positions totaling \$50,166 each, of which \$32,948 is salary with \$17,218 in benefits was authorized. These positions will be a member of a three-man crew to handle daily maintenance, take downs and emergency calls related to the trees. This represents the second and final year to add tree trimmers to the department. The original plan to add three tree trimmers was three years but was excellerated to two years.

K. Mowing High Visibility Sites

Division: Parks & Landscape
Total Cost: \$216,257
Priority: Strategic Plan
Position(s): Full Time Equivalent: 2; Part-Time: 0.00
Description: Funding in the amount of \$216,257 will support mowing efforts in highly visible areas around the city with the goal of reducing the mowing rotation from 21 days to 14 days. This on-going program will support one crew and associated equipment, seasonal staff and contracted services. The breakdown is as follows:

- Staff (2 FTEs) = \$104,825 salary and benefits
- Crew Cab Truck/Trailer/Mower/Hand tools = \$45,000
- Seasonal contracted temporary employees = \$26,208
- Contracted mowing = \$40,224

L. Riverwalk Maintenance

Division: Parks & Landscape
Total Cost: \$250,000
Priority: Strategic Plan
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding includes \$250,000 for the start-up of an on-going operational contract maintenance program associated with the Riverwalk. There has been no such program associated with the Riverwalk since it was created. The Riverwalk is now at a place where the decking and handrails need replacements. This funding will allow for that and other maintenance needs.

Performance Measures

Promote Culture, Arts and Public Spaces		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To provide abundant well maintained City park system and athletic facilities					
Objective: To maintain overall citizen satisfaction with maintenance and appearance of City parks per citizen survey	Measure: Achieve 75% or higher satisfaction rating on biennial citizen survey	79%	80%	79%	80%
Foster a Prosperous, Thriving Economy		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To develop and preserve an increased stock of affordable housing alternatives accessible to all citizens in need					
Objective: To develop new affordable housing, including homeowner and rental	Measure: Number of new units of affordable homeowner and rental housing constructed/ completed	25	8	0	28
Goal: To operate first class sports and entertainment facilities designed to attract significant athletic and cultural attractions to the City of Wilmington					
Objective: To maximize the use and revenue opportunities of City recreation facilities	Measure: Number of rounds played at the Inland Greens Golf Course	0	7,000	N/A	10,000
Create a Safe Place		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To enhance quality of life, and protect public health and safety, through targeted code enforcement initiatives					
Objective: To decrease the number of City initiated demolitions and voluntary demolitions, which maintain the housing stock by increasing the number of rehabilitations through the minimum housing initiatives	Measure: Percentage of rehabilitations to demolitions	87%	85%	83%	85%

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To provide for current and growing demand for recreational programming, greenways, and first class facilities, ensuring that service gaps and future capacity requirements are addressed					
Objective: To complete construction of the Gary Shell Cross-City Trail	Measure: Number of sections complete	13	14	15	16
Objective: To maintain facility levels to meet demand	Measure: Number of parks and recreation facilities in the current year Capital Improvement Program	16	16	16	16

CDBG/HOME GRANT AND LOAN ADMIN FUND

The CDBG/HOME Grant and Loan Fund was established in FY10 to capture the costs associated with the City's community development and housing activities.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Transfer from CDBG	\$ 434,007	\$ 435,454	\$ 435,454	\$ 445,745	2.4%
Transfer from General Fund	\$ 150,835	\$ 305,234	\$ 305,234	\$ 253,598	-16.9%
Transfer from HOME	\$ 67,073	\$ 63,415	\$ 63,415	\$ 66,215	4.4%
Revenue Total	\$ 651,916	\$ 804,103	\$ 804,103	\$ 765,558	-4.8%
Appropriations					
Personnel	\$ 412,595	\$ 471,684	\$ 471,684	\$ 505,321	7.1%
Benefits	\$ 127,245	\$ 182,952	\$ 182,952	\$ 159,846	-12.6%
Operating	\$ 62,377	\$ 99,768	\$ 95,268	\$ 50,692	-49.2%
Outlay	\$ -	\$ -	\$ 4,500	\$ -	-
Allocated Cost	\$ 49,699	\$ 49,699	\$ 49,699	\$ 49,699	0.0%
Appropriations Total	\$ 651,916	\$ 804,103	\$ 804,103	\$ 765,558	-4.8%
Authorized Positions	8	8	8	8	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Consulting Services Reduction

Division: CD/HM
Total Cost: (\$45,000)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A reduction in the amount of \$45,000 was removed from the budget. This funding was used to create a job manual.

B. Off-cycle Business Decision: Increase Budgeted Salary

Division: CD/HM
Total Cost: (\$500)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A reduction in the amount of \$500 was removed from the legal services budget to aid in reclassification of Administrative Support Technician.

Budget Modifications

A. Overhire Funding

Division: Accounting
Total Cost: \$10,867
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Due to the upcoming retirement of the CDGB Sr. Accountant, a modification in the amount of \$10,867 is authorized to allow for needed cross training of the new incumbent over a 12-week period. The salary associated with this is \$8,508 with \$2,359 in benefits.

B. Retirement Payout

Division: Accounting
Total Cost: \$12,229
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase of \$12,229 is estimated for retirement payout and associated benefits for the CDGB Sr. Accountant's planned retirement mid-FY19.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

BUDGET SUMMARY

	FY18 Adopted	FY19 Adopted
CDBG		
Undesignated	\$ 301,815	\$ 304,125
CDBG Total	\$ 301,815	\$ 304,125
Housing		
Housing Delivery Costs	\$ 205,000	\$ 205,000
Housing Total	\$ 205,000	\$ 205,000
Program Administration and Planning		
CDBG Activities	\$ 230,454	\$ 238,680
Program Administration and Planning Total	\$ 230,454	\$ 238,680
Public Facilities		
Domestic Violence	\$ 9,650	\$ 32,360
First Fruit Ministries	\$ 22,827	\$ 23,900
Good Shepherd	\$ 117,523	\$ 118,740
Public Facilities Total	\$ 150,000	\$ 175,000
Public Services		
Child Development Center	\$ -	\$ 84,000
Public Services Total	\$ -	\$ 84,000
Grand Total	\$ 887,269	\$ 1,006,805

Budget Overview

In program year 2019, the City anticipates \$998,905 in CDBG entitlement funds and \$707,902 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

The proposed projects and programs for implementation in the coming fiscal year include projects to increase the supply of affordable rental housing; foster homeownership; preserve and rehabilitate existing housing stock; and provide services and support for the homeless, including ex-offenders, victims of domestic violence and at-risk youth. Resources are made available to provide for services to improve neighborhoods and serve citizens, including at-risk youth.

HOME INVESTMENT PARTNERSHIP FUND

The HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income persons.

BUDGET SUMMARY

	FY18 Adopted	FY19 Adopted
Housing		
CHDO'S	\$ 95,122	\$ 132,885
Undesignated	\$ 475,610	\$ 686,802
Housing Total	\$ 570,732	\$ 819,687
Program Administration and Planning		
HOME Planning and Administration	\$ 63,415	\$ 66,215
Program Administration and Planning Total	\$ 63,415	\$ 66,215
Grand Total	\$ 634,147	\$ 885,902

Budget Overview

In program year 2019, the City anticipates \$998,905 in CDBG entitlement funds and \$707,902 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

The proposed projects and programs for implementation in the coming fiscal year include projects to increase the supply of affordable rental housing; foster homeownership; and preserve and rehabilitate existing housing stock. Resources are made available to provide neighborhood improvements through the creation of affordable housing to serve low to moderate income citizens.

PLANNING, DEVELOPMENT AND TRANSPORTATION

The Planning, Development and Transportation department is comprised of the Planning, Traffic Engineering and Transportation Planning divisions. The Transportation Planning division also serves as the Metropolitan Planning Organization (MPO) for the region and is budgeted separately as a project for accounting purposes. The department provides technical support to ensure growth and redevelopment contribute to the quality of life in the City of Wilmington. The department is split amongst the General Government and the Transportation Functions as depicted below.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
General Government					
Administration					
Personnel	\$ 226,787	\$ 236,001	\$ 236,001	\$ 353,491	49.8%
Benefits	\$ 60,939	\$ 64,358	\$ 64,358	\$ 90,894	41.2%
Operating	\$ 14,856	\$ 23,077	\$ 25,552	\$ 23,498	0.0%
Administration Total	\$ 302,583	\$ 323,436	\$ 325,911	\$ 467,883	44.7%
Planning					
Personnel	\$ 968,763	\$ 1,139,475	\$ 1,142,636	\$ 1,183,494	3.9%
Benefits	\$ 279,783	\$ 348,347	\$ 349,268	\$ 364,118	4.5%
Operating	\$ 143,794	\$ 125,929	\$ 337,991	\$ 131,652	4.5%
Outlay	\$ 2,524	\$ 2,236	\$ 13,226	\$ 4,598	105.6%
Planning Total	\$ 1,394,864	\$ 1,615,987	\$ 1,843,121	\$ 1,683,862	4.2%
Allocated Cost					
Allocated Cost	\$ (3,416)	\$ -	\$ -	\$ -	0.0%
Allocated Cost Total	\$ (3,416)	\$ -	\$ -	\$ -	0.0%
General Government Total	\$ 1,694,031	\$ 1,939,423	\$ 2,169,032	\$ 2,151,745	10.9%
Transportation					
Transportation Traffic					
Personnel	\$ 1,169,329	\$ 1,264,409	\$ 1,265,909	\$ 1,346,693	6.5%
Benefits	\$ 380,741	\$ 414,595	\$ 414,595	\$ 434,431	4.8%
Operating	\$ 1,637,568	\$ 1,919,659	\$ 1,832,643	\$ 1,877,901	-2.2%
Outlay	\$ 10,939	\$ -	\$ 105,164	\$ 3,150	-
Transportation Traffic Total	\$ 3,198,578	\$ 3,598,663	\$ 3,618,311	\$ 3,662,175	1.8%
Transportation Total	\$ 3,198,578	\$ 3,598,663	\$ 3,618,311	\$ 3,662,175	1.8%
PDT Total	\$ 4,892,609	\$ 5,538,086	\$ 5,787,343	\$ 5,813,920	5.0%

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Authorized Positions				
PDT Administration	3	3	3	3
Planning	18	19	19	21
Traffic Engineering	23	23	23	24
Total Positions	44	45	45	48

Division Description

The **Administrative** function provides management and leadership to the three Divisions of the Planning, Development and Transportation Department, while also coordinating department activities with the activities of other city departments.

The **Traffic Engineering** division provides the traffic signal system management, roadway signs and pavement markings, management of street lighting, neighborhood traffic management and SafeLight program management services.

The **Planning Division** provides development review, maintenance of development regulations, historic preservation planning, zoning administration and enforcement, floodplain administration, boards and commissions administration, comprehensive planning, urban design and placemaking assistance, neighborhood and special area planning, environmental planning, geospatial planning and analysis, and special projects services.

The **Transportation Planning Division** provides long range transportation planning services for the City of Wilmington. It also serves as the MPO for the greater Wilmington urban area providing technical services, transportation demand management and administrative support to the MPO board.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Reduction of Street lighting Funding

Division: Traffic Engineering
Total Cost: (\$90,000)
Priority: Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Traffic Engineering reduced the overall Street lighting budget to better align with the expected neighborhood acceptances in FY19.

B. Reduction of Data Processing Equipment Funding

Division: Planning
Total Cost: (\$2,236)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Removal of one-time funding in the amount of \$2,236 that was used for the purchase of a computer for the Administrative Support position authorized in FY18.

Budget Modifications

A. Printing

Division: Planning
Total Cost: \$1,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding in the amount of \$1,000 was authorized, allowing the Planning division to print the Land Development Code for Council, Planning Commission members and staff. This funding complements another \$4,000 the department has in their base budget. Total printing cost is estimated at \$5,000.

B. Annual Technology Fund Service Charge

Division: Traffic Engineering
Total Cost: \$1,440
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Traffic Engineering shifted \$1,400 to allow for upgraded laptops compatible with Contracts 2.X software, to be included in the PC replacement program.

C. PC Replacement

Division: Planning
Total Cost: \$3,490
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$3,490 was added to the budget enabling the Planning division to include three tablets, two I-Pads and the 3rd floor conference up-fit to be included in the PC replacement program.

D. Signal Systems Consultant to Transition Signals to IP

Division: Traffic Engineering
Total Cost: \$10,000
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Traffic Engineering shifted \$10,000 from Street lighting to account for hiring a consultant to transition the signal systems software to IP and conduct needed employee training.

E. Market Street streetlight construction at the 00 Block

Division: Traffic Engineering
Total Cost: \$40,000
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Traffic Engineering shifted \$40,000 from Street lighting to fund construction for street lighting on the 00 Block of Market Street.

F. New Zoning Officer

Division: Planning
Total Cost: \$60,440
Priority: Expanding Infrastructure Create a Safe Place 5.4
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: The funding allows the Planning division to hire one full-time Zoning Officer at a salary of \$36,899 to include benefits totaling \$17,212. The funding provides the Zoning Officer with a rugged tablet at \$3,068 as well as a desktop at \$1,530 both of which will participate in the PC replacement program. It will fund other operating needs such as a uniform, cell phone stipend and a safety shoe allowance. The officer will aid the department in responding to building permits, zoning applications, field inspections, pre-construction meetings and the like. It will also help set the department up for responding to possible changes that will result from the General Assembly's approval of Section Law 2017-10 (Senate Bill 131) which includes specific time limits on when a local government could bring a zoning actions against a violator as well as future changes in local short term lodging needs. The total initiative cost \$60,440.

G. New Electronics and Instrumentation Technician

Division: Traffic Engineering
Total Cost: \$62,916
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: Funding in the amount of \$62,916 allows the Traffic Engineering division to hire one full-time Electronics and Instrumentation Technician at a salary of \$38,188, benefits of \$17,478, uniform, safety shoe allowance, a computer and pc replacement, as well as travel and training to the IMSA Certification training. This technician will aid the department in responding to the needs of the traffic signal systems which is expanding both through development and NCDOT projects.

H. Rail Realignment Coordinator

Division: Admin
Total Cost: \$130,000
Priority: Strategic Plan: Support Efficient Transportation Systems 6.6
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: Funding in the amount of \$130,000 has been budgeted for a Rail Realignment Coordinator to include operating costs. This position will aid the city in its effort to gain support in realigning the railroads tracks to more efficient routes throughout the city.

Performance Measures

Support Efficient Transportation Systems		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To promote regional mobility within the City of Wilmington and the Cape Fear Region by integrating transportation and land use policies and procedures					
Objective: To develop corridor studies, collector street plans, and transportation studies that provide guidance for opportunities to integrate transportation and land-use planning	Measure: Number of plans completed that include transportation and land use recommendations	2	2	0	2
Engage in Civic Partnerships		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To develop and implement a public outreach program by fostering relationships and civic partnerships					
Objective: To promote education and outreach initiatives	Measure: Number of attendees at sponsored meetings	1,500	1,600	400	0

Support Efficient Transportation Systems		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Objective: To apply for transportation related grants that will promote transportation in the City of Wilmington	Measure: Number of grant applications submitted	1	1	2	1
Foster a Prosperous, Thriving Economy		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To facilitate responsive plan review and technical assistance within the Planning, Development and Transportation Department					
Objective: To maintain a 15 business day completion rate on initial review submittal for development review through the utilization of ProTrak	Measure: Percent of initial plan reviews completed within 15 business days/total initial plan submittals	90%	90%	97.2%	90%
Objective: To maintain a 10 business day completion rate on re-submittal plan review	Measure: Percent of re-submitted plan reviews completed within 10 business days/total number of re-submittal plans	82%	90%	84.2%	90%

PLANNING, DEVELOPMENT AND TRANSPORTATION: WMPO

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). As a federally-mandated and federally-funded entity, the Wilmington MPO is tasked with providing a regional and cooperative transportation planning process that serves as the basis for the expenditure of all federal transportation funds in the greater Wilmington area. The WMPO is required to prepare long range transportation plans for the planning area with a minimum of a 20-year horizon. Additionally, the WMPO prepares an annual planning work program and assists with the prioritization of projects for inclusion in the State Transportation Improvement Program (outlines NCDOT’s funding for a 10-year period).

BUDGET SUMMARY

	FY18	FY19	Change
	Adopted	Adopted	FY18 to FY19
WMPO - Revenue			
General Fund Contribution	\$ 193,126	\$ 184,702	-4.4%
City of Wilmington	\$ 67,720	\$ 73,632	8.7%
New Hanover County	\$ 54,699	\$ 59,475	8.7%
Pender County	\$ 15,238	\$ 16,568	8.7%
Town of Leland	\$ 8,600	\$ 9,351	8.7%
Brunswick County	\$ 5,787	\$ 6,292	8.7%
Town of Carolina Beach	\$ 3,633	\$ 3,950	8.7%
Town of Wrightsville Beach	\$ 1,575	\$ 1,712	8.7%
Town of Kure Beach	\$ 1,286	\$ 1,398	8.7%
Town of Belville	\$ 1,238	\$ 1,346	8.8%
Town of Navassa	\$ 965	\$ 1,049	8.7%
UMTA Planning Section 5303	\$ 64,000	\$ 64,000	0.0%
NCDOT Planning	\$ 8,000	\$ 8,000	0.0%
NCDOT Highways	\$ 271,096	\$ 271,096	0.0%
NCDOT STP DA	\$ 339,869	\$ 396,000	16.5%
Transportation Planning	\$ -	\$ -	0.0%
WMPO Revenue Total	\$ 1,036,832	\$ 1,098,571	6.0%
WMPO - Appropriations			
Personnel	\$ 624,826	\$ 663,659	6.2%
Benefits	\$ 205,777	\$ 218,573	6.2%
Operating	\$ 206,229	\$ 216,339	4.9%
WMPO Appropriations Total	\$ 1,036,832	\$ 1,098,571	6.0%
Authorized Positions	11	11	

Budget Overview

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). Due to additional funding sources now afforded the Transportation Management Area (TMA) designation bestowed upon the City in FY 2014, and to properly monitor, verify and record expenditures associated with the multiple funding sources as well as account for the multi-member match contributions, the Metropolitan Planning Administration Special Purpose project was established.

The WMPO is housed in the Planning, Development and Transportation Department but the budget resides in the Special Purpose Fund. The WMPO Budget Summary reflects funding for the continuation of regional transportation management. The variance in personnel is related to an increase in salary associated with a compensation and market analysis study conducted by the WMPO board. Overall, the WMPO budget increased by 6.0%.

Budget Adjustment

A. New Employee Outfitting Funding Removed

Division: WMPO
Total Cost: (\$2,736)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding in the amount of \$2,736 for the purchase of a computer and furniture was removed from the budget. Funding was authorized to outfit a newly authorized position in the previous fiscal year.

Budget Modifications

A. Traffic Counter MiFi

Division: WMPO
Total Cost: \$456
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the MPO to provide a MiFi to the Traffic Count program, increasing efficiency in daily workflows. Due to the funding structure of the WMPO, the City of Wilmington financial impact for this amount is \$38.

B. PC Replacement

Division: WMPO
Total Cost: \$500
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The 4th Floor conference room at the city's office at 305 Chestnut Street was up-fitted with a new computer and monitor. To include this equipment in the PC replacement program funding in the amount of \$500 is necessary. And, due to the funding structure of the WMPO, the City of Wilmington financial impact for this amount is \$42.

C. PC Replacement

Division: WMPO
Total Cost: \$920
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The WMPO purchased two (2) iPad Pro tablets in FY18 for the Executive Director and the Long Range Planning section. To include these two tablets in the PC replacement program funding in the amount of \$920 is necessary. Due to the funding structure of the WMPO, the City of Wilmington financial impact for this amount is \$78.

D. Reserve Fund

Division: WMPO
Total Cost: \$10,164
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$10,164 was authorized to be utilized to recruit and retain MPO staff if the needs arise throughout the year. And, due to the funding structure of the WMPO, the City of Wilmington financial impact for this amount is \$857.

E. Implementation of WMPO Compensation and Market Analysis

Division: WMPO
Total Cost: \$20,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: At the direction of the Wilmington MPO Board, the MPO hired Capital Associated Industries to complete a compensation and market analysis. Based on the recommendations, which were approved by the WMPO board, \$20,000 was added to the WMPO budget. Due to the funding structure of the WMPO, the City of Wilmington financial impact for \$20,000 is \$1,685.

PUBLIC SERVICES

The Public Services department is responsible for streets, City buildings and facilities, stormwater services (managed through the Stormwater enterprise fund) and solid waste services (managed through the Solid Waste enterprise fund). The department is split amongst the General Government and the Transportation Functions as depicted below.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
General Government					
Administration					
Personnel	\$ 346,831	\$ 328,706	\$ 328,706	\$ 373,140	13.5%
Benefits	\$ 106,651	\$ 103,240	\$ 103,240	\$ 111,910	8.4%
Operating	\$ 40,376	\$ 37,081	\$ 36,574	\$ 38,171	2.9%
Administration Total	\$ 493,857	\$ 469,027	\$ 468,520	\$ 523,221	11.6%
Buildings					
Personnel	\$ 466,604	\$ 493,532	\$ 496,332	\$ 485,761	-1.6%
Benefits	\$ 142,624	\$ 145,429	\$ 145,429	\$ 155,334	6.8%
Operating	\$ 2,086,415	\$ 2,329,634	\$ 2,325,482	\$ 2,231,557	-4.2%
Outlay	\$ -	\$ -	\$ 2,100	\$ -	-
Buildings Total	\$ 2,695,644	\$ 2,968,595	\$ 2,969,343	\$ 2,872,652	-3.2%
Allocated Cost					
Allocated Cost	\$ (162,606)	\$ (162,785)	\$ (162,785)	\$ (163,716)	0.6%
Allocated Cost Total	\$ (162,606)	\$ (162,785)	\$ (162,785)	\$ (163,716)	0.6%
General Government Total	\$ 3,026,895	\$ 3,274,837	\$ 3,275,078	\$ 3,232,157	-1.3%
Transportation					
Streets					
Personnel	\$ 1,128,047	\$ 1,171,676	\$ 1,171,676	\$ 1,197,352	2.2%
Benefits	\$ 369,016	\$ 386,385	\$ 386,489	\$ 388,253	0.5%
Operating	\$ 651,572	\$ 692,590	\$ 713,051	\$ 952,634	37.5%
Outlay	\$ 31,892	\$ -	\$ 20,000	\$ -	-
Streets Total	\$ 2,180,528	\$ 2,250,651	\$ 2,291,216	\$ 2,538,239	12.8%
Transportation Total	\$ 2,180,528	\$ 2,250,651	\$ 2,291,216	\$ 2,538,239	12.8%
Public Services Total	\$ 5,207,423	\$ 5,525,488	\$ 5,566,294	\$ 5,770,396	4.4%
Authorized Positions					
Public Services Administration	5	5	5	5	
Buildings	10	10	10	10	
Streets	25	25	25	25	
Total Positions	40	40	40	40	

Division Description

The **Administration** division is responsible for oversight and management of all Public Services divisions, as well as employee development and overall financial and budget development and management. The division also houses the compliance, sustainability, and safety programs.

The **Streets** Division's mission is to maintain a simple, dependable street and sidewalk system, allowing people in Wilmington to travel safely and efficiently. To fulfill this mission, the division provides a dependable and well-maintained street system and coordinates street and sidewalk rehabilitation projects.

The Public **Buildings** division manages maintenance needs in City-owned buildings and property through a combination of preventative, corrective, and emergency maintenance.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Citywide decrease to Electricity Funds

Division: Buildings
Total Cost: (\$80,473)
Priority: Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A decrease of \$80,473 is being applied to the citywide electricity budget. Efficiencies in the replacement of lighting fixtures and installation of LED lighting can be linked to this reduction.

B. Citywide decrease to Natural Gas Funds

Division: Buildings
Total Cost: (\$31,752)
Priority: Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A decrease of \$31,752 is being applied to the natural gas budget based on prior year actuals plus a 5% contingency.

Budget Modifications

A. Upgrade Cell Phones to Smart Phones

Division: Buildings
Total Cost: \$3,207
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase of \$3,207 is needed to replace six (6) cell phones with smart phones. This enhancement will cover \$175 per phone upgrade as well as an the annual cost totaling \$240 for 6 phones and \$717 for the Superintendent. This will allow the city's building staff to respond to incidents more efficiently at the site of the problem instead of leaving the site to look up required information.

B. HVAC Training: Two Facility Specialists

Division: Buildings
Total Cost: \$4,000
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase of \$4,000 will allow for training related to the new HVAC system technology and Variable Frequency Drives found in the city's newer Fire stations. This funding allows two technicians to attend training as well as cover their travel needs.

C. Tree Root & Sidewalk Study

Division: Streets
Total Cost: \$45,000
Priority: Expanding Infrastructure
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A one time expense of \$90,000 was identified to hire a consultant to review the City's standards for planting street trees, tree protection, soil selection, root barrier and other methods used to control root growth. The \$90,000 estimate for this study will be funded through Community Services and Public Services at \$45,000 each.

D. Brick Street In-house Maintenance Program

Division: Streets
Total Cost: \$100,000
Priority: Strategic Plan
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: As the initial Brick Street restoration project continues in the CIP, the six (6) plus miles of identified brick streets on the Council approved Brick and Stone Street map present a substantial effort needed to fully restore these historic streets. This restoration is achieved by removing asphalt on top of the brick surface from prior utility cuts and reestablishing drivable grades on existing brick streets. A total of \$100,000 has been placed in the budget for on-going brick street maintenance/restoration with in-house resources.

E. Downtown Alleys In-House Program

Division: Streets
Total Cost: \$100,000
Priority: Strategic Plan
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$100,000 will support the beginning of an on-going downtown alley clean-up program. The initial program will target alleys such as Bettencourt, Henderson, Quince, and Wilkinsons. Funding will help with title searches, alley surfacing, utility issues, and lighting efforts.

Performance Measures

Support Efficient Transportation Systems		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To maintain the integrity of City streets and sidewalks so that there is a safe and clear passageway for all vehicular and pedestrian traffic					
Objective: Ensure the citizens receive the best quality service that enhances their quality of life	Measure: Citizens who are overall satisfied with the maintenance of City streets and sidewalks	33%	N/A	N/A	35%
Objective: To protect the City’s investment and the public through preventative maintenance and rebuilding of sidewalks	Measure: Square yards of concrete removed and replaced per man day	4.12	5.0	3.15	5.25

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To protect the citizens and employees by providing standards to safeguard life and limb, health, property and public welfare through both preventative and proactive facilities maintenance					
Objective: Ensure all existing facilities meet required standards while ensuring reliable and cost-effective facility usage	Measure: Square footage per facilities FTE for City-owned buildings	111,128	N/A	N/A	TBD

ENGINEERING

The Engineering Department provides civil engineering and related services. The Administration Section establishes Technical Standards and Specifications, processes contract payments, and oversees administrative functions. The Plan Review Section regulates private development stormwater permitting, variances, sureties, official acceptance, and encroachments. The Construction Management Section oversees engineering inspections for public and private development projects; performs constructability reviews; and administers the Right-of-Way Permit program. The Capital Projects group is comprised of three sections. The Project Management Section and Design Section implement Capital Improvement Program public infrastructure projects (e.g., bridges, roadway, pedestrian & bicycle, riverfront, facilities, streetscape, and utilities). The Geomatics Section provides professional surveying and mapping services for capital projects, legal, planning, police, and operations staff.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Engineering Admin					
Personnel	\$ 1,836,389	\$ 1,970,780	\$ 1,968,333	\$ 2,063,034	4.7%
Benefits	\$ 569,543	\$ 598,661	\$ 598,665	\$ 634,584	6.0%
Operating	\$ 180,769	\$ 191,202	\$ 192,846	\$ 199,878	4.5%
Outlay	\$ 950	\$ 23,840	\$ 27,441	\$ 29,920	100.0%
Allocated Cost	\$ (168,959)	\$ (225,214)	\$ (225,214)	\$ (178,579)	-20.7%
Engineering Admin Total	\$ 2,418,693	\$ 2,559,269	\$ 2,562,071	\$ 2,748,837	7.4%

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Motor Vehicle Funding Reduction

Division: Engineering
Total Cost: (\$20,340)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding in the amount of \$20,340 that was used to purchase and replace an aging survey van was removed from the base budget.

B. Partial Reduction of Funding for Damage Assessment Tablets

Division: Engineering
Total Cost: (\$3,500)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$9,500 was authorized in FY18 for the purchase of damage assessment tables. The tablet purchase amount of \$3,500 was removed from the base budget. The remainder supports the maintenance and data access requirements.

Budget Modifications

A. Stormwater Mapping Intern

Division: Engineering
Total Cost: \$750
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: One-time funding in the amount of \$750 was budgeted to hire an intern to assist on the Stormwater Services Inventory Mapping project. The project will be mapping stormwater facilities in the north end of downtown. The \$750 is in addition to the existing \$3,014 in the base budget for the same purpose.

B. Contract Documents and Specifications

Division: Engineering
Total Cost: \$3,940
Priority: Strategic Plan: Provide Sustainability and Adaptability 5.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$3,940 was authorized for the purchase of industry-standard contract documents and specifications for capital projects. The documents will standardize a process throughout the city and provide efficiencies. A total of \$2,440 of one-time funding for setup was included and recurring costs of \$1,500 for annual expenses related to subscription and updates.

C. Computer Software Licenses and Annual Subscriptions

Division: Engineering
Total Cost: \$4,570
Priority: Continuation of Services Provide Sustainability and Adaptability
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Annual software licenses for Project Management, Stormwater Modeling and Public Records Redaction were authorized in this years budget. The software will aid in the tracking of CIP project managers tasks, provide visual impacts of Stormwater projects and the redacting of Engineers' seals as required by law, before releasing public records requests.

D. Survey Equipment 5-Year Replacement Plan

Division: Engineering
Total Cost: \$15,155
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A five year replacement plan is being put in place for survey equipment in the Engineering Department. Over the course of the next five years, items related to conventional survey equipment, GPS and data collector equipment will be replaced. A balance of \$26,500 will be maintained in the capital outlay account to accommodate these purchases. Engineering has shifted \$11,345 from other sources to assist in funding this priority.

E. Decrease to Engineering charges to CIP

Division: Engineering
Total Cost: \$46,635
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Authorized for FY19 is a reduction of the charge back cost associated with in-house engineering services that are charged to capital projects. This results in a total charge back to the CIP of \$225,214 in FY18 to \$178,579 for FY19, a \$46,635 reduction. This is the second year of required reductions of this charge largely in part due to the types of CIP projects authorized which do not include in-house engineering services. This reduction results in an increase to the General Fund of \$46,635.

F. New Plan Review Project Engineer

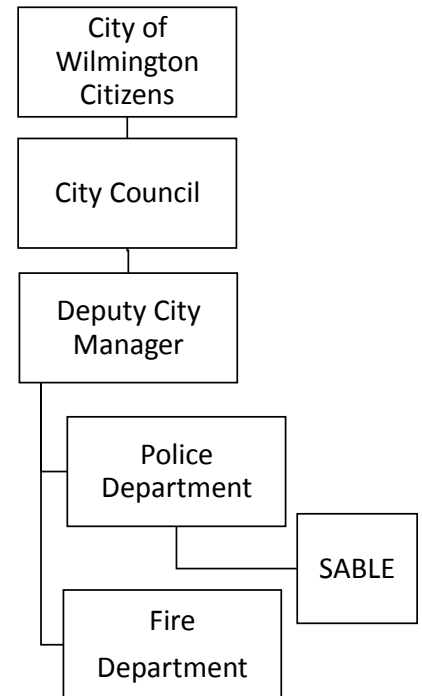
Division: Engineering
Total Cost: \$108,430
Priority: Expanding Infrastructure Create a Safe Place
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: A new Plan Review Project Engineer was authorized with a salary in the amount of \$76,564 and associated benefits and additional operating needs in the amount of \$31,866. This position will aid the development review process and decrease the permit review time eliminating a current bottleneck in the process. In addition, this position will be responsible for creating and managing a new process to address the 10-year renewal of initial permits that will be expiring in October 2018.

Performance Measures

Foster a Prosperous, Thriving Economy		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To provide timely/responsive review of and technical assistance with development plan submittals in order to streamline the City’s permitting process					
Objective: To increase the percentage of plan review submittals reviewed within 30 calendar days	Measure: Percent of submittals reviewed within 30 days	61%	75%	69%	75%
Goal: To improve overall Engineering division performance by devoting sufficient staff time to general engineering functions					
Objective: Maintain an appropriate balance between administration and general engineering assignments	Measure: Ratio of time devoted to general engineering vs. administrative functions	0.996	1.00	1.19	1.00

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PUBLIC SAFETY



POLICE DEPARTMENT

The Police department provides a wide array of services aimed at protecting Wilmington residents and visitors through the prevention and reduction of crime, the enforcement of laws, and the promotion of community safety and wellbeing. Led by the Chief of Police, the department promotes Community Policing by targeting illegal drug activities, violent street crimes, and other quality of life problems.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Office Of The Chief					
Personnel	\$ 2,616,623	\$ 2,943,684	\$ 2,943,684	\$ 2,414,104	-18.0%
Benefits	\$ 755,165	\$ 945,177	\$ 951,375	\$ 733,115	-22.4%
Operating	\$ 347,585	\$ 316,761	\$ 330,598	\$ 323,346	2.1%
Outlay	\$ 400	\$ 23,262	\$ 18,621	\$ -	-100.0%
Office Of The Chief Total	\$ 3,719,774	\$ 4,228,884	\$ 4,244,278	\$ 3,470,565	-17.9%
Administrative Services					
Personnel	\$ 1,819,663	\$ 2,010,945	\$ 2,011,992	\$ 2,059,089	2.4%
Benefits	\$ 598,450	\$ 672,908	\$ 676,816	\$ 722,193	7.3%
Operating	\$ 3,943,535	\$ 4,405,357	\$ 4,440,865	\$ 4,589,889	4.2%
Outlay	\$ 112,405	\$ 158,879	\$ 160,708	\$ 191,083	20.3%
Administrative Services Total	\$ 6,474,052	\$ 7,248,089	\$ 7,290,381	\$ 7,562,254	4.3%
Criminal Investigations					
Personnel	\$ 2,128,915	\$ 2,150,296	\$ 2,150,296	\$ 2,042,944	-5.0%
Benefits	\$ 677,314	\$ 711,299	\$ 709,048	\$ 667,823	-6.1%
Operating	\$ 169,798	\$ 112,816	\$ 82,876	\$ 112,817	0.0%
Outlay	\$ 85,168	\$ 3,600	\$ 5,467	\$ 105,288	2824.7%
Criminal Investigations Total	\$ 3,061,194	\$ 2,978,011	\$ 2,947,687	\$ 2,928,872	-1.7%
Northwest Patrol					
Personnel	\$ 5,923,120	\$ 5,624,693	\$ 5,626,823	\$ 6,568,818	16.8%
Benefits	\$ 1,849,467	\$ 1,807,792	\$ 1,805,542	\$ 2,126,206	17.6%
Operating	\$ 355,088	\$ 431,931	\$ 408,560	\$ 494,878	14.6%
Outlay	\$ -	\$ -	\$ 1,400	\$ 51,005	0.0%
Northwest Patrol Total	\$ 8,127,676	\$ 7,864,416	\$ 7,842,325	\$ 9,240,907	17.5%
Southeast Patrol					
Personnel	\$ 3,933,945	\$ 3,587,579	\$ 3,687,579	\$ 4,017,305	12.0%
Benefits	\$ 1,240,120	\$ 1,177,432	\$ 1,171,661	\$ 1,261,712	7.2%
Operating	\$ 178,091	\$ 237,209	\$ 491,179	\$ 230,726	-2.7%
Outlay	\$ 20,671	\$ -	\$ 15,974	\$ 32,450	100.0%
Southeast Patrol Total	\$ 5,372,826	\$ 5,002,220	\$ 5,366,393	\$ 5,542,193	10.8%

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Special Investigations					
Personnel	\$ 1,744,398	\$ 1,866,408	\$ 1,866,408	\$ 2,018,114	8.1%
Benefits	\$ 542,257	\$ 629,380	\$ 630,576	\$ 669,635	6.4%
Operating	\$ 126,503	\$ 149,398	\$ 190,169	\$ 170,009	13.8%
Outlay	\$ 5,354	\$ -	\$ 2,995	\$ -	0.0%
Special Investigations Total	\$ 2,418,512	\$ 2,645,186	\$ 2,690,148	\$ 2,857,758	8.0%
Separation Allowance					
Separation Allowance	\$ 350,000	\$ 700,000	\$ 700,000	\$ 700,000	0.0%
Separation Allowance Total	\$ 350,000	\$ 700,000	\$ 700,000	\$ 700,000	0.0%
Allocated Cost					
Allocated Cost	\$ (1,439)	\$ -	\$ -	\$ -	0.0%
Allocated Cost Total	\$ (1,439)	\$ -	\$ -	\$ -	0.0%
Police Department Total	\$ 29,522,594	\$ 30,666,806	\$ 31,081,212	\$ 32,302,549	5.3%

Authorized Positions

Office of the Chief	49	37	37	37
Administrative Services Bureau	30	32	32	32
Criminal Investigations	32	33	33	34
Lab/CSI	12	12	12	12
Northwest Patrol	111	119	119	121
Southeast Patrol	76	77	77	77
Special Investigations	29	31	31	31
Total Positions	339	341	341	344

*Two SABLE pilots shown in SABLE/Special Purpose

Division Description

The **Office of the Chief** is responsible for the oversight of all law enforcement services within the City of Wilmington to include internal investigations, policy development and review, inspections, and the targeting of criminal activity through crime analysis. This division will also coordinate departmental training. The Planning and Research duties were transferred to the Office of the Chief in FY17. Planning and Research allows for greater oversight and managerial authority of critical components that directly affect the overall operation of the department's divisions. Systematic research, planning and analysis is critical to compliance with national accreditation standards, departmental staffing, benchmarking and charting its overall direction.

The **Criminal Investigations** division (CID) investigates cases for criminal trials, recovers property, participates in a multi-agency fugitive task force, handles youth-related incidents, and oversees crime scene investigation. The unit also consists of drug enforcement teams, commercial robbery, violent crime task force, Alcoholic Beverage Control (ABC) section and the FBI- JTTF (Joint Terrorism Task Force).

The **Northwest Patrol Services** division is situated in the northwest portion of the City and is responsible for high visibility, proactive policing patrols utilizing a strategy that consists of crime prevention, crime detection, and perpetrator apprehension utilizing mobile, and foot and mounted conveyances.

The **Southeast Patrol Services** division is situated in the southeast portion of the City and is responsible for high visibility, proactive policing patrols utilizing a strategy that consists of crime prevention, crime detection, and perpetrator apprehension utilizing mobile and foot conveyances. The Patrol Organized Response Team, previously the Special Operations unit, consists of Traffic, K-9, and oversees the department's Emergency Response Team (ERT), Explosive Ordinance Disposal (EOD), harbor patrol and hostage negotiation units. This division also houses the School Resource Officers and Wilmington Housing Authority Officers.

The **Administrative Services Bureau** division maintains, controls and coordinates department information and functions related to records, property/evidence control and disposal, personnel, budget, grants, logistics and recruitment.

The **Special Investigations Division** (SID) is responsible for investigations involving illegal drugs, prostitution, or any investigation involving prescription drugs or the pharmacies that distribute legal prescription drugs within the City. SID also has members of Federal Task Forces for the U.S. Drug Enforcement Administration (DEA), U.S. Marshal Service, and U.S Alcohol Tobacco Firearms and Explosives (ATF).

The **Forensic Lab** is a regional lab, serving a six county area in Southeastern North Carolina. The lab provides forensics tests for criminal cases aiding the regional analysis needs in an efficient manner. The Lab applies for its own grant funding and yields funds from outside agencies. CSI, or Crime Scene Investigations, falls under the Forensic Lab. The Forensic Lab and CSI manage the collection and analysis of evidence.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Floor Replacement Funding Reduction

Division: Administrative Services
Total Cost: (\$40,990)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$40,990 was removed from the base budget. Funding supported the replacement of failing flooring at Police Headquarters.

B. Reduction of In-Car Video Systems

Division: Administrative Services
Total Cost: (\$25,750)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$25,750 was removed from the base budget. Funding supports the replacement of five (5) in-car video systems.

C. Partial Reduction of Real Time Crime Center Equipment/Training Funding

Division: Office of the Chief
Total Cost: (\$24,791)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Removal of \$24,791 of the \$44,527 in funding authorized for the Real Time Crime Center efforts. The funding supported one-time purchases for the Real Time Crime Center's start-up including four laptop computers and surveillance equipment purchased in FY18. The remainder is for maintenance contracts and on-going employee training.

D. Reduction of Furniture Funding

Division: Multiple
Total Cost: (\$15,750)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$15,750 was removed from the base budget. Funding supported one-time purchase of replacement furniture.

E. Reduction on Body Camera Storage Equipment Funding

Division: Administrative Services
Total Cost: (\$12,099)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$12,099 was removed from the base budget that supported one-time purchases of body camera storage equipment.

F. Equipment Funding Removal

Division: Lab & CSI
Total Cost: (\$8,443)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$8,443 was removed from the CIS/Crime Lab base budget. Funding supported a one-time purchase of a camera and an analytical balance/stabilizer slab.

G. Reduction of CALEA Accreditation Funding

Division: Office of the Chief
Total Cost: (\$5,500)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$5,500 was removed from the base budget which supported the Police CALEA accreditation. The accreditation process is currently required every four years with the next one expected in FY21.

H. Partial reduction of Simmunition Training Equipment

Division: Office of the Chief
Total Cost: (\$4,721)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding totaling \$4,721 of the \$11,976 for simmunition equipment was removed from the base budget. Funding supported one-time purchases of items (cameras, kits, helmets, gloves, etc.) needed for the simmunition training. The remainder (\$7,255) supports a contract supporting the training.

I. Off-cycle Business Decision: Increase Budgeted Salary

Division: Lab & CSI
Total Cost: (\$1,259)
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding totaling \$1,259 from contracted services was shifted to the salary and benefits lines to support a mid-year department decision to hire a position above the budgeted allotment.

J. Partner Forensic Chemist funding

Division: Lab & CSI
Total Cost: \$0
Priority: Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: New Hanover County Forensic Chemist contract renewed from FY19 to FY21. The funding found in the base budget covers the contract for salary and benefits totaling \$75,561, plus \$4,885 in lab supplies and \$3,000 in training.

K. Quartermaster Issued Uniforms and Equipment

Division: Administrative Services
Total Cost: \$0
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: In FY18, an enhancement was granted to allow the quartermaster to supply officers with needed uniforms and equipment in the amount of \$58,569. This amount was kept in the base budget to allow for annual replacement of needed inventory.

L. BMW Motorcycle and antennae

Division: Multiple
Total Cost: \$0
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: In FY18, one BMW motorcycle, antennae and fleet replacement costs were included in the budget as an enhancement. The funding, totaling \$34,747, was kept in base to allow for the 2nd year of a 3-year motorcycle replacement plan to occur.

Budget Modifications

A. Overhire Positions for Military Leave

Division: Administrative Services
Total Cost: \$0
Priority: Continuation of Services
Position(s): Full Time Equivalent: 2; Part-Time: 0.00
Description: Added to the budget are two overhire positions, unfunded, to aid the department in temporarily filling the vacancies created by those out on military leave. This will increase the Police Department overhire authorization from 10 to 12. However, the two new overhires will only be used to house those employees on military leave so the department can continue to hold the position as required by law but also hire an active uniformed officer during their absence.

B. PC Replacement

Division: Criminal Investigative Division
Total Cost: \$3,600
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to ensure computers purchased in FY16 are included in the PC replacement program.

C. Mobile Field Force

Division: Office of the Chief
Total Cost: \$3,866
Priority: Strategic Plan: Create a Safe Place 2.3
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to provide for the on-going cost associated with the Mobile Field Force Unit, an assignment to assist with the facilitation of peaceful demonstrations and protests. The funding in the amount of \$3,866 covers training, gas mask fit tests and annual vehicle and trailer registrations.

D. Diluter/Dispenser System

Division: Lab & CSI
Total Cost: \$4,600
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding of \$4,600 allows the Police Department to replace a broken diluter/dispenser system utilized in the lab to test blood alcohol samples.

E. Rosthenbuhler 1674 Remote Firing Device for Bomb Squad

Division: Southeast Patrol
Total Cost: \$6,999
Priority: Strategic Plan: Provide Sustainability and Adaptability 5.2
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to purchase a remote firing device utilized by the bomb squad to increase distance between explosive material and team members. The firing device, that costs \$6,999, increases safety due to increased distance and reduces cost as the amount of shock tube per shot is reduced.

F. Celebrite UFED for PC Software

Division: Vice/Special Ops
Total Cost: \$9,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$9,000 allows the Police Department to replace software utilized to conduct digital forensic analysis on mobile, PC related equipment, that will aid in investigations.

G. Drying Cabinet for CSI

Division: Lab & CSI
Total Cost: \$11,095
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to purchase an 8-foot wide duplex unit to replace the current duplex drying cabinet utilized by both the Crime Scene department and patrol officers to house evidence. Cost for the unit totals \$11,095 of one-time funding.

H. Standby Time Increase

Division: Vice/Special Ops
Total Cost: \$11,980
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to accommodate standby time, \$10,000 plus benefits, for an on-call Vice detective and member of the gang unit.

I. Python III I-Band Dual Antennae In-car Radars

Division: Southeast Patrol
Total Cost: \$12,290
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to replace ten (10) in-car radars at a cost of \$12,290. Current radars are obsolete, leaving the Patrol units with no authorized replacements on hand.

J. K-9 Vests

Division: Southeast Patrol
Total Cost: \$13,161
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to replace four (4) ill-fitting and cumbersome K-9 vests with properly-sized, lighter-weight and camera-ready vests at a cost of \$13,161.

K. Naxolene to Combat Opioid Overdoses

Division: Administrative Services
Total Cost: \$13,950
Priority: Strategic Plan: Create a Safe Place 2.3
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$13,950 allows the Police Department to purchase Naxolene to combat opioid overdoses. These are issued to each officer for deployment to both citizens and officers. This funding will purchase 310 doses at \$45 each.

L. Port City Super Girls

Division: Office of the Chief
Total Cost: \$15,000
Priority: Strategic Plan: Create a Safe Place 1.1
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding totaling \$15,000 allows the Police Department to host the Port City Super Girls program activities, provide onsite housing, hire interns and other resources to support a week-long academy. The program is aimed at youth ages 12-18 who live in and around crime-enriched communities.

M. Police Boat Collar System Replacement

Division: Administrative Services
Total Cost: \$22,225
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Police Department to replace the aging collar system on the Police boat, which acts as an external fender. The total cost to outfit the collar system is \$22,225.

N. SWAT Team Protect Ballistic Vests

Division: Administrative Services
Total Cost: \$26,679
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$26,679 allows the Police Department to purchase ten (10) specialized SWAT team ballistic vests to replace expiring units or upgrade existing vests.

O. Interview System

Division: Criminal Investigative Division
Total Cost: \$70,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$70,000 was authorized allowing the Police Department to replace aging interview equipment for four rooms. Interviews are required by law to be recorded.

P. Juvenile Investigator Half Year Funding

Division: Criminal Investigative Division
Total Cost: \$76,295
Priority: Strategic Plan: Create a Safe Place 3.1
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: The funding allows the Police Department to provide adequate support to juvenile cases. North Carolina law, in effect December 2019, is changing the current juvenile age from sixteen (16) to eighteen (18). The funding allows PD to hire one Juvenile Investigator in January 2019 at a salary of \$36,123 plus benefits, equipment, a vehicle, fleet replacement, computer, PC replacement and uniform. Half year of funding totals \$76,295 which includes the one-time vehicle cost totaling \$21,000.

Q. Overtime trends

Division: Northwest Patrol
Total Cost: \$100,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Police overtime trends are showing an uptick warranting a need for additional funding in the FY19 budget.

R. Northwest Patrol Officers

Division: Northwest Patrol
Total Cost: \$124,230
Priority: Strategic Plan
Position(s): Full Time Equivalent: 2; Part-Time: 0.00
Description: The funding in the amount of \$124,230 allows the Police Department to respond to the growing northwest downtown area by placing two (2) additional police officers in this zone. The department proposes a plan to gradually add eight officers to focus on this part of the city over eight years. The funding enables the Police Department to hire two Police Officers in January 2019. Half year funding for base salary plus benefits, equipment, training and other operating needs totals \$37,731 for each officer. An additional \$48,768 is included for one vehicle to support this initiative.

Performance Measures

Support Efficient Transportation Systems		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To reduce fatal, personal injury, and property damage crashes					
Objective: To lower the number of fatal, personal injury, and property damage crashes by 1%	Measure: Percent reduction in fatal, personal injury and property damage accidents	+1%	-1%	-7%	-1%

Support Efficient Transportation Systems		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Objective: To reduce total property damage amounts in traffic collisions by 1%	Measure: Percent reduction in property damage	+9%	-1%	-1%	-1%
Create a Safe Place		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To reduce Part I crime within the City limits					
Objective: To lower Part I crime (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) by 2%	Measure: Percent reduction in Part I crime	-14%	-2%	-7%	-1%
Goal: To maintain Part I clearance rates at or above national averages.					
Objective: To sustain Part I clearance rate at or above national averages based on FBI measures	Measure: Percent of Part I crimes cleared by arrest or exceptional means	24.3%	>=24%	+34%	>=24%
Engage in Civic Partnerships		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To foster good working relationships and positive contacts with civic groups, business owners, and citizens alike					
Objective: To increase the number of focus patrols in each patrol district by 3%	Measure: Percent increase in focus patrols initiated in New Hanover County CAD database	+11%	+3%	+1	+2%
Objective: To reduce the number of the Wilmington Police Department sustained complaints.	Measure: Number of sustained complaints.	4	4	11	9

POLICE DEPARTMENT: SABLE

The primary purpose of the Southeastern AirBorne Law Enforcement (SABLE) Air Unit is to support and increase the effectiveness of Officers in the field through aerial observation and communication.

The SABLE program is a regional, multi-agency effort shared between the Wilmington Police Department, Pender County Sheriff Department and New Hanover County Sheriff Department.

BUDGET SUMMARY

	FY18 Adopted	FY19 Adopted	Variance
SABLE Revenues			
General Fund Contribution	\$ 178,262	\$ 196,958	10.5%
New Hanover County	\$ 30,000	\$ 30,000	0.0%
Town of Leland	\$ 3,675	\$ 3,675	0.0%
Pender County	\$ 6,125	\$ 6,125	0.0%
Federal Forfeiture	\$ 115,744	\$ 115,744	0.0%
TOTAL SABLE Revenues	\$ 333,806	\$ 352,502	5.6%
SABLE Appropriations			
Personnel	\$ 171,221	\$ 173,231	1.2%
Benefits	\$ 36,105	\$ 38,637	7.0%
Operating	\$ 126,480	\$ 140,634	11.2%
TOTAL SABLE Appropriations	\$ 333,806	\$ 352,502	5.6%

	FY18 Adopted	FY19 Adopted
Authorized Positions	2	2

Budget Overview

The General Fund is providing a transfer of \$196,958 to the SABLE project in the Special Purpose fund to provide salary and related benefits for two full time Pilots, two part time pilots shown as authorized positions in the Police Department, continue with the Budget Reserve and account for Aircraft Insurance. In FY19, the budget reflects a 2% compensation increase in this budget.

Budget Modifications

A. Annual Technology Fund Service Charge

Division: SABLE

Total Cost: \$1,390

Priority: Continuation of Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The Police Department shifted \$1,390 from the General Fund Police Department budget to the Special Purposes Fund SABLE budget to account for the PC replacement cost for two (2) new tablets and one (1) existing laptop housed in the airport hangar.

B. Digital Airware Software

Division: SABLE

Total Cost: \$12,600

Priority: Continuation of Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$12,600 allows the Police Department's SABLE unit to purchase software to track and manage flight hours, operations and equipment, as required by the FAA.

FIRE DEPARTMENT

The Fire department provides a multitude of services dedicated to the life and property safety of residents and visitors by providing education and protection from fires and other related emergencies.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Administration					
Personnel	\$ 211,174	\$ 329,645	\$ 329,645	\$ 241,745	-26.7%
Benefits	\$ 62,778	\$ 94,923	\$ 94,923	\$ 64,641	-31.9%
Operating	\$ 65,812	\$ 22,227	\$ 13,555	\$ 22,298	0.3%
Administration Total	\$ 339,764	\$ 446,795	\$ 438,123	\$ 328,684	-26.4%
Community Risk Reduction					
Personnel	\$ 88,629	\$ 120,272	\$ 120,272	\$ 56,164	-53.3%
Benefits	\$ 30,429	\$ 39,174	\$ 38,881	\$ 19,281	-50.8%
Operating	\$ 9,973	\$ 19,653	\$ 19,271	\$ 14,798	-24.7%
Outlay	\$ -	\$ -	\$ 11,105	\$ -	0.0%
Community Risk Reduction Total	\$ 129,031	\$ 179,099	\$ 189,529	\$ 90,243	-49.6%
Fire And Life Safety					
Personnel	\$ 414,984	\$ 423,741	\$ 423,741	\$ 439,108	3.6%
Benefits	\$ 138,098	\$ 139,677	\$ 139,642	\$ 144,818	3.7%
Operating	\$ 7,721	\$ 8,975	\$ 8,673	\$ 9,095	1.3%
Fire And Life Safety Total	\$ 560,804	\$ 572,393	\$ 572,056	\$ 593,021	3.6%
Fire Fighting					
Personnel	\$ 9,556,038	\$ 9,911,870	\$ 9,916,931	\$ 10,668,539	7.6%
Benefits	\$ 3,150,172	\$ 3,342,352	\$ 3,343,637	\$ 3,488,901	4.4%
Operating	\$ 513,271	\$ 363,318	\$ 423,963	\$ 405,877	11.7%
Outlay	\$ 42,486	\$ 37,430	\$ 43,226	\$ 15,000	-59.9%
Fire Fighting Total	\$ 13,261,967	\$ 13,654,970	\$ 13,727,757	\$ 14,578,317	6.8%
Fire Fleet Maintenance					
Personnel	\$ 129,297	\$ 147,401	\$ 147,401	\$ 153,686	4.3%
Benefits	\$ 49,385	\$ 51,682	\$ 51,682	\$ 57,474	11.2%
Operating	\$ 203,073	\$ 219,197	\$ 286,330	\$ 189,148	-13.7%
Outlay	\$ -	\$ 21,000	\$ 27,748	\$ -	-100.0%
Miscellaneous	\$ 34,193	\$ -	\$ 45,683	\$ -	0.0%
Fire Fleet Maintenance Total	\$ 415,948	\$ 439,280	\$ 558,844	\$ 400,308	-8.9%
Support Services					
Personnel	\$ 292,977	\$ 329,087	\$ 333,746	\$ 343,463	4.4%
Benefits	\$ 91,521	\$ 105,070	\$ 106,002	\$ 105,829	0.7%
Operating	\$ 1,553,685	\$ 1,958,937	\$ 1,821,073	\$ 1,820,966	-7.0%
Outlay	\$ 98,793	\$ 72,000	\$ 68,598	\$ 91,675	27.3%
Support Services Total	\$ 2,036,976	\$ 2,465,094	\$ 2,329,419	\$ 2,361,933	-4.2%

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Training					
Personnel	\$ 321,599	\$ 290,235	\$ 290,235	\$ 377,042	29.9%
Benefits	\$ 96,568	\$ 88,440	\$ 88,764	\$ 115,628	30.7%
Operating	\$ 89,698	\$ 120,980	\$ 106,232	\$ 90,498	-25.2%
Training Total	\$ 507,865	\$ 499,655	\$ 485,231	\$ 583,168	16.7%
Allocated Cost					
Allocated Cost	\$ -	\$ -	\$ -	\$ (20,000)	-
Allocated Cost Total	\$ -	\$ -	\$ -	\$ (20,000)	-
Fire Department Total	\$ 17,252,355	\$ 18,257,286	\$ 18,300,959	\$ 18,915,674	3.6%
Authorized Positions					
Community Risk Reduction	1	1	1	1	
Fire Administration	3	3	3	3	
Fire and Life Safety	7	7	7	7	
Fire Fleet Maintenance	3	3	3	3	
Fire Support Services	5	5	5	5	
Fire Training	6	7	7	7	
Firefighting	197	196	196	193	
Total Positions	222	222	222	219	

Division Descriptions

The **Administrative** division houses the Fire Chief who oversees the Department’s coordination and management of all fire and emergency response activities.

The **Firefighting** division maintains responsibility for two primary functions. The first relates to the firefighting units who are responsible for all ground operations which include confinement, extinguishment, salvage, and overhaul operations to reduce further damage. The second function relates to emergency medical services who are generally first on the scene and provide immediate care for life-threatening injuries, controlling the scene, and preparing for the arrival of advanced life support personnel.

The **Support Services** Division’s primary responsibilities focus on the management of training division, fleet maintenance, Fire and Life Safety and the department’s budget.

The **Fire Fleet Maintenance** section, which is responsible for maintaining the department’s apparatus and vehicles in proper working condition. This includes periodic preventative maintenance to ensure the immediate availability for an emergency response.

The **Fire Training** division oversees expenditures and efforts for training and equipment in fire, water rescue, tactical rescue and hazardous materials. Battalion Chiefs will be assigned to each special team to monitor and effectively assess training needs and expenditures.

The **Fire and Life Safety** Division primarily focuses on fire safety inspections, new and existing commercial construction plan reviews, and fire investigation. The Fire and Life Safety division houses the Community Risk Reduction section, whose primary focus is on public education with special emphasis on community involvement at the individual fire station level to reduce risks in their first-in response area.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Grant Match Funding Removal

Division: Fire Fighting
Total Cost: (\$224,011)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$224,011 was removed from the base budget. This funding was authorized in FY18 as the City's grant match requirement for the SAFER grant applied for by the Fire Department.

B. Reduce Medic Car Program

Division: Multiple
Total Cost: (\$154,064)
Priority: Reduction
Position(s): Full Time Equivalent: -3; Part-Time: 0.00
Description: The medic aid car program was discontinued until such time as better analytics can be developed to support the cost effectiveness of the program and community partners can discuss on how the program can be supported. The program discontinuation resulted in a reduction of the 3 firefighters authorized for the program in FY17.

C. Motor Vehicle Funding Reduction

Division: Fire Fighting
Total Cost: (\$72,000)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$72,000 was removed from the base budget. The one-time funding supported the purchase of three (3) vehicles.

D. Haz Mat Project

Division: Multiple
Total Cost: (\$56,000)
Priority: Budget Adjustment
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The State Fire HazMat contract funding was moved to a project for financial tracking purposes. Fire's base budget was reduced by \$36,000 related to grant spending. A negative \$20,000 in indirect cost payments was also added to Fire's budget to compensate for the city's administrative cost paid for by the grant.

E. Partial Fireboat Painting Funding Removal

Division: Fire Fleet
Total Cost: (\$40,120)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$40,120 in one-time funding was removed from the base budget. Funding in the amount of \$43,430 was authorized in FY18 to support the painting of both the top and bottom of the boat. The top portion is required every decade or so while the hull requires annual painting. A total of \$3,000 remains in their budget for annual maintenance.

F. Reduction of Specialized Equipment Funding

Division: Fire Fighting
Total Cost: (\$22,430)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$22,430 of the \$37,430 was removed from the base budget. The funding was authorized in FY18 for one-time purchases for rescue jacks (1 kit) and defibrillators (7). An annual on-going replacement program was authorized for FY19 with the remainder of the funding (N=\$15,000) allocated to replace 4 of the 40 defibrillators currently owned.

G. Garage Tool Funding Removal

Division: Fire Fleet
Total Cost: (\$21,000)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding in the amount of \$21,000 was removed from the base budget. This funding was used to purchase a new set of tools required for the maintenance of the fleet.

H. Partial Reduction of Community Smoke Alarm Funding

Division: Community Risk Reduction
Total Cost: (\$4,500)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$4,500 was removed from the base budget. FY18 Budget authorized \$8,500 to purchase and install smoke alarms for at-risk residents in the community. The remaining \$4,000 begins an on-going community outreach program continuing to install smoke alarms for those in need.

Budget Modifications

A. Fire Accreditation Continuation

Division: Multiple
Total Cost: \$3,715
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Funding totaling \$3,715 was granted to allow the Fire Department to host a peer assessment re-accreditation team as a part of a five-year process. The funding also allows the team leader to attend the bi-annual meeting where WFD will be presented to the Center for Public Safety Excellence Board of Directors for re-accreditation.

B. PC Replacement

Division: Multiple
Total Cost: \$5,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding totaling \$5,000 allows the Fire Department to ensure their ten (10) inspection tablets are fully participating in the PC replacement program.

C. Self-Contained Breathing Apparatus Annual Testing

Division: Multiple
Total Cost: \$6,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding in the amount of \$6,000 allows the Fire Department to contract with an outside vendor to conduct annual SCBA equipment testing required by the manufacturer and OSHA.

D. Furniture Replacement Program

Division: Multiple
Total Cost: \$6,375
Priority: Outside Directive
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$6,375 allows the Fire Department to replace aging furniture and mattress sets strategically throughout their fire stations. These stations are occupied 24 hours a day and furniture and mattress sets age quickly due to use. FY19 starts a on-going program.

E. Turnout Gear Annual Contract Increase

Division: Multiple
Total Cost: \$14,320
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Fire Department to purchase replacement turnout gear. The funding in the amount of \$14,320 is needed to allow for the continued purchase of 40 sets of gear annually.

F. Vehicle Replacements

Division: Multiple
Total Cost: \$98,598
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Fire Department to purchase vehicles, replacing existing vehicles, and include them in the fleet fund to continue operations. The vehicles to replace include a 2000 Ford Taurus at \$26,300 with fleet fund of \$4,124, a 2010 Ford F-150 at \$29,500 with fleet fund of \$4,587, and a 2010 Ford F-150 at \$29,500 with fleet fund of \$4,587.

G. Educational Incentives

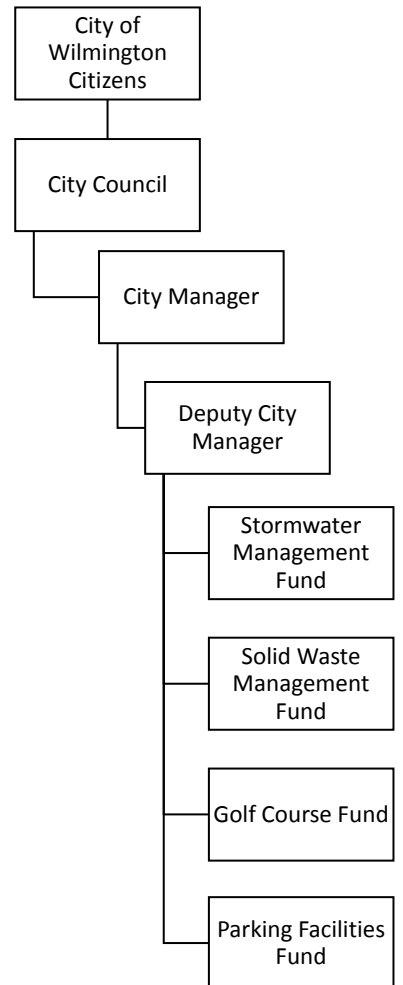
Division: Multiple
Total Cost: \$214,891
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows the Fire Department to fund an increase in salary to uniformed personnel with Associates, Bachelors and Masters degrees. This recommendations stems from the city-wide compensation study conducted in FY18.

Performance Measures

Create a Safe Place		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To prevent the loss of life through modern firefighting techniques and provide training and equipment to achieve those goals. Inspect businesses to meet NC Fire Prevention Code schedule requirements and conduct fire investigations when requested					
Objective: Measure current department performance objectives for Response Time for Fire Incidents, Structure Fire Resources, EMS, and Other Call Types (Reaction + Travel Time)	Measure: Response time for Fire Incident Type (1 st Arriving Unit. 90 th percentile)	6:16	6:00	6:11	6:00
	Measure: Response time for EMS Incident Type (1 st Arriving Unit. 90 th percentile)	6:04	6:00	6:10	6:00
	Measure: Response time for Other Incident Types (1 st Arriving Unit. 90 th percentile)	6:21	6:00	6:23	6:00
	Measure: Response time for Structure Fire Incidents (Concentration of ALL resources required. 90 th percentile)	11:42	9:30	9:30	9:30
Objective: Complete inspections on schedule	Measure: Time to complete inspection (Average)	20	25	27	25
	Measure: Percent of scheduled inspections completed on schedule	92.8	95	77.8	75
Objective: Determine the origin and cause of fires	Measure: Percent of undetermined fire investigations	12.1%	< 10%	4%	< 10%

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ENTERPRISE FUNDS



STORMWATER MANAGEMENT FUND

The City of Wilmington's Stormwater Management division funded by the Stormwater Management enterprise fund, maintains and improves the public drainage system for the protection of the community and the environment.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Stormwater Utility Fee	\$ 10,678,945	\$ 11,136,804	\$ 11,136,804	\$ 11,312,604	1.6%
Intergovernmental Revenue	\$ 59,891	\$ -	\$ -	\$ -	-
Other Revenue and Interest Earnings	\$ 158,055	\$ 145,758	\$ 145,758	\$ 251,860	72.8%
Appropriated Fund Balance	\$ -	\$ 4,114,323	\$ 4,535,899	\$ 212,475	0.0%
Revenue Total	\$ 10,896,891	\$ 15,396,885	\$ 15,818,461	\$ 11,776,939	-23.5%
Appropriations					
Personnel	\$ 2,105,818	\$ 2,606,967	\$ 2,590,893	\$ 2,774,072	6.4%
Benefits	\$ 732,522	\$ 925,579	\$ 925,589	\$ 922,217	-0.4%
Operating	\$ 1,402,548	\$ 1,670,522	\$ 1,708,162	\$ 1,769,237	5.9%
Outlay	\$ 29,645	\$ 100,564	\$ 100,564	\$ 18,148	100.0%
Nondepartmental	\$ 1,868,386	\$ 2,017,783	\$ 2,017,783	\$ 1,996,943	-1.0%
Allocated Cost	\$ 953,460	\$ 987,425	\$ 987,425	\$ 996,322	0.9%
Transfer To CIP	\$ 2,093,900	\$ 7,088,045	\$ 7,488,045	\$ 3,300,000	-53.4%
Appropriations Total	\$ 9,186,280	\$ 15,396,885	\$ 15,818,461	\$ 11,776,939	-23.5%
Authorized Positions					
Storm Water Maintenance	51	51	51	51	
Storm Water Services	9	9	9	9	
Total Positions	60	60	60	60	

Division Descriptions

The **Stormwater Maintenance** section is responsible for maintaining the public drainage system. Maintenance activities consist of two core components - open drainage, which includes ditches and ponds, and closed drainage, which is comprised of underground pipes and culverts.

The five core components of **Stormwater Services** include: management and planning, capital improvements, regulatory and enforcement activities, water quality, and operations and maintenance.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. Reclass a Crew Leader position to a Heavy Equipment Operator

Division: Maintenance
Total Cost: (\$8,828)
Priority: Strategic Plan: Provide Sustainability and Adaptability 1.1
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: This reclass will result in a decrease to the budget in the amount of \$8,828. Adding a Heavy Equipment Operator position will create a four-man pipe crew allowing for greater efficiencies and job management.

B. Annual fleet replacement for excavator

Division: Maintenance
Total Cost: \$4,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Annual replacement costs of \$4,000 for the replacement and upgraded excavator.

C. Reclass Administrative Support Technician to a Senior Stormwater Engine Equipment Mechanic

Division: Maintenance
Total Cost: \$9,079
Priority: Strategic Plan: Provide Sustainability and Adaptability 1.1
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase in the amount of \$9,079 was budgeted to reclass an Administrative Support Technician position to a Senior Stormwater Engine Equipment Mechanic position. This mechanic position would allow for the field crews to spend more time in the field versus performing maintenance and repairs on equipment.

D. Reclass a Stormwater Worker to a Stormwater Operator

Division: Maintenance
Total Cost: \$16,158
Priority: Strategic Plan: Provide Sustainability and Adaptability 1.1
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An increase in the amount of \$16,158 will allow for the reclass of a Stormwater Worker to a Stormwater Operator. The reclassification will result in a two-man camera crew that will be responsible for all CCTV video inspections and other related duties.

E. Reclass 10 Stormwater Workers to Senior Stormwater Workers

Division: Maintenance
Total Cost: \$32,753
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$61,073 is being allocated to accommodate the reclassification of ten (10) Stormwater Worker positions to Senior Stormwater Worker positions correcting the classification due to the requirement of a commercial’s driver license. This is being partially funded through base shifts in the amount of \$28,320 with the remaining \$32,753 being an enhancement to the budget.

F. Replacement Excavator Costs

Division: Maintenance
Total Cost: \$40,878
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: An excavator was replaced in FY18 that resulted in an additional cost of \$40,878.

Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To ensure City’s established stormwater program performs to the maximum extent practicable safeguarding overall health of the City’s people and natural resources					
Objective: Ensure the citizens receive the best quality service that enhances their quality of life	Measure: Citizens who are overall satisfied with the management of stormwater run-off by the City	41%	N/A	N/A	43%

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Objective: To maintain stormwater system and mitigate flooding and to protect water quality and the health of the stormwater system infrastructure through removing pollutants prior to discharge into receiving waters	Measure: Average man-hours per pipe repair	21.86	22	22.42	21
	Measure: Annual tons of street sweepings diverted from stormwater system per lane mile swept	.35	.32	.28	.33
	Measure: Linear foot per manual ditching man-hours	56	60	55.14	65

SOLID WASTE MANAGEMENT FUND

The City of Wilmington's Solid Waste Management division, funded by the Solid Waste Management fund, oversees the collection and disposal of city solid waste customer refuse. The division also oversees recycling, yard waste and bulky collection.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Refuse Collection Fees	\$ 8,898,067	\$ 8,744,024	\$ 8,744,024	\$ 8,910,498	1.9%
Other Revenue and Interest Earnings	\$ 306,446	\$ 264,680	\$ 264,680	\$ 331,533	25.3%
Solid Waste Disposal Tax	\$ 77,580	\$ 70,558	\$ 70,558	\$ 55,000	-22.0%
Transfer from General Fund	\$ 29,866	\$ 29,866	\$ 29,866	\$ 29,866	0.0%
Intergovernmental Revenue	\$ 311,549	\$ -	\$ -	\$ -	0.0%
Appropriated Fund Balance	\$ -	\$ 165,495	\$ 185,931	\$ 81,169	-51.0%
Revenue Total	\$ 9,623,508	\$ 9,274,623	\$ 9,295,059	\$ 9,408,066	1.4%
Appropriations					
Personnel	\$ 2,699,115	\$ 3,044,177	\$ 2,899,177	\$ 3,152,959	3.6%
Benefits	\$ 994,890	\$ 1,064,796	\$ 1,064,932	\$ 1,090,783	2.4%
Operating	\$ 3,561,343	\$ 4,165,431	\$ 4,284,846	\$ 4,354,837	4.5%
Outlay	\$ 98,051	\$ -	\$ 22,885	\$ -	0.0%
Nondepartmental	\$ 258,286	\$ 272,824	\$ 274,824	\$ 81,500	-70.1%
Allocated Cost	\$ 727,680	\$ 727,395	\$ 727,395	\$ 727,987	0.1%
Transfer To CIP	\$ 6,000	\$ -	\$ 21,000	\$ -	0.0%
Appropriations Total	\$ 8,345,365	\$ 9,274,623	\$ 9,295,059	\$ 9,408,066	1.4%
Authorized Positions					
Solid Waste Administration	5	5	5	5	
Bulky Waste Collection	7	7	7	7	
Customer Refuse	29	29	29	29	
Downtown Collection	11	11	11	11	
Recycling	5	5	5	5	
Yard Waste	18	18	18	18	
Total Positions	75	75	75	75	

Division Description

The primary responsibility of the ***Solid Waste Administration*** is to provide leadership and direction for all operational sections. Other responsibilities include: telephone customer support, bulky pick up appointments, new customer support, assuring proper billing information is sent to CFPUA and scheduling the cleaning, delivery, pick up, and repair of customer trash carts.

The ***Customer Refuse Collection*** section of Solid Waste Management provides residential trash collection to 30,000 City of Wilmington residents.

The ***Recycling*** section provides for the bi- weekly curbside collection of recyclable materials from City Solid Waste Customers.

The ***Yard Waste*** section provides for the weekly curbside collection of vegetative yard waste. Once collected, all yard waste is contractual processed through a commercial facility and hauled to the New Hanover County Landfill for reuse.

Commercial establishments in the Central Business District (CBD) can select trash collection ranging from two times a week, to twice a day, seven times per week. The responsibility for this service is housed in the Downtown Collection section. Residents in the CBD have seven day per week collection. This section also includes daily servicing of over 250 brick trash receptacles and 100 ashtrays in the Central Business District and City parks. ***Downtown Services*** also maintain two public restrooms, pressure washes sidewalks and provides litter collection seven days a week, 18 hours per day. Downtown Services organizes all cleanup activities following the City's variety of festivals and events in the CBD.

The ***Bulky*** section oversees the City's call-in bulky, white goods, and electronic collection.

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Reduction of Separation Pay

Division: Solid Waste
Total Cost: (\$41,876)
Priority: One-Time, Non-recurring Expenditure Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A reduction of \$41,876 was removed from the salary and benefit lines as a one-time funding source to help pay for the Solid Waste Superintendent's separation payout.

Budget Modification

A. Overweight Truck Fines

Division: Non-Departmental
Total Cost: \$500
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Add \$500 to the budget to cover potential overweight truck fines issued by the DMV.

Performance Measures

Create a Safe Place		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: Ensure that a cost-effective and self-sustaining Solid Waste Management system is adopted to protect both the environment and populace, thus promoting a healthy community					
Objective: Develop a cost-effective solid waste management system responsive to public services and keep the City in compliance with State and County mandates.	Measure: Annual cost per yard waste tons disposed.	\$121.53	\$123.95	\$147.40	\$126.43
	Measure: Annual cost per recycle tons collected.	\$94.94	\$96.84	\$106.07	\$98.78
	Measure: Annual cost per bulky tons collected.	\$280.19	\$291.78	\$228.40	\$297.62
	Measure: Average number of calls per call center FTE.	13,874	20,800	14,545	20,800
	Measure: Annual cost per refuse tons disposed.	\$141.84	\$144.65	\$139.74	\$147.54

GOLF COURSE FUND

The Wilmington Municipal Golf Course was designed by Donald Ross in 1926 to provide the public with a quality, championship 18 hole golf course. A four-month \$1.5 million renovation project, completed in October 2014, restored the course to Donald Ross' original design by doubling the greens and restoring the bunkers, along with upgrading golf cart paths and the tee boxes.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Daily Greens	\$ 797,091	\$ 962,022	\$ 962,022	\$ 962,022	0.0%
Cart Rentals	\$ 243,146	\$ 265,661	\$ 265,661	\$ 265,661	0.0%
Concessions	\$ 163,266	\$ 165,500	\$ 165,500	\$ 169,000	2.1%
Other Revenue and Interest Earnings	\$ 4,871	\$ 2,772	\$ 2,772	\$ 5,065	82.7%
Miscellaneous	\$ 17,888	\$ 51,396	\$ 51,396	\$ 51,396	0.0%
Appropriated Fund Balance	\$ 67,973	\$ -	\$ 50,000	\$ -	0.0%
Revenue Total	\$ 1,294,236	\$ 1,447,351	\$ 1,497,351	\$ 1,453,144	0.4%
Appropriations					
Personnel	\$ 458,079	\$ 485,209	\$ 485,209	\$ 511,995	5.5%
Benefits	\$ 156,757	\$ 169,578	\$ 169,578	\$ 162,984	-3.9%
Operating	\$ 543,271	\$ 592,405	\$ 591,730	\$ 592,378	0.0%
Outlay	\$ -	\$ 2,500	\$ 3,175	\$ 2,500	0.0%
Nondepartmental	\$ 8,061	\$ 69,591	\$ 119,591	\$ 55,219	-20.7%
Allocated Cost	\$ 128,068	\$ 128,068	\$ 128,068	\$ 128,068	0.0%
Appropriations Total	\$ 1,294,236	\$ 1,447,351	\$ 1,497,351	\$ 1,453,144	0.4%
Authorized Positions	10	10	10	10	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. Budget Reserve

Division: Golf
Total Cost: \$40,858
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Estimated revenues are greater than budgeted expenditures resulting in a Reserve in the amount of \$40,858.

Performance Measures

Foster a Prosperous, Thriving Economy		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To operate first class sports and entertainment facilities designed to attract significant athletic and cultural attractions to the City of Wilmington					
Objective: To maximize the use and revenue opportunities of City recreation facilities	Measure: Actual revenue collected at the Municipal and Inland Greens golf courses	1,228,746	1,319,000	1,289,798	1,393,183
	Measure: Number of rounds played at the Municipal Golf Course (18 & 9 hole rounds)	40,803	46,500	42,034	46,500

PARKING FUND

Parking management serves the downtown area from Church Street north to Harnett St, west to the river and east up to 5th Avenue providing managed off-street and on-street parking. The Parking Fund provides comprehensive parking management contracted services for 82 blocks: on-street metered (973 spaces), time-limited (79 spaces), historic residential district parking (248 spaces), and off-street - 2 parking decks (959 spaces) and 2 surface lots (141 spaces) and City office lots.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Parking Fees	\$ 3,367,786	\$ 3,253,694	\$ 3,253,694	\$ 3,371,225	3.6%
Interest Earnings	\$ 15,696	\$ 19,264	\$ 19,264	\$ 46,163	139.6%
Transfer from Debt Service Fund	\$ 550,386	\$ 543,633	\$ 543,633	\$ 534,543	-1.7%
Appropriated Fund Balance	\$ -	\$ 66,588	\$ 66,588	\$ -	0.0%
Revenue Total	\$ 3,933,868	\$ 3,883,179	\$ 3,883,179	\$ 3,951,931	1.8%
Appropriations					
Personnel	\$ 121,311	\$ 118,746	\$ 118,746	\$ 121,848	2.6%
Benefits	\$ 43,137	\$ 46,968	\$ 46,968	\$ 36,815	-21.6%
Operating	\$ 1,826,190	\$ 2,024,096	\$ 2,023,630	\$ 2,033,308	0.5%
Outlay	\$ 6,150	\$ 43,000	\$ 43,000	\$ 75,000	74.4%
Nondepartmental	\$ 6,359	\$ 6,078	\$ 6,544	\$ 316,681	5110.3%
Miscellaneous	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	0.0%
Allocated Cost	\$ 84,414	\$ 84,414	\$ 84,414	\$ 61,788	-26.8%
Transfer To CIP	\$ 650,000	\$ 438,150	\$ 438,150	\$ 139,050	-68.3%
Debt Service	\$ 1,099,370	\$ 1,076,727	\$ 1,076,727	\$ 1,122,441	4.2%
Appropriations Total	\$ 3,836,930	\$ 3,883,179	\$ 3,883,179	\$ 3,951,931	1.8%
Authorized Positions	2	2	2	2	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Budget Modifications

A. Occupancy Data Management System

Division: Street Parking
Total Cost: \$75,000
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: The funding allows for the purchase of a mobile Occupancy Data Management System to capture parking occupancy data. The initial cost is \$75,000 with an expected annual cost of \$30,000.

B. Market Street Deck Access and Pedestrian Improvements CIP Funding Transfer

Division: Transfers
Total Cost: \$139,050
Priority: Continuation of Services
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A transfer to Parking CIP fund 035 in the amount of \$139,050 is authorized for the Market Street Deck access and pedestrian improvements. Further details of this project can be found in the CIP section.

C. Budget Reserve

Division: Non-Departmental
Total Cost: \$310,322
Priority: Held Harmless
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: Revenue projections are higher than expenditure accounts and \$310,322 is entered in to the Budget Reserve account to balance the fund.

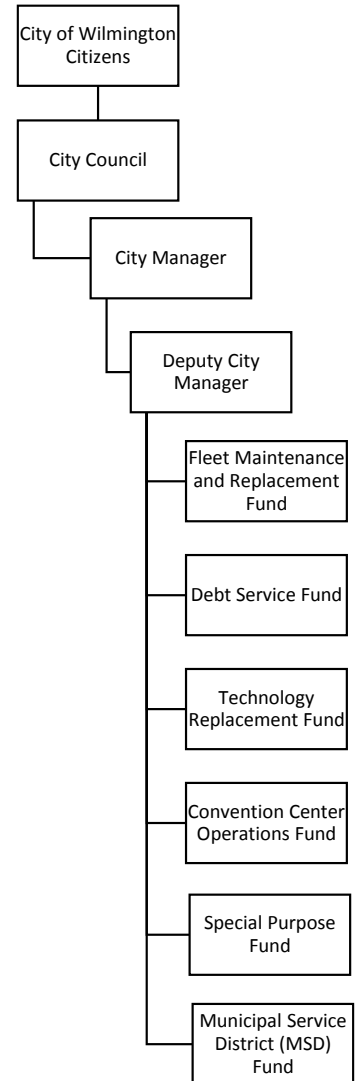
Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To generate adequate parking revenues to sustain safe, reliable operation, retire debt, and fund for future parking growth					
Objective: To achieve a 75% collection rate on parking citations	Measure: Percentage of citation collection rate	74%	75%	73%	75%

Provide Sustainability and Adaptability		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Objective: Increase the number of hours of on-street customers paying by 2% each year	Measure: Number of on-street hours purchased	1,085,739	1,107,454	1,009,352	1,029,539
Support Efficient Transportation Systems		FY 17	FY 18	FY 18	FY 19
		Actual	Target	Actual	Target
Goal: To provide parking options that meets the customers' needs in a professional, efficient, courteous and friendly manner, each and every day					
Objective: To increase the use of Pay-by-Phone usage; user and transactions by 10% in 2 years	Measure: Number of Pay-by-Phone transactions/users	99,917/ 41,071	104,913/ 43,125	133,963/ 56,584	115,404/ 47,437
Objective: Increase bank card usage by 5% in 2 years	Measure: Percent of sales –				
	- Parking decks	43%	45%	42%	45%
	- Parking lot	79%	81%	81%	83%
	- On-street	36%	37%	41%	38%
	- Citations	60%	62%	64%	63%

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OTHER FUNDS



FLEET MAINTENANCE & REPLACEMENT FUND

The Fleet Maintenance and Replacement Fund centralizes the expenditures for maintenance and replacement of vehicles for all participating departments.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Lease Charges	\$ 5,718,833	\$ 5,669,053	\$ 5,669,053	\$ 6,106,828	7.7%
Other Revenue and Interest Earnings	\$ 137,008	\$ 42,209	\$ 42,209	\$ 93,856	122.4%
Appropriated Fund Balance	\$ -	\$ 1,798,621	\$ 3,062,929	\$ 1,671,597	-7.1%
Revenue Total	\$ 5,855,841	\$ 7,509,883	\$ 8,774,191	\$ 7,872,281	4.8%
Appropriations					
Personnel	\$ 537,605	\$ 621,685	\$ 621,685	\$ 641,216	3.1%
Benefits	\$ 179,798	\$ 211,330	\$ 211,294	\$ 222,567	5.3%
Operating	\$ 1,000,961	\$ 1,337,710	\$ 1,349,013	\$ 1,358,500	1.6%
Outlay	\$ 2,539,213	\$ 4,398,777	\$ 5,663,085	\$ 4,708,013	7.0%
Nondepartmental	\$ 7,051	\$ -	\$ -	\$ 8,000	-
Miscellaneous	\$ (57,345)	\$ 500,000	\$ 488,733	\$ 500,000	0.0%
Debt Service	\$ 446,777	\$ 440,381	\$ 440,381	\$ 433,985	-1.5%
Appropriations Total	\$ 4,654,060	\$ 7,509,883	\$ 8,774,191	\$ 7,872,281	4.8%
Authorized Positions	13	13	13	13	

Budget Overview

The City continues to invest in the workforce by adding to both the compensation study funding impacts as well as a merit plan. This budget increases the associated salary and corresponding benefits related to those initiatives. Additionally, adjustments were made to various internal services charges related to technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Performance Measures

Provide Sustainability and Adaptability		FY 17 Actual	FY 18 Target	FY 18 Actual	FY 19 Target
Goal: To provide a variety of necessary vehicles and equipment to City departments by ensuring adequate vehicle availability, expedient repairs, aggressive preventative maintenance procedures, and cost productive practices					
Objective: Maintain 95% fleet availability	Measure: Percent of vehicles and equipment available in relation to total number of vehicles and equipment	96.8%	95%	95.9%	95%
Objective: Complete 65% of work orders in 24 hours or less	Measure: Percent of work orders completed in 24 hours or less in relation to total number completed work orders	82.5%	65%	75.1%	65%
Objective: Complete 87% of all preventative maintenance within scheduled time window	Measure: Percent of preventative maintenance completed in scheduled time window in relation to total number of completed PM's	84.8%	87%	85.2%	87%
Objective: Maintain 80% ratio of hours billed to billable hours	Measure: Percent of hours billed in relation to total annual billable hours	84.2%	80%	83.9%	80%

DEBT SERVICE FUND

This service/reserve fund was established in FY05 to set aside resources to meet current and future debt service requirements on general long-term debt.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Property Tax	\$ 9,570,020	\$ 13,892,510	\$ 13,892,510	\$ 14,184,887	2.1%
Intergovernmental Revenue	\$ 336,240	\$ 330,177	\$ 330,177	\$ 311,392	-5.7%
Interest Earnings	\$ 59,116	\$ 112,756	\$ 112,756	\$ 197,285	75.0%
Transfer from General Fund	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	\$ 9,334,832	0.0%
Revenue Total	\$ 19,300,209	\$ 23,670,275	\$ 23,670,275	\$ 24,028,396	0.0%
Appropriations					
Bond Interest	\$ 744,319	\$ 760,100	\$ 760,100	\$ 1,306,531	71.9%
Bond Principal	\$ 2,170,000	\$ 2,055,000	\$ 2,055,000	\$ 2,920,778	42.1%
Fiscal Agent Fees	\$ 47,083	\$ 81,272	\$ 81,272	\$ 70,887	-12.8%
Installment Interest	\$ 3,910,913	\$ 4,356,699	\$ 4,356,699	\$ 4,031,124	-7.5%
Installment Principal	\$ 5,085,370	\$ 6,698,075	\$ 6,698,075	\$ 5,677,312	-15.2%
Nondepartmental	\$ 86,943	\$ 138,863	\$ 138,863	\$ 141,977	2.2%
Reserve for Future Debt	\$ -	\$ 516,126	\$ 516,126	\$ 3,940,793	663.5%
Transfer to Capital Projects Public Facilities	\$ 1,000,628	\$ 1,273,941	\$ 1,273,941	\$ 418,138	-67.2%
Transfer to Capital Projects Streets and Sidewalk	\$ 650,910	\$ 2,436,392	\$ 2,436,392	\$ 2,914,208	19.6%
Transfer to Capital Projects Parks and Recreation	\$ 1,020,000	\$ 4,257,500	\$ 4,257,500	\$ 1,812,590	-57.4%
Transfer to Capital Projects Project Parking	\$ 190,000	\$ 402,471	\$ 402,471	\$ 107,800	-73.2%
Transfer to General Fund	\$ 874,875	\$ -	\$ -	\$ -	0.0%
Transfer to Parking Facilities	\$ 550,386	\$ 543,633	\$ 543,633	\$ 534,543	0.0%
Unallocated Cost	\$ 150,765	\$ 150,203	\$ 150,203	\$ 151,715	1.0%
Appropriations Total	\$ 16,482,193	\$ 23,670,275	\$ 23,670,275	\$ 24,028,396	1.5%

Budget Overview

Along with maintaining the current AAA rating with credit agencies Standard & Poor's and Fitch, Moody's upgraded their rating to Aaa in April 2017. The higher bond rating results in lower interest costs on long-term debt. The credit rating agencies base their ratings on a number of factors. The area's healthy and diverse economy, very strong financial management, budgetary flexibility provided by ample operating reserves, and manageable long-term obligations are factors used in providing a rating.

The Debt Service Fund will reserve approximately \$24 million to cover current and future debt obligations associated with the Capital Improvement Program.

The expenditures also reflect transfers of 20% of the FY19 project totals resultant from the implementation of the 80/20 capital plan. This plan provides for a dedicated \$0.0468 cents on the City's

ad valorem rate to provide for an 80% financed, 20% pay-as-you-go plan for the City's Capital Improvement Program. Effective with the FY18 adopted budget, the City entered into the second multi-year CIP plan utilizing the same dedicated tax rate of \$0.0468 cents on the City's ad valorem rate to provide for an 80% financed, 20% pay-as-you-go plan.

Effective July 1, 2015, the Debt Service Fund has a dedicated \$0.0187 cents on the City's tax rate due to an approved \$55M Bond Referendum for streets, sidewalks and other transportation Improvements. This consists of \$44 million of General Obligation Bonds, plus an additional \$11 million of pay-go projects.

In November 2016, City voters approved a \$30.465 million General Obligation Bond Referendum for parks and recreation projects. An increase to the City's property tax rate of \$0.0292 was effective with the adoption of the FY18 budget. The bonds represent 80% of a \$38,080,000 addition to the City's capital improvement program, with \$7,615,000 to be funded from pay-as-you-go funding from the same \$0.0292 tax increase.

As a note, the rates above are reflective of the reevaluation impact from FY18.

TECHNOLOGY REPLACEMENT FUND

This internal service fund provides for the scheduled replacement of computers and other technology hardware in order to fully realize the benefits of improving technology and assures that the organization's workforce has the tools available to maximize productivity. The fund also provides for cloud computing services.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Technology Replacement Charges	\$ 441,801	\$ 601,364	\$ 601,364	\$ 669,513	11.3%
Transfer from General Fund	\$ 372,595	\$ 324,365	\$ 333,926	\$ 308,685	-4.8%
Appropriated Fund Balance	\$ 353,690	\$ 459,276	\$ 562,800	\$ 459,276	0.0%
Revenue Total	\$ 1,168,086	\$ 1,385,005	\$ 1,498,090	\$ 1,437,474	3.8%
Appropriations					
Operating	\$ 570,725	\$ 618,976	\$ 702,672	\$ 636,976	2.9%
Outlay	\$ 597,361	\$ 766,029	\$ 795,418	\$ 748,029	-2.3%
Miscellaneous	\$ -	\$ -	\$ -	\$ 52,469	-
Appropriations Total	\$ 1,168,086	\$ 1,385,005	\$ 1,498,090	\$ 1,437,474	3.8%

Budget Overview

The IT Department's Technology Fund's FY19 budget continues to provide for the replacement of scheduled equipment including personal computers, docking stations, and other miscellaneous computer equipment. The IT Department is working to realign the fund to provide replacement for all devices and services related to computer equipment use by the employees of the City of Wilmington. The department proposed in FY18 a three-year plan of \$50 increase per device per year. This is the second year of the three-year plan implementation. In addition to replacing computer equipment, the fee is used to cover network services which include networking equipment and service fees. In FY18, the standard charge was \$550 per computer seat. In FY19, the recommended standard charge is \$600 per computer seat. The goal of this increase is to ensure a sustainable source of funds to keep the City's technology current and reduce the need for extraneous costs to fix out dated technology.

CONVENTION CENTER OPERATIONS FUND

This operating fund was established in FY08 to set aside resources to meet operating expenditures associated with the construction and operation of the Convention Center.

BUDGET SUMMARY

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted	Change FY18 to FY19
Revenue					
Room Occupancy Tax	\$ 5,131,886	\$ 4,559,641	\$ 4,559,641	\$ 2,738,325	-39.9%
Convention Center Revenue	\$ 3,336,385	\$ 2,982,255	\$ 3,602,236	\$ 3,644,174	22.2%
Convention Center Parking Deck Revenue	\$ 390,870	\$ 563,310	\$ 563,310	\$ 719,339	27.7%
Revenue Total	\$ 8,859,140	\$ 8,105,206	\$ 8,725,187	\$ 7,101,838	-12.4%
Appropriations					
Operating	\$ 4,278,656	\$ 4,282,768	\$ 4,758,156	\$ 5,013,333	17.1%
Outlay	\$ 84,631	\$ 335,000	\$ 335,000	\$ -	-100.0%
Miscellaneous	\$ -	\$ (28,284)	\$ 539,123	\$ 98,588	-448.6%
Allocated Cost	\$ 16,783	\$ 16,783	\$ 16,783	\$ 49,192	193.1%
Debt Service	\$ 3,594,878	\$ 3,498,939	\$ 3,076,125	\$ 1,940,725	-44.5%
Appropriations Total	\$ 7,974,947	\$ 8,105,206	\$ 8,725,187	\$ 7,101,838	-12.4%

Budget Overview

The FY19 appropriated budget for the Convention Center Operations Fund reflects a decrease of 12.4% over FY18. The FY19 appropriated budget contributes to the Convention Center project, which is cumulative in nature. An increase in budgeted revenue is shown in the Convention Center Parking Deck based on the recent opening of the adjoining hotel on the premises. Since FY17, debt service is experiencing a savings and decrease due refinancing of the Convention Center installment financing at a lower interest rate. This savings will be recognized for several years going out through 2023. Due to the lower debt payments, a decrease in revenue utilizing Room Occupancy Taxes is needed to balance the fund. Use of ROT is down by almost 40% in FY19 as compared to the adopted FY18 budget. In addition, FY19 is recognizing a 27.7% increase in revenues that are related to an expected increase in bookings at the Convention Center.

Allocated costs have increased to account for the City of Wilmington’s Parking Manager and Administrative Assistant’s time that is dedicated to the Convention Center. This is the first year that the allocation has taken place taking into consideration the increased hours that both positions have seen that is being allocated to the Convention Center. The budget also funds personnel expenditures for food and beverage operations, and general administrative costs. Funding for the continued management by SMG, marketing by the Convention and Visitors Bureau (CVB), and the ongoing coordination and management by City staff is also included.

SPECIAL PURPOSE FUND

The Special Purpose Fund is primarily supported by grants, donations to the City, and contributions from the General Fund for special purpose projects. Each project is identified with its own project title and code and is life-to-date.

BUDGET SUMMARY

	FY18 Adopted	FY19 Adopted	Change FY18 to FY19
Affordable Housing Programs - 2EP100			
Operating	\$ 1,563	\$ -	-
Total	\$ 1,563	\$ -	-
Annual Housing Summit - 14EP10			
Reserve	\$ 7,000	\$ 1,500	-78.6%
Total	\$ 7,000	\$ 1,500	-78.6%
Homeownership Services - 3EP100			
Operating	\$ 17,935	\$ -	-
Total	\$ 17,935	\$ -	-
UDAG and Misc Income Project - 5NF051			
Transfer to 023	\$ -	\$ 3,100	-
Total	\$ -	\$ 3,100	-
Convention Center - 05ED10			
Debt/Operating	\$ 4,559,641	\$ -	-
Total	\$ 4,559,641	\$ -	-
Metropolitan Planning Administration - MP1718			
Personnel	\$ 624,826	\$ 663,659	6.2%
Benefits	\$ 205,777	\$ 218,573	6.2%
Operating	\$ 206,229	\$ 216,339	4.9%
Total	\$ 1,036,832	\$ 1,098,571	6.0%
Red Light Cameras - Safelight - 08TR10			
Operating	\$ 1,742,156	\$ 1,541,305	-11.5%
Total	\$ 1,742,156	\$ 1,541,305	-11.5%
Regional Haz Mat Reponse Team - RT1819			
Benefits	\$ -	\$ 5,000	-
Operating	\$ -	\$ 64,000	-
Total	\$ -	\$ 69,000	-
SABLE - 06PD50 and 07PD60			
Personnel	\$ 171,221	\$ 173,231	1.2%
Benefits	\$ 36,105	\$ 38,637	7.0%
Operating	\$ 126,480	\$ 140,634	11.2%
Total	\$ 333,806	\$ 352,502	5.6%
TOTAL SPECIAL PURPOSE	\$ 7,698,933	\$ 3,065,978	-60.2%

Budget Overview

The City of Wilmington has available program income in the Affordable Housing Programs project. Program sponsorship funds of \$1,500 are recommended to be appropriated into the Affordable Housing Summit project, 14EP10.

The UDAG and Miscellaneous Income Projects, 5FN051, has \$3,100 that was realized in FY16 that is to be appropriated in the FY19 budget.

Room Occupancy Tax revenues were formerly recorded in the Special Purpose Fund to support the operating expenditures in the Convention Center operations fund. In FY19, the ROT revenues intended for the Convention Center fund are directly appropriated to the Convention Center fund.

The budget for the Metropolitan Planning Administration, or WMPO, is included in the Special Purpose Fund however, is presented under Community Development with the Planning, Development and Transportation Department budget.

The budget for the continued operation of the Safelight program reflects the operating expenditures and the required 90% contribution of the total fines paid to the New Hanover County Board of Education. The budget for FY18 was \$1,742,156 and the adopted FY19 budget is \$1,541,305 a variance of -11.5%.

The Fire Department's regional hazmat response program is being captured in a project in the Special Purpose fund. The department receives funding from the NC Department of Public Safety to respond to regional hazmat issues as well as for specialized training opportunities.

The budget for SABLE is also included in the Special Purpose Fund however, is presented under Public Safety with the Police Department budget.

MUNICIPAL SERVICE DISTRICT

The Municipal Service District (MSD), established in December 2016 for the Central Business District (CBD), went into effect July 1, 2017. Properties in this district receive additional services beyond what is provided in the rest of the city with an increased tax rate of 7 cents per \$100 of property valuation.

BUDGET SUMMARY

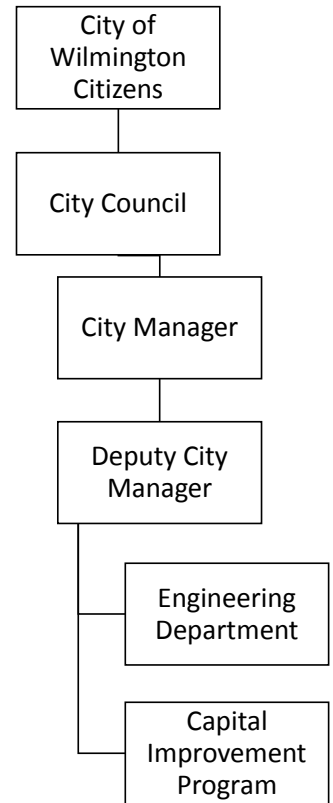
	FY18 Adjusted	FY19 Recommend	Change FY18 to FY19
Revenue			
Property Tax	\$ 377,000	\$ 384,341	2%
Revenue Total	\$ 377,000	\$ 384,341	2%
Appropriations			
Operating	\$ 377,000	\$ 365,281	2%
Nondepartmental	\$ -	\$ 19,060	-
Appropriations Total	\$ 377,000	\$ 384,341	2%

Budget Overview

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. This adopted budget continues the tax rate of \$0.07 per \$100 assessed value, for both real and personal property, based on the total district's property values totaling \$556 million. The assessed values have increased by \$11 million over FY18. Expected revenues totaling \$384,341 have been budgeted for FY19.

The FY19 Municipal Services District will provide safety, cleaning, physical appearance and marketing services to our core downtown district beyond the scope of our City services. Wilmington Downtown, Inc., will continue to serve as our service provider. The MSD program began in FY18 and has overcome initial startup challenges. The MSD Advisory Committee recommended the FY19 budget continue to focus on improving the Ambassador program. The FY19 contract budget of \$362,114 is slightly less than the FY18 budget. This reduction is not due to a decline in property values but rather some funding was appropriated in a reserve for unforeseen needs and includes fees to New Hanover County for the revenue collections that were not included in the FY18 budget. The FY19 budget endorsement of the MSD Advisory Committee was obtained on April 27, 2018.

CAPITAL IMPROVEMENT FUNDS



CAPITAL BUDGETING

Capital improvement programming is a critical procedure for identifying major facility needs, projecting fiscal resources, establishing priorities, and developing defined project schedules to meet the City of Wilmington capital needs. Capital projects, for the purpose of the Capital Improvement Program (CIP), are generally defined as fixed assets that have a useful life greater than five years and with a cost of \$50,000 or greater. Regular purchases of vehicles and equipment for routine operations and most maintenance and repair costs for City facilities are funded through the annual operating budget.

Once adopted by the City Council, the CIP becomes a policy document regarding the timing, location, character, and funding of future capital projects. It is recognized that the policy represented by the CIP reflects the best judgment of the City Council at the time, and that changing capital priorities, fiscal constraints, and additional needs are likely to become apparent before the program is completed.

The policy established by the CIP provides important guidance for City administration, boards, and commissions appointed by the City Council in regards to municipal governance as it relates to the following matters:

- Preparation of the capital portion of the annual operating budget
- Scheduling and prioritization of project planning and scheduling
- Financial modeling regarding the financing of debt
- Planning efforts of businesses, developers and community organizations

Capital improvement programming provides a bridge between general long-term and short-term project planning. In this process, the long-term objectives of the City are reviewed and translated into a more specific and well defined, multi-year program of five years.

It should be noted, the projects and funding figures shown in this section are included due to their inclusion in the financial funding plan. Where projects have prior appropriation, a note is included.

2nd CIP: 80/20 CAPITAL DEBT PLAN

The FY18-FY23 Capital Improvement Plan reflects a financing strategy implemented in FY18 that provides a dedicated \$0.0018 of the property tax rate which funds eighty percent (80%) of debt service and 20% pay-go funding for maintenance and new infrastructure needs –80/20 Capital Debt Plan. The projects represented in the plan are consistent with City Council goals and objectives and within a framework of identified priorities.

In order to put this plan into place, the Wilmington City Council adopted a tax rate of \$0.0018 cents over revenue neutral in the 2017 revaluation year for the FY18 budget. The dedicated rate is restricted in the Debt Service Fund by Ordinance and as changes occur in future revaluation years, the tax rate can be adjusted as needed. The prioritization of the recommended projects as well as the funding plan will be determined in the years of actual appropriation.

FUTURE PROJECTS

The projects identified in FY20 and beyond represent project needs identified in the 2nd Capital Improvement Plan, again with the exception of the Enterprise Fund projects. The prioritization of the requested projects as well as the funding plan will be determined in the years of actual appropriation.

FY19 ADOPTED BUDGET CIP PROJECT REPORT PAGES

Variables included in the project report pages include the following:

- Department: Lists the department responsible for managing the project
- Division: Lists the division within the responsible department managing the project
- Project Category: General CIP category the project falls within
- Status: Current status of the project; Status options potentially found within the budget document include the following:
 - Recommended: Project recommended by the CIP committee
 - Programmed: Project identified in an adopted CIP plan, but has no appropriation
 - Funded, pending action: Project has been funded and is awaiting action via staff
 - Design: Projects appropriated funding and in progress
 - Construction: Begins at the advertisement of bids and ends when the final construction payment is made
- Project Number: Unique code used to identify the project in the city's financial system
- FY19 Appropriation: Amount of funding appropriated in the FY19 Adopted Budget
- FY19 Primary Funding Source: The primary funding source as identified in the FY19 appropriation
- FY19-FY23 Operating Impact: The estimated operating impact of the project within the timeframe of the remainder of the 2nd CIP, FY19-FY23
- Project History section is included in projects with appropriations in the 1st CIP and first year (2018) of the 2nd CIP, 2013-2018.
 - 2013-2018 Appropriation: Funding appropriated to the project in the first CIP and the first year of the 2nd CIP (FY13-18), including budgets appropriated to child projects
 - 2013-2018 Expenditure: Funding spent from FY13-18 in the project. Note, the project budget may have been transferred to child projects or through Capital Improvement Project (CIP) approved transfers throughout the time frame defined. This includes the expenditures in child projects.

Note: The financial information sourced from project reports pulled 8/6/2018-8/7/2018.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

The Capital Improvement Program is the City's 2nd CIP that began in FY18 and continues in FY19 through FY23. Project costs, descriptions, and funding plans are presented in five (5) programmatic categories which include Streets and Sidewalks, Parks and Recreation, Public Facilities, Public Facilities-Parking and Stormwater from FY19 to FY23.

The **Streets and Sidewalks** program addresses major thoroughfare needs, street maintenance and rehabilitation, sidewalk construction and repair at a five-year projected cost of \$28,720,677.

The **Parks and Recreation** program provides for development of existing parks and funding for the maintenance and repair of various park facilities and structures throughout the City at a five-year projected cost of \$3,367,214.

The **Public Facilities** program consists of funding for various public improvements. The five-year projected cost for this program is \$10,566,793.

The **Public Facilities-Parking** program consists of funding for various public improvements in the capital parking fund. The five-year projected cost for this program is \$945,050.

The **Stormwater** program continues the City's efforts to proactively manage and mitigate the effects of stormwater runoff, alleviate flooding, improve and maintain the drainage systems and drainage capacity of watercourses and containment structures City-wide at a projected cost of \$14,329,513 over five years.

Capital Improvement Cost Summary by Program

FY18-FY23	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
Fund Total						
Streets and Sidewalks*	\$ 5,564,095	\$ 2,015,781	\$ 994,373	\$ 9,496,435	\$ 12,049,993	\$ 30,120,677
Parks and Recreation	\$ 726,968	\$ 1,052,228	\$ 198,386	\$ 489,632	\$ 900,000	\$ 3,367,214
Public Facilities	\$ 1,977,544	\$ 3,797,750	\$ 3,173,000	\$ 791,212	\$ 827,287	\$ 10,566,793
Public Facilities- Parking	\$ 739,050	\$ 206,000	\$ -	\$ -	\$ -	\$ 945,050
Stormwater	\$ 3,327,513	\$ 1,500,000	\$ 2,570,000	\$ 3,317,000	\$ 3,615,000	\$ 14,329,513
Program Total	\$ 12,335,170	\$ 8,571,759	\$ 6,935,759	\$ 14,094,279	\$ 17,392,280	\$ 59,329,247

Revenue Type	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
Prior year appropriation*	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
Installment Financing - 2nd 80/20 Plan	\$ 4,628,950	\$ 5,380,607	\$ 3,380,607	\$ 8,621,823	\$ 11,021,824	\$ 33,033,811
Debt Service Fund - 2nd 80/20	\$ 1,970,304	\$ 1,485,152	\$ 985,152	\$ 2,155,456	\$ 2,755,456	\$ 9,351,520
Future Pay Go - 2nd 80/20	\$ (280,000)	\$ -	\$ -	\$ -	\$ -	\$ (280,000)
Debt Service Fund/PayGo - Parks Bond	\$ 1,482,432	\$ -	\$ -	\$ -	\$ -	\$ 1,482,432
Future Pay Go - Parks Bond	\$ (1,482,432)	\$ -	\$ -	\$ -	\$ -	\$ (1,482,432)
Debt Service Fund/PayGo - Transportation Bond	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000
Future Pay Go - Transportation Bond	\$ (1,800,000)	\$ -	\$ -	\$ -	\$ -	\$ (1,800,000)
Capital Balance (031 Fund) - General Fund	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Parking Fund	\$ 139,050	\$ 206,000	\$ -	\$ -	\$ -	\$ 345,050
Stormwater Fund	\$ 3,300,000	\$ 1,500,000	\$ 2,570,000	\$ 3,317,000	\$ 3,615,000	\$ 14,302,000
Transfer from 39 Fund	\$ 467,320	\$ -	\$ -	\$ -	\$ -	\$ 467,320
Interest Earnings	\$ 159,546	\$ -	\$ -	\$ -	\$ -	\$ 159,546
Revenue Total	\$ 12,335,170	\$ 8,571,759	\$ 6,935,759	\$ 14,094,279	\$ 17,392,280	\$ 59,329,247

*Includes \$1,400,000 of prior year appropriation in Streets and Sidewalks (16ST20)

Streets and Sidewalks

Project Code	Project Name	Adopted FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
2nd CIP							
16ST20	Chestnut & Grace Street Improvements*	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
13ST10	Coordinated Improvements w/CFPUA	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,500,000	\$ 2,500,000
17BR20	Bridge Repair	\$ 303,323	\$ 22,781	\$ 419,373	\$ 24,035	\$ 271,357	\$ 1,040,869
06PK50	Downtown Alley Improvements	\$ -	\$ -	\$ 125,000	\$ 152,000	\$ -	\$ 277,000
17SR10	Streets Rehabilitation	\$ 1,600,000	\$ 1,305,000	\$ -	\$ 4,770,000	\$ 7,175,000	\$ 14,850,000
17SW10	Sidewalk Rehab/Repairs	\$ 250,000	\$ -	\$ 150,000	\$ 1,000,000	\$ 1,000,000	\$ 2,400,000
17SW20	Pedestrian/Bike Improvements	\$ 300,000	\$ 200,000	\$ 300,000	\$ 500,000	\$ 200,000	\$ 1,500,000
18SR10	Brick Street Rehabilitation	\$ 250,000	\$ -	\$ -	\$ 500,000	\$ 1,500,000	\$ 2,250,000
19ST10	US 74 and SR 1409 Interchange Upgrade	\$ 560,000	\$ -	\$ -	\$ -	\$ -	\$ 560,000
19ST15	Riverwalk: Red Cross Riverwalk Access	\$ 259,772	\$ -	\$ -	\$ -	\$ -	\$ 259,772
TBD	Independence Blvd Screen Wall Repair	\$ -	\$ 488,000	\$ -	\$ -	\$ -	\$ 488,000
TBD	Market Street Access Mgmt Improvements	\$ -	\$ -	\$ -	\$ 1,550,400	\$ -	\$ 1,550,400
TBD	Riverwalk South Handrails	\$ -	\$ -	\$ -	\$ -	\$ 403,636	\$ 403,636
Add-on projects							
19ST20	Red Cross Streetscape - Front to Second	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
19ST25	Manly Avenue	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Interest Earnings							
14SR10	Pine Valley Road/ Street Rehab	\$ 84,000	\$ -	\$ -	\$ -	\$ -	\$ 84,000
17SR10	Streets Rehabilitation	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000
Total Expenditure Streets and Sidewalks		\$ 5,564,095	\$ 2,015,781	\$ 994,373	\$ 9,496,435	\$ 12,049,993	\$ 30,120,677
Revenue Type							
Prior year appropriation*		\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
Installment Financing - 2nd 80/20 Plan		\$ 2,688,887	\$ 1,725,925	\$ 836,554	\$ 8,621,823	\$ 11,021,824	\$ 24,895,013
Debt Service Fund - 2nd 80/20		\$ 1,114,208	\$ 289,856	\$ 157,819	\$ 874,612	\$ 1,028,169	\$ 3,464,664
Future Pay Go - 2nd 80/20		\$ (280,000)	\$ -	\$ -	\$ -	\$ -	\$ (280,000)
Debt Service Fund/PayGo - Transportation Bond		\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000
Future Pay Go - Transportation Bond		\$ (1,800,000)	\$ -	\$ -	\$ -	\$ -	\$ (1,800,000)
Capital Balance (031 Fund) - General Fund		\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Interest Earnings		\$ 91,000	\$ -	\$ -	\$ -	\$ -	\$ 91,000
Total Revenue Streets and Sidewalks		\$ 5,564,095	\$ 2,015,781	\$ 994,373	\$ 9,496,435	\$ 12,049,993	\$ 30,120,677

*Includes \$1,400,000 of prior year appropriation in Streets and Sidewalks (16ST20)

Streets and Sidewalks continued

Operating Estimate							
Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
16ST20	Chestnut & Grace Street Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13ST10	Coordinated Improvements w/CFPUA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17BR20	Bridge Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06PK50	Downtown Alley Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17SR10	Streets Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17SW10	Sidewalk Rehab/Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17SW20	Pedestrian/Bike Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18SR10	Brick Street Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18ST10	Market St LED Upgrade	\$ (11,000)	\$ (11,000)	\$ (11,000)	\$ (11,000)	\$ (11,000)	\$ (55,000)
18ST15	Interchange Upgrade (Kerr & MLK)	\$ -	\$ 14,831	\$ 15,127	\$ 15,430	\$ 15,739	\$ 61,127
18ST20	Riverfront Assessment Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19ST10	US 74 and SR 1409 Interchange Upgrade	\$ -	\$ -	\$ 15,127	\$ 15,430	\$ 15,738	\$ 46,295
19ST15	Riverwalk: Red Cross Riverwalk Access	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19ST20	Red Cross Streetscape - Front to Second	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19ST25	Manly Avenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3MF200	Additional Water Street Deck Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	Independence Blvd Screen Wall Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	Market Street Access Mgmt Improvements	\$ -	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 61,824
TBD	Riverwalk South Handrails	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Estimates Streets and Sidewalks		\$ (11,000)	\$ 18,831	\$ 34,554	\$ 35,466	\$ 36,395	\$ 114,246

ADOPTED BUDGET CIP

Chestnut & Grace Street Improvements (Water Street Deck Project)

DEPARTMENT **CITY MANAGER**
DIVISION **ECONOMIC DEVELOPMENT**

PROJECT LOCATION Chestnut / Grace between Water and Front Streets

PROJECT DESCRIPTION

The Chestnut and Grace Street Streetscape Project will improve the current streetscape by installation of new pedestrian way, street furniture and landscaping.

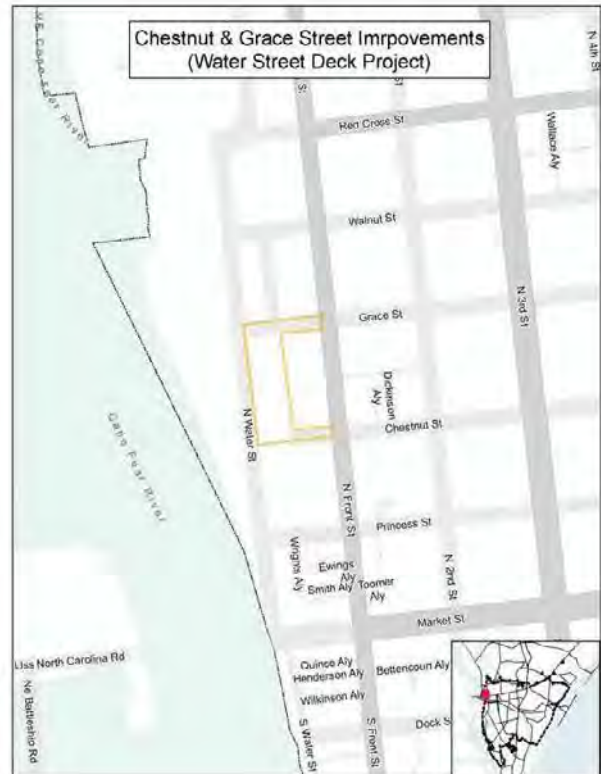
PROJECT CATEGORY	STREET - IMPROVEMENT
STATUS	DESIGN
PROJECT NUMBER	16ST20
FY19 APPROPRIATION	\$1,400,000
FY19 PRIMARY FUNDING SOURCE	Prior Year Appropriation
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$2,000,000
2013-2018 EXPENDITURE	\$0

BENEFIT TO THE CITY

The Chestnut and Grace Street Streetscape Project will be more harmonious with the new Water Street Parking Deck Project (River Place). These enhancements will be consistent with other Downtown Streetscape Projects.



ADOPTED BUDGET CIP

Bridge Repair

DEPARTMENT

ENGINEERING

DIVISION

CAPITAL PROJECTS

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

Wilmington historically has contracted with NCDOT to have their consultant conduct inspections of city-owned bridges. Currently, there are 19 bridges subject to federally-mandated inspection. Some repairs are routine maintenance items to be done by the city crews. Other specialty items will need to be contracted. Additionally, structural repairs are expected to be necessary on some bridges in the near future. This project is to provide an allowance for minor contracted repairs that may be required under future inspections. Any major repair may require additional appropriations if and when identified. This project is an ongoing maintenance project.

PROJECT CATEGORY	STREET - REHAB
STATUS	CONSTRUCTION
PROJECT NUMBER	17BR20
FY19 APPROPRIATION	\$303,323
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$1,630,303
2013-2018 EXPENDITURE	\$396,544

BENEFIT TO THE CITY

Federal law requires the city to inspect their bridges every two years and to perform mandatory corrective work.



ADOPTED BUDGET CIP

Streets Rehabilitation

DEPARTMENT PUBLIC SERVICES
DIVISION STREETS

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

The streets rehabilitation project is classified as a parent project; Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. Streets and sidewalk rehabilitation includes contracted rehabilitation and resurfacing of streets within the city streets network by means of projects with scope that include but are not limited to road construction activities and practices such as full depth reclamation and stabilization, milling and resurfacing, surface treatments, and pavement preservation techniques.

PROJECT CATEGORY	STREET - REHAB
STATUS	CONSTRUCTION
PROJECT NUMBER	17SR 10
FY19 APPROPRIATION	\$1,600,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$26,235,742
2013-2018 EXPENDITURE	\$17,924,050

BENEFIT TO THE CITY

Projects are necessary to address the rapidly deteriorating condition of the streets network. Poor street conditions and poor ride quality are listed as top priorities in the citizen's survey. Pothole complaints have risen to record levels in recent years and those rising numbers are clear indicators of declining street stability and durability.



ADOPTED BUDGET CIP

Sidewalk Rehab/Repairs

DEPARTMENT **PUBLIC SERVICES**
DIVISION **STREETS**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

Project is intended to provide funding for repairs and improvements to existing sidewalks and ADA ramps within the City's sidewalk and ADA ramp inventory

PROJECT CATEGORY	SIDEWALK
STATUS	CONSTRUCTION
PROJECT NUMBER	17SW10
FY19 APPROPRIATION	\$250,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$1,000,000
2013-2018 EXPENDITURE	\$837,551

BENEFIT TO THE CITY

Project scope is to repair and mitigate hazardous and non-compliant sidewalks and ramps within the city sidewalk network. It is an important program aimed at improving pedestrian access, safety, and mobility throughout the city's pedestrian network. Project also addresses citizen complaints regarding missing ramps and dangerous tripping hazards reported by pedestrians.



ADOPTED BUDGET CIP

Pedestrian/Bike Improvements

DEPARTMENT **PUBLIC SERVICES**
DIVISION **STREETS**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

The Pedestrian and Bicycle Improvement Fund (17SW20) has provided a dedicated source of funds for pedestrian and bicycle initiatives in the City of Wilmington through review and implementation by a cross-departmental committee of City staff. The committee that oversees the use of the funds distributes them towards projects through a transparent and equitable formula that prioritizes projects based on recommendations in adopted plans, contributions by outside agencies, proximity to pedestrian/bicycle trip generators, and other quantities criteria. The committee was formed in response to the high demand for bike paths and sidewalks as determined by the Citizens Survey and in several adopted City plans to include the Walk Wilmington Comprehensive Pedestrian Plan, Wilmington/New Hanover Comprehensive Greenway Plan, Cape Fear Transportation 2040, Parks and Rec Open Space Plan, and throughout the City of Wilmington Comprehensive Plan development.

BENEFIT TO THE CITY

Project is driven by high demand for bike paths and sidewalks as determined by Citizens Survey and also identified need for bicycle and pedestrian facilities as determined in the Walk Wilmington Pedestrian Planning Study, Cape Fear Transportation 2040, and Parks and Rec Open Space Plan. Citizens have been very vocal for alternate means of transportation through the Greenways project.

PROJECT CATEGORY	SPECIAL PURPOSE
STATUS	CONSTRUCTION
PROJECT NUMBER	17SW20
FY19 APPROPRIATION	\$300,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$3,711,192
2013-2018 EXPENDITURE	\$619,688



ADOPTED BUDGET CIP

Brick Street Rehabilitation

DEPARTMENT **PUBLIC SERVICES**
DIVISION **STREETS**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

Project is intended to provide funding for preservation, rehabilitation, restoration, and repairs of Brick Streets contained within the City's Historic Brick Streets Inventory.

PROJECT CATEGORY	STREET - REHAB
STATUS	CONSTRUCTION
PROJECT NUMBER	18SR10
FY19 APPROPRIATION	\$250,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$250,000
2013-2018 EXPENDITURE	\$37,868

BENEFIT TO THE CITY

The City's historic brick streets inventory has been deteriorating for many years due to normal wear and tear but marred primarily by utility cuts that were repaired using asphalt. Also, many brick streets were paved over in previous years due to budget constraints dictated by the large cost differential between asphalt overlays vs. brick street restoration. Brick streets are an important component of the City historic character and to the unique character of the neighborhoods encompassed by the brick streets network.



ADOPTED BUDGET CIP

US 74 (Eastwood Road), SR 1409 (Military Cutoff Road) Interchange Upgrade

DEPARTMENT **PLANNING, DEVELOPMENT AND TRANSPORTATION**

DIVISION **WILMINGTON METROPOLITAN PLANNING ORGANIZATION (WMPO)**

PROJECT LOCATION Eastwood and Military Cutoff Intersection

PROJECT DESCRIPTION

The proposed Eastwood Road and Military Cutoff Road interchange project will help address congestion issues at this busy intersection. This project will increase the efficiency of the intersection by decreasing wait times and queuing. NCDOT will construct this project. The project is funded in the STIP in FY21. The City of Wilmington's contribution will be for wall treatments, decorative lighting, and aesthetic enhancements.

PROJECT CATEGORY	STREET IMPROVEMENT
STATUS	DESIGN
PROJECT NUMBER	19ST10
FY19 APPROPRIATION	\$560,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$46,295

BENEFIT TO THE CITY

NCDOT has identified funding in the adopted 2016-2025 STIP for Intersection upgrades to the US 74 (Eastwood Road), SR 1409 (Military Cutoff Road). NCDOT's construction is funded to begin in FY21. The City's contribution will be for aesthetic wall treatments, decorative lighting, multi-modal accommodations, and other aesthetic enhancements.



ADOPTED BUDGET CIP

Red Cross Riverwalk Access (Aloft Hotel)

DEPARTMENT **ENGINEERING**
DIVISION **CAPITAL PROJECTS**

PROJECT LOCATION Water and Red Cross Street

PROJECT DESCRIPTION

Enhanced Riverwalk pedestrian access from the foot of Red Cross Street adjacent to the proposed Coastline Inn hotel expansion (along the northern side of the Cape Fear Community College boat building shop). The scope of work may include: a new concrete walkway; brick paver accent strips; gooseneck lighting; raised planters, Riverwalk banner poles; benches; and trash receptacles.

PROJECT CATEGORY	SIDEWALK
STATUS	FUNDED, PENDING ACTION
PROJECT NUMBER	19ST25
FY19 APPROPRIATION	\$259,772
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

BENEFIT TO THE CITY

This project will improve a much-needed Riverwalk access in the area extending from the Hilton hotel to the recently completed Convention Center. The walkway will be designed to support light vehicular traffic for improved EMS response, and will provide enhanced lighting. The access is important both for public safety and pedestrian circulation. This project is consistent with the Vision 2020 plan and is a logical complement to the "CFCC Riverwalk Rehabilitation" and "Coastline Inn Riverfront Stabilization" projects.



ADOPTED BUDGET CIP

Red Cross Streetscape - Front Street to 2nd Street

DEPARTMENT **CITY MANAGER**

DIVISION **ECONOMIC DEVELOPMENT**

PROJECT LOCATION Red Cross Street (Front Street to 2nd Street)

PROJECT DESCRIPTION

The project will enhance the south side of Red Cross Street between Front Street and 2nd Street and create consistency by matching the streetscape elements already in place on the north side of the street. The project will include installation of granite curbs, a brick furnishing strip, decorative lighting, and street trees. Cape Fear Community College is the lead agency for this project with the City of Wilmington contributing for costs associated with granite curb, asphalt paving, pavement markings, and new parking meter heads and posts.

PROJECT CATEGORY	STREET IMPROVEMENT
STATUS	FINISHED, PENDING ACTION
PROJECT NUMBER	19ST20
FY19 APPROPRIATION	\$100,000
FY19 PRIMARY FUNDING SOURCE	Capital Balance (031 Fund)
FY19-FY23 OPERATING IMPACT	\$0

BENEFIT TO THE CITY

This project will provide benefit to the City by creating consistency on the north and south sides of Red Cross Street using elements consistent with other Downtown Streetscape Projects and by leveraging City funds by partnering with Cape Fear Community College, the lead agency for this project.



ADOPTED BUDGET CIP

Manly Avenue

DEPARTMENT ENGINEERING
DIVISION CAPITAL PROJECTS

PROJECT LOCATION Manly Avenue Adjacent to Maides Park

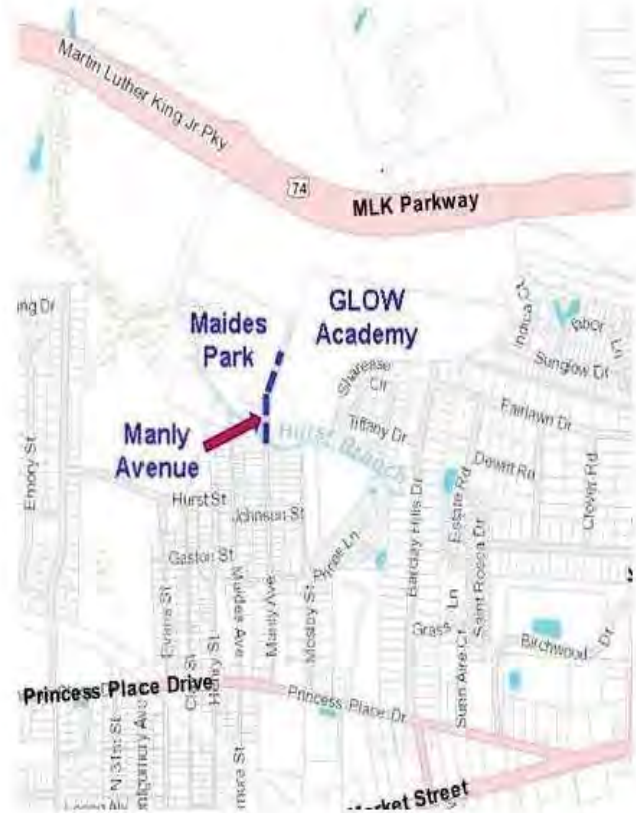
PROJECT DESCRIPTION

The project will provide improvements for the existing roadway serving Maides Park, the Derick Davis Community Center, and the proposed Girls Leadership Academy of Wilmington (GLOW), which is currently under construction. Improvements include widening Manly Avenue to 22' of pavement, providing a sidewalk, and associated drainage and pavement marking improvements. Per legal mandate, the roadway improvements will be constructed prior to the opening of the GLOW Academy.

PROJECT CATEGORY	STREET - IMPROVEMENT
STATUS	DESIGN
PROJECT NUMBER	19ST25
FY19 APPROPRIATION	\$450,000
FY19 PRIMARY FUNDING SOURCE	Capital Balance (031 Fund)
FY19-FY23 OPERATING IMPACT	\$0

BENEFIT TO THE CITY

Benefits to the City with this project include providing improved vehicular access and promoting walking to recreational and educational facilities.



STREETS AND SIDEWALKS CAPITAL PROJECT DESCRIPTIONS

CHESTNUT AND GRACE ST IMPROVEMENT – 16ST20; APPROPRIATED FY18

The Chestnut and Grace St. Improvement Project will improve the current streetscape by installation of new pedestrian way, street furniture and landscaping. The Chestnut and Grace Street Streetscape Project will be more harmonious with the new Water Street Parking Deck Project (River Place). These enhancements will be consistent with other Downtown Streetscape Projects.

SIDEWALK REHAB/REPAIRS – 17SW10; APPROPRIATED FY19

Project provides for repairs and rehabilitation to existing sidewalks and American with Disability Act (ADA) ramps within the City sidewalk inventory. Project scope is to repair and mitigate hazardous and non-compliant sidewalks and ramps within the City. The project goal is to improve pedestrian access and mobility throughout the City's sidewalk network.

BRIDGE REPAIR – 17BR20; APPROPRIATED FY19

Wilmington historically has contracted with North Carolina Department of Transportation (NCDOT) to have their consultant conduct inspections of city-owned bridges. Some repairs are routine maintenance items to be done by City crews. Other specialty items will need to be contracted. Additionally, structural repairs are expected to be necessary on some bridges in the near future. This project is to provide an allowance for minor contracted repairs that may be required under future inspections. Any major repair may require additional appropriations if and when identified. Federal law requires the City to inspect their bridges every 2 years and to perform mandatory corrective work.

BRICK STREET REHABILITATION – 18SR10; APPROPRIATED FY19

Project provides for the rehabilitation, reconstruction, and repair of the City's historic brick street inventory. The historic brick streets inventory has been deteriorating for many years due to normal wear and tear but primarily due to utility cuts done many years ago and patched using asphalt. Brick streets are an important component to the City's historical character and to the unique character of the neighborhoods encompassed by the brick street network.

COORDINATED IMPROVEMENTS WITH CFPUA – 13ST10; PROJECTED FY22

This project proposes annual funding for street improvements to be performed as enhanced restoration for the Cape Fear Public Utility Authority (CFPUA) water and sanitary sewer rehabilitation program. This project combines and is an extension of previous projects such as: Front Street Improvements (Market St to Chestnut St); Water Street/Riverfront Park Project; and Third Street. This project will provide the necessary flexibility to respond to inter-agency coordination needs, such as the impending Water Street Project from Princess Street to Walnut Street. By coordinating the streetscape improvements work with CFPUA projects, a significant cost-savings will be realized. In addition, it is a common-sense approach to repair the subsurface utility infrastructure as a first step before making surface improvements. This avoids the demolition and replacement of recently-constructed infrastructure.

STREETS REHABILITATION – 17SR10; APPROPRIATED FY19

The streets rehabilitation project is classified as a parent project; Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. Streets and sidewalk rehabilitation includes contracted rehabilitation and resurfacing of streets within the city streets network by means of projects with scope that include but are not limited to road construction activities and practices such as full depth reclamation and stabilization, milling and resurfacing, surface treatments, and pavement preservation techniques.

PEDESTRIAN/BIKE IMPROVEMENTS – 17SW20; APPROPRIATED FY19

Project provides funding for the construction of new bicycle and pedestrian facilities throughout the City. Project's primary focus is to fund projects designed to improve bicycle and pedestrian accessibility in areas ranked high in need by the Pedestrian/Bike Improvement Team (PBIT). Project is driven by high demand for bike paths and sidewalks as determined by the citizen survey and also identified need for bicycle and pedestrian facilities as determined in the Walk Wilmington Pedestrian Planning Study, Cape Fear Commutes, and Parks and Rec Open Space Plan.

RIVERWALK RED CROSS RIVERWALK ACCESS – 19ST15; APPROPRIATED FY19

The project will enhance the Riverwalk pedestrian access from the foot of Red Cross Street adjacent to the proposed Coastline Inn hotel expansion (along the northern side of the Cape Fear Community College boat building shop). The scope of work may include: a new concrete walkway; brick paver accent strips; gooseneck lighting; raised planters, Riverwalk banner poles; benches; and trash receptacles. The project will improve a much-needed Riverwalk access in the area extending from the Hilton hotel to the recently completed Convention Center. The walkway will be designed to support light vehicular traffic for improved Emergency Medical Service (EMS) response, and will provide enhanced lighting. The access is important both for public safety and pedestrian circulation. This project is consistent with the Vision 2020 plan and complements the "CFCC Riverwalk Rehabilitation" and "Coastline Inn Riverfront Stabilization" projects.

INTERCHANGE UPGRADE (US74 EASTWOOD AND SR1409 MILITARY CUTOFF) – 19ST10; APPROPRIATED FY19

The Eastwood Road and Military Cutoff Road interchange project will help address congestion issues at this busy intersection. This project will increase the efficiency of the intersection by decreasing wait times and queuing. NCDOT will construct this project. The project is funded in the State Transportation Improvement Program (STIP) in FY21. The City of Wilmington's contribution will be for wall treatments, decorative lighting, and aesthetic enhancements.

RED CROSS STREET STREETScape (FRONT TO SECOND) – 19ST20; APPROPRIATED FY19

The project will enhance the south side of Red Cross Street between Front Street and Second Street and create consistency by matching the streetscape elements already in place on the north side of the street. The project will include installation of granite curbs, brick furnishing strip, decorative lighting, and street trees. Cape Fear Community College is the lead agency for the project with the City of Wilmington contributing for costs associated with granite curb, asphalt paving, pavement markings, and new parking meter heads and posts.

MANLY AVENUE IMPROVEMENTS – 19ST25; APPROPRIATED FY19

The project will provide improvements for the existing roadway serving Maides Park, the Derick Davis Community Center, and the proposed Girls Leadership Academy of Wilmington (GLOW), which is currently under construction. Improvements include widening Manly Avenue to 22' of pavement, providing a 5' sidewalk, and associated drainage and pavement marking improvements. Per legal mandate, the roadway improvements will be constructed prior to the opening of the GLOW Academy.

INDEPENDENCE BOULEVARD SCREEN WALL REPAIR – TBD; PROJECTED FY20

The project funding will allow for the repair of exterior stucco coating on the Independence Blvd. screen wall. The project will assist in preventing further unnecessary damage and prolonging the life of an existing city-owned structure. The surface coating of the Independence Blvd Screen Wall has been damaged by water intrusion and freeze-thaw cycles over a number of years. Delays in providing funding for the project has resulted in an escalation of the cost to repair the appearance of the wall.

DOWNTOWN ALLEY IMPROVEMENTS – 06PK50; PROJECTED FY21

The conditions of the downtown alleys are in disrepair. Prior to 2008 downturn in the economy the City funded

a program to improve downtown alleys for pedestrian and for service to restaurants. This project would revitalize this effort turning alleys in usable space for a variety of activities.

RIVERWALK SOUTH HANDRAILS – TBD; PROJECTED FY23

The existing handrails were installed using the original detail developed under the Riverwalk South project (2001). This railing system is maintenance-intensive and requires frequent checking and tightening of set screws on collars to prevent loss of railings. The new railing system developed under the Riverwalk North (Phase 1) project eliminates this maintenance requirement by eliminating the need for collars. This also improves public safety by anchoring the railings into the timber posts.

MARKET STREET ACCESS MGMT – TBD; PROJECTED FY22

This project includes access management improvements along Market Street from Porters Neck Road to Colonial Drive. The portion in the City is from Gordon Road to Colonial Drive.

Parks and Recreation

Project Code	Project Name	Adopted FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
2nd CIP							
	Parks, Recreation and Open Space						
06PK30	Master Plan Update	\$ -	\$ 37,450	\$ -	\$ -	\$ -	\$ 37,450
17PK15	Park Facilities Maintenance	\$ 243,250	\$ 289,070	\$ 198,386	\$ 489,632	\$ 900,000	\$ 2,120,338
18PK10	Bijou Park Renovation	\$ 483,718	\$ -	\$ -	\$ -	\$ -	\$ 483,718
TBD	Riverfront Park Phase IA	\$ -	\$ 725,708	\$ -	\$ -	\$ -	\$ 725,708
Total Expenditure Parks and Recreation		\$ 726,968	\$ 1,052,228	\$ 198,386	\$ 489,632	\$ 900,000	\$ 3,367,214

Revenue Type

Installment Financing - 2nd 80/20 Plan	\$ 396,810	\$ 621,356	\$ -	\$ -	\$ -	\$ 1,018,166
Debt Service Fund - 2nd 80/20	\$ 330,158	\$ 430,872	\$ 198,386	\$ 489,632	\$ 900,000	\$ 2,349,048
Debt Service Fund/PayGo - Parks Bond	\$ 1,482,432	\$ -	\$ -	\$ -	\$ -	\$ 1,482,432
Future Pay Go - Parks Bond	\$ (1,482,432)	\$ -	\$ -	\$ -	\$ -	\$ (1,482,432)
Total Revenue Parks and Recreation	\$ 726,968	\$ 1,052,228	\$ 198,386	\$ 489,632	\$ 900,000	\$ 3,367,214

Operating Estimate

Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
	Parks, Recreation and Open Space						
06PK30	Master Plan Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17PK15	Park Facilities Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK10	Bijou Park Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	Riverfront Park Phase IA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Estimates Parks and Recreation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks Bond Projects

Operating Estimate

Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
18PK63	Soccer Complex	\$ -	\$ 374,495	\$ 381,985	\$ 389,625	\$ 397,417	\$ 1,543,522
18PK60	Northern Waterfront Park Site Development	\$ -	\$ 210,854	\$ 215,071	\$ 219,373	\$ 223,760	\$ 869,058
18PK65	Derick Davis Community Center Expansion	\$ 64,660	\$ 65,953	\$ 67,272	\$ 68,618	\$ 69,990	\$ 336,493
18PK75	Althea Gibson Tennis Complex Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK90	Bradley Creek Canoe & Kayak Launch (Pecan)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK57	Municipal Golf Course Improvements	\$ 7,500	\$ 7,650	\$ 7,803	\$ 7,959	\$ 8,118	\$ 39,030
18PK83	MLK Community Center Expansion & Improvements	\$ -	\$ -	\$ 15,900	\$ 16,218	\$ 16,542	\$ 48,660
18PK87	Olsen Park Bond	\$ -	\$ -	\$ -	\$ -	\$ 65,660	\$ 65,660
18PK95	Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK70	Cross City Trail (Eastwood Parking)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK85	Greenfield Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK93	Halyburton Maintenance Building Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK67	Park Security Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK77	Parking Lot Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK80	Skate Park Office Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18PK73	Wade Park Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Estimates Parks and Recreation		\$ 72,160	\$ 658,952	\$ 688,031	\$ 701,793	\$ 781,487	\$ 2,902,423

ADOPTED BUDGET CIP

Parks Facilities Maintenance

DEPARTMENT **COMMUNITY SERVICES**
DIVISION **PARKS AND RECREATION**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

The parks facilities maintenance project is classified as a parent project; Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The project includes on-going upgrades, enhancements and improvements to city parks, grounds, landscapes and athletic fields. Maintenance is needed for aesthetic improvements and to meet safety requirements. This is an ongoing CIP maintenance project.

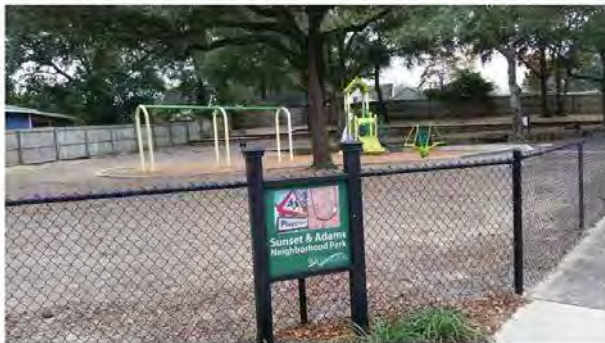
PROJECT CATEGORY	BUILDING/FACILITIES
STATUS	CONSTRUCTION
PROJECT NUMBER	17PK15
FY19 APPROPRIATION	\$243,250
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$1,474,407
2013-2018 EXPENDITURE	\$1,354,642

BENEFIT TO THE CITY

The project funds repairs, enhancements and replacement needs to include park amenities (tables, benches, shelters, fencing etc); landscape maintenance (mulch, prep work for new landscapes or upgrades to existing, irrigation projects and upgrades to ball fields and parks); Trail maintenance and safety issues, repairs to amenities along trails, playgrounds (play mulch and replacements of aged out play units); park signs; athletic facilities (repairs to existing and/or replace field lights, tennis court surfaces, bocce ball courts, shelters, bleachers and upgrades to aged out ball fields, new dugouts); special projects (handle requested in-house assistance with projects and landscaping).



ADOPTED BUDGET CIP

Bijou Park Improvements

DEPARTMENT **ENGINEERING**
DIVISION **CAPITAL PROJECTS**

PROJECT LOCATION 300 Block of Front Street

PROJECT DESCRIPTION

Two phases of improvements to Bijou Park, which will be a signature urban open space serving as the connecting gateway from the mid-block of Front Street (between Grace Street and Chestnut Street) to the newly redeveloped Water Street Parking Deck (Riverplace) and onward to Water Street and the Cape Fear River. The project involves a complete renovation of the site with contemporary landscape features and other extensive upgrades to promote activation and safety.

PROJECT CATEGORY	PARK AND RECREATION
STATUS	DESIGN
PROJECT NUMBER	18PK10
FY19 APPROPRIATION	\$483,718
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$69,319
2013-2018 EXPENDITURE	\$0

BENEFIT TO THE CITY

The project will address dark corners, general underuse and undesirable clientele activities currently happening in the space by providing increased visibility and usage from everyday people. Lighting will be enhanced. The project will encourage the addition of windows and doorways on adjacent facades. The public space will be artistic in its design, promote arts activities through allowing space for such activities, and will be a gathering point for everyday cultural and social interaction. Such interaction is viewed positively by employers seeking to attract talent and employees looking for cultural amenities in urban areas (especially tech firms). This will also have a positive effect on currently-vacant storefronts surrounding the site, including buildings across Front Street that look onto the space.



PARKS AND RECREATION CAPITAL PROJECT DESCRIPTIONS

BIJOU PARK – 18PK10; APPROPRIATED FY19

The project includes two phases of improvements to Bijou Park, which will be a signature urban open space serving as the connecting gateway from the mid-block of Front Street (between Grace Street and Chestnut Street) to the newly-redeveloped Water Street Parking Deck (Riverplace) and onward to Water Street and the Cape Fear River. The project involves a complete renovation of the site with contemporary landscape features and other extensive upgrades to promote activation and safety.

PARK FACILITIES MAINTENANCE – 17PK15; ANNUAL APPROPRIATION

The parks facilities maintenance project is classified as a parent project; Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The project includes on-going upgrades, enhancements and improvements to city parks, grounds, landscapes and athletic fields. Maintenance is needed for aesthetic improvements and to meet safety requirements. This is an ongoing CIP maintenance project.

RIVERFRONT PARK PHASE IA – 3PK150; PROJECTED FY20

The City of Wilmington applied for a grant to rehabilitate Riverfront Park as part of the Water Street Riverfront Park project. The city was not awarded the grant so funding is needed to complete the Water Street Riverfront Park portion of the project.

PARKS, RECREATION AND OPEN SPACE MASTER PLAN UPDATE – 06PK30; PROJECTED FY20

The North Carolina Recreation and Parks Association recommends agencies update their long range plans every five years. Wilmington's current plan contains recommendations through 2015. Parks and Recreation Master Plans serve to build upon current assets and identify new opportunities and partnerships. The plan is intended to provide direction to staff, advisory committees and elected officials to enhance parks, recreational and cultural services in a strategic and sustainable approach.

Public Facilities							
Project Code	Project Name	Adopted FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
2nd CIP							
10MF10	Police, Fire and City Training Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17MF05	Building Maintenance	\$ 187,941	\$ 255,000	\$ 149,000	\$ 791,212	\$ 827,287	\$ 2,210,440
17MF10	Parks Maintenance Facility	\$ 266,250	\$ 3,195,000	\$ -	\$ -	\$ -	\$ 3,461,250
18MF10	HVAC Replacement	\$ 1,015,000	\$ -	\$ -	\$ -	\$ -	\$ 1,015,000
TBD	RiverLights Fire Station	\$ -	\$ 347,750	\$ 3,024,000	\$ -	\$ -	\$ 3,371,750
Transfer Request							
18MF20	IT Core System Replacement	\$ 467,320	\$ -	\$ -	\$ -	\$ -	\$ 467,320
Interest Earnings							
06MF40	City Hall Improvements	\$ 1,033	\$ -	\$ -	\$ -	\$ -	\$ 1,033
13MF15	Fire Station #5 Shipyard	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Total Expenditure Public Facilities		\$ 1,977,544	\$ 3,797,750	\$ 3,173,000	\$ 791,212	\$ 827,287	\$ 10,566,793
Revenue Type							
Installment Financing - 2nd 80/20 Plan		\$ 1,051,053	\$ 3,033,326	\$ 2,544,053	\$ -	\$ -	\$ 6,628,432
Debt Service Fund - 2nd 80/20		\$ 418,138	\$ 764,424	\$ 628,947	\$ 791,212	\$ 827,287	\$ 3,430,008
General Fund Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Installment Financing - 3rd 80/20		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings		\$ 41,033	\$ -	\$ -	\$ -	\$ -	\$ 41,033
Transfer from 39 Fund		\$ 467,320	\$ -	\$ -	\$ -	\$ -	\$ 467,320
Total Revenue Public Facilities		\$ 1,977,544	\$ 3,797,750	\$ 3,173,000	\$ 791,212	\$ 827,287	\$ 10,566,793
Operating Estimate							
Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
10MF10	Police Training Facility & Substation	\$ 280,000	\$ 285,600	\$ 291,312	\$ 297,138	\$ 303,081	\$ 1,457,131
17MF05	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17MF10	Parks Maintenance Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18MF10	HVAC Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	RiverLights Fire Station	\$ -	\$ -	\$ -	\$ 904,972	\$ 923,071	\$ 1,828,043
Total Operating Estimates Public Facilities		\$ 280,000	\$ 285,600	\$ 291,312	\$ 1,202,110	\$ 1,226,152	\$ 3,285,175

ADOPTED BUDGET CIP

Building Maintenance

DEPARTMENT **PUBLIC SERVICES**
DIVISION **PUBLIC BUILDINGS**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

The building maintenance project is classified as a parent project; funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The scope of this project is to make improvements to multiple city facilities. The improvements are imperative to ensure that city facilities continue to function as a safe place to do business for both our employees and citizens.

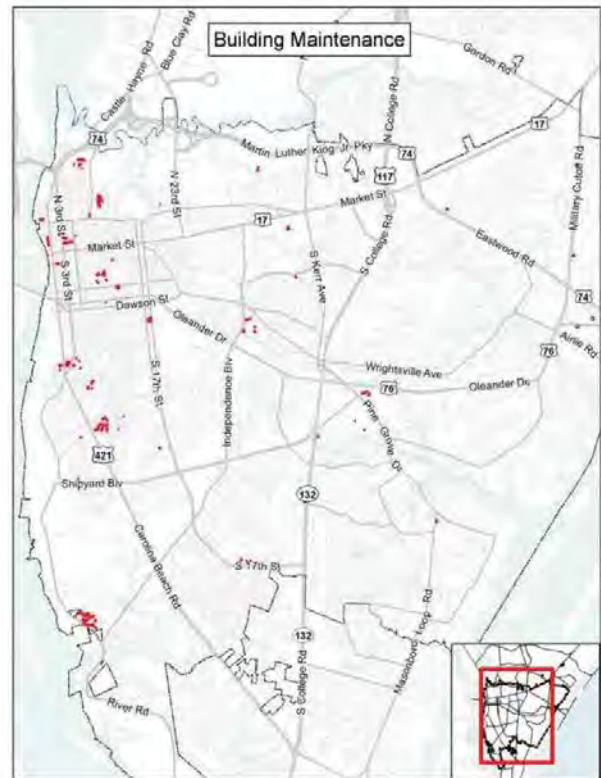
PROJECT CATEGORY	BUILDING/FACILITIES
STATUS	CONSTRUCTION
PROJECT NUMBER	17MF05
FY19 APPROPRIATION	\$187,941
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$1,898,447
2013-2018 EXPENDITURE	\$2,210,863

BENEFIT TO THE CITY

It is necessary to continuously improve existing facilities to ensure our citizens receive services and employees provide services in properly functioning, safe facilities. If general improvements are neglected, it will result in greater cost in future years.



ADOPTED BUDGET CIP

Park Maintenance Facility

DEPARTMENT **PUBLIC SERVICES**
DIVISION **PUBLIC BUILDINGS**

PROJECT LOCATION Burnett Blvd.

PROJECT DESCRIPTION

The existing parks maintenance facility is in need of updating and replacement due to its age and compliance issues. This project is intended to provide for design and replacement of the maintenance and administrative buildings and facilities on the existing site located at 1702 Burnett Blvd. The FY17 funding will allow the city to conduct a feasibility study to determine the best location and size of the facility.

PROJECT CATEGORY	PARK AND RECREATION
STATUS	DESIGN
PROJECT NUMBER	17MF10
FY19 APPROPRIATION	\$266,250
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$41,000
2013-2018 EXPENDITURE	\$39,331

BENEFIT TO THE CITY

The main administrative office building is essentially an old house that is suffering from settling and structural problems. The maintenance building for crews to gather has only one (1) unisex restroom for a staff of more than forty (40) men and women. Upgrades to existing facilities are limited due to the fact that 100% of this property is in the floodplain and there are enough issues that will require the entire building to be fully compliant with floodplain regulations. The best option is to redevelop the existing property with new facilities that are compliant with current OSHA regulations, have adequate space and facilities for staff and will sustain the parks maintenance staff in this location.



ADOPTED BUDGET CIP

HVAC Replacement

DEPARTMENT **PUBLIC SERVICES**
DIVISION **PUBLIC BUILDINGS**

PROJECT LOCATION City-wide

PROJECT DESCRIPTION

The purpose of this project is to replace the HVAC system at numerous buildings throughout the City that are aging and inefficient. Those buildings include Fire Headquarters, Fire Stations 7, 8 and 9, City Hall, Police SE Station, Parks and Recreation Office, Fitness Center and City Administration Building on Chestnut St (NOTE: any other HVAC needs will continue to be addressed through Buildings Maintenance project 05MF10). Year 1 - Design for Fire HQ and 305 Chestnut; Install for City Hall, Fire Stations 7, 8, 9, Fitness Center and Parks and Rec office. Year 2 - Install for Fire HQ and 305 Chestnut

PROJECT CATEGORY	BUILDING/FACILITIES
STATUS	DESIGN
PROJECT NUMBER	18MF10
FY19 APPROPRIATION	\$1,015,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$886,000
2013-2018 EXPENDITURE	\$0

BENEFIT TO THE CITY

The age of HVAC systems in these buildings ranges from 16 years up to 41 years. Maintenance and finding parts becomes more problematic as these systems continue to age. Replacing with newer more efficient systems will also improve the comfort of the occupants, the air quality in the buildings as well as reducing electricity costs through improved efficiency.



PUBLIC FACILITIES CAPITAL PROJECT DESCRIPTIONS

POLICE, FIRE AND CITY TRAINING FACILITY– 10MF10; APPROPRIATED FY18, SHOWN in 2nd CIP

The project will allow for the construction of an indoor training facility and sub-station (approximately 30,000 square feet), which will include an indoor live fire range. The property will also be used to construct an (approximately 10,000 square foot) building that would house the Wilmington Fire Department's (WFD's) Training and Logistics Division. This facility would also service other departments as a City wide Training facility.

BUILDING MAINTENANCE – 17MF05; ANNUAL APPROPRIATION

The building maintenance project is classified as a parent project; Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The scope of this project is to make improvements to multiple city facilities. The improvements are imperative to ensure that city facilities continue to function as a safe place to do business for both our employees and citizens.

HVAC REPLACEMENT– 18MF10; APPROPRIATED FY19

The purpose of this project is to replace the HVAC system at numerous buildings throughout the City that are aging and inefficient. Those buildings include Fire Headquarters, Fire Stations 7, 8 and 9, City Hall, Police SE Station, Parks and Recreation Office, Fitness Center and City Administration Building on Chestnut St (NOTE: any other HVAC needs will continue to be addressed through Buildings Maintenance project 05MF10). Year 1 - Design for Fire HQ and 305 Chestnut; Install for City Hall, Fire Stations 7, 8, 9, Fitness Center and Parks and Rec office. Year 2 - Install for Fire HQ and 305 Chestnut

PARKS MAINTENANCE FACILITY– 17MF10; APPROPRIATED FY19

The existing Parks Maintenance facility is in need of upgrading and replacement due to its age and compliance issues. The project will provide for design and replacement of the maintenance and administrative buildings and facilities on the existing site located at 1702 Burnett Blvd or an alternate location. \$35,000 was appropriated in FY17 to conduct a feasibility study to determine the best location and size of the facility. Also, the feasibility study evaluated the office space and determine if the recreation office staff could be relocated with parks staff. If so, there is potential to sell the 302 Willard Street property on the open market. This sale could help offset some of the cost.

RIVERLIGHTS FIRE STATION– TBD; PROJECTED FY20

This project will provide funding for a new fire station and a new pumper for River Lights. Land will be provided by the RiverLights development in accordance with the development agreement. Twelve (12) new personnel will be required to staff a new pumper that will be placed into service when the station opens

Public Facilities - Parking

Project Code	Project Name	Adopted FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
2nd CIP							
3MF200	Chestnut Street Deck Elevated Walkway	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Parking Fund							
19MF10	Market St. Deck Access Improvements	\$ 139,050	\$ -	\$ -	\$ -	\$ -	\$ 139,050
TBD	2nd Street Parking Deck Elevator Modernization	\$ -	\$ 206,000	\$ -	\$ -	\$ -	\$ 206,000
Total Expenditure Public Facilities - Parking		\$ 739,050	\$ 206,000	\$ -	\$ -	\$ -	\$ 945,050
Revenue Type							
Installment Financing - 2nd 80/20 Plan		\$ 492,200	\$ -	\$ -	\$ -	\$ -	\$ 492,200
Debt Service Debt Service Fund - 2nd 80/20		\$ 107,800	\$ -	\$ -	\$ -	\$ -	\$ 107,800
Parking Fund Parking Fund		\$ 139,050	\$ 206,000	\$ -	\$ -	\$ -	\$ 345,050
Total Revenue Public Facilities - Parking		\$ 739,050	\$ 206,000	\$ -	\$ -	\$ -	\$ 945,050
Operating Estimate							
Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
13MF20	Market Street Deck Lighting Replacement	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (150,000)
18MF25	IPS Meters	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
19MF10	Market St. Deck Access Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3MF200	Chestnut Street Deck Elevated Walkway	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	2nd Street Parking Deck Elevator Modernization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Estimates Public Facilities - Parking		\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (50,000)

ADOPTED BUDGET CIP

Chestnut Street Deck Elevated Walkway

DEPARTMENT **CITY MANAGER**
DIVISION **ECONOMIC DEVELOPMENT**

PROJECT LOCATION Chestnut Street

PROJECT DESCRIPTION

This project will not be completed as part of the Water Street Deck project. Funds will be utilized within other parts of the project. The Chestnut Street Streetscape Elevated Walkway will replace the old existing covered walkway over Chestnut Street.

PROJECT CATEGORY	BUILDING/FACILITIES
STATUS	DESIGN
PROJECT NUMBER	3MF200
FY19 APPROPRIATION	\$600,000
FY19 PRIMARY FUNDING SOURCE	2nd CIP 80/20
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$21,621,135
2013-2018 EXPENDITURE	\$3,586,083

BENEFIT TO THE CITY

The Chestnut Street Streetscape Elevated Walkway will provide a pedestrian connection from the new River Place development and Bijou Park to other destinations along Wilmington's Downtown.



*The Chestnut Street Deck Elevated Walkway project is a sub-project in the RiverPlace (Water Street Parking Deck) project under the same project code. To remain consistent in reporting, the project history section displays data tied to the project code, thus the figures are reflective of the RiverPlace project.

ADOPTED BUDGET CIP

Market Street Deck Access Improvements

DEPARTMENT **CITY MANAGER**
DIVISION **PARKING**

PROJECT LOCATION 115 Market Street

PROJECT DESCRIPTION

The project will provide pedestrian access and vehicular egress improvements for the existing parking deck. Proposed improvements will provide a one lane vehicular entry at the current exit lane on Market Street with the existing entry lane being converted to a pedestrian access. The exit lane will be relocated to 2nd Street providing one dedicated exit lane and one reversible lane.

PROJECT CATEGORY	PARKING
STATUS	FUNDED, PENDING ACTION
PROJECT NUMBER	19MF10
FY 19 APPROPRIATION	\$139,050
FY 19 PRIMARY FUNDING SOURCE	Parking Funding
FY 19-FY23 OPERATING IMPACT	\$0

BENEFIT TO THE CITY

Benefit to the City as a result of this project includes improved and safer pedestrian access to the existing parking deck and removal of a vehicular / pedestrian conflict point at the existing exit from the parking deck to Market Street.



PUBLIC FACILITIES PARKING CAPITAL PROJECT DESCRIPTIONS

MARKET STREET DECK ACCESS IMPROVEMENTS – 19MF10; APPROPRIATED FY19

The project will provide pedestrian access and vehicle egress improvements for the existing parking deck. Proposed improvements will provide a one lane vehicular entry at the current exit lane on Market Street with the existing entry lane being converted to a pedestrian access. The exit lane will be relocated to the 2nd Street access providing one dedicated exit lane and one reversible lane.

2ND STREET PARKING DECK ELEVATOR MODERNIZATION – TBD; PROJECTED FY20

The existing elevator at the 2nd Street Parking Deck is at risk of elevator failure, which could lead to potential injury and limited emergency services response. Proposed improvements to the cabs include wood paneling, lighting, addressing ADA compliance issues, and addressing the rusting frames and doors. Additionally, the electrical and wiring systems will be modernized and upgraded to meet current code requirements.

CHESTNUT ST DECK ELEVATED WALKWAY– 3MF200; APPROPRIATED FY19

The Chestnut Street Streetscape Elevated Walkway will replace the old existing covered walkway over Chestnut Street.

Stormwater							
Project Code	Project Name	Adopted FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
Stormwater CIP							
17DC20	Annual Storm Drain Rehab	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,000,000
14DC10	Clear Run Branch	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000
TBD	Kelly Road	\$ -	\$ -	\$ -	\$ 342,000	\$ 900,000	\$ 1,242,000
TBD	Pirates Cove	\$ -	\$ -	\$ 460,000	\$ -	\$ -	\$ 460,000
TBD	Whispering Pines/Masonboro Drainage	\$ -	\$ -	\$ 610,000	\$ 1,475,000	\$ 1,215,000	\$ 3,300,000
Interest Earnings							
08DC10	Bradley Creek/Michelle Drive	\$ (11,687)	\$ -	\$ -	\$ -	\$ -	\$ (11,687)
09DC10	Wisteria/Clearbrook Area	\$ 39,200	\$ -	\$ -	\$ -	\$ -	\$ 39,200
Total Expenditure Stormwater		\$ 3,327,513	\$ 1,500,000	\$ 2,570,000	\$ 3,317,000	\$ 3,615,000	\$ 14,329,513
Revenue Type							
Interest Earnings		\$ 27,513	\$ -	\$ -	\$ -	\$ -	\$ 27,513
Stormwater Fund		\$ 3,300,000	\$ 1,500,000	\$ 2,570,000	\$ 3,317,000	\$ 3,615,000	\$ 14,302,000
Total Revenue Stormwater		\$ 3,327,513	\$ 1,500,000	\$ 2,570,000	\$ 3,317,000	\$ 3,615,000	\$ 14,329,513
Operating Estimate							
Project Code	Project Name	FY19	FY20	FY21	FY22	FY23	Total FY19-FY23
17DC20	Annual Storm Drain Rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14DC10	Clear Run Branch	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000
TBD	Kelly Road	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	Pirates Cove	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700
TBD	Whispering Pines/Masonboro Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Estimates Stormwater		\$ -	\$ -	\$ -	\$ -	\$ 9,700	\$ 9,700

ADOPTED BUDGET CIP

Annual Storm Drain Rehabilitation

DEPARTMENT **PUBLIC SERVICES**
DIVISION **STORMWATER**

PROJECT LOCATION City wide

PROJECT DESCRIPTION

The annual storm drain rehabilitation project is classified as a parent project; funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The project involves rehabilitating sections of the existing drainage system that are in need of repair because of joint failures, excessive maintenance costs, root intrusion, collapse, etc. Types of repair will include pipe lining, internal repairs or full replacement of the system.

PROJECT CATEGORY	STORMWATER
STATUS	CONSTRUCTION
PROJECT NUMBER	17DC20
FY19 APPROPRIATION	\$1,000,000
FY19 PRIMARY FUNDING SOURCE	Stormwater Fund
FY19-FY23 OPERATING IMPACT	\$9,700

PROJECT HISTORY

2013-2018 APPROPRIATION	\$4,645,021
2013-2018 EXPENDITURE	\$2,253,045

BENEFIT TO THE CITY

The drainage system is aging and rehabilitation is essential to minimizing failure. Funding set aside in a parent project allows the Stormwater division to take on small- to medium-sized projects in a timely and efficient manner. Drainage outfalls in the downtown area have been assessed in order to coordinate with water, sewer and streetscape improvement efforts. A large portion of the predicted expenditures from this project are for the suburban areas of the city.



ADOPTED BUDGET CIP

Clear Run Branch Improvements

DEPARTMENT **PUBLIC SERVICES**
DIVISION **STORMWATER**

PROJECT LOCATION Phase 1 - Clear Run Branch from Cross City Trail Bridge at Teal to College Acres Drive

PROJECT DESCRIPTION

This project allows for the installation of a new pipe system from an area of New Centre Drive that floods to the east towards College Acres Drive. It will include improvements to the natural stream of Clear Run Branch, and upgrades for two (2) road culvert crossings. The project scope, based on Moffatt & Nichols drainage study, allows for additional capacity to the existing system, and diverts flow away from the South College Road pipe network and the upstream portion of the main line run. This strategy lessened the construction within the major thoroughfare row of South College Road, and simultaneously reduces the overall length of needed improvements compared to other alternatives.

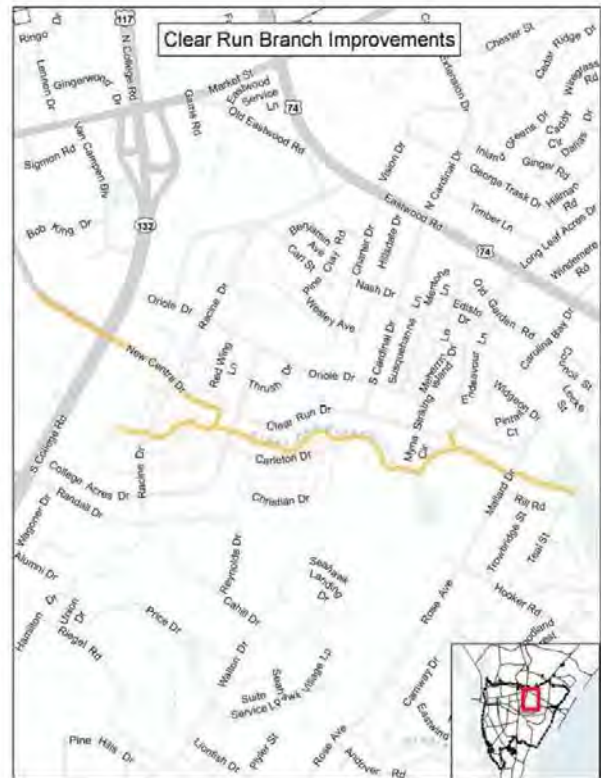
PROJECT CATEGORY	STORMWATER
STATUS	DESIGN
PROJECT NUMBER	14DC10
FY19 APPROPRIATION	\$2,300,000
FY19 PRIMARY FUNDING SOURCE	Stormwater Fund
FY19-FY23 OPERATING IMPACT	\$0

PROJECT HISTORY

2013-2018 APPROPRIATION	\$7,300,000
2013-2018 EXPENDITURE	\$475,315

BENEFIT TO THE CITY

New Centre Drive floods near the intersection with College Rd. several times per year. Improvements to this condition by maintenance activities are limited because of the roughly 11,000 foot length of this project, of which almost 9,000 feet exist on private property without publicly accepted or acquired easement.



STORMWATER CAPITAL PROJECT DESCRIPTIONS

CLEAR RUN BRANCH – 14DC10; APPROPRIATED FY19

This project will include stream restoration efforts for Clear Run Branch in the Bradley Creek watershed as well as improving drainage capacity for the outfall that drains New Center Drive. The extent of the project will be from the New Center ROW, thru commercial property along College Rd, possibly under College Rd, thru commercial property on the other side of College Rd down to and under Racine Drive, down to and under College Acres Drive and then down to and under Mallard Dr.

PIRATES COVE - TBA; PROJECTED FY21

Portions of the project were completed during the Masonboro Loop Road/Masonboro Sound Road intersection realignment. The remainder of the project is for drainage improvements within the Pirates Cove neighborhood. The project will replace existing drainage structures and pipes and improve drainage channels in the neighborhood. Flooding of homes and streets in the area listed above results in damage to private property and disruption of traffic.

WHISPERING PINES/MASONBORO DRAINAGE IMPROVEMENTS - TBA; PROJECTED FY21

This project was identified in the 1998 Annex Area Master Plan prepared by Dewberry and Davis. It ranked 9th in priority out of 21 projects in both 1995 and 1998 annex areas. This project includes the improvement of drainage outfalls within the Whispering Pines, Grainger Point, Orchard Trace and Windward Oaks. In addition, 2 culvert locations draining under Masonboro Sound Rd will be upgraded.

KELLY ROAD– TBD; PROJECTED FY22

The project will replace existing drainage structures and pipes and clear/improve drainage channels along Kelly Road, Sand Hills Drive and within the Tyndall neighborhood off of Beasley Road. The project will also retrofit an existing pond off of Chelon Ave. within the Tyndall neighborhood to help improve water quality as part of the Hewlett's Creek Watershed Restoration Plan.

ANNUAL STORM DRAIN REHABILITATION – 17DC20; ANNUAL APPROPRIATION

Project involves rehabilitating sections of existing storm drain that are in need of repair because of joint failures, excessive maintenance costs, root intrusion, and collapse. Types of repair include pipe lining, internal repairs, or full replacement of the system.

DEBT MANAGEMENT

The City of Wilmington periodically issues long term debt to finance capital improvements and major equipment purchases. Examples of projects and major equipment financed by long term debt instruments include the construction of a new police station, the purchase of a new fire truck, the construction of a new roadway, etc. The City issues debt to finance these items to 1) spread out the costs of these items and preserve adequate cash flow to meet operating expenses, and 2) to equitably distribute the costs of these items among the current and future citizens of the City. Long term debt instruments utilized by the City of Wilmington include general obligation bonds, certificates of participation, limited obligation bonds, installment purchase contracts, and interlocal agreements.

The City continues to maintain a strong financial position, due in part to its effective management of long term debt. The City strives to maintain a balance between debt financing and the “pay-as-you-go” approach. City staff continually work to secure the most favorable interest rates for the City’s debt issues. The North Carolina Local Government Commission reviews all bonded debt issues and other debt issues of at least five years’ maturity to determine the City’s ability to repay the debt and maintain a solid financial position. Furthermore, for all bonded debt and some other debt instruments, the City receives a credit rating from Standard & Poor’s Ratings Services, Moody’s Investors Services and Fitch Ratings. The City’s current ratings of AAA, Aaa, and AAA respectively, are an indicator of the City’s financial stability. The City’s credit ratings were affirmed in April 2018.

Outstanding Bonded Debt

The City of Wilmington’s outstanding bonded debt is comprised of debt incurred from the issuance of general obligation bonds. General obligation bonds require voter approval because they pledge the taxing power of the City.

As of June 30, 2018, the total outstanding bonded debt for the City is \$34.2 million. Outstanding general bonded debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

Outstanding Bonded Debt

ISSUE DATE	MATURITY DATE	SERIES	OUTSTANDING PRINCIPAL JUNE 30, 2018	PRINCIPAL TO BE RETIRED FY 2018-19	OUTSTANDING PRINCIPAL JUNE 30, 2019
General Debt					
9-Sep-08	1-Sep-28	Streets/Highway 2/3rds - Series 2008A	280,000	280,000	-
10-Sep-08	1-Sep-28	Public Improvement - Series 2008B	450,000	450,000	-
29-Jun-11	1-Jul-31	Public Improvement - Series 2011A 2/3rds	2,730,000	195,000	2,535,000
30-Jun-11	1-Jul-31	Public Improvement - Series 2011C	3,710,000	265,000	3,445,000
26-Jun-14	1-Jun-34	Public Improvement 2/3rds - Series 2014	2,430,000	155,000	2,275,000
7-Jun-16	1-Jun-36	Public Improvements, 2/3rds - Series 2016A	2,625,000	150,000	2,475,000
8-Jun-16	1-Sep-28	Pub Improv/Streets-Refunding - Series 2016	6,650,000	-	6,650,000
31-May-18	1-Jun-38	Street and Sidewalk - Series 2018	15,300,000	765,000	14,535,000
TOTAL GENERAL DEBT			34,175,000	2,260,000	31,915,000

Other Outstanding Debt

The City also relies on other debt instruments to finance capital improvements and major equipment purchases. These other debt instruments do not pledge the taxing power of the City. In most cases, the physical asset being purchased or constructed is pledged as collateral in the event that the City defaults on its obligation. Other debt instruments utilized by the City include revenue bonds, certificates of participation, limited obligation bonds, installment purchase contracts, and interlocal agreements.

As of June 30, 2018, the total other outstanding debt for the City is \$169.5 million. Total other outstanding governmental general debt at June 30, 2018, is approximately \$89.0 million. Other outstanding general debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

- Total other outstanding general debt at June 30, 2018, for the Convention Center Fund is approximately \$48.9 million and represents issuance for the construction of the Convention Center and Parking Deck. This debt is retired with proceeds from the room occupancy tax.
- Total other outstanding debt at June 30, 2018, for the Equipment, Maintenance and Replacement Fund is approximately \$1.6 million. Outstanding debt for equipment, maintenance and replacement is retired with revenues earned from leasing the financed equipment to the user departments.
- Total other outstanding debt at June 30, 2018, for the Stormwater Management Fund is approximately \$22.7 million. Outstanding debt for stormwater projects is retired with revenues earned from the stormwater enterprise.
- Total other outstanding debt at June 30, 2018, for the Parking Facilities Fund is approximately \$7.3 million. Revenue from the parking decks and the on-street parking program pay for the majority of this installment debt; however, a portion of this debt is paid with general tax revenues.

Other Outstanding Debt

ISSUE DATE	MATURITY DATE	INSTRUMENT	PURPOSE	OUTSTANDING PRINCIPAL JUNE 30, 2018	PRINCIPAL TO BE RETIRED FY 2018-19	OUTSTANDING PRINCIPAL JUNE 30, 2019
<i>General Debt</i>						
8-Apr-10	1-Jun-30	2010B LOBs - BABs	Various Projects	16,800,000	1,400,000	15,400,000
30-Jun-10	1-Aug-30	Installment Debt	NHC Parks and Recreation Bonds	759,173	253,058	506,115
27-Jun-12	1-Jun-30	2012 LOBs	Refunding	15,273,750	1,696,750	13,577,000
30-Jul-14	1-Jun-32	2014A LOBs	Refunding of 2005 COPs	19,350,000	1,405,000	17,945,000
26-Jun-15	1-Jun-35	2015A LOBs	Various Projects	16,130,000	-	16,130,000
26-Jun-15	1-Jun-20	2015B LOBs	Various Projects - Taxable	690,968	580,563	110,405
24-May-16	1-Aug-28	Installment Debt	NHC Parks Bonds - Refund 2008	6,265,838	407,720	5,858,119
24-May-16	1-Aug-30	Installment Debt	NHC Parks Bonds - Refund 2010	2,491,468	-	2,491,468
11-May-17	1-Jun-37	Installment Debt	Various Projects	11,240,000	595,000	10,645,000
TOTAL GENERAL DEBT				89,001,187	6,338,090	82,663,097
<i>Convention Center Fund Debt</i>						
12-May-16	1-Jun-38	2016 LOBs	Refunding of 2008A & 2008B COP	48,940,000	25,000	48,915,000
TOTAL CONVENTION CENTER FUND DEBT				48,940,000	25,000	48,915,000
<i>Equipment, Maintenance and Replacement Fund</i>						
15-Mar-15	1-Mar-22	Installment Debt	Sanitation Trucks	1,640,000	410,000	1,230,000
TOTAL Solid Waste Fund Debt				1,640,000	410,000	1,230,000
<i>Storm Water Management Debt</i>						
30-Oct-07	1-Jun-33	2007 Revenue Bonds	Various Projects	2,000,000	140,000	1,860,000
30-Jul-14	1-Jun-32	2014A LOBs	Refunding of 2005 COPs	520,000	80,000	440,000
26-Jun-15	1-Jun-40	2015A Revenue Bonds	Various Projects	19,425,000	500,000	18,925,000
26-Jun-15	1-Jun-22	2015B Revenue Bonds	Various Projects - Taxable	710,000	170,000	540,000
TOTAL STORM WATER MANAGEMENT DEBT				22,655,000	890,000	21,765,000
<i>Parking Facilities Debt</i>						
27-Jun-12	1-Jun-30	2012 LOBs	Refunding	3,941,250	393,250	3,548,000
26-Jun-15	1-Jun-20	2015B LOBs	Refunding - Taxable	619,032	519,437	99,595
13-Feb-18	13-Feb-21	2018 WSPD Install D	Interim Financing	2,710,000	-	2,710,000
TOTAL PARKING FACILITIES DEBT				7,270,282	912,687	6,357,595
TOTAL OTHER DEBT				169,506,469	8,575,777	160,930,691

Annual Debt Service Requirements: Outstanding Bonded Debt and Other Debt

FISCAL YEAR	Debt Service Fund			Parking Facilities Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2018-19	8,598,090	5,310,588	13,908,678	912,687	268,804	1,181,491
2019-20	8,914,671	4,967,260	13,881,930	492,845	240,608	733,453
2020-21	9,241,280	4,565,260	13,806,540	3,103,250	195,929	3,299,179 *
2021-22	9,104,452	4,164,492	13,268,944	393,250	138,075	531,325
2022-23	8,968,204	3,757,313	12,725,517	393,250	118,413	511,663
2023-24	8,749,716	3,340,197	12,089,912	395,000	98,750	493,750
2024-25	8,757,977	2,918,554	11,676,532	395,000	79,000	474,000
2025-26	8,761,239	2,492,074	11,253,313	395,000	59,250	454,250
2026-27	8,689,501	2,062,305	10,751,806	395,000	39,500	434,500
2027-28	8,627,948	1,641,534	10,269,482	395,000	19,750	414,750
2028-29	7,815,281	1,248,105	9,063,387	-	-	-
2029-30	6,608,743	962,706	7,571,449	-	-	-
2030-31	4,664,085	685,254	5,349,339	-	-	-
2031-32	4,405,000	519,233	4,924,233	-	-	-
2032-33	2,600,000	376,988	2,976,988	-	-	-
2033-34	2,600,000	289,373	2,889,373	-	-	-
2034-35	2,450,000	200,562	2,650,562	-	-	-
2035-36	1,500,000	117,670	1,617,670	-	-	-
2036-37	1,355,000	69,283	1,424,283	-	-	-
2037-38	765,000	24,863	789,863	-	-	-
Totals	123,176,187	39,713,612	162,889,799	7,270,282	1,258,079	8,528,361

*Water Street Parking Deck Redevelopment Interim Installment Financing to be replaced with permanent financing at construction completion anticipated in FY2021.

FISCAL YEAR	Storm Water Management Fund			Convention Center Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2018-19	890,000	941,044	1,831,044	25,000	1,913,525	1,938,525
2019-20	920,000	908,059	1,828,059	505,000	1,912,775	2,417,775
2020-21	940,000	872,794	1,812,794	525,000	1,897,625	2,422,625
2021-22	970,000	836,394	1,806,394	545,000	1,876,625	2,421,625
2022-23	1,010,000	793,500	1,803,500	1,860,000	1,854,825	3,714,825
2023-24	1,055,000	743,700	1,798,700	2,235,000	1,780,425	4,015,425
2024-25	1,105,000	690,950	1,795,950	2,340,000	1,668,675	4,008,675
2025-26	1,065,000	654,200	1,719,200	2,435,000	1,575,075	4,010,075
2026-27	1,105,000	615,200	1,720,200	2,530,000	1,477,675	4,007,675
2027-28	1,145,000	574,725	1,719,725	2,610,000	1,401,775	4,011,775
2028-29	1,185,000	537,875	1,722,875	2,740,000	1,271,275	4,011,275
2029-30	1,240,000	478,625	1,718,625	2,880,000	1,134,275	4,014,275
2030-31	1,305,000	416,625	1,721,625	3,025,000	990,275	4,015,275
2031-32	1,360,000	362,975	1,722,975	3,140,000	873,900	4,013,900
2032-33	1,410,000	307,025	1,717,025	3,265,000	748,300	4,013,300
2033-34	740,000	249,025	989,025	3,395,000	617,700	4,012,700
2034-35	780,000	212,025	992,025	3,535,000	481,900	4,016,900
2035-36	820,000	173,025	993,025	3,675,000	340,500	4,015,500
2036-37	850,000	142,275	992,275	3,780,000	230,250	4,010,250
2037-38	885,000	110,400	995,400	3,895,000	116,850	4,011,850
2038-39	920,000	75,000	995,000	-	-	-
2039-40	955,000	38,200	993,200	-	-	-
Totals	22,655,000	10,733,640	33,388,640	48,940,000	24,164,225	73,104,225

Equipment, Maintenance & Repl			
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL PAYMENT
2018-19	410,000	23,985	433,985
2019-20	410,000	17,589	427,589
2020-21	410,000	11,193	421,193
2021-22	410,000	4,797	414,797
Totals	1,640,000	57,564	1,697,564

Legal Debt Margin

The North Carolina General Statutes set a legal limit on the amount of the debt that can be issued by a unit of local government. NCGS 159-55 sets the legal net debt limit at 8% of the City’s assessed valuation. Net debt is total outstanding bonded debt (other than revenue bonds) plus other outstanding debt less bonded debt issued for water enterprise operations. The legal debt margin is the amount of debt that a unit of local government can legally incur at a given point in time.

As of June 30, 2018, the City of Wilmington could legally issue an additional \$1.014 billion of debt. The City’s net debt as of June 30, 2018, is estimated at 1.22% of the assessed valuation of the City, well below the 8% legal limit. The City’s net debt as of June 30, 2019 is projected at 1.13% of the assessed valuation of the City.

Legal Debt Margin

	AS OF JUNE 30, 2018	ESTIMATED AS OF JUNE 30, 2019
Assessed Valuation	14,940,368,897	15,128,420,000
Legal Debt Limit (8% of Assessed Valuation)	1,195,229,512	1,210,273,600
Amount of Debt Applicable to Legal Debt Limit - NET DEBT		
General Obligation Bonds	34,175,000	31,915,000
Other Debt (excluding Revenue Bonds)	147,371,469	139,605,691
Gross Debt	181,546,469	171,520,691
TOTAL NET DEBT	181,546,469	171,520,691
PERCENT OF ASSESSED VALUATION	1.22%	1.13%
LEGAL DEBT MARGIN	1,013,683,043	1,038,752,909

* Does not account for any potential issuances of new debt in fiscal year 2019.

Net Direct Debt As A Percent of Operating Budget

The amount of annual debt service for net direct debt (to be retired with general tax revenues) as a percentage of the annual operating budget is another measure of a city’s debt burden. It is the City's policy that annual debt service on tax supported debt shall not exceed 20% of the operating expenditures in the General Fund and the Debt Service Fund, including inter-fund transfers. For FY 2018-19, debt service for tax supported debt totals approximately \$14.0 million.

The Debt Service Fund is currently supporting the completion of projects related to the 1st 80/20 CIP Plan and the voter approved Transportation Bond. In FY18, it then began to support projects related to the Parks and Recreation Bond, the Water Street Deck Redevelopment and the 2nd 80/20 CIP plan.

For FY 2018-19, with a total General Fund and Debt Service Fund combined operating budget of approximately \$123.0 million, annual debt service for tax supported debt of approximately \$14.0 million represents 11.49% of the annual operating budget. No debt service for Stormwater Management Fund, Golf Enterprise Fund, Convention Center Fund or Equipment Maintenance and Replacement Fund are paid with general tax revenues. A portion of the debt service for the Parking Facilities Fund is paid with general tax revenues.

Debt Service - % of Operating Budget

	FY 2018-19 OPERATING BUDGET	FY 2018-19 TOTAL DEBT SERVICE	FY 2018-19 % OF OPERATING BUDGET
General Fund and Debt Service Fund	122,957,272	14,131,829	11.49%

* Does not account for any potential issuances of new debt in fiscal year 2019.

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Ordinances

Ordinance



City Council
City of Wilmington
North Carolina

Introduced By: Sterling B. Cheatham, City Manager

Date: 5/15/2018

Ordinance Making Appropriations to the General Fund for the Fiscal Year Beginning July 1, 2018

LEGISLATIVE INTENT/PURPOSE:

Appropriations to the General fund for the Fiscal Year Beginning July 1, 2018.

THEREFORE, BE IT ORDAINED:

SECTION I: That the following appropriations are hereby made to the General Fund, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that following revenues are anticipated to be available during the fiscal year to meet these appropriations.

GENERAL FUND	
APPROPRIATIONS	
General Government	\$24,765,569
Cultural & Recreational	\$9,163,881
Public Safety	\$51,218,223
Transportation	\$8,942,807
Transit System	\$1,404,155
Operating Transfers	\$11,032,273
TOTAL APPROPRIATIONS	\$106,526,908
REVENUES	
Property Taxes	\$60,893,260
Local Sales Taxes	\$25,548,953
Licenses, Fees, and Permits	\$940,000
Intergovernmental Revenues	\$14,960,972
Charges for Current Services	\$2,557,944
Fines and Forfeitures	\$175,000
Interest Earnings	\$577,666
Other Revenue	\$344,073
Appropriated Fund Balance	\$529,040
TOTAL REVENUES	\$106,526,908

CERTIFIED TO BE A TRUE COPY
Amber Spina Sidbury
 CITY CLERK

SECTION II: That there is a hereby levied tax rate of \$0.4984 per \$100 valuation of taxable property as listed for taxes as of January 1, 2017; \$0.4037 per \$100 valuation for General

Fund, \$0.0947 per \$100 valuation earmarked for Debt Service in support of the Capital Improvement Plans, Streets and Sidewalks Bond projects, Water Street Deck Collaboration project, and restricted in the Debt Service Fund, the Parks Bond projects located throughout the City, for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues.

SECTION III: That appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2018 added to each appropriation as it appears in order to account for the payment against the fiscal year in which it is paid.

Section IV: That City Council authorizes the consolidations and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

Section V: That City Council authorizes the appropriation and implementation of retiree payout based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION VI: The City Council authorizes the appropriation of a \$2,984,519 salary and benefits budget for implementation in accordance with the City's compensation plan increases and \$214,891 in salary and benefits for Fire Department educational incentives program based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION VII: That City Council authorizes the appropriation and implementation of workers' compensation claims based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION VIII: That City Council authorizes the appropriation and implementation of liability insurance based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION IX: That City Council authorizes the funding of up to six (6) over hire positions in the Fire Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year.

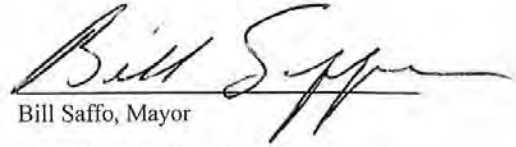
SECTION X: That any construction or repair project undertaken by city work forces shall be in compliance with the requirements of North Carolina General Statutes 143-135 and are hereby approved upon adoption of the FY19 budget.

SECTION XI: That City Council authorizes the funding of up to twelve (12) over hire positions in the Police Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year. Two (2) of those twelve (12) may only be used to accommodate officers that have been (and continue to be) on military leave for over one (1) year.

SECTION XII: That appropriations herein authorized shall fund the following Full-time, Full Time Equivalent (Part-time) positions. It does not include other temporary or seasonal positions such as interns:

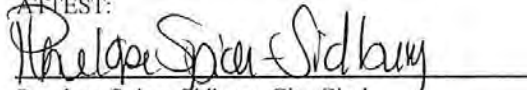
General Government	Full-time: 160	FTE (Part-time): .48
Cultural & Recreational	Full-time: 89	FTE (Part-time): 16.66
Public Safety	Full-time: 565	FTE (Part-time): 14.24
Transportation	Full-time: 49	FTE (Part-time): 0
Total	Full-time: 863	FTE (Part-time): 31.38

Adopted at a regular meeting
on June 19, 2018



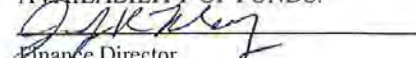
Bill Saffo, Mayor

ATTEST:



Penelope Spicer-Sidbury, City Clerk

APPROVED AS TO
AVAILABILITY OF FUNDS:



Finance Director

Ordinance



ITEM O1b
City Council
City of Wilmington
North Carolina

Introduced By: Sterling B. Cheatham, City Manager

Date: 5/15/2018

Ordinance Making Appropriations to the Grant Projects, Financial Plans, Enterprise Funds, Debt Service Fund and Special Tax District for the Fiscal Year Beginning July 1, 2018

LEGISLATIVE INTENT/PURPOSE:

Appropriations for the Fiscal Year beginning July 1, 2018.

THEREFORE, BE IT ORDAINED:

SECTION I: That, pursuant to NCGS 159-13.2, the following Grant Project appropriations are hereby made to the funds listed in the schedule below, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds:

COMMUNITY DEVELOPMENT BLOCK GRANT

APPROPRIATIONS

Economic & Physical Development \$1,006,805

TOTAL APPROPRIATIONS \$1,006,805

REVENUES

Federal Entitlement \$998,905

Program Income \$4,800

Transfer from Special Purpose \$3,100

TOTAL REVENUES \$1,006,805

HOME INVESTMENT PARTNERSHIP FUND

APPROPRIATIONS

Economic & Physical Development \$885,902

TOTAL APPROPRIATIONS \$885,902

REVENUES

HOME Investment Partnership \$707,902

HOME Program Income \$178,000

TOTAL REVENUES \$885,902

CDBG/HOME GRANT AND LOAN ADMINISTRATION FUND

APPROPRIATIONS

CD/HM Grant and Loan Operations \$765,558

TOTAL APPROPRIATIONS \$765,558

REVENUES

Transfer from General Fund \$253,598

CERTIFIED TO BE A TRUE COPY
 Heather Spivey
 CITY CLERK

O1b-1

Transfer from CDBG	\$445,745
Transfer from HOME Fund	\$66,215
TOTAL REVENUES	\$765,558
SPECIAL PURPOSE FUND	
APPROPRIATIONS	
SABLE Program	\$352,502
Safelight Camera Program	\$1,541,305
Metropolitan Transportation Planning Administration	\$1,098,571
UDAG and Miscellaneous Income	\$3,100
Annual Housing Summit	\$1,500
Regional Hazmat Response Team	\$69,000
TOTAL APPROPRIATIONS	\$3,065,978
REVENUES	
Transfer from General Fund	\$655,292
Fed Forfeiture	\$115,744
Intergovernmental Revenue	\$1,183,037
Red Light Fines and Late Fees	\$1,105,562
Transfer from Economic Development Loan	\$3,100
Interest on Investments	\$1,743
Miscellaneous Program Income	\$1,500
TOTAL REVENUES	\$3,065,978
CONVENTION CENTER OPERATING FUND	
APPROPRIATIONS	
Convention Center Operating	\$5,161,113
Debt Service	\$1,940,725
TOTAL APPROPRIATIONS	\$7,101,838
REVENUES	
Room Occupancy Tax	\$2,738,325
Convention Center Revenue	\$3,644,174
Convention Center Parking Deck Revenue	\$719,339
TOTAL REVENUES	\$7,101,838
SECTION II: That pursuant to NCGS 159-13.1, the following balanced Financial Plans are hereby approved for, and the following appropriations are made to, the funds listed in the schedule below and the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.	
FLEET MAINTENANCE/REPLACEMENT FUND	
APPROPRIATIONS	
Fleet Management Operations	\$7,438,296
Debt Service	\$433,985
TOTAL APPROPRIATIONS	\$7,872,281
REVENUES	
Lease Charges	\$6,106,828
Other Revenue and Interest Earnings	\$93,856
Appropriated Fund Balance	\$1,671,597

TOTAL REVENUES	\$7,872,281
TECHNOLOGY REPLACEMENT FUND	
APPROPRIATIONS	
PC and Technology Support	\$1,437,474
TOTAL APPROPRIATIONS	\$1,437,474
REVENUES	
Technology Replacement Charges	\$669,513
Transfer from General Fund	\$308,685
Appropriated Fund Balance	\$459,276
TOTAL REVENUES	\$1,437,474

SECTION III: That the following appropriations are hereby made to the funds listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

GOLF COURSE FUND	
APPROPRIATIONS	
Golf Course Operations	\$1,453,144
TOTAL APPROPRIATIONS	\$1,453,144
REVENUES	
Greens Fees	\$962,022
Cart Rentals	\$265,661
Concessions	\$169,000
Other Revenue and Interest Earnings	\$56,461
TOTAL REVENUES	\$1,453,144

PARKING FACILITIES FUND	
APPROPRIATIONS	
Parking Facilities Operations	\$2,829,490
Debt Service	\$1,122,441
TOTAL APPROPRIATIONS	\$3,951,931
REVENUES	
Parking Fees	\$3,371,225
Transfer from Debt Service Fund	\$534,543
Interest Earnings	\$46,163
TOTAL REVENUES	\$3,951,931

SOLID WASTE MANAGEMENT FUND	
APPROPRIATIONS	
Solid Waste Operations	\$9,408,066
TOTAL APPROPRIATIONS	\$9,408,066
REVENUES	
Solid Waste Disposal Tax	\$55,000
Refuse Collection Fees	\$8,910,498
Other Revenue and Interest Earnings	\$331,533
Transfer from General Fund	\$29,866
Appropriated Fund Balance	\$81,169

TOTAL REVENUES	\$9,408,066
STORM WATER MANAGEMENT FUND	
APPROPRIATIONS	
Storm Water Operations	\$9,933,459
Debt Service	\$1,843,480
TOTAL APPROPRIATIONS	\$11,776,939
REVENUES	
Storm Water Utility Fees	\$11,312,604
Other Revenue and Interest Earnings	\$251,860
Appropriated Fund Balance	\$212,475
TOTAL REVENUES	\$11,776,939

SECTION IV: That there is hereby levied tax rate of \$0.0947 per \$100 valuation earmarked for Debt Service in support of the Capital Improvement Plans, Streets and Sidewalks Bond projects, Water Street Deck Collaboration project, the Parks Bond projects located throughout the City and restricted in the Debt Service Fund, for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues.

DEBT SERVICE FUND	
APPROPRIATIONS	
Debt Service Payments	\$24,028,396
TOTAL APPROPRIATIONS	\$24,028,396
REVENUES	
Property Tax	\$14,184,887
Intergovernmental Revenues	\$311,392
Transfer from General Fund	\$9,334,832
Interest Earnings	\$197,285
TOTAL REVENUES	\$24,028,396

SECTION V: That there is hereby levied tax rate of \$0.07 per \$100 valuation within the established boundaries of the Municipal Service District of the City of Wilmington, for the purpose of raising revenue to fund downtown service enhancements, from current property tax as set forth in the foregoing estimate of revenues.

SPECIAL TAX DISTRICT	
APPROPRIATIONS	
Special Tax District	\$384,341
TOTAL APPROPRIATIONS	\$384,341
REVENUES	
Property Tax	\$384,341
TOTAL REVENUES	\$384,341

SECTION VI: That appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2018, added to each appropriation as it appears in order to account for the payment against the fiscal year in which it is paid.

SECTION VII: The City Council authorizes the consolidation and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

SECTION VIII: The City Council authorizes the appropriation and implementation of retiree

payout based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION IX: The City Council authorizes the appropriation of a \$2,984,519 salary and benefits budget for implementation in accordance with the City's compensation plan increases based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION X: The City Council authorizes the appropriation and implementation of the Wilmington Area Metropolitan Transportation Planning Administration based upon usage to the respective functions, departments, divisions, and sections upon the adoption of the FY19 budget.

SECTION XI: The City Council authorizes the appropriation and implementation of workers' compensation claims based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

SECTION XII: The City Council authorizes the appropriation and implementation of liability insurance based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY19 budget.

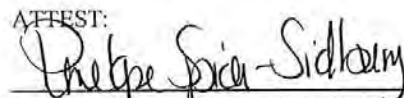
SECTION XIII: That any construction or repair project undertaken by city work forces shall be in compliance with the requirements of North Carolina General Statutes 143-135 and are hereby approved upon adoption of the FY19 budget.


SECTION XIV: That appropriations herein authorized shall fund the following Full-time, Full Time Equivalent (Part-time) positions. It does not include other temporary or seasonal positions such as interns:

Finance/CD HM	Full-time: 2	FTE (Part-time): 0.96
Community Development	Full-time: 3	FTE (Part-time): 0
Housing Development	Full-time: 3	FTE (Part-time): 0
Metropolitan Planning	Full-time: 11	FTE (Part-time): 0
Fleet	Full-time: 13	FTE (Part-time): 0
Golf	Full-time: 10	FTE (Part-time): 2.92
Parking	Full-time: 2	FTE (Part-time): 0
Solid Waste	Full-time: 75	FTE (Part-time): 0
Storm Water	Full-time: 60	FTE (Part-time): 0
Total	Full-time: 179	FTE (Part-time): 3.88

Adopted at a regular meeting
on June 19, 2018


Bill Saffo, Mayor

ATTEST:

Penelope Spicer-Sidbury, City Clerk

APPROVED AS TO
AVAILABILITY OF FUNDS:

Finance Director



Ordinance



Ordinance 5
ITEM PH7c
City Council
City of Wilmington
North Carolina

Introduced By: Sterling B. Cheatham, City Manager

Date: 5/15/2018

**Ordinance Making Appropriations to the Capital Projects Funds for the Fiscal Year
Beginning July 1, 2018**

LEGISLATIVE INTENT/PURPOSE:

Appropriations to the Capital Projects Funds for the Fiscal Year beginning July 1, 2018.

THEREFORE, BE IT ORDAINED:

SECTION I: That, pursuant to NCGS 159-13.2, the following appropriations are hereby made to the Capital Projects Funds, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations.

CAPITAL PROJECTS

Appropriations:

Streets and Sidewalks Capital Projects:	\$4,164,095
Parks and Recreation Capital Projects:	\$726,968
Public Facilities Capital Projects:	\$1,977,544
Public Facilities - Parking Capital Projects:	\$739,050
Storm Water Capital Projects:	\$3,327,513

Total Appropriations: **\$10,935,170**

Revenue:

Installment Financing:	\$4,628,950
Transfer from Debt Service Fund:	\$1,690,304
Transfer from Parking Facility Fund:	\$139,050
Transfer from Stormwater Fund:	\$3,300,000
Transfer from Public Improvement:	\$467,320
Streets and Sidewalks Capital Balance:	\$550,000
Interest on Investments:	\$159,546

Total Revenue: **\$10,935,170**

SECTION II: All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of the Budget will be reimbursed from bond proceeds and installment purchase proceeds and, if non-taxable in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

CERTIFIED TO BE A TRUE COPY
Shelley Spivey Silbury
 CITY CLERK

Adopted at a regular meeting
on June 19, 2018

ATTEST:
Penelope Spicer-Sidbury
Penelope Spicer-Sidbury, City Clerk

Bill Saffo
Bill Saffo, Mayor

APPROVED AS TO
AVAILABILITY OF FUNDS:
Jeff K. Stanley
Finance Director



SUPPLEMENTAL INFORMATION

REVENUE DETAILS

GENERAL FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
General Fund				
<i>Intergovernmental Revenue</i>				
ABC Revenues	\$ 1,484,971	\$ 1,400,000	\$ 1,400,000	\$ 1,325,000
Beer and Wine Tax	\$ 522,764	\$ 600,000	\$ 600,000	\$ 600,000
Court Fees	\$ 28,751	\$ 30,000	\$ 30,000	\$ 30,000
FEMA - Homeland Security	\$ 1,255,814	\$ -	\$ -	\$ -
NC FOREST SERVICE	\$ 40,497	\$ -	\$ -	\$ -
New Hanover County	\$ 303,017	\$ 287,774	\$ 237,774	\$ 263,600
Piped Natural Gas Excise Tax	\$ 177,824	\$ 170,000	\$ 170,000	\$ 180,000
Powell Bill (Gasoline Tax)	\$ 2,941,419	\$ 2,918,789	\$ 2,918,789	\$ 2,926,036
Supplemental PEG Channel Support	\$ 27,586	\$ 25,000	\$ 25,000	\$ 25,000
Telecommunications Service Tax	\$ 1,068,370	\$ 900,000	\$ 900,000	\$ 800,000
Utility Franchise Tax	\$ 7,005,384	\$ 7,350,388	\$ 7,350,388	\$ 7,461,336
Video Programming Tax	\$ 1,408,749	\$ 1,440,000	\$ 1,440,000	\$ 1,350,000
Intergovernmental Revenue Total	\$16,265,145	\$ 15,121,951	\$ 15,071,951	\$ 14,960,972
<i>Property Tax</i>				
1st Prior Year	\$ 205,665	\$ 225,000	\$ 225,000	\$ 154,000
2nd Prior Year	\$ 66,119	\$ 60,000	\$ 60,000	\$ 50,000
Current Year	\$52,521,620	\$ 53,413,454	\$ 53,413,454	\$ 56,617,962
DMV Collections	\$ 3,948,349	\$ 3,598,719	\$ 3,598,719	\$ 3,851,298
Other Prior Years	\$ 59,593	\$ 25,000	\$ 25,000	\$ 20,000
Penalties and Interest	\$ 194,458	\$ 200,000	\$ 200,000	\$ 200,000
Property Tax Total	\$56,995,803	\$ 57,522,173	\$ 57,522,173	\$ 60,893,260
<i>Local Sales Tax</i>				
1% Local Option Sales Tax	\$11,525,113	\$ 12,446,716	\$ 12,446,716	\$ 12,174,382
1/2 % (Art. 40) Local Option Sales Tax	\$ 4,173,150	\$ 4,523,155	\$ 4,523,155	\$ 4,424,189
1/2 % (Art. 42) Local Option Sales Tax	\$ 5,642,535	\$ 5,826,895	\$ 5,826,895	\$ 5,789,460
1/2% (Art. 44 2003) Local Option Sales Tax	\$ 4,406	\$ -	\$ -	\$ -
1/4% Art.44 Hold Harmless	\$ 3,026,176	\$ 3,183,871	\$ 3,183,871	\$ 3,160,922
Local Sales Tax Total	\$24,371,379	\$ 25,980,637	\$ 25,980,637	\$ 25,548,953
<i>Licenses, Fees & Permits</i>				
Construction Permits	\$ 76,349	\$ 70,000	\$ 70,000	\$ 60,000
Fire Permits and Charges	\$ 120,096	\$ 115,000	\$ 115,000	\$ 130,000
Miscellaneous Permits	\$ 73,889	\$ 60,000	\$ 60,000	\$ 60,000
Motor Vehicle Licenses	\$ 406,771	\$ 380,000	\$ 380,000	\$ 400,000
Penalties	\$ 873	\$ -	\$ -	\$ -
Privilege Licenses	\$ 13,616	\$ -	\$ -	\$ -
Rental Vehicle Tax	\$ 313,471	\$ 290,000	\$ 290,000	\$ 290,000
Licenses, Fees & Permits Total	\$ 1,005,065	\$ 915,000	\$ 915,000	\$ 940,000
<i>Charges for General Government Services</i>				
Zoning and Subdivision Fees	\$ 132,276	\$ 90,000	\$ 90,000	\$ 130,000
Charges for General Government Services Total	\$ 132,276	\$ 90,000	\$ 90,000	\$ 130,000

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Charges for Parks and Recreation Programs				
Althea Gibson Tennis	\$ 22,282	\$ 29,000	\$ 29,000	\$ 20,000
Boxing/Fitness Center	\$ 22,881	\$ 22,000	\$ 22,000	\$ 22,000
Committed Revenue - Boxing Center	\$ 699	\$ -	\$ -	\$ -
Committed Revenue - Buck Hardee Field	\$ 1,400	\$ -	\$ -	\$ -
Committed Revenue - Derick GS Davis Center	\$ 33	\$ -	\$ -	\$ -
Committed Revenue - Empie Park Tennis Tournaments	\$ 1,543	\$ -	\$ -	\$ -
Committed Revenue - Greenfield Amphitheater	\$ 24,545	\$ -	\$ -	\$ -
Committed Revenue - Halyburton Park	\$ 568	\$ -	\$ -	\$ -
Committed Revenue - Legion Sports Complex	\$ 11,983	\$ -	\$ -	\$ -
Committed Revenue - North Waterfront Park	\$ 3,199	\$ -	\$ -	\$ -
Committed Revenue - Olsen Park	\$ 390	\$ -	\$ -	\$ -
Committed Revenue - Road Race/Group Walks	\$ 16,033	\$ -	\$ -	\$ -
Docking	\$ 20,001	\$ 26,000	\$ 26,000	\$ 28,000
Empie Picnic Shelter	\$ 3,641	\$ 6,000	\$ 6,000	\$ 4,000
Fit for Fun	\$ 28,719	\$ 27,000	\$ 27,000	\$ 28,000
Food and Beverage Concessions	\$ 435,666	\$ 460,000	\$ 460,000	\$ 440,000
Greenfield Park - Amphitheater	\$ 22,546	\$ 21,000	\$ 21,000	\$ 24,000
Greenfield Park - Fragrance Garden	\$ 1,305	\$ 1,200	\$ 1,200	\$ 1,300
Greenfield Park - Grounds	\$ 227	\$ 500	\$ 500	\$ 500
Halyburton Park Programs	\$ 23,238	\$ 28,000	\$ 28,000	\$ 25,000
Halyburton Rentals	\$ 23,343	\$ 34,000	\$ 34,000	\$ 35,000
Inland Greens	\$ -	\$ -	\$ -	\$ 67,000
Legion Stadium	\$ 32,093	\$ 20,000	\$ 20,000	\$ 34,000
M L King Center	\$ 950	\$ 1,100	\$ 1,100	\$ 1,100
Maides Park	\$ 3,860	\$ 4,500	\$ 4,500	\$ 4,500
Maides Park Programs	\$ 4,668	\$ 5,000	\$ 5,000	\$ 5,000
Miscellaneous	\$ 1,800	\$ -	\$ -	\$ -
MLK Park Programs	\$ 11,417	\$ 12,000	\$ 12,000	\$ 12,000
Non-Olsen Softball Field	\$ 7,938	\$ 7,500	\$ 7,500	\$ 8,000
North Waterfront park	\$ 9,134	\$ 9,000	\$ 9,000	\$ 9,000
Olsen Park	\$ 38,797	\$ 37,000	\$ 37,000	\$ 40,000
Portia Mills Hines Park	\$ 20	\$ -	\$ -	\$ 50
Revenue Producing Program Rec Intervention Activities	\$ (25)	\$ -	\$ -	\$ -
Riverfront Park	\$ 1,710	\$ 1,000	\$ 1,000	\$ 1,800
Road Race/Org Group Walk	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Skate Park Fees	\$ 14,936	\$ 18,000	\$ 18,000	\$ 2,000
Special Events	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,000
Tennis Clinic	\$ 327	\$ -	\$ -	\$ -
Tennis Reservations	\$ 18,852	\$ 20,000	\$ 20,000	\$ 16,000
Tree Permits	\$ 9,025	\$ 10,000	\$ 10,000	\$ 10,000
YMCA of Wilmington	\$ 12,981	\$ -	\$ -	\$ 22,000
Youth Athletics	\$ 7,950	\$ 7,000	\$ 7,000	\$ 8,000
Charges for Parks and Recreation Programs Total	\$ 843,671	\$ 810,000	\$ 810,000	\$ 871,250

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Charges for Public Safety Services				
Azalea Festival Services	\$ 18,825	\$ 10,080	\$ 10,080	\$ 10,800
Charges to New Hanover Schools	\$ 46,610	\$ 69,914	\$ 69,914	\$ 69,914
Court Judgements	\$ 50	\$ -	\$ -	\$ -
Crime Lab Fees	\$ 30,430	\$ 10,000	\$ 10,000	\$ 10,000
Fingerprints & Identification	\$ 9,265	\$ 10,000	\$ 10,000	\$ 13,000
Fire Inspection Fees	\$ 90,023	\$ 80,000	\$ 80,000	\$ 70,000
Fire Projection Escorts	\$ 106,800	\$ 75,000	\$ 75,000	\$ 75,000
Mutual Aid Reimbursement	\$ 8,967	\$ -	\$ -	\$ -
Outside of City Fire Protection Contracts	\$ 15,194	\$ 14,000	\$ 14,000	\$ 18,000
Precious Metal Permits	\$ 3,002	\$ -	\$ -	\$ -
Reimbursed Overtime - Fire	\$ 2,184	\$ 5,000	\$ 5,000	\$ 2,000
Reimbursed Overtime - Police	\$ 234,191	\$ 290,000	\$ 290,000	\$ 290,000
Special Teams	\$ 68,540	\$ 50,000	\$ 50,000	\$ 55,000
State of NC - Haz Mat Services	\$ 67,319	\$ 40,000	\$ 40,000	\$ -
State Property - Fire Protection	\$ 124,579	\$ 115,000	\$ 115,000	\$ 115,000
Wilmington Housing Authority	\$ 118,500	\$ 158,000	\$ 158,000	\$ 158,000
YMCA	\$ 15,166	\$ 15,110	\$ 12,980	\$ 12,980
Charges for Public Safety Services Total	\$ 959,645	\$ 942,104	\$ 939,974	\$ 899,694
Charges for Public Services				
Boarding Fees	\$ 8,586	\$ 6,000	\$ 6,000	\$ 8,000
Demolition	\$ 7,832	\$ -	\$ -	\$ -
Hauling and Mowing	\$ 41,932	\$ 42,000	\$ 42,000	\$ 42,000
Lot Cleaning	\$ 19,642	\$ 7,000	\$ 7,000	\$ 15,000
Maintenance State Highway Signs	\$ 397,892	\$ 416,264	\$ 416,264	\$ 450,000
Penalties, Fees and Assessments	\$ 8,441	\$ -	\$ -	\$ -
Resident Parking Permits	\$ 1,500	\$ -	\$ -	\$ -
Utility Cut/Street Repair	\$ 163,782	\$ 135,000	\$ 135,000	\$ 140,000
Charges for Public Services Total	\$ 649,606	\$ 606,264	\$ 606,264	\$ 655,000
Fines & Forfeitures				
Civil Citations	\$ 29,102	\$ 47,000	\$ 47,000	\$ 47,000
Code Enforcement	\$ 26,479	\$ 10,000	\$ 10,000	\$ 20,000
False Alarm Citations	\$ 104,110	\$ 100,000	\$ 100,000	\$ 100,000
Fire Code Violations	\$ 10,600	\$ 8,000	\$ 8,000	\$ 8,000
Fines & Forfeitures Total	\$ 170,291	\$ 165,000	\$ 165,000	\$ 175,000
Interest Earnings				
Interest Earnings	\$ 280,580	\$ 230,620	\$ 230,620	\$ 577,666
Interest on Investments	\$ (5,413)	\$ 20,000	\$ 20,000	\$ -
Interest on Investments/Interest on Assessment	\$ -	\$ 2,000	\$ 2,000	\$ -
Interest on Liens	\$ 7,633	\$ -	\$ -	\$ -
Interest Earnings Total	\$ 282,801	\$ 252,620	\$ 252,620	\$ 577,666
Miscellaneous				
Miscellaneous Charges	\$ 17,610	\$ 5,000	\$ 5,000	\$ 5,000
Miscellaneous Total	\$ 17,610	\$ 5,000	\$ 5,000	\$ 5,000
Other Revenue				
Blue Cross Blue Shield	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Building and Improvements	\$ 28,603	\$ 17,044	\$ -	\$ -
Debt Service Fund	\$ 874,875	\$ -	\$ -	\$ -

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Donations	\$ 7,198	\$ -	\$ -	\$ -
Material Sales	\$ 141,065	\$ -	\$ -	\$ -
Material	\$ 221	\$ -	\$ -	\$ -
Miscellaneous Charges	\$ 670	\$ 2,000	\$ 2,000	\$ 2,000
NHC Board of Education	\$ 109,928	\$ 105,000	\$ 105,000	\$ 105,000
Other Revenue	\$ 23,991	\$ 15,000	\$ 15,000	\$ 20,000
Rebate Pcard Program	\$ 27,605	\$ 30,000	\$ 30,000	\$ 25,000
Rental Income	\$ 183,950	\$ 208,553	\$ 208,553	\$ 164,073
Vehicle & Eqpt Damage	\$ 13,836	\$ 39,292	\$ -	\$ -
Workers Compensation	\$ 44,182	\$ -	\$ -	\$ -
Other Revenue Total	\$ 1,456,124	\$ 441,889	\$ 385,553	\$ 341,073
Appropriated Fund Balance				
Appropriated Fund Balance	\$ 2,304,537	\$ 8,757,530	\$ 7,960,200	\$ 529,040
Appropriated Fund Balance Total	\$ 2,304,537	\$ 8,757,530	\$ 7,960,200	\$ 529,040
General Fund Total	\$ 105,453,952	\$ 111,610,168	\$ 110,704,372	\$ 106,526,908

STORMWATER MANAGEMENT FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Stormwater Management Fund				
Charges for Services				
City Street Stormwater Utility Fee	\$ 2,441,004	\$ 2,649,015	\$ 2,649,015	\$ 2,742,393
NCDOT Drainage Maintenance	\$ 29,500	\$ 37,000	\$ 37,000	\$ 37,000
Stormwater Revenue Recovery	\$ 22,164	\$ -	\$ -	\$ -
Stormwater Utility Fee	\$ 8,215,777	\$ 8,487,789	\$ 8,487,789	\$ 8,570,211
Charges for Services Total	\$ 10,708,445	\$ 11,173,804	\$ 11,173,804	\$ 11,349,604
Intergovernmental Revenue				
FEMA - Homeland Security	\$ 59,891	\$ -	\$ -	\$ -
Intergovernmental Revenue Total	\$ 59,891	\$ -	\$ -	\$ -
Licenses & Permits				
Stormwater Discharge Permit	\$ 64,880	\$ 47,000	\$ 47,000	\$ 50,000
Licenses & Permits Total	\$ 64,880	\$ 47,000	\$ 47,000	\$ 50,000
Interest Earnings				
Interest on Investments	\$ 54,060	\$ 61,758	\$ 61,758	\$ 164,860
Interest Earnings Total	\$ 54,060	\$ 61,758	\$ 61,758	\$ 164,860
Miscellaneous				
Material Sales	\$ 2,115	\$ -	\$ -	\$ -
Other Revenue	\$ 7,500	\$ -	\$ -	\$ -
Miscellaneous Total	\$ 9,615	\$ -	\$ -	\$ -
Appropriated Fund Balance				
Appropriated Fund Balance	\$ -	\$ 4,535,899	\$ 4,114,323	\$ 212,475
Appropriated Fund Balance Total	\$ -	\$ 4,535,899	\$ 4,114,323	\$ 212,475
Stormwater Management Fund Total	\$ 10,896,891	\$ 15,818,461	\$ 15,396,885	\$ 11,776,939

SOLID WASTE MANAGEMENT FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Solid Waste Management Fund				
Charges for Current Services				
Bag Purchases Downtown	\$ 99,780	\$ 98,915	\$ 98,915	\$ 105,000
Code Enforcement Cleanup	\$ 654	\$ -	\$ -	\$ -
New Customer Activation Fees	\$ 112,130	\$ 103,291	\$ 103,291	\$ 115,000
Recycling Sales	\$ 35,631	\$ 31,327	\$ 31,327	\$ 35,000
Refuse Collection Fees	\$ 8,898,067	\$ 8,744,024	\$ 8,744,024	\$ 8,910,498
Refuse Revenue Recovery	\$ 21,662	\$ -	\$ -	\$ 6,582
Charges for Current Services Total	\$ 9,167,924	\$ 8,977,557	\$ 8,977,557	\$ 9,172,080
Intergovernmental Revenue				
FEMA - Homeland Security	\$ 311,549	\$ -	\$ -	\$ -
Solid Waste Disposal Tax	\$ 77,580	\$ 70,558	\$ 70,558	\$ 55,000
Intergovernmental Revenue Total	\$ 389,129	\$ 70,558	\$ 70,558	\$ 55,000
Fines & Forfeitures				
Civil Citations	\$ 400	\$ -	\$ -	\$ -
Fines & Forfeitures Total	\$ 400	\$ -	\$ -	\$ -
Interest Earnings				
Interest on Investments	\$ 21,946	\$ 26,147	\$ 26,147	\$ 66,951
Interest Earnings Total	\$ 21,946	\$ 26,147	\$ 26,147	\$ 66,951
Other Revenue				
Other Revenue	\$ 44,108	\$ 34,866	\$ 34,866	\$ 32,866
Other Revenue Total	\$ 44,108	\$ 34,866	\$ 34,866	\$ 32,866
Appropriated Fund Balance				
Appropriated Fund Balance	\$ -	\$ 185,931	\$ 165,495	\$ 81,169
Appropriated Fund Balance Total	\$ -	\$ 185,931	\$ 165,495	\$ 81,169
Solid Waste Management Fund Total	\$ 9,623,508	\$ 9,295,059	\$ 9,274,623	\$ 9,408,066

PARKING FACILITIES FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Parking Facilities Fund				
Charges for Current Services Hannah Block Lot				
Hourly Fees	\$ 56,212	\$ 48,410	\$ 48,410	\$ 59,000
Monthly Fees	\$ 20,781	\$ 12,150	\$ 12,150	\$ 20,000
Special Event Fees	\$ 40	\$ 200	\$ 200	\$ 200
Charges for Current Services Hannah Block Lot Total	\$ 77,033	\$ 60,760	\$ 60,760	\$ 79,200
Charges for Current Services Market Street Deck				
Evening/Night Collections	\$ 85,614	\$ 101,970	\$ 101,970	\$ 90,000
Hourly Fees	\$ 354,497	\$ 370,000	\$ 370,000	\$ 380,000
Monthly Fees	\$ 198,810	\$ 192,750	\$ 192,750	\$ 210,000
Special Event Fees	\$ 33,546	\$ 36,050	\$ 36,050	\$ 40,000
Stamp Sales	\$ 15,815	\$ -	\$ -	\$ 5,000
Charges for Current Services Market Street Deck Total	\$ 688,282	\$ 700,770	\$ 700,770	\$ 725,000

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Charges for Current Services Second Street Deck				
Evening/Night Collections	\$ 20,399	\$ 19,000	\$ 19,000	\$ 22,000
Hourly Fees	\$ 150,828	\$ 140,401	\$ 140,401	\$ 150,000
Monthly Fees	\$ 266,634	\$ 252,310	\$ 252,310	\$ 275,000
Special Event Fees	\$ 20,094	\$ 23,000	\$ 23,000	\$ 25,000
Stamp Sales	\$ 12,215	\$ 5,000	\$ 5,000	\$ 5,000
Charges for Current Services Second Street Deck Total	\$ 470,170	\$ 439,711	\$ 439,711	\$ 477,000
Charges for Current Services Second Street Lot				
Hourly Fees	\$ 230,886	\$ 242,000	\$ 242,000	\$ 242,000
Monthly Fees	\$ 70,591	\$ 60,000	\$ 60,000	\$ 70,000
Special Event Fees	\$ 1,446	\$ 3,000	\$ 3,000	\$ 1,500
Charges for Current Services Second Street Lot Total	\$ 302,923	\$ 305,000	\$ 305,000	\$ 313,500
Charges for Current Services Street Parking				
Monthly Fees	\$ 19,980	\$ 19,980	\$ 19,980	\$ 19,980
Parking Meters	\$ 1,142,070	\$ 1,212,750	\$ 1,212,750	\$ 1,300,000
Parking Permits	\$ 49,260	\$ 52,957	\$ 52,957	\$ 35,545
Parking Tokens	\$ 6,420	\$ 4,500	\$ 4,500	\$ 5,500
Special Event Fees	\$ 3,718	\$ -	\$ -	\$ -
Charges for Current Services Street Parking Total	\$ 1,221,448	\$ 1,290,187	\$ 1,290,187	\$ 1,361,025
Charges for Current Services Water Street Deck				
Hourly Fees	\$ 86,712	\$ -	\$ -	\$ -
Monthly Fees	\$ 70,850	\$ -	\$ -	\$ -
Special Event Fees	\$ 5,747	\$ -	\$ -	\$ -
Valet Parking	\$ 31,408	\$ -	\$ -	\$ -
Charges for Current Services Water Street Deck Total	\$ 194,717	\$ -	\$ -	\$ -
From Debt Service Fund				
From Debt Service Fund	\$ 550,386	\$ 543,633	\$ 543,633	\$ 534,543
From Debt Service Fund Total	\$ 550,386	\$ 543,633	\$ 543,633	\$ 534,543
Fines & Forfeitures				
Parking Fines	\$ 413,212	\$ 457,266	\$ 457,266	\$ 415,500
Fines & Forfeitures Total	\$ 413,212	\$ 457,266	\$ 457,266	\$ 415,500
Interest Earnings				
Interest Earnings	\$ 15,696	\$ 19,264	\$ 19,264	\$ 46,163
Interest Earnings Total	\$ 15,696	\$ 19,264	\$ 19,264	\$ 46,163
Appropriated Fund Balance				
Appropriated Fund Balance	\$ -	\$ 66,588	\$ 66,588	\$ -
Appropriated Fund Balance Total	\$ -	\$ 66,588	\$ 66,588	\$ -
Parking Facilities Fund Total	\$ 3,933,868	\$ 3,883,179	\$ 3,883,179	\$ 3,951,931

GOLF COURSE FUND

	FY17 Actual	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Golf Course Fund				
Charges for Current Services				
Beer Sales	\$ 40,320	\$ 30,000	\$ 30,000	\$ 32,000
Cart Rentals	\$ 243,146	\$ 265,661	\$ 265,661	\$ 265,661
Daily Green Fees	\$ 629,232	\$ 781,625	\$ 781,625	\$ 781,625
Discount Cards - Green Fees	\$ 164,117	\$ 173,312	\$ 173,312	\$ 173,312
Food Concessions	\$ 38,949	\$ 50,500	\$ 50,500	\$ 52,000
Locker Fees	\$ 120	\$ -	\$ -	\$ -
Retail Concessions	\$ 83,998	\$ 85,000	\$ 85,000	\$ 85,000
Tournament Fees	\$ 3,622	\$ 7,085	\$ 7,085	\$ 7,085
Charges for Current Services Total	\$ 1,203,503	\$ 1,393,183	\$ 1,393,183	\$ 1,396,683
Interest Earnings				
Interest on Investments	\$ 1,854	\$ 2,772	\$ 2,772	\$ 5,065
Interest Earnings Total	\$ 1,854	\$ 2,772	\$ 2,772	\$ 5,065
Miscellaneous				
Misc. / Other Revenue	\$ 2,888	\$ -	\$ -	\$ -
Other Revenue	\$ 18,017	\$ 51,396	\$ 51,396	\$ 51,396
Miscellaneous Total	\$ 20,905	\$ 51,396	\$ 51,396	\$ 51,396
Appropriated Fund Balance				
Appropriated Fund Balance	\$ 67,973	\$ 50,000	\$ -	\$ -
Appropriated Fund Balance Total	\$ 67,973	\$ 50,000	\$ -	\$ -
Golf Course Fund Total	\$ 1,294,236	\$ 1,497,351	\$ 1,447,351	\$ 1,453,144

DETAILED AUTHORIZED POSTION LISTING

Full Time

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted
City Clerk	City Clerk	1801	City Clerk	1	1	1	1
		1803	Assistant City Clerk	2	2	2	2
		City Clerk Total		3	3	3	3
City Clerk Total				3	3	3	3
City Manager	Budget and Research	2317	Budget Director	1	1	1	1
		2321	Sr. Budget Analyst	2	2	2	2
		2322	Budget Specialist	-	1	1	1
		Budget and Research Total		3	4	4	4
	City Manager Administration	1106	Executive Staff Assistant	1	1	1	1
		1107	Executive Support Specialist	1	1	1	1
		1110	Executive Asst to Mayor & Council	1	1	1	1
		1799	Assistant to CM for Legislative Affairs	1	1	1	1
		1808	Deputy City Manager	2	2	2	2
		1809	City Manager	1	1	1	1
		City Manager Administration Total		7	7	7	7
	Communications	1707	Communications Officer	1	1	1	1
		1712	GTV Producer/Director	1	1	1	1
		1713	Communications Specialist	1	1	1	1
		1714	Video Production Technician	-	-	-	1
1715		GTV Station Manager	1	1	1	1	
7603		Marketing Coordinator	1	1	1	1	
Communications Total		5	5	5	6		
Development Support	1804	Assistant to City Manager/Development	1	1	1	1	
Development Support Total		1	1	1	1		
Internal Audit	2300	City Auditor	1	1	1	1	
Internal Audit Total		1	1	1	1		
City Manager Total				17	18	18	19
City Attorney	City Attorney	1103	Administrative Support Technician	1	-	-	-
		1105	Administrative Support Specialist	-	1	1	1
		1107	Executive Support Specialist	1	1	1	1
		1901	Paralegal	3	3	3	3
		1907	Assistant City Attorney	3	3	3	3
		1908	Deputy City Attorney	1	1	1	1
		1909	City Attorney	1	1	1	1
		City Attorney Total		10	10	10	10
		City Attorney Total				10	10
Human Resources	Human Resources	1103	Administrative Support Technician	1	-	-	-
		1111	Data Analyst	-	1	1	1
		1502	Human Resource Technician	3	3	3	3
		1507	Safety Programs Manager	1	1	1	1
		1508	Sr. Human Resource Analyst	3	3	3	3
		1509	Director of Human Resources	1	1	1	1
		1510	Human Resources Manager	-	1	1	1
		Human Resources Total		9	10	10	10
Human Resources Total				9	10	10	10
Finance	Billing and Collections	1101	Mail Courier	1	1	1	1
		2112	Accountant	1	1	1	1
		2500	Customer Service Manager	1	1	1	1
		2523	Collections Officer/Tax Collections	1	1	1	1
		2615	Revenue Specialist	4	4	4	4
	Billing and Collections Total		8	8	8	8	
	Finance Administration and Accounting	1103	Administrative Support Technician	1	1	1	1
		2112	Accountant	2	2	2	2
		2114	Sr. Accountant	1	1	1	1
		2123	Payroll Manager	1	1	1	1
		2124	Accounting Manager	1	1	1	1
		2512	Fiscal Support Technician	1	1	1	1
		2516	Assistant Finance Director - Controller	1	1	1	1
		2517	Assistant Finance Director - Treasurer	1	1	1	1
		2519	Finance Director	1	1	1	1
		2521	Payroll Specialist	1	1	1	1
		2522	Payroll Accountant	1	1	1	1
		2613	Reporting Analyst	2	2	2	2
		Finance Administration and Accounting Total		14	14	14	14
		Purchasing	1105	Administrative Support Specialist	1	1	1
2111			Contract Specialist	1	1	1	1
2115	Buyer		2	2	2	2	
2117	Purchasing Manager		1	1	1	1	
Purchasing Total		5	5	5	5		
Finance Total				27	27	27	27

Department	Division	Position Number	Position Title	FY17	FY18	FY18	FY19	
				Actuals	Adopted	Adjusted	Adopted	
Information Technology Services	Information Technology Services	1304	Computer Support Specialist	3	3	3	3	
		1310	Director of Information Technology	1	1	1	1	
		1313	Client Services Manager	1	1	1	1	
		1314	GIS Manager	1	1	1	1	
		1316	IT Procurement Specialist	1	1	1	1	
		1317	Network Administrator	2	2	-	-	
		1318	Network Administrator, Senior	-	-	1	1	
		1319	Computer Support Analyst	2	2	-	-	
		1321	GIS Manager, Senior	-	-	1	1	
		1322	Assistant IT Director	1	1	1	1	
		1323	Computer Support Analyst	-	-	2	2	
		1325	Business Systems Analyst	2	3	4	4	
		1326	Business Systems Analyst, Senior	5	4	3	3	
		1327	Technology Systems Manager	1	1	1	1	
		1328	Business Systems Project Manager	1	1	1	1	
		Information Technology Services Total				21	21	21
Information Technology Services Total				21	21	21	21	
Community Services	Community Services Administration	1105	Administrative Support Specialist	1	1	1	1	
		7009	Director of Community Services	1	1	1	1	
		Community Services Administration Total				2	2	2
	Code Enforcement	1103	Administrative Support Technician	1	1	1	1	
		7101	Code Enforcement Officer	4	4	4	4	
		7105	Chief Code Enforcement Officer	1	1	1	1	
	Code Enforcement Total				6	6	6	6
	Parks and Recreation	Parks and Recreation	1103	Administrative Support Technician	1	1	1	1
			1105	Administrative Support Specialist	1	1	1	1
			1215	Sr. Small Engine Mechanic	1	1	1	1
			3300	Housekeeper	1	1	1	1
			3302	Facilities Crew Leader	1	1	1	1
			3304	Facilities Technician	2	2	2	2
			3309	Facilities Manager	1	1	1	1
			6208	Concessions Supervisor	1	1	1	1
			6461	Recreation Marketing Specialist	1	1	1	1
6462			Event Coordination Specialist	1	1	1	1	
6508			Recreation Manager	1	1	1	1	
6512			Recreation Assistant	1	1	1	1	
6514			Recreation Coordinator	2	2	3	3	
6515			Recreation Supervisor	11	11	10	10	
6523			Parks Landscape & Forestry Manager	1	1	1	1	
6524			Program Specialist-Rec Intervention	1	1	1	1	
6525	Recreation Business Manager	1	1	1	1			
8110	Grounds Technician	14	14	14	14			
8111	Parks Supervisor	1	1	1	1			
8112	Grounds Crew Leader	7	7	7	8			
8113	Sr. Grounds Technician	9	9	9	10			
8118	Landscape Supervisor	1	1	1	1			
8120	Horticulturist	6	6	6	6			
8430	Tree Trimmer	3	4	4	6			
8433	Tree Crew Leader	3	3	3	3			
8435	Tree Crew Supervisor	1	1	1	1			
8437	Forestry Management Supervisor	1	1	1	1			
Parks and Recreation Total				75	76	76	80	
Inland Greens Course/Park				-	1	1	1	
Inland Greens Course/Park Total				-	1	1	1	
Community Services Total				83	85	85	89	

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted	
Planning, Development and Transportation	PDT Administration	1105	Administrative Support Specialist	1	1	1	1	
		1306	GIS Analyst	1	1	1	1	
		7005	Department of Planning, Development, and Transportation Director	1	1	1	1	
	PDT Administration Total				3	3	3	3
	Planning	1105	Administrative Support Specialist	1	1	1	1	
		7104	Sr. Zoning Officer	-	-	1	1	
		7502	Zoning Officer	-	-	2	3	
		TBD	Rail Realignment Coordinator	-	-	-	1	
	Planning Total				1	1	4	6
	Planning	1103	Administrative Support Technician	-	1	1	1	
		1104	Planning Coordinator	1	1	1	1	
		7006	Assistant Planning Director	1	1	1	1	
		7101	Code Enforcement Officer	1	1	-	-	
		7103	Sr. Code Enforcement Officer	1	1	-	-	
		7416	Planner, Senior	2	2	2	2	
		7421	Historic Preservation Planner	1	1	1	1	
		7428	Urban Designer	1	1	1	1	
7440		Associate Planner	7	7	7	7		
7501		Zoning Inspector	1	1	-	-		
7503		Zoning Administrator	1	1	1	1		
Planning Total				17	18	15	15	
Traffic Engineering	1105	Administrative Support Specialist	1	1	1	1		
	4103	Traffic Engineer Tech, Senior	2	2	2	2		
	4116	City Traffic Engineer	1	1	1	1		
	4712	Electronic & Instrumentation Technician	3	3	3	4		
	4714	Senior Electronic & Instrumentation Technician	4	4	4	4		
	4717	Signal System Specialist	1	1	1	1		
	4719	Signal Systems Management Engineer	1	1	1	1		
	4720	ITS Maintenance Supervisor	1	1	1	1		
	4721	Signs and Markings Technician I	3	3	3	3		
	4723	Signs and Markings Technician II	4	4	4	4		
	4725	Signs and Markings Supervisor	1	1	1	1		
	4729	Signs and Markings Engineering Manager	1	1	1	1		
Traffic Engineering Total				23	23	23	24	
Planning, Development and Transportation Total				44	45	45	48	
Police Department	Administrative Services Bureau	1103	Administrative Support Technician	2	2	2	2	
		1105	Administrative Support Specialist	2	2	2	2	
		1109	Police Administrative Supervisor	3	3	3	3	
		2513	Fiscal Support Specialist	1	1	1	1	
		3300	Housekeepers	3	3	3	3	
		3304	Facilities Technician	1	1	1	1	
		7101	Code Enforcement Officer	1	1	1	1	
		9615	Police Lieutenant	1	1	1	1	
		9617	Police Captain	1	1	1	1	
		9703	Police Property Technician	2	4	4	4	
		9704	Quarter Master	1	1	1	1	
		9710	Police DCI Clerk	6	6	6	6	
		9712	Police Records Clerk	6	6	6	6	
	Administrative Services Bureau Total				30	32	32	32
	Criminal Investigations	1105	Administrative Support Specialist	1	1	1	1	
		1703	Social Worker	1	1	1	1	
		9611	Police Officer	13	15	15	16	
		9612	Police Corporal	12	11	11	11	
		9614	Police Sergeant	3	3	3	3	
		9615	Police Lieutenant	1	1	1	1	
	9617	Police Captain	1	1	1	1		
	Criminal Investigations Total				32	33	33	34
	Lab/CSI	9603	Crime Scene Technician	8	8	8	8	
		9605	Forensic Chemist	1	1	1	1	
		9611	Police Officer	1	1	1	1	
		9631	Crime Scene Unit Supervisor	1	1	1	1	
		9640	Manager Forensic Lab	1	1	1	1	
	Lab/CSI Total				12	12	12	12
	Northwest Patrol	1105	Administrative Support Specialist	1	1	1	1	
9611		Police Officer	75	81	81	83		
9612		Police Corporal	15	16	16	16		
9614		Police Sergeant	12	12	12	12		
9615		Police Lieutenant	6	6	6	6		
9617		Police Captain	1	2	2	2		
9701		Court Officer	1	1	1	1		
Northwest Patrol Total				111	119	119	121	

Department	Division	Position Number	Position Title	FY17	FY18	FY18	FY19
				Actuals	Adopted	Adjusted	Adopted
	Office of the Chief	1103	Administrative Support Technician	1	1	1	1
		1105	Administrative Support Specialist	4	4	4	4
		1106	Executive Staff Assistant	1	1	1	1
		1112	Data Analyst, Senior	1	1	1	1
		1713	Communications Specialist	1	1	1	1
		9609	Police Criminal Intelligence Analyst	5	5	5	5
		9611	Police Officer	11	3	3	3
		9612	Police Corporal	10	7	7	7
		9614	Police Sergeant	4	4	4	4
		9615	Police Lieutenant	2	2	2	2
		9617	Police Captain	1	-	-	-
		9618	Deputy Police Chief	2	2	2	2
		9619	Police Chief	1	1	1	1
		9621	Police Officer - Day	1	1	1	1
		9626	Sting Center and Grants Manager	1	1	1	1
		9628	Assistant Police Chief	1	1	1	1
		9630	Police Community Relations/PIO	1	1	1	1
		9632	Crime Prevention Specialist	1	1	1	1
	Office of the Chief Total			49	37	37	37
	SABLE	9613	Police Command Pilot	2	1	1	1
		9641	Police Lead Pilot	-	1	1	1
	SABLE Total			2	2	2	2
	Southeast Patrol	1105	Administrative Support Specialist	1	1	1	1
		9611	Police Officer	51	51	51	51
		9612	Police Corporal	13	14	14	14
		9614	Police Sergeant	6	6	6	6
		9615	Police Lieutenant	2	2	2	2
		9617	Police Captain	1	1	1	1
		9707	Traffic Investigators	2	2	2	2
	Southeast Patrol Total			76	77	77	77
	Special Investigations	1105	Administrative Support Specialist	1	1	1	1
		9611	Police Officer	14	14	14	14
		9612	Police Corporal	8	10	10	10
		9614	Police Sergeant	4	4	4	4
		9615	Police Lieutenant	1	1	1	1
		9617	Police Captain	1	1	1	1
	Special Investigations Total			29	31	31	31
Police Department Total				341	343	343	346
Fire Department	Community Risk Reduction	9330	Community Risk Reduction Coordinator	1	1	1	1
	Community Risk Reduction Total			1	1	1	1
	Fire Administration	1105	Administrative Support Specialist	1	1	1	1
		1502	Human Resource Technician	1	1	1	1
		9319	Fire Chief	1	1	1	1
	Fire Administration Total			3	3	3	3
	Fire and Life Safety	1103	Administrative Support Technician	1	1	1	1
		9316	Fire Captain	-	-	-	-
		9317	Fire Battalion Chief	1	1	1	1
		9322	Fire Master Firefighter Day	3	3	3	3
		9326	Fire Captain Dayshift	2	2	2	2
	Fire and Life Safety Total			7	7	7	7
	Fire Fleet Maintenance	1207	Service/Shop Supervisor	1	1	1	1
		1213	Emergency Vehicle Tech I	1	1	1	1
		1214	Emergency Vehicle Tech II	1	1	1	1
	Fire Fleet Maintenance Total			3	3	3	3
	Fire Support Services	1112	Data Analyst, Senior	1	1	1	1
		1207	Service/Shop Supervisor	-	-	-	-
		1213	Emergency Vehicle Tech I	-	-	-	-
		1305	Systems Analyst	1	1	1	1
		2513	Fiscal Support Specialist	1	1	1	1
		9318	Assistant Fire Chief	1	1	1	1
		9326	Fire Captain Dayshift	1	1	1	1
	Fire Support Services Total			5	5	5	5
	Fire Training	1105	Administrative Support Specialist	1	1	1	1
		9317	Fire Battalion Chief	1	1	1	1
		9318	Assistant Fire Chief	-	1	-	-
		9320	Firefighter Dayshift	1	1	1	1
		9322	Fire Master Firefighter Day	1	2	3	3
		9326	Fire Captain Dayshift	2	1	1	1
	Fire Training Total			6	7	7	7

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted
	Firefighting	9309	Deputy Fire Chief	1	1	1	1
		9310	Fire Master Firefighter	47	49	48	47
		9311	Firefighter	87	86	86	84
		9316	Fire Captain	46	47	47	47
		9317	Fire Battalion Chief	7	7	6	6
		9318	Assistant Fire Chief	3	2	3	3
		9320	Firefighter Dayshift	1	2	2	2
		9322	Fire Master Firefighter Day	3	-	-	-
		9326	Fire Captain Dayshift	2	2	2	2
		9331	Fire Business & Organizational Development Mgr	-	-	1	1
	Firefighting Total			197	196	196	193
Fire Department Total				222	222	222	219
Public Services Department	Buildings	1103	Administrative Support Technician	1	1	1	1
		3300	Housekeeper	1	1	1	1
		3302	Facilities Crew Leader	1	1	1	1
		3304	Facilities Technician	1	1	1	1
		3305	Facilities Specialist	4	4	4	4
		3307	Sr. Facilities Specialist	1	1	1	1
		3308	Buildings & Facilities Superintendent	1	1	1	1
	Buildings Total			10	10	10	10
	Public Services Administration	1520	Safety and Training Specialist	1	1	1	1
		1797	Sustainability Project Manager	1	1	1	1
		1802	Director of Public Services	1	1	1	1
		3911	Public Services Compliance Officer	1	1	1	1
		3925	Business & Employee Development Mgr	1	1	1	1
	Public Services Administration Total			5	5	5	5
	Streets	1103	Administrative Support Technician	1	1	1	1
		3203	Senior Construction Workers	9	9	9	9
		3205	Construction Crew Leader	4	4	4	4
		3208	Construction Supervisor	2	2	2	2
		3402	Equipment Operator	4	4	4	4
		3405	Heavy Equipment Operator	1	1	1	1
		3802	Quality Control Technician	2	2	2	2
		3808	Streets Construction Manager	1	1	1	1
		3809	Streets Manager	1	1	1	1
	Streets Total			25	25	25	25
Public Services Department Total				40	40	40	40
Engineering	Engineering	1306	GIS Analyst	2	2	2	2
		1903	Property Acquisition Specialist	1	1	1	1
		2110	Contract Administrator	1	1	1	1
		3802	Quality Control Technician	2	2	2	2
		4100	Engineering Technician - Public Services	1	1	1	1
		4104	Sr. Engineering Tech	1	1	1	1
		4106	Engineering Technology Specialist	1	1	1	1
		4110	Sr. Project Engineer	1	1	1	1
		4113	Staff Engineer - Engineering	1	1	1	1
		4114	Plan Review Engineer	1	1	1	1
		4115	Engineer, Project	1	1	1	2
		4117	Division Engineer	1	1	1	1
		4119	City Engineer	1	1	1	1
		4301	Survey Project Manager	1	1	1	1
		4304	Survey Technician	2	2	2	2
		4306	Survey Chief	3	3	3	3
		4307	Construction Inspector	3	3	3	3
		4308	Construction Manager	1	1	1	1
		4309	City Surveyor	1	1	1	1
		4310	Construction Project Manager	3	3	3	3
		4311	Sr. Construction Project Manager	1	1	1	1
	Engineering Total			30	30	30	31
Engineering Total				30	30	30	31
CD/HM Grant and Loan Fund	CD/HM Grant & Loan Fund - Community Development	7214	Community Development Specialist	1	1	1	1
		7218	Community Development Analyst Compliance	1	1	1	1
		7419	Community Development and Housing Planner	1	1	1	1
	CD/HM Grant & Loan Fund - Community Development Total			3	3	3	3
	CD/HM Grant & Loan Fund - Finance Accounting	2112	Accountant	1	1	1	1
		2114	Accountant, Senior	1	1	1	1
	CD/HM Grant & Loan Fund - Finance Accounting Total			2	2	2	2
	CD/HM Grant & Loan Fund - Housing	1103	Administrative Support Technician	-	-	1	1
		7218	Community Development Analyst Compliance	1	1	1	1
		7222	Housing Rehabilitation Technician	1	1	-	-
		7225	Housing Rehabilitation Technician, Senior	1	1	1	1
	CD/HM Grant & Loan Fund - Housing Total			3	3	3	3
CD/HM Grant and Loan Fund Total				8	8	8	8

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted	
Fleet	Fleet Maintenance & Replacement	1102	Administrative Support Assistant	1	1	1	1	
		1108	Administrative Support Supervisor	1	1	1	1	
		1203	Auto/Equipment Mechanic - Light	4	4	4	4	
		1208	Auto/Equipment Mechanic - Heavy	5	5	5	5	
		1209	Fleet Manager	1	1	1	1	
		1212	Assistant Fleet Manager	1	1	1	1	
Fleet Maintenance & Replacement Total				13	13	13	13	
Fleet Total				13	13	13	13	
Parking	Parking Facility - Street Parking	131	Parking Manager	1	1	1	1	
		2513	Fiscal Support Specialist	1	1	1	1	
		Parking Facility - Street Parking Total				2	2	2
Parking Total				2	2	2	2	
Solid Waste Management	Bulky Waste Collection	8510	Solid Waste Worker	2	2	2	2	
		8513	Solid Waste Operator	5	5	5	5	
	Bulky Waste Collection Total				7	7	7	7
	Customer Refuse	8510	Solid Waste Worker	13	13	13	8	
		8513	Solid Waste Operator	15	15	15	20	
		8517	Solid Waste Manager	1	1	1	1	
	Customer Refuse Total				29	29	29	29
	Downtown Collection	8510	Solid Waste Worker	2	-	-	-	
		8511	Solid Waste Operator - Downtown	6	8	8	8	
		8512	Solid Waste Crew Leader - Downtown	2	2	2	2	
		8517	Solid Waste Manager	1	1	1	1	
	Downtown Collection Total				11	11	11	11
	Recycling	8513	Solid Waste Operator	5	5	5	5	
	Recycling Total				5	5	5	5
	Solid Waste Administration	1103	Administrative Support Technician	3	3	3	3	
		8517	Solid Waste Manager	1	1	1	1	
		8519	Superintendent of Solid Waste	1	1	1	1	
	Solid Waste Administration Total				5	5	5	5
Yard Waste	8510	Solid Waste Worker	5	5	5	5		
	8513	Solid Waste Operator	12	12	12	12		
	8517	Solid Waste Manager	1	1	1	1		
Yard Waste Total				18	18	18	18	
Solid Waste Management Total				75	75	75	75	
Golf Course Fund	Municipal Golf Course	6313	Turf Grass Worker	4	4	4	4	
		6314	Turf Grass Technician	1	1	1	1	
		6316	Assistant Golf Course Superintendent	1	1	1	1	
		6318	Golf Course Superintendent	1	1	1	1	
		6319	Golf Course Manager	1	1	1	1	
		6512	Recreation Assistant	1	1	1	1	
		6514	Recreation Coordinator	1	1	1	1	
		Municipal Golf Course Total				10	10	10
Golf Course Fund Total				10	10	10	10	
Stormwater Management	Storm Water Maintenance	1103	Administrative Support Technician	1	1	1	-	
		1108	Administrative Support Supervisor	1	1	1	1	
		1215	Sr. Small Engine Mechanic	-	-	-	1	
		3709	Drainage Manager	1	1	1	1	
		3900	Storm Water Worker	16	16	16	5	
		3901	Storm Water Operator	11	11	11	12	
		3902	Senior Storm Water Worker	11	11	11	21	
		3904	Storm Water Crew Leader	6	6	6	5	
		3906	Storm Water Supervisor	4	4	4	4	
	Storm Water Maintenance Total				51	51	51	50
	Storm Water Services	1103	Administrative Support Technician	1	1	1	1	
		1306	GIS Analyst	2	2	2	2	
		3890	Watershed Coordinator	1	1	1	1	
		3899	Storm Water Program Education Manager	1	1	1	1	
		3905	Storm Water Specialist	1	1	1	2	
		3909	Storm Water Services Manager	1	1	1	1	
		3910	Storm Water GIS Manager	1	1	1	1	
4115	Project Engineer	1	1	1	1			
Storm Water Services Total				9	9	9	10	
Stormwater Management Total				60	60	60	60	

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted
Wilmington Metropolitan Planning Organization	WMPO	1306	GIS Analyst	-	1	1	1
		2112	Accountant	1	1	1	1
		4101	Traffic Counter	1	1	1	1
		4110	Project Engineer, Senior	1	1	1	1
		4115	Project Engineer	-	-	1	1
		4310	Construction Project Manager	1	1	-	-
		7416	Planner, Senior	1	1	1	1
		7424	Transportation Planning Manager	1	1	1	1
		7440	Associate Transportation Planner	4	4	4	4
WMPO Total				10	11	11	11
Wilmington Metropolitan Planning Organization Total				10	11	11	11
Grand Total				1,025	1,033	1,033	1,042

Part Time

Department	Division	Position Number	Position Title	FY17 Actuals	FY18 Adopted	FY18 Adjusted	FY19 Adopted	
City Manager	City Manager Administration	TBD	Bond Communications Coordinator	0.50	-	-	-	
	City Manager Administration Total			0.50	-	-	-	
City Manager Total				0.50	-	-	-	
Human Resources	Human Resources	1501	Hr Data Integrity/Process Specialist	0.48	0.48	0.48	0.48	
	Human Resources Total			0.48	0.48	0.48	0.48	
Human Resources Total				0.48	0.48	0.48	0.48	
Community Services	Parks and Recreation	3304	Facilities Technician	-	0.48	0.48	0.48	
		6207	Food Service Attendant	2.36	1.48	1.48	1.48	
		6211	Scorekeeper	0.50	-	-	-	
		6212	Official/Umpire	0.25	-	-	-	
		6512	Recreation Assistant	4.97	4.79	4.79	4.79	
		6513	Recreation Specialist	2.59	3.15	3.15	4.03	
		6514	Recreation Coordinator	2.72	2.72	2.72	2.24	
		8110	Grounds Technician	2.32	2.20	2.20	2.20	
		9213	Fitness/Activity Instructor	1.25	-	-	-	
		Parks and Recreation Total				16.96	14.82	14.82
Inland Greens Course/Park	6512	Recreation Assistant	-	0.48	0.48	0.48		
	6513	Recreation Specialist	0.48	0.96	0.96	0.96		
Inland Greens Course/Park Total				0.48	1.44	1.44	1.44	
Community Services Total				17.44	16.26	16.26	16.66	
Police Department	Administrative Services Bureau	1105	Administrative Support Specialist	0.25	0.25	0.25	0.25	
		7101	Code Enforcement Officer	0.96	0.96	0.96	0.96	
		9601	Police Cadet	5.72	5.72	5.72	5.72	
	Administrative Services Bureau Total				6.93	6.93	6.93	6.93
	Lab/CSI	9605	Forensic Chemist - Grant Funded	1.00	1.00	1.00	1.00	
		9607	Forensic Chemist (P/T)	0.40	0.40	0.40	0.40	
		9635	Forensic Lab Technician Grant Funded	1.00	1.00	1.00	1.00	
	Lab/CSI Total				2.40	2.40	2.40	2.40
	Northwest Patrol	9713	Gang Prevention Specialist	0.48	0.48	0.48	0.48	
	Northwest Patrol Total				0.48	0.48	0.48	0.48
Office of the Chief	9711	Police Background Investigator	2.00	2.00	2.00	2.00		
Office of the Chief Total				2.00	2.00	2.00	2.00	
Southeast Patrol	9610	Police Pilot	0.98	0.98	0.98	0.98		
Southeast Patrol Total				0.98	0.98	0.98	0.98	
Police Department Total				12.79	12.79	12.79	12.79	
Fire Department	Fire and Life Safety	1102	Admin Support Assistant	0.49	0.49	0.49	0.49	
		Fire and Life Safety Total			0.49	0.49	0.49	0.49
	Firefighting	1105	Admin Support Specialist	0.96	0.96	0.48	0.48	
		1113	Fire Accreditation Specialist	-	-	0.48	0.48	
Firefighting Total				0.96	0.96	0.96	0.96	
Fire Department Total				1.45	1.45	1.45	1.45	
CD/HM Grant and Loan Fund	CD/HM Grant & Loan Fund - Community Development	7212	Housing Financial Counselor	0.10	-	-	-	
		CD/HM Grant & Loan Fund - Community Development Total			0.10	-	-	-
	CD/HM Grant & Loan Fund - Finance Accounting	2512	Fiscal Support Technician	0.96	0.96	0.96	0.96	
CD/HM Grant & Loan Fund - Finance Accounting Total				0.96	0.96	0.96	0.96	
CD/HM Grant and Loan Fund Total				1.06	0.96	0.96	0.96	
Golf Course Fund	Municipal Golf Course	6205	Starter/Marshall	1.92	1.92	1.92	1.92	
		6512	Recreation Assistant	1.00	1.00	1.00	1.00	
Municipal Golf Course Total				2.92	2.92	2.92	2.92	
Golf Course Fund Total				2.92	2.92	2.92	2.92	
Grand Total				36.64	34.86	34.86	35.26	

GLOSSARY

Accrual Basis – a method of accounting wherein revenues are recognized when they are earned and expenses are recognized when they are incurred.

ADA – Americans with Disabilities Act.

Ad Valorem Tax – a tax levied on the assessed value of real property. Property taxes are Ad Valorem taxes.

Allotment – is a portion of the budget allotted for a given purpose.

Appropriation – a specific amount of money authorized by the City Council for the purchase of goods and services. The City Council makes separate appropriations for each expenditure activity.

Assessed Property Value – the value set upon real estate or other property by the County as a basis for levying taxes in the City.

Authorized Positions – the number of regular employees in the City government. The City Council sets the number of Authorized Positions in adopting the budget.

Balanced Budget – a budget in which planned revenues are equal to planned expenditures. All budgets are required by the State of North Carolina to be balanced.

Benefits – payments by the City to provide benefits to employees. Examples include Social Security, retirement, medical insurance, and life insurance.

Bond Rating – the level of credit risk as evaluated by a bond company associated with the City's bond issue. A bond rating ranges from AAA, the highest possible, to D, or default. The higher the City's bond rating, the lower the interest rate to the City on projects financed with bonds.

Bonds – a certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specific future date. In the budget document, these payments are identified as 'debt service.' Bonds are used to obtain long-term financing for some capital improvements.

Budget – an annual proposed plan for receiving and spending money for a fiscal year.

Budget Ordinance – the ordinance that levies taxes and appropriates revenues for specified purposes during a fiscal year.

CADD – Computer Aided Drafting Design system.

Capital Balances – funds available from the completion of a capital project which are transferred to another capital project.

Capital Outlay – equipment or improvements with an expected life of more than one year and a value of more than \$5,000.

CIP – Capital Improvement Program.

Contingency – an appropriation of funds to cover unforeseen events that occur during the fiscal year.

COPs – Certificates of Participation. A municipal obligation secured by relatively short-term leases on public facilities. Voter approval is not required.

Core Values – the City’s principles of quality.

Debt Service – the sum of money required to pay installments of principal and interest on borrowed funds such as bonds.

Department – the principal organizational units of the City government. Each City employee is assigned to a department.

Division – a sub-unit of a department. Larger departments are composed of several divisions having a specific function within the department.

Effectiveness – indicator of service quality of (outcome) progress toward objectives. Tells “how well” the degree to which customers are satisfied with a service or how accurately or timely a service is provided.

Efficiency – cost per unit of output or level of service provided per employee or work period. Reflects the relationship between work performed and the resources required performing it.

Encumbrance – an amount of money committed for the payment of goods or services for which payment has not yet been made.

Enterprise Fund – a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is to fund the cost of enterprise services fully or predominantly through user fees. There are four enterprise funds: Golf Course Fund, Parking Facilities Fund, Solid Waste Management Fund, Stormwater Management Fund.

Fiscal Year – a 12 month period to which the annual budgets apply. In North Carolina, fiscal years for local governments are required by State Statute to begin July 1 and end June 30.

Focus Areas – chosen by City Council that drive the strategic direction and resources of the city.

Fund – a set of accounts to record revenues and expenditures associated with a specific purpose in accordance with regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity.

Fund Balance – the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions.

General Obligation Bonds – bonds which are backed by the full faith and credit of the issuing government.

GFOA – Government Finance Officers Association.

GIS – Geographic Information System.

Goals – broad guiding principles of intention and desired results as put forth in the Mission.

Governmental Funds – funds used to account for those functions reported as governmental activities.

Grant – a payment from one level of government to another. Federal and State aid to local governments is often in this form. Grants are usually made for specific purposes.

GTV-8 – the City of Wilmington’s government television channel (cable channel 8).

Interfund Transfer – as authorized by City Council, the transfer of budgeted funds between accounting funds.

Intergovernmental Revenues – revenues the City receives from federal, state, and county governments in the form of grants, reimbursements, payments in lieu, shared revenues, and/or entitlements.

Internal Service Fund – an accounting fund used to finance goods or services provided by one governmental department or agency to another on a cost reimbursement basis.

Levy – The imposition or collection of an assessment – as in property tax.

ISO – Insurance Service Office, Inc. This organization evaluates and rates a community’s ability to respond and suppress fires. This rating provides the insurance industry with the level of risk associated in a given community. The ratings range from 1 to 10, with 1 being the best public protection.

Local Government Commission (LGC) – The Local Government Commission (LGC) is a non-profit, nonpartisan, membership organization that provides inspiration, technical assistance, and networking to local elected officials and other dedicated community leaders.

Lease Purchase Agreements – contracted agreements which are termed leases, but which apply the lease amount to the purchase.

Lis Pendens – a pending suit or lien placed through the courts on real property.

Mission – broad statement identifying who, for what purpose, for whom, and why.

Modified Accrual Basis – a method of accounting wherein revenues are recorded when the amount becomes measurable, and expenditures are recorded when the liability is actually incurred.

Municipal Service District (MSD) – a service district is a defined area within a municipality or county in which the unit’s governing board levies an additional property tax in order to provide extra services to the residents or properties in the district.

Nondepartmental Accounts – items of expenditure essential to the operation of the City which either do not fall within the function of any department or which provide for expenditures related to more than one department.

NCLGBA – North Carolina Local Government Budget Association.

NPDES – National Pollutant Discharge Elimination System.

Objectives – specific statements of measurable targets that are to be achieved in order to meet a Goal.

Operating Expenses – costs, other than expenditures for salaries and benefits and capital outlay, which are necessary to support the services of the organization. Examples are: printing charges, departmental supplies, electricity, and construction materials.

Ordinance – a law set forth by a governmental authority; *specifically*: a municipal regulation.

Outside Agency – not-for-profit agencies providing human, ecological, and economic development services. The City funds many outside agencies that benefit the citizens of Wilmington and provide services consistent with the City’s objectives.

Performance Measures – quantifiable means to evaluate workload, efficiency, and effectiveness performance levels, directly related to a department’s goals and objectives.

Personnel – expenditures made for salaries and wages for regular and temporary employees of the City.

Property Tax – a tax levied on the assessed value of real property. This tax is also known as Ad Valorem Tax.

Proprietary Funds – are a classification of funds that include Enterprise Funds and Internal Service Funds.

Rolling Stock – term used to refer to the City’s fleet of wheeled vehicles.

Section – a sub-unit of a division having a specific function within the division.

Sundry – miscellaneous appropriations for the general operation of a fund but not directly associated with a specific department’s operating expenditures. Sundry appropriations can include non-departmental accounts, outside agencies, debt service, transfers to other funds, and contingency.

Surplus – an excess of revenues over expenditures.

Tax Base – the total assessed value of real, personal and state appraised property within the City.

Tax Year – the calendar year in which tax bills are sent to property owners. .

Transportation Advisory Committee (TAC) – the governing body for the Wilmington Urban Area Metropolitan Planning Organization.

Unified Development Ordinance (UDO) – combines the City and County zoning and subdivision ordinances into one document.

Wilmington Urban Area Metropolitan Planning Organization (MPO) – a group of governmental entities and private enterprise formed to steer long range planning in New Hanover County.

Workload – input/output. How much or how many products or services were handled or produced.