

FY25 Recommended Budget





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INTRODUCTION

Welcome to the City of Wilmington’s Annual Budget. Through this document we, as proud citizens and employees, wish to convey what City government is doing to maintain the quality of life in Wilmington and the improvements we are making to preserve and enhance Wilmington’s safe, clean and prosperous environment.

This budget serves four basic functions for City Council, staff, the citizens of Wilmington and others. First, it is a policy document that articulates the City Council’s priorities and issues for the upcoming year. Secondly, it serves as an operations guide for staff in developing goals and objectives for the fiscal year and in monitoring and evaluating progress toward those goals. Thirdly, the budget is a financial device for the projection of revenues and expenditures; it authorizes expenditures and the means for financing them; and is a control mechanism for spending limits. Finally, it is a way to communicate to citizens how public money is being spent and what is being accomplished with those expenditures. We hope all readers of this document come away with a better understanding of City services in general and specifically what will be done in Wilmington during the fiscal year 2025.

READER’S GUIDE

The budget begins with the City Manager’s budget message that contains key features of the budget as recommended by the City Manager. Highlights of the proposed work plan and information about the financial condition of the City are also included.

The first section in the document, the Budget Summary, summarizes the total City budgeted revenues and expenditures as well as the total General Fund budget. The Budget Summary section also includes a listing of appropriations by funds, an accounting term which simply means a balanced set of revenues and expenses. The City of Wilmington has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

Each fund is categorized by **operating**, **program**, **debt service** and **capital projects** and reflects a gross amount as well as the net budget which is less appropriations to other funds and debt funding. A separate summary shows the capital debt service projects.

A summary of total revenues for all funds is reflected in the next section and shows the prior year adopted budget levels as compared to current budget. Details follow this summary and again, each fund is identified within the categories of operating, program, debt service and capital projects.

The General Government section provides expenditure summaries for the General Fund governance and administrative and support services departments. Each department is shown separately and includes an



authorized position total. This section also shows the General Fund Sundry appropriations and all nonprofit agency appropriations.

The next section summarizes the budgets of the City’s Community Development departments, which include Parks and Recreation, Planning, and Development, Public Works, and Housing and Neighborhood Services, which includes the Community Development Block Grant Fund (CDBG), CDBG/HOME Grant and Loan Administration Fund and HOME Investment Partnership Fund. The CDBG and HOME grant funds are the City’s annual entitlement from the federal Department of Housing and Urban Development (HUD) for activities designed to improve low- and moderate-income neighborhoods. Expenditures include housing loan programs, capital improvements and contributions to public service agencies. The CDBG/HOME Grant and Loan Fund was established to account for the community development and accounting activities associated with the federal entitlement for the Community Development Block Grant and HOME Investment Partnership funds.

The Public Safety section follows and includes the General Fund expenditure budgets for Police and Fire. These are also shown with authorized positions and expenditure summaries for departments.

The next section summarizes the budgets of the City’s Enterprise Funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Expenditures in these funds are financed primarily through user fees.

The Other Funds section of the budget contains smaller funds and includes two internal service funds that centralize the expenditures and replacements of vehicles and technology.

The Capital Improvement Program section contains the City’s plan for major capital projects to be funded through FY25. These are new construction and/or renovation projects which improve the City’s infrastructure. The projects are grouped according to general type: Streets and Sidewalks, Parks and Recreation, Public Facilities, Parking, Stormwater and Golf. Funds for these improvements come from transfers from the City’s 80/20 Capital Debt Plan, the Parking Fund, Stormwater Management Fund, Golf Fund, as well as from bonds and other sources.

In reading any of the budget items under each department, the following data in the example below is available:

B. New Position: HR Manager - Talent Acquisition

Total Cost: \$122,070

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$122,070 is included in the budget to authorize the hire of a Human Resources Manager. Funding includes a salary of \$86,632 plus benefits, operating funds for training, and a computer with participation in the technology lease program.

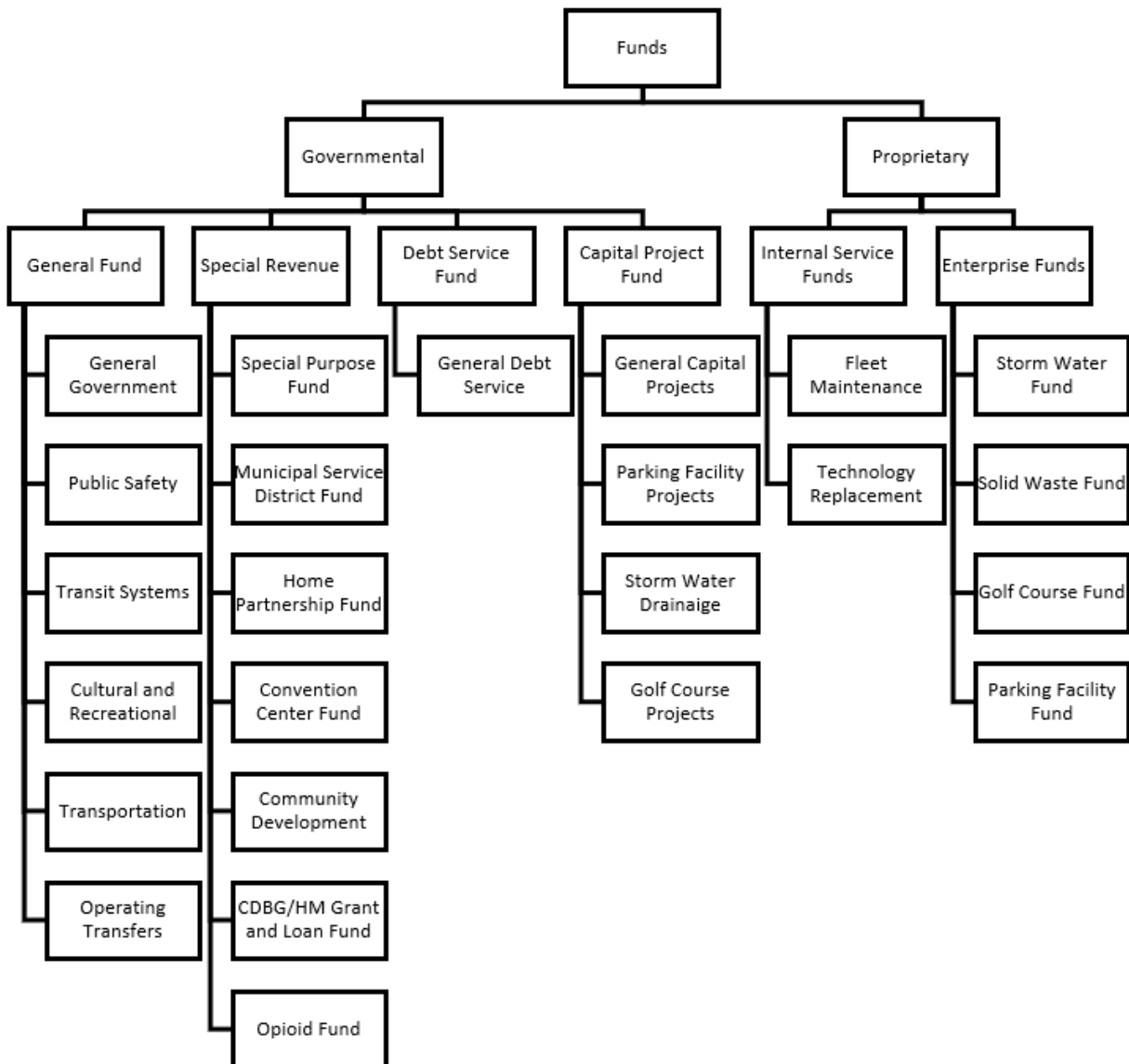
Presently, there is one HR Analyst and one HR technician that oversee the city's recruitment and selection activities. Since the unprecedented labor market shift resulting in three years of high turnover rates coupled with the increase of employees through the budget process, these positions are not enough to effectively process and manage effective recruitment and hiring. This position will be responsible for the overall talent acquisition function by identifying and implementing process improvements, developing, and delivering ongoing manager training, overseeing the recruitment software, and overseeing high profile recruitments.

- **Total Cost:** Indicates change to the department’s budget (+/-) with the specific package identified.
- **Position(s):** If a change in the full-time or part-time authorizations
- **Description:** General description and benefit to the city



BUDGETARY FUND STRUCTURE

The City of Wilmington budget consists of two overarching fund types, governmental and proprietary funds. **Governmental Funds** are used to account for those functions reported as governmental activities. Most of the City's basic services are accounted for in governmental funds. The City of Wilmington has two types of **Proprietary Funds**. *Enterprise Funds* are used to report the same functions presented as business-type activities and *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City of Wilmington. The City uses Internal Service Funds to account for two activities – fleet operations and technology replacement.



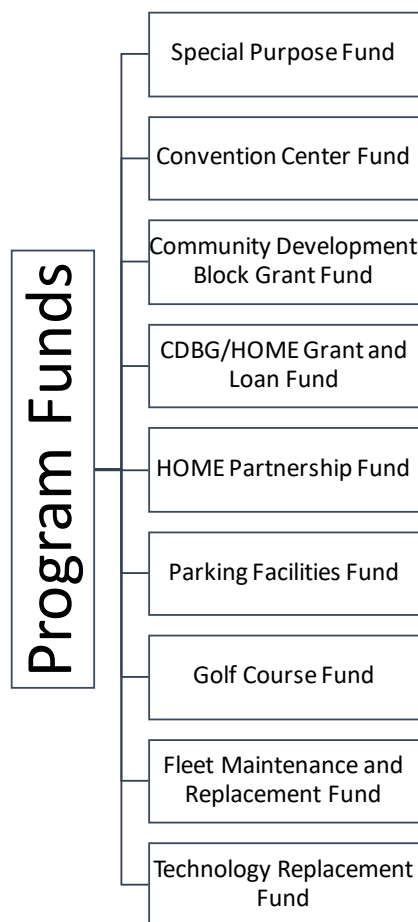


FUNDS SUBJECT TO APPROPRIATION BY CATEGORY

The *General Fund (100)* is the general-purpose fund of the City of Wilmington. It was established to account for all financial resources, except those required by State law, local ordinance and generally accepted accounting principles, to be accounted for in another fund. General Fund revenues primarily include property taxes, sales taxes, revenues from state and federal governments, licenses, fees and permits. The major operating activities include general government, public safety, community development, transportation and other governmental service functions.



The *Stormwater Management Fund (500)* includes revenues and expenditures associated with the City's stormwater planning, maintenance, public information efforts and the City's drainage capital improvements. The stormwater utility fee, which is based on the amount of impervious surface present on each parcel of property, is the primary revenue source for these expenditures.



The *Recycling and Trash Services Fund (560)* includes revenues and expenditures for the collection and disposal of garbage, yard waste, recyclable materials and other refuse. Customer fees are the primary revenue source for this fund.

The *Special Purpose Fund (210)* is supported primarily by grant funds and donations to the City for special purposes.

The *Convention Center Operating Fund (220)*, established by City Council in April 2008, captures the costs of managing the project, as well as marketing and pre-opening expenditures. It is supported primarily by Room Occupancy Tax funds allocated to the City for the development of the Convention Center.

The *Community Development Block Grant Fund (223)* is supported primarily by federal grant funds allocated to the City for community development programs designed to improve low- and moderate-income neighborhoods.

The *CDBG/HOME Grant and Loan Fund (224)* is supported by CDBG and HOME Partnership administrative funds allocated under the entitlement to the City as well as General Fund revenues to support low- and moderate-income housing and community development activities.



The *HOME Partnership Fund (225)* is supported primarily by federal grant funds allocated to the City for housing-related activities in low- and moderate-income neighborhoods.

The *Parking Facilities Fund (550)* provides for the general operational and maintenance costs for the Second Street, Riverplace, Market Street and Skyline parking decks, the North Water Street, Second Street and Hannah Block parking lots and on-street parking. The fund is supported by parking deck and meter user fees as well as interest earnings.

The *Golf Course Fund (570)* is supported by the income received at the City's municipal golf course and the associated costs with running that operation.

The *Fleet Maintenance and Replacement Fund (610)* is an internal service fund that centralizes the expenditures for the maintenance and replacement of vehicles for all participating departments. Each City department makes annual payments according to the types of vehicles leased.

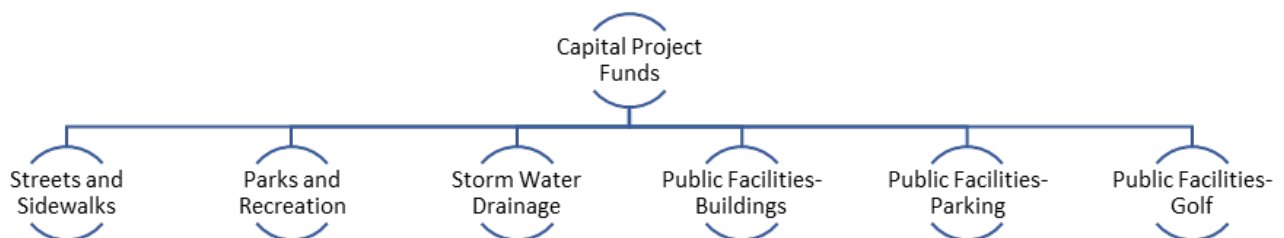
The *Technology Replacement Fund (650)* is an internal service fund that provides for the replacement of technology to reduce the technology gap and off-site hosting of certain applications. Revenues for this fund consist of internal charges to City departments according to the type of device and a subsidy from the General Fund.

The *Debt Service Fund (150)* was established to set aside resources to meet current and future debt service requirements on general long-term debt. The fund receives a dedicated \$0.0975 of property tax which funds the City's maintenance and new infrastructure capital needs. Eighty percent (80%) of the rate pays for debt and 20% pays for pay-as-you-go projects – 80/20 Capital Debt Plan.

The *Special Tax District (215)* is the municipal service district in Wilmington's central business district established for services beyond the scope provided already by City services.

The *Opioid Fund (219)* is associated with Opioid Settlement funding. Most of these funds will be transferred to New Hanover County for programs approved by both sitting authorities to help with prevention, treatment, and aftercare for those who suffer with opioid addiction.

The purpose of the *Capital Project Funds* is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.





The Capital Project Funds provide for street and sidewalk improvement projects, park improvement projects and various other physical improvement projects which typically cost over \$50,000, have a useful life greater than five years and are approved by the City Council. Funding for capital projects comes from several sources, including property and sales tax collections as well as fees.

BUDGET PREPARATION AND ADOPTION

The City of Wilmington begins the budget process in September with the preparation for proposed new and revised capital improvements projects. The official budget kick-off is done in December with a transmittal to all staff involved in the budget process that includes budget instructions and key issues and changes. In January and/or February, work sessions are held with City Council to review the City's financial condition and the forecasts for the future. This is also an opportunity for the Council to develop goals and objectives for the upcoming year.

In accordance with State Statutes, departments must submit a budget request to the Budget Officer before April 30 of each fiscal year. For the City of Wilmington, typically, that deadline for departmental submissions is the end of January. After all departmental budgets are submitted, the Budget Office reviews the requests and meets with each department individually to review the needs and priorities in detail. The Budget Office and the departments then meet with the City Manager to discuss programmatic issues and the objectives to be accomplished in the new budget year. Revisions are made as necessary in the operating budgets, the capital budgets and the revenue estimates, until a final recommended budget document is produced in April.

A budget message and a balanced budget must be submitted to the Council no later than June 1, according to State Statutes. In the City of Wilmington, these are typically submitted to City Council in May. After a formal budget submission to Council, work sessions are conducted with the Council and a public hearing is held to provide an opportunity for all citizens to have input in the budget. In accordance with State Statutes, final adoption of the budget takes place before July 1 of each year.

In accordance with the North Carolina General Statutes, the City prepares and adopts the budget on the modified accrual basis of accounting, in which revenues are recorded when the amount becomes measurable and available, and expenditures are recorded when the liability is actually incurred. Only revenues and expenditures anticipated during the fiscal year are included in the budget. Unexpended operating budget funds revert to fund balance at the close of the fiscal year. Unexpended capital project reserve funds are carried forward life-to-date until the project is officially closed.

Throughout the fiscal year the City's financial accounting system maintains a modified accrual method as the adopted budget. At year-end, the City's Annual Comprehensive Financial Report (ACFR) is prepared on a basis consistent with "generally accepted accounting principles" or GAAP. This basis of accounting conforms to the way the city prepares its budget with some exceptions. The most notable exception is that the City's Enterprise funds are converted from the modified accrual basis of accounting to the full accrual basis for financial statement presentation purposes. In the accrual basis, revenues are recognized when they are earned, and expenses are recognized when they are incurred. This change between the budget and the financial report for the Enterprise funds provides for some significant differences. One is



that depreciation is recorded as an expense in the ACFR and is not recognized at all in the budget. Another is that capital outlay and principal debt service payments are identified as expenditures in the budget but reported as adjustments to the balance sheet in the ACFR.

The following chart summarizes when accrual and modified accrual are used for the basis of reporting and the basis of budgeting:

Fund	Basis of Budgeting	Basis of Reporting
General	Modified Accrual	Modified Accrual
Special Revenue	Modified Accrual	Modified Accrual
Enterprise	Modified Accrual	Accrual

BUDGET AMENDMENT PROCESS

Proposed amendments to the budget may be submitted at any time by a member of the City Council or the City Manager. The City Manager is authorized to transfer budget amounts within adopted functional categories, however, changes between categories or that change total expenditures in any fund must be approved by City Council.

Proposed ordinance amendments are prepared by the administration and include a statement by the Finance Officer as to the availability of funds. A cover letter provides background information and the City Manager’s recommendation on the proposed amendment. Ordinances require two readings for adoption.

Minor budget changes that do not affect the ordinances are submitted to the Budget Office at any time with an explanation of and justification for the change. The Budget Office must approve all changes. Changes in salaries or benefits are not permitted, except in rare instances and only with prior approval by the Budget Office and the City Manager.

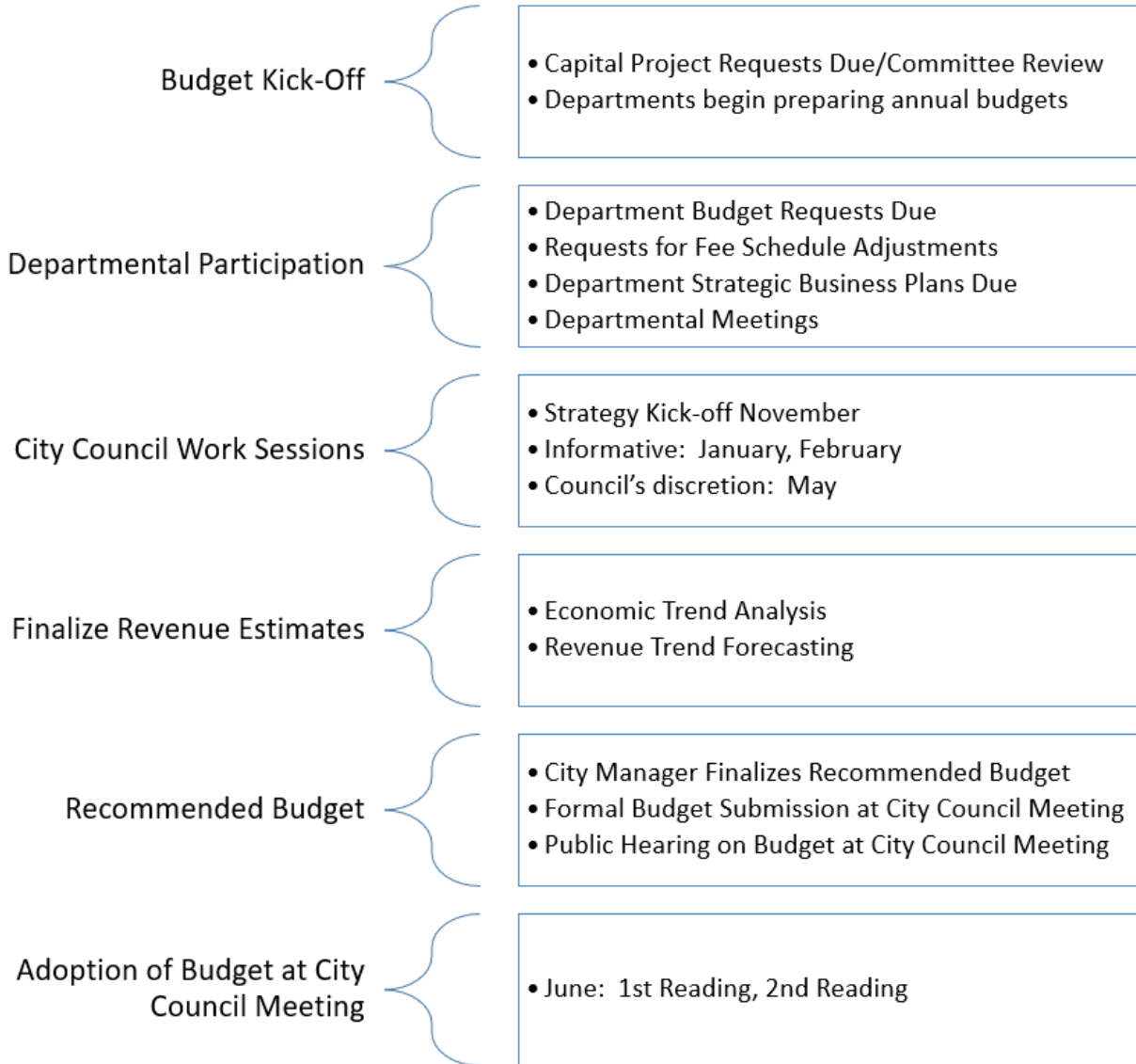
SCHEDULE OF EVENTS

FY25 Budget Calendar	
FY25 Recommended Budget Presentation	May 7, 2024
FY25 Public Hearing	May 21, 2024
FY25 Budget 1 st Reading	June 4, 2024
FY25 Budget 2 nd Reading	June 18, 2024



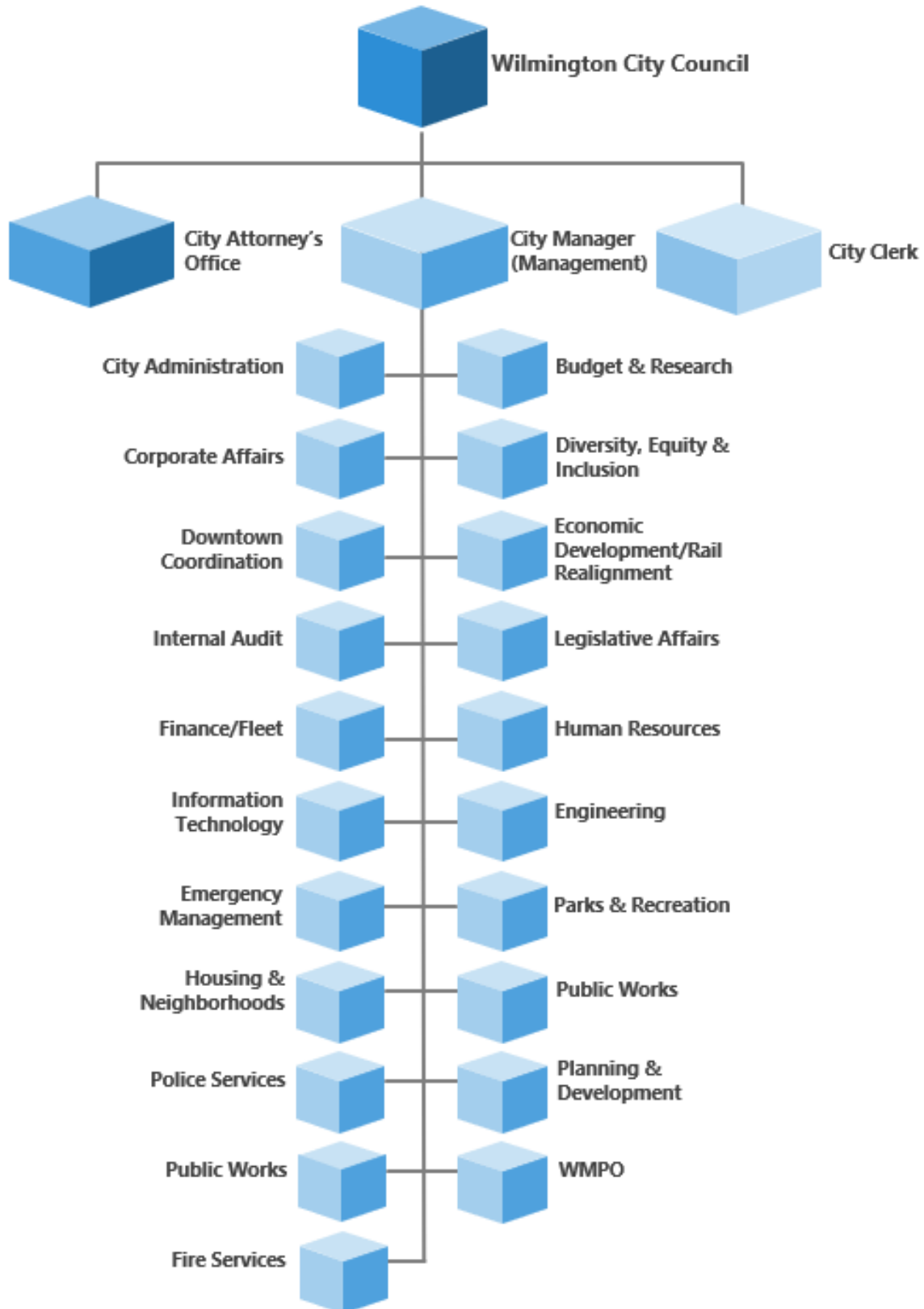
BUDGET PREPARATION PROCESS

The budget preparation process is a collaborative conversation between City Council and staff.





ORGANIZATIONAL STRUCTURE





FINANCIAL MANAGEMENT POLICIES

These Financial Management Policies serve as guidelines for the preparation and operation of the annual budget. They are designed to complement the North Carolina Local Government Budget and Fiscal Control Act, recommendations of the Local Government Commission (LGC), the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These policies were developed by Budget staff and were formally adopted by the City Council effective July 1, 2002, and amended effective June 4, 2013, June 19, 2018, and June 7, 2022. These policies are used to frame major policy initiatives and are reviewed during each budget process to ensure continued relevance and to identify any gaps that should be addressed with new policies. These policies assist in maintaining the City's stable financial position and ensures that Council's intentions are implemented and followed.

REVENUE POLICIES

Revenue Diversity

The City shall continue to provide adequate funds for stable operation of desired service levels through diversification of revenue sources to avoid over-reliance on any one revenue source and to maintain stable rates and fees.

Fees and Charges

The City shall maximize user fees where possible in order to distribute the costs of municipal services to those who use the services; include users who may have tax exempt property; to avoid subsidizing where the service is not used by the general public, except where appropriate; and maintain charges that are equitable and efficient by capturing the costs to provide the service.

All revenue sources will be reviewed on an annual basis, the levels of cost recovery will be reviewed, and the reasons for the subsidy will be reviewed.

Use of One-time revenues

Use of one-time revenues is limited to covering expenditures that temporarily exceed revenues, early debt retirement, or capital purchases that do not significantly increase ongoing operating expenses.

Property Tax Estimates

The percentage collection of property taxes relative to the tax rate estimated in the budget must not be greater than the percentage of the levy realized in cash as of June 30 of the preceding fiscal year, in accordance with State law. This ensures a conservative estimate of property tax revenues.

A dedicated property tax rate will be restricted in the Debt Service Fund by Ordinance and evaluated in every revaluation year. This revenue is committed to pay for 80% debt and 20% pay-as-you-go funding for capital maintenance and new infrastructure needs.



Unpredictable Revenue

Estimated revenues shall include only those reasonably expected to be realized during the fiscal year.

Grant funding will be pursued and used for a variety of purposes. Application to apply will be reviewed and evaluated in advance for consistency with Council goals and compatibility with City programs and objectives. All new grants in amounts exceeding the City Manager's approval authority or as required by the grantor, must be presented to Council for consideration before application is made. Any awarded funds will be accepted only after Council review and approval for appropriation. Any changes in the original intended use of grant funds must be approved by the granting agency and reported to City Council.

EXPENDITURE POLICIES

Balanced Budget

The City shall prepare an annual balanced budget in accordance with the Local Government Budget and Fiscal Control Act, Generally Accepted Accounting Principles, and shall maintain excellence in finance and budgeting by meeting the standards necessary to achieve the Government Finance Officers Association's Distinguished Budget Award.

Actual funds expended and received against budget will be reported to the City Manager and department directors on a monthly basis and City Council on a quarterly basis.

Evaluation and Prioritization

Expenditures shall be reviewed by staff, the City Manager, and City Council prior to adoption, and continually monitored throughout the budget year. Priority will be given to expenditures consistent with the City's Strategic Plan, and those necessary to carry out the mandated and core services of the city.

Nonprofit Agencies – Competitive Process

Funding for nonprofit agencies shall be considered on a competitive basis consistent with Council's priorities or with a departmental or City-wide mission, and with the City's Consolidated Plan. Any agency receiving over \$5,000 in any one fiscal year is required to complete a financial review. The compiled financial statements must be prepared by an accounting personnel with the education and experience to be able to complete the financial reporting in accordance with GAAP - Generally Accepted Accounting Principles and approved by the agency's governing board. Financials must be two-year comparative. Any agency receiving over \$25,000 in any one fiscal year is required to complete a financial audit. The audit must be conducted by a certified public accountant; financials must be two-year comparative. Community Development Block Grant Funds will be allocated to public service agencies at the maximum percentage allowable by HUD regulations. General Funds will be allocated to public service agencies that complete the competitive process a total amount not to exceed 1 percent of the General Fund operating budget. No agencies will be considered for funding without an operational budget.



Nonprofit Agency – Non-Competitive Process

Funding considerations for any nonprofit agency not considered through the competitive process in the recommended budget will require a formal budget request made to the City of Wilmington via the City Manager on or before March 31 annually.

RESERVES

Debt Service Fund

The City shall maintain a Debt Service Fund and all accumulated revenues will be used towards debt service, debt administration, debt issuance and pay-as-you-go funding.

The City Council has adopted a dedicated property tax rate to be restricted in the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year Capital Improvement Plan. This rate will be adjusted as needed in future revaluation years.

Fund Balance

The City shall maintain a minimum unassigned fund balance equal to 20-25% of the operating budget for the General Fund and Debt Service Fund. All other City funds will maintain a minimum unassigned fund balance equal to 15-20% of their respective operating budget. Any portion of the unassigned fund balance in excess of the minimum % of budgeted expenditures may be appropriated for one-time “pay-as-you-go” expenditures. (Examples are, but not limited to incentive agreements, capital improvements, computer systems and software). Unassigned fund balance is not a recurring revenue source of funds and should only be appropriated for non-recurring expenditures.

At the close of each fiscal year, a report on unassigned fund balance in the General Fund will be given to City Council. At this time, Council may choose to transfer an agreed amount of excess reserves above 30% of unassigned fund balance to the Debt Service Fund where these funds will be used to offset future property tax rate increases for capital improvement plans.

Contingency

Reserves may be appropriated in operating budgets to a contingency account in an amount not to exceed 5% of the fund in order to meet unexpected increases in service delivery costs.

DEBT MANAGEMENT

Debt Model

Debt Service models will be maintained for all debt and will identify the impact of future debt and the adequacy of designated resources.

Debt Service

The total annual debt service paid on tax-supported debt shall not exceed 20% of the consolidated operating budgets of the General Fund and the Debt Service Fund, including inter-fund transfers (Except transfers between the General Fund and the Debt Service Fund which are eliminated on consolidation).



Direct Net Debt

The outstanding direct net debt will not exceed the NC statutory limit of 8% of the appraised property subject to taxation with an optimal level of less than 2%.

Bonded Debt

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

Bond Rating

The City will maintain its financial condition so as to maintain a minimum AA bond rating.

CAPITAL INVESTMENT POLICIES

The City shall annually update and adopt a minimum 5-year Capital Improvements Program (CIP) in conjunction with the Annual Operating Budget.

A dedicated property tax rate will be restricted to the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year plan. This rate will be adjusted as needed in future revaluation years.

The City shall appropriate all funds for capital projects with an Ordinance in accordance with State statutes.

Capital expenditures included in the CIP as a project will generally cost at least \$50,000 and have a useful life of at least 5 years.

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

The capitalization threshold minimum for fixed assets is set at \$5,000. The threshold will be applied to individual fixed assets and will only be capitalized if they have a useful life of at least two years from the date of acquisition.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The accounting systems for the City will be compliant with the North Carolina Local Government Budget and Fiscal Control act and will be maintained to enable the preparation of financial statements that conform to generally accepted accounting principles (GAAP).

Reasonable access to the financial system will be made available to department directors and other staff for the continuous monitoring of revenues and expenditures. Emphasis will be placed on internal budgetary and financial controls with regard to the financial system for the purposes of maintaining proper checks and balances.



The City will have an annual independent audit performed by a certified accounting firm that will issue an opinion of the annual financial statements that are required by the Local Government Budget and Fiscal Control Act.

The City will prepare an Annual Comprehensive Financial Report (ACFR) that will be provided to City Council and is in compliance with established criteria to obtain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and will be submitted to that award program each year.

Full disclosure will be provided in all regulatory reports, financial statements and debt offering statement.



TRANSMITTAL



May 1, 2024

Honorable City Council
And the Residents of the City of Wilmington:

We are pleased to present you and the residents of the City of Wilmington the *FY25 Recommended Budget* for the fiscal year beginning July 1, 2024 and ending June 30, 2025 plus the accompanying FY25-29 Capital Improvement Program. This budget is in accordance with §159-11 of the North Carolina General Statutes and meets the statutory and administrative obligations to prepare and present a balanced budget for your consideration.

The foundation to developing the proposed \$298.6M budget was guided by the City’s Vision, Mission, Values and the City’s newly adopted five-year Strategic Plan. The subsequent document reflects staff’s continued collaboration with City Council and invests in services that advance the goals and strategic priorities set by councilmembers for the next several budgetary years.

The *FY25 Recommended Budget* continues the commitment to ‘Building a Better City Every Day’. It is crucial to uphold the current levels of valued services for residents while also creating space for additional services that have gained significance in the recent past. The goals of this spending plan are set forth below.

1. Prioritize investment in the city's most valuable resource – the employees. Their commitment and efforts are crucial in driving the community's strategic direction, which can be further enhanced through competitive compensation.
2. Prioritize continued investment into the safety of the community.
3. Enhance affordable housing and continue to explore methods of service delivery specific to individual neighborhoods.
4. Reduce the number of bike and pedestrian collisions with vehicles by reviving the neighborhood traffic calming program.
5. Establish a specific financial mechanism to sustain and safeguard city owned assets, all the while continuing to invest in improvements to the infrastructure network.
6. Support operational capital improvement projects reaching completion.

Vision

We aspire to be a culturally vibrant city, leading the region in economic vitality, safety and resilience so that all people can share the greater opportunity, prosperity and quality of life.

Mission

Through forward-thinking policies and responsible stewardship, we are creating a better city every day with excellent core services and quality of life for all.

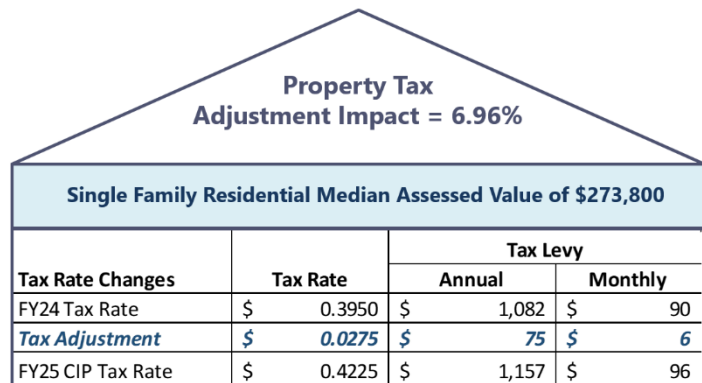
Values





The total *FY25 Recommended Budget* (all funds) equals \$298,687,255 as compared to the FY24 adopted amount of \$351,195,547, a decrease of \$52,348,696 or 15%. The process of acquiring the Skyline Center properties in FY24 makes up the majority of the net decrease. The net budget, less transfers between funds, totals \$266,802,714 and represents a 16% or \$49,635,924 decrease under the *FY24 Adopted Budget* of \$316,438,638. The General Fund is the largest component (49%) of this budget totaling \$149,065,892. This is a \$1,261,946 or 2% increase over FY24's allocation of \$147,803,946. Removing the transfers between city funds, the General Fund totals \$134,286,306 as compared to FY24's budget of \$127,447,585, an increase of \$6,838,721 or 5%.

The *FY25 Recommended Budget* is prepared with a real property tax rate of 42.25 cents per \$100 assessed value, which is an adjustment of 2.75 cents or 6.96% above the current of 39.50 cents. The recommended property tax adjustment is driven by the proposed FY25-F29 Capital Improvement Program and overall growth in General Fund programs and services. The 2.75 cents increase includes 1.50 cents that is dedicated to the new Capital Improvement Plan and the remaining 1.25 cents is to support the General Fund and the continued demands for improved services and infrastructure.



To provide an example, the median assessed single family residential value in the City of Wilmington is presently \$273,800. From this residential price point example, owners should see an increase of roughly \$75 annually or \$6 monthly.

In February, City Council adopted the 2025-2030 Strategic Plan. The new plan focuses on the Council's and community's priorities. It emphasizes a focus on neighborhoods, safety, and transportation in the future. To recognize the city's commitment to maintaining and/or improving neighborhood safety, this budget revitalizes the neighborhood traffic calming program. To fund the program, a \$10 increase in the motor vehicle tax will be implemented. The State allows jurisdictions to levy \$5 for general purposes, up to \$20 for transportation related needs and another \$5 for specific city transit programs. The city already has \$5 levied for general purposes. The additional \$10 will collect \$900,000 annually and will fund the neighborhood traffic calming program which includes 2 positions to foster the planning process that focuses on pedestrians and bicyclists' interactions. These positions will focus on the city's response, design and installation of traffic calming facilities and provide transportation grant matches.

There are additional increases proposed for fees within the enterprise funds. These increases are a function of the expanding demand for services, driven by a rise in operating and capital costs, as well as the increased cost of workforce recruitment and retention. A summary of those recommendations follows.

- Stormwater's equivalent residential unit fee is increasing by 1%, from \$8.60 per month to \$8.68 which is the standard yearly increase for this fund.



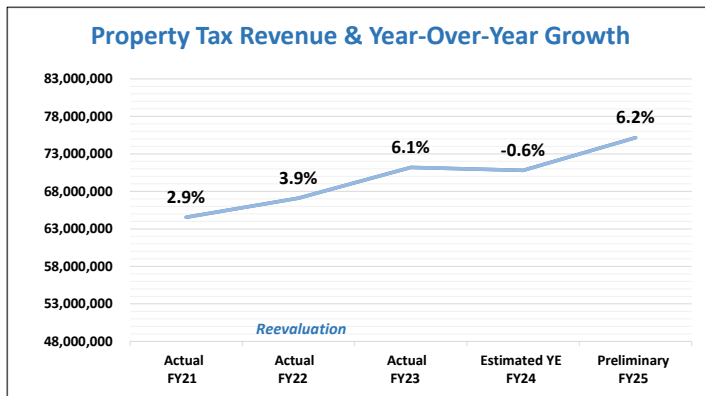
- Municipal Golf course will see a \$2 increase for 18-hole green fees, endorsed by the Golf Course Advisory Committee.
- Parking is implementing the 3rd year of a 3-year benchmarking plan to include a \$0.50 increase to on-street parking meters, supported by the Downtown Parking Advisory Committee.

The *FY25 Recommended Budget* is sustainable due to the stability of the local and regional economy. Wilmington's metropolitan area, consisting of New Hanover, Brunswick, and Pender counties, remains among the top-ranking regions in the nation and is the fastest growing in the State in terms of annual growth rates. Despite the stable local economy in the last few years, inflation continues to impact consumers and is the economic indicator to watch. Staff has taken a conservative yet practical approach in projecting revenue growth. As always, the staff remains prepared to make any necessary adjustments to the recently proposed financial plan in response to any changes in the economy.

General Fund Revenue

There are three revenue sources that deserve notation in this transmittal letter: Ad Valorem Property Tax, Sales and Use Tax and Transfers In.

Ad Valorem Property Tax



The *FY25 Recommended Budget* as mentioned earlier is prepared with a total property assessed value of \$23,086,140,000 reflecting a 2% increase over the prior year. The budget includes a real property tax rate of 42.25 cents per \$100 assessed value, which is an adjustment of 2.75 cents or 6.96% above the current rate of 39.50 cents. The Ad Valorem Property Tax revenue has risen \$4,358,249 or 6.2% above FY23's year-end

estimate. The total property tax budget equals \$97.1M and its split is reflective of the City Council's priorities in supporting services, affordable housing, and the city's capital needs. The amount split is as follows:

- General Fund: \$72,394,594/\$0.3150
- General Fund Affordable Housing: \$2,298,241/\$0.0100
- Debt Service Fund: \$22,407,850/\$0.0975

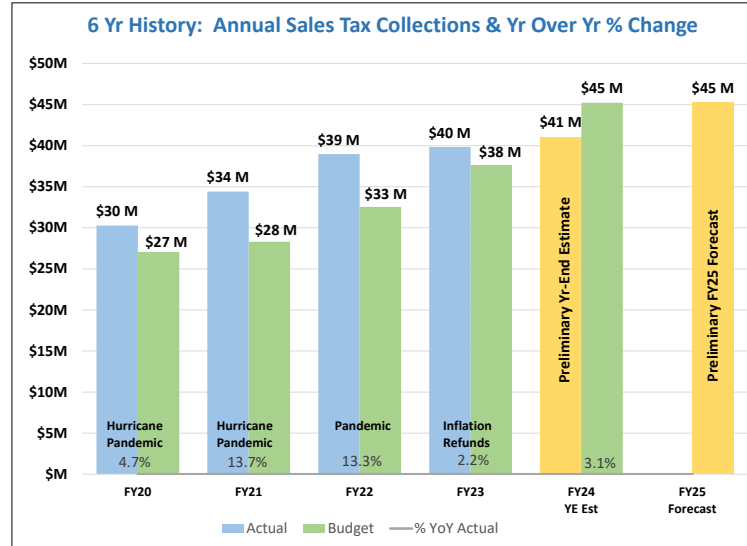
Sales and Use Tax

The allocation of Sales and Use Tax is the most challenging to forecast since it is dependent on the economic environment and consumer confidence. While Sales and Use Tax generated exaggerated growth rates during the pandemic, that trend was expected to slow. At FY23 year-end, the year-over-year growth rate was less than 3% driving staff's estimate for FY24's to be 3.1% instead of the budgeted 8%. This decline in sales tax occurred after the FY24 budget was adopted. It is highly unlikely that sales tax



will reach its FY24 budget. Due to this, the recommended forecast for FY25 is flat and remains at \$45,226,363. This particular source may be susceptible to the impact of a recession and/or hurricanes and will be watched carefully by staff throughout the year making necessary adjustments if required.

The General Fund's revenues are gradually shifting and stabilizing following the pandemic. While Property Tax continues to increase, the growth of sales tax is slowing down to levels seen before the pandemic. The proposed budget ensures fiscal responsibility and stewardship.



Transfers From Other Funds

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced back and is now surpassing the levels seen before the pandemic. In line with this, the proposed budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400K was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center fund remains stable, the repayments will continue through FY28.

Over the years, payment for various parking-related capital needs (i.e., Water Street deck and Riverplace deck) have been funded from the Debt Services Fund. With recent investments in the Central Business District, the Parking Fund is healthy. A transfer of \$2M from Parking to the Debt Service Fund has been budgeted from the Parking Fund's fund balance for FY25 to begin repayments for the debt incurred for the Riverplace deck. In addition, beginning in FY25, the Transfer from the Debt Service fund to the Parking will be reduced by \$500K to continue repayment to the Debt Service fund for the Riverplace deck (\$200K) and begin payment for the Skyline Center decks (\$300K). Lastly, the Parking Fund is transferring \$250K to the General Fund to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund should be sustainable.

City's Strategic Plan

The strategic direction of the city for the next few years aims to foster connectivity among the community and surrounding region by emphasizing specific focus areas, objectives, and initiatives. This



comprehensive plan was thoughtfully constructed with input from community stakeholders, City Council, and staff to ensure the provision of essential city services and drive impactful change towards the successful implementation of the plan. The budget included recommendations totaling \$6.4M aimed at initiating the success of the strategic plan in operational budgets and just under \$18M in the capital improvement plan. Some of those are highlighted below.



Focus Area: Achieve Organizational Excellence

Recruiting and retaining a well-skilled and capable workforce is vital to the city's ability to maintain quality service delivery and meet emerging demands for a growing community. In today's competitive labor market, jurisdictions are striving to retain and attract employees by offering competitive salaries and improved benefit packages. Thanks to the Council's leadership during and after the pandemic, the city has managed to reduce its turnover rate, although it has not yet returned to pre-pandemic levels.

An internal study on compensation revealed that the city has positions within various areas of the organization which have fallen below market. It further demonstrated that to remain competitive in the market, a range adjustment is needed for all pay ranges. The *FY25 Recommended Budget* proposes a **compensation package** that totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:

- Police & Fire (all ranks):
 - 3% range adjustment
 - 2% merit pool
- Non-exempt positions:
 - 3% range adjustment
 - 2% merit pool
- Exempt positions:
 - 2% range adjustment
 - 3% merit pool

Achieve organizational excellence

Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.

Initiative 1.1: Develop strategies to attract and retain highly qualified, diverse candidates.



Achieve organizational excellence



Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.


Initiative 1.3: Create well-defined pathways for advancement, leadership, and knowledge transfer opportunities.

Another tool implemented for the FY25 budget to retain and attract staff is the installation of two limited **career ladders** to promote a culture of growth and advancement. The Associate Planner position will be replaced by the introduction of Planner 1 and Planner 2 roles. Employees seeking advanced training can now progress through these new positions. Each of the four operational teams will have one Planner 2 position available. Furthermore, a second career ladder will be implemented in the Stormwater and Streets divisions of Public Works who have comparable job responsibilities, aligning pay scales to create similar career paths. Advancement within these paths will be restricted based on departmental service delivery requirements.

Focus Area: Develop an Efficient, Accessible & Sustainable Multi-Modal Transportation Network

The recommended budget puts a significant emphasis on the safety of the city’s neighborhoods. As the urban area continues to expand, there is a growing demand for resources and reinforcement in the neighborhood traffic calming program. A significant number of traffic incidents, specifically 294 or 74%, took place on local streets between 2019 and 2023. As mentioned earlier, the FY25 budget has proposed an increase of \$10 or \$900K to the motor vehicle tax to revitalize the **neighborhood traffic calming program**. This funding will be utilized to hire a Transportation Project Engineer and a Transportation Sr. Planner who will facilitate the planning process, with a focus on enhancing interactions between pedestrians and bicyclists. Moreover, the program will coordinate the city’s response and allocate funds for engineering services, traffic calming devices and transportation grant matches.


Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure



Objective 2: Improve roads, sidewalks, and trails to prioritize a safer, walkable, and bikeable community.

Initiative 2.2: Explore opportunities improve the neighborhood traffic.

Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure



Objective 3: Maintain and improve the city’s infrastructure.

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.

This budget proposes a new approach for funding capital maintenance and preservation initiatives ¹ (i.e., parks facilities, building infrastructure, generators, riverwalk structure, etc.). The multi-year capital improvement plan was put on hold in FY24 for staff to recommend a specific funding source aimed at preserving city-owned assets. Previously, all capital projects had to vie for limited funds, often resulting in maintenance projects being sidelined to ensure a balanced budget. Consequently, the lack of proactive maintenance led to escalated asset maintenance costs. Given that these projects have a lifespan of less than 20 years, financing them with general obligation bonds is not an option. Instead, this recommended budget proposes to dedicate 1 cent (\$2,298,241) of the property tax rate to **capital maintenance projects** having a lifespan of less than 20 years. This funding source allows for financial

¹ Note, maintenance projects with a lifespan of 20 years or more (Street, Brick and Sidewalk Rehabilitation) are not part of the cash option (1 cent property tax dedication) rather they can be financed using the city’s model of 80% financing/20% cash.



growth in future years and true infrastructure projects will be strategically prioritized based on the health and safety of the community.

In relation to the **capital infrastructure projects**, a suggested 0.50 cent property tax modification is necessary to support general governance infrastructure projects. These projects are limited and total just under \$10M. Projects include bridge replacements, athletic facility improvements, Greenfield Lake structure repairs, and public facilities improvements. To support these projects, staff was able to utilize innovative financial strategies, like:

- Transferring a one-time \$2M from the Parking Fund to settle debts from the Debt Service Fund linked to parking facilities.
- Providing partial funding (40%) for bridge replacements contingent on the successful federal grant application processes.

These strategies resulted in a reduced tax rate adjustment compared to the initial estimate (1.58 cents).

Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure

Objective 1: Improve transportation options and reduce congestion.
Initiative 1.1: Coordinate and leverage transportation investments with regional partners.

The total FY25-FY29 Capital Improvement Plan can be reviewed in the CIP section of the publication.

Focus Area: Create a Thriving, Inclusive & Affordable Community of Neighborhoods


The **FY25 Recommended Budget** maintains its commitment to allocate general fund resources towards promoting and assisting in the development of secure, steady, and reasonably priced housing options for families with low to moderate incomes. This financial support is in addition to the entitlement city's federal funding allocation. Over the past few years, innovative strategies have been implemented, as illustrated in the table provided.

Affordable Housing Programs	FY22	FY23	FY24	FY25
Dedicated 1 Cent Property Tax	No	Yes	Yes	Yes
	\$ -	\$ 2,150,103	\$ 2,250,579	\$ 2,298,241
Joint Ad Hoc Committee	\$ -	\$ -	\$ -	\$ -
CDBG Admin	\$ 118,180	\$ 188,185	\$ 422,147	\$ 576,498
Owner Occupied Rehab Loans	\$ 507,852	\$ 400,000	\$ -	\$ -
Home Ownership Program	\$ 957,000	\$ -	\$ 124,146	\$ -
Gap Financing		\$ 1,561,918	\$ 1,554,286	\$ 1,521,743
Healthy Homes Program		\$ -	\$ 150,000	\$ 200,000
GF One-Time Fund Balance	\$ 3,500,000	\$ 1,500,000	\$ -	\$ -
TOTAL	\$ 5,083,032	\$ 3,650,103	\$ 2,250,579	\$ 2,298,241



Recommended in this budget is the continued 1 cent property tax, valued at \$2,298,241, for affordable housing efforts. In addition, a new **Housing Rehabilitation Technician** has been included. This position will begin a partnership with Code Enforcement to streamline the accuracy of housing rehabilitation cost estimates. In doing this, it will open financial opportunities for those impacted by Code Enforcement to potential financial help through the Community Development Block Grant programs.

Create a thriving, inclusive and affordable community of neighborhoods




Objective 1: Improve the availability and options of quality housing that is affordable to a broad range of income levels.
Initiative 1.2: Evaluate city policies and codes to reduce barriers to the development of affordable housing.

Focus Area: Create a Safe, Healthy & Engaged Community

To maintain officer safety and strengthen the community's trust, the FY25 budget includes funding for the renewal of a contract for **in-car cameras**. These cameras will enable the aggregation of live video and data from both fixed and body worn cameras to stream during unfolding incidents. This investment will empower the city to better prevent and address escalating situations in a more secure manner.

Create a safe, healthy & engaged community



Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout the diverse community.
Initiative 1.1: Continue efforts to reduce violent crimes in the Wilmington community.

In FY22, the city funded **Ballistic IQ technology** in support of the newly formed Gun Crimes Task Force. This innovative technology facilitates the scanning of ballistics evidence, equipping law enforcement with forensic intelligence on gun crimes. Technology has proven instrumental in determining the number of firearms and potential assailants involved in an incident, thereby expediting case closures. The FY25 budget encompasses the renewal of this equipment and an increase in the volume of cases analyzed per year.

The FY25 budget continues to focus on connectivity of the city's neighborhoods. Funding has been budgeted to focus on **tripping hazards** for sidewalk panels that have become displaced by 1.5" or more. Many of these situations have been caused by tree roots. The funding will allow a contractor to mill down the sidewalk panels allowing for safer pedestrian use.

Create a safe, healthy & engaged community



Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout the diverse community.
Initiative 1.2: Improve safety along city right of ways for vehicular and pedestrian users.

To continue the city's focus on neighborhoods and community engagement, in FY25 the city will work to implement a new Residents Academy. The goal of this new initiative is to educate and inform the community about the various services and programs the city offers. Modeled after other municipalities' efforts, this program will seek to create community ambassadors that will improve neighborhood communication and outreach.

Create a safe, healthy & engaged community



Objective 3: Improve quality of life through minimum housing standards, enforcing city codes, and providing opportunity and access to a healthy home.
Initiative 3.3: Partner across city departments, non-profit organizations, and the community at large to provide young people with opportunities for growth and development.

The city has two capital projects coming on-line in FY25 that will not only provide positive economic impacts but will also provide more opportunities for the community's youth to be active. The first is the Martin Luther King Center expansion. The expansion includes the opening of another basketball court with more opportunities for



programming. The second is the nCino Sports Complex estimate to open in late 2024. The sports complex will be managed by Cape Fear Youth Soccer Association.

Departments' Business Plans

The city is faced with the challenge of allocating a substantial portion of its annual revenue growth (\$1M) towards covering the rising non-discretionary costs. These are services residents have come to expect that are impacted by various cost increases. Many of these costs relate to increases in maintenance and repair costs, contract costs for utilization of various software, or replacement of equipment. For more information on these specific items, please refer to the budget document which provides detailed insights.

There are three noteworthy positions that warrant acknowledgment. The Finance department guarantees adherence to fiscal regulations and influences every aspect of the organization. Accounts payable handles the processing of invoices, purchasing cards, expense claims, and vendor approvals. Since 2007, the division has maintained a consistent number of positions (3), despite witnessing a surge in transaction volume over the years due to the expansion of other services. The proposed budget approves the inclusion of an **Accounts Payable Accountant**.

Similarly, the Finance department's purchasing division is also facing a surge in transactions. Currently, there are two Buyers employed in this division. As the City continues to expand, there has been a rise in operational requirements and expenses. Consequently, this has led to workflow bottlenecks and backlogs as the existing staff grapple with the growing demands. By introducing a third **Buyer**, it will enhance operational capabilities and the efficiency of processing when procuring goods and services from suppliers and vendors for the City.

The number of right of way permits has doubled in the past decade, reaching an average of approximately 1,200 per year. Despite this surge, only one individual is currently handling these requests. To accommodate the rise in permit applications, construction inspectors have had to reallocate their time on a weekly basis. The addition of a new **Engineering Associate** will ensure the continuity of the public right of way program. This associate will be responsible for enforcing issued permits and reviewing traditional permits and fiber optic network construction plans.

Our Continued Commitment to Building a Better City Everyday

To conclude, it is imperative that we persist in pushing one another and evaluating our systems, policies, and operational methods to guarantee the efficient, effective, and responsible use of taxpayer funds. As we progress into the next fiscal year, it will be crucial for us to reassess all regulations, principles, and procedures to ascertain their compatibility with our evolving core values and strategic direction.

I express my gratitude to the City Councilmembers for their patience in permitting staff to work together with you during the budget development process. Your guidance and feedback have been instrumental in shaping the budget presented here. I must also acknowledge and thank all the staff members who devoted their time to creating a budget that is both balanced and fiscally responsible. Nearly every employee contributed to this proposal in one way or another.



As always, we stand ready to answer questions and explain any decisions that have been made in the development of the proposed budget.

Respectfully submitted,

Anthony Caudle
City Manager



BUDGET SUMMARY

REVENUE AND EXPENDITURE TRANSFER SCHEDULE

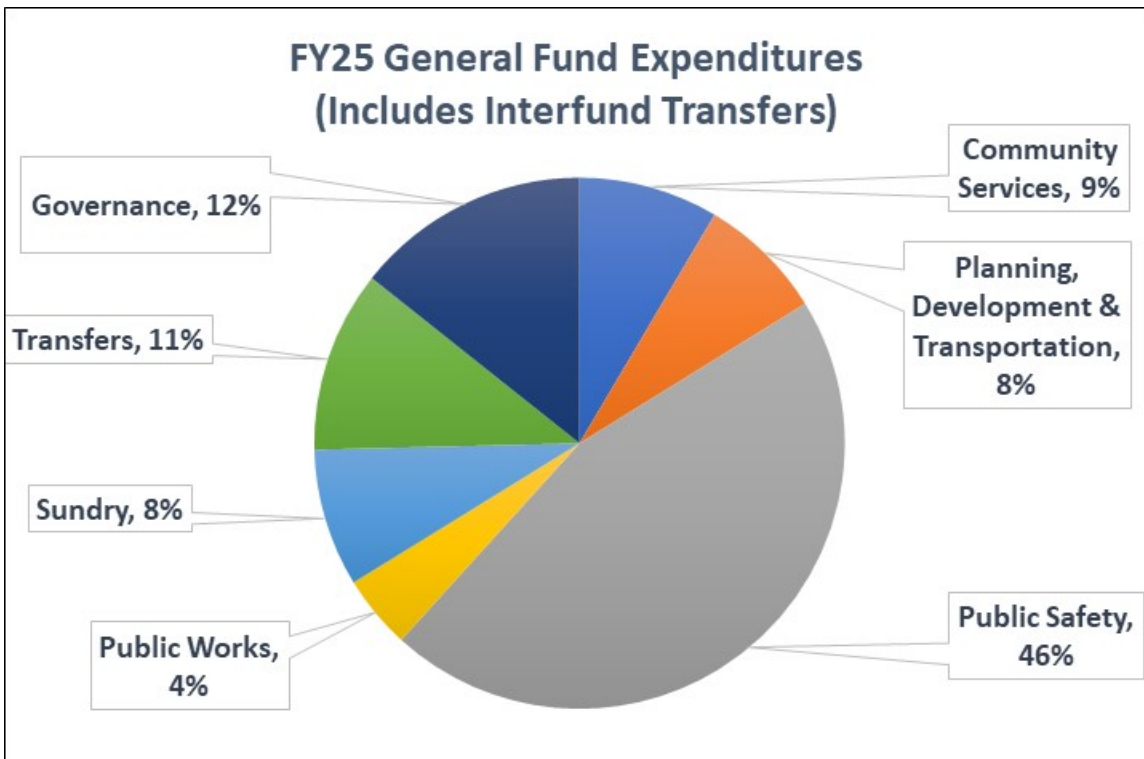
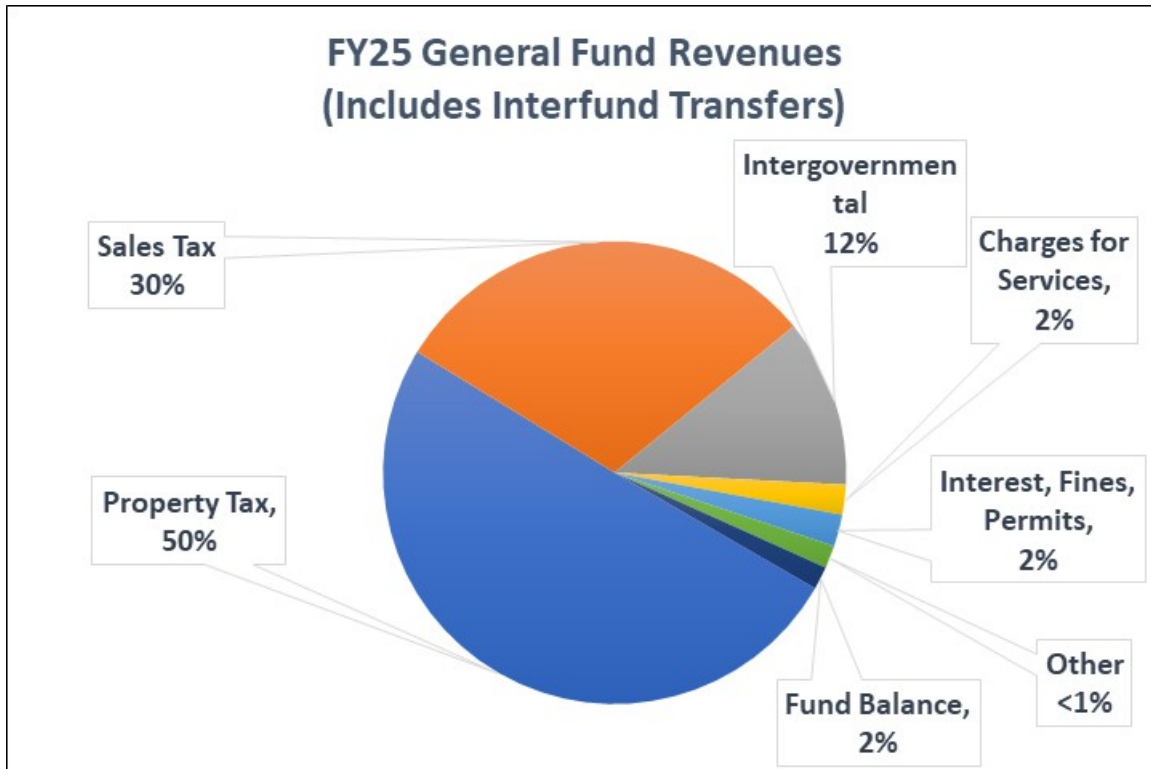
Fund	Operating Funds	Less Approp		Net	Expenditure	Less Approp To		Net
		Revenue	Fm Other Funds			Revenue	Other Funds	
100	General Fund	\$ (149,065,892)	\$ 750,000	\$ (149,815,892)	\$ 149,065,892	\$ 14,779,586	\$ 134,286,306	
500	Stormwater Mgmt Fund	\$ (14,385,167)	\$ -	\$ (14,385,167)	\$ 14,385,167	\$ 4,076,387	\$ 10,308,780	
560	Recycling and Trash Fund	\$ (12,579,065)	\$ 538,366	\$ (13,117,431)	\$ 12,579,065	\$ -	\$ 12,579,065	
	Subtotal	\$ (176,030,124)	\$ 1,288,366	\$ (177,318,490)	\$ 176,030,124	\$ 18,855,973	\$ 157,174,151	
	Program Funds							
210	Special Purpose Fund	\$ (4,833,431)	\$ 737,397	\$ (5,570,828)	\$ 4,833,431	\$ -	\$ 4,833,431	
219	Opioid Settlement Fund	\$ (205,957)	\$ -	\$ (205,957)	\$ 205,957	\$ -	\$ 205,957	
220	Convention Ctr Operating Fund	\$ (12,631,827)	\$ -	\$ (12,631,827)	\$ 12,631,827	\$ 500,000	\$ 12,131,827	
223	CDBG Fund	\$ (937,775)	\$ -	\$ (937,775)	\$ 937,775	\$ 375,110	\$ 562,665	
224	CDBG/HOME Grant & Loan Fund	\$ (1,021,690)	\$ 1,021,690	\$ (2,043,380)	\$ 1,021,690	\$ -	\$ 1,021,690	
225	HOME Partnership Fund	\$ (700,820)	\$ -	\$ (700,820)	\$ 700,820	\$ 70,082	\$ 630,738	
550	Parking Facilities Fund	\$ (11,205,126)	\$ 2,134,128	\$ (13,339,254)	\$ 11,205,126	\$ 2,550,000	\$ 8,655,126	
570	Golf Course Fund	\$ (3,606,753)	\$ 400,000	\$ (4,006,753)	\$ 3,606,753	\$ 1,540,199	\$ 2,066,554	
610	Fleet Maintenance & Repl Fund	\$ (13,825,153)	\$ -	\$ (13,825,153)	\$ 13,825,153	\$ -	\$ 13,825,153	
650	Technology Replacement Fund	\$ (1,957,829)	\$ 638,311	\$ (2,596,140)	\$ 1,957,829	\$ -	\$ 1,957,829	
	Subtotal	\$ (50,926,361)	\$ 4,931,526	\$ (55,857,887)	\$ 50,926,361	\$ 5,035,391	\$ 45,890,970	
	Debt Service Fund							
150	Debt Service Fund	\$ (38,428,544)	\$ 13,334,832	\$ (51,763,376)	\$ 38,428,544	\$ 7,993,177	\$ 30,435,367	
	Subtotal	\$ (38,428,544)	\$ 13,334,832	\$ (51,763,376)	\$ 38,428,544	\$ 7,993,177	\$ 30,435,367	
	Special District							
215	MSD	\$ (1,063,955)	\$ -	\$ (1,063,955)	\$ 1,063,955	\$ -	\$ 1,063,955	
	Subtotal	\$ (1,063,955)	\$ -	\$ (1,063,955)	\$ 1,063,955	\$ -	\$ 1,063,955	
	Capital Project Fund							
331	CP - Streets and Sidewalks	\$ (14,992,942)	\$ 3,616,937	\$ (18,609,879)	\$ 14,992,942	\$ -	\$ 14,992,942	
333	CP -Parks and Recreation	\$ (865,932)	\$ 150,686	\$ (1,016,618)	\$ 865,932	\$ -	\$ 865,932	
334	CP- Public Facilities	\$ (657,579)	\$ 296,513	\$ (954,092)	\$ 657,579	\$ -	\$ 657,579	
339	CP- Public Improvements	\$ (2,599,095)	\$ 2,599,095	\$ (5,198,190)	\$ 2,599,095	\$ -	\$ 2,599,095	
502	CP- Stormwater/Drainage	\$ (11,532,524)	\$ 4,076,387	\$ (15,608,911)	\$ 11,532,524	\$ -	\$ 11,532,524	
552	CP- Parking Facilities	\$ (50,000)	\$ 50,000	\$ (100,000)	\$ 50,000	\$ -	\$ 50,000	
572	CP- Golf Course Fund	\$ (1,540,199)	\$ 1,540,199	\$ (3,080,398)	\$ 1,540,199	\$ -	\$ 1,540,199	
	Subtotal	\$ (32,238,271)	\$ 12,329,817	\$ (44,568,088)	\$ 32,238,271	\$ -	\$ 32,238,271	
	Total All Funds	\$ (298,687,255)	\$ 31,884,541	\$ (330,571,796)	\$ 298,687,255	\$ 31,884,541	\$ 266,802,714	

Table represents transfers appropriated in other funds. Periodically, transfers are appropriated on one side but not received on the other.



GENERAL FUND BUDGET SUMMARY (Includes Interfund Transfers)

	FY23	FY24	FY24	FY25	Change
Revenue	Actual	Adopted	Adjusted	Recommend	FY24 to FY25
PROPERTY TAX	\$ (71,188,016)	\$ (70,794,586)	\$ (70,794,586)	\$ (75,152,835)	6.2%
SALES TAX	\$ (39,845,277)	\$ (45,226,363)	\$ (45,226,363)	\$ (45,226,363)	0.0%
RESTRICTED INTERGOV	\$ (3,266,710)	\$ (3,339,136)	\$ (3,339,136)	\$ (3,651,644)	9.4%
UNRESTRICTD INTERGOV	\$ (14,051,207)	\$ (13,330,600)	\$ (13,330,600)	\$ (13,855,777)	3.9%
CHARGES FOR SERVICE	\$ (3,256,190)	\$ (2,928,425)	\$ (2,929,466)	\$ (3,112,663)	6.3%
FINES & FORFEITS	\$ (142,603)	\$ (105,400)	\$ (105,400)	\$ (120,400)	14.2%
INTEREST EARNINGS	\$ (2,735,041)	\$ (1,200,000)	\$ (1,200,000)	\$ (1,500,000)	25.0%
LICENSE FEE & PERMIT	\$ (829,141)	\$ (746,400)	\$ (746,400)	\$ (1,708,660)	128.9%
MISCELLANEOUS	\$ (1,173,083)	\$ (738,036)	\$ (2,585,536)	\$ (1,130,153)	53.1%
OTHER TAX	\$ (499,404)	\$ (475,000)	\$ (475,000)	\$ (475,000)	0.0%
OTHER LONG TERM OBLG	\$ (180,142)	\$ -	\$ -	\$ -	-%
OPERATING TRANSFR IN	\$ -	\$ (400,000)	\$ (400,000)	\$ (750,000)	87.5%
APPROPR FUND BALANCE	\$ -	\$ (8,520,000)	\$ (10,297,860)	\$ (2,382,397)	-72.0%
Revenue Total	\$ (137,166,815)	\$ (147,803,946)	\$ (151,430,347)	\$ (149,065,892)	1%
Appropriations	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
MAYOR AND COUNCIL	\$ 261,151	\$ 294,049	\$ 294,049	\$ 301,549	2.6%
CITY MANAGER	\$ 3,340,593	\$ 2,995,181	\$ 2,994,931	\$ 6,116,072	104.2%
CITY CLERK	\$ 310,761	\$ 334,850	\$ 334,850	\$ 308,842	-7.8%
CITY ATTORNEY	\$ 1,373,327	\$ 1,618,401	\$ 1,617,910	\$ 1,631,555	0.8%
BUDGET & RESEARCH	\$ 608,416	\$ 918,056	\$ 904,056	\$ 925,522	0.8%
CORPORATE AFFAIRS	\$ 758,042	\$ 990,816	\$ 990,816	\$ 1,049,300	5.9%
HUMAN RESOURCES	\$ 1,140,364	\$ 1,411,208	\$ 1,425,750	\$ 1,534,394	8.7%
FINANCE	\$ 2,715,559	\$ 3,032,545	\$ 3,027,045	\$ 3,302,035	8.9%
INFORMATION TECHNOLOGY SERVICE	\$ 4,221,058	\$ 5,952,277	\$ 6,669,136	\$ 6,169,073	3.6%
ENGINEERING	\$ 7,537,470	\$ 8,386,292	\$ 8,483,362	\$ 8,780,589	4.7%
PLANNING & DEVELOPMENT	\$ 2,179,963	\$ 3,144,203	\$ 3,146,984	\$ 2,667,919	-15.1%
POLICE	\$ 38,591,020	\$ 40,826,057	\$ 40,970,933	\$ 42,094,594	3.1%
FIRE	\$ 24,195,164	\$ 25,061,302	\$ 25,204,482	\$ 25,795,571	2.9%
PUBLIC WORKS	\$ 10,260,381	\$ 6,675,501	\$ 6,748,393	\$ 6,533,355	-2.1%
HOUSING & NEIGHBORHOODS	\$ 691,859	\$ 995,403	\$ 1,069,739	\$ 1,101,345	10.6%
PARKS & RECREATION	\$ 9,388,373	\$ 11,033,462	\$ 11,073,752	\$ 11,585,995	5.0%
NONDEPARTMENTAL	\$ 11,106,056	\$ 11,658,875	\$ 12,132,475	\$ 12,416,853	6.5%
CONTINGENCY	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	0.0%
TRANSFER TO OTHER FUNDS	\$ 15,128,792	\$ 22,225,468	\$ 24,091,684	\$ 16,501,329	-25.8%
DEBT SERVICE	\$ 1,057,791	\$ -	\$ -	\$ -	-%
Appropriations Total	\$ 134,866,138	\$ 147,803,946	\$ 151,430,347	\$ 149,065,892	1%





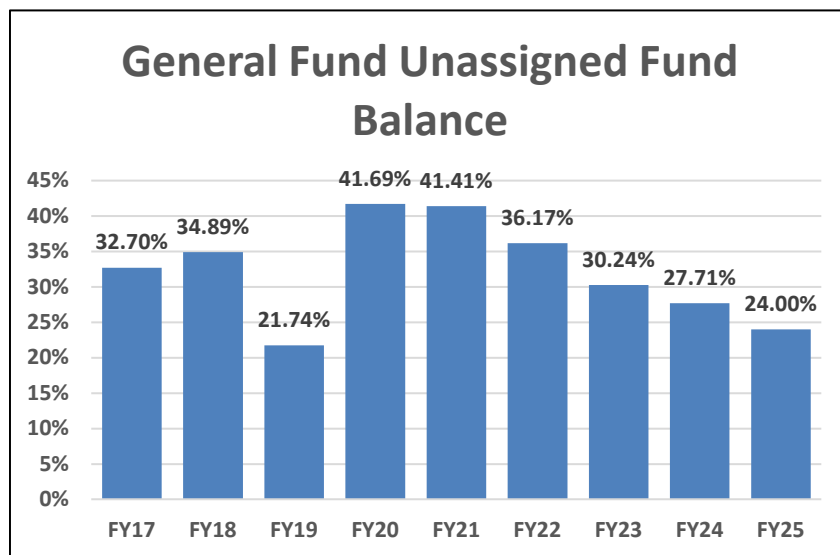
CONSOLIDATED UNASSIGNED FUND BALANCE SUMMARY

Fund	Unassigned Fund Balance As of June 30, 2023	Anticipated Unassigned Fund Balance June 30, 2024	Recommended FY25 Budgeted Expenditures	% of FY25 Budgeted Expenditures
General Fund	39,445,578	35,775,483	149,062,892	24.00%
Recycling and Trash Services Fund	4,279,417	4,258,268	12,579,065	33.85%
Stormwater Management Fund	11,911,565	11,473,162	14,385,167	79.76%
Golf Course Fund	1,456,648	1,393,760	3,606,753	38.64%
Parking Facilities Fund	5,176,073	5,049,276	11,205,126	45.06%

The anticipated unassigned fund balance for June 30, 2024, includes anticipated use of fund balance. The unassigned fund balance for FY23 reflects the actual unassigned fund balance at the end of the fiscal year.

GENERAL FUND UNASSIGNED FUND BALANCE

Fund balance is the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions. *Unassigned* fund balance is the residual classification for the government’s General Fund based on GASB (Governmental Accounting Standards Board) Statement #54 and includes all spendable amounts not contained in other classifications.





AUTHORIZED POSITION LISTING

The authorized position listing summarizes the net changes in positions from FY24 through the recommended FY25 budget.

Fund	Department	Full/Part Time	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
GENERAL FUND	CITY ATTORNEY	FULL TIME	13	13	13	13
	CITY ATTORNEY Total		13	13	13	13
	CITY CLERK	FULL TIME	3	3	3	3
	CITY CLERK Total		3	3	3	3
	PARKING	FULL TIME	13	22	22	22
	PARKING Total		13	22	22	22
	PARKS & RECREATION-GOLF	FULL TIME	92	93	92	94
		PART TIME	13.38	13.9	13.9	13.17
	PARKS & RECREATION-GOLF Total		105.38	106.9	105.9	107.17
	ENGINEERING	FULL TIME	62	63	63	65
	ENGINEERING Total		62	63	63	65
	CD/HM	FULL TIME	7	10	11	11
	CD/HM Total		7	10	11	11
	FINANCE	FULL TIME	30	30	30	32
	FINANCE Total		30	30	30	32
	FIRE	FULL TIME	235	235	234	235
		PART TIME	2.86	3.38	3.38	2.38
	FIRE Total		237.86	238.38	237.38	237.38
	HUMAN RESOURCES	FULL TIME	11	12	13	13
	HUMAN RESOURCES Total		11	12	13	13
	PLANNING & DEVELOPMENT	FULL TIME	24	24	24	25
	PLANNING & DEVELOPMENT Total		24	24	24	25
	POLICE	FULL TIME	355	354.48	354.48	354
		PART TIME	5.64	5.64	5.64	6.12
	POLICE Total		360.64	360.12	360.12	360.12
	PUBLIC WORKS	FULL TIME	42	40	40	40
	PUBLIC WORKS Total		42	40	40	40
	INFORMATION TECHNOLOGY	FULL TIME	29	30	30	30
	INFORMATION TECHNOLOGY Total		29	30	30	30
	CORPORATE AFFAIRS	FULL TIME	7	8	8	8
	CORPORATE AFFAIRS Total		7	8	8	8
	BUDGET & RESEARCH	FULL TIME	5	7	7	7
BUDGET & RESEARCH Total		5	7	7	7	
GENERAL FUND Total			949.88	967.4	967.4	973.67
SPECIAL PURPOSE FUN	HEALTHY HOMES	FULL TIME	2	3	3	3
	HEALTHY HOMES Total		2	3	3	3
	MPO	FULL TIME	12	12	12	14
	MPO Total		12	12	12	14
	POLICE SABLE	FULL TIME	1	1	1	2
		PART TIME	0.96	1	1	
POLICE SABLE Total		1.96	2	2	2	
SPECIAL PURPOSE FUND Total			15.96	17	17	19



Position Overview

Fund	Department	Full/Part Time	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
MSD FUND	MSD	FULL TIME	2	2	2	2
	MSD Total		2	2	2	2
MSD FUND Total			2	2	2	2
CD/HM GRANTS & LOAN ADMIN FUND	CD/HM	FULL TIME	7	7	7	8
	CD/HM Total		7	7	7	8
	FINANCE	FULL TIME	2	2	2	3
		PART TIME	0.96	0.96	0.96	0
FINANCE Total		2.96	2.96	2.96	3	
CD/HM GRANTS & LOAN ADMIN FUND Total			9.96	9.96	9.96	11
STORM WATER MANAGEMENT FUND	PUBLIC WORKS	FULL TIME	61	60	60	62
		PART TIME	0.96	1.48	1.48	0.48
	PUBLIC WORKS Total		61.96	61.48	61.48	62.48
STORM WATER MANAGEMENT FUND Total			61.96	61.48	61.48	62.48
PARKING FACILITIES	PARKING	FULL TIME	3	3	3	3
	PARKING Total		3	3	3	3
PARKING FACILITIES Total			3	3	3	3
RECYCLING & TRASH FUND	PUBLIC WORKS	FULL TIME	75	75	75	75
	PUBLIC WORKS Total		75	75	75	75
RECYCLING & TRASH FUND Total			75	75	75	75
GOLF FUND	PARKS & RECREATION-GOLF	FULL TIME	10	11	11	11
		PART TIME	3.88	3.88	3.88	3.88
	PARKS & RECREATION-GOLF Total		13.88	14.88	14.88	14.88
GOLF FUND Total			13.88	14.88	14.88	14.88
FLEET MAINTENANCE FUND	FINANCE	FULL TIME	13	13	13	13
	FINANCE Total		13	13	13	13
FLEET MAINTENANCE FUND Total			13	13	13	13
Grand Total			1,144.64	1,163.72	1,163.72	1,174.03

The **FY25 Recommended Budget** reflects changes made to include the closure of both full and part-time positions for a net increase in authorized strength of 10.31 across the city. A total of 11 new FTEs were added for a total complement of 1174.03 FTEs up from 1163.72 in FY24. The following describes the changes.

The Recreation Specialist (N=0.73) in the Parks and Recreation Athletics department increased by 0.27 hours to 1 FTE. Two part-time 0.48 FTE Fiscal Support Technician positions were reclassified into one full-time Accounting Specialist position that resulted in a new increase of 0.04.

The new full-time positions added include a Payables Accountant and Buyer in Finance. For the operating services, a Project Engineer, Engineering Associate, Transportation Planner, Housing Rehab Technician and Recreation Specialist.



Two new full-time positions have also been added to the MPO Division. These include a Marketing Coordinator and Grants Coordinator.

The total FTE authorizations for the **FY25 Recommended Budget** totals 1,174.03 FTEs of which 1,148 are full-time and 26.03 are part-time.

Position Overview Summary

The below table represents a summary of the FY25 Recommended adjustment. Position changes include both reclassifications and new positions to better align with departmental needs and goals.

Department	Title	FY24	FY25	Net Chang	Action
FINANCE	FISCAL SUPPORT TECHNICIAN	0.48	0.000	-0.48	Reclass to FT Accounting Specialist
FINANCE	FISCAL SUPPORT TECHNICIAN	0.48	0.000	-0.48	Reclass to FT Accounting Specialist
PARKS & RECREATION	RECREATION SPECIALIST - ATHLETICS	0.73	1.000	0.27	Reclass to FT Recrecreaion Specialist
FINANCE	ACCOUNTING SPECIALIST	-	1.000	1.000	New Position
FINANCE	ACCOUNTANT - ACCOUNTS PAYABLE	-	1.000	1.000	New Position
FINANCE	BUYER - PURCHASING	-	1.000	1.000	New Position
ENGINEERING	PROJECT ENGINEER	-	1.000	1.000	New Position
ENGINEERING	ENGINEERING ASSOCIATE	-	1.000	1.000	New Position
PLANNING & DEVELOPMENT	TRANSPORTATION PLANNER	-	1.000	1.000	New Position
PUBLIC WORKS	PROJECT MANAGER	-	1.000	1.000	New Position
GRANT/PROJECT TRACKING	MARKETING COORDINATOR-MPO	-	1.000	1.000	New Position
GRANT/PROJECT TRACKING	GRANTS COORDINATOR-MPO	-	1.000	1.000	New Position
HOUSING & NEIGHBORHOODS	HOUSING REHAB TECHNICIAN	-	1.000	1.000	New Position
PARKS & RECREATION	RECREATION SPECIALIST	-	1.000	1.000	New Position
		1.69	12.00	10.31	



FEE SCHEDULE CHANGES

Below is a summary of recommended changes to the fee schedule showing current policy vs the recommended change. Changes will be in effect July 1, 2025.

Chapter II. Parking Facility and Transportation Fees	
Article A. Parking Facility Fees	
Section 1. Second Street Parking Deck	Section 1. Second Street Parking Deck
Current	Proposed
Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$75/month 	Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$90/month
Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$125/month 	Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$140/month
Hourly Single Space Rate: <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$6 - up to 5 hours ○ \$9 - 5 to 12 hours ○ \$12 - 12 to 24 hours ○ \$12 - daily max / lost ticket fee 	Hourly Single Space Rate: <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$3 - up to 2 hours ○ \$4 - up to 3 hours ○ \$5 - up to 4 hours ○ \$7 - up to 5 hours ○ \$10 - 5 to 12 hours ○ \$14 - 12 to 24 hours ○ \$14 - daily max / lost ticket fee
Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., may be charged upon entry) <ul style="list-style-type: none"> ○ \$7 flat rate 	Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., may be charged upon entry) <ul style="list-style-type: none"> ○ \$8 flat rate
Reactivation fee due to returned checks or nonpayment: \$5	Reactivation fee due to returned checks or nonpayment: \$25
Section 2. Market Street Parking Deck	Section 2. Market Street Parking Deck
Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$75/month 	Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> ○ \$90/month
Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$125/month 	Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> ○ \$140/month



<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$2 - up to 2 hours ○ \$3 - up to 3 hours ○ \$4 - up to 4 hours ○ \$6 - up to 5 hours ○ \$9 - 5 to 12 hours ○ \$12 - 12 to 24 hours ○ \$12 - daily max / lost ticket fee <p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. may be charged upon entry)</p> <ul style="list-style-type: none"> ○ \$7 flat rate <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$0 – 30 minutes or less ○ \$1 - up to 1 hour ○ \$3 - up to 2 hours ○ \$4 - up to 3 hours ○ \$5 - up to 4 hours ○ \$7 - up to 5 hours ○ \$10 - 5 to 12 hours ○ \$14 - 12 to 24 hours ○ \$14 - daily max / lost ticket fee <p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. may be charged upon entry)</p> <ul style="list-style-type: none"> ○ \$8 flat rate <p>Reactivation fee due to returned checks or nonpayment: \$25</p>
<p>Section 3. South Second Street Parking Lot (Ligon Flynn)</p>	<p>Section 3. South Second Street Parking Lot (Ligon Flynn)</p>
<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$75/month <p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$105/month <p>Hourly Single Space Rate for Weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> ○ \$2 - up to 1 hour ○ \$3 - up to 2 hours ○ \$4 - up to 3 hours ○ \$5 - up to 4 hours ○ \$6 - up to 5 hours ○ \$12 - 5 to 24 hours, maximum \$12/day <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> ○ \$8 flat rate (Monday – Thursday) ○ \$12 flat rate (Friday) <p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> ○ \$12 flat rate <p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> ○ \$12 flat rate 	<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$90/month <p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> ○ \$140/month <p>Hourly Single Space Rate for Weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> ○ \$2 - up to 1 hour ○ \$4 - up to 2 hours ○ \$5 - up to 3 hours ○ \$6 - up to 4 hours ○ \$7 - up to 5 hours ○ \$14 - 5 to 24 hours, maximum \$14/day <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> ○ \$8 flat rate (Monday – Thursday) ○ \$14 flat rate (Friday) <p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> ○ \$14 flat rate <p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> ○ \$14 flat rate



Section 4. Hannah Block Lot	Section 4. Hannah Block Lot
<p>Monthly Unreserved Single Space Rate: \$75/Month</p> <p>Hourly Single Space Rate for Weekday Use (7 am to - 6:30pm):</p> <ul style="list-style-type: none"> o \$2 - up to 1 hour o \$3 - up to 2 hours o \$4 - up to 3 hours o \$5 - up to 4 hours o \$6 - up to 5 hours o \$12 - 5 to 24 hours, maximum \$12 /day <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> o \$8 flat rate (Monday – Thursday) o \$12 flat rate (Friday) <p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> o \$12 flat rate <p>Daily Single Space Rate for Special Events Use: (7 a.m. to - 7 a.m.)</p> <ul style="list-style-type: none"> o \$12 flat rate 	<p>Monthly Unreserved Single Space Rate: \$90/Month</p> <p>Hourly Single Space Rate for Weekday Use (7 am to - 6:30pm):</p> <ul style="list-style-type: none"> o \$2 - up to 1 hour o \$4 - up to 2 hours o \$5 - up to 3 hours o \$6 - up to 4 hours o \$7 - up to 5 hours o \$14 - 5 to 24 hours, maximum \$14 /day <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> o \$8 flat rate (Monday – Thursday) o \$14 flat rate (Friday) <p>Daily Unreserved, Saturday & Sunday:</p> <ul style="list-style-type: none"> o \$14 flat rate <p>Daily Single Space Rate for Special Events Use: (7 a.m. to - 7 a.m.)</p> <ul style="list-style-type: none"> o \$14 flat rate
Section 6. River Place Parking Deck	Section 6. River Place Parking Deck
<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> o \$150/month <p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> o \$2 - up to 1 hour o \$4 - up to 2 hours o \$6 - up to 3 hours o \$9 - 3 to 12 hours o \$14 - 12 to 24 hours o \$14 daily max/lost ticket fee <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> o \$175/month <p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> o \$2 - up to 1 hour o \$4 - up to 2 hours o \$6 - up to 3 hours o \$10 - 3 to 12 hours o \$15 - 12 to 24 hours o \$15 daily max/lost ticket fee <p>Reactivation fee due to returned checks or nonpayment: \$25</p>
Section 7. Northern Downtown Parking Deck	Section 7. Skyline Parking Deck
<p>Daily Single Space Rate for Special Events Use: (7am to - 7am)</p> <ul style="list-style-type: none"> o \$20 flat rate <p>Card replacement fee: \$15</p> <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Daily Single Space Rate for Special Events Use: (7am to - 7am)</p> <ul style="list-style-type: none"> o \$20 flat rate o \$10 flat rate (small events, non-concert rate) <p>Reactivation fee due to returned checks or nonpayment: \$25</p>



Section 8. 201 N. Water St Parking Lot	Section 8. 201 N. Water St Parking Lot
	<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> o \$75/month <p>Hourly Single Space Rate for Weekday Use (7am - 6:60pm)</p> <ul style="list-style-type: none"> o \$2 – up to 1 hour o \$3 – up to 2 hours o \$4 – up to 3 hours o \$5 – up to 4 hours o \$6 – up to 5 hours o \$12- 5 to 24 hours, maximum \$12/day <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> o \$8 flat rate (Monday – Thursday) o \$12 flat rate (Friday) <p>Daily Unreserved Saturday & Sunday</p> <ul style="list-style-type: none"> o \$12 flat rate <p>Daily Single Space Rate for Special Events Use (7am - 7pm):</p> <ul style="list-style-type: none"> o \$12 flat rate
Section 9. 820 N. Second St Parking Lot	Section 9. 820 N. Second St Parking Lot
	<p>Daily Single Space Rate for Special Events Use (7am - 7am):</p> <ul style="list-style-type: none"> o \$20 flat rate
Section 10. 825 N. Second St Parking Lot (Skyline South, Interim Event Fees)	Section 10. 825 N. Second St Parking Lot (Skyline South, Interim Event Fees)
	<p>Daily Single Space Rate for Special Events Use (7 a.m.- 7 a.m.)</p> <ul style="list-style-type: none"> o \$30 flat rate o \$20 flat rate (small events)
Chapter II. Parking Facility and Transportation Fees	
Article C. Utility Cuts on City Maintained Streets	
Current	Proposed
Repair fees for the utility cut: \$225 per cut	Repair fees for the utility cut: \$89 per square yard
Chapter II Parking Facility and Transportation Fees	
Article D. Parking Meter Rates	
Current	Proposed
Section 1. Off-Street	Section 1. Off-Street



<p>The following rates shall be applicable to off-street parking meter spaces:</p> <ul style="list-style-type: none"> o \$2.50 per hour, or portion thereof, up to maximum time limit 	<p>The following rates shall be applicable to off-street parking meter spaces:</p> <ul style="list-style-type: none"> o \$3.00 per hour, or portion thereof, up to maximum time limit
<p>Section 2. On-Street</p>	<p>Section 2. On-Street</p>
<p>The following rates shall be applicable to on-street parking meter spaces:</p> <ul style="list-style-type: none"> o \$2.50 per hour, or portion thereof, up to maximum time limit 	<p>The following rates shall be applicable to on-street parking meter spaces:</p> <ul style="list-style-type: none"> o \$3.00 per hour, or portion thereof, up to maximum time limit
<p>Chapter III. Golf Course and Recreation Article A. Golf Course Fees</p>	
<p>Section 1. Municipal Golf Course Fees</p>	<p>Section 1. Municipal Golf Course Fees</p>
<p>Current</p>	<p>Proposed</p>
<p>Daily Greens Fee- Local residents (residents of New Hanover, Brunswick, and Pender Counties):</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> o \$31 Weekdays o \$34 Weekend/Holidays <p>Daily Greens Fee- Non-local residents (those players who reside outside of New Hanover, Brunswick, and Pender Counties):</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> o \$41 Weekdays o \$44 Weekend/Holidays 	<p>Daily Greens Fee- Local residents (residents of New Hanover, Brunswick, and Pender Counties):</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> o \$33 Weekdays o \$36 Weekend/Holidays <p>Daily Greens Fee- Non-local residents (those players who reside outside of New Hanover, Brunswick, and Pender Counties):</p> <ul style="list-style-type: none"> • 18 holes walking: <ul style="list-style-type: none"> o \$43 Weekdays o \$46 Weekend/Holidays
<p>Chapter VI. Planning, Zoning and Miscellaneous Fees and Permits Article A. Planning and Zoning Fees and Permits</p>	
<p>Section 2. Site Plan Review Fees</p>	<p>Section 2. Site Plan Review Fees</p>
<p>Current</p>	<p>Proposed</p>
<p>Projects Receiving Financial Assistance for Affordable/Workforce Housing. The fees established in this section may be waived by the City Manager or designee for any project receiving financial assistance for affordable or workforce housing from the City of Wilmington, New Hanover County, or the North Carolina Housing Finance Agency.</p>	<p>Projects Receiving Financial Assistance for Affordable/Workforce Housing. The fee established in this section may be waived by the City Manager or designee for any project receiving governmental financial assistance for affordable or workforce housing.</p>
<p>Section 3. Subdivision Application Fees</p>	<p>Section 3. Subdivision and Design Adjustment Application Fees</p>
<p>Application fees for subdivision plan review under 18-568 of the Wilmington City Code shall be as follows:</p>	<p>Application fees for subdivision plan review and design adjustment committee applications under 18-568 of the Wilmington City Code shall be as follows:</p>



<p>Subdivision Review:</p> <ul style="list-style-type: none"> ○ Preliminary Plat: \$100.00 ○ Design Adjustment Committee review: \$500 ○ Technical Review Committee for concept review only: \$100 ○ Final Plat Review: \$15 per lot ○ Appeal of Design Adjustment Committee Decision: \$200 	<p>Subdivision Review:</p> <ul style="list-style-type: none"> ○ Preliminary Plan: \$100 ○ Final Plat Review: \$15 per lot <p>Design Adjustment Committee Review:</p> <ul style="list-style-type: none"> ○ Design Adjustment Committee review: \$500 ○ Public Hearing Mailed Notice Fee: \$0.85 per mailed notice
<p>Section 4. Zoning Application Fees</p>	<p>Section 4. Zoning Application Fees</p>
<p>Rezoning/Special Use Permits/Conditional Zoning:</p> <ul style="list-style-type: none"> ○ R-20,R-15,R-10,R-7,R-5,R-3,HD,HD-O,HD-R,HD-MU,CEM, RO: \$400+\$20/acre ○ CBD and UMX: \$500+\$20/acre ○ MH,MD-17,MD-10,O&I: \$600+\$20/acre ○ CB,RB,CS,LI,IND,MX: \$800+\$20/acre <p>Projects located in the 1945 Corporate limits shall be subject to the following fees: Rezoning/Special Use Permits/Conditional Zoning:</p> <ul style="list-style-type: none"> ○ R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU: \$200 + \$20/acre ○ MH,MD-17, MD-10, O&I: \$400 + \$20/acre ○ CB, RB, CS,LI, IND: \$500 + \$20/acre <p>Text Amendment: \$200</p> <ul style="list-style-type: none"> ○ Appeal to Board of Adjustment/Building Appeals Board: \$200 ○ Street Naming/Renaming: \$250 ○ Street Closure: \$250 <p>Mobile Home Park:</p> <ul style="list-style-type: none"> ○ Less than 5 acres: \$ 50 ○ 5 or more acres : \$100 ○ Plus \$1.00 per mobile home space <p>Future Land Use Plan Amendment: \$500 Other Land Use Plan Amendment: \$500</p>	<p>Public Hearing Mailed Notice Fee: All applications in this section requiring a public hearing shall be subject to a mailed notice fee of \$0.85 for each public hearing notice required to be mailed to nearby property owners.</p> <p>Rezoning/Special Use Permits/Conditional Zoning (projects located outside 1945 Corporate Limits):</p> <ul style="list-style-type: none"> ○ R-20,R-15,R-10,R-7,R-5,R-3,HD,HD-O,HD-R,HD-MU,CEM, RO: \$400+\$20/acre ○ CBD and UMX: \$500+\$20/acre ○ MH,MD-17,MD-10,O&I: \$600+\$20/acre ○ CB,RB,CS,LI,IND,MX: \$800+\$20/acre ○ Rezoning/Special Use Permits/Conditional Zoning (Projects located in the 1945 Corporate Limits):R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU: \$200 + \$20/acre ○ MH,MD-17, MD-10, O&I: \$400 + \$20/acre ○ CB, RB, CS,LI, IND: \$500 + \$20/acre <p>Land Development Code Amendment: \$200</p> <ul style="list-style-type: none"> ○ Appeal to Building Appeals Board: \$200 ○ Appeals of Administrative and Historic Preservation Commission Decisions to Board of Adjustment: \$200 ○ Street Naming/Renaming: \$250 ○ Street Closure: \$250 plus advertising fees <p>Manufactured Home Park:</p> <ul style="list-style-type: none"> ○ Less than 5 acres: \$50 ○ 5 or more acres : \$100 ○ Plus \$1.00 per manufactured home space <p>Comprehensive Plan Amendment: \$500 Small Area Plan Amendments: \$500</p>



Section 7. Right-Of-Way Permit Fees		Section 7. Right-Of-Way Permit Fees								
<p>Application fees for Right-Of-Way Permit as required by 11-74 of the Wilmington City Code shall be as set forth below:</p>		<p>Application fees for Right-Of-Way permit and associated fees for temporary use of Right-of-Way as required by 11-74 of the Wilmington City Code shall be set forth below:</p>								
Permit Type	Fee	Permit Type		Application Fee						
Utility Mains/Service Connection	\$30	Temporary Use of Right-of-Way		\$30						
Sidewalk Closures/Crane Lifts	\$30	Utility Mains/Service Connection		\$120						
Road Closures	\$80	Driveway		\$80						
Dumpsters/PODS	\$20	Oversize/Overweight		\$40						
Driveway	\$110	De Miniums Encroachment		\$120						
House Move/Oversize/Overweight	\$40	<p>Temporary Use of Public Right-of-Way:</p>								
De Miniums Encroachment	\$120	<p>Temporary use or closure of public Right-of-Way includes daily charges for use of the sidewalk/shoulder/alley area and for use of the road.</p>								
Demolition/Planting/Irrigation	\$10			Sidewalk / Shoulder / Alley > 5 days		Partial Road > 5 days (Traffic flow maintained)		Full Road (Detour in any direction)		
Fence	\$20			Local Road	Major Road or CBD	Local Road	Major Road or CBD	Local Road	Major Road or CBD	
				\$/day						
				Closure length						
				Up to 100'	\$5	\$10	\$10	\$20	\$20	\$50
				100'-400'	\$10	\$20	\$15	\$30	\$30	\$75
				adtl. 400' sections	\$15	\$30	\$20	\$40	\$40	\$100
		<p>Double Fee: When a valid ROW permit is not obtained or in effect for work activities or a closure, the fee is calculated at two-times (2x) the associated fees.</p>								
		<p>Note: The ROW permit and temporary use fees do not include other City charges related to the cutting and repair of asphalt, concrete or brick or for the use of metered parking spaces.</p>								



Chapter VI. Planning, Zoning and Miscellaneous Fees and Permits	
Article B. Miscellaneous Fees,	
Section 4. Internal Fees	
Current	Proposed
<ul style="list-style-type: none"> • Duplicate Identification Badge (door access only): \$8 • Duplicate Identification Badge(s) Fee (Kronos/door access): \$10 • Child Support/Deduction Maintenance Fee: \$2.00 per payment withheld/remitted • Duplicate Direct Deposit Advice: \$5 • Duplicate W-2 Fee: \$10 	<ul style="list-style-type: none"> • Duplicate Direct Deposit Advice: \$5 • Duplicate W-2 Fee: \$10
CHAPTER VII. STORM WATER SERVICES FEES	
Article A. Single Family Residential Fees	
Current	Proposed
<p>Section 2. Standard Rate</p> <p>All single-family residential properties shall be billed the standard monthly rate established in this section. The standard rate shall be \$8.60 per month for all single-family residential properties, with the exception of properties eligible for a reduced rate.</p>	<p>Section 2. Standard Rate</p> <p>All single-family residential properties shall be billed the standard monthly rate established in this section. The standard rate shall be \$8.68 per month for all single-family residential properties, with the exception of properties eligible for a reduced rate.</p>
Article B. Fees for All Other Property Uses	
<p>Section 3. Rate per Equivalent Residential Unit</p> <p>All other property uses will be charged the rate of \$8.60 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington.</p>	<p>Section 3. Rate per Equivalent Residential Unit</p> <p>All other property uses will be charged the rate of \$8.68 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington.</p>



CHAPTER X. SKYLINE CENTER FEES (New Section Added)

X. Skyline Center Fees

Section 1. Individual Room Rentals. Fees below are per individual room and the time reserved includes time to setup/cleanup.

Private Rental						Tenant		
Conf. Rm.	Sq. Ft.	Seated/ Standing	Per Hour (2 hr. min.)	Per Day	Security Deposit	Per Hour	Per Day	Security Deposit
154A	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154B	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154C	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154F	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A
154G	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A
154H	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A

Section 2. Other Areas

Private Rental			Tenant		
Area	Capacity (People)	Per Hour (2 hr. min.)	Security Deposit	Per Hour (2 hr. min.)	Security Deposit
1st Floor Break Area (small round tables/chairs)	100	\$150	\$100	\$100	N/A
Café Area	30	\$75	\$100	\$ 50	N/A
1st Floor Lobby (adjacent to café area)	Varies	\$100	\$100	\$ 75	N/A
West Plaza	Varies	\$100	\$125	\$125	N/A

Section 3. Tenant Replacement Badges: \$10

- After hour attendant fee (outside of hours of Monday- Friday 8 am – 5 pm) - \$35/hour
- Hourly rate for specialized AV assistance - \$40/hour (This is for services beyond basic microphone/projector use)
- Parking fees are additional.



REVENUE ESTIMATES

REVENUE SUMMARY ALL FUNDS

FUND	OPERATING FUNDS	FY23 Actual	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
100	GENERAL FUND	\$ (137,166,815)	\$ (147,803,946)	\$ (149,065,892)	1%
500	STORM WATER MANAGEMENT FUND	\$ (13,440,129)	\$ (13,484,207)	\$ (14,385,167)	7%
560	RECYCLING & TRASH SERVICES FUND	\$ (11,206,085)	\$ (12,400,917)	\$ (12,579,065)	1%
	OPERATING FUNDS TOTAL	\$ (161,813,030)	\$ (173,689,070)	\$ (176,030,124)	1%
FUND	PROGRAM FUNDS				
210	SPECIAL PURPOSE FUND	\$ 36,880,609	\$ (4,336,974)	\$ (4,833,431)	11%
220	CONVENTION CENTER FUND	\$ (13,840,780)	\$ (11,019,524)	\$ (12,631,827)	15%
223	COMMUNITY DEVELOPMENT FUND	\$ (1,224,143)	\$ (937,775)	\$ (937,775)	0%
224	CD/HM GRANTS & LOAN ADMIN FUND	\$ (730,183)	\$ (867,339)	\$ (1,021,690)	18%
225	HOME INVESTMENT PARTNRSHP FUND	\$ (384,851)	\$ (700,820)	\$ (700,820)	0%
550	PARKING FACILITIES FUND	\$ (8,758,790)	\$ (8,538,377)	\$ (11,205,126)	31%
570	GOLF FUND	\$ (2,426,325)	\$ (2,176,532)	\$ (3,606,753)	66%
610	EQUIP MAINT & REPLACEMENT FUND	\$ (12,065,958)	\$ (13,153,212)	\$ (13,825,153)	5%
650	TECHNOLOGY REPLACEMENT FUND	\$ (1,905,315)	\$ (1,601,950)	\$ (1,957,829)	22%
219	OPIOID SETTLEMENT FUND	\$ (2,468)	\$ (95,153)	\$ (205,957)	116%
	PROGRAM FUNDS TOTAL	\$ (4,458,204)	\$ (43,427,656)	\$ (50,926,361)	17%
FUND	DEBT SERVICE FUND				
150	DEBT SERVICE FUND	\$ (25,592,764)	\$ (38,536,268)	\$ (38,428,544)	0%
	DEBT SERVICE FUND TOTAL	\$ (25,592,764)	\$ (38,536,268)	\$ (38,428,544)	0%
FUND	SPECIAL TAX DISTRICTS				
215	SPECIAL TAX DISTRICTS	\$ (814,706)	\$ (853,945)	\$ (1,063,955)	25%
	SPECIAL TAX DISTRICTS TOTAL	\$ (814,706)	\$ (853,945)	\$ (1,063,955)	25%
FUND	CAPITAL PROJECT FUNDS				
331	CP-STREETS & SIDEWALKS FUND	\$ 15,937,375	\$ (16,196,461)	\$ (14,992,942)	-7%
333	CP-PARKS & RECREATION FUND	\$ 17,312,269	\$ (1,287,556)	\$ (865,932)	-33%
334	CP-BUILDING IMPROVEMENTS FUND	\$ 4,733,128	\$ (56,950,054)	\$ (657,579)	-99%
339	CP-PUBLIC IMPROVEMENTS FUND	\$ 2,507,612	\$ -	\$ (2,599,095)	-%
502	CP-STORM WATER FUND	\$ 5,573,534	\$ (2,776,121)	\$ (11,532,524)	315%
552	CP-PARKING FACILITIES FUND	\$ 563,829	\$ (17,047,002)	\$ (50,000)	-100%
572	CP-GOLF FUND	\$ (212,411)	\$ (271,818)	\$ (1,540,199)	467%
	CAPITAL PROJECT FUNDS TOTAL	\$ 46,415,335	\$ (94,529,012)	\$ (32,238,271)	-66%
	TOTAL ALL FUNDS	\$ (146,263,369)	\$ (351,035,951)	\$ (298,687,255)	-15%
	LESS INTERFUND TRANSFERS	\$ (1,626,948)	\$ (34,756,909)	\$ (31,884,541)	-8%
	NET OPERATING & CAPITAL	\$ (144,636,421)	\$ (316,279,042)	\$ (266,802,714)	-16%



The Economy

The economy has experienced steady growth, although at a significantly slower pace compared to previous years. Various indicators used by economists to gauge economic well-being are either at or surpassing pre-pandemic levels. For instance, the total number of jobs has exceeded pre-COVID levels, the unemployment rate is below 4%, the labor participation rate is on the rise, and consumer spending has expanded. To aid the recovery from the pandemic, the Federal Reserve reduced interest rates and increased the amount of money in circulation. This led to an improvement in the economy, but it also resulted in a notable increase in inflation due to multiple factors. To address inflation, the Federal Reserve changed its approach and began raising interest rates in March of 2022. This presents the challenge of slowing down the economy to curb inflation without triggering a recession, which is commonly referred to as a "soft landing". The initial three quarters of 2023 demonstrated job growth and an uptick in consumer spending, suggesting that the Federal Reserve may achieve this objective. As of March 2024, the year-on-year inflation stands at 3.7%, down from its peak of 9.1% in June of 2022. The labor market, inflation, and the potential for a recession are all factors that will continue to impact the economy in FY25.

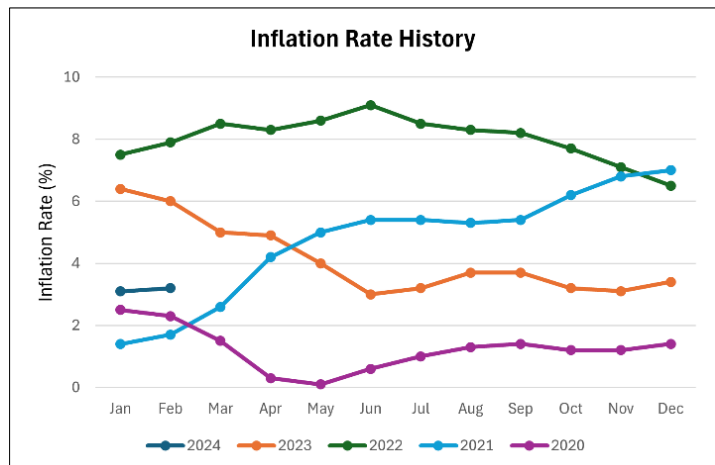
Labor Market

The national unemployment rate stood at 3.8% in March 2024 and has remained steady between 3.4% and 3.8% since February 2022. In January 2024, North Carolina's seasonally adjusted unemployment rate dropped to 3.5%, showing a decline from the previous month but remaining unchanged compared to the same time last year. Meanwhile, Wilmington's unemployment rate for January 2024 was 3.3%, confirming the observations made by vacancy numbers that the local labor market is currently highly competitive.

The labor force participation rate (LFPR) represents the proportion of the working-age population that is actively engaged in the labor force. Despite a gradual increase in this rate, it has not fully rebounded to its pre-COVID levels. A contributing factor to this phenomenon is the reluctance of individuals aged 55 and above, who constitute a significant portion of the population, to rejoin the workforce at pre-pandemic rates, as many have opted for early retirement. This decline in the labor pool exacerbates the strain on the labor market.

Inflation

Inflation remains a significant concern for consumers, despite the fact that the inflation rate has decreased from its peak of 9.1% in June 2022. Inflation has stabilized, with rates now ranging from 3% to 4%, but this has not led to lower prices for consumers at grocery stores or gas stations. While lower inflation rates will result in a slower rate of price increases, it does not necessarily mean that the average price of goods will decrease. The purchasing power of consumers is not keeping pace with rising





prices, although some data suggests an improvement. Nevertheless, many consumers are still not back to their pre-pandemic financial status. The City has also felt the impact of this, experiencing increased costs for capital items like vehicles and construction. For instance, a pick-up truck purchased for the City's fleet in 2023 cost \$48,461, compared to \$34,323 in 2022.

The Federal Reserve took action against the rising inflation by initiating a series of interest rate hikes in early 2022, gradually increasing them 11 times until January 2024. Consequently, borrowing costs have risen, leading to a slowdown in the availability of homes for sale. Despite this, the housing market remains constrained due to strong demand for housing and escalating rental prices. By 2023, inflation had dropped to 3.3%, yet the economy has continued to expand, with consumer spending on the rise despite the higher interest rates. As of January 2024, interest rates stood at 5.25%-5.50%. Economists anticipate that the Federal Reserve Board will commence lowering interest rates in June 2024.

Soft Landing or a Recession?

Over the past few years, numerous politicians, economists, and financial experts have issued warnings about the possibility of an economic recession. This refers to a widespread and prolonged decline in economic activity. Economists refer to a "soft landing" as a cyclical slowdown in economic growth, typically achieved by increasing interest rates to curb inflation, but not to the extent of causing a recession. However, achieving a soft landing is an incredibly delicate balancing act. Since World War II, there have been 12 recessions, but only one instance of a successful soft landing. Additionally, other factors such as geopolitical risks, supply chain bottlenecks, and ongoing housing market issues further complicate efforts to prevent a recession.

In 2024, economists foresee a year characterized by two distinct economies. The first half is expected to witness a slowdown due to the current interest rates, while the second half is projected to see an acceleration following interest rate cuts. Federal Reserve Chair Jerome Powell recently highlighted the possibility of inflation following a nonlinear downward trajectory, gradually moving towards 2% amidst some challenges. The anticipated interest rate cuts in June 2024 are expected to spur faster growth and enhance economic development prospects. Nevertheless, like 2023, managing inflation and its associated risks will remain a key priority for the Federal Reserve throughout 2024.

The revenue projections for the budget of FY25 have been formulated considering the aforementioned factors, previous collections, trend analysis, and in compliance with the City's Financial Management Policies. These projections encompass only the revenues that are reasonably anticipated to be generated during the fiscal year, in order to fulfill all operational, debt, and capital requirements in accordance with the "no deficiency" budget prerequisites mandated by State Statute. The following are the notable revenue sources for the general fund.



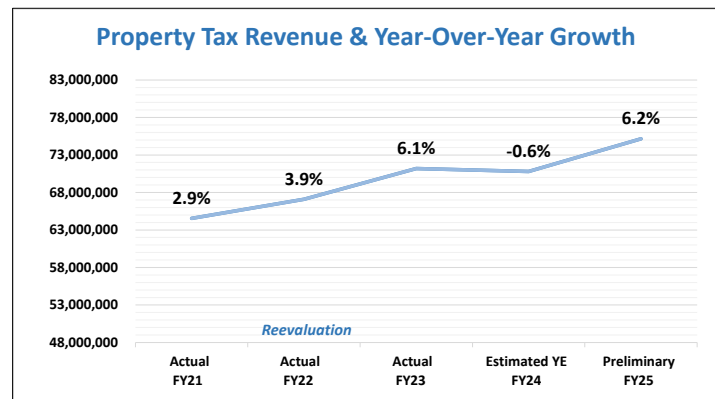
General Fund

The total General Fund revenues for FY25 total \$149,065,892 representing less than a 1% increase over FY24's adopted total of \$147,803,946.

Revenue	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PROPERTY TAX	\$ (71,188,016)	\$ (70,794,586)	\$ (70,794,586)	\$ (75,152,835)	6.2%
SALES TAX	\$ (39,845,277)	\$ (45,226,363)	\$ (45,226,363)	\$ (45,226,363)	0.0%
RESTRICTED INTERGOV	\$ (17,317,918)	\$ (16,669,736)	\$ (16,669,736)	\$ (17,507,421)	5.0%
CHARGES FOR SERVICE	\$ (3,256,190)	\$ (2,928,425)	\$ (2,929,466)	\$ (3,112,663)	6.3%
INTEREST EARNINGS	\$ (2,735,041)	\$ (1,200,000)	\$ (1,200,000)	\$ (1,500,000)	25.0%
MISCELLANEOUS	\$ (2,824,373)	\$ (2,064,836)	\$ (3,912,336)	\$ (3,434,213)	66.3%
OPERATING TRANSFR IN	\$ -	\$ (400,000)	\$ (400,000)	\$ (750,000)	87.5%
APPROPR FUND BALANCE	\$ -	\$ (8,520,000)	\$ (10,297,860)	\$ (2,382,397)	-72.0%
REVENUE TOTAL	\$ (137,166,815)	\$ (147,803,946)	\$ (151,430,347)	\$ (149,065,892)	0.85%

Ad Valorem Property Tax

The *FY25 Recommended Budget* is prepared with a total property assessed value of \$23,086,140,000 reflecting a 2% increase over the prior year. The budget includes a real property tax rate of 42.25 cents per \$100 assessed value, which is an adjustment of 2.75 cents or 6.96% above the current rate of 39.50 cents. The Ad Valorem Property Tax revenue has risen \$4,358,249 or 6.2% above FY23's year-end estimate. The total property tax budget equals \$97.1M and its split is reflective of the City Council's priorities in supporting services, affordable housing, and the city's capital needs. The amount split is as follows:



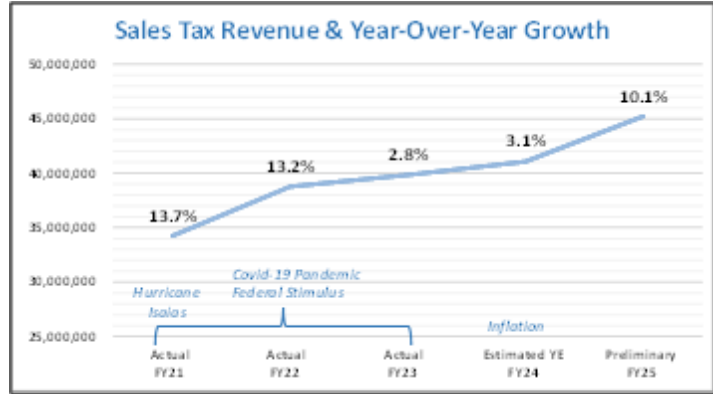
- General Fund: \$72,394,594/\$0.3150
- General Fund Affordable Housing: \$2,298,241/\$0.0100
- Debt Service Fund: \$22,407,850/\$0.0975

Sales and Use Tax

The allocation of Sales and Use Tax, presenting 30% of the General Fund revenues, is the most challenging to forecast since it is dependent on the economic environment and consumer confidence. While Sales and Use Tax generated exaggerated growth rates during the pandemic, that trend was expected to slow. At FY23 year-end, the year-over-year growth rate was less than 3% driving staff's estimate for FY24's to be 3.1% instead of the budgeted 8%. This decline in sales tax occurred after the FY24 budget was adopted. It



is highly unlikely that sales tax will reach its FY24 budget. Due to this, the recommended forecast for FY25 is flat and remains at \$45.2M. This particular source may be susceptible to the impact of a recession and/or hurricanes and will be watched carefully by staff throughout the year making necessary adjustments if required.

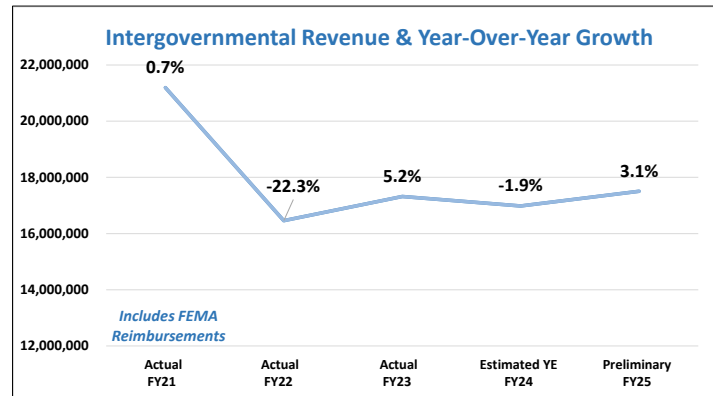


Intergovernmental Revenues

The third largest revenue source, representing almost 12% of the General Fund budget, is Intergovernmental revenues. The category has increased by 5% from FY24’s adopted budget and 3.1% from FY24’s year-end estimate. FY25’s budget totals \$17,507,421.

ABC's revenues have remained robust even during the pandemic, and they continue to remain stable with a total budget of \$3.4M for FY25. The Utility Franchise revenues are also included in this category. However, the Video Programming and Telecommunications services tax is experiencing a decline due to customers shifting towards streaming services and abandoning cable. On the other hand, the consumption of electricity fluctuates in accordance with weather patterns. Through trend analysis, it has been determined that there is a possibility of a 1.5% increase in the FY25 budget, amounting to \$7.9M for the utility franchise tax.

The Powell Bill, a State Street-Aid funding, is allocated to eligible municipalities twice a year, specifically in October and January. Out of the total funding, 75% is dedicated to eligible cities, while the remaining 25% is allocated for mileage within those cities. During the city's budget adoption, the State funding for FY24 was uncertain and under negotiation. Surprisingly, a larger amount of funding (\$364,644) was distributed to the city in FY24 compared to the initial anticipation. Consequently, this increase in funding has led to a corresponding increase in the estimated budget for FY25. The projected budget for the FY25 Powell Bill is estimated to be \$3.6M, which is the same amount received in FY24. As of now, there is no indication that the State is considering an increase in funding.



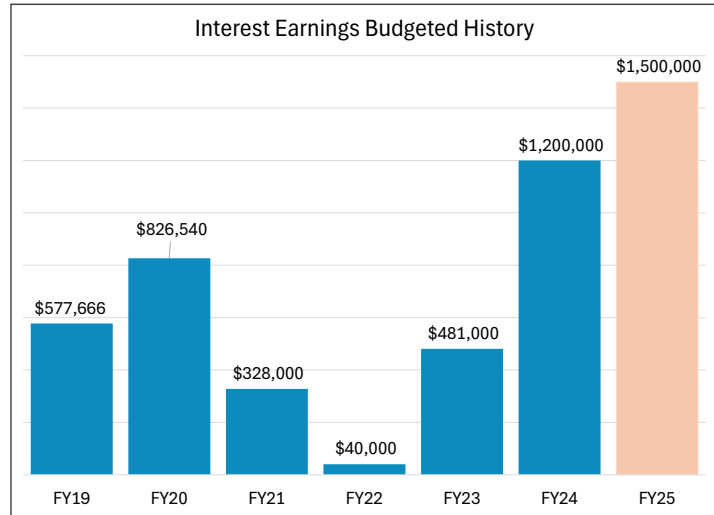
Charges for Services

Charges for current services represent approximately 2% of total anticipated General Fund revenues for FY24. Charges for current services are classified in five sub-categories: general government services, public safety services, public services, recreation programs and miscellaneous charges. For the FY25 budget, these revenues total \$3,112,663 as compared to FY24’s budget of \$2,928,425. Most of the revenues have remained stable or seen slight adjustments in response to actual trends.



Interest Earnings

The economy has a significant impact on interest earnings, which can vary greatly. The estimated interest earnings budgeted for FY25 amount to \$1,500,000, representing an increase of \$300,000 compared to FY24. The chart titled 'Interest Earnings Budgeted History' illustrates the fluctuation in revenue's budget history, which directly corresponds to the economic forecast fluctuations in the region. During a recession or difficult times, interest earnings tend to increase, and vice versa. Due to this volatility, the staff does not recommend utilizing this revenue for ongoing initiatives.



Miscellaneous

Miscellaneous Revenue includes Fines & Forfeits, License Fee & Permit and Rental Vehicle tax. This category increased by 66.3% for FY25 with a budget of \$3,434,213 as compared to FY24's budget of \$2,064,836. The main reason for this increase relates to the motor vehicle tax that increased from \$5 to \$15. This increase relates to the revitalization of the neighborhood traffic calming program and brought in \$900,000 for that purpose.

Transfers From Other Funds

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced back and is now surpassing the levels seen before the pandemic (FY19 = \$5M; FY23 = \$6.3M). In line with this, the proposed budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400K was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center fund remains stable, the repayments will continue through FY28.

Over the years, payment for various parking-related capital needs (i.e., Water Street Deck and Riverplace Deck) have been funded from the Debt Services Fund. With recent investments in the Central Business District, the Parking Fund is quite healthy. A transfer of \$2M from Parking to the Debt Service Fund has been budgeted from the Parking Fund's fund balance for FY25 to begin repayments for the debt incurred for the Water Street and Riverplace decks. In addition, beginning in FY25, the Transfer from the Debt Service fund to the Parking fund will be reduced by \$500K to continue repayment to the Debt Service fund for the Riverplace deck (\$200K) and begin payment for the Skyline Center deck (\$300K). Lastly, the Parking Fund is transferring \$250K to the General Fund to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking



citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund will continue.

Appropriated Fund Balance

Use of appropriated fund balance in the amount of \$2,382,397 is included in the budget for the following reasons:

- Acquisition of the Skyline Center (\$2,000,000) occurred in FY24. Part of the planned financing included a \$2M transfer to the Debt Service Fund in FY25.
- Special Travel has \$20,000 budgeted from restricted fund balance for Councilmembers and the managers if an opportunity arises that was not planned that benefits the city. Use of this funding requires Council action.
- A total of \$362,397 for various one-time items found in the FY25 budget to include new employee outfitting such as vehicles and computers, start-up costs for software, replacement of equipment and holiday lights.



CITY OF
WILMINGTON
NORTH CAROLINA

FY25 Recommended Budget
Revenue Summary

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CITY OF WILMINGTON STRATEGIC PLAN

The City’s strategic direction over the next few years connects the community and surrounding region through intentional focus areas carefully crafted from community stakeholders, City Council and staff. The strategic areas below all interconnect supporting the community’s vision for the future.



The following sections are the core of the strategic plan. Each Focus Area has 3 initiatives and each initiative has 3 objectives. These elements provide guidance for the City’s major community efforts. Each component was carefully crafted to capture all impacting city services to ensure service continuity and thus impactful change toward the success of the Strategic Plan.



Focus Area: Create a thriving, inclusive and affordable community of neighborhoods



Objective 1: Improve the availability and options of quality housing that is affordable to a broad range of income levels.

Initiative 1.1: Create more pathways for housing opportunities.

Initiative 1.2: Evaluate city policies and codes to reduce barriers to the development of affordable housing.

Initiative 1.3: Enhance collaboration with the private sector and non-profits to find sustainable housing solutions for persons at risk or experiencing homelessness.

Objective 2: Foster vibrant neighborhoods that connect existing and future residents to the places where people work, live, and play.

Initiative 2.1: Support programming for healthy homes that are safe and sustainable.

Initiative 2.2: Complete the Greater Downtown Plan.

Initiative 2.3: Connect communities with pathway facilities that promote open space and community activities.

Objective 3: Utilize public engagement strategies to better align city services with community priorities across all neighborhoods throughout the city.

Initiative 3.1: Develop a public engagement program that informs neighborhoods of services the city provides and that gathers opinions on improvements.

Initiative 3.2: Invest in and implement community-based practices that leverage public engagement in managing public safety.

Initiative 3.3: Define ways to support the implementation of goals identified in the Parks and Recreation Master Plan.



Focus Area: Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure

Objective 1: Improve transportation options and reduce congestion.

Initiative 1.1: Coordinate and leverage transportation investments with regional partners.

Initiative 1.2: Improve access to alternative modes of transportation and diversify mode choices.

Initiative 1.3: Support the transit system and assist in developing long-term sustainable funding options.

Objective 2: Improve roads, sidewalks, and trails to prioritize a safer, walkable, and bikeable community.

Initiative 2.1: Complete the 2014 Transportation bond projects and evaluate and assist in the development of a potential 2026 transportation Bond referendum.

Initiative 2.2: Explore opportunities to improve neighborhood traffic.

Initiative 2.3: Coordinate and plan for future growth through the Walk Wilmington and the Greenway Masterplan.

Objective 3: Maintain and improve the city's infrastructure.

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.

Initiative 3.2: Increase the resiliency of public infrastructure through the identification and improvement of network vulnerabilities caused by storm events and other natural disasters.

Initiative 3.3: Improve efficiency in waste collection and recycling efforts.



Focus Area: Create a safe, healthy and engaged community



Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout our diverse community.

Initiative 1.1: Continue efforts to reduce violent crimes in the Wilmington community.

Initiative 1.2: Improve safety along city right of ways for vehicular and pedestrian users.

Initiative 1.3: Enhance the city's comprehensive emergency preparedness and management plans.

Objective 2: Partner with federal, state, and local agencies to ensure the delivery of exceptional public safety and emergency services to people experiencing homelessness or drug addiction.

Initiative 2.1: Continue and expand partnerships and the Getting Home program to coordinate, communicate and engage with persons living or at risk of being unsheltered.

Initiative 2.2: Explore and develop a security program for public facilities ensuring the safety of staff and visitors.

Initiative 2.3: Continue the city's partnership with the Quick Response Team and explore opportunities for enhanced service.

Objective 3: Improve quality of life through minimum housing standards, enforcing city codes, and providing opportunity and access to a healthy home.

Initiative 3.1: Continue to develop, evaluate, and expand the collaborative Community Risk Reduction Program.

Initiative 3.2: Seek new and creative ways to mitigate city code violations.

Initiative 3.3: Partner across city departments, non-profit organizations, and the community at large to provide young people with opportunities for growth and development.



Focus Area: Achieve organizational excellence

Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.

Initiative 1.1: Develop strategies to attract and retain highly qualified, diverse candidates.

Initiative 1.2: Implement a city-wide learning management system.

Initiative 1.3: Create well-defined pathways for advancement, leadership, and knowledge transfer opportunities.

Objective 2: Align facilities, staff, and technology with organizational and community needs, making efficient use of available resources.

Initiative 2.1: Increase accessibility of all documents and records to internal and external customers.

Initiative 2.2: Develop and implement a comprehensive employee safety program.

Initiative 2.3: Establish a structure and formalized process for updating and maintaining organizational policies and procedures.

Objective 3: Expand effective and equitable customer service to both internal and external customers through improved collaboration, communication, and community engagement.

Initiative 3.1: Develop and implement consistent customer service standards, training, and evaluation methods organization-wide.

Initiative 3.2: Develop and implement a city-wide Customer Relationship

Management system to facilitate better customer service.

Initiative 3.3: Identify and develop additional opportunities for community accessibility including providing access options to meet the diverse needs of the community.



Focus Area: Cultivate an environment for economic growth, job creation, and cultural vibrance



Objective 1: Create strategies and tools to attract new businesses and retain and grow existing ones.

Initiative 1.1: Review, identify, streamline, and improve existing city policies, programs, and processes to support economic growth.

Initiative 1.2: Assess and develop creative economic development tools and entrepreneurial ecosystems.

Initiative 1.3: Conduct a Minority and Women-Owned Business Enterprise Disparity Study and develop a comprehensive MWBE plan for the city.

Objective 2: Identify and enhance local and regional economic development partnerships.

Initiative 2.1: Develop partnerships to support programs that expand workforce development opportunities for all skill sets and backgrounds.

Initiative 2.2: Leverage local, state, and federal programs, resources, and relationships to cultivate economic development opportunities.

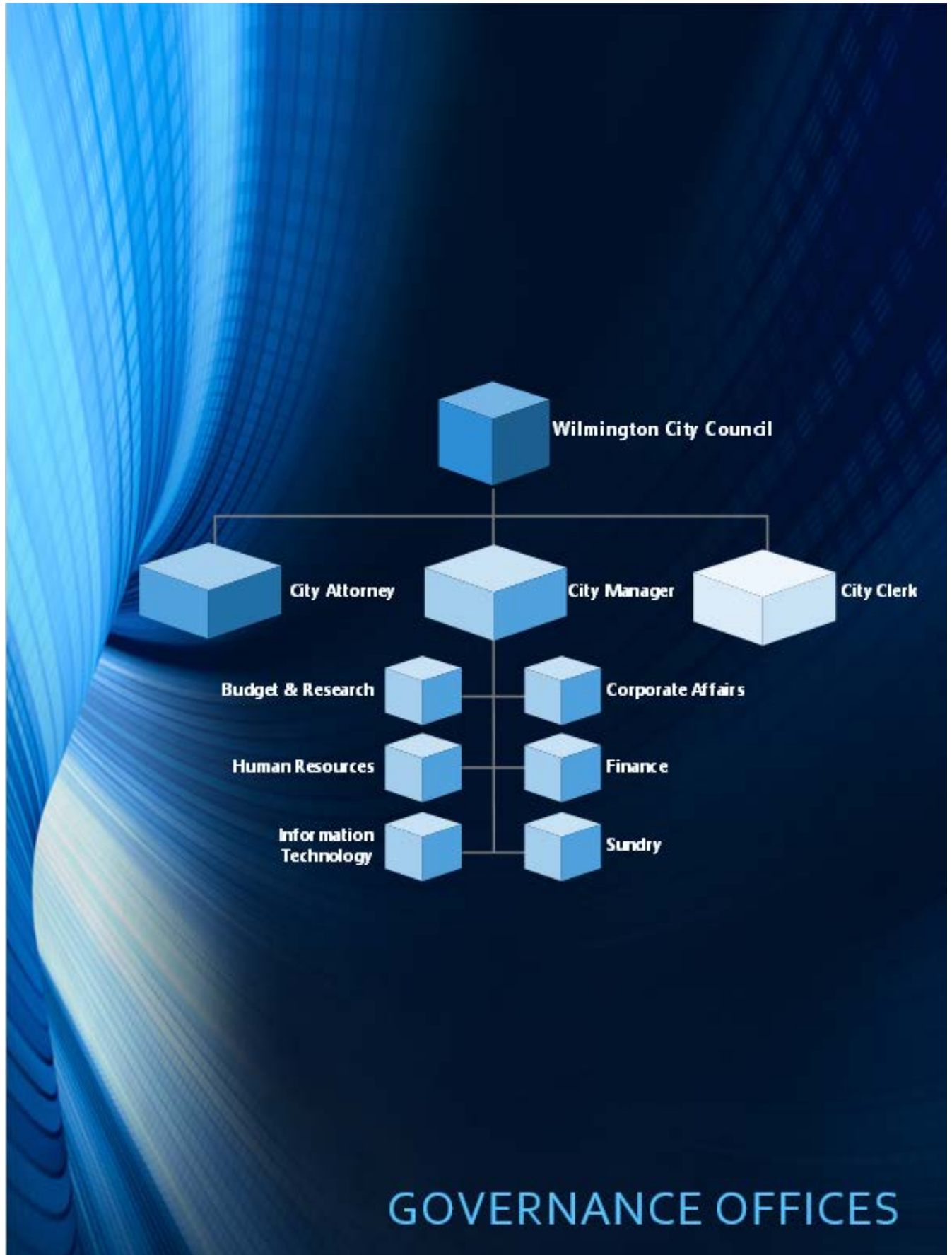
Initiative 2.3: Evaluate downtown parking strategies to address changing office, retail, and residential needs, including the development of curbside management strategies.

Objective 3: Enhance and grow Wilmington's position as a nationally recognized entertainment, cultural, and tourism destination.

Initiative 3.1: Assess the preliminary recommendations from the Wilmington Convention and Visitor Bureau's commissioned Riverwalk Assessment and develop a multi-year improvement plan.

Initiative 3.2: Develop an economic impact study for Live Oak Bank Pavilion and Greenfield Lake Amphitheater.

Initiative 3.3: Upon completion of the Riverwalk North Feasibility Study, assess preliminary findings and identify options to fund construction of a northern extension to the Riverwalk.





CITY COUNCIL

The seven-member City Council is the official legislative and policy-making body of the City of Wilmington. The Mayor, the presiding officer of the City Council, serves as the official and ceremonial head of the city and is a voting member of the City Council. The Mayor serves a two-year term, while the other six members of the City Council serve four-year terms. The six members of City Council serve staggered terms, with three members elected in each odd-numbered year. All members are elected at-large on a non-partisan basis. All official actions of the City Council are taken at public meetings. City Council holds regular public meetings on the first and third Tuesday of each month. The City Council also conducts special meetings, work sessions on the City budget and other issues of special interest.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
MAYOR AND COUNCIL					
PERSONNEL	\$ 173,849	\$ 193,898	\$ 193,898	\$ 187,776	-3%
BENEFITS	\$ 50,658	\$ 46,216	\$ 46,216	\$ 58,230	26%
OPERATING	\$ 36,644	\$ 53,935	\$ 51,949	\$ 55,543	3%
OUTLAY	\$ -	\$ -	\$ 1,986	\$ -	-%
MAYOR AND COUNCIL Total	\$ 261,151	\$ 294,049	\$ 294,049	\$ 301,549	3%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	7.00	7.00	7.00	7.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



CITY MANAGER

The **City Manager** is appointed by the City Council and serves as Chief Executive Officer of the City of Wilmington. The City Manager provides leadership and management of City operations and works through a management team composed of three Deputy City Managers, department directors and other key staff to identify needs, establish priorities, administer programs, policies, operations and build organizational capacity. The City Manager also assists City Council in its policy making role by providing recommendations and background materials on programs, trends, and issues of concern to the City Council and the Administration.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
CM-ADMINISTRATION					
PERSONNEL	\$ 1,046,124	\$ 1,266,963	\$ 1,266,963	\$ 1,259,553	-1%
BENEFITS	\$ 294,416	\$ 359,794	\$ 359,794	\$ 372,344	3%
OPERATING	\$ 55,768	\$ 67,354	\$ 67,104	\$ 66,793	-1%
CM-ADMINISTRATION Total	\$ 1,396,309	\$ 1,694,111	\$ 1,693,861	\$ 1,698,690	0%
CM-ECONOMIC DEVELOPMENT					
PERSONNEL	\$ 32,186	\$ 74,787	\$ 74,787	\$ 116,669	56%
BENEFITS	\$ 10,956	\$ 27,712	\$ 27,712	\$ 42,149	52%
OPERATING	\$ 1,118	\$ 8,512	\$ 8,512	\$ 8,540	0%
OUTLAY	\$ 1,425,000	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (18,568)	\$ (60,302)	\$ (60,302)	\$ (147,478)	145%
CM-ECONOMIC DEVELOPMENT Total	\$ 1,450,692	\$ 50,709	\$ 50,709	\$ 19,880	-61%
CM-INTERNAL AUDIT					
PERSONNEL	\$ 47,492	\$ 72,361	\$ 72,361	\$ 75,331	4%
BENEFITS	\$ 12,950	\$ 26,812	\$ 26,812	\$ 20,177	-25%
OPERATING	\$ 2,360	\$ 7,762	\$ 7,762	\$ 7,790	0%
CM-INTERNAL AUDIT Total	\$ 62,802	\$ 106,935	\$ 106,935	\$ 103,298	-3%
CM-RAIL REALIGNMENT					
PERSONNEL	\$ 137,773	\$ 141,541	\$ 141,541	\$ 149,585	6%
BENEFITS	\$ 44,777	\$ 47,614	\$ 47,614	\$ 50,586	6%
OPERATING	\$ 1,343	\$ 7,952	\$ 7,952	\$ 7,980	0%
CM-RAIL REALIGNMENT Total	\$ 183,894	\$ 197,107	\$ 197,107	\$ 208,151	6%
CM-DIVERSITY EQUITY INCLUSION					
PERSONNEL	\$ 175,065	\$ 187,461	\$ 187,461	\$ 163,693	-13%
BENEFITS	\$ 53,457	\$ 59,139	\$ 59,139	\$ 54,191	-8%
OPERATING	\$ 18,375	\$ 20,031	\$ 20,031	\$ 20,090	0%
CM-DIVERSITY EQUITY INCLUSION Tot	\$ 246,897	\$ 266,631	\$ 266,631	\$ 237,974	-11%
CM-REPAIR & MAINTENANCE					
PERSONNEL	\$ -	\$ 463,200	\$ 461,250	\$ 544,938	18%
BENEFITS	\$ -	\$ 185,668	\$ 185,668	\$ 183,900	-1%
OPERATING	\$ -	\$ 30,820	\$ 32,770	\$ 3,079,241	9891%
OUTLAY	\$ -	\$ -	\$ -	\$ 40,000	-%
CM-REPAIR & MAINTENANCE Total	\$ -	\$ 679,688	\$ 679,688	\$ 3,848,079	466%
CITY MANAGER TOTAL	\$ 3,340,593	\$ 2,995,181	\$ 2,994,931	\$ 6,116,072	104%



	FY23	FY24	FY24	FY25	Change
Authorized Positions	Actual	Adopted	Adjusted	Recommend	FY24 to FY25
Administration	8.00	9.00	9.00	9.00	0.00
Economic Development	1.00	1.00	1.00	1.00	0.00
Internal Audit	1.00	1.00	1.00	1.00	0.00
Rail Realignment	1.00	1.00	1.00	1.00	0.00
Diversity Equity Inclusion	2.00	2.00	2.00	2.00	0.00
Maintenance & Repair	0.00	8.00	8.00	8.00	0.00
City Manager Total	13.00	22.00	22.00	22.00	0.00

Division Descriptions

The **Administrative** arm of the City Manager’s department includes the City Manager, three Deputy City Managers, Legislative Affairs staff and support staff. Together they provide professional, effective leadership and management of all City operations. In addition, they assist City Council in their policy making role by providing information to ensure that Council makes informed decisions.

The **Internal Audit** division conducts financial and compliance audits throughout the organization to identify and mitigate risks, to ensure compliance with applicable policies and procedures, to ensure that resources are utilized efficiently and effectively and that the organization's objectives are achieved.

The **Economic Development** division provides resources for economic development guidance and management. The division is responsible for convention center support and associated hotel and adjacent area project coordination, development agreement and opportunities oversight and downtown parking management oversight.

The **Rail Realignment** division advances, manages and oversees all City efforts related to the Rail Realignment Project. The Rail Realignment Project would create a replacement freight rail route from Navassa into the Port of Wilmington and would allow for the acquisition and repurposing the existing freight rail right-of-way for alternative transportation uses such as a mass transit system or a greenway for pedestrians and bicyclists.

The **Diversity, Equity and Inclusion** (DEI) division within the City Manager’s Department advances, manages and oversees all City efforts related to DEI and is instrumental in the initial success of the City’s Rise Together Initiative. This division serves as the leadership experts in diversity and inclusion, leading the City’s Diversity and Inclusion Committee efforts and establishing priorities to ensure a sustainable, high performing organization and community.

The **Repair and Maintenance** division maintains the Skyline Center. The division includes Maintenance, Front Desk, Security and Audio/Visual staff to assist with operations of the new city building.



Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: New Employee Operating

Total Cost: (\$21,520)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$21,520 of one-time funding was reduced from the budget associated with on-boarding new employees with computers.

B. One-time Removal: New Employee Operating

Total Cost: (\$1,490)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$1,490 of one-time funding was reduced from the budget associated with on-boarding new employees with computers.

C. Shift: Utilities

Total Cost: \$15,286

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding was shifted from Engineering's Wellington utilities budget to help off-set the cost of the on-going needs of the Skyline Center.



Budget Modifications

A. Skyline Cameras & Equipment

Total Cost: \$40,000

Strategy: Strategic Plan: Safe Community 2.2

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$40,000 was approved to add security cameras to the first floor of the Skyline Center. Cost includes installation, programming and service.

The first floor of the Skyline Center has the conference center, health clinic and the customer service center.

B. Skyline Center Parking

Total Cost: \$80,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$80,000 is authorized to contract with the parking management services associated with the parking under the Skyline Center Building.

Funding will cover needs such as cleaning, part-time staffing, customer service, gate controls, power sweeping and pressure washing signage.

C. Skyline Operations

Total Cost: \$2,989,427

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding related to on-going operating needs for the Skyline Center totaling \$2,989,427 is authorized. Funding will support on-going operations related to items such as annual maintenance and service contracts, small repairs equipment, consumables, and utilities.



CITY CLERK

Appointed by the City Council to a two-year term, the **City Clerk** acts as the official record keeper for the City of Wilmington. The City Clerk attends and records minutes of all Council meetings, certifies ordinances and resolutions adopted by City Council, maintains files of deed and contractual transactions, provides for the official notification of special meetings and public hearings, maintains the membership record of all City boards and commissions, manages the codification of ordinances and provides information from these reports to the Council, public and staff.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
CITY CLERK					
PERSONNEL	\$ 216,079	\$ 224,364	\$ 224,364	\$ 202,063	-10%
BENEFITS	\$ 76,554	\$ 80,624	\$ 80,624	\$ 76,812	-5%
OPERATING	\$ 18,128	\$ 29,862	\$ 29,862	\$ 29,967	0%
CITY CLERK Total	\$ 310,761	\$ 334,850	\$ 334,850	\$ 308,842	-8%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	3.00	3.00	3.00	3.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



CITY ATTORNEY

The **City Attorney's** Office provides legal services to the Mayor, Members of City Council, the City Manager, the City Clerk and to each of the City's departments, boards and commissions.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
CITY ATTORNEY					
PERSONNEL	\$ 986,618	\$ 1,138,529	\$ 1,139,529	\$ 1,151,449	1%
BENEFITS	\$ 316,489	\$ 378,511	\$ 378,511	\$ 382,864	1%
OPERATING	\$ 70,220	\$ 101,361	\$ 99,870	\$ 97,242	-4%
CITY ATTORNEY Total	\$ 1,373,327	\$ 1,618,401	\$ 1,617,910	\$ 1,631,555	1%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	13.00	13.00	13.00	13.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: New Employee Operating

Total Cost: (\$20,516)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$20,516 of one-time funding associated with computers and office furniture for newly authorized staff was removed from the budget.



B. One-time Removal: New Employee Operating

Total Cost: (\$3,710)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$3,710 of one-time funding related to the purchase of a computer for newly authorized staff was removed from the budget.

C. One-time Removal: Professional Service

Total Cost: (\$3,160)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$3,160 of one-time funding was removed from the budget associated with professional services related to team assessment exercise.



BUDGET AND RESEARCH

The **Budget and Research Office** develops and administers both the city-wide strategic plan and fiscally sound and sustainable financial plans, both operational and capital, built in large part through a collaborative effort with City Council, residents and other city departments. The Budget & Research Office also administers the organization’s performance management system through the strategic planning processes, guides departments in the creation of their annual business plans, conducts benchmark research to support budget initiatives and provides policy and management analysis.

Budget Summary

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
BUDGET & RESEARCH					
PERSONNEL	\$ 446,775	\$ 644,552	\$ 644,552	\$ 672,698	4%
BENEFITS	\$ 141,198	\$ 212,754	\$ 212,754	\$ 211,425	-1%
OPERATING	\$ 20,442	\$ 48,750	\$ 46,750	\$ 41,399	-15%
OUTLAY	\$ -	\$ 12,000	\$ -	\$ -	-100%
BUDGET TOTAL	\$ 608,416	\$ 918,056	\$ 904,056	\$ 925,522	1%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	5.00	7.00	7.00	7.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



CORPORATE AFFAIRS

The **Corporate Affairs Department** is responsible for the City of Wilmington’s internal and external communications and engagement. This includes strategic communications, brand and reputation management, media relations/public information, owned media channels, marketing and community engagement, internal communications, and maintaining systems and processes that inform and build corporate identity and culture. The department has two divisions. The Communications Division oversees public information, marketing, digital media, and community engagement. The Production Division oversees the city’s government cable television channel (GTV8), video production, and the production of public meetings and events, including audio/video, streaming, cablecasting, and logistical functions.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
CORPORATE AFFAIRS					
PERSONNEL	\$ 308,590	\$ 421,605	\$ 421,605	\$ 445,389	6%
BENEFITS	\$ 103,782	\$ 146,874	\$ 146,874	\$ 152,073	4%
OPERATING	\$ 35,089	\$ 66,264	\$ 66,264	\$ 62,789	-5%
CORPORATE AFFAIRS Total	\$ 447,461	\$ 634,743	\$ 634,743	\$ 660,251	4%
CA-GOVERNMENT TELEVISION					
PERSONNEL	\$ 192,858	\$ 214,684	\$ 214,684	\$ 223,390	4%
BENEFITS	\$ 66,968	\$ 78,255	\$ 78,255	\$ 82,899	6%
OPERATING	\$ 50,755	\$ 63,134	\$ 63,134	\$ 82,760	31%
CA-GOVERNMENT TELEVISION Tot.	\$ 310,581	\$ 356,073	\$ 356,073	\$ 389,049	9%
CORPORATE AFFAIRS	\$ 758,042	\$ 990,816	\$ 990,816	\$ 1,049,300	6%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Government TV	3.00	3.00	3.00	3.00	0.00
Public Information	4.00	5.00	5.00	5.00	0.00
Corporate Affairs Total	7.00	8.00	8.00	8.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Budget Modifications

A. Maintenance Contracts

Total Cost: \$3,600

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$3,600 is authorized to fund increases in equipment maintenance contracts as well as the off-cycle replacement of the broadcast production switcher used for broadcasting public meetings. These funds are necessary to prevent the warranty from lapsing and to provide maintenance support for critical production equipment.

B. Maintaining Streaming Capacity

Total Cost: \$3,750

Strategy: Strategic Plan: Organizational Excellence 3.3

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The GTV server was replaced in FY24 as part of normal lifecycle replacement. The new server provides livestreaming functionality for public meetings via the city website and app. The subscription was complimentary for one year. Supporting this function, which will enable continued livestream capability for public meetings, will be an ongoing annual service fee of \$3,750.

C. Maintenance and Repairs

Total Cost: \$5,820

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$5,820 has been funded to allow for Corporate Affairs to repair and maintain key equipment.

The department currently maintains over \$100,000 of equipment (non-computer) that is part of Council Chambers and the conference rooms. This includes cameras, audio and video routers, video switchers, video scalars, signal amplifiers, projectors, motorized screens, touch panels, video monitors, microphones, speakers, audio amplifiers, streaming appliances, audio mixers, and recording devices. These items occasionally break and require maintenance or replacement with urgency.



D. Equipment Lifecycle Replacement

Total Cost: \$6,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$6,000 was approved to begin a lifecycle replacement plan for equipment managed by Corporate Affairs. For FY25, the goal is to replace the primary field acquisition camera used for all short videos. It is 10 years old, is nearing its end of life, and is no longer serviceable.



HUMAN RESOURCES

The **Human Resources Department** provides services which support effective management of the workforce to all City departments. Functional areas include recruitment and selection, compensation and classification, wellness and benefits administration, personnel records management, employee relations and learning/training and safety and risk management.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
HUMAN RESOURCES					
PERSONNEL	\$ 818,438	\$ 959,164	\$ 998,525	\$ 1,052,225	10%
BENEFITS	\$ 257,102	\$ 311,453	\$ 325,961	\$ 350,132	12%
OPERATING	\$ 64,824	\$ 140,591	\$ 101,264	\$ 132,037	-6%
HUMAN RESOURCES Total	\$ 1,140,364	\$ 1,411,208	\$ 1,425,750	\$ 1,534,394	9%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	11.00	12.00	13.00	13.00	1.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Shift to Other Department: Software Costs

Total Cost: (\$38,827)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$38,827 associated with the cost of software subscriptions was transferred to the IT Department where the subscription and payment is managed centrally.



B. One-time Removal: New Employee Operating

Total Cost: (\$2,690)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$2,690 of one-time funding related to the purchase of a computer for newly authorized staff was removed from the budget.

C. Adjustment: FTE Shift

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Mid-year FY24, a Human Resources Analyst was shifted from the Fire Department to centralize the function in Human Resources creating more efficiencies.

Budget Modifications

A. Software: NEOGov eForms

Total Cost: \$34,389

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$34,389 has been approved for the addition of NEOGov eForms software licensing. This cost includes \$6,300 for a one-time implementation fee and \$28,089 for an ongoing annual licensing fee.

The addition of NEOGov eForms will allow Human Resources to create online forms, manage documents, improve record retention, build workflows and create an employee self-service portal.



FINANCE

The **Finance Department** is responsible for all financial transactions to include accounts payable and receivable, management of fixed assets, payroll, cash receipts, internal mail delivery, procurement, grant reporting, preparation of the Comprehensive Annual Financial Report, filing of statutory reports and the management of cash and investment portfolio and debt issuance. Also, under the umbrella of Finance, though presented separately, is the Community Development/Housing division who works closely with the Community Development programmatic staff to manage the numerous loan accounts provided through various federal/state/local funding sources designed to benefit low to moderate income citizens. The Fleet division of Finance provides safe and efficient management of city-owned passenger motor vehicles and equipment through the management of a full-service maintenance facility. The Fleet division budget is shown in the Other Funds section under Fleet Fund.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
FINANCE					
PERSONNEL	\$ 2,041,939	\$ 2,195,270	\$ 2,195,270	\$ 2,384,249	9%
BENEFITS	\$ 686,327	\$ 756,257	\$ 756,257	\$ 832,297	10%
OPERATING	\$ 149,825	\$ 269,002	\$ 263,502	\$ 275,583	2%
OUTLAY	\$ 22,023	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (184,554)	\$ (187,984)	\$ (187,984)	\$ (190,094)	1%
FINANCE Total	\$ 2,715,559	\$ 3,032,545	\$ 3,027,045	\$ 3,302,035	9%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	30.00	30.00	30.00	32.00	2.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Budget Modifications

a. New Position: Buyer

Total Cost: \$78,317

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$78,713 is authorized for an additional Buyer position. Funding includes a salary of \$55,001 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,400 is one-time costs. A portion of this request is funded through a shift of existing funds from the temporary labor expense account.

Existing staff includes two Buyers. As the City continues to grow, operational needs and expenditures have also increased. This has created workflow bottlenecks and backlogs as existing staff struggle to keep pace with this growth. The addition of this position adds operational capacity and improves processing efficiency when purchasing goods and services for the City from suppliers and vendors. This position will be focused primarily on the purchasing function but will also provide internal support for other departments related to this function.

b. New Position: Accountant

Total Cost: \$83,813

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$83,813 is authorized for an additional Accountant position. Funding includes a salary of \$59,014 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,400 is one-time costs. A portion of this request is funded through a shift of existing funds from the temporary labor expense account.

Existing staff include one Accountant and one Accounting Specialist that oversee the City's entire accounts payable process. As the City continues to grow, operational needs and expenditures have also increased. This has created workflow bottlenecks and backlogs as existing staff struggle to keep pace with this growth. The addition of this position adds operational capacity and improves processing efficiency when onboarding and paying City vendors and suppliers. This position will be focused primarily on the accounts payable function but will also be able to take on cross function tasks throughout the Finance department.



INFORMATION TECHNOLOGY

The **Information Technology Department** provides a wide array of services which support all departments through end-user client support, network infrastructure, software applications and championing the use of technology to meet the City's strategic goals.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
IT SERVICE					
PERSONNEL	\$ 2,116,127	\$ 2,384,568	\$ 2,384,568	\$ 2,469,879	4%
BENEFITS	\$ 696,667	\$ 795,575	\$ 795,575	\$ 850,723	7%
OPERATING	\$ 1,282,095	\$ 2,772,134	\$ 3,156,115	\$ 2,848,471	3%
OUTLAY	\$ 126,169	\$ -	\$ 134,879	\$ -	-%
RESERVE FUND BALANCE	\$ -	\$ -	\$ 198,000	\$ -	-%
IT SERVICE Total	\$ 4,221,058	\$ 5,952,277	\$ 6,669,136	\$ 6,169,073	4%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	29.00	30.00	30.00	30.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: Software Services

Total Cost: (\$27,200)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$27,200 of one-time funding was removed from the budget associated with the start-up costs for various software services approved in the FY24 budget.



B. One-time Removal: New Employee Operating

Total Cost: (\$2,690)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$2,690 of one-time funding related to the purchase of a computer for newly authorized staff was removed from the budget.

C. Shift to Other Department: Software

Total Cost: \$38,827

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$38,827 is authorized to shift funds for ongoing software subscriptions from HR to IT Services. This funding was approved with the FY24 budget as HR funding. This will move the funds into the IT Services department that maintains and pays for software subscriptions for City departments.

Budget Modifications

A. Software: Kronos Upgrade

Total Cost: \$12,195

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$12,195 is authorized to upgrade the City's current time clock and recording system subscription. Kronos' Workforce Central software is scheduled to sunset in December 2025. The city is a hosted client and therefore needs to upgrade to the new UKG Dimensions offered by Kronos. This funding will cover the annual subscription costs for this software. All one-time expenses related to this upgrade were covered during FY24 from existing operating funds.



B. Software: Smartsheet Advanced Project Management

Total Cost: \$25,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in this budget is \$25,000 to upgrade the current subscription of Smartsheet to Smartsheet Advanced. The addition of this subscription level unlocks additional tools for resources and project management that can be utilized across multiple city departments. This level of functionality is critical to assist the newly created IT Project Manager role approved in the FY24 budget.

The annual subscription cost for this software package is \$50,000. Approximately \$25,000 of this cost can be funded annually from the elimination of segmented software solutions made redundant by this upgrade.

C. Software: General Annual Increases

Total Cost: \$28,091

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$28,091 is authorized to cover increased annual software subscription costs. Annual subscription increases typically range from 3-10%. This total represents a 1% increase in subscriptions costs. The remaining cost increases were absorbed through shifting operating funds from other areas in an effort to mitigate the amount of additional funds needed.



SUNDRY APPROPRIATIONS

NONDEPARTMENTAL

Non-Departmental	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Salary Savings	\$ -	\$ (787,484)	\$ (787,484)	\$ (787,484)
Overtime	\$ 16	\$ -	\$ -	\$ -
Social Security	\$ 1,873	\$ 1,952	\$ 1,952	\$ 1,952
Medicare	\$ 438	\$ 457	\$ 457	\$ 457
Facilities Insurance	\$ 863,653	\$ 1,374,505	\$ 1,439,725	\$ 2,041,833
Employee Activities	\$ 15,137	\$ 20,000	\$ 19,400	\$ 20,000
City Code Amendment	\$ 23,699	\$ 30,000	\$ 94,300	\$ 30,000
City Newsletters	\$ 99,828	\$ 115,419	\$ 111,419	\$ 121,544
Allocated Costs	\$ (2,328,800)	\$ (2,383,836)	\$ (2,383,836)	\$ (2,579,929)
Unemployment Compensation	\$ 11,196	\$ 25,000	\$ 61,234	\$ 25,000
Workers Compensation Claims	\$ 42,500	\$ 142,500	\$ 96,300	\$ 142,500
Dues-Associations	\$ 116,199	\$ 126,797	\$ 126,797	\$ 126,797
Claims Against City	\$ 830,929	\$ 130,000	\$ 219,999	\$ 130,000
City Advertising	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Medical Ins-Regular	\$ 1,434	\$ 180,000	\$ 180,000	\$ 180,000
Medical Ins-Retiree	\$ 2,250,335	\$ 1,967,115	\$ 1,967,115	\$ 1,967,115
Independent Audit	\$ 99,311	\$ 92,800	\$ 180,300	\$ 95,200
Employee Parking	\$ 89,754	\$ 93,600	\$ 93,600	\$ 176,400
Municipal Elections	\$ -	\$ 178,949	\$ 178,949	\$ -
Actuarial Studies	\$ 9,705	\$ 10,100	\$ 19,600	\$ 10,100
United Way	\$ 5,000	\$ 5,000	\$ 6,000	\$ 5,000
Wellness Program	\$ 16,330	\$ 20,000	\$ 20,000	\$ 20,000
City Training	\$ 25,244	\$ 65,382	\$ 78,986	\$ 65,382
City Training - DEI	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
City Tuition Reimbursement	\$ 20,790	\$ 40,000	\$ 40,000	\$ 40,000
Retirement Payout	\$ -	\$ 255,000	\$ 55,179	\$ 255,000
Records Retention	\$ 16,889	\$ 15,000	\$ 15,000	\$ 15,000
City Streets Stormwater	\$ 3,150,000	\$ 3,261,038	\$ 3,261,038	\$ 3,375,990
Strategic Planning	\$ 86,025	\$ 24,530	\$ 24,530	\$ 24,530
Technology Projects	\$ -	\$ 20,000	\$ 9,000	\$ 20,000
Bank Service Fees	\$ 65,690	\$ 81,663	\$ 82,144	\$ 82,563
Governance Travel Pool	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
City Intern Pool	\$ 30,192	\$ 31,500	\$ 31,500	\$ 31,500
Econ Dev Initiatives	\$ 40,211	\$ 50,000	\$ 92,050	\$ 50,000
City Marketing	\$ -	\$ 30,000	\$ 29,000	\$ 30,000
NHC Tax Collect Fees	\$ 531,711	\$ 528,845	\$ 528,845	\$ 528,845
DMV-Tax Collect Fees	\$ 118,893	\$ 127,589	\$ 127,589	\$ 127,589
City-wide Studies	\$ -	\$ 200,000	\$ 200,000	\$ 220,000



Non-Departmental	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Legal Fees	\$ 41,304	\$ 15,000	\$ 90,489	\$ 15,000
Legal Fees - Rail Realignment	\$ 21,906	\$ 25,000	\$ 68,093	\$ 25,000
Legislative Affairs	\$ 31,690	\$ 26,250	\$ 26,250	\$ 26,250
Miscellaneous	\$ 127,858	\$ 96,000	\$ 81,660	\$ 198,225
Miscellaneous - Engineering Services	\$ 22,560	\$ 250,000	\$ 250,000	\$ 250,000
Miscellaneous - Second Street Demo	\$ -	\$ -	\$ 97,800	\$ -
Castle Street Remedation	\$ 176,465	\$ -	\$ -	\$ -
Office Move/Rent	\$ -	\$ 102,537	\$ 184,537	\$ 102,537
Leadership Development	\$ 16,240	\$ 17,150	\$ 26,110	\$ 17,150
Office Space Assess	\$ 9,384	\$ -	\$ -	\$ -
Dental Self Insurance	\$ 16,319	\$ -	\$ -	\$ -
Disease Management	\$ 349,893	\$ 370,000	\$ 370,000	\$ 370,000
HRA Retiree Admin Fee	\$ -	\$ 360	\$ 360	\$ 300
FSA Admin Fees	\$ 14,605	\$ 25,869	\$ 25,869	\$ 27,165
Employment Medical	\$ 101,793	\$ 130,000	\$ 130,000	\$ 130,000
Empl Assistance Program	\$ 5,999	\$ 6,150	\$ 6,150	\$ 6,240
Retire Health Claim Audit	\$ -	\$ 1,000	\$ 2,000	\$ -
Health Claim Audit	\$ -	\$ 1,000	\$ 2,000	\$ -
Building Security	\$ 28,647	\$ 240,000	\$ 271,330	\$ 91,775
Voluntary Annexation	\$ 47	\$ -	\$ -	\$ -
Capital Lease	\$ 31,780	\$ -	\$ -	\$ -
Special Purpose Grant Match	\$ -	\$ 120,000	\$ 120,000	\$ 120,000
Wave Transit Subsidy	\$ 1,626,419	\$ 1,724,004	\$ 1,724,004	\$ 1,827,444
Total Non-Departmental	\$ 8,867,090	\$ 9,278,741	\$ 9,752,341	\$ 9,854,970

The FY25 General Fund Non-departmental budget includes funding for general City expenditures not attributable to a specific City department. Some highlights for the allotments are as follows:

- Property insurance is increasing (\$667,328) due to several factors to include the state of values were updated causing values and thus insurance cost to increase, new properties coming on-line such as WMPO, Soccer Complex and Riverlights Fire Station plus the estimate increase for FY25.
- Employee parking has increased by \$82,800 to account for the Skyline Center property.
- Worker's Compensation Claims are trending upward and required another estimated \$46,200 for FY25 to \$142,500.
- Funding for WAVE Transit has a 6% increase from FY24 to \$1,827,444 from \$1,724,004. This is to support the 3% intergovernmental agreement for operating costs with an additional 3% supporting three route frequency increases on College, Princess and Carolina Beach routes. The budget authorizes \$96,398 in capital needs which can be funded from the city's Transportation Bond fund project associated with public transit.
- Municipal Elections is required every other year. FY25 represents a year the city does not have an election. A total of \$178,949 has been removed from the budget.



SERVICE CONTRACTS

Service Contracts:	FY23	FY24	FY24	FY25
Economic Driver Partners	Actual	Adopted	Adjusted	Recommend
Wilmington Business Development	\$ 107,500	\$ 110,725	\$ 110,725	\$ 114,045
Wilmington Downtown, Inc.	\$ 100,000	\$ 103,000	\$ 103,000	\$ 106,100
Wilmington Regional Film Commission	\$ 130,000	\$ 133,900	\$ 133,900	\$ 137,920
Service Contracts Total	\$ 337,500	\$ 347,625	\$ 347,625	\$ 358,065

PUBLIC SERVICE AGENCY COMPETITIVE PROCESS

The City provides funding to public service agencies through the General Fund that provide services consistent with the City Council's strategic focuses. Generally, programs impact low-to-moderate income persons that focus on topics related to youth, homelessness, victims of abuse, food insecurities, housing challenged and job training and placement. Applications for these funds are considered through a competitive process for two consecutive years of funding that is appropriated annually by the City Council through the budget process. FY24 represents the second year of a two-year commitment.

General Fund Competitive Agencies	FY23	FY24	FY24	FY25
	Actual	Adopted	Adjusted	Recommend
A Safe Place	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Ability Garden/Aboretum	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Aging In Place Downtown	?	?	?	?
Blue Ribbon Commission	\$ 58,500	\$ 58,500	\$ 58,500	\$ 36,447
Bread for Life	\$ -	\$ -	\$ -	\$ 12,000
Brigade Boys & Girls Club	\$ 37,500	\$ 37,500	\$ 37,500	\$ 45,000
Brooklyn Arts Academy	\$ -	\$ -	\$ -	\$ 12,000
Cape Fear Collective	\$ -	\$ -	\$ -	\$ 12,000
Cape Fear Habitat for Humanity	\$ 37,500	\$ 37,500	\$ 37,500	\$ 35,000
Cape Fear Literacy Council	\$ 16,500	\$ 16,500	\$ 16,500	\$ 18,000
Carousel Center	\$ 27,500	\$ 27,500	\$ 27,500	\$ 37,000
Child Development Center	\$ 24,737	\$ 24,737	\$ 24,737	\$ 24,000
Christ Community Church	\$ -	\$ -	\$ -	\$ 12,000
Coastal Horizons	\$ 41,040	\$ 41,040	\$ 41,040	\$ 48,000
Communities in Schools of Cape Fear	\$ 42,560	\$ 42,560	\$ 42,560	\$ 47,000
Community Boys & Girls Club	\$ 47,500	\$ 47,500	\$ 47,500	\$ 12,000
Community Enrichment Initiative	\$ 10,000	\$ 10,000	\$ 10,000	\$ 12,000
Dreams	\$ 52,799	\$ 33,250	\$ 33,250	\$ 19,200
First Fruit Ministry	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
First Tee Greater Wilmington Youth	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Food Bank of Central & Eastern NC	\$ 19,000	\$ 19,000	\$ 19,000	\$ 24,000
Good Shepherd Ministries	\$ 24,000	\$ 24,000	\$ 24,000	\$ 12,000
Healing Place of NHC	\$ -	\$ -	\$ -	\$ 12,000
Kids Making It	\$ 47,500	\$ 47,500	\$ 47,500	\$ 35,000



General Fund Competitive Agencies	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Legal Aid of NC	\$ -	\$ -	\$ -	\$ 12,000
LINC - Leading Into New Communities	\$ 37,500	\$ 37,500	\$ 37,500	\$ 35,000
Nourish NC	\$ 13,200	\$ 13,200	\$ 13,200	\$ 12,000
NSEASwim	\$ -	\$ -	\$ -	\$ 12,000
Soaring As Eagles Outreach Ministry	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
StepUp Wilmington	\$ 35,875	\$ 35,875	\$ 35,875	\$ 42,000
Wilm Residential Adolescent Achievement	\$ 33,188	\$ 33,188	\$ 33,188	\$ 24,000
Wilmington Area Rebuilding Ministry	\$ 27,500	\$ 27,500	\$ 27,500	\$ 24,000
Young Scientist Academy	\$ 13,657	\$ 13,657	\$ 13,657	\$ 35,000
Subtotal GF Competitive Agencies	\$ 707,556	\$ 688,007	\$ 688,007	\$ 708,647

CIVIC DEVELOPMENT PARTNER AGENCY PROCESS

The City also provides funding to Civic Development Partner agencies through the General Fund for events related to cultural and recreational draws. Applications for this funding are considered through a competitive process. FY24 represents the second year of a 3-year commitment for these agencies.

Economic Development Agencies: Cultural and Recreational Draws	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Cucalorus Film Founaction	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Downtown Business Alliance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Genesis Block	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
ILM Orchestra	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Wilmington Jewish Film Festival	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Wilmington Children's Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
YWCA Lower Cape Fear	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Economic Civic Partner Agencies	\$ 228,500	\$ 228,500	\$ 228,500	\$ 228,500

OTHER GENERAL FUND AGENCY APPROPRIATIONS

Other General Fund agencies include those that provide quality of life for the citizens of the greater Wilmington region and are considered annually in the budget. These agencies do not go through the application process.

Other General Fund Agencies	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Food Bank of Central & Eastern NC	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Battleship Fireworks	\$ 37,500	\$ 70,000	\$ 70,000	\$ 70,000
CF COG- Continuum of Care (10 Yr Plan)	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000



	FY23	FY24	FY24	FY25
Other General Fund Agencies	Actual	Adopted	Adjusted	Recommend
Community Arts Center	\$ 70,478	\$ 78,831	\$ 78,831	\$ 81,275
LINC - LITE Manhood Program	\$ 32,285	\$ -	\$ -	\$ -
New Hanover County Crime Lab and DSS	\$ 294,594	\$ 320,132	\$ 320,132	\$ 320,132
New Hanover Disaster Coalition	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
NHC DSS/CFPUA Assist Waterway	\$ -	\$ -	\$ -	\$ -
Thalian Hall Center for Performing Arts	\$ 155,275	\$ 163,039	\$ 163,039	\$ 311,264
Wilmington Airport	\$ 25,000	\$ -	\$ -	\$ -
Sub-total Agencies	\$ 740,132	\$ 757,002	\$ 757,002	\$ 907,671
Grand Total General Fund Agencies	\$ 1,676,188	\$ 1,673,509	\$ 1,673,509	\$ 1,844,818

A few changes to the funding allotments above include:

- Thalian Hall Center for Performing Arts and Community Arts Center management agreements increased by \$148,225 in anticipation of a contract update shifting utilities and janitorial funding to the Center to shift responsibility. This is contingent upon Councils approval in the fiscal year when discussion occur with Council and the Center.
- The city supports the New Hanover County (NHC) Department of Social Services (DSS) Assist Waterway program at \$50,000 and the NHC Crime lab at \$270,132 which is not changed from FY24.
- Battleship Fireworks funding continues at \$70,000 to support the city contract with Live Nation for facility operations including staffing, production costs, concession sales, traffic control and cleaning as well as supporting local bands during the 4th of July event. A portion of ticket sales committed revenue (\$8,399) will be appropriated for this purpose.

BOARDS & COMMISSIONS

	FY23	FY24	FY24	FY25
Boards and Commissions	Actual	Adopted	Adjusted	Recommend
City Boards	\$ 3,508	\$ 6,500	\$ 6,500	\$ 6,500
Civil Service Appeals	\$ -	\$ 8,500	\$ 8,500	\$ 8,500
Sister City	\$ 2,030	\$ 2,500	\$ 2,500	\$ 2,500
Tree Commission	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Sub-total Board and Commissions	\$ 5,538	\$ 19,000	\$ 19,000	\$ 19,000



ECONOMIC INCENTIVES

Economic Incentives	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Miscellaneous Incentives	\$ -	\$ 155,000	\$ 155,000	\$ 155,000
National Gypsum	\$ 44,941	\$ -	\$ -	\$ -
Wrightsville Beach Galleria	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Vantaca LLC	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
MegaCorp Logistics LLC	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
GE Nuclear	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Port City Logistics	\$ -	\$ 9,000	\$ 9,000	\$ 9,000
Live Oak BancShares	\$ 38,800	\$ 40,000	\$ 40,000	\$ 40,000
Economic Incentives Total	\$ 219,741	\$ 340,000	\$ 340,000	\$ 340,000

CONTINGENCY

Contingency	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Council Contingency	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Contingency for Economic Development	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Contingency Total	\$ -	\$ 250,000	\$ 250,000	\$ 250,000

Council contingency is budgeted at the same amount as FY23. The funding is allocated for unforeseen funding requests the Council wishes to make during the fiscal year.

TRANSFERS

Transfers	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Debt Service Fund	\$ 9,334,832	\$ 19,682,332	\$ 17,834,832	\$ 11,334,832
Special Purpose Fund	\$ 645,743	\$ 737,767	\$ 737,767	\$ 737,397
CDBG/HOME Grant and Loan Admin	\$ 146,025	\$ 422,147	\$ 422,147	\$ 576,498
CP Streets and Sidewalks	\$ 58,175	\$ 100,000	\$ 100,000	\$ 772,936
CP Parks and Recreation	\$ 291,000	\$ 225,000	\$ 225,000	\$ -
CP Parks and Recreation - Legion Sports	\$ -	\$ 18,716	\$ -	\$ -
CP Building Improvement Fund	\$ 1,863,334	\$ 25,200	\$ 25,200	\$ 206,246
CP Public Improvement Fund	\$ 4,398	\$ -	\$ -	\$ 225,000
CP Building Improve Fund (115 Chestnut)	\$ -	\$ 200,000	\$ 200,000	\$ -



Transfers	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend
Solid Waste Management Fund	\$ 38,366	\$ 288,366	\$ 288,366	\$ 288,366
Technology Replacement Fund	\$ 713,724	\$ 563,724	\$ 563,724	\$ 638,311
Loan Fund-Rental Rehab	\$ 400,000	\$ -	\$ -	\$ -
Loan Fund-Gf-Hop Revolving	\$ 1,561,918	\$ 1,828,432	\$ 1,828,432	\$ 1,721,743
CP-Golf Fund	\$ 71,277	\$ -	\$ -	\$ -
Transfer Total	\$ 15,128,792	\$ 24,091,684	\$ 22,225,468	\$ 16,501,329

The FY25 Sundry Transfers budget provides for approximately \$9.3 million to the Debt Service Fund of on-going funding, which represents existing debt service needs. In addition there is a planned \$2M one-time transfer, associated with the Skyline Center.

Transfers to the Special Purpose Fund moves funding into projects for various programs. The City continues to invest in the workforce by funding the compensation study, represented in WMPO and SABLE projects.: The budget for FY24 includes:

- Wilmington Metropolitan Planning Administration (WMPO): \$291,266, which includes the City of Wilmington’s contribution to the WMPO totaling \$170,795 and a general fund contribution funding a WMPO planner and city only tasks required of staff with a little funding to balance the project (\$140,471). A total of \$20,000 from project balances in the special purpose fund will be used to decrease the General Fund transfer.
- SABLE: \$246,131
- Safelight: \$200,000

The \$638,311, an increase of \$74,587, to the Technology Replacement Fund provides for the costs associated with the City's IT infrastructure and supports future needs.

Additionally, the budget allows 1 cent on the property tax rate totaling \$2,298,241 to fund programs related to affordable housing programs that aid low-income owner-occupied housing, rehabilitation programs, gap financing and the administration of those programs. Those programs include:

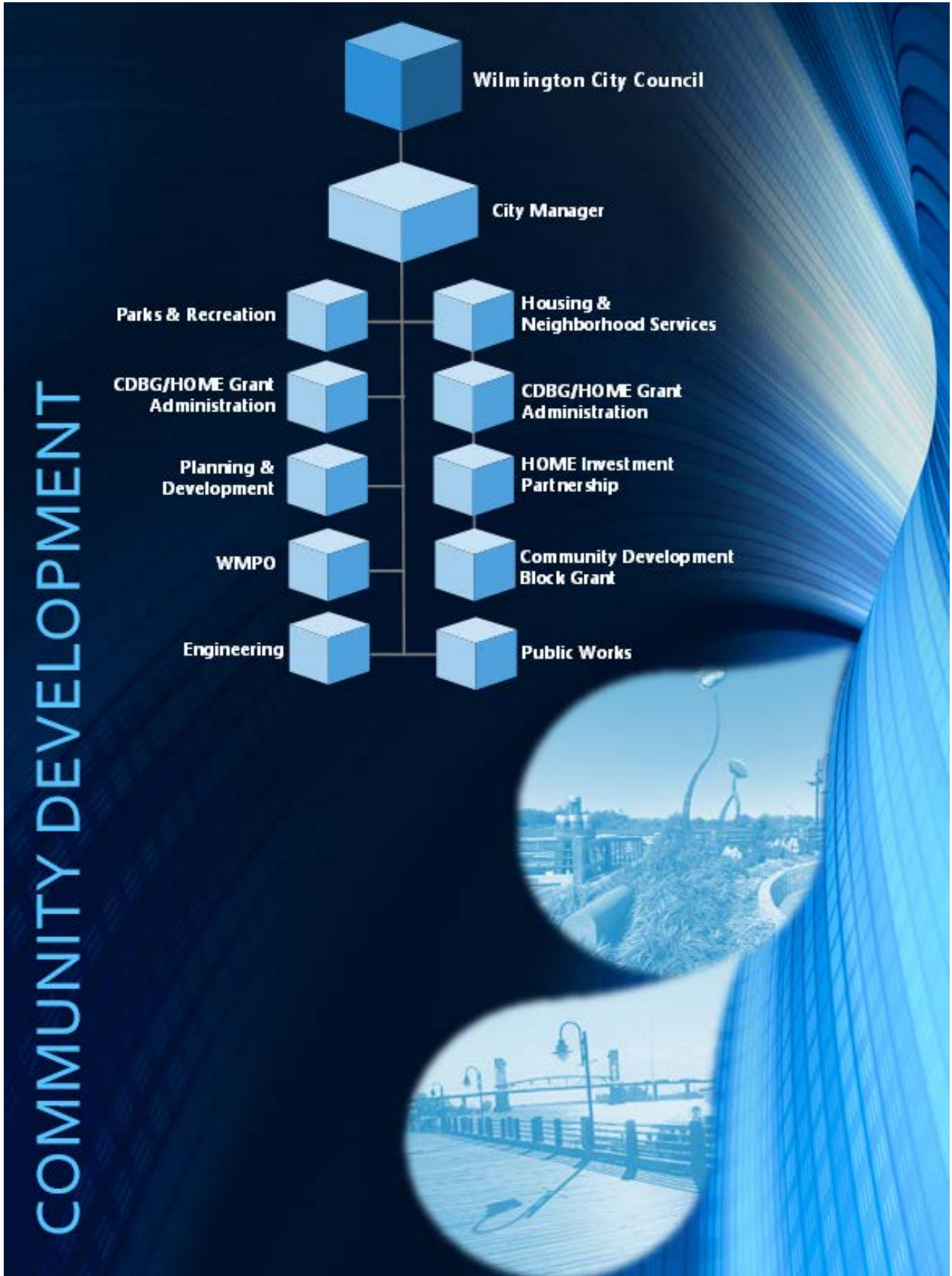
- The General Fund subsidizes the community development activities in the **CD/HM Grant and Loan Administration Fund**, which is funded primarily with Community Development Block Grant and HOME funds from the federal government. The General Fund contribution for FY25 is \$576,498. This represents an increase of \$154,351 to support both the impacts of the compensation study and a new Housing Rehabilitation Technician and a reclass of two part-time Accounting Specialist to a full time Accounting Specialist.
- Another \$1,521,743 is authorized to help both the **Gap Financing** that helps leverage new home stock by partnering with developers on projects. **Healthy Homes program** (\$200,000) to help rehabilitation of home which represents an increase of \$50,000 from FY24.

An allocation of \$38,366 is authorized for the partnership between Recycling and Trash, Police and Code Enforcement to clean up City right of ways and illegal dumpsites, aiding in the 'Broken Window Theory' to ensure the safety of the citizens. Additionally, a transfer of \$250,000 from the general fund to Recycling and Trash is authorized for downtown services such as sidewalk pressuring washing, graffiti removal and bathroom cleaning.



There are transfers to various Capital Improvement funds for the following projects:

- ADA Building Compliance totals \$206,246. This represents the last year of the project.
- Riverwalk Maintenance totals \$225,000 for items related to the Riverwalk that require repairs. This is an on-going annual appropriation from the general fund.
- Downtown Alleys totals \$100,000 for items related to activating the downtown alleyways.
- Neighborhood Traffic Calming Management totals \$672,936 for revitalizing the traffic calming measures in the community's neighborhoods to lower negative vehicle interactions between pedestrians and bikes.





PARKS AND RECREATION

The Wilmington **Parks and Recreation Department** provides a variety of parks, facilities and recreation services to the community with committed staff, diverse amenities, an array of athletic, life skills, arts, and community events. It maintains over 744 acres of parks, a nature center, cultural venues, recreation centers, athletic fields and more than 32 miles of trails.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PARKS & RECREATION					
PERSONNEL	\$ 436,704	\$ 479,251	\$ 440,875	\$ 423,042	-12%
BENEFITS	\$ 133,728	\$ 162,195	\$ 152,443	\$ 136,540	-16%
OPERATING	\$ 736,717	\$ 767,660	\$ 681,750	\$ 777,140	1%
PARKS & RECREATION Total	\$ 1,307,149	\$ 1,409,106	\$ 1,275,068	\$ 1,336,722	-5%
PR-RECREATION					
PERSONNEL	\$ 1,108,546	\$ 1,210,784	\$ 1,138,614	\$ 1,220,881	1%
BENEFITS	\$ 360,795	\$ 390,214	\$ 368,030	\$ 409,129	5%
OPERATING	\$ 457,271	\$ 536,076	\$ 540,829	\$ 536,300	0%
OUTLAY	\$ 28,674	\$ 28,802	\$ 26,506	\$ 121,523	322%
PR-RECREATION Total	\$ 1,955,286	\$ 2,165,876	\$ 2,073,979	\$ 2,287,833	6%
PR-RECREATION CENTER PROGRAMS					
PERSONNEL	\$ 939,920	\$ 1,054,863	\$ 1,054,863	\$ 1,114,853	6%
BENEFITS	\$ 296,483	\$ 343,866	\$ 343,866	\$ 368,597	7%
OPERATING	\$ 441,895	\$ 476,048	\$ 478,409	\$ 755,020	59%
OUTLAY	\$ -	\$ -	\$ 6,861	\$ -	-%
PR-RECREATION CENTER PROGR	\$ 1,678,299	\$ 1,874,777	\$ 1,883,999	\$ 2,238,470	19%
PR-PARKS & LANDSCAPE MAINT					
PERSONNEL	\$ 1,655,249	\$ 2,099,237	\$ 2,171,407	\$ 2,218,080	6%
BENEFITS	\$ 638,826	\$ 841,020	\$ 863,204	\$ 850,115	1%
OPERATING	\$ 1,072,798	\$ 1,138,976	\$ 1,300,325	\$ 1,208,895	6%
OUTLAY	\$ 94,350	\$ 130,000	\$ 130,000	\$ -	-100%
PR-PARKS & LANDSCAPE MAIN1	\$ 3,461,222	\$ 4,209,233	\$ 4,464,936	\$ 4,277,090	2%
PR-TREE MAINTENANCE					
PERSONNEL	\$ 417,200	\$ 582,801	\$ 582,801	\$ 621,192	7%
BENEFITS	\$ 147,631	\$ 211,462	\$ 211,462	\$ 215,778	2%
OPERATING	\$ 314,040	\$ 464,798	\$ 471,142	\$ 489,219	5%
OUTLAY	\$ 7,095	\$ -	\$ -	\$ -	-%
PR-TREE MAINTENANCE Total	\$ 885,966	\$ 1,259,061	\$ 1,265,405	\$ 1,326,189	5%
PR-INLAND GREENS PARK					
PERSONNEL	\$ 69,665	\$ 77,123	\$ 77,123	\$ 81,202	5%
BENEFITS	\$ 25,694	\$ 30,679	\$ 30,679	\$ 30,703	0%
OPERATING	\$ 5,092	\$ 7,607	\$ 2,563	\$ 7,786	2%
PR-INLAND GREENS PARK Total	\$ 100,451	\$ 115,409	\$ 110,365	\$ 119,691	4%
PARKS & RECREATION TOTAL	\$ 9,388,373	\$ 11,033,462	\$ 11,073,752	\$ 11,585,995	5%



Authorized Positions	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Administration	3.00	3.00	3.00	3.00	0.00
Inland Greens	2.00	1.00	1.00	1.00	0.00
Parks & Landscape	41.96	43.96	43.96	44.44	0.48
Recreation	23.60	23.60	23.60	23.12	-0.48
Recreation Administration	2.73	2.73	2.73	1.73	-1.00
Recreation Center Programs	21.09	21.61	21.61	22.88	1.27
Tree Maintenance	11.00	11.00	11.00	11.00	0.00
Parks & Recreation Total	105.38	106.90	106.90	107.17	0.27

Division Description

The **Administration** division’s primary responsibility is the oversight, coordination, and management of all departmental activities.

The **Recreation** division provides an array of services such as individual and team activities to youth and adults for improvement in mental health, health maintenance and promotion of positive sportsmanship. It also provides outlets for social interaction, physical activity, environmental awareness and to support community integration through creative programming for the total family and to make a positive impact towards their quality of life. The division operates first-class sports and entertainment facilities hosting tournaments, concerts and other special events designed to attract citizens and visitors, imparting a positive economic impact to the city.

The **Parks, Landscape and Tree Maintenance** division maintains landscaping and trees in City greenways and supports over 50 public parks and playgrounds throughout the city. Additionally, the division provides set-up and support for press conferences and special meetings throughout City departments.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. One-time Removal: Rolling Stock

Total Cost: (\$130,000)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$130,000 of one-time funding was removed from the budget related to a tractor trailer and mower attachment authorized in FY24.

B. One-time Removal: Greens Tee Box Replacement

Total Cost: (\$37,706)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$37,706 of one-time funding was removed from the budget related to the replacement of tee boxes with new green materials at Inland Greens.

C. One-time Removal: New Employee Operating

Total Cost: (\$2,690)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$2,690 of one-time funding was removed from the budget related to on-boarding a newly authorized position with a computer.

D. Adjustment: FTE Shift

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: -1; Part-Time: 0.00

Description: Mid-year FY24, an administrative support specialist was shifted from Parks and Recreation to Housing and Neighborhood Services to help the new department.



Budget Modifications

a. Contract: YMCA and NCEA Swim Pool Management

Total Cost: \$10,500

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$10,500 is approved for planned increases to the contracts with YMCA and NCEA Swim for management of the city's pools at Robert Strange Park and Legion Stadium Sports Complex. The additional funding is for standard contract increases due to inflation.

b. Athletic Maintenance Operations

Total Cost: \$34,150

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$34,150 is approved for increased operating expenses for consumable materials in the Athletic Maintenance Division, such as red clay for Buck Hardee Field, fertilizer, and mound, plate, and batter box clay. The funding will also go towards small tools and additional janitorial supplies.

c. Parks' Maintenance Needs

Total Cost: \$50,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding for \$50,000 has been approved to support additional operating maintenance needs related to routine amenity repairs and replacement needs in the parks system. Those needs include field repairs, safety and security enhancements, fencing and furniture replacement, irrigation systems, and facility structure repairs.

d. MLK Expansion Operations

Total Cost: \$50,753

Strategy: Strategic Plan: Safe Community 3.3

Position(s): Full Time Equivalent: 2; Part-Time: -0.73

Description: Funding of \$50,753 is authorized to support six months of expanded operations after the addition of a second gym to the MLK Center. With this addition, staff is planning for an increase in the number of programs offered for youth and adults, which will require additional personnel and operating funds. The additional personnel include a new



Recreation Specialist position with a salary of \$16,713 plus benefits, and the reclassification of an existing part time Recreation Specialist to full time, resulting in an increase of \$4,513 plus benefits.

Funding the new Recreation Specialist (N2) position for a full year will include a salary of \$33,426 plus benefits. Funding for the salary for the reclassified Recreation Specialist (N2) position for the full year will increase to \$33,426 plus benefits.

The approved funding will also provide for associated operating costs of \$18,500 for the positions as well as an increase for program expenses, such as jerseys, medals, and program officials.

e. Holiday Lights

Total Cost: \$92,721

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$92,721 is authorized for the purchase of new holiday decorations for 105 poles in the downtown area. \$10,000 of the funds will be carried forward as an on-going expense to start a replacement plan for this program. Wilmington Downtown, Inc. (WDI) instituted a program during the last holiday season to add holiday lights along the Riverfront area. This funding will allow for updates to the current city holiday pole decorations, which were originally purchased in 2006, to match the new standards established by WDI in creating a more festive holiday experience.

f. Contract: nCino Sports Complex Operating

Total Cost: \$246,000

Strategy: Strategic Plan: Safe Community 3.3

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$225,000 is approved to fund the contract with Cape Fear Youth Soccer Association for management of the nCino Sports Complex, which is scheduled to come online in late 2024. The management agreement also includes planned increases due to inflation.

In addition to the funding for the management contract, funding of \$21,000 is approved to enter into a contract for janitorial services at the facility. Under the terms of the management agreement, the city is responsible for janitorial services at the site and contracting out for this service will be more cost effective than hiring additional city staff.



HOUSING AND NEIGHBORHOODS

In FY24, a new department, **Housing and Neighborhood Services** was created. The focus of this department is on creating diverse, equitable, and vibrant neighborhoods through efforts related to housing services, code compliance, community engagement, education, and safety.

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
HN-CODE ENFORCEMENT					
PERSONNEL	\$ 344,152	\$ 370,948	\$ 370,948	\$ 400,827	8%
BENEFITS	\$ 125,806	\$ 133,974	\$ 133,974	\$ 155,683	16%
OPERATING	\$ 221,901	\$ 296,299	\$ 322,507	\$ 316,184	7%
ALLOCATED COSTS	\$ -	\$ -	\$ -	\$ (18,262)	-%
HOUSING & NEIGHBORHOOD	\$ 691,859	\$ 801,221	\$ 827,429	\$ 854,432	7%
HOUSING & NEIGHBORHOODS					
PERSONNEL	\$ -	\$ 139,524	\$ 177,900	\$ 182,641	31%
BENEFITS	\$ -	\$ 43,394	\$ 53,146	\$ 54,827	26%
OPERATING	\$ -	\$ 29,526	\$ 29,526	\$ 9,445	-68%
ALLOCATED COSTS	\$ -	\$ (18,262)	\$ (18,262)	\$ -	-%
HOUSING & NEIGHBORHOOD	\$ -	\$ 194,182	\$ 242,310	\$ 246,913	27%
HOUSING AND NEIGHBORHOOD DEPT	\$ 691,859	\$ 995,403	\$ 1,069,739	\$ 1,101,345	11%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Housing & Neighborhood Admin	0.00	1.00	1.00	2.00	1.00
Code Enforcement	7.00	7.00	7.00	7.00	0.00
Compliance	2.00	2.00	2.00	2.00	0.00
Housing & Neighborhoods Total	9.00	10.00	10.00	11.00	1.00

Division Description

The **Administration** division provides professional oversight, effective leadership, and management of all departmental activities.

The **Compliance** program, which was previously housed in Public Services, has formally been moved to the new Housing & Neighborhood Services under administration. This program identifies violations of state and local laws and codes and maintains and enhances property values.

The **Code Enforcement** division, which was previously housed in Community Services, has formally been moved to the new Housing & Neighborhood Services. The primary responsibility of this division is to enforce City ordinances and educate citizens on maintaining a healthy and safe environment.



Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: New Employee Operating

Total Cost: (\$3,119)
Strategy: One-time Reduction
Position(s): Full Time Equivalent: 0; Part-Time: 0.00
Description: A total of \$3,119 was reduced from the budget associated with one-time funding related to a computer for a new employee.

B. Adjustment: FTE Shift

Total Cost: \$0
Strategy: Budget Adjustment
Position(s): Full Time Equivalent: 1; Part-Time: 0.00
Description: Mid-year FY24, an administrative support specialist was shifted to Housing and Neighborhood Services from Parks and Recreation to help the new department.



Budget Modifications

A. Reclassification: Neighborhood Compliance Manager

Total Cost: \$14,450

Strategy: Strategic Plan: Organizational Excellence 0.0

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$14,450 was authorized to reclassify a position in Housing and Neighborhoods Services to recognize the advanced supervisory and management responsibilities undertaken by the Chief Code Enforcement Officer. The position would move from an E6 to E7 pay grade with a job title change to Neighborhood Compliance Manager.

This reclass supports an increase of management responsibility with the addition of RTS and Stormwater compliance programs. The position leads collaboration efforts between various departments within the city and outside agencies to align housing needs and human services.



CDBG/HOME GRANT AND LOAN ADMIN FUND

The **CDBG/HOME Grant and Loan Fund** was established in FY10 to capture the costs associated with the City's community development and housing activities.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
OPERATING TRANSFER IN	\$ (730,183)	\$ (867,339)	\$ (867,339)	\$ (1,021,690)	18%
REVENUE Total	\$ (730,183)	\$ (867,339)	\$ (867,339)	\$ (1,021,690)	18%
APPROPRIATIONS					
PERSONNEL	\$ 519,475	\$ 603,450	\$ 603,450	\$ 673,367	12%
BENEFITS	\$ 163,913	\$ 196,696	\$ 196,696	\$ 240,128	22%
OPERATING OUTLAY	\$ 46,795 \$ -	\$ 67,193 \$ -	\$ 67,193 \$ -	\$ 80,594 \$ 27,601	20% -%
CD/HM ADMIN TOTAL	\$ -	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	9.96	9.96	9.96	11.00	1.04

Division Description

The **Community Development and Housing** division administers federal, state, and local funding to benefit low-to-moderate income citizens by supporting the production and rehabilitation of affordable housing, assistance for homebuyers and numerous community-based organizations that serve at risk youth, elderly, homeless, victims of abuse and neglect, disabled and other special populations. The Community Development and Housing division works to leverage limited funding by working in collaboration with the non-profit and private sectors to address a variety of issues impacting the quality of life in the community. There are 9.96 FTEs, seven of which report to Housing and Neighborhood Services and 2.96 FTEs report to Finance.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. New Position: Accounting Specialist

Total Cost: \$27,520

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: -0.96

Description: An increase of funding of \$27,520 was authorized to hire an Accounting Specialist at a salary of \$49,920 plus benefits and associated operating costs such as training and computer needs. To supplement this request, two part-time Fiscal Support Technicians totaling 0.48 FTE each were used to create 1 FTE; an increase of 0.04 FTE. The positions' salaries totaling \$39,717 will be applied to the total cost of the new position.

The purpose of creating a full-time position is to create continuity. The two part-time positions had independent duties with no overlap. The program now requires a full-time position to respond to audits, general ledger maintenance, loan payoff requests, modifications, extensions and filing Requests for Notice and Satisfactions with the Register of Deeds.

B. New Position: Housing Rehab Technician

Total Cost: \$117,058

Strategy: Strategic Plan: Community of Neighborhoods 1.2

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Funding in the amount of \$117,058 allows CDBG Admin to hire a Housing Rehab Technician at a salary of \$57,179 plus benefits and associated operating costs such as training and computer needs.

This position will focus on realigning housing rehabilitation costs estimates for properties to include a partnership with Code Enforcement. This will open further opportunities for financial aid programming for those impacted by Code Enforcement that may not have been candidates if the inspections were not aligned and consistent. This position will also help the Community Development programs develop a contractor recruitment and retention program to ensure projects can be completed on time and within budget.



COMMUNITY DEVELOPMENT BLOCK GRANT

The **Community Development Block Grant (CDBG)** Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons.

BUDGET SUMMARY

	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
REVENUE			
RESTRICTED INTERGOV	\$ (937,775)	\$ (937,775)	-%
REVENUE Total	\$ (937,775)	\$ (937,775)	0%
APPROPRIATIONS			
COMMUNITY DEV ACTIVI	\$ 562,665	\$ 562,665	0%
TRANSFER TO	\$ 375,110	\$ 375,110	0%
APPROPRIATIONS Total	\$ 937,775	\$ 937,775	0%
COMMUNITY DEV FUND TOTAL	\$ -	\$ -	-%

Budget Overview

In FY25, the City anticipates \$937,775 in Community Development Block Grant (CDBG) entitlement funds and \$700,820 in Home Investment Partnership Program (HOME) entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

A portion of the community development activities are dedicated to specific agencies. In the Recommended Budget, the agencies are Family Promise – Moving Families Forward and Domestic Violence Shelter and Services-Shelter & Related Services. At the completion of the annual plan and award amount from Housing and Urban Development, the community development activities will be better defined.

The proposed projects and programs for implementation in the coming fiscal year include continuing the City’s Home Ownership Pool program providing mortgages for homebuyers, increasing partnerships with local agencies supporting homeownership as well agencies providing shelter and services to homeless individuals, including securing permanent housing.



HOME INVESTMENT PARTNERSHIP FUND

The **HOME Investment Partnerships Program** (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income persons.

BUDGET SUMMARY

	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
REVENUE			
RESTRICTED INTERGOV	\$ (700,820)	\$ (700,820)	0%
REVENUE Total	\$ (700,820)	\$ (700,820)	0%
APPROPRIATIONS			
COMMUNITY DEV ACTIVI	\$ 630,738	\$ 630,738	0%
TRANSFER TO COMMUNITY	\$ 70,082	\$ 70,082	0%
APPROPRIATIONS Total	\$ 700,820	\$ 700,820	0%
HOME TOTAL	\$ -	\$ -	-%

Budget Overview

In FY25, the City anticipates \$937,775 in CDBG entitlement funds and \$700,820 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

The proposed projects and programs for implementation in the coming fiscal year include improving neighborhoods by rehabilitating blighted housing for homeowners and renters, increasing affordable housing stock through the construction of new units and addressing lead paint hazards and other safety issues, especially in households with children under the age of six.



PLANNING AND DEVELOPMENT

The **Planning and Development Department** provides comprehensive planning, neighborhood planning, environmental planning, urban design, historic preservation services, development review and zoning administration to ensure local growth and redevelopment make a positive impact to the quality of life in the City of Wilmington. The department historically included the Transportation Engineering division, which has been moved and is now included in the Engineering department. Additionally, Planning and Development was split between the Administration division and the Planning division. Moving forward these two divisions have been combined into a single Planning Administration division.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PLANNING					
PERSONNEL	\$ 1,507,557	\$ 1,696,544	\$ 1,696,544	\$ 1,795,901	6%
BENEFITS	\$ 500,364	\$ 582,485	\$ 582,485	\$ 628,184	8%
OPERATING	\$ 172,043	\$ 865,174	\$ 867,955	\$ 243,834	-72%
PLANNING Total	\$ 2,179,963	\$ 3,144,203	\$ 3,146,984	\$ 2,667,919	-15%
PLAN & DEV TOTAL	\$ 2,179,963	\$ 3,144,203	\$ 3,146,984	\$ 2,667,919	-15%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Administration	24.00	24.00	24.00	25.00	1.00
Planning	0.00	0.00	0.00	0.00	0.00
Planning Total	24.00	24.00	24.00	25.00	1.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. On-time Removal: Studies

Total Cost: (\$635,000)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$635,000 was removed from the budget associated with two large studies (i.e., Heart of Wilmington Plan and Update to the National Register District Inventory.)

Budget Modifications

A. Mailed Public Notices

Total Cost: \$5,850

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$5,850 has been approved for the increase of postage and print services for public notices.

The increase in funding will improve efficiency in processing the mailed public notices for the staff and customers. Applicants will no longer be required to determine nearby property owners and submit addressed stamped envelopes to the city. The city will prepare and process the mailed notices.

The proposed increase will be offset by a new fee of \$0.85 for each mailed notice, making the request revenue neutral.

B. Position Reclassification: Zoning Administrator & Compliance Supervisor

Total Cost: \$6,868

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$6,868 was authorized to reclassify a position in Planning to recognize the advanced supervisory responsibilities of the Senior Zoning Officer.

The position will move from an N11 to a E5 pay grade with a job title change to Zoning Compliance Supervisor. The Zoning Compliance Supervisor will manage the daily operations of the Zoning Division to include training, filling in when a zoning officer is out of the office and assisting with complex inspections or customer service issues.



C. Career Ladder: Planner 1 & 2

Total Cost: \$31,525

Strategy: Strategic Plan: Organizational Excellence 0.0

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An employee development and succession plan was authorized creating a career ladder for Associate Planners. The creation of both a Planner 1 and 2 allows movement for those employees willing to engage in advanced training needed for further career advancement. The implementation cost for FY25 is \$41,525 of which the department supplemented \$10,000 from their base funding in support of this initiative. The first-year funding will be used to reorganize existing positions to the appropriate levels and begin the training process for those motivated employees. The funding will cover salaries, benefits and professional development training.

Due to the limited advancement opportunities within the division, specialists within these fields must often seek employment outside of the city to further develop their skillsets or advance in their career. This results in significant losses in productivity due to turnover and substantial recruitment and training costs when replacing these individuals. The implementation of this career ladder will not make promotions or career advancements an automatic process. Instead, this program is meant to encourage current and future employees to acquire the training and skills in-house to prepare them to advance when positions become available. Each position type has a cap. Application of a Planner 2 position would be capped at one per each of the four teams.

D. New Position: Transportation Planner

Total Cost: \$100,958

Strategy: Strategic Plan: Transportation Network & Infrastructure 2.2

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: Funding in the amount of \$100,958 allows Planning to hire a Transportation Planner at a salary of \$73,060 plus benefits and associated operating costs such as computer needs. The funding will be offset by an increase in the motor vehicle tax intended to be dedicated for the Neighborhood Traffic Calming program.

This position will partner with a Transportation Project Engineer also authorized to focus on mobilizing the city's response to neighborhood traffic calming measures in order to minimize motor vehicle interactions between pedestrians and bicyclists.



WILMINGTON METROPOLITAN PLANNING ORGANIZATION (WMPO)

The City of Wilmington serves as the Lead Planning Agency for the **Wilmington Metropolitan Planning Organization (WMPO)**. As a federally mandated and federally funded entity, the Wilmington MPO is tasked with providing a regional and cooperative transportation planning process that serves as the basis for the expenditure of all federal transportation funds in the greater Wilmington area. The WMPO is required to prepare long range transportation plans for the planning area with a minimum 20-year horizon. Additionally, the WMPO prepares an annual planning work program and assists with the prioritization of projects for inclusion in the State Transportation Improvement Program (outlines NCDOT’s funding for a 10-year period).

BUDGET SUMMARY

WMPO	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
REVENUE			
OPERATING TRANSFER IN	\$ (277,396)	\$ (311,266)	12%
RESTRICTED INTERGOV	\$ (1,525,193)	\$ (1,789,871)	17%
REVENUE Total	\$ (1,802,589)	\$ (2,101,137)	17%
APPROPRIATIONS			
PERSONNEL	\$ 926,859	\$ 1,141,019	23%
BENEFITS	\$ 325,832	\$ 391,890	20%
OPERATING	\$ 549,898	\$ 568,228	3%
APPROPRIATIONS Total	\$ 1,802,589	\$ 2,101,137	17%
WMPO Total	\$ -	\$ -	-%

Budget Overview

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). Due to additional funding sources now afforded the Transportation Management Area (TMA) designation bestowed upon the City in FY14 and to properly monitor, verify and record expenditures associated with the multiple funding sources as well as account for the multi-member match contributions, the Metropolitan Planning Administration Special Purpose project was established.

The WMPO is an external regional transportation organization that is housed within the City of Wilmington budget. Budgeted appropriation resides in the Special Purpose Fund. The WMPO Budget Summary reflects funding for the continuation of regional transportation management. Overall, the WMPO budget increased by 16%.



Budget Modifications

A. Reclassification: Accounting Manager

Total Cost: \$21,877

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in the budget is \$21,877 in salary and benefits to reclassify the Senior Accountant to Accounting Manager. This position will direct and oversee the activities of MPO's accounting and grant staff. Additionally, this position will engage with internal and external funding partners to ensure compliance and accountability of project funds.

As the project responsibilities and activities of MPO have grown over the years the accounting staff has had to continuously take on the additional responsibilities this growth created.

The reclassification of this position recognizes the current level of responsibility and task level being performed by this role.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$1,699.

B. Non-Grant Expenses

Total Cost: \$76,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in this budget is funding totaling \$76,000 to allow WMPO to conduct non-grant related activities that advance the regions multi-module transportation initiatives. Federal guidelines prohibit the use of grant funds for activities such as public outreach, advertising or hiring of professional services that may influence public or legislative perception. This has hindered WMPO's ability to establish and execute a strategy that advocates for legislative priority at the state and federal level.

These non-grant funds are used to hire professional services and conduct outreach activities with the public that bring attention to the transportation needs of the region. This includes lobbying efforts such as the replacement of the Cape Fear Memorial Bridge.

The entirety of these funds will come from WMPO's local member organization, of which \$29,517 is the City's portion.



C. New Position: Grant Coordinator

Total Cost: \$94,141

Strategy: Strategic Plan: Support Efficient Transportation Systems 1.3

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$94,141 is authorized for a Grant Coordinator position. Funding includes a salary of \$66,391 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,960 is one-time costs.

The addition of this position will allow the WMPO the capacity to seek out and capitalize on potential funding opportunities that have not been captured in the past. Additionally this position will allow the WMPO to reduce its dependence on outside firms for grant services which should contribute to reduced expenditures and the ability to respond quicker to funding opportunities.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$7,313.

D. New Position: Marketing Coordinator

Total Cost: \$103,335

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$103,335 is authorized for a Marketing Coordinator position. Funding includes a salary of \$73,047 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$3,010 is one-time costs.

Existing staffing capacity restricts WPO's ability to conduct effective outreach and engagement campaigns in support of its planning and technical activities. This position will focus on developing WMPO's community engagement, media relations and overall communications strategy. This effort will allow the public to better understand the activities being undertaken to enhance the region's transportation systems.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$8,025.



PUBLIC WORKS

The **Public Works Department** is responsible for streets, City buildings and facilities, stormwater services managed through the Stormwater Fund and solid waste services managed through the Recycling and Trash Fund.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PUBLIC WORKS ADMIN					
PERSONNEL	\$ 304,375	\$ 315,679	\$ 315,679	\$ 331,405	5%
BENEFITS	\$ 97,997	\$ 103,572	\$ 103,572	\$ 110,076	6%
OPERATING	\$ 40,603	\$ 34,634	\$ 35,234	\$ 36,719	6%
ALLOCATED COSTS	\$ (31,152)	\$ (12,164)	\$ (12,164)	\$ (13,778)	13%
PUBLIC WORKS ADMIN Total	\$ 411,823	\$ 441,721	\$ 442,321	\$ 464,422	5%
PW-BUILDINGS					
PERSONNEL	\$ 540,607	\$ 658,015	\$ 658,015	\$ 655,278	0%
BENEFITS	\$ 168,600	\$ 231,022	\$ 231,022	\$ 228,469	-1%
OPERATING	\$ 1,565,233	\$ 1,824,851	\$ 1,873,851	\$ 1,704,145	-7%
OUTLAY	\$ 4,807,554	\$ 88,804	\$ -	\$ -	-100%
PW-BUILDINGS Total	\$ 7,081,994	\$ 2,802,692	\$ 2,762,888	\$ 2,587,892	-8%
PW-BUILDING-115 N 3rd ST					
OPERATING	\$ 419,744	\$ 357,936	\$ 380,394	\$ 380,670	6%
OUTLAY	\$ 44,348	\$ -	\$ -	\$ -	-%
PW-BUILDING-115 N 3rd ST Total	\$ 464,092	\$ 357,936	\$ 380,394	\$ 380,670	6%
PW-STREETS					
PERSONNEL	\$ 1,044,581	\$ 1,424,915	\$ 1,424,915	\$ 1,511,191	6%
BENEFITS	\$ 377,721	\$ 534,586	\$ 534,586	\$ 574,338	7%
OPERATING	\$ 814,992	\$ 1,048,473	\$ 1,049,308	\$ 949,664	-9%
OUTLAY	\$ -	\$ -	\$ 88,804	\$ -	-%
ALLOCATED COSTS	\$ 65,178	\$ 65,178	\$ 65,178	\$ 65,178	0%
PW-STREETS Total	\$ 2,302,472	\$ 3,073,152	\$ 3,162,791	\$ 3,100,371	1%
PUBLIC WORKS TOTAL	\$ 10,260,381	\$ 6,675,501	\$ 6,748,393	\$ 6,533,355	-2%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Administration	4.00	4.00	4.00	4.00	0.00
Buildings	12.00	12.00	12.00	12.00	0.00
Streets	24.00	24.00	24.00	24.00	0.00
Public Works Total	40.00	40.00	40.00	40.00	0.00



Division Description

The **Administration** division is responsible for oversight and management of all Public Works divisions, as well as employee development, strategic planning and overall financial and budget development and management.

The **Streets** division's mission is to maintain a simple, dependable street and sidewalk system, allowing people in Wilmington to travel safely and efficiently. To fulfill this mission, the division provides a dependable and well-maintained street system and coordinates street and sidewalk rehabilitation projects.

The **Buildings** division's mission is to maintain quality facilities that ensure a safe environment for citizens and city staff to conduct business. The division maintains the health of City-owned facilities through a combination of preventative, corrective and emergency maintenance.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: Rolling Stock

Total Cost: (\$164,997)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$164,997 of one-time funding was removed from the budget associated the replacement of two dump trucks, an asphalt roller and aging trailers.



Budget Modifications

A. Career Ladder: Street Operators

Total Cost: \$43,468

Strategy: Strategic Plan: Organizational Excellence 0.0

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$43,468 is authorized to establish a skills-based career ladder. Currently, there are several positions with similar roles and responsibilities between Stormwater and Streets. However, each division has different job descriptions and pay scales. This creates morale issues and internal turnover that hinders the productivity of these public facing divisions. Funding for this request will be used to realign these roles and job descriptions and to cover the cost of wage adjustments. This will also allow for a clear pathway for career progression as the skills necessary for promotion will be well defined based on the position step.

B. Contracted Services for Tripper/Milling and Sidewalk Panel Repair

Total Cost: \$50,000

Strategy: Strategic Plan: Safe Community 1.2

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$50,000 is authorized to execute a vendor contract for sidewalk milling. Ground stability issues and the freeze thaw cycle in winter created sidewalk displacement issues across the city. Some sections of sidewalk have become displaced by more than 1.5" leaving trip and fall hazards. This is an innovative approach to addressing the backlog of displaced sidewalk sections throughout the city. By milling these sidewalk sections down to a level height, the city saves both time and resources over a conventional tear out and refinish approach.

C. Thalian Hall Performance Arts Contract Modification

Total Cost: (\$148,225)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Thalian Hall Performing Arts contract has been amended to make the company more responsible for utility costs. The modification relates to a management fee change of \$40,000 to accommodate janitorial services. In addition, there is a \$108,225 shift for various utilities. The company will take responsibility once the new contract is authorized in FY25. A total of \$148,225 is being shifted from Public Works to Sundry to support this contract modification.



ENGINEERING

The **Engineering Department** provides civil engineering and traffic engineering related services.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
ENGINEERING					
PERSONNEL	\$ 2,699,031	\$ 3,067,222	\$ 3,067,222	\$ 3,277,522	7%
BENEFITS	\$ 935,730	\$ 1,082,009	\$ 1,082,009	\$ 1,172,336	8%
OPERATING	\$ 282,917	\$ 330,319	\$ 323,089	\$ 346,861	5%
OUTLAY	\$ 23,569	\$ -	\$ 69,857	\$ -	-%
ALLOCATED COSTS	\$ (172,046)	\$ (196,213)	\$ (196,213)	\$ (187,660)	-4%
ENGINEERING Total	\$ 3,769,202	\$ 4,283,337	\$ 4,345,964	\$ 4,609,059	8%
ENG-TRAFFIC ENGINEERING					
PERSONNEL	\$ 1,378,797	\$ 1,574,911	\$ 1,576,020	\$ 1,602,103	2%
BENEFITS	\$ 476,491	\$ 559,282	\$ 559,564	\$ 591,105	6%
OPERATING	\$ 1,912,979	\$ 1,968,762	\$ 2,001,815	\$ 1,978,322	0%
ENG-TRAFFIC ENGINEERING	\$ 3,768,268	\$ 4,102,955	\$ 4,137,399	\$ 4,171,530	2%
ENGINEERING TOTAL	\$ 7,537,470	\$ 8,386,292	\$ 8,483,362	\$ 8,780,589	5%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Engineering	38.00	38.00	38.00	40.00	2.00
Traffic	24.00	25.00	25.00	25.00	0.00
Engineering Total	62.00	63.00	63.00	65.00	2.00

Division Description

The **Engineering** division is comprised of an Administrative, Plan Review, Construction Management sections and the Capital Project group which includes Project Management and Design sections as well as a Geomatics section.

The **Traffic Engineering** division is comprised of three sections: Intelligent Transportation System (ITS) Management, (Traffic Signals, CCTV and City ornamental streetlights) Signs and Pavement markings, Neighborhood Traffic Management and Street Lighting program management. The division also participates in Development Review Services and administers the SafeLight program, which is appropriated in the Special Purpose fund.



Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. Shift: Skyline Center On-going Operations

Total Cost: (\$15,286)

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The Skyline Center was purchased in FY24. FY25's budget will require funding for on-going operations of that building. All buildings sold and/or buildings where employees have been moved will have a portion of their utilities shifted to support the Skyline Center. The Wellington Building that previously housed Engineering staff is shifting \$15,286 for this purpose.

B. One-time Removal: Software Services

Total Cost: (\$3,600)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$3,600 of one-time funding related to the start-up cost of implementing a survey software authorized in FY24 has been removed from the budget. This leaves \$400 for on-going service costs.



Budget Modifications

A. New Software: Fieldwire

Total Cost: \$9,912

Strategy: Strategic Plan: Organizational Excellence 2.1

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$9,912 allows for the purchase of Stormwater Permit Program software. The Fieldwire software will allow collaboration between city departments, developers, private-sector engineers and contractors that does not exist presently.

With the software, inspection teams will be able to provide real-time documentation of field conditions, process checklist compliance, and communications between staff and outside consultants and contractors.

B. Software Licensing: Bluebeam

Total Cost: \$4,800

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$4,800 allows for the addition of 4 licenses and the conversion of 12 existing licenses for the capital projects team.

Bluebeam is used for reviewing engineering design progress drawings and construction revisions. It also allows collaboration among designers, reviewers, and contractors in real-time across multiple devices.

The conversion is necessary due to a forced licensing switch from one-time purchases to annual licensing subscriptions.

C. New Position: Engineering Associate

Total Cost: \$97,055

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$97,055 is authorized to add a new Engineering Associate. The position has an annual salary of \$66,404 and associated benefits.

The position will provide work with the ROW Permit Program ensuring proper restoration of public rights-of-way. The position will also provide enforcement of issued permits, review of traditional permits and fiber optic network construction plans to improve accountability for staff and private-sector contractors.



D. New Position: Transportation Project Engineer

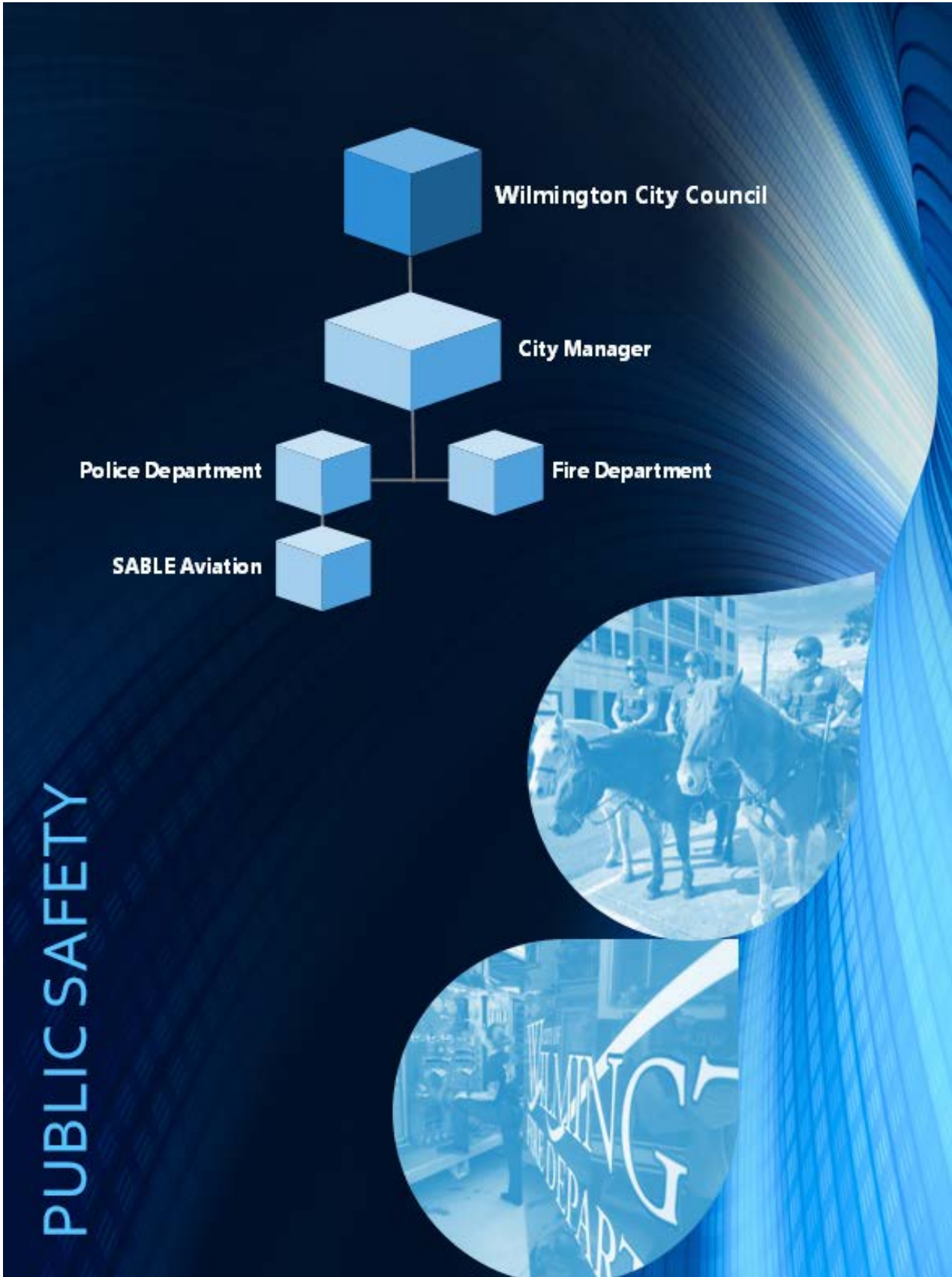
Total Cost: \$126,106

Strategy: Strategic Plan: Transportation Network & Infrastructure 2.2

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$126,106 is authorized to add a new Project Engineer. The position has an annual salary of \$88,400 plus associated benefits. The funding will be offset by an increase in the motor vehicle tax intended to be dedicated for the Neighborhood Traffic Calming program.

This position will partner with a Transportation Planner authorized in the Planning Department to focus on mobilizing the city's response to neighborhood traffic calming measures in order to minimize motor vehicle interactions between pedestrians and bicyclists.





POLICE DEPARTMENT

The **Police Department** provides a wide array of services aimed at protecting Wilmington residents and visitors through the prevention and reduction of crime, the enforcement of laws and the promotion of community safety and wellbeing. Led by the Chief of Police, the department promotes Community Policing by targeting illegal drug activities, violent street crimes and other quality of life problems.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PD-OFFICE OF THE CHIEF					
PERSONNEL	\$ 1,679,566	\$ 1,744,312	\$ 1,745,312	\$ 2,320,191	33%
BENEFITS	\$ 553,598	\$ 608,322	\$ 608,322	\$ 815,668	34%
OPERATING	\$ 464,952	\$ 472,389	\$ 509,232	\$ 492,277	4%
PD-OFFICE OF THE CHIEF Total	\$ 2,698,115	\$ 2,825,023	\$ 2,862,866	\$ 3,628,136	28%
PD-ADMIN SUPPORT					
PERSONNEL	\$ 1,795,326	\$ 1,720,602	\$ 1,720,602	\$ 1,987,794	16%
BENEFITS	\$ 624,104	\$ 712,988	\$ 712,988	\$ 706,802	-1%
OPERATING	\$ 6,419,933	\$ 7,069,011	\$ 7,321,293	\$ 7,223,514	2%
OUTLAY	\$ 227,983	\$ 285,370	\$ 292,632	\$ 38,000	-87%
PD-ADMIN SUPPORT Total	\$ 9,067,346	\$ 9,787,971	\$ 10,047,514	\$ 9,956,110	2%
PD-INVESTIGATIVE BUREAU					
PERSONNEL	\$ 2,620,979	\$ 2,820,861	\$ 2,820,861	\$ 3,018,366	7%
BENEFITS	\$ 886,653	\$ 983,122	\$ 983,122	\$ 1,090,220	11%
OPERATING	\$ 48,103	\$ 173,318	\$ 140,351	\$ 179,166	3%
PD-INVESTIGATIVE BUREAU Total	\$ 3,555,734	\$ 3,977,301	\$ 3,944,334	\$ 4,287,752	8%
PD-SPECIAL OPERATIONS					
PERSONNEL	\$ 2,688,032	\$ 2,885,992	\$ 2,885,992	\$ 2,945,647	2%
BENEFITS	\$ 867,164	\$ 990,438	\$ 997,561	\$ 1,009,499	2%
OPERATING	\$ 221,533	\$ 281,153	\$ 226,557	\$ 308,100	10%
OUTLAY	\$ -	\$ -	\$ -	\$ 55,080	-%
PD-SPECIAL OPERATIONS Total	\$ 3,776,728	\$ 4,157,583	\$ 4,110,110	\$ 4,318,326	4%
PD-UNIFORM PATROL					
PERSONNEL	\$ 8,530,365	\$ 9,327,288	\$ 9,330,259	\$ 8,988,750	-4%
BENEFITS	\$ 2,873,677	\$ 3,349,068	\$ 3,352,832	\$ 3,302,386	-1%
OPERATING	\$ 320,780	\$ 592,902	\$ 506,097	\$ 567,915	-4%
OUTLAY	\$ 247,117	\$ 12,000	\$ 15,000	\$ 12,000	0%
PD-UNIFORM PATROL Total	\$ 11,971,940	\$ 13,281,258	\$ 13,204,188	\$ 12,871,051	-3%
PD-NARCOTICS INVESTIGATIONS					
PERSONNEL	\$ 1,679,050	\$ 1,723,306	\$ 1,723,306	\$ 1,904,205	10%
BENEFITS	\$ 575,706	\$ 622,849	\$ 622,849	\$ 680,958	9%
OPERATING	\$ 112,012	\$ 116,032	\$ 121,032	\$ 164,928	42%
PD-NARCOTICS INVESTIGATIONS Total	\$ 2,366,768	\$ 2,462,187	\$ 2,467,187	\$ 2,750,091	12%



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PD-TECHNOLOGY, TRAIN & RECRUIT					
PERSONNEL	\$ 2,867,056	\$ 2,197,604	\$ 2,197,604	\$ 2,159,036	-2%
BENEFITS	\$ 932,545	\$ 757,176	\$ 757,176	\$ 732,694	-3%
OPERATING	\$ 340,729	\$ 355,954	\$ 355,954	\$ 403,398	13%
OUTLAY	\$ 59,058	\$ -	\$ -	\$ -	-%
PD-TECHNOLOGY, TRAIN & RECRUIT Total	\$ 4,199,388	\$ 3,310,734	\$ 3,310,734	\$ 3,295,128	0%
PD-SEPARATION ALLOWANCE					
PERSONNEL	\$ 955,000	\$ 1,024,000	\$ 1,024,000	\$ 988,000	-4%
PD-SEPARATION ALLOWANCE Total	\$ 955,000	\$ 1,024,000	\$ 1,024,000	\$ 988,000	-4%
POLICE TOTAL	\$ 38,591,020	\$ 40,826,057	\$ 40,970,933	\$ 42,094,594	3%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Office of the Chief	20.00	22.00	23.00	31.00	8.00
Administrative Services Bureau	43.64	42.64	42.64	42.64	0.00
Criminal Investigations	40.00	42.00	41.00	45.00	4.00
Planning & Research	32.00	35.00	35.00	34.00	-1.00
Special Operations	44.00	43.48	43.48	44.48	1.00
Uniform Patrol	156.00	152.00	152.00	137.00	-15.00
Special Investigations	25.00	23.00	23.00	26.00	3.00
Police Department Total	360.64	360.12	360.12	360.12	0.00

Division Description

The **Office of the Chief** is responsible for the oversight of all law enforcement services within the City of Wilmington to include internal investigations, policy development and review and the targeting of criminal activity through crime analysis.

The **Administrative Services Bureau** division maintains, controls and coordinates department information and functions related to records, property/evidence control and disposal, personnel, budget, grants, logistics and recruitment.

The **Criminal Investigations** division (CID) investigates cases for criminal trials, recovers property, participates in a multi-agency fugitive task force, handles youth-related incidents and oversees crime scene investigation. The unit also consists of commercial robbery, violent crime task force, Alcoholic Beverage Control (ABC) section and the FBI- JTTF (Joint Terrorism Task Force). CSI, or Crime Scene Investigations, falls under the Criminal Investigations Division. CSI manages collection and analysis of evidence.

The **Special Operations** unit consists of Traffic, K-9, Mobile Field Force and oversees the department's Emergency Response Team (ERT), Explosive Ordinance Disposal (EOD), harbor patrol and hostage



negotiation units. This division also houses the School Resource Officers and Wilmington Housing Authority Officers.

The **Uniform Patrol** division consists of uniformed officers situated in the northwest and southeast portions of the city and is responsible for high visibility, proactive policing patrols utilizing a strategy that consists of crime prevention, crime detection and perpetrator apprehension utilizing mobile and foot conveyances.

The **Narcotics Investigations Division (NID)**, formerly Vice/Narcotics Enforcement, is responsible for investigations involving illegal drugs, prostitution, or any investigation involving prescription drugs or the pharmacies that distribute legal prescription drugs within the City. NID also has members of Federal Task Forces for the U.S. Homeland Security Task Force, U.S. Marshal Service and U.S Alcohol Tobacco Firearms and Explosives (ATF).

Technology, Training and Recruitment, formerly Planning and Research, allows for greater oversight and managerial authority of critical components that directly affect the overall operation of the department's divisions. Systematic research, planning and analysis is critical to compliance with national accreditation standards, departmental staffing, benchmarking and charting its overall direction.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: Headquarter Access Control Plan

- Total Cost:** (\$128,533)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$128,533 of \$147,033 was reduced from the budget related to a three-year plan to upgrade Police Headquarters access control and intercom systems. Only \$18,500 is needed to conclude the Headquarters Access Control Plan related to planned modifications for outdated cameras that will provide a full 360-degree view of the facilities and parking lots.



B. One-time Removal: Handguns

Total Cost: (\$100,177)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$100,177 was removed from the budget related to the purchase of handguns. A total of \$86,552 related to a three-year plan to replace 100 handguns and the remainder (\$13,625) was a one-time expenditure authorized in FY23 to purchase 30 Glock semi-automatic handguns and holsters.

C. One-time Removal: Rolling Stock

Total Cost: (\$52,308)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$52,308 of funding related the purchase of four Tahoes authorized in FY24 was removed from the budget.

D. One-time Removal: Generators

Total Cost: (\$33,718)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$33,718 was removed from the budget associated with a limited purchase plan to install 25 pre-wire and generators at traffic lights to use in emergency events.

E. One-time Removal: Software Services

Total Cost: (\$19,716)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$19,716 of one-time funding related to the upgrading of the digital fingerprinting system was removed from the budget.

F. One-time Removal: Audio/Visual

Total Cost: (\$4,635)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$4,635 was removed from the budget related to the ending of a three-year license related to the Audio/Visual upgrades needed for the holding/interview areas.



Budget Modifications

A. Lease Contract: Unmarked Vehicles

Total Cost: \$46,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$46,000 is approved in the budget to lease four vehicles for use by the department in the course of its regular operations.

B. Replacement: Bomb Suit

Total Cost: \$55,080

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$55,080 is included for the purchase of a replacement bomb suit. WPD's bomb unit has two EOD-10 rated suits and the oldest will expire in November 2024. Purchasing a replacement suit will ensure that the department can continue the Cape Fear Regional Special Teams' ability to perform local needs and assist outside agencies.

C. Contract: Renewal Ballistics IQ with Service Enhancement

Total Cost: \$67,729

Strategy: Strategic Plan: Safe Community 1.1

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$67,729 is authorized for the department to renew contracts that are important to maintain vital subscriptions and maintain current department operations.

The total amount of \$67,729 includes funding of \$29,314 that will be added to existing funding in the department's operating budget to renew and expand a three-year contract with Ballistics IQ for a total first year contract amount of \$127,499. The service will allow for rapid ballistics testing for fired gun cartridge casings. The current contract with Evidence IQ allows the processing of 300-gun casings per year, which the department expects to exceed during FY24. Once the limit is reached the department will be charged separately for additional casings at a much higher cost. The new contract will increase the number of gun casings processed to 400 per year.

Funding in the amount of \$13,415 is included to execute a new three-year maintenance contract for the department's shooting range. The total amount for the first year of the new maintenance contract will be \$40,640. Funding in the amount of \$25,000 is also



included to cover increases in other subscription services regularly used by the department.

D. Contract: Axon In-Car Cameras

Total Cost: \$202,908

Strategy: Strategic Plan: Safe Community 1.1

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$500,916 is included to institute the first year of a five-year plan to upgrade the department's in car cameras and the service that supports their operation. This request was supplemented with \$298,008 of funding dedicated to Axon contracts that were ending such as body cameras (\$259,508) and limited time in-car camera replacement (\$38,500) resulting in the need for \$202,908 in new funding to support the contract.

There are currently 128 vehicles outfitted with Axon in car cameras that will be upgraded under this contract. The multi-year plan will also add 25 new cameras annually to the department's marked and specialty units that are currently operating without cameras. The contract will also provide access to Axon's new Fusus service that will allow the department to bring together technology from disparate systems into a single platform, making important information easy to deploy.



POLICE DEPARTMENT: SABLE

The primary purpose of the **Southeastern Airborne Law Enforcement (SABLE)** Air Unit is to support and increase the effectiveness of Officers in the field through aerial observation and communication.

The SABLE program is a regional, multi-agency effort shared between the Wilmington Police Department, Pender County Sheriff Department and New Hanover County Sheriff Department.

BUDGET SUMMARY

SABLE	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
Row Labels	Current Budget		
REVENUE			
OPERATING TRANSFER IN	\$ (274,371)	\$ (246,131)	-10%
RESTRICTED INTERGOV	\$ (212,544)	\$ (212,544)	0%
REVENUE Total	\$ (486,915)	\$ (458,675)	-6%
APPROPRIATIONS			
PERSONNEL	\$ 179,861	\$ 166,799	-7%
BENEFITS	\$ 62,785	\$ 54,656	-13%
OPERATING	\$ 216,631	\$ 217,746	1%
RESERVE	\$ 27,638	\$ 19,474	-30%
APPROPRIATIONS Total	\$ 486,915	\$ 458,675	-6%
SABLE Total	\$ -	\$ -	-%

Authorized Positions	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
Sable	2.00	2.00	0.00

Budget Overview

The General Fund is providing a transfer of \$274,371 to the SABLE project in the Special Purpose fund to provide salary and related benefits for 2 full-time pilots. SABLE is supported by the City of Wilmington as well as regional and federal partners. FY24 shows an increase of \$110,140, totaling \$274,371, in the general fund transfer. Federal and regional funding did not change.



FIRE DEPARTMENT

The **Fire Department** provides a multitude of services dedicated to the life and property safety of residents and visitors by providing education and protection from fires and other related emergencies.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
FD-ADMINISTRATION					
PERSONNEL	\$ 504,851	\$ 512,853	\$ 473,492	\$ 488,882	-5%
BENEFITS	\$ 156,805	\$ 165,373	\$ 150,865	\$ 157,019	-5%
OPERATING	\$ 238,351	\$ 240,161	\$ 243,236	\$ 267,045	11%
FD-ADMINISTRATION Total	\$ 900,008	\$ 918,387	\$ 867,593	\$ 912,946	-1%
FD-COMMUNITY RISK REDUCTION					
PERSONNEL	\$ 68,900	\$ 102,000	\$ 102,000	\$ 121,369	19%
BENEFITS	\$ 25,424	\$ 36,940	\$ 36,940	\$ 46,220	25%
OPERATING	\$ 14,246	\$ 16,666	\$ 18,421	\$ 16,808	1%
FD-COMMUNITY RISK REDUCTION	\$ 108,570	\$ 155,606	\$ 157,361	\$ 184,397	19%
FD-FIRE SUPPRESSION					
PERSONNEL	\$ 12,926,145	\$ 13,362,576	\$ 13,362,576	\$ 13,788,196	3%
BENEFITS	\$ 4,404,495	\$ 4,841,873	\$ 4,853,388	\$ 4,952,212	2%
OPERATING	\$ 466,551	\$ 430,306	\$ 485,309	\$ 512,283	19%
OUTLAY	\$ -	\$ -	\$ 14,449	\$ -	-%
FD-FIRE SUPPRESSION Total	\$ 17,797,192	\$ 18,634,755	\$ 18,715,722	\$ 19,252,691	3%
FD-SS-FLEET MAINTENANCE					
PERSONNEL	\$ 198,689	\$ 197,216	\$ 197,216	\$ 204,718	4%
BENEFITS	\$ 76,483	\$ 77,894	\$ 77,894	\$ 81,637	5%
OPERATING	\$ 357,148	\$ 263,742	\$ 293,080	\$ 265,844	1%
FD-SS-FLEET MAINTENANCE Total	\$ 632,320	\$ 538,852	\$ 568,190	\$ 552,199	2%
FD-SUPPORT SERVICES					
PERSONNEL	\$ 343,335	\$ 326,494	\$ 326,494	\$ 341,638	5%
BENEFITS	\$ 104,381	\$ 104,704	\$ 104,704	\$ 112,637	8%
OPERATING	\$ 2,485,902	\$ 2,327,062	\$ 2,430,784	\$ 2,490,940	7%
OUTLAY	\$ 72,638	\$ 234,429	\$ 163,934	\$ 158,125	-33%
FD-SUPPORT SERVICES Total	\$ 3,006,255	\$ 2,992,689	\$ 3,025,916	\$ 3,103,340	4%
FD-TRAINING					
PERSONNEL	\$ 275,460	\$ 303,592	\$ 303,592	\$ 312,891	3%
BENEFITS	\$ 89,104	\$ 100,219	\$ 100,219	\$ 106,452	6%
OPERATING	\$ 381,941	\$ 284,999	\$ 333,660	\$ 339,797	19%
OUTLAY	\$ 40,650	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	0%
FD-TRAINING Total	\$ 767,155	\$ 668,810	\$ 717,471	\$ 739,140	11%



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
FD-FIRE MARSHAL					
PERSONNEL	\$ 723,699	\$ 846,806	\$ 846,806	\$ 773,874	-9%
BENEFITS	\$ 247,048	\$ 289,566	\$ 289,566	\$ 259,898	-10%
OPERATING	\$ 12,917	\$ 15,831	\$ 15,856	\$ 17,086	8%
FD-FIRE MARSHAL Total	\$ 983,664	\$ 1,152,203	\$ 1,152,228	\$ 1,050,858	-9%
FIRE TOTAL	\$ 24,195,164	\$ 25,061,302	\$ 25,204,482	\$ 25,795,571	3%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Administration	7.00	6.00	6.00	5.00	-1.00
Community Risk Reduction	1.48	2.00	2.00	2.00	0.00
Fire Supression	208.44	208.44	208.44	209.44	1.00
Fire Marshal	9.94	10.94	10.94	9.94	-1.00
Fire Fleet Maintenance	3.00	3.00	3.00	3.00	0.00
Fire Support Services	4.00	4.00	4.00	4.00	0.00
Fire Training	4.00	4.00	4.00	4.00	0.00
Fire Department Total	237.86	238.38	238.38	237.38	-1.00

Division Descriptions

The **Administrative** division houses the Fire Chief who oversees the Department’s coordination and management of all fire and emergency response activities.

The **Fire Marshal’s** division, previously named Fire and Life Safety, primarily focuses on fire safety inspections, new and existing commercial construction plan reviews and fire investigation. The Fire and Life Safety division houses the Community Risk Reduction section, whose primary focus is on public education with special emphasis on community involvement at the individual fire station level to reduce risks in their first-in response area.

The **Firefighting** division maintains responsibility for two primary functions. The first relates to firefighting units who are responsible for all fire ground operations which include confinement, extinguishment, salvage and overhaul operations to reduce further damage. The second function relates to emergency medical services who are generally first on the scene and provide immediate care for life-threatening injuries, controlling the scene and preparing for the arrival of advanced life support personnel.

The **Fire Fleet Maintenance** section, which is responsible for maintaining the department’s apparatus and vehicles in proper working condition. This includes periodic preventative maintenance to ensure the immediate availability for an emergency response.



The **Support Services** Division’s primary responsibilities focus on the management of the training division, fleet maintenance, Fire and Life Safety and the department’s budget.

The **Fire Training** division oversees expenditures and efforts for training and equipment in fire, water rescue, tactical rescue and hazardous materials. Assistant Chiefs are assigned to each special team to monitor and effectively assess training needs and expenditures.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. One-time Removal: New Employee Operating

Total Cost: (\$43,614)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$43,612 was reduced from the budget associated with on-boarding a new employee. Included was one-time funding related to a computer, a portable radio and a vehicle.

B. One-time Removal: Replacement Plan

Total Cost: (\$2,916)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$2,916 was reduced from the budget associated with the start-up costs for a technical rescue boot replacement plan. First year funding allowed for all boots to be replaced. A total of \$1,944 of on-going funding remains allowing for the replacement of a few boots per year at regular intervals.



C. Adjustment: FTE Shift

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: -1; Part-Time: 0.00

Description: Mid-year FY24, a Human Resources Analyst was shifted from the Fire Department to the Human Resource Department, to centralize the function in Human Resources creating more efficiencies.

Budget Modifications

A. Riverlights Fire Station - Annual Operating Expenses

Total Cost: \$32,454

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$32,454 is approved to provide eight months of operating expenses for utilities and other consumables for the new Riverlights Fire Station, which will come online in FY25.

B. Recruit Academy Funding

Total Cost: \$38,890

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$38,890 was approved to cover increases in costs for the department's annual Recruit Academy. This amount supplements existing funding and will account for increased costs in supplies and materials due to inflation.

C. Limited Replacement Plan: Fire Apparatus Equipment

Total Cost: \$62,256

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$62,256 is approved in the budget to continue with the second year of a three-year plan to replace essential fire apparatus equipment. This funding will allow the department to replace the assets when their useful life cycle has passed at regular intervals.



The department made significant progress during the first year of the plan, however, there remains a substantial amount of equipment that requires replacement. This includes several pieces of hydraulic rescue equipment, which are used most frequently during vehicle extrications.

D. Limited Replacement Plan: Light Fleet Vehicles

Total Cost: \$80,603

Strategy: Core Services

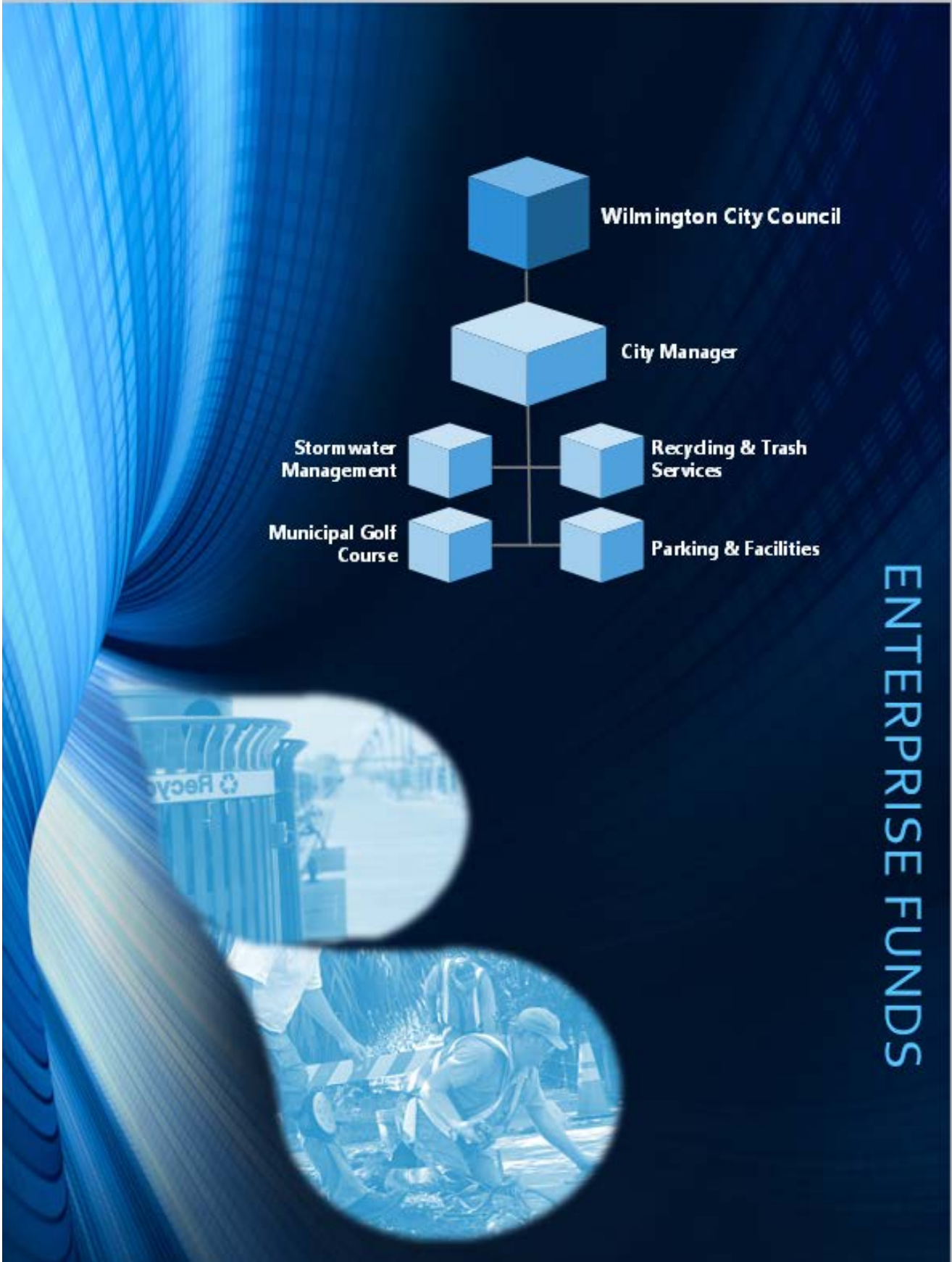
Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: FY24 began a six-year light vehicle replacement plan for the Fire Department to replace 3 vehicles per year plus participation in the city's vehicle replacement plan. The capital rolling stock funding from FY24 totaling \$193,505 supplements the FY25 request.

To continue with the second year of the light vehicle replacement plan, a total of \$274,107 is needed to purchase three vehicles: Battalion 2, Brush 1, and Safety 2. Base funding of \$193,505 already exists, requiring a new allocation of \$43,358 in capital monies. Also included in the budget is additional funding associated with insurance, fuel and participation in the fleet replacement plan in the amount of \$37,245, making the total new funding for this initiative \$80,603.



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ENTERPRISE FUNDS



STORMWATER MANAGEMENT FUND

The City of Wilmington's **Stormwater Management** division funded by the Stormwater Management enterprise fund, maintains and improves the public drainage system for the protection of the community and the environment.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
UNDEFINED DIVISION					
STORMWATER UTILITY FEE	\$ (12,969,139)	\$ (13,229,207)	\$ (13,229,207)	\$ (13,426,170)	1%
LICENSE FEE & PERMIT	\$ (69,200)	\$ (55,000)	\$ (55,000)	\$ (55,000)	0%
MISCELLANEOUS	\$ (3,137)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (398,654)	\$ (200,000)	\$ (200,000)	\$ (300,000)	50%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (438,403)	\$ (603,997)	-%
UNDEFINED DIVISION Total	\$ (13,440,129)	\$ (13,484,207)	\$ (13,922,610)	\$ (14,385,167)	7%
REVENUE Total	\$ (13,440,129)	\$ (13,484,207)	\$ (13,922,610)	\$ (14,385,167)	7%
APPROPRIATIONS					
PW-STORM WATER MAINTENANCE					
PERSONNEL	\$ 1,756,235	\$ 2,333,622	\$ 2,333,622	\$ 2,372,702	2%
BENEFITS	\$ 612,145	\$ 861,931	\$ 862,679	\$ 862,626	0%
OPERATING	\$ 1,655,619	\$ 1,819,720	\$ 2,050,665	\$ 1,965,184	8%
OUTLAY	\$ 94,258	\$ -	\$ 13,500	\$ -	-%
NON-DEPARTMENTAL	\$ 29,366	\$ 47,000	\$ 47,000	\$ 47,000	0%
ALLOCATED COSTS	\$ (23,151)	\$ (23,151)	\$ (23,151)	\$ (23,151)	0%
PW-STORM WATER MAINTENANCE Total	\$ 4,124,472	\$ 5,039,122	\$ 5,284,315	\$ 5,224,361	4%
PW-STORM WATER ENGINEERING					
PERSONNEL	\$ 214,126	\$ 227,825	\$ 227,825	\$ 326,261	43%
BENEFITS	\$ 75,371	\$ 81,477	\$ 81,477	\$ 114,032	40%
OPERATING	\$ 118,105	\$ 137,125	\$ 137,183	\$ 139,515	2%
OUTLAY	\$ 160,575	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (43,281)	\$ (43,281)	\$ (43,281)	\$ (43,281)	0%
PW-STORM WATER ENGINEERING Total	\$ 524,895	\$ 403,146	\$ 403,204	\$ 536,527	33%
PW-STORM WATER SERVICES					
PERSONNEL	\$ 450,500	\$ 519,968	\$ 510,729	\$ 544,488	5%
BENEFITS	\$ 150,772	\$ 160,470	\$ 160,470	\$ 195,778	22%
OPERATING	\$ 379,062	\$ 407,595	\$ 650,986	\$ 440,250	8%
OUTLAY	\$ 2,517	\$ -	\$ -	\$ 6,050	-%
ALLOCATED COSTS	\$ (4,511)	\$ (4,511)	\$ (4,511)	\$ (4,511)	0%
PW-STORM WATER SERVICES Total	\$ 978,340	\$ 1,083,522	\$ 1,317,674	\$ 1,182,055	9%
NONDEPARTMENTAL-MISCELLANEOUS					
NON-DEPARTMENTAL	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	0%
RESERVE	\$ -	\$ 57,502	\$ 16,502	\$ 98,162	71%
ALLOCATED COSTS	\$ 1,402,426	\$ 1,530,129	\$ 1,530,129	\$ 1,607,085	5%
NONDEPARTMENTAL-MISCELLANEOUS Total	\$ 1,402,426	\$ 1,617,631	\$ 1,576,631	\$ 1,735,247	7%



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
INTERFUND TRANSFERS					
TRANSFER TO CIP	\$ 4,829,849	\$ 3,700,000	\$ 3,700,000	\$ 4,076,387	10%
INTERFUND TRANSFERS Total	\$ 4,829,849	\$ 3,700,000	\$ 3,700,000	\$ 4,076,387	10%
DS-FISCAL AGENT FEES					
DEBT SERVICE	\$ 2,719	\$ 2,786	\$ 2,786	\$ 4,890	76%
DS-FISCAL AGENT FEES Total	\$ 2,719	\$ 2,786	\$ 2,786	\$ 4,890	76%
DS-INTEREST					
DEBT SERVICE	\$ 723,000	\$ 688,000	\$ 688,000	\$ 630,700	-8%
DS-INTEREST Total	\$ 723,000	\$ 688,000	\$ 688,000	\$ 630,700	-8%
DS-PRINCIPAL					
DEBT SERVICE	\$ 910,000	\$ 950,000	\$ 950,000	\$ 995,000	5%
DS-PRINCIPAL Total	\$ 910,000	\$ 950,000	\$ 950,000	\$ 995,000	5%
APPROPRIATIONS Total	\$ 13,495,702	\$ 13,484,207	\$ 13,922,610	\$ 14,385,167	7%
Grand Total	\$ (1,069,599)	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Stormwater Maintenance	48.96	49.48	49.48	46.48	-3.00
Stormwater Engineering	8.00	7.00	7.00	9.00	2.00
Stormwater Services	5.00	5.00	5.00	7.00	2.00
Stormwater Total	61.96	61.48	61.48	62.48	1.00

Division Descriptions

The core components of the **Stormwater Services** section include engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems, as well as stormwater regulatory and enforcement activities, outreach and education and watershed and water quality improvements.

The Public Works **Stormwater Operations** division is responsible for maintaining and improving the public drainage system and the street and sidewalk system. Maintenance activities consist of a variety of core components - open drainage, which includes ditches and ponds, closed drainage, which is comprised of underground pipes and culverts, asphalt street maintenance and concrete sidewalk maintenance.

The Public Works **Stormwater Engineering** division is responsible for video camera inspection, engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems.



Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

Base Budget Adjustments

A. New Position: Project Manager

Total Cost: \$0

Strategy: Core Services

Position(s): Full Time Equivalent: 1; Part-Time: 0.00

Description: A total of \$122,799 is authorized for the creation of a new Project Manager position and the reclassification of the Stormwater Manager position. This total includes an ongoing annual salary of \$78,977 plus benefits and one-time costs totaling \$1,360 for computers equipment to outfit the position. This position will assist the City’s engineering staff with stormwater related projects.

This funding also provides an additional \$10,000 to facilitate the reclassification of the Stormwater Manager position to Deputy Public Works Director. The reclassification of the Stormwater Manager position creates resources alignment to better service the needs of the needs of a growing community.

The entirety of this request is funded through existing funds associated with a reduction in the Stormwater Capital Transfer line.

Budget Modifications

A. Operator Training Certification

Total Cost: \$5,502

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$5,502 is authorized to establish an Operator Training Certification program. This funding will be used as part of a joint effort between Streets and Stormwater train operators on heavy equipment used across these two divisions. This effort will allow the City to have a pool of operators that would work cross departmentally as needed or in tandem when needed. This initial funding will cover the cost of six workers from the Stormwater division.



B. Road Tractor Replacement Fund

Total Cost: \$19,226

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$19,226 is authorized to establish a replacement fund for a road tractor. The existing tractor and trailer are nearly 24 years old and not included in the fleet replacement fund. These funds will be used to establish funding that can be used in future years to purchase a replacement road tractor.

The existing road tractor and trailer is utilized by both Stormwater and the Streets division to haul heavy equipment around the City. This is an essential piece of equipment as it impacts the ability of the divisions to complete pipe, road and sidewalk repairs.

C. Career Ladder: Stormwater Operators

Total Cost: \$60,119

Strategy: Strategic Plan: Organizational Excellence 0.0

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$60,119 is authorized to establish a skills-based career ladder. Currently, there are several positions with similar roles and responsibilities between Stormwater and Streets. However, each division has different job descriptions and pay scales. This creates morale issues and internal turnover that hinders the productivity of these public facing divisions. Funding for this request will be used to realign these roles and job descriptions and to cover the cost of wage adjustments. This will also allow for a clear pathway for career progression as the skills necessary for promotion will be well defined based on the position step.

D. Greenfield Lake Nutrient Management

Total Cost: \$100,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in this budget is a total of \$100,000 to implement an on-going nutrient management plan at Greenfield Lake. The NCDEQ lists Greenfield Lake as a category 5 "Impaired" body of water due to high chlorophyll-A levels. These funds will be used to establish a "Watershed 5R" plan as well as best practices in lake treatment.

Greenfield Lake is widely used by the public in combination with Greenfield Park. The introduction of this nutrient management plan will lead to a less polluted and safer body of water to be enjoyed by the public.



E. CIP Project: Culvert

Total Cost: \$499,186

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A transfer to the Stormwater CIP Culvert Drainage project was funded using fund balance. The project will help elevate drainage issues.



RECYCLING AND TRASH SERVICES FUND

The City of Wilmington’s **Recycling and Trash Services (RTS)** Fund oversees the collection and disposal of City solid waste customer refuse. The division also oversees recycling, yard waste and bulky collection.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
CHARGES FOR SERVICE	\$(10,914,475)	\$(11,694,151)	\$(11,694,151)	\$ (11,826,583)	1%
INTEREST EARNINGS	\$ (142,260)	\$ (70,000)	\$ (70,000)	\$ (113,000)	61%
MISCELLANEOUS	\$ (15,757)	\$ (9,400)	\$ (9,400)	\$ (12,116)	29%
OPERATING TRANSFR IN	\$ (38,366)	\$ (538,366)	\$ (538,366)	\$ (538,366)	0%
RESTRICTED INTERGOV	\$ (95,178)	\$ (89,000)	\$ (89,000)	\$ (89,000)	0%
FINES & FORFEITS	\$ (50)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (21,149)	\$ -	-%
REVENUE Total	\$(11,206,085)	\$(12,400,917)	\$(12,422,066)	\$ (12,579,065)	1%
APPROPRIATIONS					
PW-RECYCLING & TRASH SVCS ADMN					
PERSONNEL	\$ 384,810	\$ 401,495	\$ 401,495	\$ 415,206	3%
BENEFITS	\$ 129,434	\$ 134,481	\$ 134,481	\$ 143,667	7%
OPERATING	\$ 76,986	\$ 138,030	\$ 151,030	\$ 136,645	-1%
PW-RECYCLING & TRASH SVCS ADMN	\$ 591,230	\$ 674,006	\$ 687,006	\$ 695,518	3%
PW-RTS-CUSTOMER REFUSE					
PERSONNEL	\$ 1,028,900	\$ 1,323,411	\$ 1,323,411	\$ 1,287,683	-3%
BENEFITS	\$ 382,746	\$ 495,239	\$ 498,280	\$ 478,757	-3%
OPERATING	\$ 2,804,517	\$ 3,072,941	\$ 2,911,100	\$ 3,143,377	2%
NON-DEPARTMENTAL	\$ 94,556	\$ 66,000	\$ 66,000	\$ 66,000	0%
PW-RTS-CUSTOMER REFUSE	\$ 4,310,719	\$ 4,957,591	\$ 4,798,791	\$ 4,975,817	0%
PW-RTS-RECYCLING					
PERSONNEL	\$ 216,897	\$ 262,226	\$ 262,226	\$ 269,313	3%
BENEFITS	\$ 69,320	\$ 94,260	\$ 94,260	\$ 93,464	-1%
OPERATING	\$ 454,201	\$ 785,754	\$ 778,703	\$ 736,947	-6%
PW-RTS-RECYCLING	\$ 740,418	\$ 1,142,240	\$ 1,135,189	\$ 1,099,724	-4%
PW-RTS-YARD WASTE					
PERSONNEL	\$ 662,993	\$ 894,928	\$ 894,928	\$ 976,636	9%
BENEFITS	\$ 247,172	\$ 331,434	\$ 334,748	\$ 362,052	9%
OPERATING	\$ 1,066,766	\$ 1,280,072	\$ 1,244,258	\$ 1,094,745	-14%
PW-RTS-YARD WASTE	\$ 1,976,931	\$ 2,506,434	\$ 2,473,934	\$ 2,433,433	-3%
PW-RTS-DOWNTOWN COLLECTION					
PERSONNEL	\$ 541,965	\$ 595,834	\$ 595,834	\$ 618,173	4%
BENEFITS	\$ 207,848	\$ 214,817	\$ 221,453	\$ 239,758	12%
OPERATING	\$ 564,468	\$ 343,453	\$ 589,773	\$ 421,803	23%
PW-RTS-DOWNTOWN COLLECTION	\$ 1,314,281	\$ 1,154,104	\$ 1,407,060	\$ 1,279,734	11%



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
PW-RTS-BULKY/METAL COLLECTION					
PERSONNEL	\$ 296,211	\$ 386,677	\$ 386,677	\$ 387,187	0%
BENEFITS	\$ 119,783	\$ 160,729	\$ 160,729	\$ 140,438	-13%
OPERATING	\$ 241,183	\$ 368,607	\$ 364,107	\$ 377,607	2%
PW-RTS-BULKY/METAL COLLECTION	\$ 657,177	\$ 916,013	\$ 911,513	\$ 905,232	-1%
NONDEPARTMENTAL-MISCELLANEOUS					
ALLOCATED COSTS	\$ 894,892	\$ 943,073	\$ 943,073	\$ 1,022,835	8%
NON-DEPARTMENTAL	\$ 53,447	\$ 15,500	\$ 65,500	\$ 15,500	0%
RESERVE FUND BALANCE	\$ -	\$ 91,956	\$ -	\$ 151,272	65%
NONDEPARTMENTAL-MISCELLANEOUS	\$ 948,339	\$ 1,050,529	\$ 1,008,573	\$ 1,189,607	13%
INTERFUND TRANSFERS					
TRANSFER TO	\$ 2,514,313	\$ -	\$ -	\$ -	-%
INTERFUND TRANSFERS	\$ 2,514,313	\$ -	\$ -	\$ -	-%
APPROPRIATIONS Total	\$ 13,053,408	\$ 12,400,917	\$ 12,422,066	\$ 12,579,065	1%
RECYCLING & TRASH TOTAL	\$ 1,847,322	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions					
Bulky Waste Collection	8.00	8.00	8.00	8.00	0.00
Customer Refuse	26.00	26.00	26.00	26.00	0.00
Downtown Collection	11.00	11.00	11.00	11.00	0.00
Recycling	5.00	5.00	5.00	5.00	0.00
Solid Waste Administration	6.00	6.00	6.00	5.00	-1.00
Yard Waste	19.00	19.00	19.00	20.00	1.00
Recycling & Trash Services Total	75.00	75.00	75.00	75.00	0.00

Division Description

The primary responsibility of the **Recycling & Trash Services Administration** section is to provide leadership and direction for all operational sections. Other responsibilities include telephone customer support, bulky pick-up appointments, new customer support, assuring proper billing information is sent to CFPUA and scheduling the cleaning, delivery, pick up and repair of customer trash carts.

The **Customer Refuse Collection** section of Recycling & Trash Services provides residential trash collection to approximately 31,000 City of Wilmington residents.

The **Recycling** section provides for the bi-weekly curbside collection of recyclable materials from City Recycling & Trash Services customers.

The **Yard Waste** section provides for the weekly curbside collection of vegetative yard waste. Once collected, yard waste is processed for reuse through a commercial facility.



The **Downtown Collection** section provides trash and recycling services for residents and commercial establishments in the Central Business District (CBD). This section also services pedestrian trash receptacles and ashtrays in the CBD. Other activities performed in the CBD include maintaining public restrooms, pressure washing sidewalks, litter collection and organizing cleanup activities following the City's festivals and events.

The **Bulky** section oversees the City's call-in bulky, white goods and electronic collection and carrion service for City streets. The section also partners with the Police Department and Housing and Neighborhood Services code compliance on the Rover Bulky program.

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



GOLF COURSE FUND

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
GREENS/CONCESSIONS	\$ (2,300,998)	\$ (2,166,532)	\$ (2,166,532)	\$ (2,371,753)	9%
INTEREST EARNINGS	\$ (49,049)	\$ (10,000)	\$ (10,000)	\$ (15,000)	50%
MISCELLANEOUS	\$ (5,000)	\$ -	\$ -	\$ -	-%
OPERATING TRANSFR IN	\$ (71,277)	\$ -	\$ -	\$ (400,000)	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (62,888)	\$ (820,000)	-%
REVENUE Total	\$ (2,426,325)	\$ (2,176,532)	\$ (2,239,420)	\$ (3,606,753)	66%
APPROPRIATIONS					
PERSONNEL	\$ 592,027	\$ 735,791	\$ 735,791	\$ 757,264	3%
BENEFITS	\$ 192,613	\$ 244,286	\$ 244,453	\$ 236,320	-3%
OPERATING	\$ 789,717	\$ 871,689	\$ 942,316	\$ 953,874	9%
OUTLAY	\$ 131,873	\$ -	\$ -	\$ 30,000	-%
NON-DEPARTMENTAL	\$ -	\$ 8,000	\$ 10,094	\$ 8,000	0%
RESERVE	\$ -	\$ 44,948	\$ 34,948	\$ 81,096	80%
TRANSFER TO CIP	\$ 212,014	\$ 271,818	\$ 271,818	\$ 1,540,199	467%
APPROPRIATIONS Total	\$ 1,918,244	\$ 2,176,532	\$ 2,239,420	\$ 3,606,753	66%
GOLF COURSE TOTAL	\$ (508,081)	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	13.88	14.88	14.88	14.88	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. One-time Removal: New Employee Operating

Total Cost: (\$2,690)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$2,690 was removed from the budget associated with on-boarding a new employee with a computer.

Budget Modifications

A. Golf Cart Maintenance

Total Cost: \$5,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding of \$5,000 is approved to increase the maintenance line for golf carts. This increase will cover six months of increased maintenance costs, after which time the current lease will expire. A new lease for golf carts is scheduled to begin in January of 2025 and maintenance of the new golf carts will be covered under a warranty.

B. Rental Equipment for Aeration

Total Cost: \$6,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$6,000 is approved for the annual rental of a one-ton roller, core harvester, and trailer for use during aeration of the fairway and greens.

The cost to rent this equipment is less than it would be to purchase it, given that it is only used on an annual basis. Funding for this rental cannot be absorbed in the current budget due to increases in the cost of chemicals and fertilizers.



C. Credit Card Processing Fees

Total Cost: \$15,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$15,000 is authorized to cover an increase in the fees to process credit and debit card payments at the Municipal Golf Course.

FY24 credit card processing charges are estimated at \$60,000, which will be a \$15,000 increase from the current budget.

D. Contract: Lease for Golf Carts

Total Cost: \$24,366

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$24,366 was approved for a contract to lease new golf carts for six months. The current golf cart lease will expire in December of 2024 and a new lease will be required to cover January to June 2025.

E. Capital Land Improvements

Total Cost: \$30,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$30,000 is approved for investments in maintaining and rebuilding bunkers, tees, drainage projects, and other land improvements at the Golf Course.

F. Contracts: Aerification, Pond, Pump Station and Tree Maintenance

Total Cost: \$33,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$33,000 is approved to increase existing contract amounts by \$20,000 for tree trimming and associated maintenance and removal, by \$3,000 for irrigation pump station maintenance, and by \$10,000 for annual course aerification.



G. CIP Transfer

Total Cost: \$1,268,381

Strategy: Core Services

Position(s): Full Time Equivalent:0; Part-Time: 0.00

Description: New monies totaling \$1,268,381 will support a transfer of \$1,540,199 to fund two CIP projects. The first is an irrigation project that is receiving \$840,000 from Golf's Fund balance, a \$400,000 loan from the Debt Services Fund and \$271,818 of indirect cost funding diverted in FY23 to CIP needs for the golf course.

The second project receiving funding is the general Golf maintenance project in the amount of \$48,381.



PARKING FUND

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
PARKING FEES	\$ (4,875,022)	\$ (4,883,564)	\$ (4,883,564)	\$ (6,044,151)	24%
FINES & FORFEITS	\$ (650,880)	\$ (909,900)	\$ (909,900)	\$ (609,900)	-33%
MISCELLANEOUS	\$ (539)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (431,472)	\$ (60,000)	\$ (60,000)	\$ (120,000)	100%
OPERATING TRANSFER IN	\$ (2,800,877)	\$ (2,387,966)	\$ (2,387,966)	\$ (2,134,128)	-11%
APPROPR FUND BALANCE	\$ -	\$ (296,947)	\$ (423,745)	\$ (2,296,947)	674%
REVENUE Total	\$ (8,758,790)	\$ (8,538,377)	\$ (8,665,175)	\$ (11,205,126)	31%
APPROPRIATIONS					
PERSONNEL	\$ 179,667	\$ 210,754	\$ 210,754	\$ 190,248	-10%
BENEFITS	\$ 58,693	\$ 70,940	\$ 70,976	\$ 61,093	-14%
OPERATING	\$ 2,740,707	\$ 4,003,002	\$ 4,395,611	\$ 4,594,589	15%
OUTLAY	\$ 59,339	\$ 250,000	\$ 100,000	\$ 400,000	60%
NON-DEPARTMENTAL	\$ 18,703	\$ 13,589	\$ 13,589	\$ 13,589	0%
RESERVE	\$ -	\$ 135,408	\$ 19,558	\$ 75,133	-45%
DEBT SERVICE	\$ 2,575,213	\$ 2,859,738	\$ 2,859,738	\$ 3,085,951	8%
TRANSFER TO	\$ 512,271	\$ 900,000	\$ 900,000	\$ 2,550,000	183%
ALLOCATED COSTS	\$ 129,816	\$ 94,946	\$ 94,949	\$ 234,523	147%
APPROPRIATIONS Total	\$ 6,274,409	\$ 8,538,377	\$ 8,665,175	\$ 11,205,126	31%
Parking Total	\$ (2,484,381)	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	3.00	3.00	3.00	3.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. Credit Card Fee Increase

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Approved is \$113,000 to fund credit card related fees associated with parking operations. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

As the city continues to expand parking and the utilization of Text2Park has grown, the fees associated with accepting credit payment have also increased. These funds will be used to pay fees associated with accepting debit and credit cards at pay stations and meters.

B. Surface Lot Operation

Total Cost: \$0

Strategy: Strategic Plan: Economic & Cultural Growth 2.3

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$64,000 is authorized to establish metered surface lot parking operation near North 2nd Street and Water Street. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

With the acquisition of the former Salvation Army building and the Skyline Center, the City gained access to several parcels that are suited for surface lot operations. The addition of these surface lots will increase parking availability in the northern downtown area as well as ease congestion, particularly during events at Riverfront Park.



C. Skyline/Northern Deck Operations

Total Cost: \$0

Strategy: Budget Adjustment

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Approved is \$160,000 to pay for supplemental staff and expenses associated with paid parking operations at the 1,050 space Skyline parking deck. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

This funding will cover anticipated increases to the parking operating contract for staffing. FY25 will be the first full year of use to include operations Monday through Friday through the evening, special events and weekends. Budget includes full deck power washing and increased cleaning and maintenance needs.

Budget Modifications

A. Security Camera Upgrade

Total Cost: \$37,000

Strategy: Strategic Plan: Safe Community 2.2

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$300,000 is authorized to replace the parking deck security camera systems at the Skyline Center Deck. A total \$263,000 of existing funding was shifted to offset a portion of this project. This results in a net increase of \$37,000 to fund this project.

As the deck is now available for public use the need to provide a secure and safe environment is paramount. The Skyline Center Deck accounts for 1,050 additional parking spaces spread across multiple levels. The addition of these cameras will allow parking staff to remotely monitor activities on the deck around the clock as well as the ability to provide video evidence to investigators of any incidents that may occur.

B. GF Fund Transfer

Total Cost: \$189,725

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$250,000 is authorized to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. A portion of this amount totaling \$60,275 is provided from existing funding. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund will continue.



C. Paying Debt

Total Cost: \$2,000,000

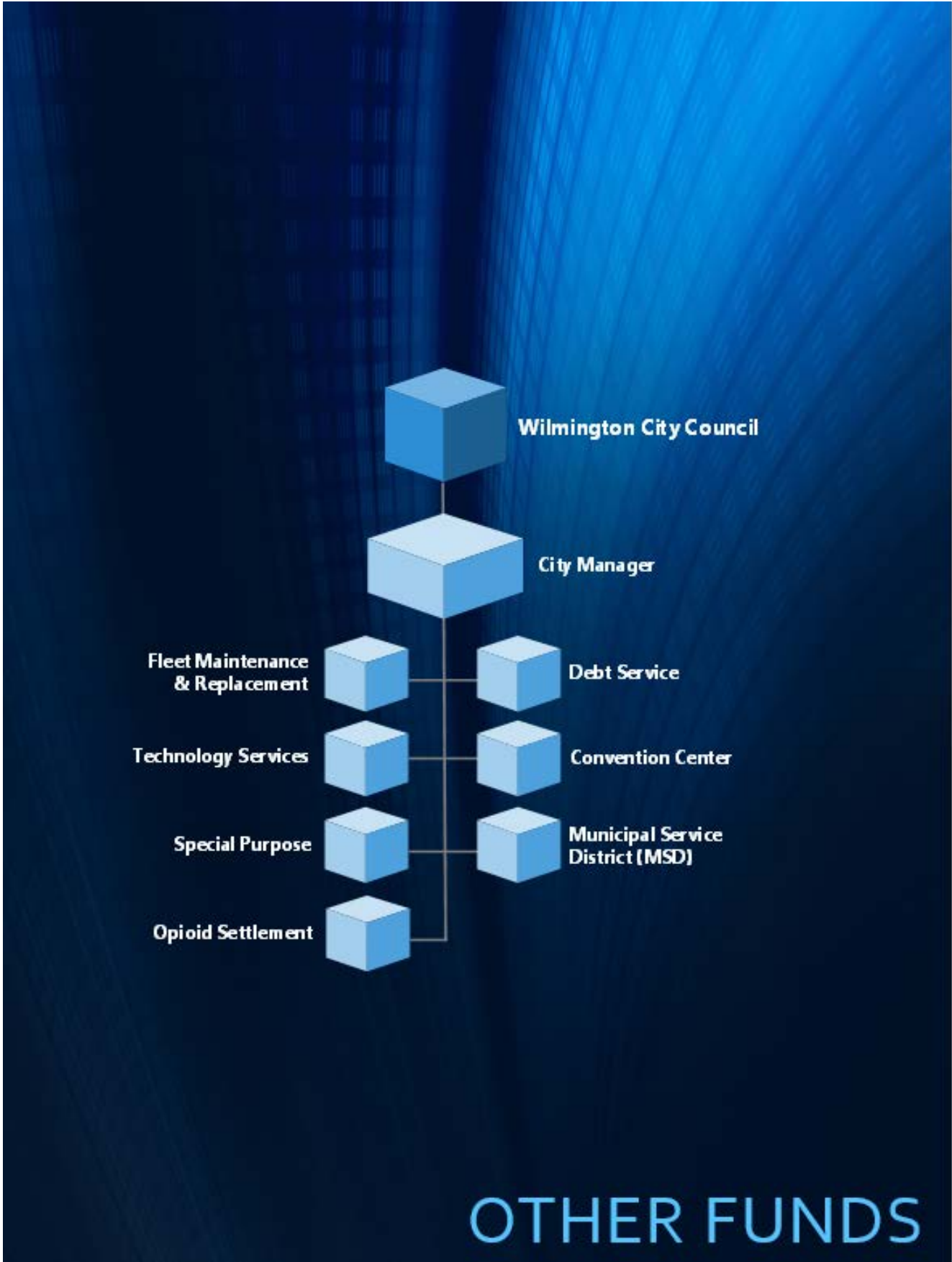
Strategy: Strategic Plan:

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A transfer totaling \$2,000,000 was authorized to pay the Debt Service Fund back for debt incurred for Water Street and Riverplace. This funding was taken from Parking's fund balance. Planned for FY26, Parking will continue to pay \$200,000 for Riverplace and begin to pay \$300,000 for Skyline Parking debt to be adjusted as needed.



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FLEET MAINTENANCE & REPLACEMENT FUND

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
CHARGES FOR SERVICE	\$ (8,142,900)	\$ (12,123,354)	\$ (12,123,354)	\$ (8,316,013)	-31%
INTEREST EARNINGS	\$ (486,059)	\$ -	\$ -	\$ -	-%
MISCELLANEOUS	\$ (922,686)	\$ (5,000)	\$ (5,000)	\$ (5,000)	0%
OPERATING TRANSFR IN	\$ (2,514,313)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (1,024,858)	\$ (6,319,339)	\$ (5,504,140)	437%
REVENUE Total	\$ (12,065,958)	\$ (13,153,212)	\$ (18,447,693)	\$ (13,825,153)	5%
APPROPRIATIONS					
OPERATING	\$ 2,141,468	\$ 3,044,993	\$ 3,343,199	\$ 3,023,832	-1%
PERSONNEL	\$ 669,800	\$ 777,962	\$ 777,962	\$ 815,206	5%
BENEFITS	\$ 240,532	\$ 292,704	\$ 292,863	\$ 303,890	4%
OUTLAY	\$ 4,817,158	\$ 8,116,756	\$ 13,181,118	\$ 9,237,051	14%
DEBT SERVICE	\$ -	\$ 414,797	\$ 414,797	\$ -	-100%
NON-DEPARTMENTAL	\$ 26,669	\$ 6,000	\$ 6,000	\$ 6,000	0%
RESERVE FUND BALANCE	\$ -	\$ 500,000	\$ 431,754	\$ 439,174	-12%
APPROPRIATIONS Total	\$ 7,895,628	\$ 13,153,212	\$ 18,447,693	\$ 13,825,153	5%
FLEET TOTAL	\$ (2,873,888)	\$ -	\$ -	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	13.00	13.00	13.00	13.00	0.00

Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



Base Budget Adjustments

A. Rolling Stock Replacement

Total Cost: (\$816,294)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Authorized in this budget is a decrease totaling \$816,294 for the purchase of replacement vehicles. For FY25, a total of 68 vehicles are scheduled for replacement, of which 43 are Police vehicles. There is no Fire apparatus replacement scheduled for this year. This reduction accounts for nearly one hundred fewer vehicles than the prior year. A total of \$2,365,000 is reauthorized to obtain 40 vehicles authorized for replacement in Fy24 that could not be obtained due to supply chain issues.

B. One-time Funding Removal: Fleet Faster

Total Cost: (\$113,705)

Strategy: One-time Reduction

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$113,705 was removed from the budget associated with migration of local Faster to Web software.

Budget Modifications

A. Fire Apparatus Outfitting

Total Cost: \$60,295

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: A total of \$60,295 is authorized for the purchase and outfitting of the new Riverlights fire apparatus. These funds are necessary to acquire the specific equipment and component configuration necessary to make the pumper truck call ready for the public.



B. Fleet Acceleration: Heavy Fleet Vehicle

Total Cost: \$1,475,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$1,475,000 allows the Fire Department to advance an order ensuring the replacement of Rescue 13217 is on schedule for FY27 delivery.

Presently, apparatus of this kind requires a build time of around 44 months. Fronting the money in Fleet and rolling the purchase order until the vehicle is delivered in March of 2028 allows for cost savings. The manufacturer anticipates a 5% increase annually which would be felt if the price was not locked in.

Upon payment, the Fire department would begin paying back the Fleet Fund for the loan and lease costs for future replacement. Estimated fleet lease cost for FY28 is \$215,000.



DEBT SERVICE FUND

This service/reserve fund was established in FY05 to set aside resources to meet current and future debt service requirements on general long-term debt.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
PROPERTY TAX	\$ (15,626,827)	\$ (18,567,275)	\$ (18,567,275)	\$ (22,407,851)	21%
OPERATING TRANSFR IN	\$ (9,334,832)	\$ (17,834,832)	\$ (19,682,332)	\$ (13,334,832)	-25%
INTEREST EARNINGS	\$ (506,105)	\$ (307,791)	\$ (307,791)	\$ (760,861)	147%
MISCELLANEOUS	\$ (125,000)	\$ (1,826,370)	\$ (1,826,370)	\$ (1,925,000)	5%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (550,979)	\$ -	-%
REVENUE Total	\$ (25,592,764)	\$ (38,536,268)	\$ (40,934,747)	\$ (38,428,544)	0%
APPROPRIATIONS					
DEBT SERVICE	\$ 19,970,239	\$ 23,183,434	\$ 25,033,134	\$ 28,987,527	25%
NON-DEPARTMENTAL	\$ 143,299	\$ 173,077	\$ 173,077	\$ 210,920	22%
RESERVE FUND BALANCE	\$ -	\$ 6,324,680	\$ 6,324,680	\$ 1,046,826	-83%
TRANSFER TO	\$ 9,185,833	\$ 8,642,863	\$ 9,191,642	\$ 7,993,177	-8%
ALLOCATED COSTS	\$ 228,860	\$ 212,214	\$ 212,214	\$ 190,094	-10%
APPROPRIATIONS Total	\$ 29,528,231	\$ 38,536,268	\$ 40,934,747	\$ 38,428,544	0%
DEBT SERVICE TOTAL	\$ 3,935,467	\$ -	\$ -	\$ -	-%

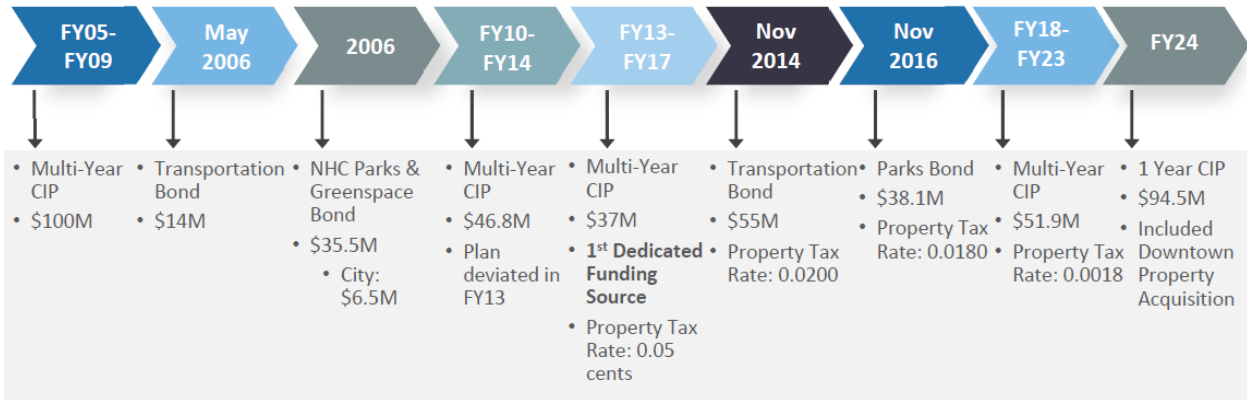
Budget Overview

Along with maintaining the current AAA rating with credit agencies Standard & Poor's and Fitch, Moody's upgraded their rating to Aaa in April 2017. The higher bond rating results in lower interest costs on long-term debt. The credit rating agencies base their ratings on several factors. The area's healthy and diverse economy, very strong fiscal management, budgetary flexibility provided by ample operating reserves and manageable long-term obligations are factors used in providing a rating.

History

In FY13, a five-year plan was adopted that established a 5 cents property tax that was set aside to fund the 80% debt service and 20% pay-go (80/20 Plan). Since that time the city has increased the value dedicated to Debt Service where it now sits at 9.75 cents for FY25.

July 1, 2015, the Debt Service Fund included a dedicated 2 cents on the City's tax rate due to an approved \$55M Bond Referendum for streets, sidewalks, and other transportation improvements. This consists of \$44 million of General Obligation Bonds, plus an additional \$11 million for pay-go projects.



FY25 Budget

The Debt Service Fund will appropriate approximately \$38.4 million to cover current and future debt obligations associated with the Capital Improvement Program in FY25. In FY25, 1.5 cents has been adjusted on the property tax rate to support the need for capital improvement projects. The dedicated property tax rate for Debt Service activities is 9.75 cents.

Debt Service is supporting several of the CIP initiatives to include fund transfers approximating \$7.99 million to the capital funds in FY25. The transfers include \$2.84 million to the CP Streets & Sidewalks Fund for street, brick street and downtown alley repairs, \$2.37 million to CP Public Improvements for bridge repairs and Riverwalk structural improvements, \$90 thousand to Building Improvements and \$151 thousand for CP Parks & Recreation for park facilities maintenance. The fund will also transfer approximately \$2.13 million to the Parking Fund for debt service on the Riverplace parking deck (\$1.9 million) and the Skyline parking deck (\$0.5 million) and \$400 thousand to the Golf Fund for an irrigation system.

Over the years, payment for various parking-related capital needs (i.e., Water Street Deck and Riverplace Deck) have been funded from the Debt Services Fund. With recent investments in the Central Business District, the Parking Fund is quite healthy. A transfer of \$2 million from the Parking to the Debt Service Fund has been budgeted from the Parking Fund’s fund balance for FY25 to begin repayments for the debt incurred for the Water Street and Riverplace decks. The General Fund will transfer its continued \$9.3 million to cover obligations, to support the potential property purchase. Revenue from rent associated with the potential property purchase was also included at \$1.7 million.



TECHNOLOGY REPLACEMENT FUND

This internal service fund provides for the scheduled replacement and support of IT related hardware and enterprise related software in order to fully realize the benefits of improving technology and assures that the organization's workforce has reliable tools available to maximize productivity and efficiency. The fund also provides cloud computing services and enterprise telephonies.

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
COMPUTER REPLACEMENT	\$ (809,612)	\$ (796,336)	\$ (796,336)	\$ (811,668)	2%
TRANSFER IN FROM GENERAL	\$ (713,724)	\$ (563,724)	\$ (563,724)	\$ (638,311)	13%
INTEREST EARNINGS	\$ (11,269)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (241,890)	\$ (265,488)	\$ (507,850)	110%
OTHER LONG TERM OBLG	\$ (370,710)	\$ -	\$ -	\$ -	-%
REVENUE Total	\$ (1,905,315)	\$ (1,601,950)	\$ (1,625,548)	\$ (1,957,829)	22%
APPROPRIATIONS					
OPERATING	\$ 903,467	\$ 1,434,106	\$ 1,413,723	\$ 1,907,829	33%
OUTLAY	\$ 474,745	\$ -	\$ 43,981	\$ -	-%
RESERVE	\$ -	\$ 167,844	\$ 167,844	\$ 50,000	-70%
DEBT SERVICE	\$ 143,242	\$ -	\$ -	\$ -	-%
APPROPRIATIONS Total	\$ 1,521,454	\$ 1,601,950	\$ 1,625,548	\$ 1,957,829	22%
IT TECH TOTAL	\$ (383,861)	\$ -	\$ -	\$ -	-%

Budget Overview

The **FY25 Recommended Budget** reflects an increase of \$355,879 over FY24's Adopted budget. The IT Department's Technology Fund's FY25 budget continues to incorporate an appropriation to maintain the 'PC as a Service' program. This will continue to improve upon current practices of computer replacement to include accelerating replacement from five to four years, reducing city inventory and transitioning to a leased service. City departments will continue to budget for replacements annually. IT infrastructure needs are continuous as contracts increase and demand for IT tools and technology increases.



Budget Modifications

A. PC Replacement

Total Cost: \$50,127

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: An increase totaling \$50,127 is authorized for the purchase of PC replacement. Since the inception of PCs as a Service, IT has struggled with deployment due to lack of adequate staffing and supply chain issues. Now that these issues have been resolved these funds will be used to catch up on all overdue replacements in order to restore the PC replacement schedule to its original schedule.

B. Skyline Center Network Migration

Total Cost: \$123,596

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$123,596 is authorized to complete the network migration to the Skyline Center. As the City continues to consolidate operations in the Skyline Center, the IT department has had to make numerous upgrades to network switch and power supplies to insure network availability and security. These funds will continue the purchase and replacement of critical network hardware necessary to make the building fully operational for both City operations and tenants.

C. Professional Service: Skyline Center Network

Total Cost: \$182,156

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$300,000 is authorized to initiate installation of a redundant network to the City's dedicated data center. A total of \$117,844 is supplementing the need from the reserve line requiring an increase of \$182,156.

Following the multi-department transition to the Skyline Center, the City's data network has undergone extensive modifications and redesign that has highlighted vulnerabilities and dependencies. These funds will be used to establish a redundance connection and service agreement to the City's data center to ensure continuity of service. This effort will minimize service disruptions leading to better service delivery to the public.



CONVENTION CENTER OPERATIONS FUND

This operating fund was established in FY 2007-08 to set aside resources to meet operating expenditures associated with the construction and operation of the **Convention Center**.

BUDGET SUMMARY

	FY24 Adopted	FY25 Recommend	Change FY23 to FY24
REVENUE			
ROOM OCCUPANCY TAX	\$ (5,957,489)	\$ (5,600,375)	-6%
MISCELLANEOUS	\$ (3,458,390)	\$ (5,543,329)	60%
INTEREST EARNINGS	\$ (744,566)	\$ (816,452)	10%
REVENUE Total	\$ (11,019,524)	\$ (12,631,827)	15%
APPROPRIATIONS			
PERSONNEL	\$ 1,245,434	\$ 1,505,989	21%
BENEFITS	\$ 372,047	\$ 414,521	11%
OPERATING	\$ 4,545,522	\$ 5,281,837	16%
OUTLAY	\$ 238,047	\$ 230,000	-3%
RESERVE	\$ 116,245	\$ 600,000	416%
DEBT SERVICE	\$ 4,018,065	\$ 4,011,051	0%
TRANSFER TO GENERAL FUND	\$ 400,000	\$ 500,000	25%
ALLOCATED COSTS	\$ 84,164	\$ 88,429	5%
APPROPRIATIONS Total	\$ 11,019,524	\$ 12,631,827	15%
CONVENTION CENTER TOTAL	\$ -	\$ -	-%

Budget Overview

The **FY25 Recommended Budget** for the Convention Center Operations Fund reflects an increase of 15% over FY24 Adopted Budget. The FY25 budget contributes to the Convention Center project, which is cumulative in nature as it is a multi-year fund. An increase in budgeted revenue is shown in the Room Occupancy Tax (ROT) estimates as well as direct revenue associated with an estimated increase for convention center bookings and parking.

A Full Cost Allocation Plan, generated by an outside consultant, continues in FY25 and results in indirect charges made to the Convention Center in the amount of \$88,429. These charges are in direct relation to professional services performed by General Fund departments. The Convention Center is also seeing a charge for staff's time (15%) dedicated to work related to the Convention Center and provided by the Downtown Coordinator, Parking Manager and Parking Administrative Assistant.



The increase to the Convention Center budget is the result of a combination of financial model adjustments based on a long-term financial model as well as the life-to-date nature of the convention center fund and project, a 10.1% decrease to CVB operating and a 22.3% increase in SMG operating expenses. In addition, statewide insurance rate increase and recent updated property statement values has increased the Convention Center property insurance by 89.2%. These impacts are included in the \$1.27M increase for the Convention Center in FY25.

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced back and is now surpassing the levels seen before the pandemic (FY19 = \$5M; FY23 = \$6.3M). In line with this, the proposed Convention Center budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400k was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center remains stable, the repayments will continue through FY28.



SPECIAL PURPOSE FUND

The Special Purpose Fund is primarily supported by grants, donations to the City and contributions from the General Fund for special purpose projects.

BUDGET SUMMARY

	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
REVENUE			
FINES & FORFEITS	\$ (1,482,703)	\$ (1,488,877)	0%
INTEREST EARNINGS	\$ (67,519)	\$ (284,888)	322%
OPERATING TRANSFER IN	\$ (751,017)	\$ (757,397)	1%
RESTRICTED INTERGOV	\$ (2,035,735)	\$ (2,302,269)	13%
REVENUE Total	\$ (4,336,974)	\$ (4,833,431)	11%
APPROPRIATIONS			
PERSONNEL	\$ 1,106,720	\$ 1,307,818	18%
AGENCIES	\$ 1,334,432	\$ 1,339,989	0%
BENEFITS	\$ 393,617	\$ 451,546	15%
OPERATING	\$ 1,439,567	\$ 1,679,604	0%
NON-DEPARTMENTAL	\$ 15,000	\$ 15,000	15%
RESERVE	\$ 27,638	\$ 19,474	17%
ALLOCATED COSTS	\$ 20,000	\$ 20,000	-%
APPROPRIATIONS Total	\$ 4,336,974	\$ 4,833,431	-%
SPECIAL PURPOSE TOTAL	\$ -	\$ -	-%

	FY24 Adopted	FY25 Recommend	Change FY24 to FY25
Authorized Positions			
MPO	12.00	14.00	2.00
Sable	2.00	2.00	0.00
Healthy Homes	3.00	3.00	0.00
Special Purpose Total	17.00	19.00	2.00



Budget Overview

The budget for the Wilmington Metropolitan Planning Administration, or WMPO, is included in the Special Purpose Fund, however it is presented under Community Development.

The budget for the continued operation of the Red-Light Cameras project, also known as the Safelight program, reflects the operating expenditures and the required 90% contribution of the total fines paid to the New Hanover County Board of Education. The budget for FY24 was \$1,979,220 whereas the recommended budget for FY25 is \$2,204,619, an increase of 11%. No major programmatic changes occurred, but as this is a cumulative project, financial adjustments occurred.

The Fire Department’s regional hazmat response program will continue to be captured in a project in the Special Purpose fund. The department receives funding from the NC Department of Public Safety to respond to regional hazmat issues as well as for specialized training opportunities.

The budget for SABLE is also included in the Special Purpose Fund, however it is presented under Public Safety with the Police Department budget.

Special Purpose Projects	FY25 Recommend
WMPO	\$ 2,101,137
SAFELIGHT	\$ 2,204,619
FIRE HAZMAT	\$ 69,000
SABLE	\$ 458,675
SPECIAL PURPOSE PROJECTS	\$ 4,833,431



MUNICIPAL SERVICE DISTRICT

BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
PROPERTY TAX	\$ (551,861)	\$ (582,871)	\$ (582,871)	\$ (619,088)	6%
SALES TAX	\$ (239,957)	\$ (261,074)	\$ (261,074)	\$ (254,867)	-2%
INTEREST EARNINGS	\$ (22,888)	\$ (10,000)	\$ (10,000)	\$ (15,000)	50%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (79,705)	\$ (175,000)	-%
REVENUE Total	\$ (814,706)	\$ (853,945)	\$ (933,650)	\$ (1,063,955)	25%
APPROPRIATIONS					
PERSONNEL	\$ 137,068	\$ 139,358	\$ 139,358	\$ 144,989	4%
BENEFITS	\$ 46,623	\$ 52,096	\$ 52,096	\$ 58,923	13%
OPERATING	\$ 654,428	\$ 602,134	\$ 681,839	\$ 778,192	29%
NON-DEPARTMENTAL	\$ 5,476	\$ 4,938	\$ 5,938	\$ 5,248	6%
RESERVE	\$ -	\$ 55,419	\$ 54,419	\$ 76,603	38%
APPROPRIATIONS Total	\$ 843,595	\$ 853,945	\$ 933,650	\$ 1,063,955	25%
MSD Total	\$ 28,889	\$ -	\$ (0)	\$ -	-%

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
Authorized Positions	2.00	2.00	2.00	2.00	0.00

Budget Overview

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. The principal purposes for the creation of this district were for additional cleanliness and safety. To date, we have contracted with Wilmington Downtown Incorporated for cleanliness, customer outreach, economic incentives and beautification efforts.

The FY25 budget reflects a real property tax rate of 6.47 cents per 100 assessed values. The estimated assessed property tax value is \$958,422,000 with one cent totaling \$95,346 once adjusted for the collection rates.



Budget Modifications

A. Operating Clean-up

Total Cost: \$5,417

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding previously budgeted for equipment and technology lease replacement totaling and technology lease \$11,820 was shifted to help fund overtime needs resulting in a net increase of \$5,107.

An additional \$310 was also budgeted to support the fees related to DMV and property tax collection.

B. WDI Contract

Total Cost: \$37,819

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: The MSD Advisory Board supports the MSD budget in totality. This includes a 3% increase to the service contract plus related overhead charges (\$12,819). There is one-time funding totaling \$25,000 to help supplement the Facade Improvement grant which has \$25,000 in its base programming allowing for \$50,000 in FY25. The one-time funding would support both businesses who want cameras that integrate with WPD's Sting Center as well as lighting for alleyways.

The MSD budget is balanced at \$1,063,955 of which \$210,027 is for patrol activity, \$21,184 is reserve, \$5,248 fees associated with tax collection and the remainder (\$772,077) is for the MSD service contract.

C. Professional Services: Beautification

Total Cost: \$150,000

Strategy: Core Services

Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding in the amount of \$150,000 has been approved to purchase and install iron landscape barriers along N. Front Street. Any remaining amount to be utilized for minor landscaping improvements in beds that have no landscaping to avoid adding barriers to beds without the landscaping.



OPIOID FUND

The *Opioid Fund* is associated with Opioid Settlement funding. Most of these funds will be transferred to New Hanover County for programs approved by both sitting authorities to help with prevention, treatment, and aftercare for those who suffer with opioid addiction.

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Recommend	Change FY24 to FY25
REVENUE					
INTEREST EARNINGS	\$ -	\$ -	\$ (432)	\$ -	-%
RESTRICTED INTERGOV	\$ -	\$ (95,153)	\$ (94,721)	\$ (205,957)	116%
REVENUE Total	\$ -	\$ (95,153)	\$ (95,153)	\$ (205,957)	116%
APPROPRIATIONS					
AGENCIES	\$ -	\$ 81,153	\$ 81,153	\$ 191,957	137%
OPERATING	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	0%
APPROPRIATIONS Total	\$ -	\$ 95,153	\$ 95,153	\$ 205,957	116%
OPIOID FUND TOTAL	\$ -	\$ -	\$ -	\$ -	-%

Budget Modifications

A. Opioid Program

Total Cost: \$110,804

Strategy: Strategic Plan: Safe Community 2.3

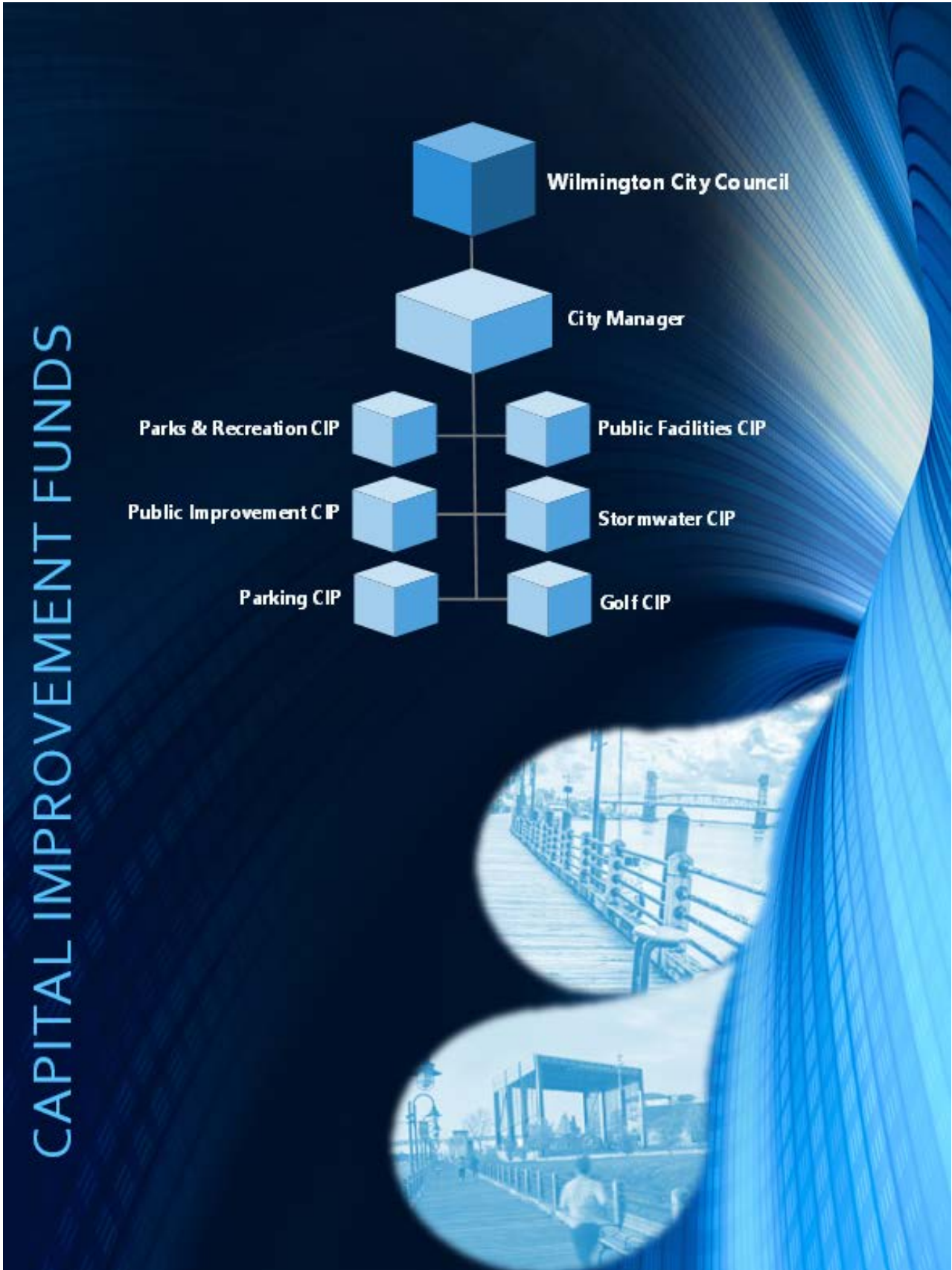
Position(s): Full Time Equivalent: 0; Part-Time: 0.00

Description: Funding for the Opioid Settlements is programmed annually. For FY25, a total of \$205,957 is budgeted, a \$110,804 increase from FY24.

The majority of the funding, \$192,246, is transferred to New Hanover County for programmatic use. Funding totaling \$14,000 for Narcan purchases for the Wilmington Police Department stays with the city.



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CAPITAL BUDGETING

The process of capital improvement programming is crucial in determining significant facility requirements, forecasting financial resources, setting priorities, and creating specific project timelines to address the capital needs of the City of Wilmington. Capital projects, within the framework of the Capital Improvement Program (CIP), typically refer to long-term assets with a lifespan exceeding five years and a cost of \$50,000 or more. Routine operational expenses such as vehicle and equipment purchases, as well as maintenance and repair costs for City facilities, are funded through the yearly operating budget.

After being approved by the City Council, the CIP transforms into a policy document that outlines the scheduling, placement, nature, and financing of forthcoming capital projects. It is acknowledged that the policy outlined in the CIP is based on the City Council's informed decision at the time, and it is expected that evolving capital priorities, financial limitations, and emerging requirements may arise during the course of the program's implementation.

The policy established by the CIP provides important guidance for City administration, boards and commissions appointed by the City Council regarding municipal governance as it relates to the following matters:

- Preparation of the capital portion of the annual operating budget
- Scheduling and prioritization of project planning and scheduling
- Financial modeling regarding the financing of debt
- Planning efforts of businesses, developers and community organizations

Capital improvement programming provides a bridge between general long-term and short-term project planning. In this process, the long-term objectives of the city are reviewed and translated into a more specific and well defined, multi-year program of five to six years.

FY25 Capital Improvement Plan

The FY25 budget introduces a fresh strategy for financing capital maintenance and preservation projects such as parks facilities, building infrastructure, generators, riverwalk structure, and more. The multi-year plan was paused in FY24 to allow staff to propose a specific funding source focused on safeguarding city-owned assets. Previously, all capital projects had to compete for limited funds, often resulting in maintenance initiatives being deprioritized to maintain a balanced budget. As a result, the lack of proactive maintenance led to increased asset maintenance expenses. Since these projects have a lifespan of less than 20 years, utilizing general obligation bonds for financing is not feasible. Instead, the proposed budget suggests allocating 1 cent (\$2,298,241) of the property tax rate to capital maintenance projects with a lifespan of less than 20 years. This funding approach enables financial growth in the future, and genuine infrastructure projects will be strategically prioritized based on the community's health

Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure



Objective 3: Maintain and improve the city's infrastructure.

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.



and safety. Regarding capital infrastructure projects with a life cycle exceeding 20 years, they are also covered under the city's 80% financing/20% cash methodology. The Capital Improvement Program encompasses projects that are crucial to the community but are severely restricted due to financial limitations, necessitating a 1.50 cent property tax adjustment (1 cent for maintenance strategy, 0.50 cent for infrastructure projects).

The projects submitted for FY25 underwent a multi-year development process and are now categorized differently. Previously, projects were classified as either 'funded' or 'unfunded'. Unfunded projects encompassed submissions that did not align with the city's priorities or strategies and were monitored and reported as city needs. FY25 introduced a new system where projects meeting the city's strategies are categorized as either **Programmed Funded** or **Programmed Unfunded**. Programmed Funded projects are included in the multi-year CIP plan and receive funding annually. On the other hand, Programmed Unfunded projects, while meeting the city's strategies, face constraints such as limited funding partners, financial restrictions, or the need for further planning, preventing them from being included in the multi-year funding strategy. When funding opportunities arise (e.g. debt capacity, bonds, grants, partner collaborations), Programmed Unfunded projects are given priority. Any other submissions that did not rise to one of the above categories are no longer tracked and would need to be resubmitted if they continue to be a priority.

Project costs, descriptions and funding plans can be located in seven programmatic functional areas which include Streets and Sidewalks, Parks and Recreation, Public Facilities, Public Improvements, Stormwater, Parking, and Golf.

The program known as the **Streets and Sidewalks (331 fund)** aims to tackle the significant requirements of thoroughfares, trails, walkways, street upkeep and restoration, as well as sidewalk construction and repair. This program has been allocated a budget of \$14,992,942 for FY25. While the majority of maintenance projects now fall under the Public Infrastructure fund (339), the funding for Brick Streets, Street Rehabilitation, and Sidewalk Maintenance will remain in this particular fund. This decision is based on the long-life cycle of these improvements, which exceeds 20 years, and the financing strategy that necessitates 80% debt financing and 20% cash contribution for these projects. It is worth mentioning that many cultural recreational activities of Parks and Recreation, such as trails expansion or restoration, are included in this category because they serve as a means of transportation for people and goods from one place to another.

The **Parks and Recreation (333 fund)** program provides for both expansion and restoration of park facilities (i.e., tennis courts, basketball courts, fencing, etc.) throughout the city at a cost of \$865,932 in FY25.

The **Public Facilities (334 fund)** program consists of funding for various improvements to building assets owned by the city at a cost of \$657,579 in FY25.

The **Public Improvement (339 fund)** program consists of funding for projects that maintain and preserve various city assets such as park facilities, city structures and large-scale equipment. This fund will house



the city's maintenance projects funded by 1 cent of the property tax rate. The Public Improvement fund is budgeted at \$2,599,095 in FY25.

The **Stormwater (502 fund)** program continues the City's efforts to proactively manage and mitigate the effects of storm water runoff, alleviate flooding, improve and maintain the drainage systems and drainage capacity of watercourses and containment structures City-wide at a cost of \$11,532,524 in FY25.

The **Parking (552 fund)** program consists of funding for various public improvements in the capital parking fund at a cost of \$50,000 in FY25.

The **Golf (570 fund)** program consists of funding for various public improvements in the capital golf fund at a cost of \$1,540,199 in FY25.

The funding tables below display the new multi-year CIP, the programmed funded projects, showing fiscal years FY25 through FY29. The out years are estimates and can change as city priorities change and the adoption years progress.

FY25-FY29 CIP Multi-Year Fund Summary

Project Type	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Fund Expenditures						
Streets & Sidewalks	\$ 14,992,942	\$ 8,833,186	\$ 6,395,000	\$ 6,397,000	\$ 6,395,000	\$ 43,013,128
Public Facilities	\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646
Parks & Recreation	\$ 865,932	\$ 515,270	\$ 136,125	\$ 149,738	\$ 164,711	\$ 1,831,776
Public Improvement	\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057
Golf	\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Stormwater	\$ 11,532,524	\$ 12,765,480	\$ 5,090,677	\$ 7,391,435	\$ 9,621,497	\$ 46,401,613
Parking	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
CIP Multi-Year Expenditure Summary	\$ 32,238,271	\$ 26,452,616	\$ 13,998,943	\$ 16,770,512	\$ 19,061,077	\$ 108,521,419
Summary of Revenue Types						
Debt Svc Paygo 80/20 FY25-29	\$ 1,814,954	\$ 3,376,773	\$ -	\$ -	\$ -	\$ 5,191,727
Debt Svc Paygo Dedicated 1 Cent	\$ 2,374,095	\$ 2,744,613	\$ 1,802,141	\$ 2,337,339	\$ 2,354,869	\$ 11,613,057
Debt Svc Paygo Mant8/2 FY25-29	\$ 1,270,000	\$ 5,950,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 23,720,000
General Fund	\$ 1,204,182	\$ 325,000	\$ 325,000	\$ 325,000	\$ 355,000	\$ 2,534,182
Golf Fund	\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Inst Fin Maint 80/20 FY25-29	\$ 5,080,000	\$ 797,000	\$ 795,000	\$ 797,000	\$ 795,000	\$ 8,264,000
Install Fin 80/20 FY25-29	\$ 7,259,817	\$ -	\$ -	\$ -	\$ -	\$ 7,259,817
Parking Facilities	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Payment In Lieu Tree Removal	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Revenue Bond Proceeds	\$ 7,456,137	\$ 6,359,322	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 24,819,068
Storm Water Management	\$ 4,076,387	\$ 6,406,158	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 21,582,545
CIP Multi-Year Revenue Summary	\$ 32,238,271	\$ 26,452,616	\$ 13,998,943	\$ 16,770,512	\$ 19,061,077	\$ 108,521,419



Streets and Sidewalks Fund

Project Type	Project Cod	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Infrastructure	2CRRF2510	Riverwalk Structural: CFCC Connection	\$ 431,053	\$ 1,986,186	\$ -	\$ -	\$ -	\$ 2,417,239
	2TRBR2310	Front St Bridge Repair	\$ 771,961	\$ -	\$ -	\$ -	\$ -	\$ 771,961
	2TRBR2315	4Th Street Bridge Replacement	\$ 4,277,946	\$ -	\$ -	\$ -	\$ -	\$ 4,277,946
	2TRBR2510	Pine Grove Bridge Replacement	\$ 2,389,046	\$ -	\$ -	\$ -	\$ -	\$ 2,389,046
	2TRSW1720	Pedestrian & Bicycle Improvement	\$ -	\$ 297,000	\$ 295,000	\$ 297,000	\$ 295,000	\$ 1,184,000
Infrastructure Total			\$ 7,870,006	\$ 2,283,186	\$ 295,000	\$ 297,000	\$ 295,000	\$ 11,040,192
Maintenance	2TRSR1710	Street Rehabilitation	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 27,500,000
	2TRSR1810	Brick Street Rehab	\$ 350,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 800,000
	2TRST0530	Neighborhood Traffic Mgmt	\$ 672,936	\$ -	\$ -	\$ -	\$ -	\$ 672,936
	2TRST2110	Downtown Alley Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
	2TRSW1710	Sidewalk Rehab/Repairs	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Maintenance Total			\$ 7,122,936	\$ 6,550,000	\$ 6,100,000	\$ 6,100,000	\$ 6,100,000	\$ 31,972,936
Total Streets & Sidewalks Fund Expenditures			\$ 14,992,942	\$ 8,833,186	\$ 6,395,000	\$ 6,397,000	\$ 6,395,000	\$ 43,013,128

Summary of Revenue Types								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 1,574,001	\$ 1,986,186	\$ -	\$ -	\$ -	\$ 3,560,187
		Inst Fin Maint 80/20 FY25-29	\$ -	\$ 297,000	\$ 295,000	\$ 297,000	\$ 295,000	\$ 1,184,000
		Install Fin 80/20 FY25-29	\$ 6,296,005	\$ -	\$ -	\$ -	\$ -	\$ 6,296,005
Infrastructure Total			\$ 7,870,006	\$ 2,283,186	\$ 295,000	\$ 297,000	\$ 295,000	\$ 11,040,192
Maintenance		Debt Svc Paygo Mant 8/2 FY25-29	\$ 1,270,000	\$ 5,950,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 23,720,000
		General Fund	\$ 772,936	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,172,936
		Inst Fin Maint 80/20 FY25-29	\$ 5,080,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 7,080,000
Maintenance Total			\$ 7,122,936	\$ 6,550,000	\$ 6,100,000	\$ 6,100,000	\$ 6,100,000	\$ 31,972,936
Total Streets & Sidewalk Revenues			\$ 14,992,942	\$ 8,833,186	\$ 6,395,000	\$ 6,397,000	\$ 6,395,000	\$ 43,013,128

Public Facilities Fund

Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Infrastructure	4GGMF2120	City Hall / Thalian Hall	\$ 41,249	\$ -	\$ -	\$ -	\$ -	\$ 41,249
	4GGMF2510	Roofing Replacements	\$ 410,084	\$ 314,067	\$ -	\$ -	\$ -	\$ 724,151
	4GGMF9513	ADA Compliance	\$ 206,246	\$ -	\$ -	\$ -	\$ -	\$ 206,246
		Not Assigned Riverwalk Lighting Improvements: South Half	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000
		Not Assigned Thalian Hall Exterior Improvement	\$ -	\$ 455,000	\$ -	\$ -	\$ -	\$ 455,000
Infrastructure Total			\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646
Total Public Facilities Expenditure Total			\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646

Summary of Revenue Types								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 90,267	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,089,334
		General Fund	\$ 206,246	\$ -	\$ -	\$ -	\$ -	\$ 206,246
		Install Fin 80/20 FY25-29	\$ 361,066	\$ -	\$ -	\$ -	\$ -	\$ 361,066
Infrastructure Total			\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646
Total Public Facilities Revenue Total			\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646



Parks and Recreation Fund

Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Infrastructure	3CRPK2510	Greenfield Lake Structures	\$ 653,432	\$ 207,520	\$ -	\$ -	\$ -	\$ 860,952
	3CRPK2515	Athletic Facilities - Pool Fencing	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
		Not Assigned Athletic Facilities: Robert Strange Basketball Courts Lighting	\$ -	\$ 184,000	\$ -	\$ -	\$ -	\$ 184,000
Infrastructure Total			\$ 753,432	\$ 391,520	\$ -	\$ -	\$ -	\$ 1,144,952
Maintenance	3CRPR1310	Tree Mitigation Plantings	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Maintenance Total			\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Total Parks and Recreation Fund Expenditures			\$ 865,932	\$ 515,270	\$ 136,125	\$ 149,738	\$ 164,711	\$ 1,831,776

Summary of Revenue Types								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 150,686	\$ 391,520	\$ -	\$ -	\$ -	\$ 542,206
		Install Fin 80/20 FY25-29	\$ 602,746	\$ -	\$ -	\$ -	\$ -	\$ 602,746
Infrastructure Total			\$ 753,432	\$ 391,520	\$ -	\$ -	\$ -	\$ 1,144,952
Maintenance		Payment In Lieu Tree Removal	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Maintenance Total			\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Total Parks and Recreation Fund Revenue			\$ 865,932	\$ 515,270	\$ 136,125	\$ 149,738	\$ 164,711	\$ 1,831,776

Public Improvement Fund

Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Maintenance	5CRPK25015	Park Facilities Maintenance	\$ 810,000	\$ 210,000	\$ 146,000	\$ 133,100	\$ 146,410	\$ 1,445,510
	5CRPK25016	Riverwalk Maintenance	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 255,000	\$ 1,155,000
	5CRPK25017	Riverwalk Structural	\$ 522,645	\$ 1,213,870	\$ 309,654	\$ 136,250	\$ 186,250	\$ 2,368,669
	5GGCP2501	Dedicated 1 Cent - Contingency	\$ 65,000	\$ 30,000	\$ 327,687	\$ 546,690	\$ 723,612	\$ 1,692,989
	5GGMF25011	Building Maintenance	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 3,250,000
	5TRST25012	Dirt Street Paving	\$ 50,000	\$ -	\$ 70,000	\$ -	\$ 72,000	\$ 192,000
	5TRST25013	Annual Pavement Markings	\$ 216,450	\$ 222,300	\$ 226,200	\$ 230,100	\$ 235,950	\$ 1,131,000
	5TRST25014	Trail Repair & Preservation	\$ 60,000	\$ 66,000	\$ 72,600	\$ 79,860	\$ 87,846	\$ 366,306
		Not Assigned Bridge Repair	\$ -	\$ 30,000	\$ -	\$ 395,000	\$ -	\$ 425,000
		Not Assigned Generator Replacements	\$ -	\$ 322,443	\$ -	\$ 166,339	\$ 252,801	\$ 741,583
Maintenance Total			\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057
Total Public Improvement Fund Expenditures			\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057

Summary of Revenue Types								
Maintenance		Debt Svc Paygo Dedicated 1 Cent	\$ 2,374,095	\$ 2,744,613	\$ 1,802,141	\$ 2,337,339	\$ 2,354,869	\$ 11,613,057
		General Fund	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 255,000	\$ 1,155,000
Maintenance Total			\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057
Grand Total			\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057



Stormwater Fund

Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Infrastructure	7DC0910	Wisteria/Clearbrook Area	\$ 2,568,409	\$ -	\$ -	\$ -	\$ -	\$ 2,568,409
	7DC1310	Brookshire/Beasley Drainage	\$ 4,887,728	\$ -	\$ -	\$ -	\$ -	\$ 4,887,728
	7DC1410	Clear Run Branch Drainage	\$ -	\$ 6,134,699	\$ -	\$ -	\$ -	\$ 6,134,699
	7DC1510	Old McCumbers Outfall	\$ -	\$ -	\$ -	\$ 843,117	\$ 5,321,497	\$ 6,164,614
	7DC2510	Culvert Replacement - Kelly Rd	\$ 499,186	\$ 2,706,158	\$ -	\$ -	\$ -	\$ 3,205,344
		Not Assigned Greenville Loop Rd / Darby / Harvest Grove Lane	\$ -	\$ -	\$ 57,107	\$ 689,830	\$ -	\$ 746,937
		Not Assigned Whiskey Creek Branch : Phase 1	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000
		Not Assigned Wrightsville Avenue Drainage: Phase 1	\$ -	\$ 224,623	\$ 859,675	\$ -	\$ -	\$ 1,084,298
		Not Assigned Drainage Improvements: Elisha / Camberly / Gregory St.	\$ -	\$ -	\$ 473,896	\$ 2,158,488	\$ -	\$ 2,632,383
Infrastructure Total			\$ 7,955,323	\$ 9,065,480	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 28,024,412
Maintenance	7DC1720	Storm Drain Rehab	\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
Maintenance Total			\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
Total Stormwater Fund Expenditures			\$ 11,532,524	\$ 12,765,480	\$ 5,090,677	\$ 7,391,435	\$ 9,621,497	\$ 46,401,613
Summary of Revenue Types								
Infrastructure		Revenue Bond Proceeds	\$ 7,456,137	\$ 6,359,322	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 24,819,068
		Storm Water Management	\$ 499,186	\$ 2,706,158	\$ -	\$ -	\$ -	\$ 3,205,344
Infrastructure Total			\$ 7,955,323	\$ 9,065,480	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 28,024,412
Maintenance		Storm Water Management	\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
Maintenance Total			\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
Total Stormwater Fund Revenues			\$ 11,532,524	\$ 12,765,480	\$ 5,090,677	\$ 7,391,435	\$ 9,621,497	\$ 46,401,613

Parking Fund

Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Maintenance	8PF1715	Camera Replacement Decks	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Infrastructure Total			\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Total Parking Fund Expenditures			\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Summary of Revenue Types								
Maintenance		Parking Facilities	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Maintenance Total			\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Total Parking Fund Revenues			\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000



Golf Fund								
Project Type	Project Code	Project Name	Recommend FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
Summary of Project Expenditures								
Maintenance	9GF2310	Municipal Golf Course Improvements	\$ (299,801)	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 760,199
	9GF2510	Golf Course Irrigation	\$ 1,840,000	\$ -	\$ -	\$ -	\$ -	\$ 1,840,000
Maintenance Total			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Total Golf Fund Expenditures			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Summary of Revenue Types								
Maintenance	Golf Fund		\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Maintenance Total			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Total Golf Fund Revenues			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199

The following provides a list of the Programmed Unfunded projects. These projects meet the city's strategies and priorities but could not be funded in the current multi-year plan. When funding becomes available, these projects will be considered first.

Programmed Unfunded (FY25-FY29) By Functional Area

Functional	Name	FY25	FY26	FY27	FY28	FY29	CIP Total
Parks & Recreation	Athletic Facilities: LCS sites	\$4,017,843	\$3,299,408	\$9,365,512	\$23,085	\$153,507	\$16,859,355
	Greenfield Lake Structures	\$653,432	\$207,520	\$0	\$0	\$0	\$860,952
	Masonboro Loop Trail Phase 3	\$0	\$1,525,964	\$2,762,341	\$0	\$0	\$4,288,305
	Park Facilities Maintenance	\$1,146,061	\$815,090	\$648,560	\$713,416	\$832,758	\$4,155,885
	<i>Riverwalk Structural*</i>	\$0	\$0	\$0	\$0	\$0	\$0
Parks & Recreation Subtotal		\$5,817,336	\$5,847,982	\$12,776,413	\$736,501	\$986,265	\$26,164,497
Public Facilities	SCBA Replacement	\$0	\$0	\$2,113,874	\$0	\$0	\$2,113,874
	Skyline: BMS Modernization	\$340,650	\$348,144	\$356,152	\$364,343	\$372,723	\$1,782,013
	Skyline: Cooling Tower Rebuild	\$0	\$250,000	\$0	\$0	\$0	\$250,000
	Skyline: Exterior Needs	\$0	\$100,000	\$1,250,000	\$0	\$0	\$1,350,000
	Skyline: Interior City Occupied Upfits	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
	Skyline: Lease Upfits	\$200,000	\$150,000	\$0	\$0	\$0	\$350,000
	Thalian Hall Exterior Improvement	\$0	\$330,000	\$0	\$0	\$0	\$330,000
	Generator Replacements	\$0	\$0	\$234,813	\$212,784	\$223,581	\$671,178
	Building Maintenance	\$577,488	\$498,501	\$1,081,031	\$568,021	\$564,160	\$3,289,201
Skyline Building	\$100,000	\$200,000	\$200,000	\$100,000	\$100,000	\$700,000	
Public Facilities Subtotal		\$4,218,138	\$1,876,645	\$5,235,870	\$1,245,148	\$1,260,464	\$13,836,266
Public Improvement	800MHz Radios Replacement	\$0	\$0	\$9,641,226	\$0	\$0	\$9,641,226
Public Improvement Subtotal		\$0	\$0	\$9,641,226	\$0	\$0	\$9,641,226
Rail	<i>Rail Realignment*</i>	\$0	\$0	\$0	\$0	\$0	\$0
Rail Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Streets & Sidewalks	17th St Halyburton Park Access	\$753,795	\$0	\$0	\$0	\$0	\$753,795
	17th St. Multi-Use Path	\$1,181,295	\$0	\$0	\$0	\$0	\$1,181,295
	4th St. Bridge Replacement	\$0	\$6,416,920	\$0	\$0	\$0	\$6,416,920
	College Acres Area Sidewalks: College Rd to Eastwood	\$1,178,835	\$0	\$0	\$0	\$0	\$1,178,835
	College Rd Bike, Pedestrian, & Aesthetic Enhancements	\$0	\$0	\$0	\$174,961	\$2,326,811	\$2,501,772
	Downtown Greenway Phase 1	\$0	\$1,881,194	\$10,450,557	\$0	\$0	\$12,331,751



Programmed Unfunded (FY25-FY29) By Functional Area (continued)

Functional	Name	FY25	FY26	FY27	FY28	FY29	CIP Total	
Streets & Sidewalks	Downtown Greenway Phase 2	\$0	\$0	\$0	\$733,551	\$0	\$733,551	
	<i>Downtown Greenway Phase 3*</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	
	Greater Downtown Bicycle & Pedestrian Enhancements	\$160,562	\$252,133	\$917,155	\$0	\$0	\$1,329,851	
	Hospital Plaza Dr Multi-Use Path: Lake Shore Drive to 17th St.	\$1,051,890	\$0	\$0	\$0	\$0	\$1,051,890	
	Independence Blvd Multi-Use Path & Aesthetic Enhancements	\$0	\$0	\$0	\$0	\$5,301,617	\$5,301,617	
	Independence Blvd River Rd Intersection Improvement	\$0	\$1,860,357	\$0	\$0	\$0	\$1,860,357	
	Independence Blvd Widening Carolina Beach Rd to River Rd	\$3,008,250	\$16,393,024	\$0	\$0	\$0	\$19,401,274	
	Medical Center Drive Sidewalks	\$294,003	\$1,456,305	\$0	\$0	\$0	\$1,750,308	
	MLK College Interchange Upgrade	\$0	\$2,217,943	\$0	\$0	\$0	\$2,217,943	
	MLK Market Eastwood Interchange	\$0	\$0	\$0	\$0	\$3,475,227	\$3,475,227	
	<i>Peachtree Avenue Bike Lanes*</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	
	Pine Grove Bridge Replacement	\$0	\$3,583,568	\$0	\$0	\$0	\$3,583,568	
	River Rd Widening at RiverLights	\$5,330,955	\$0	\$0	\$0	\$0	\$5,330,955	
	Riverwalk: Tidal Marsh Extension	\$9,003,652	\$0	\$0	\$0	\$0	\$9,003,652	
	S Front St. St. scape: Market to Orange	\$4,313,400	\$0	\$0	\$0	\$0	\$4,313,400	
	S Front St. St. scape: Orange to Nun St	\$0	\$0	\$5,199,319	\$0	\$0	\$5,199,319	
	S. College Rd Sidewalk: Holly Tree to Long Leaf Hills	\$426,516	\$1,824,222	\$0	\$0	\$0	\$2,250,738	
	Shipyards Boulevard Multi-Use Path	\$0	\$0	\$0	\$420,789	\$57,714	\$478,503	
	Shipyards Boulevard Multi-Use Path	\$0	\$0	\$0	\$0	\$543,669	\$543,669	
	Shipyards Boulevard Multi-Use Path	\$0	\$527,025	\$107,816	\$3,281,718	\$0	\$3,916,559	
	Wilshire Boulevard Bike Lane & Market St. Scape: Water St. to Second	\$9,049,133	\$9,830,841	\$0	\$0	\$0	\$18,879,974	
	Market St. Scape: Water St. to Second	\$6,874,350	\$0	\$0	\$0	\$0	\$6,874,350	
	<i>Brick Rehab*</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	
	Coordinated Improvements w/ CFPUA	\$0	\$500,000	\$0	\$500,000	\$0	\$1,000,000	
	Downtown Alleys	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000	
	Streets & Sidewalks Subtotal		\$42,776,636	\$46,893,532	\$16,824,847	\$5,261,019	\$11,855,038	\$123,611,073
	Programmed Unfunded Total		\$52,812,110	\$54,618,160	\$44,478,356	\$7,242,668	\$14,101,767	\$173,253,061

*Projects with \$0 funding indicate a need beyond FY29 where that funding is captured.