



# CONSTRUCTION PUNCHLIST \_ Private Development

Purpose: Prior to a requesting Final Inspection, all Conditions of the project shall be met and new public infrastructure shall be built to City Standards with quality workmanship. This guide is to be utilized for punch lists and walkthroughs. Where permissible, uncompleted items may be bonded.

## **CONSTRUCTION ITEMS TO BE COMPLETED PRIOR TO A FINAL INSPECTION:**

### Deliverable

- 3<sup>RD</sup> PARTY MATERIALS TESTING IS REQUIRED BY POLICY AND A SUMMARY OF FINDINGS SHALL BE CHECKED BY ENGINEER AND SUBMITTED TO THE CITY.
- STORM WATER STRUCTURES SHALL BE BUILT TO GRADE, WITH PROPER CONCRETE MORTAR AND JOINT ALIGNMENT. PUBLIC STORM SYSTEMS ARE TO BE CLEANED AND VIDEOED, GENERALLY PRIOR TO PAVING, WITH A DVD AND FINDINGS REPORT CHECKED BY THE ENGINEER AND DELIVERED TO THE CITY IN PROPER FORMAT.
- SUBMITTAL OF AS-BUILT DRAWINGS TO FOLLOW POLICY

### Site Work

- CONCRETE SHALL HAVE CORRECT FINISH, EXPANSION AND TOOL JOINTS, & THICKNESS. REPLACE ALL NON-STANDARD, CRACKED OR UNDERMINED SIDEWALK, CURB & GUTTER (5-FOOT MINIMUM) OR DRIVEWAY.
- REPLACE ALL NON-ADA COMPLIANT SECTIONS OF SIDEWALK, PAVEMENT, ETC.
- CLEAN STREETS, SIDEWALKS, GUTTER, PLAZA AREAS AND CASTINGS OF ANY CONSTRUCTION DEBRIS, TRASH, SEDIMENT AND ALL EXCESS ASPHALT AND TACK.
- PLAZA AREA SHOULD BE BACKFILLED TO TOP OF SIDEWALK AND CURB, ALSO FERTILIZED AND SEEDED.
- ALL METER BOXES, CLEANOUTS, CASTINGS, HYDRANTS, ETC. IN THE RIGHT OF WAY OR CITY EASEMENTS SHALL BE LOCATED OUT OF THE SIDEWALK AND A MIN. OF 18-INCHES OFF CURBLINE AND ADJUSTED TO FINISHED GRADE; BURY LINE ON HYDRANT TO BE FLUSH WITH SOIL GRADE.
- STORMWATER PONDS/DETENTION FACILITIES SHALL BE GRADED & ESTABLISHED WITH VEGETATION, MAINTAINED AND FREE OF TRASH.
- TRAFFIC AND LIGHT POLES & SIGNAGE SHALL BE INSTALLED, AS REQUIRED.
- PAVEMENT MARKINGS SHALL BE INSTALLED, AS REQUIRED.
- LANDSCAPING SHALL BE INSTALLED, AS REQUIRED.

**PROJECT:** \_\_\_\_\_ **CONTRACTOR:** \_\_\_\_\_

**OBSERVER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



**PROJECT:** \_\_\_\_\_ **CONTRACTOR:** \_\_\_\_\_

**OBSERVER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FINDINGS:** \_\_\_\_\_  
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