



Office Use only:

Date rec:
 Deposit rec:
 Insurance rec:
 RecTrac entry:

**Athletic Field Rental Application
 Robert Strange Park & Maides Park**

Group/Company Name _____ Contact Person _____

Event Title _____ Phone (cell) _____

E-mail Address _____ Phone (other) _____

Address _____

City _____ State _____ Zip _____

Dates/times requested _____ # of Fields _____
 (Separate application for each event)

Distance of Bases: _____ Pitching Rubber Distance: _____

Sanctioning Organization (if Applicable) _____ Certificate of Liability Insurance*? Y/N
 *\$1M Liability insurance required

(Check all that apply)

Commercial Recreational/Youth Competition Youth/Adult Non- Profit Organization*
 *Proof of 501c3 documentation required

Facility	Lights	Community Partnership*	All-Day Non Profit	All Day Competition	2 nd Day	Hourly w/ lights	Hourly w/o lights	# Hours	Total
R.S. #1 (300 ft)	Yes	Free	\$100	\$150	\$75	\$20	\$10	X____hrs	
R.S #2 (260 ft)	Yes	Free	\$100	\$150	\$75	\$20	\$10	X____hrs	
R.S. #3 (275 ft)	Yes	Free	\$100	\$150	\$75	\$20	\$10	X____hrs	
Maides Park Baseball	Yes	Free	\$100	\$150	\$75	\$20	\$10	X____hrs	
Maides Park football/soccer	Yes	Free	\$100	\$150	\$75	\$20	\$10	X____hrs	
Field lining per occurrence	N/A	\$25	\$25	\$25	\$25	\$25	\$25	X____fields	
Total Rental Fees									

*Community Partnerships are events that are open and free to the general public and for the benefit for the community and must be approved as such by Recreation Staff. Collaborative program form must be submitted and approved.

Rental Fees: Due with Event Application

Entire rental fee is due at the time of application and is refundable until 10 calendar days prior to event. If the event is cancelled less than 10 calendar days prior to the event by the event organizer unless for weather-related reasons, the rental fee will forfeited. The balance is due 5 business days following the event.

Last day to cancel and receive a refund: _____ Initial: _____



Robert Strange Park and Maides Park Field Rental General Policies Agreement

Additional event staff/fees are the responsibility of the licensee. These include but are not limited to:

- Security
- Parking/traffic plan
- Ushers/gate staff
- Medical personnel
- Supplementary equipment

The organization renting the field(s) will be responsible for following all City of Wilmington Athletic Field Rental General Policies. All alcoholic beverages are prohibited except where sold by City of Wilmington or approved vendor. The organization renting the field(s) shall assume all the risks and hazards incidental to the use of the athletic field(s) and facilities, the enforcement of the rules and all equipment used to play each game and will further release, absolve, indemnify, and hold harmless the City of Wilmington, the County of New Hanover, its agents, employees, any and all of them. In the case of injuries all claims against the City of Wilmington, County of New Hanover, its agents and employees shall be waived.

At all times, the final authority as to the playing ability of the field shall rest with the staff of the City of Wilmington. Any organization or person permitted to use City facilities shall cooperate fully with the staff of the City of Wilmington. Once permission has been granted to use the facility or any part of the facility, the Community Services Director may revoke permission at any time, if in the sole discretion of the Director or staff, the welfare and care of the facility or property is threatened or jeopardized. This policy will be agreed upon by any organization/person seeking to use athletic field(s) as a condition precedent to such use.

User

Date

City of Wilmington

Date

Applications and fees may be submitted to:

City of Wilmington Parks & Recreation
Athletics Division
302 Willard Street
Wilmington, NC 28401
Phone # 910-341-0057
Morrell.Fox@wilmingtonnc.gov