



Filming Permit Application

Email to mary.toffolon@wilmingtonnc.gov. Questions? Contact Mary @ 910-473-7727.

Project name: _____

Production company: _____

Local production address: _____

City: _____ State: _____ Zip: _____

Contact person: _____ Email: _____

Office phone #: _____ Mobile phone #: _____

Type of film project (check all that apply):

Feature Film TV Movie TV Series Commercial Still Photo Shoot Other

Requested filming location (name & address): _____

Requested filming date: _____

Requested prep day(s) / times outside of filming days: _____

Requested wrap day(s) / times outside of filming days: _____

Earliest arrival time (catering, prep, etc): _____

Time that last production (crew and/or vehicle) will exit the area: _____ am/pm

Contingency date: _____

Filming will take place: COMPLETELY INSIDE COMPLETELY OUTSIDE BOTH INSIDE AND OUTSIDE

Production activity/set Up: COMPLETELY INSIDE COMPLETELY OUTSIDE BOTH INSIDE AND OUTSIDE

Number in cast: _____ Number in crew: _____ Number of extras: _____

Equipment parking: _____

Base camp: _____

Crew parking: _____

Extras parking: _____

Extras holding: _____

Catering (including all vehicle parking): _____

Other on-street parking: _____

A SITE MAP SHOWING ALL OF THE ABOVE LOCATIONS MUST BE INCLUDED WITH THIS APPLICATION

Are You requesting any **street** closures? If so, please list here, with as much detail as possible and indicate closure boundaries on the site map.

Are You requesting any **lane** closures? If so, please list here, with as much detail as possible and indicate closure boundaries on the site map.

Are You requesting any Intermittent Traffic Control (ITC) or Pedestrian Traffic Control (PTC)? If so, please list here, with as much detail as possible and indicate ITC/PTC boundaries on the site map. (Please note: ITC may only be done in 2 – 3 minute intervals.

PLEASE INCLUDE STREET AND LANE CLOSURES AS WELL AS LOCATION OF ANY ITC/PTC ON SITE MAP

Police Officers and/or NCDOT Certified Traffic Control Personnel required for all street closures and ITC.

Please list number of police and/or NCDOT Traffic Control Personnel that you are requesting along with specific locations for each:

Police Officers: # Needed: _____ hours needed: _____ am/pm to _____ am/pm

List each Officer location separately and be specific (intersection, address, etc):

NCDOT Certified Traffic Control Personnel: # Needed: _____ hours Needed: _____ am/pm to _____ am/pm

List each Traffic Control Personnel location separately and be specific (intersection, address, etc):

Special equipment (type and location): _____

Special effects (stunts, animals, gunfire, excessive noise, drones, etc.): _____

Driving scenes? YES NO (if yes, please attach route, both turn by turn and on a map).

Special requests (barricades, sign removal, street lights out, landscape alterations). Be specific: _____

Any additional Information that you think may help to explain the impact of your project to the filming area:

Please attached site map(s) here or email to mary.toffolon@wilmingtonnc.gov along with the application: