Wilmington Municipal Golf Course

Advisory Board

December 9, 2024 Meeting

**Attendance:**

Jeff Darby, Tony Upchurch, Richard King, Steve Bridges, Louise McColl, Chris Dean, David Donovan, Matt Smith

The meeting was called to order by Chairman Jeff Darby at 5:00pm

November meeting minute with attachments: A motion was made by Tony Upchurch to approve the November 2024 minutes. A Second was made by Jeff Darby with all members voting in favor of the motion.

**Friends of Muni (FOM)**

Louise McColl reported:

1. Continuing to work on benches for all Par 3’s
2. Continuing to work on trash cans for the golf course. Chris Dean and Matt Smith will meet to discuss which type will work best for the course.

**Budget Committee**

Richard King reviewed the Wilmington Golf Course Advisory Committee Work Plan. Richard King made a motion to adopt the work plan and that it be submitted with the Golf Course Fiscal Year 2026 budget recommendation. After a short discussion Steve Bridges made the second with all members voting in favor of the motion.

Tony Upchurch brought up the issue of the lack of parking on site. Tony suggested that the overflow lot could be paved to add additional permanent parking. Matt Smith reminded the committee that this could not be performed because the retention basin could not handle the stormwater runoff and stated that gravel could be added to the area. Tony asked could the parking area be added to the work plan. Richard King suggested that the project be added to the list of Ongoing Capital Projects. The committee agreed to add the project.

**Greens/Grounds Committee**

No Report

**Marketing Committee**

No Report

**City of Wilmington**

No Report

**Pro’s Report**

A details Pro’s Report was handed out and reviewed by David Donovan (See Attachment)

Highlights:

1. Total revenue for November was a record $169,422. That’s $17,227 more than last November’s record total of $152,195.
2. The RFP for the new golf cart lease is tentatively scheduled to be released on December 9th. Our current lease expires on March 31st.

**Golf Course Update**

A detail Maintenance Report was handed out and reviewed by Matt Smith (See Attachment)

Highlights:

1. The irrigation project is rolling along nicely. The clubhouse side of the road is completed as well as holes 4&5. All greens are completed on both sides of the road. We are right on track to finish up around the first week of January. It should be right at budget.
2. Our staff, along with myself, have been fine tuning the heads as they are installed checking behind contractors, adjusting part circle heads, and entering the data into the central control system to ensure optimal performance. We are also flagging anything that is not working correctly so contractors can go back and fix. This is normal with some debris in the new pipe.
3. We are also hoping to get some drainage installed on the bottom of hole 3 for a temporary solution. We will need funding for a project to bring in some fill to raise the area and install more drainage in FY 2026.

**Unfinished Business**

Jeff Darby brought up the issues of the Cape Group tee times issues that was discussed at the last meeting. David Donovan will look into the issue and report back at the next meeting.

**New Business**

Jaff Darby stated that it is time to elect new officers for Calendar year 2025. With that said Jeff opened the nominations for officers for next year.

Secretary

Jeff Darby made a motion to nominate Richard King as secretary for 2025. A Second was made by Steve Bridges with all members voting in favor of the motion.

Vice Chairman

Richard King made a motion to nominate Tony Upchurch as Vice Chairman for 2025. A Second was made by Jeff Darby with all members voting in favor of the motion.

Chairman

Louise McColl made a motion to nominate Joseph Anthony as Chairman for 2025. A Second was made by Richard King with all members voting in favor of the motion.

**Municipal Golf Association (MGA)**

No Report

**Adjournment**

Louise McColl moved that the meeting be adjourned, seconded by Tony Upchurch and was approved by all members at 5:40pm.