



BLEACHER/STAGE RENTAL FORM

Requests must be received 30 days in advance of event.

Please submit completed applications to:

Wilmington Parks and Recreation
 302 Willard Street, Wilmington, NC 28401
 Email: kayla.hillman@wilmingtonnc.gov
 Phone: (910) 444-9704

Special Event Equipment Rentals	
Item	Cost
Bleachers* Aluminum 3 Row (seats 30) <ul style="list-style-type: none"> • 15' L x 3' H x 6' W Mobile Aluminum Grandstand 5 Row (seats 300) <ul style="list-style-type: none"> • 50' L x 14' H x 22' W • 12,390 lbs 	\$150.00 per day (15 available) \$700.00 per day (1 available)
Stage* 4' x 4' sections, can be built up to 12' x 12' <ul style="list-style-type: none"> • 3 feet high, includes stairs 	\$40.00 per section (9 sections available)
<p><i>*Special event equipment may only be rented for delivery/pickup within the Wilmington city limits. A maximum of 15 bleachers per event only may be rented due to staff capabilities. A refundable \$100.00 damage deposit is required for the use of the bleachers/stages. Rental fees and deposit are due at the time of reservation. If equipment is not available for date requested, a refund will be given.</i></p>	

Contact/Event Information

Applicant/Contact Person: _____

Organization: _____

Organization Address: _____

Phone Number: _____ Email Address: _____

Event Title: _____

Event Date: _____ Rain date: _____

Event Start/End Times: _____

Time that bleachers/stage need to be set up by: _____

Time City staff can pick up bleachers/stage: _____

Equipment Requested (check all that apply)

- Mobile Aluminum Grandstand Only one available
- Aluminum 3 Row Bleachers Quantity Requested: _____
- Stage Quantity Requested: _____

Please provide the exact location and layout of placement of bleachers/stages:

Restrictions

1. Applicant is responsible to clean, clear, repair or pay to repair damage to surrounding properties resulting from event attendees.
2. In the event of natural or civil disasters, the City reserves the right to cancel all outstanding permits on both public and private properties within City limits. Should evacuation of a street, neighborhood, or district be deemed necessary by fire, police, or other emergency authorities, all outstanding permits for that area are null and void. Permits will be re-granted as soon as possible after the State of Emergency proclamation has been lifted.
3. Damages: Applicant shall be responsible for any damage to Premises beyond normal wear and tear and the cost to repair such damage will be billed by the City to Applicant and shall be paid by Applicant to the City within thirty (30) days of billing.
4. Release and Indemnity: To the fullest extent permitted by the law, the LICENSEE shall release, indemnify, keep, and save harmless the CITY, its agents, officials and employees, from any and all responsibility or liability for any and agents, officials or employees of the CITY or third persons, and to all property proximately caused by, directly or indirectly. The provisions of this Section shall include claims for equitable relief or for damages (compensatory or punitive) against the CITY, its agents, officials, and employees including alleged injury to the business of any claimant and shall include any and all losses, damages, injuries, settlements, judgments, decrees, awards, fines, penalties, claims, costs and expenses.
5. Authority to Act: Each of the persons executing this Agreement on behalf of the Organization does hereby covenant, warrant, and represent that all persons signing on behalf of the Organization have full right to authority to enter into this Agreement.



Signed this _____ day of _____, 20_____.

Name of Applicant

By: _____

Name of Representative, Title

Please note: section below must be completed by a Notary.

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public for said State and County, do hereby certify
that _____, _____, personally appeared before
me this day and acknowledged authorization and the due execution of the foregoing instrument on behalf of
_____.

Witness my hand and official seal, this the _____ day _____, 20_____.

My Commission Expires: _____

[SEAL]

Notary public