



NEW HANOVER COUNTY FIRE SERVICES

230 Government Center Dr. Suite 130
Wilmington, NC 28403
(910) 798-7420, Fax (910) 798-7052
e-mail: fireforms@nhcgov.com



Serving and Protecting Wilmington since 1897

CITY OF WILMINGTON FIRE AND LIFE SAFETY

230 Government Center Dr Suite 150
Wilmington, NC 28403
(910) 343-0696, Fax (910) 341-0097
e-mail: fls@wilmingtonnc.gov

Is your project located in the unincorporated area of New Hanover County ___ or in the Wilmington City limits ___?

TENT OR AIR SUPPORTED STRUCTURE PERMIT APPLICATION

CONTRACTOR REQUESTING PERMIT

NAME: _____ OFFICE PHONE _____
ADDRESS: _____ FAX _____
CONTACT PERSON: _____ CELL _____ E-MAIL _____

EVENT INFORMATION

DATE OF EVENT _____ TIME EVENT STARTS _____
DESCRIPTION OF EVENT: _____
LOCATION/ADDRESS OF EVENT: _____
Date/Time Ready for Inspection _____ Date/Time to be removed _____

Please be aware that any inspections requested outside of normal business hours may require an additional after hour's inspection charge.

PERMIT INFORMATION

TYPE OF PERMIT REQUESTED: TENT/S _____ AIR SUPPORTED STRUCTURE _____
Please list each tent or air supported structure including description, square footage, sizes, with or without sides, and number of exits. If additional space is needed please use the back of the application.

Circle all that Apply

Occupancy Type: Assembly Business Other _____ **Occupancy Load/Capacity** _____

Tent Information (if applicable)

*Does the tent/s have? Heating Equipment Seating Electrical Service Cooking Equipment Contain: Hay Straw Wood shavings Other combustible material _____

*Are the tent/s and contents flame resistant and self extinguishing? Yes No

*Are the tent/s adequately guyed, staked, and/or fastened to withstand a wind pressure of not less than 20lbs per square foot of projected area? Yes No

*Does the tent occupy more than 75% of the premises that it is located on? Yes No

Please note that a site layout must be provided showing dimensions, location of tent/s or air supported structures, and a parking layout. A floor plan must also be provided for tents showing dimensions, layout, fire extinguishers, and exits.

The undersigned hereby makes application for a permit and the inspection of all work described above and hereby agrees to comply with all building regulations and other laws applicable to the use and type of construction of the building referred herein.

Signature _____ Date _____

If applying for a City permit, you will be invoiced for any charges.
If applying for a County permit, please fill out the following.

Method of Payment: CASH CHECK CREDIT CARD CHARGE ACCOUNT # _____

FOR OFFICE USE BELOW THIS LINE

Approved by:	Date:	Fee:	Permit #
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