



Department of Planning and Development
Phone: 910 254-0900 | Fax: 910 341-3264
Dial 711 TTY/Voice
929 N Front Street | PO Box 1810
Wilmington, NC 28402-1810

HOME OCCUPATION APPLICATION

Applicant's Name: _____

Applicant's Address: _____

Email: _____ Phone Number: _____

Are you the property owner? Yes: _____ No: _____

* If you are not the owner of the property, please attach a letter from the owner granting you the authority to operate a home occupation on this property.

Type of Business: _____

Name of Business: _____

Equipment to be Used: _____

Total Square Footage of the Principal Dwelling: _____

Up to 25% of the floor area of the dwelling, but no more than 400 square feet is permitted.

Estimated Number of Customers (no more than 8 patrons per day): _____

Off-Street Parking: Yes, Number of spaces per use: _____ No: _____

Sign Permit (Any sign for the home occupation use is subject to the sign regulations): _____

Applicant's Signature: _____ Date: _____

Home Occupation Fee: \$200.00

City Zoning Inspection required prior to opening. Please call 910-254-0900 with any questions.

Attached are the provisions of Section 18-207 applicable to home occupation uses from the Land Development Code.

OFFICE USE ONLY:

Zoning District: _____

Permit Number: _____

Approved By: _____

Date: _____

Land Development Code 18-207 – Home Occupation:

Home occupations are permitted, provided:

A. Floor area

1. No more than one home occupation shall be permitted within any dwelling unit.
2. Up to 25 percent of the floor area of the dwelling unit, but in no case more than 400 square feet, may be used in the conduct of the home occupation.

B. Traffic and parking

1. Only vehicles used primarily as passenger vehicles, including pickup trucks and step-type vans, may be parked on the lot in connection with the conduct of the home occupation.
2. The home occupation shall not cause the elimination of required off-street parking. No more than two vehicles owned by patrons of the home occupation shall be parked at the site at any time.

C. Equipment

1. No equipment or process shall be used in such home occupation that creates noise, vibration, glare, fumes, or electrical interference detectable off the lot.
2. In the case of electrical interference, no equipment or process shall be used that creates visual or audible interference in any radio or television receivers or causes fluctuations in line voltage off the lot.

D. Outdoor merchandise

No display of products shall be visible from the street. The selling and manufacturing of merchandise, except baking, sewing, and home crafts, shall be prohibited.

E. Number of people

1. Only one person other than members of the housekeeping unit residing on the premises shall be engaged in such occupation.
2. Generally, home occupations shall be limited to no more than eight patrons per day.

F. Family childcare home

1. The dwelling unit shall be the principal residence of the operator.
2. Childcare may be provided for two to eight children under 13 years of age, including all children other than the children of the operator.
3. Of the children present at any one time, no more than five children shall be preschool aged, including the operator's own children.
4. No such childcare may operate for more than 12 hours per day.
5. The dwelling unit shall meet all applicable requirements of the North Carolina State Building Code.