



# FY25 Adopted Budget



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wilmington  
North Carolina**

For the Fiscal Year Beginning

**July 01, 2023**

*Christopher P. Morrill*

**Executive Director**



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## INTRODUCTION

Welcome to the City of Wilmington’s Annual Budget. This document conveys what the city government is doing to improve quality of life, preserve our heritage and environment, foster a prosperous community, and maintain a safe and clean city for all. It is hoped that through this document, readers will develop a robust understanding of city services and what will be accomplished in the fiscal year 2025.

This budget, developed by City staff in accordance with City Council and public guidance, serves four key functions. First, it is a way to communicate to residents how public money is spent and what is being accomplished as a result. Second, it serves as a policy document that articulates City Council’s priorities for the upcoming year. Third, it serves as an operations guide for staff in developing goals and objectives for the fiscal year and in monitoring and evaluating progress toward those goals. Lastly, it is a comprehensive financial device for the forecasting of revenues and expenditures, authorization of expenditures and how they are financed, and a control mechanism for spending limits.



At the root of the budget’s development are the City’s four Core Values, Inclusion, Collaboration, Creativity, and Accountability. City staff embrace these Core Values as a guideline for personal conduct when fulfilling the City mission: “Through forward-thinking policies and responsible stewardship, we are creating a better city every day with excellent core services and quality of life for all.”

Additional guidance for the development of this budget comes from the City’s strategic plan. The FY25-FY30 Strategic Plan: Reimagine provides a roadmap for the City of Wilmington to carry out its mission. The plan is made up of five Key Focus Areas: create a thriving, inclusive, and affordable community of neighborhoods; develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure; create a safe, healthy, and engaged community; achieve organizational excellence; and cultivate an environment for economic growth, job creation, and cultural vibrance. The plan was a collaborative effort with significant stakeholder input from employees, the community, and City Council. It is the hope of City staff that, by using this guide and working with residents, the city government can better meet the needs of every citizen.

## PROFILE OF THE CITY OF WILMINGTON

The City of Wilmington, incorporated in 1739, is in the southeastern region of North Carolina. The city’s borders run along the Cape Fear River on the west and the Intracoastal Waterway on the east, adjacent to the Atlantic Ocean. Wilmington is the county seat of New Hanover County. The city is 51.49 square miles, extends 10 miles north to south and a little over 9 miles east to west at its widest points.<sup>1</sup> The City’s historic core hugs the Cape Fear River, while later patterns of development extend eastward toward the ocean.

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<sup>1</sup> City of Wilmington Development Services Department, GIS staff



## FORM OF GOVERNMENT

The City of Wilmington has a Council-Manager form of government. The Council is comprised of the Mayor and six Council members. The Council is the legislative body of city government with the Mayor as a voting member and the presiding officer. The Mayor is elected at large every two years and the Council members are elected at large every four years with staggered terms. The city manager is appointed by the Council and administers the daily operations of the city through appointed department heads. City Council meetings are typically held the 1st and 3rd Tuesday of each month in City Hall.

The city provides the full range of services authorized by statute. This includes police, fire, streets, public improvements, planning and zoning and general administrative services. The city also operates parking facilities, a golf course, and provides recycling, trash and storm water management services.



The City is empowered to levy a property tax on both real and personal properties located within its boundaries. New Hanover County is the only other unit that levies taxes within the city's corporate limits. The city is also authorized by state statute to extend its corporate limits by voluntary annexation, upon receipt of a valid petition signed by the owners of the real property located within the area.

## THE LOCAL ECONOMY

### ***Economic Growth***

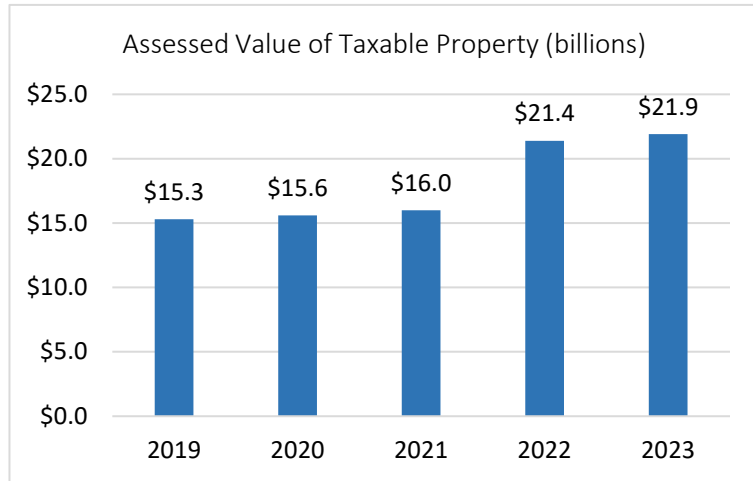
In recent years Wilmington has experienced tremendous economic growth, something that has been recognized by the Milken Institute, a nonpartisan, nonprofit think tank that evaluates the relative economic performance of US cities. In their annual *Best Performing Cities* report, the Milken institute analyzes economic growth in cities nationwide by assessing new job creation, wages, and local investment and policy changes that influence business. In their 2023 report, Wilmington ranked as the seventh best-performing large city out of 200. This is up from 21<sup>st</sup> in 2022 and 37<sup>th</sup> in 2021. The report highlights Wilmington's strong multi-industry growth, competitive wage growth, and growing talent pool sourced in part from the University of North Carolina Wilmington. In addition, it states that housing affordability should be considered a key area of focus as housing demand increases in an area limited by its geography.<sup>2</sup>

<sup>2</sup> Milken Institute, Best-Performing Cities 2023, <https://milkeninstitute.org/report/best-performing-cities-2023>

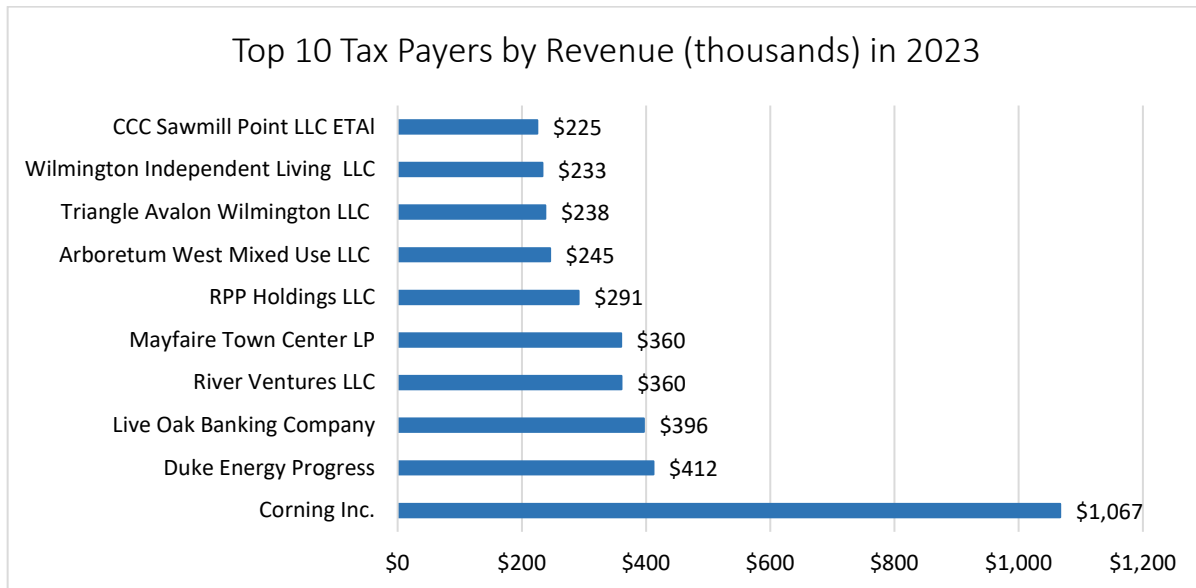


### Assessed Value of Taxable Property and Employment

The positive trend in the assessed value of taxable property (AVTP) provides further evidence of Wilmington’s economic growth. The AVTP is the total value in US dollars of the property that is eligible for taxation by the City of Wilmington. It reached a new high of \$21.9 billion in 2023, a 43.1% increase over five years.



Even more encouraging is that this growth has not been the result of any one sector or employer. In a confirmation of the city’s diverse and stable economy, no single taxpayer comprises more than 1.12% of the total tax base, according to the City of Wilmington 2023 comprehensive financial report. Of those taxpayers, Corning, Inc. is the largest with an assessed value of \$245.3 million. The remaining nine of the top ten taxpayers have an assessed value between \$59 and \$91.3 million.<sup>3</sup> Individually, these companies contribute between \$225,000 and \$1.07 million in tax revenue.

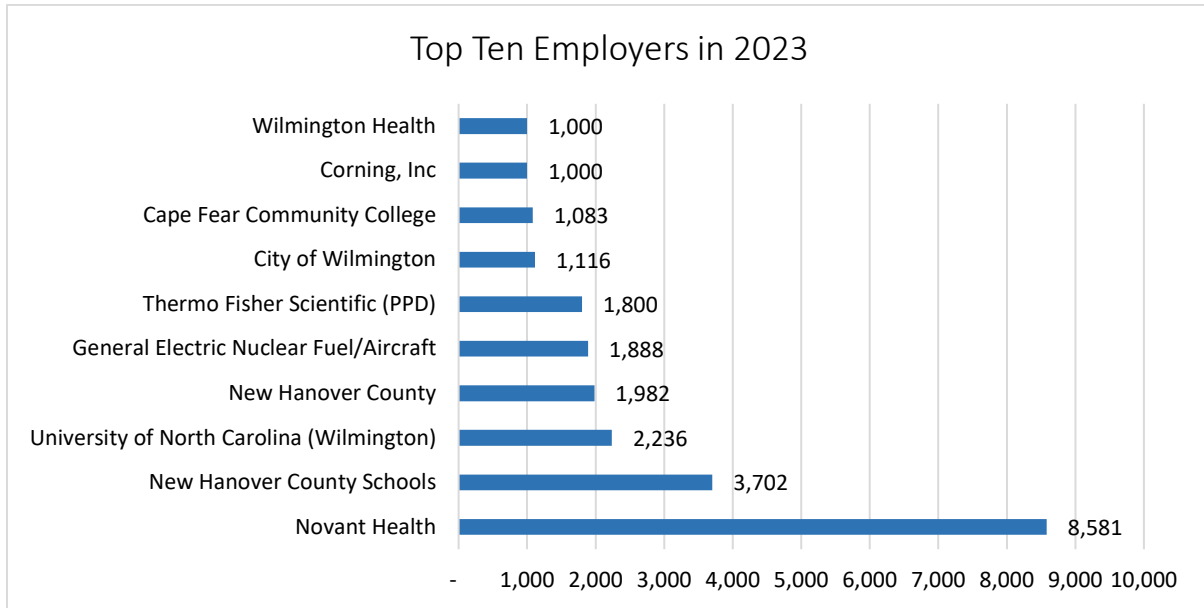


Further emphasizing the diverse economy, employment is spread across several different industries and employers. The largest employer is Novant Health with 6.73% of the total county employment. The education industry follows with 2.9%, 1.75%, and 0.85% of total county employment by New Hanover

<sup>3</sup> CAFR, City of Wilmington (2023), page xiv



County Schools, University of North Carolina Wilmington, and Cape Fear Community College, respectively. The biotechnical, aviation, nuclear, manufacturing and government industries round out the top ten<sup>4</sup>.



A few key groups and industries contribute significantly to the economic development of the region and addressing roadblocks to further growth. A few noteworthy organizations are Wilmington Business Development, North Carolina’s Southeast, Wilmington Chamber of Commerce, and Wilmington Downtown Inc. These groups work individually and collectively to enhance the region’s economy, with Wilmington at the center of these efforts. Other economic drivers in the region include tourism, Novant Health, the University of North Carolina Wilmington, Cape Fear Community College, New Hanover County Schools, the Wilmington International Airport and the Port of Wilmington. Through the provision of customized training and education, moving goods and people, facilitating trade, providing high quality healthcare, and investing in local businesses these drivers all act as significant contributors to the local economy.<sup>5</sup>

### **Tourism**

Due in part to its location on the Cape Fear River and proximity to several beaches, tourism has been a significant contributor to the local economy. The historic Riverwalk, Wilmington Convention Center, outdoor live music venues at Greenfield Lake Park and Riverfront Park, community festivals, and a vibrant downtown nightlife make the city a principal attraction in North Carolina.

In fact, the Wilmington Riverwalk was voted as the 7<sup>th</sup> best in the nation in USA Today’s 2023 10 Best Readers’ Choice Awards<sup>6</sup>. Wilmington’s status as a popular tourism destination has led to New Hanover

4 CAFR, City of Wilmington (2022), page 240

5 2023 Book on Business, Greater Wilmington Business Journal, page 112-127

6 USA Today, “Waterfront spots: 10 best riverwalks across the United States,” <https://10best.usatoday.com/awards/travel/best-riverwalk-2023/>



County being ranked 7<sup>th</sup> among North Carolina's 100 counties as a travel destination in 2023. Over that year, visitors to the county spent over \$1 billion.<sup>7</sup>

One revenue stream from tourism is the City's room occupancy tax (ROT). 100% of the ROT levied by the city must be used for construction, financing, operation, promotion, and maintenance of the Convention Center. The ROT is set at 6% within the convention center district and at 3% for everywhere else within the city's jurisdiction. For the year ended June 30, 2023, the city recognized \$6,370,476 in tax revenue, up 8% from 2022. This ROT has helped make the convention center self-sustainable and not reliant on other revenue streams<sup>8</sup>.

### ***Port of Wilmington***

The Port of Wilmington is owned and operated by the North Carolina State Ports Authority. It is located just south of downtown, on the Cape Fear River, about 26 miles from the ocean. This position on the east coast puts it within 700 miles of 70% of the U.S. industrial base. An industrial base that is quickly and efficiently reached through CSX Transportation's intermodal rail service with its best-in-class transit times and daily service for boxcar, tanker, and general cargo services.



The port boasts some impressive statistics and accolades. In FY23 it reported a record operating revenue of \$79.3 million, a 16.7% increase from the previous record set in FY22. This record revenue and growing cargo volume continues to be another of the many economic drivers in the region. In addition, in the World Bank's Container Port Performance Index, an index that measures global ports' efficiency, the Port of Wilmington was ranked 4<sup>th</sup> in North America, and 72<sup>nd</sup> in the world out of 405 total ports.<sup>9</sup>

Some features include terminal facilities serving container, bulk, and breakbulk operations. It offers a deep 42-foot navigational channel, nine berths with 6,768 feet of wharf frontage, four post-Panamax container cranes and three neo-Panamax container cranes.<sup>10</sup> A new transload solution is also coming to the port by the company Port City Logistics. Transloading refers to the shift in modes of transportation for shipping goods, allowing greater flexibility for last-minute changes. This \$25 million investment will further increase efficiency and reduce overall transportation costs for customers.<sup>11</sup>

7 New Hanover County Budget FY2033-2023, <https://county-new-hanover-nc-budget-book.cleargov.com/6415/county-profile/profile>

8 CAFR, City of Wilmington (2022), page 171 & 292

9 The World Bank, "The Container Port Performance Index 2023", <https://documents.worldbank.org/en/publication/documents-reports/documentdetail/099060324114539683/p17583313892300871be641a5ea7b90e0e6>

10 North Carolina Ports, <https://ncports.com/port-facilities/port-of-wilmington/>

11 Wilmington Business Development, <https://wilmingtonbusinessdevelopment.com/portcity-to-introduce-new-transload-solution-on-the-port-of-wilmingtons-container-terminal/>



### ***Freight and Rail***

Railways extending throughout and from the city are operated by CSX Transportation, primarily in conjunction with the port. As a major player in the movement of goods, the railways are a key link between the local economy, the state, and beyond.

Discussion over railway placement as the city continues to grow has led to the development of the Rail Realignment Project, with the city acting as the lead agency. The project is a proactive, forward-looking effort to improve freight rail operations, public mobility, public safety, economic development, and quality of life in the region. More specifically, it will replace and improve the existing freight rail route between Navassa (Davis) Yard and the Port of Wilmington by creating a new, shorter route that no longer runs through some of Wilmington's busiest streets. Once a new freight route is in operation, the city will work to repurpose the existing route for public use.<sup>12</sup>

In 2023 N.C. Department of Transportation was awarded seven corridors by the Federal Railroad Administration's federal Corridor Identification program (CID)<sup>13</sup>, including a line connecting Wilmington to Raleigh. The CID program is a comprehensive intercity passenger rail planning and development program that will help guide intercity passenger rail development. The award will set the stage for a future passenger rail line connecting Wilmington to Raleigh, and to the rest of North Carolina thereafter.

## TRANSPORTATION

### ***Transportation Planning***

The Wilmington Urban Area Metropolitan Planning Organization (WMPO) is the federally mandated and federally funded regional transportation planning organization for the Wilmington Urban Area. The WMPO was created in 1973 when the Wilmington Urban Area population reached 50,000 to ensure transportation planning is being completed in a continuing, cooperative, and comprehensive manner. In 2012, the WMPO was designated as a Transportation Management Area after the 2010 Decennial Census results found that the Urban Area's population had exceeded 200,000.

The WMPO currently provides regional transportation planning services for 494 square miles and serves a population of approximately 300,000, including the City of Wilmington. The City of Wilmington has been designated and serves as the Lead Planning Agency for the WMPO. The WMPO has several federal requirements that include updating the Metropolitan Transportation Plan every 5 years; coordinating the activities of the WMPO Board and various WMPO committees; and prioritizing projects for the State/MPO Transportation Improvement Program. As a Transportation Management Area, the WMPO is required to complete additional reporting requirements that include federal certification reviews and the development of a Congestion Management Process for the region. In addition, the WMPO is the recipient of an annual direct allocation of federal Surface Transportation Block Grant, Transportation Alternatives, and Carbon Reduction Program funding for administering local projects through a WMPO Board developed process. The WMPO also provides services to its member jurisdictions that include

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<sup>12</sup> City of Wilmington, Rail Realignment, <https://www.wilmingtonnc.gov/departments/major-projects/rail-realignment>

<sup>13</sup> NCDOT, <https://www.ncdot.gov/divisions/rail/projects/corridor-identification-development/Pages/default.aspx>



development review and Traffic Impact Analysis (TIA) review/coordination, managing a traffic count program that collects 372 annual counts and special counts as needed by the WMPO members, and managing the Go Coast Transportation Demand Management Program that seeks to provide options and alternatives to people traveling in their single occupancy automobiles.



Recently the WMPO has been working to complete Cape Fear Navigating Change 2050 – the WMPO’s next Metropolitan Transportation Plan; renovating the building at 525 North 4th Street for the WMPO’s dedicated office space; working with NCDOT on Prioritization 7.0; managing the design for the

Downtown Trail Phase 1; and developing feasibility studies for the Downtown Trail Phases 1 and 2 and Gullah Geechee Heritage Corridor multi-use trail. The WMPO has also completed the Walk Wilmington Pedestrian Plan update, Pender County Bike/Pedestrian Plan, and the WMPO’s 2023 annual traffic count program.

***Wilmington International Airport***

Wilmington International Airport (ILM) is a key economic engine for the area with an estimated impact of \$2.5 billion. In 2023 the airport served over 1.3 million passengers, a 21% increase from the year prior. The airport currently hosts five airlines which provide 20 nonstop routes.<sup>14</sup>

Wilmington International Airport is North Carolina’s fastest growing airport for the first three quarters of 2023, ranking fourth among airports nationwide. This growth is underpinned by the 32% increase in seat capacity.<sup>14</sup> In the North Carolina Department of Transportation’s “The State of Aviation” for January 2023, ILM’s economic output was over \$2.5 billion and provided 13,550 jobs. Economic output measures the impact of leisure and business travelers on the local and state economy, including factors such as jobs, rental car companies, airport security, and airport capital projects and operations.<sup>15</sup>

Recent capital projects include a \$105 million plan for the realignment and reconfiguration of airport roads and parking lots in anticipation of future growth. ILM received \$4 million from the FAA to help fund the project in early 2024. Estimated to cost \$3.3 million, the addition of another lane on 23<sup>rd</sup> street between the airport and MLK Blvd is one of the principal projects aimed at improving the flow of traffic and providing additional road capacity. In addition, a noise study is underway to identify solutions to limiting noise emanating from the airport. Future projects include \$35 million for terminal expansion and \$15 million for runway improvements.<sup>14</sup>

***Bus System***

The Cape Fear Public Transportation Authority (CFPTA), operating as Wave Transit, is the public transportation operator for the metro area of Wilmington, North Carolina. CFPTA offers regional public transit services to the community through fixed route bus lines, a downtown trolley, ADA paratransit

<sup>14</sup> WilmingtonBiz, Airport Projects Expected to Fuel Economy, [https://www.wilmingtonbiz.com/more\\_news/2024/06/07/airport\\_projects\\_expected\\_to\\_fuel\\_economy/25661](https://www.wilmingtonbiz.com/more_news/2024/06/07/airport_projects_expected_to_fuel_economy/25661)

<sup>15</sup> NCDOT, North Carolina State of Aviation, <https://www.ncdot.gov/divisions/aviation/Pages/state-of-aviation.aspx>



service, RideMICRO serving outlying areas beyond the fixed-route bus system, and the University of North Carolina Wilmington “Seahawk Shuttle,” a service dedicated to the university community. CFPTA also offers Amtrak and Greyhound connections through their centrally located Forden Station.

Wave Transit is moving forward in FY-25 with system improvements under the Reimagine Wave Short-Range Plan which will result in more frequent bus service, shorter ride times on buses and better connections to major residential, commercial, human services and medical facilities throughout the community. In the first half of 2024, Wave operated a successful special service funded by NCDOT to



provide expanded RideMICRO services to North Brunswick County and downtown Wilmington, offering alternative commuting options during the temporary closure of the Cape Fear Memorial Bridge repair project. Between February and May 2024, this service resulted in a 56% increase in ridership in these RideMICRO zones. RideMICRO has been nationally recognized for its innovative service having recently received an Innovative Solutions Award from METRO Magazine.<sup>16</sup>

## HEALTHCARE

Novant Health New Hanover Regional Medical Center is the primary referral hospital in the region. Services include cardiac care, orthopedics, oncology, pediatrics, women’s health, rehabilitation and trauma care. In FY24, there were 34,409 total discharges, 203,113 total patient days, and total patient revenue of \$4.5 billion.<sup>17</sup> There are over ten Novant Health facilities located in the county, with two principal treatment centers.

On May 7<sup>th</sup>, 2024, the Novant Health Michael Jordan Family Medical Clinic held its ribbon cutting. The basketball legend and longtime New Hanover County resident donated \$10 million to help fund the clinic that is strategically located in a historically underserved neighborhood. The clinic adds 12 patient rooms and numerous services to families, regardless of insurance status. With a focus on immediate need, patient care exceeds primary, preventive, and traditional screenings, and includes supportive programming referrals.<sup>18</sup>

The Novant Health New Hanover Orthopedic Hospital has also recently received some accolades. They received Healthgrades’ 2024 America’s 50 Best Hospitals for Outpatient Joint Replacement and Orthopedic Surgery Awards.<sup>19</sup>

<sup>16</sup> Mark Hairr, Cape Fear Pubic Transportation Authority

<sup>17</sup> American Hospital Directory, Novant Health New Hanover Regional Medical Center Profile, [https://www.ahd.com/free\\_profile/340141/New\\_Hanover\\_Regional\\_Medical\\_Center/Wilmington/North\\_Carolina/](https://www.ahd.com/free_profile/340141/New_Hanover_Regional_Medical_Center/Wilmington/North_Carolina/)

<sup>18</sup> Novant Health, Wilmington’s First Novant Health Michael Jordan Family Medical Clinic <https://supportnovanthealth.org/wilmingtons-first-novant-health-michael-jordan-family-medical-clinic/>

<sup>19</sup> Healthgrade, Novant Health New Hanover Orthopedic Hospital <https://www.healthgrades.com/hospital-directory/north-carolina-nc/novant-health-new-hanover-orthopedic-hospital-hgst78797b36340094>





## EDUCATION

The City of Wilmington offers several higher education opportunities for citizens living in the region, most notably the University of North Carolina Wilmington and Cape Fear Community College.

UNCW students enjoy a powerful and supportive academic experience that nurtures creative inquiry, stimulates critical thinking and welcomes thoughtful expression in a beautiful coastal setting. One of 17 institutions in the UNC System, UNCW is a nationally recognized large public doctoral university with a private feel. Currently, 59 bachelor’s, 37 master’s, and 5 doctoral degrees are offered. Included in these is the B.S. in Coastal Engineering, the first of its kind in the nation.<sup>20</sup> In fall 2023 enrollment totaled 17,987 students.<sup>21</sup>

Cape Fear Community College (CFCC), reaches an estimated 22,000 students across over 200 credential opportunities and more than 70 programs of study.<sup>22</sup> Fall 2023 enrollment was at 15,281 students with 5,970 students enrolled in CFCC’s Economic and Workforce Development programs. These programs provide short-term training that advances students’ business goals and improves the community via offerings such as the Nail Salon Tech program, the Law Enforcement Program, and Electrical Linework courses.<sup>23</sup> Students can also train in a technical program or earn a two-year college transfer degree to continue their education.

## AREA DEMOGRAPHICS AND STATISTICS

### *Geography*

Land area in square miles (2020)	51.41
Population per square mile (2020)	2,386.66

### *Resident Demographics*

Population (2023)	122,698
Households (2018-2022)	53,374
Median Age (2022)	35.9
Gender Composition (Female, 2023)	53.30%
Racial Composition, White alone (2023)	74.40%
Racial Composition, Black or African American alone (2023)	16.20%
Racial Composition, American Indian or Alaska Native alone (2023)	0.30%
Racial Composition, Asian alone (2023)	1.30%
Racial Composition, Two or more races (2023)	4.70%
Racial Composition, Hispanic or Latino (2023)	7.00%

20 University of North Carolina Wilmington (UNCW), <https://uncw.edu/about/>

21 UNCW Enrollment, <https://public.tableau.com/app/profile/unc.wilmington.oirp/viz/UNCWFallEnrollment5-YearTrend/Dashboard>

22 Cape Fear Community College (CFCC), <https://cfcc.edu/>

23 CFCC Quickfacts, <https://cfcc.edu/about/quick-facts/>



*New Hanover County Schools*

Student enrollment (2024)	24,897
Number of total schools	43
Pre-K schools	4
Elementary schools	35
Middle schools	11
High schools	9
Graduation rate (2023)	0.88

*Income*

Median Household Income, (2022 dollars) for 2018-2022	\$58,908
Per capita income in past 12 months, (2022 dollars) for 2018-2022	\$42,750

CITY OF WILMINGTON STATISTICS

*Police Protection:*

Number of sworn officers	279
Number of Calls for Service (FY24)	156,010
Number of Stations (1 HQ and 1 substation)	2

*Fire Protection:*

ISO rating	1
Number of uniformed fire fighters	205
Number of calls for service (FY24)	17,709
Number of stations	9

*Solid Waste Collection:*

Number of customers serviced by city crews	32,288
Refuse tons collected	25,830
Bulky trash tons collected	1,898
Yard waste tons collected	7,388
Tonnage diverted away from landfill	14,061
Diversion rate	34%

*Street System:*

Miles of soil, stone or gravel surface street	7.5
Miles of hard surface street	392
Number of City owned/maintained streets	1,218

*Municipal Golf Course:*

Number of holes (par 71)	18
Number of rounds (18-holes) played annually	41,207



Number of rounds (9-holes) played annually	23,497
Number of golf carts renter (18 and 9-holes) annually	38,089

*Parks and Recreation:*

City-owned parks (sites)	48
City-owned public parks (acreage)	717
City-owned Athletic complexes	34
City-owned Athletic complex (acreage)	551
City-owned Trails (Multi-Use Paths) linear miles	36

*Street lighting:*

Streetlights leased from Duke Energy Progress	8,210
City-owned streetlights	877
Streetlight reimbursements to HOAs	475

*Facilities:*

Facility lighting, leased from Duke Energy Progress	537
Facility lighting, city-owned	511
City-maintained facilities sq ft	1,390,272
City-owned trails (Multi-Use Paths) linear miles	32



## READER'S GUIDE

The budget begins with the City Manager's budget message that contains key features of the budget as recommended by the City Manager. Highlights of the proposed work plan and information about the financial condition of the City are also included.

The first section in the document, the Budget Summary, summarizes the total City budgeted revenues and expenditures as well as the total General Fund budget. The Budget Summary section also includes a listing of appropriations by funds, an accounting term which simply means a balanced set of revenues and expenses. The City of Wilmington has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

Each fund is categorized by **operating**, **program**, **debt service** and **capital projects** and reflects a gross amount as well as the net budget which is less appropriations to other funds and debt funding. A separate summary shows the capital debt service projects.

A summary of total revenues for all funds is reflected in the next section and shows the prior year adopted budget levels as compared to current budget. Details follow this summary and again, each fund is identified within the categories of operating, program, debt service and capital projects.

The General Government section provides expenditure summaries for the General Fund governance and administrative and support services departments. Each department is shown separately and includes an authorized position total. This section also shows the General Fund Sundry appropriations and all nonprofit agency appropriations.

The next section summarizes the budgets of the City's Community Development departments, which include Parks and Recreation, Planning and Development, Public Works, and Housing and Neighborhood Services, which includes the Community Development Block Grant Fund (CDBG), CDBG/HOME Grant and Loan Administration Fund and HOME Investment Partnership Fund. The CDBG and HOME grant funds are the City's annual entitlement from the federal Department of Housing and Urban Development (HUD) for activities designed to improve low- and moderate-income neighborhoods. Expenditures include housing loan programs, capital improvements and contributions to public service agencies. The CDBG/HOME Grant and Loan Fund was established to account for the community development and accounting activities associated with the federal entitlement for the Community Development Block Grant and HOME Investment Partnership funds.

The Public Safety section follows and includes the General Fund expenditure budgets for Police and Fire. These are also shown with authorized positions and expenditure summaries for departments.



The next section summarizes the budgets of the City’s Enterprise Funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Expenditures in these funds are financed primarily through user fees.

The Other Funds section of the budget contains smaller funds and includes two internal service funds that centralize the expenditures and replacements of vehicles and technology.

The Capital Improvement Program section contains the City’s plan for major capital projects to be funded through FY25. These are new construction and/or renovation projects which improve the City’s infrastructure. The projects are grouped according to general type: Streets and Sidewalks, Parks and Recreation, Public Facilities, Parking, Stormwater and Golf. Funds for these improvements come from transfers from the City’s 80/20 Capital Debt Plan, the Parking Fund, Stormwater Management Fund, Golf Fund, as well as from bonds and other sources.

In reading any of the budget items under each department, the following data in the example below is available:

**B. New Position: HR Manager - Talent Acquisition**

**Total Cost:** \$122,070

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

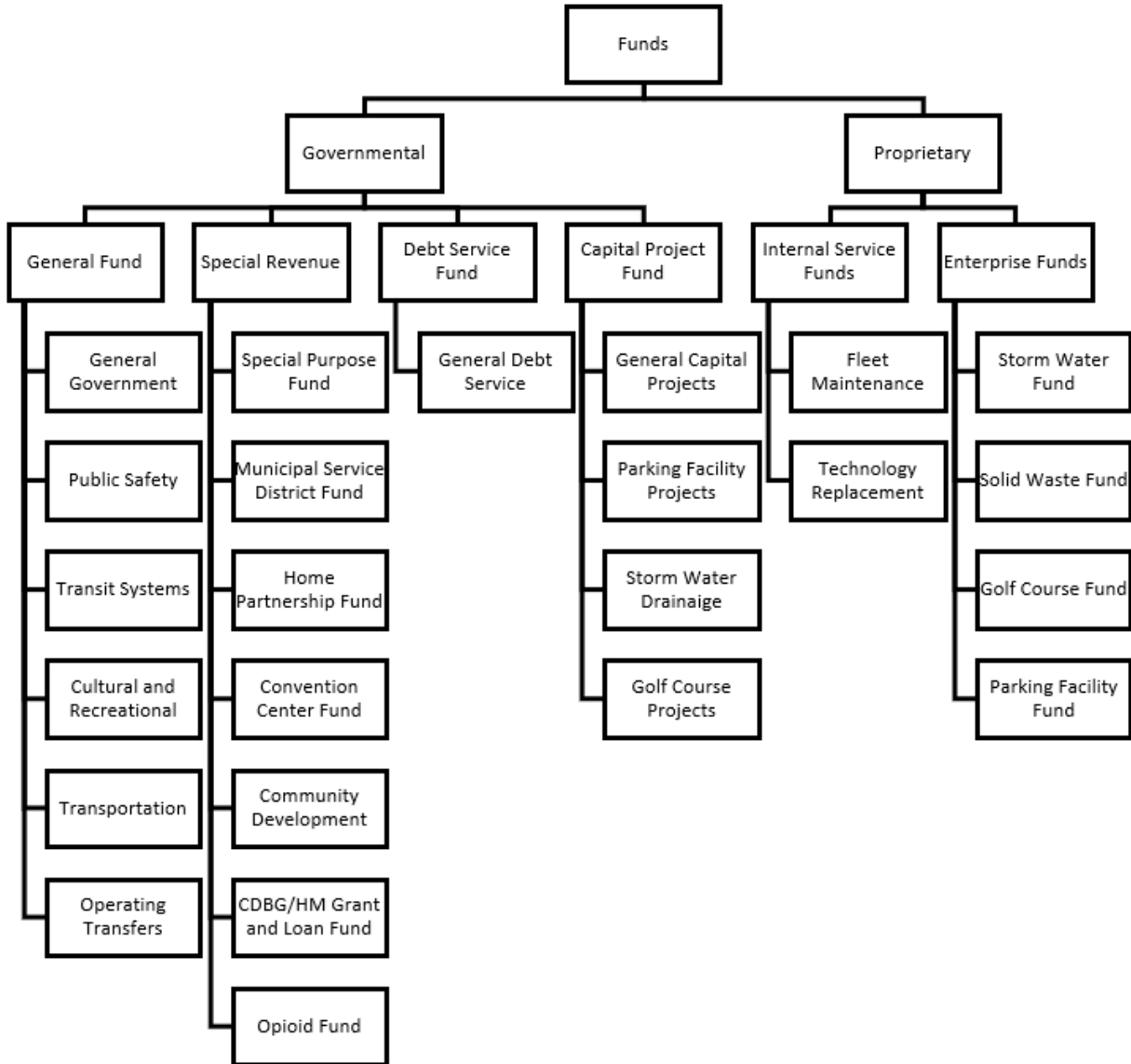
**Description:** A total of \$122,070 is included in the budget to authorize the hire of a Human Resources Manager. Funding includes a salary of \$86,632 plus benefits, operating funds for training, and a computer with participation in the technology lease program.

Presently, there is one HR Analyst and one HR technician that oversee the city’s recruitment and selection activities. Since the unprecedented labor market shift resulting in three years of high turnover rates coupled with the increase of employees through the budget process, these positions are not enough to effectively process and manage effective recruitment and hiring. This position will be responsible for the overall talent acquisition function by identifying and implementing process improvements, developing, and delivering ongoing manager training, overseeing the recruitment software, and overseeing high profile recruitments.

- **Total Cost:** Indicates change to the department’s budget (+/-) with the specific package identified.
- **Position(s):** If a change in the full-time or part-time authorizations
- **Description:** General description and benefit to the city

## BUDGETARY FUND STRUCTURE

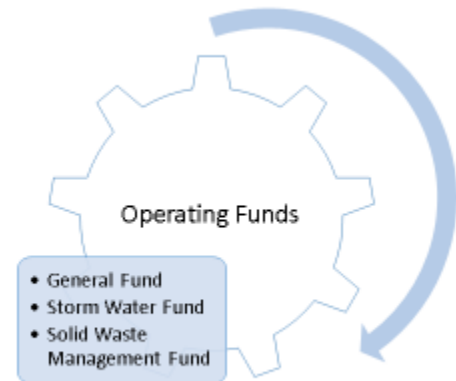
The City of Wilmington budget consists of two overarching fund types, governmental and proprietary funds. **Governmental Funds** are used to account for those functions reported as governmental activities. Most of the City’s basic services are accounted for in governmental funds. The City of Wilmington has two types of **Proprietary Funds**. *Enterprise Funds* are used to report the same functions presented as business-type activities and *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City of Wilmington. The City uses Internal Service Funds to account for two activities – fleet operations and technology replacement.



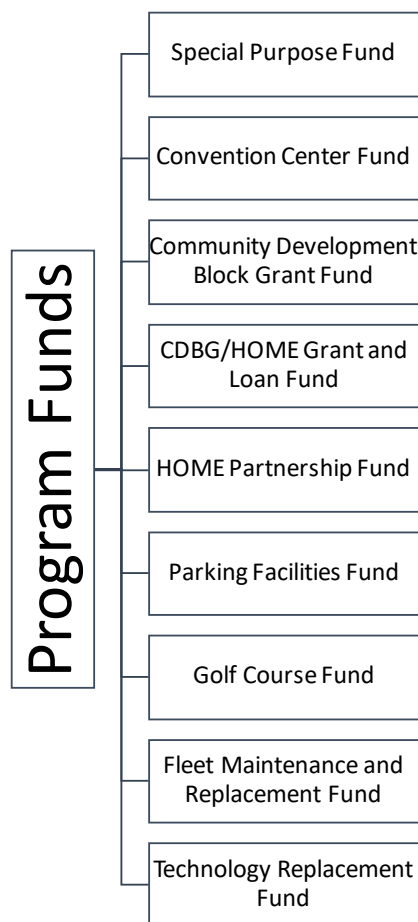


## FUNDS SUBJECT TO APPROPRIATION BY CATEGORY

The *General Fund (100)* is the general-purpose fund of the City of Wilmington. It was established to account for all financial resources, except those required by State law, local ordinance and generally accepted accounting principles, to be accounted for in another fund. General Fund revenues primarily include property taxes, sales taxes, revenues from state and federal governments, licenses, fees and permits. The major operating activities include general government, public safety, community development, transportation and other governmental service functions.



The *Stormwater Management Fund (500)* includes revenues and expenditures associated with the City's stormwater planning, maintenance, public information efforts and the City's drainage capital improvements. The stormwater utility fee, which is based on the amount of impervious surface present on each parcel of property, is the primary revenue source for these expenditures.



The *Recycling and Trash Services Fund (560)* includes revenues and expenditures for the collection and disposal of garbage, yard waste, recyclable materials and other refuse. Customer fees are the primary revenue source for this fund.

The *Special Purpose Fund (210)* is supported primarily by grant funds and donations to the City for special purposes.

The *Convention Center Operating Fund (220)*, established by City Council in April 2008, captures the costs of managing the project, as well as marketing and pre-opening expenditures. It is supported primarily by Room Occupancy Tax funds allocated to the City for the development of the Convention Center.

The *Community Development Block Grant Fund (223)* is supported primarily by federal grant funds allocated to the City for community development programs designed to improve low- and moderate-income neighborhoods.

The *CDBG/HOME Grant and Loan Fund (224)* is supported by CDBG and HOME Partnership administrative funds allocated under the entitlement to the City as well as General Fund revenues to support low- and moderate-income housing and community development activities.



The *HOME Partnership Fund (225)* is supported primarily by federal grant funds allocated to the City for housing-related activities in low- and moderate-income neighborhoods.

The *Parking Facilities Fund (550)* provides for the general operational and maintenance costs for the Second Street, River Place, Market Street and Skyline parking decks, the North Water Street, Second Street and Hannah Block parking lots and on-street parking. The fund is supported by parking deck and meter user fees as well as interest earnings.

The *Golf Course Fund (570)* is supported by the income received at the City's municipal golf course and the associated costs with running that operation.

The *Fleet Maintenance and Replacement Fund (610)* is an internal service fund that centralizes the expenditures for the maintenance and replacement of vehicles for all participating departments. Each City department makes annual payments according to the types of vehicles leased.

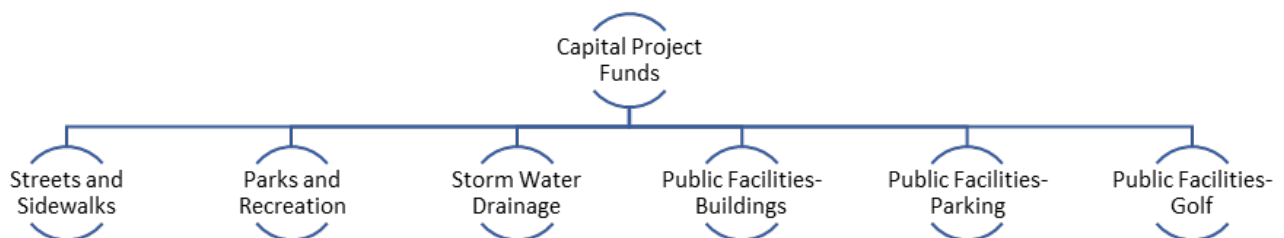
The *Technology Replacement Fund (650)* is an internal service fund that provides for the replacement of technology to reduce the technology gap and off-site hosting of certain applications. Revenues for this fund consist of internal charges to City departments according to the type of device and a subsidy from the General Fund.

The *Debt Service Fund (150)* was established to set aside resources to meet current and future debt service requirements on general long-term debt. The fund receives a dedicated \$0.0975 of property tax which funds the City's maintenance and new infrastructure capital needs. Eighty percent (80%) of the rate pays for debt and 20% pays for pay-as-you-go projects – 80/20 Capital Debt Plan.

The *Special Tax District (215)* is the municipal service district in Wilmington's central business district established for services beyond the scope provided already by City services.

The *Opioid Fund (219)* is associated with Opioid Settlement funding. Most of these funds will be transferred to New Hanover County for programs approved by both sitting authorities to help with prevention, treatment, and aftercare for those who suffer with opioid addiction.

The purpose of the *Capital Project Funds* is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.







The Capital Project Funds provide for street and sidewalk improvement projects, park improvement projects and various other physical improvement projects which typically cost over \$50,000, have a useful life greater than five years and are approved by the City Council. Funding for capital projects comes from several sources, including property and sales tax collections as well as fees.

## **BUDGET PREPARATION AND ADOPTION**

The City of Wilmington begins the budget process in September with the preparation for proposed new and revised capital improvements projects. The official budget kick-off is done in December with a transmittal to all staff involved in the budget process that includes budget instructions and key issues and changes. In January and/or February, work sessions are held with City Council to review the City's financial condition and the forecasts for the future. This is also an opportunity for the Council to develop goals and objectives for the upcoming year.

In accordance with State Statutes, departments must submit a budget request to the Budget Officer before April 30 of each fiscal year. For the City of Wilmington, typically, that deadline for departmental submissions is the end of January. After all departmental budgets are submitted, the Budget Office reviews the requests and meets with each department individually to review the needs and priorities in detail. The Budget Office and the departments then meet with the City Manager to discuss programmatic issues and the objectives to be accomplished in the new budget year. Revisions are made as necessary in the operating budgets, the capital budgets and the revenue estimates, until a final recommended budget document is produced in April.

A budget message and a balanced budget must be submitted to the Council no later than June 1, according to State Statutes. In the City of Wilmington, these are typically submitted to City Council in May. After a formal budget submission to Council, work sessions are conducted with the Council and a public hearing is held to provide an opportunity for all citizens to have input in the budget. In accordance with State Statutes, final adoption of the budget takes place before July 1 of each year.

In accordance with the North Carolina General Statutes, the City prepares and adopts the budget on the modified accrual basis of accounting, in which revenues are recorded when the amount becomes measurable and available, and expenditures are recorded when the liability is actually incurred. Only revenues and expenditures anticipated during the fiscal year are included in the budget. Unexpended operating budget funds revert to fund balance at the close of the fiscal year. Unexpended capital project reserve funds are carried forward life-to-date until the project is officially closed.

Throughout the fiscal year the City's financial accounting system maintains a modified accrual method as the adopted budget. At year-end, the City's Annual Comprehensive Financial Report (ACFR) is prepared on a basis consistent with "generally accepted accounting principles" or GAAP. This basis of accounting conforms to the way the city prepares its budget with some exceptions. The most notable exception is that the City's Enterprise funds are converted from the modified accrual basis of accounting to the full accrual basis for financial statement presentation purposes. In the accrual basis, revenues are recognized when they are earned, and expenses are recognized when they are incurred. This change between the budget and the financial report for the Enterprise funds provides for some significant differences. One is



that depreciation is recorded as an expense in the ACFR and is not recognized at all in the budget. Another is that capital outlay and principal debt service payments are identified as expenditures in the budget but reported as adjustments to the balance sheet in the ACFR.

The following chart summarizes when accrual and modified accrual are used for the basis of reporting and the basis of budgeting:

Fund	Basis of Budgeting	Basis of Reporting
General	Modified Accrual	Modified Accrual
Special Revenue	Modified Accrual	Modified Accrual
Enterprise	Modified Accrual	Accrual

## BUDGET AMENDMENT PROCESS

Proposed amendments to the budget may be submitted at any time by a member of the City Council or the City Manager. The City Manager is authorized to transfer budget amounts within adopted functional categories, however, changes between categories or that change total expenditures in any fund must be approved by City Council.

Proposed ordinance amendments are prepared by the administration and include a statement by the Finance Officer as to the availability of funds. A cover letter provides background information and the City Manager’s recommendation on the proposed amendment. Ordinances require two readings for adoption.

Minor budget changes that do not affect the ordinances are submitted to the Budget Office at any time with an explanation of and justification for the change. The Budget Office must approve all changes. Changes in salaries or benefits are not permitted, except in rare instances and only with prior approval by the Budget Office and the City Manager.

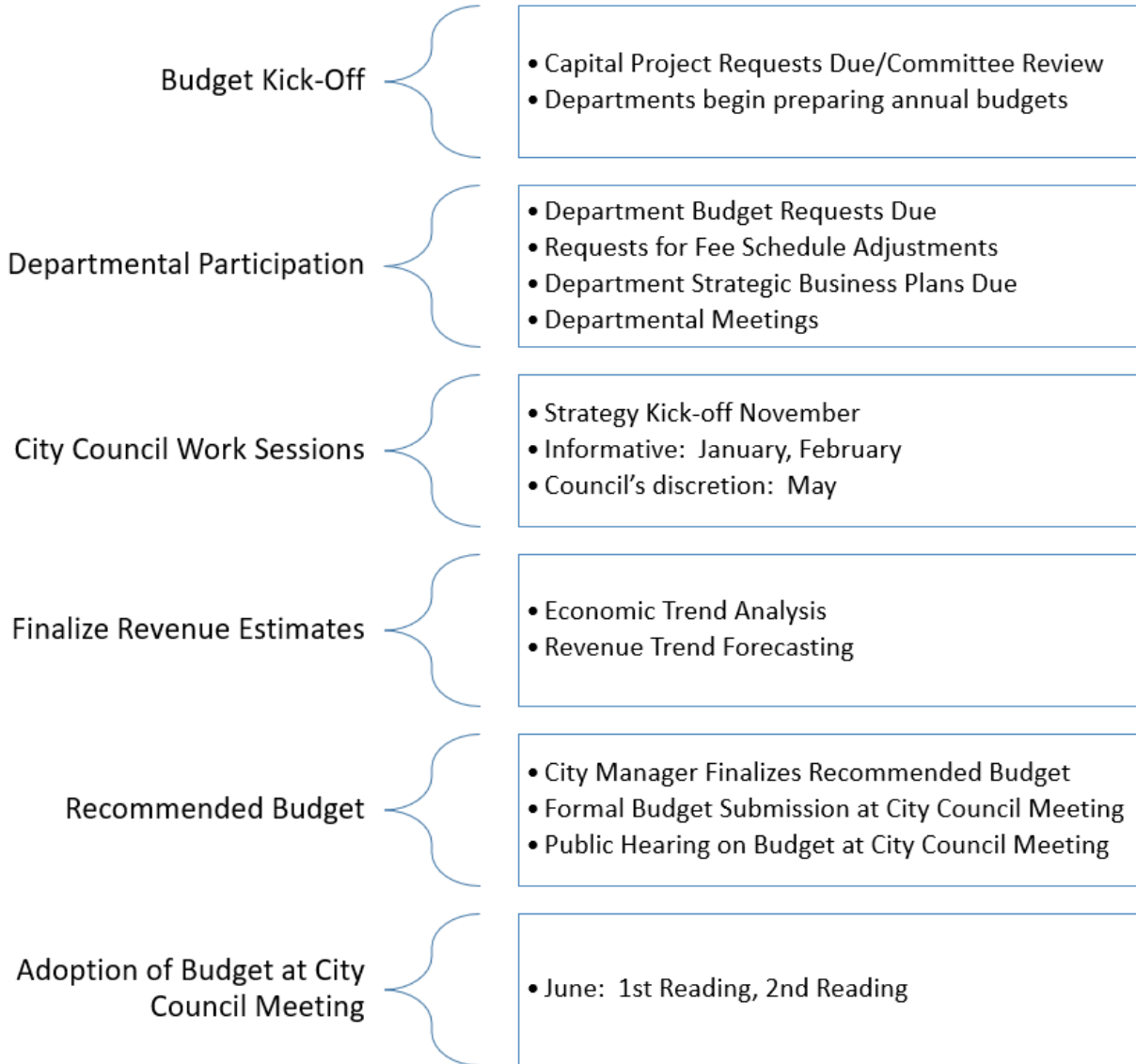
## SCHEDULE OF EVENTS

FY25 Budget Calendar	
FY25 Recommended Budget Presentation	May 7, 2024
FY25 Public Hearing	May 21, 2024
FY25 Budget 1 <sup>st</sup> Reading	June 4, 2024
FY25 Budget 2 <sup>nd</sup> Reading	June 18, 2024



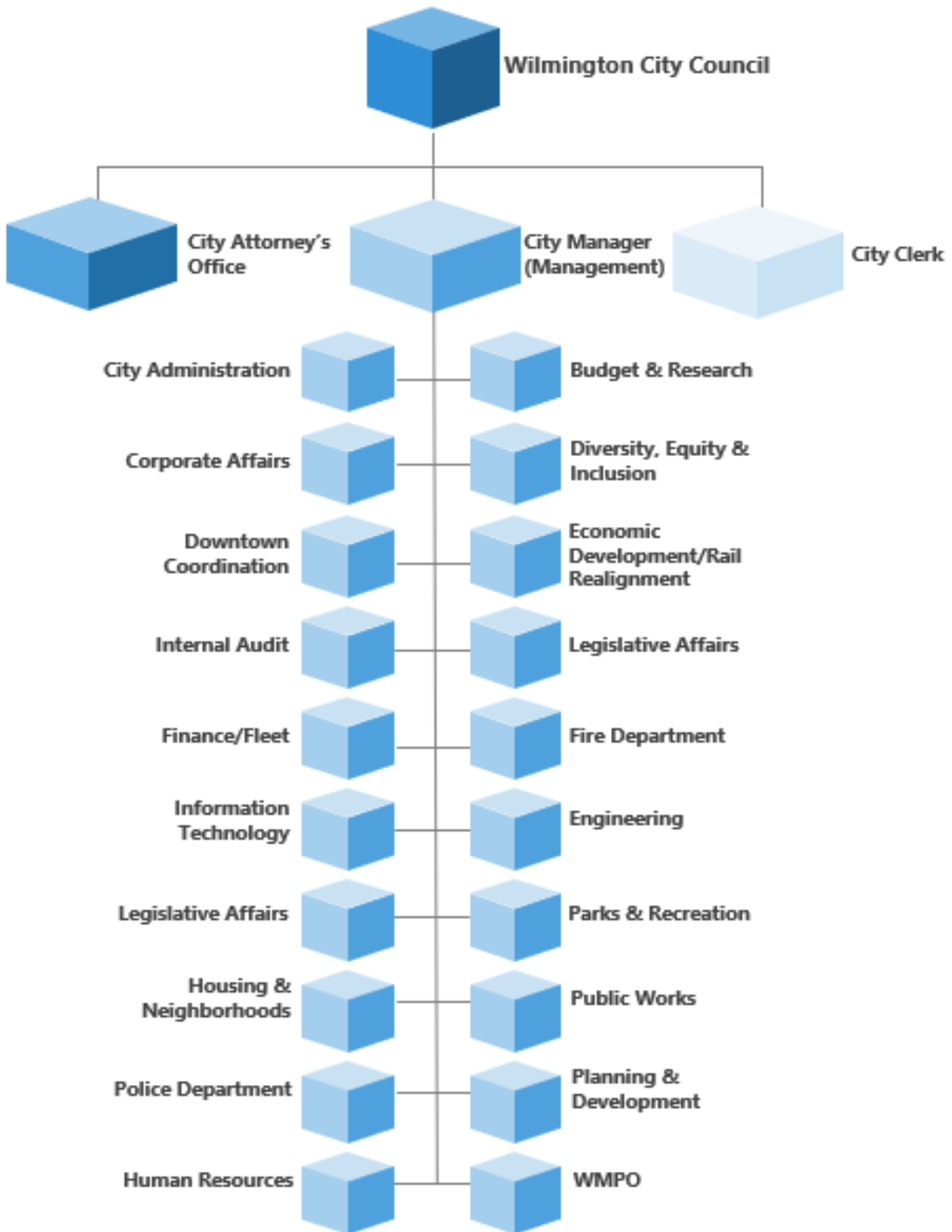
## BUDGET PREPARATION PROCESS

The budget preparation process is a collaborative conversation between City Council and staff.





## ORGANIZATIONAL STRUCTURE





## FINANCIAL MANAGEMENT POLICIES

These Financial Management Policies serve as guidelines for the preparation and operation of the annual budget. They are designed to complement the North Carolina Local Government Budget and Fiscal Control Act, recommendations of the Local Government Commission (LGC), the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These policies were developed by Budget staff and were formally adopted by the City Council effective July 1, 2002, and amended effective June 4, 2013, June 19, 2018, and June 7, 2022. These policies are used to frame major policy initiatives and are reviewed during each budget process to ensure continued relevance and to identify any gaps that should be addressed with new policies. These policies assist in maintaining the City's stable financial position and ensures that Council's intentions are implemented and followed.

### REVENUE POLICIES

#### Revenue Diversity

The City shall continue to provide adequate funds for stable operation of desired service levels through diversification of revenue sources to avoid over-reliance on any one revenue source and to maintain stable rates and fees.

#### Fees and Charges

The City shall maximize user fees where possible in order to distribute the costs of municipal services to those who use the services; include users who may have tax exempt property; to avoid subsidizing where the service is not used by the general public, except where appropriate; and maintain charges that are equitable and efficient by capturing the costs to provide the service.

All revenue sources will be reviewed on an annual basis, the levels of cost recovery will be reviewed, and the reasons for the subsidy will be reviewed.

#### Use of One-time revenues

Use of one-time revenues is limited to covering expenditures that temporarily exceed revenues, early debt retirement, or capital purchases that do not significantly increase ongoing operating expenses.

#### Property Tax Estimates

The percentage collection of property taxes relative to the tax rate estimated in the budget must not be greater than the percentage of the levy realized in cash as of June 30 of the preceding fiscal year, in accordance with State law. This ensures a conservative estimate of property tax revenues.

A dedicated property tax rate will be restricted in the Debt Service Fund by Ordinance and evaluated in every revaluation year. This revenue is committed to pay for 80% debt and 20% pay-as-you-go funding for capital maintenance and new infrastructure needs.



### Unpredictable Revenue

Estimated revenues shall include only those reasonably expected to be realized during the fiscal year.

Grant funding will be pursued and used for a variety of purposes. Application to apply will be reviewed and evaluated in advance for consistency with Council goals and compatibility with City programs and objectives. All new grants in amounts exceeding the City Manager's approval authority or as required by the grantor, must be presented to Council for consideration before application is made. Any awarded funds will be accepted only after Council review and approval for appropriation. Any changes in the original intended use of grant funds must be approved by the granting agency and reported to City Council.

## EXPENDITURE POLICIES

### Balanced Budget

The City shall prepare an annual balanced budget in accordance with the Local Government Budget and Fiscal Control Act, Generally Accepted Accounting Principles, and shall maintain excellence in finance and budgeting by meeting the standards necessary to achieve the Government Finance Officers Association's Distinguished Budget Award.

Actual funds expended and received against budget will be reported to the City Manager and department directors on a monthly basis and City Council on a quarterly basis.

### Evaluation and Prioritization

Expenditures shall be reviewed by staff, the City Manager, and City Council prior to adoption, and continually monitored throughout the budget year. Priority will be given to expenditures consistent with the City's Strategic Plan, and those necessary to carry out the mandated and core services of the city.

### Nonprofit Agencies – Competitive Process

Funding for nonprofit agencies shall be considered on a competitive basis consistent with Council's priorities or with a departmental or City-wide mission, and with the City's Consolidated Plan. Any agency receiving over \$5,000 in any one fiscal year is required to complete a financial review. The compiled financial statements must be prepared by an accounting personnel with the education and experience to be able to complete the financial reporting in accordance with GAAP - Generally Accepted Accounting Principles and approved by the agency's governing board. Financials must be two-year comparative. Any agency receiving over \$25,000 in any one fiscal year is required to complete a financial audit. The audit must be conducted by a certified public accountant; financials must be two-year comparative. Community Development Block Grant Funds will be allocated to public service agencies at the maximum percentage allowable by HUD regulations. General Funds will be allocated to public service agencies that complete the competitive process a total amount not to exceed 1 percent of the General Fund operating budget. No agencies will be considered for funding without an operational budget.



### Nonprofit Agency – Non-Competitive Process

Funding considerations for any nonprofit agency not considered through the competitive process in the recommended budget will require a formal budget request made to the City of Wilmington via the City Manager on or before March 31 annually.

## RESERVES

### Debt Service Fund

The City shall maintain a Debt Service Fund and all accumulated revenues will be used towards debt service, debt administration, debt issuance and pay-as-you-go funding.

The City Council has adopted a dedicated property tax rate to be restricted in the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year Capital Improvement Plan. This rate will be adjusted as needed in future revaluation years.

### Fund Balance

The City shall maintain a minimum unassigned fund balance equal to 20-25% of the operating budget for the General Fund and Debt Service Fund. All other City funds will maintain a minimum unassigned fund balance equal to 15-20% of their respective operating budget. Any portion of the unassigned fund balance in excess of the minimum % of budgeted expenditures may be appropriated for one-time “pay-as-you-go” expenditures. (Examples are, but not limited to incentive agreements, capital improvements, computer systems and software). Unassigned fund balance is not a recurring revenue source of funds and should only be appropriated for non-recurring expenditures.

At the close of each fiscal year, a report on unassigned fund balance in the General Fund will be given to City Council. At this time, Council may choose to transfer an agreed amount of excess reserves above 30% of unassigned fund balance to the Debt Service Fund where these funds will be used to offset future property tax rate increases for capital improvement plans.

### Contingency

Reserves may be appropriated in operating budgets to a contingency account in an amount not to exceed 5% of the fund in order to meet unexpected increases in service delivery costs.

## DEBT MANAGEMENT

### Debt Model

Debt Service models will be maintained for all debt and will identify the impact of future debt and the adequacy of designated resources.

### Debt Service

The total annual debt service paid on tax-supported debt shall not exceed 20% of the consolidated operating budgets of the General Fund and the Debt Service Fund, including inter-fund transfers (Except transfers between the General Fund and the Debt Service Fund which are eliminated on consolidation).



### Direct Net Debt

The outstanding direct net debt will not exceed the NC statutory limit of 8% of the appraised property subject to taxation with an optimal level of less than 2%.

### Bonded Debt

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

### Bond Rating

The City will maintain its financial condition so as to maintain a minimum AA bond rating.

## CAPITAL INVESTMENT POLICIES

The City shall annually update and adopt a minimum 5-year Capital Improvements Program (CIP) in conjunction with the Annual Operating Budget.

A dedicated property tax rate will be restricted to the Debt Service Fund for an 80% debt and 20% pay-as-you-go funding mechanism that will cover all projects within the multi-year plan. This rate will be adjusted as needed in future revaluation years.

The City shall appropriate all funds for capital projects with an Ordinance in accordance with State statutes.

Capital expenditures included in the CIP as a project will generally cost at least \$50,000 and have a useful life of at least 5 years.

Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.

The capitalization threshold minimum for fixed assets is set at \$5,000. The threshold will be applied to individual fixed assets and will only be capitalized if they have a useful life of at least two years from the date of acquisition.

## ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The accounting systems for the City will be compliant with the North Carolina Local Government Budget and Fiscal Control act and will be maintained to enable the preparation of financial statements that conform to generally accepted accounting principles (GAAP).

Reasonable access to the financial system will be made available to department directors and other staff for the continuous monitoring of revenues and expenditures. Emphasis will be placed on internal budgetary and financial controls with regard to the financial system for the purposes of maintaining proper checks and balances.





The City will have an annual independent audit performed by a certified accounting firm that will issue an opinion of the annual financial statements that are required by the Local Government Budget and Fiscal Control Act.

The City will prepare an Annual Comprehensive Financial Report (ACFR) that will be provided to City Council and is in compliance with established criteria to obtain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and will be submitted to that award program each year.

Full disclosure will be provided in all regulatory reports, financial statements and debt offering statement.



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## TRANSMITTAL



June 20, 2024

The Honorable City Council  
And the Citizens of the City of Wilmington:

In accordance with state and local ordinances, I am pleased to present to you the Adopted FY25 Annual Budget and the Multi-year Capital Improvement Project Plan for the City of Wilmington as adopted by City Council on June 18, 2024.

After reviewing the recommended budget, City Council directed staff to adjust the Manager's proposed ad valorem tax rate from 42.25 cents to 42.00 cents. This adjustment was made possible by reallocating \$3,276,805 from the Carolina Beach Road project, which is part of the 2016 Transportation Bond project, to the Debt Service Fund. The reallocated funds are not designated for a particular project, but rather are being used to cover the debt necessary to support the comprehensive 5-year Capital Improvement Plan, resulting in a decrease of 0.25 cents in the tax rate.

The current motor vehicle tax rate of \$5 will be raised to \$25, the highest amount allowed by the city, aligning Wilmington with other comparable cities. Each additional \$5 will generate approximately \$450,000, which will be allocated towards the development and implementation of traffic calming measures in residential areas.

City Council requested that the Good Shepard Center's funding continue at \$24,000 annually instead of the recommended \$12,000. Additionally, Cape Fear Council of Government Continuum of Care is now budgeted at \$70,304, up \$5,304, and New Hanover County Crime Lab is budgeted at \$293,173, an increase of \$23,041 from the recommended budget. The funding required for these changes totaling \$40,345 came from Sundry's Miscellaneous account, now budgeted at \$157,880.

The transfer of \$200,000 from the General Fund to the Safelight Program has been eliminated. The FY25 budget enables the Safelight Program to budget with project interest, thereby decreasing the General Fund's support for one year. This adjustment results in the Safelight Program's budget being \$2,004,619, representing a 1.3% increase over the FY24 budget of \$1,979,220.

The following totals changed due to the above adjustments:

- The General Fund decreased from the recommended budget by \$700,000, changing the total from \$149,065,892 to \$149,765,892. This was in response to the increase in the motor vehicle tax (\$900,000) and the decrease of the Safelight transfer (\$200,000). FY25's General Fund adopted total represents an increase of <1% from the FY24's General Fund adopted total of \$147,803,946.



- The Debt Service fund increased by a net \$2,702,244 from \$38,428,544 to \$41,130,788 responding to the 0.25 tax adjustment (\$574,561) and the Carolina Beach Road project funding shift (\$3,276,805) to the Debt Service fund.
- The ad valorem tax rate for FY25 increased by 2.5 cents, bringing it to 42.00 cents, up from FY24's adopted rate of 39.50 cents. The funding is split between two funds: the General Fund receives 32.5 cents (\$74,692,835) and the Debt Service Fund receives 9.5 cents (\$21,833,290).

Finally, adjustments were made to the anticipated FY25 entitlement funding from the U.S. Department of Housing and Urban Development (HUD). This federal allocation, determined through a formula and distributed by May each year, was provided after the recommended budget was presented. Consequently, the adopted budget was adjusted to reflect the following changes:

- CDBG Fund decreased by \$43,188 from \$937,775 to \$894,587.
- HOME Fund decreased by \$132,037 from \$700,820 to \$568,783.
- CDBG Administration Fund, that receives funding from the CDBG and HOME funds, required \$30,480 more of General Fund monies to remain whole at \$1,021,690.
- General Fund transfer to the CDBG Administration Fund increased by \$30,480 to \$606,978 and was offset by the General Fund transfer amount dedicated for Gap Financing now \$1,491,263.

The city's total net budget for FY25 Adopted budget, including transfers, equals \$302,614,274, with \$149,765,892 allocated to the General Fund.

I would refer all readers to the *FY25 Recommended Budget* transmittal for further budget details.

Respectfully submitted,

Anthony Caudle  
City Manager



May 1, 2024

Honorable City Council  
And the Residents of the City of Wilmington:

We are pleased to present you and the residents of the City of Wilmington the *FY25 Recommended Budget* for the fiscal year beginning July 1, 2024 and ending June 30, 2025 plus the accompanying FY25-29 Capital Improvement Program. This budget is in accordance with §159-11 of the North Carolina General Statutes and meets the statutory and administrative obligations to prepare and present a balanced budget for your consideration.

The foundation to developing the proposed \$298.6M budget was guided by the City’s Vision, Mission, Values and the City’s newly adopted five-year Strategic Plan. The subsequent document reflects staff’s continued collaboration with City Council and invests in services that advance the goals and strategic priorities set by councilmembers for the next several budgetary years.

The *FY25 Recommended Budget* continues the commitment to ‘Building a Better City Every Day’. It is crucial to uphold the current levels of valued services for residents while also creating space for additional services that have gained significance in the recent past. The goals of this spending plan are set forth below.

1. Prioritize investment in the city's most valuable resource – the employees. Their commitment and efforts are crucial in driving the community's strategic direction, which can be further enhanced through competitive compensation.
2. Prioritize continued investment into the safety of the community.
3. Enhance affordable housing and continue to explore methods of service delivery specific to individual neighborhoods.
4. Reduce the number of bike and pedestrian collisions with vehicles by reviving the neighborhood traffic calming program.
5. Establish a specific financial mechanism to sustain and safeguard city owned assets, all the while continuing to invest in improvements to the infrastructure network.
6. Support operational capital improvement projects reaching completion.


**Vision**

We aspire to be a culturally vibrant city, leading the region in economic vitality, safety and resilience so that all people can share the greater opportunity, prosperity and quality of life.

**Mission**

Through forward-thinking policies and responsible stewardship, we are creating a better city every day with excellent core services and quality of life for all.

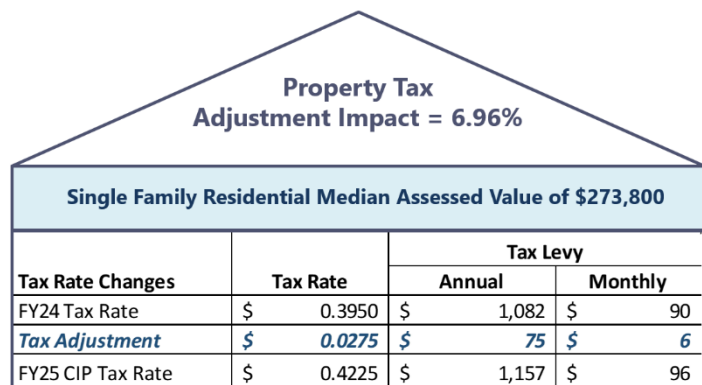
**Values**





The total *FY25 Recommended Budget* (all funds) equals \$298,687,255 as compared to the FY24 adopted amount of \$351,195,547, a decrease of \$52,348,696 or 15%. The process of acquiring the Skyline Center properties in FY24 makes up the majority of the net decrease. The net budget, less transfers between funds, totals \$266,802,714 and represents a 16% or \$49,635,924 decrease under the *FY24 Adopted Budget* of \$316,438,638. The General Fund is the largest component (49%) of this budget totaling \$149,065,892. This is a \$1,261,946 or 2% increase over FY24's allocation of \$147,803,946. Removing the transfers between city funds, the General Fund totals \$134,286,306 as compared to FY24's budget of \$127,447,585, an increase of \$6,838,721 or 5%.

The *FY25 Recommended Budget* is prepared with a real property tax rate of 42.25 cents per \$100 assessed value, which is an adjustment of 2.75 cents or 6.96% above the current of 39.50 cents. The recommended property tax adjustment is driven by the proposed FY25-F29 Capital Improvement Program and overall growth in General Fund programs and services. The 2.75 cents increase includes 1.50 cents that is dedicated to the new Capital Improvement Plan and the remaining 1.25 cents is to support the General Fund and the continued demands for improved services and infrastructure.



To provide an example, the median assessed single family residential value in the City of Wilmington is presently \$273,800. From this residential price point example, owners should see an increase of roughly \$75 annually or \$6 monthly.

In February, City Council adopted the 2025-2030 Strategic Plan. The new plan focuses on the Council's and community's priorities. It emphasizes a focus on neighborhoods, safety, and transportation in the future. To recognize the city's commitment to maintaining and/or improving neighborhood safety, this budget revitalizes the neighborhood traffic calming program. To fund the program, a \$10 increase in the motor vehicle tax will be implemented. The State allows jurisdictions to levy \$5 for general purposes, up to \$20 for transportation related needs and another \$5 for specific city transit programs. The city already has \$5 levied for general purposes. The additional \$10 will collect \$900,000 annually and will fund the neighborhood traffic calming program which includes 2 positions to foster the planning process that focuses on pedestrians and bicyclists' interactions. These positions will focus on the city's response, design and installation of traffic calming facilities and provide transportation grant matches.

There are additional increases proposed for fees within the enterprise funds. These increases are a function of the expanding demand for services, driven by a rise in operating and capital costs, as well as the increased cost of workforce recruitment and retention. A summary of those recommendations follows.

- Stormwater's equivalent residential unit fee is increasing by 1%, from \$8.60 per month to \$8.68 which is the standard yearly increase for this fund.



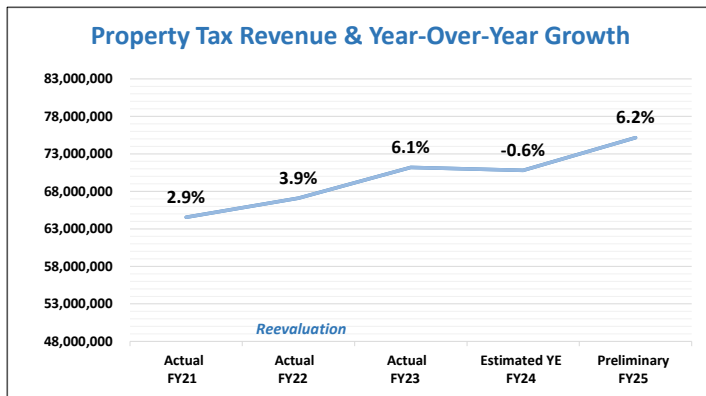
- Municipal Golf course will see a \$2 increase for 18-hole green fees, endorsed by the Golf Course Advisory Committee.
- Parking is implementing the 3<sup>rd</sup> year of a 3-year benchmarking plan to include a \$0.50 increase to on-street parking meters, supported by the Downtown Parking Advisory Committee.

The *FY25 Recommended Budget* is sustainable due to the stability of the local and regional economy. Wilmington's metropolitan area, consisting of New Hanover, Brunswick, and Pender counties, remains among the top-ranking regions in the nation and is the fastest growing in the State in terms of annual growth rates. Despite the stable local economy in the last few years, inflation continues to impact consumers and is the economic indicator to watch. Staff has taken a conservative yet practical approach in projecting revenue growth. As always, the staff remains prepared to make any necessary adjustments to the recently proposed financial plan in response to any changes in the economy.

### General Fund Revenue

There are three revenue sources that deserve notation in this transmittal letter: Ad Valorem Property Tax, Sales and Use Tax and Transfers In.

### Ad Valorem Property Tax



The *FY25 Recommended Budget* as mentioned earlier is prepared with a total property assessed value of \$23,086,140,000 reflecting a 2% increase over the prior year. The budget includes a real property tax rate of 42.25 cents per \$100 assessed value, which is an adjustment of 2.75 cents or 6.96% above the current rate of 39.50 cents. The Ad Valorem Property Tax revenue has risen \$4,358,249 or 6.2% above FY23's year-end

estimate. The total property tax budget equals \$97.1M and its split is reflective of the City Council's priorities in supporting services, affordable housing, and the city's capital needs. The amount split is as follows:

- General Fund: \$72,394,594/\$0.3150
- General Fund Affordable Housing: \$2,298,241/\$0.0100
- Debt Service Fund: \$22,407,850/\$0.0975

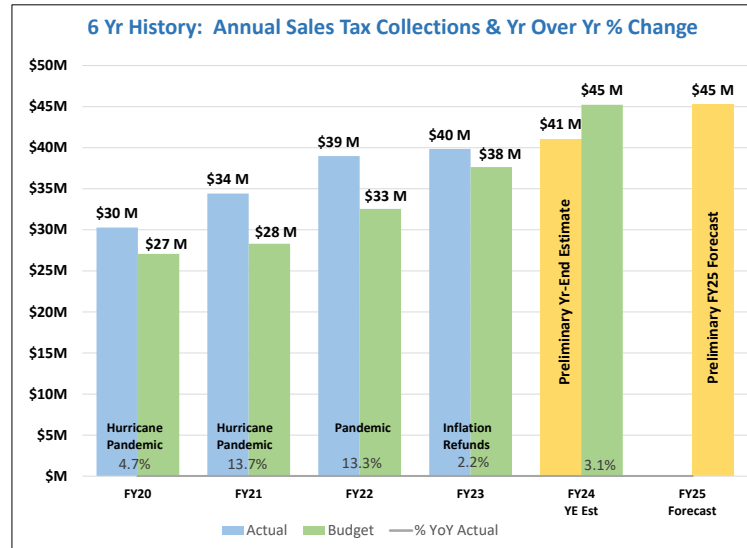
### Sales and Use Tax

The allocation of Sales and Use Tax is the most challenging to forecast since it is dependent on the economic environment and consumer confidence. While Sales and Use Tax generated exaggerated growth rates during the pandemic, that trend was expected to slow. At FY23 year-end, the year-over-year growth rate was less than 3% driving staff's estimate for FY24's to be 3.1% instead of the budgeted 8%. This decline in sales tax occurred after the FY24 budget was adopted. It is highly unlikely that sales tax



will reach its FY24 budget. Due to this, the recommended forecast for FY25 is flat and remains at \$45,226,363. This particular source may be susceptible to the impact of a recession and/or hurricanes and will be watched carefully by staff throughout the year making necessary adjustments if required.

The General Fund's revenues are gradually shifting and stabilizing following the pandemic. While Property Tax continues to increase, the growth of sales tax is slowing down to levels seen before the pandemic. The proposed budget ensures fiscal responsibility and stewardship.



### Transfers From Other Funds

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced back and is now surpassing the levels seen before the pandemic. In line with this, the proposed budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400K was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center fund remains stable, the repayments will continue through FY28.

Over the years, payment for various parking-related capital needs (i.e., Water Street deck and River Place deck) have been funded from the Debt Service Fund. With recent investments in the Central Business District, the Parking Fund is healthy. A transfer of \$2M from Parking to the Debt Service Fund has been budgeted from the Parking Fund's fund balance for FY25 to begin repayments for the debt incurred for the River Place deck. In addition, beginning in FY25, the Transfer from the Debt Service fund to the Parking will be reduced by \$500K to continue repayment to the Debt Service fund for the River Place deck (\$200K) and begin payment for the Skyline Center decks (\$300K). Lastly, the Parking Fund is transferring \$250K to the General Fund to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund should be sustainable.

### City's Strategic Plan

The strategic direction of the city for the next few years aims to foster connectivity among the community and surrounding region by emphasizing specific focus areas, objectives, and initiatives. This





comprehensive plan was thoughtfully constructed with input from community stakeholders, City Council, and staff to ensure the provision of essential city services and drive impactful change towards the successful implementation of the plan. The budget included recommendations totaling \$6.4M aimed at initiating the success of the strategic plan in operational budgets and just under \$18M in the capital improvement plan. Some of those are highlighted below.



**Focus Area: Achieve Organizational Excellence**

Recruiting and retaining a well-skilled and capable workforce is vital to the city's ability to maintain quality service delivery and meet emerging demands for a growing community. In today's competitive labor market, jurisdictions are striving to retain and attract employees by offering competitive salaries and improved benefit packages. Thanks to the Council's leadership during and after the pandemic, the city has managed to reduce its turnover rate, although it has not yet returned to pre-pandemic levels.

An internal study on compensation revealed that the city has positions within various areas of the organization which have fallen below market. It further demonstrated that to remain competitive in the market, a range adjustment is needed for all pay ranges. The *FY25 Recommended Budget* proposes a **compensation package** that totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:

**Achieve organizational excellence**

**Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.**

Initiative 1.1: Develop strategies to attract and retain highly qualified, diverse candidates.

- Police & Fire (all ranks):
  - 3% range adjustment
  - 2% merit pool
- Non-exempt positions:
  - 3% range adjustment
  - 2% merit pool
- Exempt positions:
  - 2% range adjustment
  - 3% merit pool



**Achieve organizational excellence**

**Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.**

Initiative 1.3: Create well-defined pathways for advancement, leadership, and knowledge transfer opportunities.

Another tool implemented for the FY25 budget to retain and attract staff is the installation of two limited **career ladders** to promote a culture of growth and advancement. The Associate Planner position will be replaced by the introduction of Planner 1 and Planner 2 roles. Employees seeking advanced training can now progress through these new positions. Each of the four operational teams will have one Planner 2 position available. Furthermore, a second career ladder will be implemented in the Stormwater and Streets divisions of Public Works who have comparable job responsibilities, aligning pay scales to create similar career paths. Advancement within these paths will be restricted based on departmental service delivery requirements.

**Focus Area: Develop an Efficient, Accessible & Sustainable Multi-Modal Transportation Network**

The recommended budget puts a significant emphasis on the safety of the city’s neighborhoods. As the urban area continues to expand, there is a growing demand for resources and reinforcement in the neighborhood traffic calming program. A significant number of traffic incidents, specifically 294 or 74%, took place on local streets between 2019 and 2023. As mentioned earlier, the FY25 budget has proposed an increase of \$10 or \$900K to the motor vehicle tax to revitalize the **neighborhood traffic calming program**. This funding will be utilized to hire a Transportation Project Engineer and a Transportation Sr. Planner who will facilitate the planning process, with a focus on enhancing interactions between pedestrians and bicyclists. Moreover, the program will coordinate the city’s response and allocate funds for engineering services, traffic calming devices and transportation grant matches.

**Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure**

**Objective 2: Improve roads, sidewalks, and trails to prioritize a safer, walkable, and bikeable community.**

Initiative 2.2: Explore opportunities improve the neighborhood traffic.

**Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure**

**Objective 3: Maintain and improve the city’s infrastructure.**

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.

This budget proposes a new approach for funding capital maintenance and preservation initiatives<sup>24</sup> (i.e., parks facilities, building infrastructure, generators, riverwalk structure, etc.). The multi-year capital improvement plan was put on hold in FY24 for staff to recommend a specific funding source aimed at preserving city-owned assets. Previously, all capital projects had to vie for limited funds, often resulting in maintenance projects being sidelined to ensure a balanced budget. Consequently, the lack of proactive maintenance led to escalated asset maintenance costs. Given that these projects have a lifespan of less than 20 years, financing them with general obligation bonds is not an option. Instead, this recommended budget proposes to dedicate 1 cent (\$2,298,241) of the property tax rate to **capital maintenance projects** having a lifespan of less than 20 years. This funding source allows for financial

<sup>24</sup> Note, maintenance projects with a lifespan of 20 years or more (Street, Brick and Sidewalk Rehabilitation) are not part of the cash option (1 cent property tax dedication) rather they can be financed using the city’s model of 80% financing/20% cash.



growth in future years and true infrastructure projects will be strategically prioritized based on the health and safety of the community.

In relation to the **capital infrastructure projects**, a suggested 0.50 cent property tax modification is necessary to support general governance infrastructure projects. These projects are limited and total just under \$10M. Projects include bridge replacements, athletic facility improvements, Greenfield Lake structure repairs, and public facilities improvements. To support these projects, staff was able to utilize innovative financial strategies, like:

- Transferring a one-time \$2M from the Parking Fund to settle debts from the Debt Service Fund linked to parking facilities.
- Providing partial funding (40%) for bridge replacements contingent on the successful federal grant application processes.

These strategies resulted in a reduced tax rate adjustment compared to the initial estimate (1.58 cents).

**Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure**

**Objective 1: Improve transportation options and reduce congestion.**  
Initiative 1.1: Coordinate and leverage transportation investments with regional partners.

The total FY25-FY29 Capital Improvement Plan can be reviewed in the CIP section of the publication.

**Focus Area: Create a Thriving, Inclusive & Affordable Community of Neighborhoods**


The **FY25 Recommended Budget** maintains its commitment to allocate general fund resources towards promoting and assisting in the development of secure, steady, and reasonably priced housing options for families with low to moderate incomes. This financial support is in addition to the entitlement city's federal funding allocation. Over the past few years, innovative strategies have been implemented, as illustrated in the table provided.

Affordable Housing Programs	FY22	FY23	FY24	FY25
Dedicated 1 Cent Property Tax	No	Yes	Yes	Yes
	\$ -	\$ 2,150,103	\$ 2,250,579	\$ 2,298,241
Joint Ad Hoc Committee	\$ -	\$ -	\$ -	\$ -
CDBG Admin	\$ 118,180	\$ 188,185	\$ 422,147	\$ 576,498
Owner Occupied Rehab Loans	\$ 507,852	\$ 400,000	\$ -	\$ -
Home Ownership Program	\$ 957,000	\$ -	\$ 124,146	\$ -
Gap Financing		\$ 1,561,918	\$ 1,554,286	\$ 1,521,743
Healthy Homes Program		\$ -	\$ 150,000	\$ 200,000
GF One-Time Fund Balance	\$ 3,500,000	\$ 1,500,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,083,032</b>	<b>\$ 3,650,103</b>	<b>\$ 2,250,579</b>	<b>\$ 2,298,241</b>



Recommended in this budget is the continued 1 cent property tax, valued at \$2,298,241, for affordable housing efforts. In addition, a new **Housing Rehabilitation Technician** has been included. This position will begin a partnership with Code Enforcement to streamline the accuracy of housing rehabilitation cost estimates. In doing this, it will open financial opportunities for those impacted by Code Enforcement to potential financial help through the Community Development Block Grant programs.

Create a thriving, inclusive and affordable community of neighborhoods




Objective 1: Improve the availability and options of quality housing that is affordable to a broad range of income levels.  
Initiative 1.2: Evaluate city policies and codes to reduce barriers to the development of affordable housing.

**Focus Area: Create a Safe, Healthy & Engaged Community**

To maintain officer safety and strengthen the community's trust, the FY25 budget includes funding for the renewal of a contract for **in-car cameras**. These cameras will enable the aggregation of live video and data from both fixed and body worn cameras to stream during unfolding incidents. This investment will empower the city to better prevent and address escalating situations in a more secure manner.

Create a safe, healthy & engaged community



Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout the diverse community.  
Initiative 1.1: Continue efforts to reduce violent crimes in the Wilmington community.

In FY22, the city funded **Ballistic IQ technology** in support of the newly formed Gun Crimes Task Force. This innovative technology facilitates the scanning of ballistics evidence, equipping law enforcement with forensic intelligence on gun crimes. Technology has proven instrumental in determining the number of firearms and potential assailants involved in an incident, thereby expediting case closures. The FY25 budget encompasses the renewal of this equipment and an increase in the volume of cases analyzed per year.

The FY25 budget continues to focus on connectivity of the city's neighborhoods. Funding has been budgeted to focus on **tripping hazards** for sidewalk panels that have become displaced by 1.5" or more. Many of these situations have been caused by tree roots. The funding will allow a contractor to mill down the sidewalk panels allowing for safer pedestrian use.

Create a safe, healthy & engaged community



Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout the diverse community.  
Initiative 1.2: Improve safety along city right of ways for vehicular and pedestrian users.

To continue the city's focus on neighborhoods and community engagement, in FY25 the city will work to implement a new **Residents Academy**. The goal of this new initiative is to educate and inform the community about the various services and programs the city offers. Modeled after other municipalities' efforts, this program will seek to create community ambassadors that will improve neighborhood communication and outreach.

Create a safe, healthy & engaged community



Objective 3: Improve quality of life through minimum housing standards, enforcing city codes, and providing opportunity and access to a healthy home.  
Initiative 3.3: Partner across city departments, non-profit organizations, and the community at large to provide young people with opportunities for growth and development.

The city has two capital projects coming on-line in FY25 that will not only provide positive economic impacts but will also provide more opportunities for the community's youth to be active. The first is the **Martin Luther King Center expansion**. The expansion includes the opening of another basketball court with more opportunities for



programming. The second is the **nCino Sports Complex** estimate to open in late 2024. The sports complex will be managed by Cape Fear Youth Soccer Association.

## Departments' Business Plans

The city is faced with the challenge of allocating a substantial portion of its annual revenue growth (\$1M) towards covering the rising non-discretionary costs. These are services residents have come to expect that are impacted by various cost increases. Many of these costs relate to increases in maintenance and repair costs, contract costs for utilization of various software, or replacement of equipment. For more information on these specific items, please refer to the budget document which provides detailed insights.

There are three noteworthy positions that warrant acknowledgment. The Finance department guarantees adherence to fiscal regulations and influences every aspect of the organization. Accounts payable handles the processing of invoices, purchasing cards, expense claims, and vendor approvals. Since 2007, the division has maintained a consistent number of positions (3), despite witnessing a surge in transaction volume over the years due to the expansion of other services. The proposed budget approves the inclusion of an **Accounts Payable Accountant**.

Similarly, the Finance department's purchasing division is also facing a surge in transactions. Currently, there are two Buyers employed in this division. As the City continues to expand, there has been a rise in operational requirements and expenses. Consequently, this has led to workflow bottlenecks and backlogs as the existing staff grapple with the growing demands. By introducing a third **Buyer**, it will enhance operational capabilities and the efficiency of processing when procuring goods and services from suppliers and vendors for the City.

The number of right of way permits has doubled in the past decade, reaching an average of approximately 1,200 per year. Despite this surge, only one individual is currently handling these requests. To accommodate the rise in permit applications, construction inspectors have had to reallocate their time on a weekly basis. The addition of a new **Engineering Associate** will ensure the continuity of the public right of way program. This associate will be responsible for enforcing issued permits and reviewing traditional permits and fiber optic network construction plans.

## Our Continued Commitment to Building a Better City Everyday

To conclude, it is imperative that we persist in pushing one another and evaluating our systems, policies, and operational methods to guarantee the efficient, effective, and responsible use of taxpayer funds. As we progress into the next fiscal year, it will be crucial for us to reassess all regulations, principles, and procedures to ascertain their compatibility with our evolving core values and strategic direction.

I express my gratitude to the City Councilmembers for their patience in permitting staff to work together with you during the budget development process. Your guidance and feedback have been instrumental in shaping the budget presented here. I must also acknowledge and thank all the staff members who devoted their time to creating a budget that is both balanced and fiscally responsible. Nearly every employee contributed to this proposal in one way or another.



As always, we stand ready to answer questions and explain any decisions that have been made in the development of the proposed budget.

Respectfully submitted,

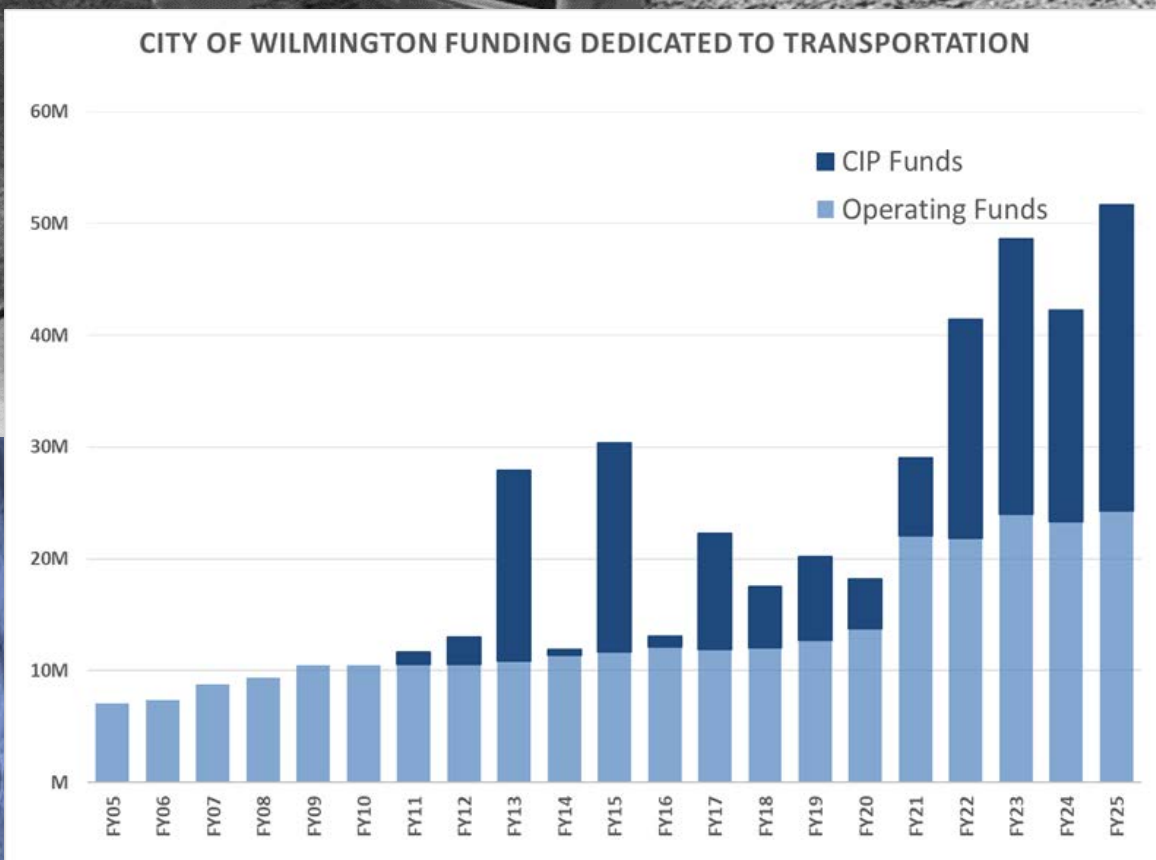
Anthony Caudle  
City Manager

# FY25 Service Highlight: Transportation

The Transportation Service Highlight is an opportunity to showcase the City Council’s commitment to building and maintaining the city’s transportation infrastructure and programs. City funding dedicated to transportation is categorized as Operating or Capital Improvement.

Operating funds to support transportation include Traffic Engineering, Public Services’ Streets division, City Surveyor’s time working with traffic accidents, traffic investigators, and Stormwater’s Streets and Drainage division. The city contributes to transportation efforts such as the regional MPO, the Safelight program and WAVE Transit, as well as funding devoted to the Rail Realignment program.

Capital Improvement funds include all funding appropriated to the Streets and Sidewalks and the Stormwater capital funds over time.



## FY25 Transportation Highlights

### Street Rehabilitation Funding (CIP)

Project funded at \$5.5M to continue street maintenance throughout the city. The funding is dedicated to expected street repairs and to increase the paving index condition (PCI) values.

### Engineering and Public Services Departments

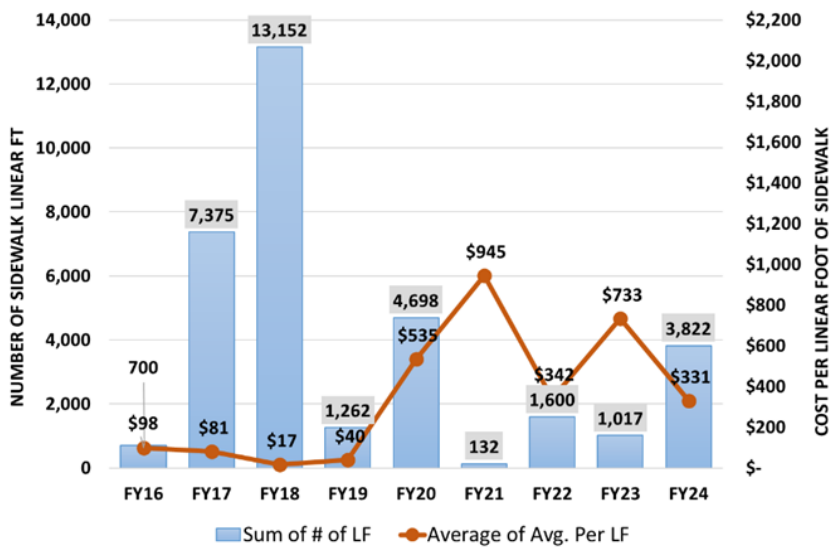
Departments are focused on project delivery.

### IT Department: Software

CIP project management software, Phase 2 Planning.



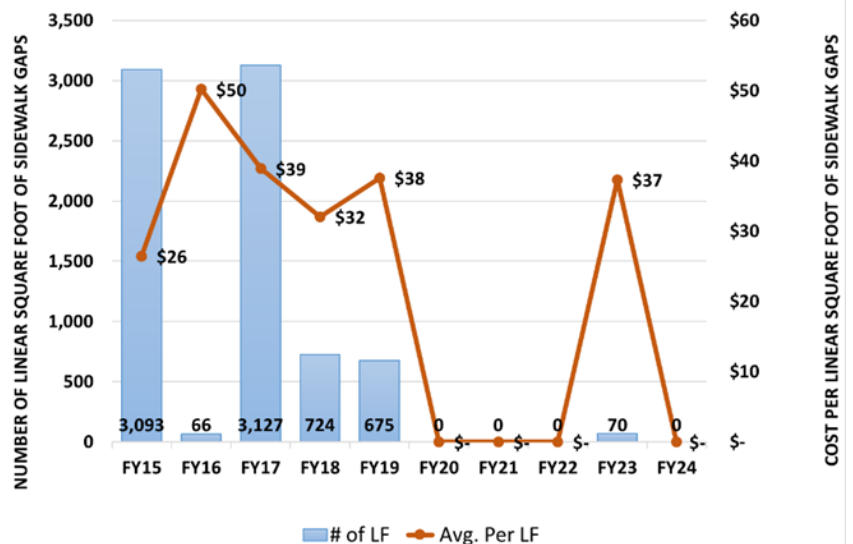
### 9 Year Sidewalk Projects History



The Sidewalk Project history captures data from projects managed by Engineering in different stages, some of which contain pedestrian signals. This can include complex projects with the potential for ramp, curb and gutter and retaining walls. Projects are funded in a variety of ways: the Transportation Bond, NCDOT, and the city's Capital Improvement Program.

Sidewalk gap construction and completion not under the design, bid, build process are often managed in-house or by a contractor managed by the Streets division. Repairs are funded either through the Streets division operating funds or capital projects. Due to Hurricane Florence and labor shortages, sidewalk gap construction by in-house crews fell to zero in FY20 through FY22. There was a small increase in FY23 but fell to zero again in FY24.

### 10 Year Sidewalk Gap Construction/Completed History

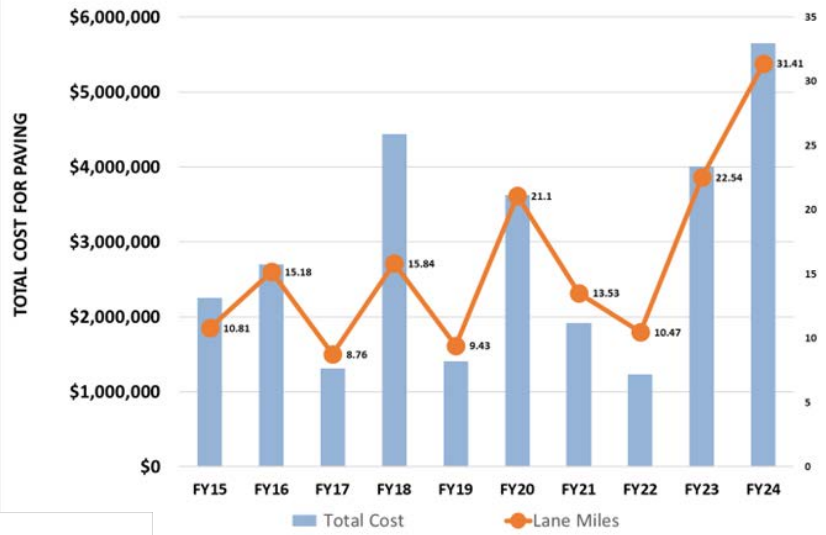




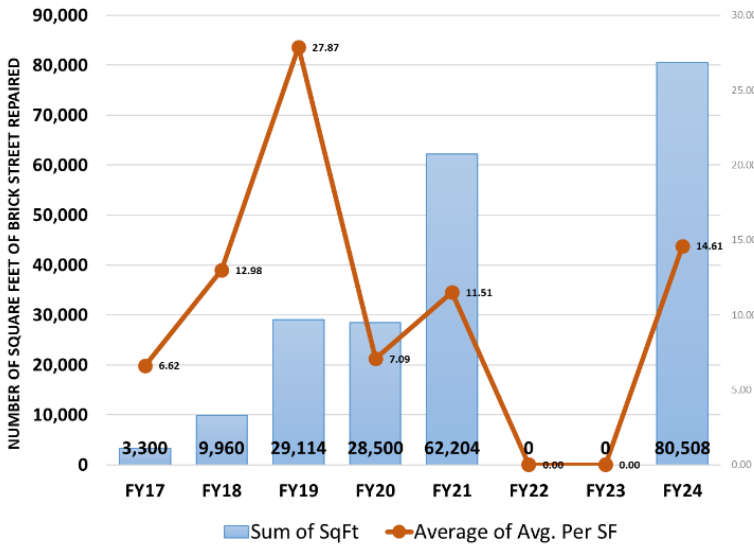


The city significantly increased the street maintenance budget in FY24 making it possible to pave more lanes and utilize better techniques. The newer techniques provide pavement preservation, rejuvenation and overlay treatments that keep the streets in healthier condition for longer periods of time. Good quality streets provide residents with a safe, enjoyable driving experience throughout the entire city.

### 10 Year Lane Miles Paved



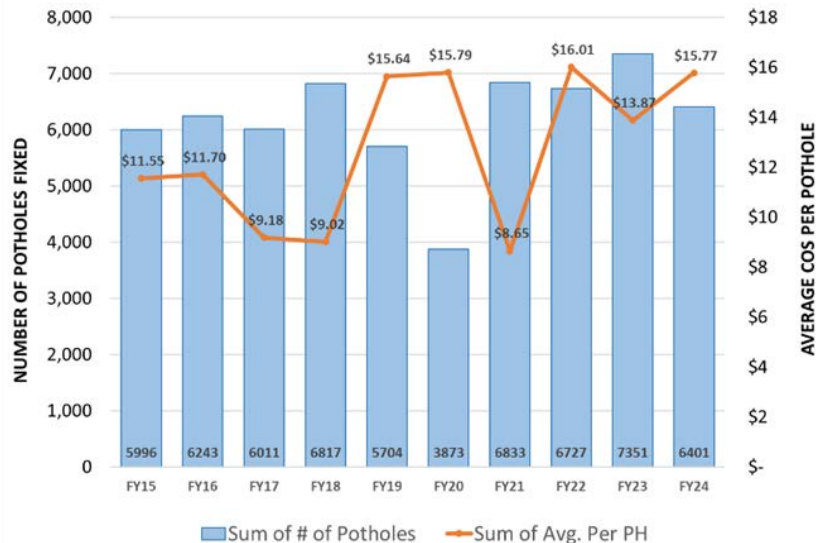
### 8 Year Brick Street Repair History



Brick Street repair history shows an effort by the city to replace and/or restore brick streets in the downtown area. A policy adopted via resolution on February 7, 2017 details the requirements for brick streets and brick under asphalt streets, provisions for an official brick and stone streets policy map with annual updates, and requirements for handling of bricks or stone when disturbed. FY22-23 shows no brick street completions due to challenges with the bid environment. There was a significant increase in FY24.

The pothole data shown to the right details the effort by the Streets division to maintain a vast network of city streets. The volatility of the data points represents several inputs to include the in-house laborer salary changes, material cost changes, availability of specific fleet vehicles to perform work, or efficiencies based on equipment types or technology procured, such as a new work order system.

### 10 Year Pothole History





Transportation Bond Project Status				
Project Name	Project Phase	Start (Orig)	Start (Adjusted)	Schedule Status
Roadway: Hurst Dr Extension (Kerr Ave/College Rd)	Deferred	N/A	N/A	N/A
Streetscape: Carolina Beach Road (Burnett Blvd/Shipyard Blvd)	Deferred	2020	2015	▲
Trail: Kerr Ave (Randall Pkwy/College Rd)	Right of Way	2016	2016	▬
Crosswalk: 16th St & Dawson St	Right of Way	2016	2018	▼
Crosswalk: 17th St & Dawson St	Right of Way	2016	2018	▼
Intersection: Pine Grove Dr at Greenville Loop Rd	Right of Way	2018	2016	▲
Intersection: Pine Grove Dr at Holly Tree Rd	Right of Way	2018	2016	▲
Streetscape: Dawson St & Wooster St	Right of Way	2015	2015	▬
Crosswalk: 8th St & Dawson St	Right of Way	2015	2015	▬
Crosswalk: 8th St & Wooster St	Right of Way	2015	2015	▬
Trail: Greenville Loop Rd Section 4 (Greenville Loop Rd/Beasley)	Right of Way	2020	2019	▲
Intersection: Oleander Dr & Pine Grove Dr Realignment	Right of Way	2019	2016	▲
Intersection: Pine Grove Dr at MacMillan Ave	Right of Way	2019	2016	▲
Intersection: Wrightsville Ave at Wallace Ave	Right of Way	2018	2016	▲
Sidewalk: Wrightsville Ave #1 (44th St/Independence Blvd)	Right of Way	2018	2017	▲
Sidewalk: Wrightsville Ave #3 (College Rd/Hawthorne Dr)	Right of Way	2018	2017	▲
Trail: Greenville Loop Rd Section 2 (Pine Grove Dr/Old Military F	Right of Way	2020	2019	▲
Trail: Greenville Loop Rd Section 3 (Old Military Rd/Park Ave)	Right of Way	2020	2019	▲
Roadway: Eastwood Rd Access Management (Phase 2)	Construction	2020	2016	▲
Trail: Masonboro Loop Rd (Pine Grove Dr/Navaho Trail)	Construction	2016	2016	▬
Sidewalk: 17th St (Wooster St/Greenfield St)	Complete	2017	2018	▼
Trail: Greenville Loop Rd Section 1 (College Rd/Pine Grove Dr)	Complete	2020	2019	▲
Sidewalk: Oleander Dr #1 (Hawthorne Rd/42nd Ave)	Complete	2017	2017	▬
Sidewalk: Wrightsville Ave #2 (Castle St/Independence Blvd)	Complete	2018	2018	▬
Streetscape: North Front St (Chestnut St/Walnut St)	Complete	2020	2019	▲
Intersection: Racine Dr at New Center Dr Right Turn Lane	Complete	2020	2018	▲
Sidewalk: Oleander Dr #3 (Wooster St/Mimosa Pl)	Complete	2017	2016	▲
Roadway: Eastwood Rd Access Management (Phase 1)	Complete	2020	2015	▲
Sidewalk: Oleander Dr #2 (Pine Grove Dr/College Rd)	Complete	2019	2017	▲
Trail: College Rd (Holly Tree Rd/South 17th St)	Complete	2015	2015	▬
Sidewalk: Delaney Ave (Wellington Ave/Glen Meade Rd)	Complete	2019	2017	▲
Sidewalk: Fairlawn Dr (Barclay Hills Dr/Kerr Ave)	Complete	2015	2015	▬
Sidewalk: Clover Road (Fairlawn Dr/McClelland Dr)	Complete	2015	2015	▬
Sidewalk: McClelland Dr (Saint Rosea Rd/Kerr Ave)	Complete	2015	2015	▬
Sidewalk: Gleason Rd (Fairlawn Dr/McClelland Dr)	Complete	2015	2015	▬
Sidewalk: North 23rd St (Princess Pl/Belvedere Dr)	Complete	2016	2015	▲
Sidewalk: Dawson St Sidewalk (Wrightsville Ave/Oleander Dr)	Complete	2015	2015	▬
Crosswalk: Kerr Ave & Wilshire Blvd	Complete	2016	2015	▲
Crosswalk: College Rd & Wilshire Blvd	Complete	2016	2015	▲
Roadway: Love Grove Memorial Bridge	Complete	2015	2015	▬

Transit: Public Transportation by Cape Fear Public Transit Authority (\$656,008.15 of \$2M spent as of 07/29/2021)  
Crosswalk: Holly Tree & College Rd transferred from Transp Bond to STP-DA/45W200 (08/18/2015)

▲ Ahead of schedule  
▬ On original schedule  
▼ Behind original schedule

## Data Collection

The funding table on the first page of the Service Highlight was compiled from a combination of appropriated funds in adopted years from the city's financial system as well as data gathered from departments on time spent in different functions. This data was pulled as far back as 1990 where possible.

Measures data (subsequent pages) was collected from the Engineering and Public Services departments utilizing in-house and contracted work, project work, etc. There is no one data warehouse in the organization but as capital projects were included in a multi-year plan, departments began to refine measures data collection. Data continues to be refined and communicated amongst departments.



## BUDGET SUMMARY

### REVENUE AND EXPENDITURE TRANSFER SCHEDULE

		Less Approp			Less Approp To		
		Revenue	Fm Other Funds	Net Revenue	Expenditure	Other Funds	Net Expenditure
<b>Fund</b>	<b>Operating Funds</b>						
100	General Fund	\$ (149,765,892)	\$ 750,000	\$ (150,515,892)	\$ 149,765,892	\$ 14,610,066	\$ 135,155,826
500	Stormwater Mgmt Fund	\$ (14,385,167)	\$ -	\$ (14,385,167)	\$ 14,385,167	\$ 4,076,387	\$ 10,308,780
560	Recycling and Trash Fund	\$ (12,579,065)	\$ 538,366	\$ (13,117,431)	\$ 12,579,065	\$ -	\$ 12,579,065
	<b>Subtotal</b>	<b>\$ (176,730,124)</b>	<b>\$ 1,288,366</b>	<b>\$ (178,018,490)</b>	<b>\$ 176,730,124</b>	<b>\$ 18,686,453</b>	<b>\$ 158,043,671</b>
	<b>Program Funds</b>						
210	Special Purpose Fund	\$ (4,633,431)	\$ 537,397	\$ (5,170,828)	\$ 4,633,431	\$ -	\$ 4,633,431
219	Opioid Settlement Fund	\$ (12,631,827)	\$ -	\$ (12,631,827)	\$ 12,631,827	\$ -	\$ 12,631,827
220	Convention Ctr Operating Fund	\$ (894,587)	\$ -	\$ (894,587)	\$ 894,587	\$ 500,000	\$ 394,587
223	CDBG Fund	\$ (1,021,690)	\$ -	\$ (1,021,690)	\$ 1,021,690	\$ 357,834	\$ 663,856
224	CDBG/HOME Grant & Loan Fund	\$ (568,783)	\$ 1,021,690	\$ (1,590,473)	\$ 568,783	\$ -	\$ 568,783
225	HOME Partnership Fund	\$ (11,205,126)	\$ -	\$ (11,205,126)	\$ 11,205,126	\$ 56,878	\$ 11,148,248
550	Parking Facilities Fund	\$ (3,606,753)	\$ 2,134,128	\$ (5,740,881)	\$ 3,606,753	\$ 2,550,000	\$ 1,056,753
570	Golf Course Fund	\$ (13,825,153)	\$ 400,000	\$ (14,225,153)	\$ 13,825,153	\$ 1,540,199	\$ 12,284,954
610	Fleet Maintenance & Repl Fund	\$ (1,957,829)	\$ -	\$ (1,957,829)	\$ 1,957,829	\$ -	\$ 1,957,829
650	Technology Replacement Fund	\$ (205,957)	\$ 638,311	\$ (844,268)	\$ 205,957	\$ -	\$ 205,957
	<b>Subtotal</b>	<b>\$ (50,551,136)</b>	<b>\$ 4,731,526</b>	<b>\$ (55,282,662)</b>	<b>\$ 50,551,136</b>	<b>\$ 5,004,911</b>	<b>\$ 45,546,225</b>
	<b>Debt Service Fund</b>						
150	Debt Service Fund	\$ (41,130,788)	\$ 16,611,637	\$ (57,742,425)	\$ 41,130,788	\$ 7,993,177	\$ 33,137,611
	<b>Subtotal</b>	<b>\$ (41,130,788)</b>	<b>\$ 16,611,637</b>	<b>\$ (57,742,425)</b>	<b>\$ 41,130,788</b>	<b>\$ 7,993,177</b>	<b>\$ 33,137,611</b>
	<b>Special District</b>						
215	MSD	\$ (1,063,955)	\$ -	\$ (1,063,955)	\$ 1,063,955	\$ -	\$ 1,063,955
	<b>Subtotal</b>	<b>\$ (1,063,955)</b>	<b>\$ -</b>	<b>\$ (1,063,955)</b>	<b>\$ 1,063,955</b>	<b>\$ -</b>	<b>\$ 1,063,955</b>
	<b>Capital Project Fund</b>						
331	CP - Streets and Sidewalks	\$ (15,892,942)	\$ 3,616,937	\$ (19,509,879)	\$ 15,892,942	\$ 3,276,805	\$ 12,616,137
333	CP - Parks and Recreation	\$ (865,932)	\$ 150,686	\$ (1,016,618)	\$ 865,932	\$ -	\$ 865,932
334	CP- Public Facilities	\$ (657,579)	\$ 296,513	\$ (954,092)	\$ 657,579	\$ -	\$ 657,579
339	CP- Public Improvements	\$ (2,599,095)	\$ 2,599,095	\$ (5,198,190)	\$ 2,599,095	\$ -	\$ 2,599,095
502	CP- Stormwater/Drainage	\$ (11,532,524)	\$ 4,076,387	\$ (15,608,911)	\$ 11,532,524	\$ -	\$ 11,532,524
552	CP- Parking Facilities	\$ (50,000)	\$ 50,000	\$ (100,000)	\$ 50,000	\$ -	\$ 50,000
572	CP- Golf Course Fund	\$ (1,540,199)	\$ 1,540,199	\$ (3,080,398)	\$ 1,540,199	\$ -	\$ 1,540,199
	<b>Subtotal</b>	<b>\$ (33,138,271)</b>	<b>\$ 12,329,817</b>	<b>\$ (45,468,088)</b>	<b>\$ 33,138,271</b>	<b>\$ 3,276,805</b>	<b>\$ 29,861,466</b>
	<b>Total All Funds</b>	<b>\$ (302,614,274)</b>	<b>\$ 34,961,346</b>	<b>\$ (337,575,620)</b>	<b>\$ 302,614,274</b>	<b>\$ 34,961,346</b>	<b>\$ 267,652,928</b>

Table represents transfers appropriated in other funds. Periodically, transfers are appropriated on one side but not received on the other.

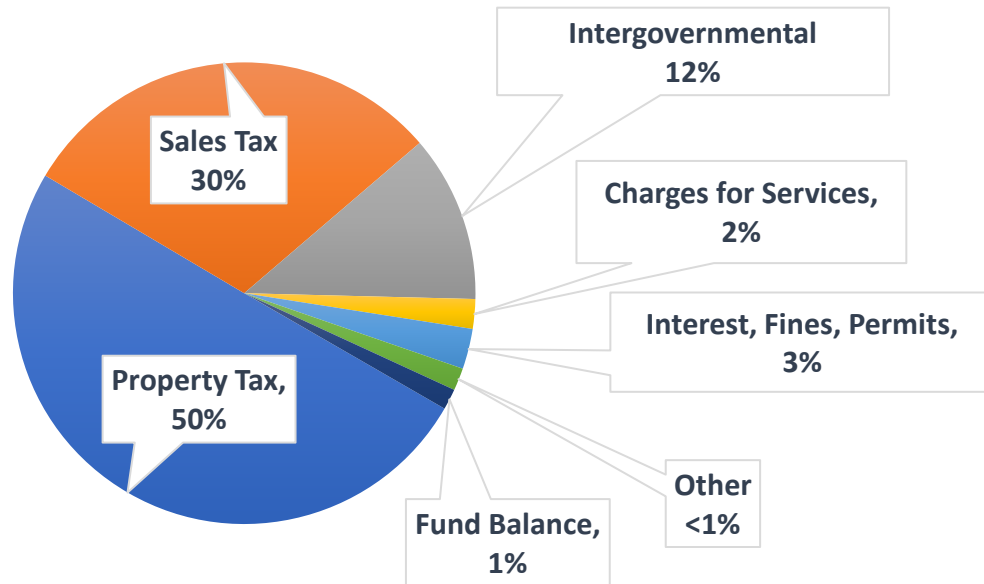


## GENERAL FUND BUDGET SUMMARY (Includes Interfund Transfers)

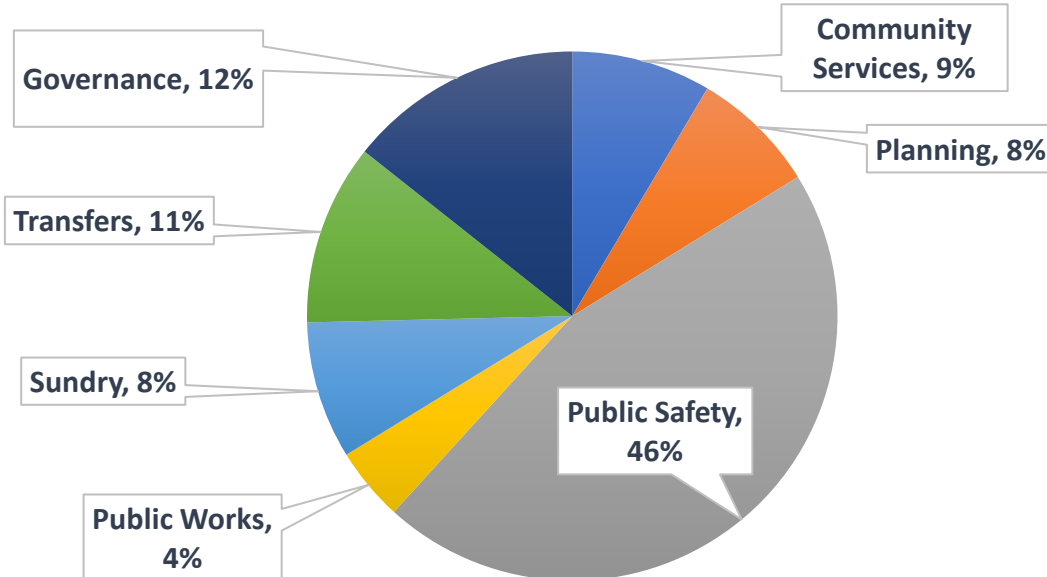
<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
PROPERTY TAX	\$ (71,188,016)	\$ (70,794,586)	\$ (70,794,586)	\$ (75,152,835)	6.2%
SALES TAX	\$ (39,845,277)	\$ (45,226,363)	\$ (45,226,363)	\$ (45,226,363)	0.0%
RESTRICTED INTERGOV	\$ (3,266,710)	\$ (3,339,136)	\$ (3,339,136)	\$ (3,651,644)	9.4%
UNRESTRICTD INTERGOV	\$ (14,051,207)	\$ (13,330,600)	\$ (13,330,600)	\$ (13,855,777)	3.9%
CHARGES FOR SERVICE	\$ (3,256,190)	\$ (2,928,425)	\$ (2,966,160)	\$ (3,112,663)	6.3%
FINES & FORFEITS	\$ (142,603)	\$ (105,400)	\$ (105,400)	\$ (120,400)	14.2%
INTEREST EARNINGS	\$ (2,735,041)	\$ (1,200,000)	\$ (1,511,197)	\$ (1,500,000)	25.0%
LICENSE FEE & PERMIT	\$ (829,141)	\$ (746,400)	\$ (746,400)	\$ (2,608,660)	249.5%
MISCELLANEOUS	\$ (1,173,083)	\$ (738,036)	\$ (3,860,536)	\$ (1,130,153)	53.1%
OTHER TAX	\$ (499,404)	\$ (475,000)	\$ (475,000)	\$ (475,000)	0.0%
OTHER LONG TERM OBLG	\$ (180,142)	\$ -	\$ (5,092,374)	\$ -	-%
OPERATING TRANSFR IN	\$ -	\$ (400,000)	\$ (400,000)	\$ (750,000)	87.5%
APPROPR FUND BALANCE	\$ -	\$ (8,520,000)	\$ (10,304,860)	\$ (2,182,397)	-74.4%
<b>Revenue Total</b>	<b>\$ (137,166,815)</b>	<b>\$ (147,803,946)</b>	<b>\$ (158,152,612)</b>	<b>\$ (149,765,892)</b>	<b>1%</b>
<b>Appropriations</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
MAYOR AND COUNCIL	\$ 261,151	\$ 294,049	\$ 298,549	\$ 301,549	2.6%
CITY MANAGER	\$ 3,340,593	\$ 2,995,181	\$ 2,994,931	\$ 6,116,072	104.2%
CITY CLERK	\$ 310,761	\$ 334,850	\$ 334,850	\$ 308,842	-7.8%
CITY ATTORNEY	\$ 1,373,327	\$ 1,618,401	\$ 1,608,550	\$ 1,631,555	0.8%
BUDGET & RESEARCH	\$ 608,416	\$ 918,056	\$ 904,056	\$ 925,522	0.8%
CORPORATE AFFAIRS	\$ 758,042	\$ 990,816	\$ 990,816	\$ 1,049,300	5.9%
HUMAN RESOURCES	\$ 1,140,364	\$ 1,411,208	\$ 1,425,750	\$ 1,534,394	8.7%
FINANCE	\$ 2,715,559	\$ 3,032,545	\$ 3,046,767	\$ 3,302,035	8.9%
INFORMATION TECHNOLOGY SERVICE	\$ 4,221,058	\$ 5,952,277	\$ 6,805,153	\$ 6,169,073	3.6%
ENGINEERING	\$ 7,537,470	\$ 8,386,292	\$ 8,478,927	\$ 8,780,589	4.7%
PLANNING & DEVELOPMENT	\$ 2,179,963	\$ 3,144,203	\$ 3,146,984	\$ 2,667,919	-15.1%
POLICE	\$ 38,591,020	\$ 40,826,057	\$ 43,989,787	\$ 42,094,594	3.1%
FIRE	\$ 24,195,164	\$ 25,061,302	\$ 25,234,076	\$ 25,795,571	2.9%
PUBLIC WORKS	\$ 10,260,381	\$ 6,675,501	\$ 6,749,393	\$ 6,533,355	-2.1%
HOUSING & NEIGHBORHOODS	\$ 691,859	\$ 995,403	\$ 1,069,489	\$ 1,101,345	10.6%
PARKS & RECREATION	\$ 9,388,373	\$ 11,033,462	\$ 10,761,004	\$ 11,585,995	5.0%
NONDEPARTMENTAL	\$ 11,106,056	\$ 11,658,875	\$ 12,488,327	\$ 12,416,853	6.5%
CONTINGENCY	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	0.0%
TRANSFER TO OTHER FUNDS	\$ 15,128,792	\$ 22,225,468	\$ 25,702,881	\$ 17,201,329	-22.6%
DEBT SERVICE	\$ 1,057,791	\$ -	\$ 1,872,322	\$ -	-%
<b>Appropriations Total</b>	<b>\$ 134,866,138</b>	<b>\$ 147,803,946</b>	<b>\$ 158,152,612</b>	<b>\$ 149,765,892</b>	<b>1%</b>



### FY25 General Fund Revenues (Includes Interfund Transfers)



### FY25 General Fund Expenditures (Includes Interfund Transfers)





## FORECAST ASSUMPTIONS AND PROVISIONS

### General Fund

The General Fund financial forecast makes the following assumptions and provisions for the FY25 budget and estimated future years as follows:

- The ad valorem tax rate increased by 2.5 cents, bringing it to 42.00 cents, up from FY24's adopted rate of 39.50 cents. The funding is split between two funds: the General Fund received 32.50 cents (up 1.25 cents) and the Debt Service Fund (up 1.25 cents) received 9.50 cents.
- A total of \$2,000,000 of appropriated fund balance was budgeted to transfer to the Debt Service Fund for debt obligations and \$162,397 for one-time items authorized in the budget.
- The budget continues the \$20,000 of restricted fund balance for special travel.
- Sales tax revenue is budgeted at the same level as FY24 (flat).
- General Fund expenditures reflect an increase of 1.3% over FY24's adopted budget.
- The budget reflects the 1st year of a 2-year contract commitment for the community partner agencies' competitive process. A total of \$720,647 was allocated and represents a 4.5% increase from the last process that totaled \$688,007.
- The budget represents the third year of a 3-year contract commitment for the economic development agencies totaling \$228,500.
- The compensation package totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:
  - Police & Fire (all ranks):
    - 3% range adjustment
    - 2% merit pool
  - Non-exempt positions:
    - 3% range adjustment
    - 2% merit pool
  - Exempt positions:
    - 2% range adjustment
    - 3% merit pool
- The budget reflects a net increase of 10.31 positions.
- Data used for the FY24 Revised budget and the FY24 Year-End Estimates was FY24's 12 month's (June) soft financial close.

The forecast estimates for the outyear budgets used trend data or known changes in the budget. The following are those assumptions:

- Property taxes reflect a 1.8% growth in estimated revenue with no change in rate.
- Sales tax is estimated to realize growth in FY24 of 3.5% which reflects a forecast growth rate pre-Hurricane Florence (FY19) and the pandemic.
- Operating expenditures are forecasted based on a 2-year departmental percentage change average.
- Estimated compensation for the outyears is a 3% growth rate.



GENERAL FUND	FY23 Actual	FY24 Adopted	FY24 Revised	FY24 YR Estimate	FY25 Adopted	FY26 Estimate	FY27 Estimate	FY28 Estimate	FY29 Estimate	FY30 Estimate
<b>REVENUE</b>										
Property Tax	(\$71,188,016)	(\$70,794,586)	(\$70,794,586)	(\$71,033,859)	(\$75,152,835)	(\$76,501,086)	(\$77,873,606)	(\$79,270,830)	(\$80,693,205)	(\$82,141,183)
Sales Tax	(\$39,845,277)	(\$45,226,363)	(\$45,226,363)	(\$40,844,164)	(\$45,226,363)	(\$46,809,286)	(\$48,447,611)	(\$50,143,277)	(\$51,898,292)	(\$53,714,732)
Other Tax	(\$499,404)	(\$475,000)	(\$475,000)	(\$502,409)	(\$475,000)	(\$450,000)	(\$468,000)	(\$486,720)	(\$506,189)	(\$526,436)
Intergovernmental	(\$17,317,918)	(\$16,669,736)	(\$16,669,736)	(\$17,371,754)	(\$17,507,421)	(\$17,930,600)	(\$18,391,641)	(\$18,905,757)	(\$19,464,794)	(\$20,072,839)
Charges for Services	(\$3,256,190)	(\$2,928,425)	(\$2,966,160)	(\$3,645,873)	(\$3,112,663)	(\$3,069,185)	(\$3,079,575)	(\$3,090,173)	(\$3,100,983)	(\$3,112,009)
Miscellaneous	(\$2,144,827)	(\$1,589,836)	(\$4,712,336)	(\$6,105,466)	(\$3,859,213)	(\$3,894,225)	(\$3,916,957)	(\$3,939,916)	(\$3,963,104)	(\$3,986,525)
Interest Earnings	(\$2,735,041)	(\$1,200,000)	(\$1,511,197)	(\$3,860,031)	(\$1,500,000)	(\$1,515,000)	(\$1,515,000)	(\$1,515,000)	(\$1,515,000)	(\$1,515,000)
Long Term Obligations	(\$180,142)	\$0	(\$5,092,374)	(\$5,092,373)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	(\$400,000)	(\$400,000)	(\$400,000)	(\$750,000)	(\$757,500)	(\$757,500)	(\$757,500)	(\$757,500)	(\$757,500)
Fund Balance	\$0	(\$8,520,000)	(\$10,304,860)	(\$1,659,789)	(\$2,182,397)	\$0	\$0	\$0	\$0	\$0
<b>REVENUE TOTAL</b>	<b>(\$137,166,815)</b>	<b>(\$147,803,946)</b>	<b>(\$158,152,612)</b>	<b>(\$150,515,717)</b>	<b>(\$149,765,892)</b>	<b>(\$150,926,883)</b>	<b>(\$154,449,890)</b>	<b>(\$158,109,174)</b>	<b>(\$161,899,068)</b>	<b>(\$165,826,224)</b>
<b>EXPENDITURE</b>										
<b>Departments</b>										
Internal Services	\$45,321,540	\$49,583,769	\$50,696,676	\$47,887,140	\$54,380,108	\$55,650,850	\$57,058,315	\$58,505,511	\$59,993,607	\$61,523,806
Operating	\$22,969,081	\$22,264,374	\$22,083,131	\$18,819,683	\$22,321,663	\$22,821,144	\$23,356,002	\$23,905,437	\$24,469,871	\$25,049,738
Public Safety	\$39,282,878	\$41,821,460	\$45,059,276	\$44,519,427	\$43,195,939	\$44,339,209	\$45,468,580	\$46,629,883	\$47,907,664	\$49,223,462
Outside Agencies	\$2,019,226	\$2,040,134	\$2,063,176	\$1,938,371	\$2,262,228	\$2,246,802	\$2,298,417	\$2,341,497	\$2,396,070	\$2,437,362
Nondepartmental	\$7,460,412	\$7,894,737	\$8,701,147	\$8,051,892	\$8,327,181	\$8,320,519	\$8,402,479	\$8,485,534	\$8,569,697	\$8,654,978
Transit	\$1,626,419	\$1,724,004	\$1,724,004	\$1,724,004	\$1,827,444	\$1,937,091	\$2,053,316	\$2,176,515	\$2,307,106	\$2,445,532
Other Obligations	\$1,057,791	\$0	\$1,872,322	\$1,872,320	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$250,000	\$250,000	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Transfer CIP	\$2,216,907	\$550,200	\$905,113	\$905,113	\$2,104,182	\$2,104,182	\$2,104,182	\$2,104,182	\$2,104,182	\$2,104,182
Transfer Debt	\$9,334,832	\$17,834,832	\$20,957,332	\$20,957,332	\$11,334,832	\$11,334,832	\$11,334,832	\$11,334,832	\$11,334,832	\$11,334,832
Transfer Housing	\$2,107,943	\$2,250,579	\$2,250,579	\$2,250,579	\$2,298,241	\$2,339,433	\$2,381,765	\$2,425,278	\$2,470,013	\$2,516,016
Transfer Other	\$1,469,110	\$1,589,857	\$1,589,857	\$1,589,857	\$1,464,074	\$1,464,074	\$1,464,074	\$1,464,074	\$1,464,074	\$1,464,074
CIP Operating	\$0	\$0	\$0	\$0	\$0	\$1,403,490	\$1,462,045	\$1,503,056	\$1,605,247	\$1,850,550
<b>EXPENDITURE TOTAL</b>	<b>\$134,866,138</b>	<b>\$147,803,946</b>	<b>\$158,152,612</b>	<b>\$150,515,717</b>	<b>\$149,765,892</b>	<b>\$154,211,625</b>	<b>\$157,634,006</b>	<b>\$161,125,799</b>	<b>\$164,872,363</b>	<b>\$168,854,533</b>
<b>(SURPLUS) / SHORTFALL</b>	<b>(\$2,300,676)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,284,743</b>	<b>\$3,184,116</b>	<b>\$3,016,625</b>	<b>\$2,973,295</b>	<b>\$3,028,309</b>



## Stormwater Fund

The Stormwater Fund financial forecast makes the following assumptions and provisions for the FY25 budget and estimated future years as follows:

- Stormwater rates reflect a 1% increase adjusting the rate from \$8.60 to \$8.68 per ERU (Equivalent Residential Units) per month.
- Estimated revenues have increased by approximately 2.8% over FY24.
- There is a \$4,076,387 transfer budgeted to the CIP fund which includes the normal \$3.7M to the Stormwater maintenance fund and \$499K for the Culvert Project.
- There is a reserve budgeted in the amount of \$73K in order to balance the fund.
- The compensation package totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:
  - Exempt positions:
    - 2% range adjustment
    - 3% merit pool
  - Non-exempt positions:
    - 3% range adjustment
    - 2% merit pool
- The FY25 Adopted Budget reflects a net decrease of 1 Full-time equivalent (FTE).
- Data used for the FY24 Revised budget and the FY24 Year-End Estimates was FY24's 12th month (June) soft financial close.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- The current rate model reflects a 1% increase in Stormwater rates until FY27 where rates may require a 1.5% increase to sustain the stormwater capital improvement needs.
- Estimated compensation for the outyears is a 3% growth rate.
- Operating expenditures are forecasted based on a 2-year departmental percentage change average.





STORMWATER FUND		FY23	FY24	FY24	FY24	FY25	FY26	FY27	FY28	FY29	FY30
		Actual	Adopted	Revised	YR Estimate	Adopted	Estimate	Estimate	Estimate	Estimate	Estimate
<b>REVENUE</b>	CHARGES FOR SERVICE	(\$12,969,139)	(\$13,229,207)	(\$13,229,207)	(\$12,871,361)	(\$13,426,170)	(\$13,410,963)	(\$13,451,130)	(\$13,497,358)	(\$13,549,552)	(\$13,607,622)
	INTEREST EARNINGS	(\$398,654)	(\$200,000)	(\$200,000)	(\$590,503)	(\$300,000)	(\$150,000)	(\$150,000)	(\$150,000)	(\$150,000)	(\$150,000)
	LICENSE FEE & PERMIT	(\$69,200)	(\$55,000)	(\$55,000)	(\$49,200)	(\$55,000)	(\$55,000)	(\$55,000)	(\$55,000)	(\$55,000)	(\$55,000)
	INSTALLMENT FINANCNG	\$0	\$0	(\$70,707)	(\$70,706)	\$0	\$0	\$0	\$0	\$0	\$0
	MISCELLANEOUS	(\$3,137)	\$0	\$0	(\$4,055)	\$0	\$0	\$0	\$0	\$0	\$0
	APPROPR FUND BALANCE	\$0	\$0	(\$438,403)	\$0	(\$603,997)	\$0	\$0	\$0	\$0	\$0
<b>REVENUE Total</b>		<b>(\$13,440,129)</b>	<b>(\$13,484,207)</b>	<b>(\$13,993,317)</b>	<b>(\$13,585,825)</b>	<b>(\$14,385,167)</b>	<b>(\$13,615,963)</b>	<b>(\$13,656,130)</b>	<b>(\$13,702,358)</b>	<b>(\$13,754,552)</b>	<b>(\$13,812,622)</b>
<b>EXPENDITURE</b>	PERSONNEL	\$2,420,861	\$3,081,415	\$3,042,806	\$2,331,323	\$3,243,451	\$3,340,651	\$3,440,768	\$3,543,888	\$3,650,102	\$3,759,502
	BENEFITS	\$838,287	\$1,103,878	\$1,104,626	\$819,037	\$1,172,436	\$1,207,609	\$1,243,837	\$1,281,152	\$1,319,587	\$1,359,175
	OPERATING	\$2,152,787	\$2,364,440	\$2,865,436	\$2,468,365	\$2,544,949	\$2,570,398	\$2,596,102	\$2,622,063	\$2,648,284	\$2,674,767
	OUTLAY	\$257,350	\$0	\$31,900	\$31,772	\$6,050	\$0	\$0	\$0	\$0	\$0
	NON-DEPARTMENTAL	\$29,366	\$77,000	\$77,325	\$310	\$77,000	\$78,390	\$79,806	\$81,247	\$82,715	\$84,210
	DEBT SERVICE	\$1,635,719	\$1,640,786	\$1,711,493	\$1,701,625	\$1,630,590	\$1,655,049	\$1,679,875	\$1,705,073	\$1,730,649	\$1,756,609
	RESERVE FUND BALANCE	\$0	\$57,502	\$545	\$0	\$98,162	\$0	\$0	\$0	\$0	\$0
	TRANSFER TO	\$4,829,849	\$3,700,000	\$3,700,000	\$3,700,000	\$4,076,387	\$3,700,000	\$3,700,000	\$3,700,000	\$3,700,000	\$3,700,000
	ALLOCATED COSTS	\$1,331,483	\$1,459,186	\$1,459,186	\$1,459,186	\$1,536,142	\$1,566,865	\$1,598,202	\$1,630,166	\$1,662,770	\$1,696,025
<b>EXPENDITURE Total</b>		<b>\$13,495,702</b>	<b>\$13,484,207</b>	<b>\$13,993,317</b>	<b>\$12,511,618</b>	<b>\$14,385,167</b>	<b>\$14,118,963</b>	<b>\$14,338,590</b>	<b>\$14,563,590</b>	<b>\$14,794,106</b>	<b>\$15,030,287</b>
<b>(Surplus)/Overage</b>		<b>\$55,572</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,074,206)</b>	<b>\$0</b>	<b>\$503,000</b>	<b>\$682,460</b>	<b>\$861,232</b>	<b>\$1,039,554</b>	<b>\$1,217,665</b>



## Recycling and Trash Services Fund

The Recycling and Trash Services' (RTS) financial forecast, funded in the Solid Waste Management Fund, makes the following assumptions and provisions for the FY25 and estimated future years as follows:

- The budget is increased 1.4% over FY24's adopted budget.
- FY25's budget does not appropriate fund balance.
- The budget continues the Rover Bulky program that supports the partnership with Police and Code Enforcement focusing on areas of concern around the city regarding illegal dumping (\$38,366).
- The budget continues the transfers from both the General Fund and Parking of \$250,000 each to help support downtown activities not directly related to trash and recycling pick-up (i.e., graffiti removal, pressure washing sidewalks etc.).
- Indirect charges supporting general fund services to the enterprise fund increased by \$79.7K to \$1,022,835.
- The compensation package totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:
  - Exempt positions:
    - 2% range adjustment
    - 3% merit pool
  - Non-exempt positions:
    - 3% range adjustment
    - 2% merit pool
- Data used for the FY24 Revised budget and the FY24 Year-End Estimates was FY24's 12th month (June) soft financial close.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- There was no rate change for recycling and trash services.
- Estimated compensation for the outyears is a 3% growth rate.
- Operating expenditures are forecasted based on a 2-year departmental percentage change average.



<b>RECYCLING &amp; TRASH FUND</b>		<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
		<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>YR Estimate</b>	<b>Adopted</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
<b>REVENUE</b>	CHARGES FOR SERVICE	(\$10,914,475)	(\$11,694,151)	(\$11,694,151)	(\$11,614,480)	(\$11,826,583)	(\$11,952,070)	(\$12,079,028)	(\$12,207,479)	(\$12,337,445)	(\$12,468,947)
	RESTRICTED INTERGOV	(\$95,178)	(\$89,000)	(\$89,000)	(\$71,750)	(\$89,000)	(\$89,000)	(\$89,000)	(\$89,000)	(\$89,000)	(\$89,000)
	FINES & FORFEITS	(\$50)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	INTEREST EARNINGS	(\$142,260)	(\$70,000)	(\$70,000)	(\$235,420)	(\$113,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)
	MISCELLANEOUS	(\$15,757)	(\$9,400)	(\$9,400)	(\$17,406)	(\$12,116)	(\$12,298)	(\$12,482)	(\$12,669)	(\$12,859)	(\$13,052)
	OPERATING TRANSFR IN	(\$38,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)	(\$538,366)
	APPROPR FUND BALANCE	\$0	\$0	(\$21,149)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUE Total</b>		<b>(\$11,206,085)</b>	<b>(\$12,400,917)</b>	<b>(\$12,422,066)</b>	<b>(\$12,477,421)</b>	<b>(\$12,579,065)</b>	<b>(\$12,641,734)</b>	<b>(\$12,768,876)</b>	<b>(\$12,897,515)</b>	<b>(\$13,027,670)</b>	<b>(\$13,159,365)</b>
<b>EXPENDITURE</b>	PERSONNEL	\$3,131,775	\$3,864,571	\$3,864,571	\$3,331,709	\$3,954,198	\$4,072,811	\$4,194,982	\$4,320,818	\$4,450,429	\$4,583,929
	BENEFITS	\$1,156,303	\$1,430,960	\$1,443,951	\$1,266,580	\$1,458,136	\$1,501,880	\$1,546,936	\$1,593,345	\$1,641,145	\$1,690,379
	OPERATING	\$5,208,121	\$5,988,857	\$6,038,971	\$5,219,066	\$5,911,124	\$6,019,949	\$6,131,008	\$6,244,352	\$6,360,029	\$6,478,092
	NON-DEPARTMENTAL	\$148,003	\$81,500	\$131,500	\$61,105	\$81,500	\$82,723	\$83,963	\$85,223	\$86,501	\$87,799
	RESERVE FUND BALANCE	\$0	\$91,956	\$0	\$0	\$151,272	\$0	\$0	\$0	\$0	\$0
	TRANSFER TO	\$2,514,313	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ALLOCATED COSTS	\$894,892	\$943,073	\$943,073	\$943,070	\$1,022,835	\$1,043,292	\$1,064,158	\$1,085,441	\$1,107,149	\$1,129,292
<b>EXPENDITURE Total</b>		<b>\$13,053,408</b>	<b>\$12,400,917</b>	<b>\$12,422,066</b>	<b>\$10,821,532</b>	<b>\$12,579,065</b>	<b>\$12,720,654</b>	<b>\$13,021,047</b>	<b>\$13,329,177</b>	<b>\$13,645,253</b>	<b>\$13,969,490</b>
<b>(Surplus)/Overage</b>		<b>\$1,847,322</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,655,890)</b>	<b>\$0</b>	<b>\$78,920</b>	<b>\$252,171</b>	<b>\$431,663</b>	<b>\$617,583</b>	<b>\$810,126</b>



## Golf Fund

The Golf Course Fund financial forecast makes the following assumptions and provisions for the FY24 and estimated future years as follows:

- FY25 operating revenue estimates for the Municipal course is overall 28% greater than FY24 adopted not including fund balance.
- To respond to increased on-going needs, 18-hole rounds fees were adjusted with a \$2 increase supported by the Golf Advisory board.
- A \$400K loan transfer in from Debt Service is budgeted to aid with the Golf Course Irrigation project.
- A total of \$820,000 of appropriated fund balance was authorized to aid with the Golf Course Irrigation project.
- No FTE increases.
- A reserve is currently budgeted in the amount of \$81,096 of which \$35,200 is a place holder for the 100<sup>th</sup> year celebration.
- The compensation package totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:
  - Exempt positions:
    - 2% range adjustment
    - 3% merit pool
  - Non-exempt positions:
    - 3% range adjustment
    - 2% merit pool
- Data used for the FY24 Revised budget and the FY24 Year-End Estimates was FY24's 12th month (June) soft financial close.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- There was no rate change for green fees.
- Estimated compensation for the outyears is a 3% growth rate.
- Operating expenditures are forecasted based on a 2-year departmental percentage change average.



<b>GOLF FUND</b>		<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
		<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>YR Estimate</b>	<b>Adopted</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
<b>REVENUE</b>	CHARGES FOR SERVICE	(\$2,300,998)	(\$2,166,532)	(\$2,166,532)	(\$2,556,970)	(\$2,371,753)	(\$2,419,073)	(\$2,466,164)	(\$2,515,106)	(\$2,565,984)	(\$2,618,887)
	INTEREST EARNINGS	(\$49,049)	(\$10,000)	(\$10,000)	(\$88,580)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)
	MISCELLANEOUS	(\$5,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	OPERATING TRANSFR IN	(\$71,277)	\$0	\$0	\$0	(\$400,000)	\$0	\$0	\$0	\$0	\$0
	APPROPR FUND BALANCE	\$0	\$0	(\$62,888)	\$0	(\$820,000)	\$0	\$0	\$0	\$0	\$0
<b>REVENUE Total</b>		<b>(\$2,426,325)</b>	<b>(\$2,176,532)</b>	<b>(\$2,239,420)</b>	<b>(\$2,645,550)</b>	<b>(\$3,606,753)</b>	<b>(\$2,434,073)</b>	<b>(\$2,481,164)</b>	<b>(\$2,530,106)</b>	<b>(\$2,580,984)</b>	<b>(\$2,633,887)</b>
<b>EXPENDITURE</b>	PERSONNEL	\$592,027	\$735,791	\$735,791	\$649,080	\$757,264	\$779,942	\$803,301	\$827,360	\$852,142	\$877,666
	BENEFITS	\$192,613	\$244,286	\$244,453	\$200,712	\$236,320	\$243,410	\$250,712	\$258,233	\$265,980	\$273,960
	OPERATING	\$789,717	\$871,689	\$974,116	\$896,001	\$953,874	\$963,413	\$973,047	\$982,777	\$992,605	\$1,002,531
	OUTLAY	\$131,873	\$0	\$0	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	NON-DEPARTMENTAL	\$0	\$8,000	\$10,094	\$2,094	\$8,000	\$8,120	\$8,242	\$8,365	\$8,491	\$8,618
	RESERVE FUND BALANCE	\$0	\$44,948	\$3,148	\$0	\$81,096	\$0	\$0	\$0	\$0	\$0
	TRANSFER TO	\$212,014	\$271,818	\$271,818		\$1,540,199	\$374,536	\$401,989	\$432,188	\$465,407	\$401,948
	ALLOCATED COSTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURE Total</b>		<b>\$1,918,244</b>	<b>\$2,176,532</b>	<b>\$2,239,420</b>	<b>\$1,747,887</b>	<b>\$3,606,753</b>	<b>\$2,399,421</b>	<b>\$2,467,291</b>	<b>\$2,538,924</b>	<b>\$2,614,625</b>	<b>\$2,594,723</b>
<b>(Surplus)/Overage</b>		<b>(\$508,081)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$897,663)</b>	<b>\$0</b>	<b>(\$34,652)</b>	<b>(\$13,873)</b>	<b>\$8,818</b>	<b>\$33,641</b>	<b>(\$39,164)</b>



## Parking Fund

The Parking Facility Fund financial forecast makes the following assumptions and provisions for the FY25 and estimated future years as follows:

- Operating revenue estimates are approximately \$2.6M or 29.3% higher than FY24's adopted. This is related to a \$2M transfer to Debt Service to begin repayments for the debt incurred for the Water Street and Riverplace decks. Without the transfer, Parking's operating increased a total of 6.2%.
- The budget reflects the 3rd year of a 3-year fee increase plan supported by the downtown parking advisory board.
- FY25 will continue an annual transfer of \$50,000 to a CIP to build funds to upgrade and replace security cameras at the parking decks as the need arises.
- The compensation package totals 5% of the salary base to create market scale movements and a pooled merit program. This enables the organization to reward job performance and better retain high-performing employees through performance and achievement metrics. The funding will go toward the following:
  - Exempt positions:
    - 2% range adjustment
    - 3% merit pool
  - Non-exempt positions:
    - 3% range adjustment
    - 2% merit pool
- Data used for the FY24 Revised budget and the FY24 Year-End Estimates was FY24's 12th month (June) soft financial close.

The forecast estimates for the outyears use trend data or known changes in the budget. The following are those assumptions:

- Estimated compensation for the outyears is a 3% growth rate.
- Parking revenue is estimated at 1.8% given the economic growth expected downtown in future years.
- Operating expenditures are forecasted based on a 2-year departmental percentage change average.



PARKING FUND		FY23	FY24	FY24	FY24	FY25	FY26	FY27	FY28	FY29	FY30
		Actual	Adopted	Revised	YR Estimate	Adopted	Estimate	Estimate	Estimate	Estimate	Estimate
<b>REVENUE</b>	CHARGES FOR SERVICE	(\$4,875,022)	(\$4,883,564)	(\$4,883,564)	(\$5,491,430)	(\$6,044,151)	(\$6,109,235)	(\$6,200,874)	(\$6,293,887)	(\$6,388,295)	(\$6,484,120)
	FINES & FORFEITS	(\$650,880)	(\$909,900)	(\$909,900)	(\$656,744)	(\$609,900)	(\$619,049)	(\$628,334)	(\$637,759)	(\$647,326)	(\$657,036)
	INTEREST EARNINGS	(\$431,472)	(\$60,000)	(\$60,000)	(\$530,901)	(\$120,000)	(\$120,000)	(\$120,000)	(\$120,000)	(\$120,000)	(\$120,000)
	MISCELLANEOUS	(\$539)	\$0	\$0	(\$1,913)	\$0	\$0	\$0	\$0	\$0	\$0
	OPERATING TRANSFR IN	(\$2,800,877)	(\$2,387,966)	(\$2,387,966)	(\$2,387,966)	(\$2,134,128)	(\$2,134,128)	(\$2,134,128)	(\$2,134,128)	(\$2,134,128)	(\$2,134,128)
	APPROPR FUND BALANCE	\$0	(\$296,947)	(\$423,745)	\$0	(\$2,296,947)	\$0	\$0	\$0	\$0	\$0
<b>REVENUE Total</b>		<b>(\$8,758,790)</b>	<b>(\$8,538,377)</b>	<b>(\$8,665,175)</b>	<b>(\$9,068,954)</b>	<b>(\$11,205,126)</b>	<b>(\$8,982,412)</b>	<b>(\$9,083,336)</b>	<b>(\$9,185,774)</b>	<b>(\$9,289,749)</b>	<b>(\$9,395,283)</b>
<b>EXPENDITURE</b>	PERSONNEL	\$179,667	\$210,754	\$210,754	\$118,744	\$190,248	\$195,937	\$201,798	\$207,833	\$214,050	\$220,454
	BENEFITS	\$58,693	\$70,940	\$70,976	\$36,524	\$61,093	\$62,926	\$64,814	\$66,758	\$68,761	\$70,824
	OPERATING	\$2,740,707	\$4,003,002	\$4,212,648	\$3,166,871	\$4,594,589	\$4,640,535	\$4,686,940	\$4,733,810	\$4,781,148	\$4,828,959
	OUTLAY	\$59,339	\$250,000	\$100,000	\$0	\$400,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
	NON-DEPARTMENTAL	\$18,703	\$13,589	\$13,589	\$8,628	\$13,589	\$13,793	\$14,000	\$14,210	\$14,423	\$14,639
	DEBT SERVICE	\$2,575,213	\$2,859,738	\$3,042,701	\$3,031,035	\$3,085,951	\$3,132,240	\$3,179,224	\$3,226,912	\$3,275,316	\$3,324,446
	RESERVE FUND BALANCE	\$0	\$135,408	\$19,558	\$0	\$75,133	\$0	\$0	\$0	\$0	\$0
	TRANSFER TO	\$512,271	\$900,000	\$900,000	\$900,000	\$2,550,000	\$1,050,000	\$1,050,000	\$1,050,000	\$1,050,000	\$1,050,000
	ALLOCATED COSTS	\$129,816	\$94,946	\$94,949	\$94,949	\$234,523	\$239,213	\$243,998	\$248,878	\$253,855	\$258,932
<b>EXPENDITURE Total</b>		<b>\$6,274,409</b>	<b>\$8,538,377</b>	<b>\$8,665,175</b>	<b>\$7,356,751</b>	<b>\$11,205,126</b>	<b>\$9,534,645</b>	<b>\$9,640,773</b>	<b>\$9,748,401</b>	<b>\$9,857,553</b>	<b>\$9,968,254</b>
<b>(Surplus)/Overage</b>		<b>(\$2,484,381)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,712,204)</b>	<b>\$0</b>	<b>\$552,233</b>	<b>\$557,437</b>	<b>\$562,627</b>	<b>\$567,804</b>	<b>\$572,971</b>



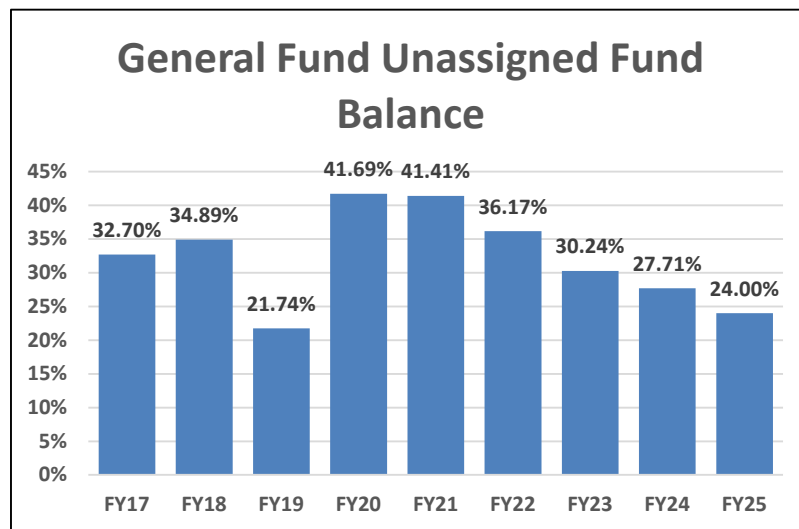
## CONSOLIDATED UNASSIGNED FUND BALANCE SUMMARY

<b>Fund</b>	<b>Unassigned Fund Balance As of June 30, 2023</b>	<b>Anticipated Unassigned Fund Balance June 30, 2024</b>	<b>Adopted FY25 Budgeted Expenditures</b>	<b>% of FY25 Budgeted Expenditures</b>
General Fund	39,445,578	35,775,483	149,062,892	24.00%
Recycling and Trash Services Fund	4,279,417	4,258,268	12,579,065	33.85%
Stormwater Management Fund	11,911,565	11,473,162	14,385,167	79.76%
Golf Course Fund	1,456,648	1,393,760	3,606,753	38.64%
Parking Facilities Fund	5,176,073	5,049,276	11,205,126	45.06%

The anticipated unassigned fund balance for June 30, 2024, includes anticipated use of fund balance. The unassigned fund balance for FY23 reflects the actual unassigned fund balance at the end of the fiscal year.

## GENERAL FUND UNASSIGNED FUND BALANCE

Fund balance is the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions. **Unassigned** fund balance is the residual classification for the government’s General Fund based on GASB (Governmental Accounting Standards Board) Statement #54 and includes all spendable amounts not contained in other classifications.







## AUTHORIZED POSITION LISTING

The authorized position listing summarizes the net changes in positions from FY24 through the FY25 budget.

Fund	Department	Full Time Part Time	FY23	FY24	FY24	FY25
			Adjusted	Adjusted	Adopted	Adopted
GENERAL FUND	CITY ATTORNEY	FULL TIME	13	13	13	13
	CITY ATTORNEY Total		13	13	13	13
	CITY CLERK	FULL TIME	3	3	3	3
	CITY CLERK Total		3	3	3	3
	CITY MANAGER	FULL TIME	13	22	22	22
	CITY MANAGER Total		13	22	22	22
	BUDGET & RESEARCH	FULL TIME	5	7	7	7
	BUDGET & RESEARCH Total		5	7	7	7
	CORPORATE AFFAIRS	FULL TIME	7	8	8	8
	CORPORATE AFFAIRS Total		7	8	8	8
	ENGINEERING	FULL TIME	62	63	63	65
	ENGINEERING Total		62	63	63	65
	FINANCE	FULL TIME	30	30	30	32
	FINANCE Total		30	30	30	32
	FIRE	FULL TIME	235	235	235	235
		PART TIME	2.86	3.38	3.38	2.38
	FIRE Total		237.86	238.38	238.38	237.38
	HOUSING & NEIGHBORHOODS	FULL TIME	7	10	10	11
	HOUSING & NEIGHBORHOODS Total		7	10	10	11
	HUMAN RESOURCES	FULL TIME	11	12	12	13
	HUMAN RESOURCES Total		11	12	12	13
	INFORMATION TECHNOLOGY SERVICE	FULL TIME	29	30	30	30
	INFORMATION TECHNOLOGY SERVICE Total		29	30	30	30
	PARKS & RECREATION	FULL TIME	92	94	94	95
		PART TIME	13.38	12.9	12.9	12.17
	PARKS & RECREATION Total		105.38	106.9	106.9	107.17
	PLANNING & DEVELOPMENT	FULL TIME	24	24	24	25
	PLANNING & DEVELOPMENT Total		24	24	24	25
	POLICE	FULL TIME	355	354.48	354.48	354
		PART TIME	5.64	5.64	5.64	6.12
	POLICE Total		360.64	360.12	360.12	360.12
	PUBLIC WORKS	FULL TIME	42	40	40	40
PUBLIC WORKS Total		42	40	40	40	
GENERAL FUND Total		949.88	967.4	967.4	973.67	
SPECIAL PURPOSE FUND	HEALTHY HOMES	FULL TIME	2	3	3	3
	HEALTHY HOMES Total		2	3	3	3
	MPO	FULL TIME	12	12	12	14
	MPO Total		12	12	12	14
	POLICE SABLE	FULL TIME	1	2	2	2
		PART TIME	0.96			
POLICE SABLE Total		1.96	2	2	2	
SPECIAL PURPOSE FUND Total		15.96	17	17	19	
MSD FUND	SPECIAL TAX DISTRICTS	FULL TIME	2	2	2	2
	SPECIAL TAX DISTRICTS Total		2	2	2	2
MSD FUND Total		2	2	2	2	
CD/HM GRANTS & LOAN ADMIN	FINANCE	FULL TIME	2	2	2	3
		PART TIME	0.96	0.96	0.96	0
	FINANCE Total		2.96	2.96	2.96	3
	HOUSING & NEIGHBORHOODS	FULL TIME	7	7	7	8
HOUSING & NEIGHBORHOODS Total		7	7	7	8	
CD/HM GRANTS & LOAN ADMIN Total		9.96	9.96	9.96	11	



Fund	Department	Full Time	Part Time	FY23	FY24	FY24	FY25
				Adjusted	Adjusted	Adopted	Adopted
STORM WATER MANAGEMENT FUND	PUBLIC WORKS	FULL TIME		61	61	61	62
		PART TIME		0.96	0.48	0.48	0.48
	PUBLIC WORKS Total			61.96	61.48	61.48	62.48
STORM WATER MANAGEMENT FUND Total				61.96	61.48	61.48	62.48
PARKING FACILITIES FUND	PARKING	FULL TIME		3	3	3	3
	PARKING Total			3	3	3	3
PARKING FACILITIES FUND Total				3	3	3	3
RECYCLING & TRASH SERVICES FUND	PUBLIC WORKS	FULL TIME		75	75	75	75
		PUBLIC WORKS Total		75	75	75	75
RECYCLING & TRASH SERVICES FUND Total				75	75	75	75
GOLF FUND	PARKS & RECREATION	FULL TIME		10	11	11	11
		PART TIME		3.88	3.88	3.88	3.88
	PARKS & RECREATION Total			13.88	14.88	14.88	14.88
GOLF FUND Total				13.88	14.88	14.88	14.88
FLEET MAINTENANCE FUND	FINANCE	FULL TIME		13	13	13	13
	FINANCE Total			13	13	13	13
FLEET MAINTENANCE FUND Total				13	13	13	13
Grand Total				1144.64	1163.72	1163.72	1174.03

### Position Overview

The **FY25 Adopted Budget** reflects changes made to include the closure of both full and part-time positions for a net increase in authorized strength of 10.31 across the city for a total complement of 1174.03 FTEs up from 1163.72 in FY24. The following describes the changes.

The Recreation Specialist (N=0.73) in the Parks and Recreation Athletics department increased by 0.27 hours to 1 FTE. Two part-time 0.48 FTE Fiscal Support Technician positions were reclassified into one full-time Accounting Specialist position that resulted in a new increase of 0.04. The new full-time positions added include a Payables Accountant and Buyer in Finance. For the operating services, a Project Engineer, Engineering Associate, Project Manager, Transportation Planner, Housing Rehab Technician and Recreation Specialist. Two new full-time positions have also been added to the MPO Division: including a Marketing Coordinator and Grants Coordinator.

The total FTE authorizations for the **FY25 Adopted Budget** totals 1,174.03 FTEs of which 1,149 are full-time and 25.03 are part-time.



**Position Overview Summary**

The below table represents a summary of the FY25 Adopted adjustment. Position changes include both reclassifications and new positions to better align with departmental needs and goals.

Department	Division	Title	FY24	FY25	Net Change	Action
FINANCE	FINANCE	FISCAL SUPPORT TECHNICIAN	0.48	0.00	-0.48	Reclass to FT Accounting Specialist
FINANCE	FINANCE	FISCAL SUPPORT TECHNICIAN	0.48	0.00	-0.48	Reclass to FT Accounting Specialist
PARKS & RECREATION	RECREATION CENTER PROGRAMS	RECREATION SPECIALIST - ATHLETICS	0.73	1.00	0.27	Reclass to FT Recrecreaion Specialist
FINANCE	FINANCE	ACCOUNTING SPECIALIST	-	1.00	1.00	New Position
FINANCE	FINANCE	ACCOUNTANT - ACCOUNTS PAYABLE	-	1.00	1.00	New Position
FINANCE	FINANCE	BUYER - PURCHASING	-	1.00	1.00	New Position
ENGINEERING	ENGINEERING	PROJECT ENGINEER	-	1.00	1.00	New Position
ENGINEERING	ENGINEERING	ENGINEERING ASSOCIATE	-	1.00	1.00	New Position
PLANNING & DEVELOPMENT	PLANNING	TRANSPORTATION PLANNER	-	1.00	1.00	New Position
PUBLIC WORKS	STORM WATER ENGINEERING	PROJECT MANAGER	-	1.00	1.00	New Position
GRANT/PROJECT TRACKING (MPO)	MPO	MARKETING COORDINATOR-MPO	-	1.00	1.00	New Position
GRANT/PROJECT TRACKING (MPO)	MPO	GRANTS COORDINATOR-MPO	-	1.00	1.00	New Position
HOUSING & NEIGHBORHOODS	COMMUNITY DEVELOPMENT	HOUSING REHAB TECHNICIAN	-	1.00	1.00	New Position
PARKS & RECREATION	RECREATION CENTER PROGRAMS	RECREATION SPECIALIST	-	1.00	1.00	New Position

1.69 12.00 10.31



## FEE SCHEDULE CHANGES

Below is a summary of recommended changes to the fee schedule showing current policy vs the recommended change. Changes will be in effect July 1, 2024.

<b>Chapter II. Parking Facility and Transportation Fees</b>	
<b>Article A. Parking Facility Fees</b>	
<b>Section 1. Second Street Parking Deck</b>	<b>Section 1. Second Street Parking Deck</b>
<b>Current</b>	<b>Proposed</b>
Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$75/month</li> </ul>	Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$90/month</li> </ul>
Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$125/month</li> </ul>	Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$140/month</li> </ul>
Hourly Single Space Rate: <ul style="list-style-type: none"> <li>○ \$0 – 30 minutes or less</li> <li>○ \$1 - up to 1 hour</li> <li>○ \$2 - up to 2 hours</li> <li>○ \$3 - up to 3 hours</li> <li>○ \$4 - up to 4 hours</li> <li>○ \$6 - up to 5 hours</li> <li>○ \$9 - 5 to 12 hours</li> <li>○ \$12 - 12 to 24 hours</li> <li>○ \$12 - daily max / lost ticket fee</li> </ul>	Hourly Single Space Rate: <ul style="list-style-type: none"> <li>○ \$0 – 30 minutes or less</li> <li>○ \$1 - up to 1 hour</li> <li>○ \$3 - up to 2 hours</li> <li>○ \$4 - up to 3 hours</li> <li>○ \$5 - up to 4 hours</li> <li>○ \$7 - up to 5 hours</li> <li>○ \$10 - 5 to 12 hours</li> <li>○ \$14 - 12 to 24 hours</li> <li>○ \$14 - daily max / lost ticket fee</li> </ul>
Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., may be charged upon entry) <ul style="list-style-type: none"> <li>○ \$7 flat rate</li> </ul>	Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m., may be charged upon entry) <ul style="list-style-type: none"> <li>○ \$8 flat rate</li> </ul>
Reactivation fee due to returned checks or nonpayment: \$5	Reactivation fee due to returned checks or nonpayment: \$25
<b>Section 2. Market Street Parking Deck</b>	<b>Section 2. Market Street Parking Deck</b>
Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$75/month</li> </ul>	Monthly Unreserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$90/month</li> </ul>
Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$125/month</li> </ul>	Monthly Reserved Single Space Rate: <ul style="list-style-type: none"> <li>○ \$140/month</li> </ul>



<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$0 – 30 minutes or less</li> <li>○ \$1 - up to 1 hour</li> <li>○ \$2 - up to 2 hours</li> <li>○ \$3 - up to 3 hours</li> <li>○ \$4 - up to 4 hours</li> <li>○ \$6 - up to 5 hours</li> <li>○ \$9 - 5 to 12 hours</li> <li>○ \$12 - 12 to 24 hours</li> <li>○ \$12 - daily max / lost ticket fee</li> </ul> <p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. may be charged upon entry)</p> <ul style="list-style-type: none"> <li>○ \$7 flat rate</li> </ul> <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$0 – 30 minutes or less</li> <li>○ \$1 - up to 1 hour</li> <li>○ \$3 - up to 2 hours</li> <li>○ \$4 - up to 3 hours</li> <li>○ \$5 - up to 4 hours</li> <li>○ \$7 - up to 5 hours</li> <li>○ \$10 - 5 to 12 hours</li> <li>○ \$14 - 12 to 24 hours</li> <li>○ \$14 - daily max / lost ticket fee</li> </ul> <p>Nightly Single Space Rate: (Thursday – Saturday, 9 p.m. - 2 a.m. may be charged upon entry)</p> <ul style="list-style-type: none"> <li>○ \$8 flat rate</li> </ul> <p>Reactivation fee due to returned checks or nonpayment: \$25</p>
<p><b>Section 3. South Second Street Parking Lot (Ligon Flynn)</b></p>	<p><b>Section 3. South Second Street Parking Lot (Ligon Flynn)</b></p>
<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$75/month</li> </ul> <p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$105/month</li> </ul> <p>Hourly Single Space Rate for Weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> <li>○ \$2 - up to 1 hour</li> <li>○ \$3 - up to 2 hours</li> <li>○ \$4 - up to 3 hours</li> <li>○ \$5 - up to 4 hours</li> <li>○ \$6 - up to 5 hours</li> <li>○ \$12 - 5 to 24 hours, maximum \$12/day</li> </ul> <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> <li>○ \$8 flat rate (Monday – Thursday)</li> <li>○ \$12 flat rate (Friday)</li> </ul> <p>Daily Unreserved, Saturday &amp; Sunday:</p> <ul style="list-style-type: none"> <li>○ \$12 flat rate</li> </ul> <p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> <li>○ \$12 flat rate</li> </ul>	<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$90/month</li> </ul> <p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>○ \$140/month</li> </ul> <p>Hourly Single Space Rate for Weekday Use: (7am to 6:30pm)</p> <ul style="list-style-type: none"> <li>○ \$2 - up to 1 hour</li> <li>○ \$4 - up to 2 hours</li> <li>○ \$5 - up to 3 hours</li> <li>○ \$6 - up to 4 hours</li> <li>○ \$7 - up to 5 hours</li> <li>○ \$14 - 5 to 24 hours, maximum \$14/day</li> </ul> <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> <li>○ \$8 flat rate (Monday – Thursday)</li> <li>○ \$14 flat rate (Friday)</li> </ul> <p>Daily Unreserved, Saturday &amp; Sunday:</p> <ul style="list-style-type: none"> <li>○ \$14 flat rate</li> </ul> <p>Daily Single Space Rate for Special Events Use: (7am to 7am)</p> <ul style="list-style-type: none"> <li>○ \$14 flat rate</li> </ul>



Section 4. Hannah Block Lot	Section 4. Hannah Block Lot
<p>Monthly Unreserved Single Space Rate: \$75/Month</p> <p>Hourly Single Space Rate for Weekday Use (7 am to - 6:30pm):</p> <ul style="list-style-type: none"> <li>o \$2 - up to 1 hour</li> <li>o \$3 - up to 2 hours</li> <li>o \$4 - up to 3 hours</li> <li>o \$5 - up to 4 hours</li> <li>o \$6 - up to 5 hours</li> <li>o \$12 - 5 to 24 hours, maximum \$12 /day</li> </ul> <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> <li>o \$8 flat rate (Monday – Thursday)</li> <li>o \$12 flat rate (Friday)</li> </ul> <p>Daily Unreserved, Saturday &amp; Sunday:</p> <ul style="list-style-type: none"> <li>o \$12 flat rate</li> </ul> <p>Daily Single Space Rate for Special Events Use: (7 a.m. to - 7 a.m.)</p> <ul style="list-style-type: none"> <li>o \$12 flat rate</li> </ul>	<p>Monthly Unreserved Single Space Rate: \$90/Month</p> <p>Hourly Single Space Rate for Weekday Use (7 am to - 6:30pm):</p> <ul style="list-style-type: none"> <li>o \$2 - up to 1 hour</li> <li>o \$4 - up to 2 hours</li> <li>o \$5 - up to 3 hours</li> <li>o \$6 - up to 4 hours</li> <li>o \$7 - up to 5 hours</li> <li>o \$14 - 5 to 24 hours, maximum \$14 /day</li> </ul> <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> <li>o \$8 flat rate (Monday – Thursday)</li> <li>o \$14 flat rate (Friday)</li> </ul> <p>Daily Unreserved, Saturday &amp; Sunday:</p> <ul style="list-style-type: none"> <li>o \$14 flat rate</li> </ul> <p>Daily Single Space Rate for Special Events Use: (7 a.m. to - 7 a.m.)</p> <ul style="list-style-type: none"> <li>o \$14 flat rate</li> </ul>
Section 6. River Place Parking Deck	Section 6. River Place Parking Deck
<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>o \$150/month</li> </ul> <p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> <li>o \$2 - up to 1 hour</li> <li>o \$4 - up to 2 hours</li> <li>o \$6 - up to 3 hours</li> <li>o \$9 - 3 to 12 hours</li> <li>o \$14 - 12 to 24 hours</li> <li>o \$14 daily max/lost ticket fee</li> </ul> <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Monthly Reserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>o \$175/month</li> </ul> <p>Hourly Single Space Rate:</p> <ul style="list-style-type: none"> <li>o \$2 - up to 1 hour</li> <li>o \$4 - up to 2 hours</li> <li>o \$6 - up to 3 hours</li> <li>o \$10 - 3 to 12 hours</li> <li>o \$15 - 12 to 24 hours</li> <li>o \$15 daily max/lost ticket fee</li> </ul> <p>Reactivation fee due to returned checks or nonpayment: \$25</p>
Section 7. Northern Downtown Parking Deck	Section 7. Skyline Parking Deck
<p>Daily Single Space Rate for Special Events Use: (7am to - 7am)</p> <ul style="list-style-type: none"> <li>o \$20 flat rate</li> </ul> <p>Card replacement fee: \$15</p> <p>Reactivation fee due to returned checks or nonpayment: \$5</p>	<p>Daily Single Space Rate for Special Events Use: (7am to - 7am)</p> <ul style="list-style-type: none"> <li>o \$20 flat rate</li> <li>o \$10 flat rate (small events, non-concert rate)</li> </ul> <p>Reactivation fee due to returned checks or nonpayment: \$25</p>



<b>Section 8. 201 N. Water St Parking Lot</b>	<b>Section 8. 201 N. Water St Parking Lot</b>
	<p>Monthly Unreserved Single Space Rate:</p> <ul style="list-style-type: none"> <li>o \$75/month</li> </ul> <p>Hourly Single Space Rate for Weekday Use (7am - 6:60pm)</p> <ul style="list-style-type: none"> <li>o \$2 – up to 1 hour</li> <li>o \$3 – up to 2 hours</li> <li>o \$4 – up to 3 hours</li> <li>o \$5 – up to 4 hours</li> <li>o \$6 – up to 5 hours</li> <li>o \$12- 5 to 24 hours, maximum \$12/day</li> </ul> <p>Daily Unreserved Weekday after 6:30pm:</p> <ul style="list-style-type: none"> <li>o \$8 flat rate (Monday – Thursday)</li> <li>o \$12 flat rate (Friday)</li> </ul> <p>Daily Unreserved Saturday &amp; Sunday</p> <ul style="list-style-type: none"> <li>o \$12 flat rate</li> </ul> <p>Daily Single Space Rate for Special Events Use (7am - 7pm):</p> <ul style="list-style-type: none"> <li>o \$12 flat rate</li> </ul>
<b>Section 9. 820 N. Second St Parking Lot</b>	<b>Section 9. 820 N. Second St Parking Lot</b>
	<p>Daily Single Space Rate for Special Events Use (7am - 7am):</p> <ul style="list-style-type: none"> <li>o \$20 flat rate</li> </ul>
<b>Section 10. 825 N. Second St Parking Lot (Skyline South, Interim Event Fees)</b>	<b>Section 10. 825 N. Second St Parking Lot (Skyline South, Interim Event Fees)</b>
	<p>Daily Single Space Rate for Special Events Use (7 a.m.- 7 a.m.)</p> <ul style="list-style-type: none"> <li>o \$30 flat rate</li> <li>o \$20 flat rate (small events)</li> </ul>
<b>Chapter II. Parking Facility and Transportation Fees</b>	
<b>Article C. Utility Cuts on City Maintained Streets</b>	
<b>Current</b>	<b>Proposed</b>
Repair fees for the utility cut: \$225 per cut	Repair fees for the utility cut: \$89 per square yard



<b>Chapter II Parking Facility and Transportation Fees</b>	
<b>Article D. Parking Meter Rates</b>	
<b>Current</b>	<b>Proposed</b>
<b>Section 1. Off-Street</b>	<b>Section 1. Off-Street</b>
The following rates shall be applicable to off-street parking meter spaces:	The following rates shall be applicable to off-street parking meter spaces:
o \$2.50 per hour, or portion thereof, up to maximum time limit	o \$3.00 per hour, or portion thereof, up to maximum time limit
<b>Section 2. On-Street</b>	<b>Section 2. On-Street</b>
The following rates shall be applicable to on-street parking meter spaces:	The following rates shall be applicable to on-street parking meter spaces:
o \$2.50 per hour, or portion thereof, up to maximum time limit	o \$3.00 per hour, or portion thereof, up to maximum time limit
<b>Chapter III. Golf Course and Recreation</b>	
<b>Article A. Golf Course Fees</b>	
<b>Section 1. Municipal Golf Course Fees</b>	<b>Section 1. Municipal Golf Course Fees</b>
<b>Current</b>	<b>Proposed</b>
Daily Greens Fee- Local residents (residents of New Hanover, Brunswick, and Pender Counties):	Daily Greens Fee- Local residents (residents of New Hanover, Brunswick, and Pender Counties):
<ul style="list-style-type: none"> <li>• 18 holes walking:               <ul style="list-style-type: none"> <li>o \$31 Weekdays</li> <li>o \$34 Weekend/Holidays</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 18 holes walking:               <ul style="list-style-type: none"> <li>o \$33 Weekdays</li> <li>o \$36 Weekend/Holidays</li> </ul> </li> </ul>
Daily Greens Fee- Non-local residents (those players who reside outside of New Hanover, Brunswick, and Pender Counties):	Daily Greens Fee- Non-local residents (those players who reside outside of New Hanover, Brunswick, and Pender Counties):
<ul style="list-style-type: none"> <li>• 18 holes walking:               <ul style="list-style-type: none"> <li>o \$41 Weekdays</li> <li>o \$44 Weekend/Holidays</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 18 holes walking:               <ul style="list-style-type: none"> <li>o \$43 Weekdays</li> <li>o \$46 Weekend/Holidays</li> </ul> </li> </ul>
<b>Chapter VI. Planning, Zoning and Miscellaneous Fees and Permits</b>	
<b>Article A. Planning and Zoning Fees and Permits</b>	
<b>Section 2. Site Plan Review Fees</b>	<b>Section 2. Site Plan Review Fees</b>
<b>Current</b>	<b>Proposed</b>
Projects Receiving Financial Assistance for Affordable/Workforce Housing. The fees established in this section may be waived by the City Manager or designee for any project receiving financial assistance for affordable or workforce housing from the City of Wilmington, New Hanover County, or the North Carolina Housing Finance Agency.	Projects Receiving Financial Assistance for Affordable/Workforce Housing. The fee established in this section may be waived by the City Manager or designee for any project receiving governmental financial assistance for affordable or workforce housing.





Section 3. Subdivision Application Fees	Section 3. Subdivision and Design Adjustment Application Fees
<p>Application fees for subdivision plan review under 18-568 of the Wilmington City Code shall be as follows:</p> <p>Subdivision Review:</p> <ul style="list-style-type: none"> <li>○ Preliminary Plat: \$100.00</li> <li>○ Design Adjustment Committee review: \$500</li> <li>○ Technical Review Committee for concept review only: \$100</li> <li>○ Final Plat Review: \$15 per lot</li> <li>○ Appeal of Design Adjustment Committee Decision: \$200</li> </ul>	<p>Application fees for subdivision plan review and design adjustment committee applications under 18-568 of the Wilmington City Code shall be as follows:</p> <p>Subdivision Review:</p> <ul style="list-style-type: none"> <li>○ Preliminary Plan: \$100</li> <li>○ Final Plat Review: \$15 per lot</li> </ul> <p>Design Adjustment Committee Review:</p> <ul style="list-style-type: none"> <li>○ Design Adjustment Committee review: \$500</li> <li>○ Public Hearing Mailed Notice Fee: \$0.85 per mailed notice</li> </ul>
Section 4. Zoning Application Fees	Section 4. Zoning Application Fees
<p>Rezoning/Special Use Permits/Conditional Zoning:</p> <ul style="list-style-type: none"> <li>○ R-20, R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU, CEM, RO: \$400+\$20/acre</li> <li>○ CBD and UMX: \$500+\$20/acre</li> <li>○ MH, MD-17, MD-10, O&amp;I: \$600+\$20/acre</li> <li>○ CB, RB, CS, LI, IND, MX: \$800+\$20/acre</li> </ul> <p>Projects located in the 1945 Corporate limits shall be subject to the following fees: Rezoning/Special Use Permits/Conditional Zoning:</p> <ul style="list-style-type: none"> <li>○ R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU: \$200 + \$20/acre</li> <li>○ MH, MD-17, MD-10, O&amp;I: \$400 + \$20/acre</li> <li>○ CB, RB, CS, LI, IND: \$500 + \$20/acre</li> </ul> <p>Text Amendment: \$200</p> <ul style="list-style-type: none"> <li>○ Appeal to Board of Adjustment/Building Appeals Board: \$200</li> <li>○ Street Naming/Renaming: \$250</li> <li>○ Street Closure: \$250</li> </ul> <p>Mobile Home Park:</p> <ul style="list-style-type: none"> <li>○ Less than 5 acres: \$ 50</li> <li>○ 5 or more acres : \$100</li> <li>○ Plus \$1.00 per mobile home space</li> </ul>	<p>Public Hearing Mailed Notice Fee: All applications in this section requiring a public hearing shall be subject to a mailed notice fee of \$0.85 for each public hearing notice required to be mailed to nearby property owners.</p> <p>Rezoning/Special Use Permits/Conditional Zoning (projects located outside 1945 Corporate Limits):</p> <ul style="list-style-type: none"> <li>○ R-20, R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU, CEM, RO: \$400+\$20/acre</li> <li>○ CBD and UMX: \$500+\$20/acre</li> <li>○ MH, MD-17, MD-10, O&amp;I: \$600+\$20/acre</li> <li>○ CB, RB, CS, LI, IND, MX: \$800+\$20/acre</li> <li>○ Rezoning/Special Use Permits/Conditional Zoning (Projects located in the 1945 Corporate Limits): R-15, R-10, R-7, R-5, R-3, HD, HD-O, HD-R, HD-MU: \$200 + \$20/acre</li> <li>○ MH, MD-17, MD-10, O&amp;I: \$400 + \$20/acre</li> <li>○ CB, RB, CS, LI, IND: \$500 + \$20/acre</li> </ul> <p>Land Development Code Amendment: \$200</p> <ul style="list-style-type: none"> <li>○ Appeal to Building Appeals Board: \$200</li> <li>○ Appeals of Administrative and Historic Preservation Commission Decisions to Board of Adjustment: \$200</li> <li>○ Street Naming/Renaming: \$250</li> <li>○ Street Closure: \$250 plus advertising fees</li> </ul> <p>Manufactured Home Park:</p> <ul style="list-style-type: none"> <li>○ Less than 5 acres: \$50</li> <li>○ 5 or more acres : \$100</li> <li>○ Plus \$1.00 per manufactured home space</li> </ul>



<p>Future Land Use Plan Amendment: \$500 Other Land Use Plan Amendment: \$500</p>	<p>Comprehensive Plan Amendment: \$500 Small Area Plan Amendments: \$500</p>																																									
<p><b>Section 7. Right-Of-Way Permit Fees</b></p>	<p><b>Section 7. Right-Of-Way Permit Fees</b></p>																																									
<p>Application fees for Right-Of-Way Permit as required by 11-74 of the Wilmington City Code shall be as set forth below:</p>	<p>Application fees for Right-Of-Way permit and associated fees for temporary use of Right-of-Way as required by 11-74 of the Wilmington City Code shall be set forth below:</p>																																									
<table border="1"> <thead> <tr> <th style="text-align: left;">Permit Type</th> <th style="text-align: right;">Fee</th> </tr> </thead> <tbody> <tr><td>Utility Mains/Service Connection</td><td style="text-align: right;">\$30</td></tr> <tr><td>Sidewalk Closures/Crane Lifts</td><td style="text-align: right;">\$30</td></tr> <tr><td>Road Closures</td><td style="text-align: right;">\$80</td></tr> <tr><td>Dumpsters/PODS</td><td style="text-align: right;">\$20</td></tr> <tr><td>Driveway</td><td style="text-align: right;">\$110</td></tr> <tr><td>House Move/Oversize/Overweight</td><td style="text-align: right;">\$40</td></tr> <tr><td>De Miniums Encroachment</td><td style="text-align: right;">\$120</td></tr> <tr><td>Demolition/Planting/Irrigation</td><td style="text-align: right;">\$10</td></tr> <tr><td>Fence</td><td style="text-align: right;">\$20</td></tr> </tbody> </table>	Permit Type	Fee	Utility Mains/Service Connection	\$30	Sidewalk Closures/Crane Lifts	\$30	Road Closures	\$80	Dumpsters/PODS	\$20	Driveway	\$110	House Move/Oversize/Overweight	\$40	De Miniums Encroachment	\$120	Demolition/Planting/Irrigation	\$10	Fence	\$20	<table border="1"> <thead> <tr> <th style="text-align: left;">Permit Type</th> <th style="text-align: right;">Application Fee</th> </tr> </thead> <tbody> <tr><td>Temporary Use of Right-of-Way</td><td style="text-align: right;">\$30</td></tr> <tr><td>Utility Mains/Service Connection</td><td style="text-align: right;">\$120</td></tr> <tr><td>Driveway</td><td style="text-align: right;">\$80</td></tr> <tr><td>Oversize/Overweight</td><td style="text-align: right;">\$40</td></tr> <tr><td>De Miniums Encroachment</td><td style="text-align: right;">\$120</td></tr> </tbody> </table>	Permit Type	Application Fee	Temporary Use of Right-of-Way	\$30	Utility Mains/Service Connection	\$120	Driveway	\$80	Oversize/Overweight	\$40	De Miniums Encroachment	\$120									
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Demolition/Planting/Irrigation	\$10																																									
Fence	\$20																																									
Permit Type	Application Fee																																									
Temporary Use of Right-of-Way	\$30																																									
Utility Mains/Service Connection	\$120																																									
Driveway	\$80																																									
Oversize/Overweight	\$40																																									
De Miniums Encroachment	\$120																																									
	<p>Temporary Use of Public Right-of-Way:</p> <p>Temporary use or closure of public Right-of-Way includes daily charges for use of the sidewalk/shoulder/alley area and for use of the road.</p>																																									
	<table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">Sidewalk / Shoulder / Alley &gt; 5 days</th> <th colspan="2">Partial Road &gt; 5 days (Traffic flow maintained)</th> <th colspan="2">Full Road (Detour in any direction)</th> </tr> <tr> <th>Local Road</th> <th>Major Road or CBD</th> <th>Local Road</th> <th>Major Road or CBD</th> <th>Local Road</th> <th>Major Road or CBD</th> </tr> </thead> <tbody> <tr> <td>Closure length</td> <td colspan="6" style="text-align: center;">\$/day</td> </tr> <tr> <td>Up to 100'</td> <td>\$5</td> <td>\$10</td> <td>\$10</td> <td>\$20</td> <td>\$20</td> <td>\$50</td> </tr> <tr> <td>100'-400'</td> <td>\$10</td> <td>\$20</td> <td>\$15</td> <td>\$30</td> <td>\$30</td> <td>\$75</td> </tr> <tr> <td>adtl. 400' sections</td> <td>\$15</td> <td>\$30</td> <td>\$20</td> <td>\$40</td> <td>\$40</td> <td>\$100</td> </tr> </tbody> </table>		Sidewalk / Shoulder / Alley > 5 days		Partial Road > 5 days (Traffic flow maintained)		Full Road (Detour in any direction)		Local Road	Major Road or CBD	Local Road	Major Road or CBD	Local Road	Major Road or CBD	Closure length	\$/day						Up to 100'	\$5	\$10	\$10	\$20	\$20	\$50	100'-400'	\$10	\$20	\$15	\$30	\$30	\$75	adtl. 400' sections	\$15	\$30	\$20	\$40	\$40	\$100
	Sidewalk / Shoulder / Alley > 5 days		Partial Road > 5 days (Traffic flow maintained)		Full Road (Detour in any direction)																																					
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adtl. 400' sections	\$15	\$30	\$20	\$40	\$40	\$100																																				
	<p>Double Fee: When a valid ROW permit is not obtained or in effect for work activities or a closure, the fee is calculated at two-times (2x) the associated fees.</p>																																									



		Note: The ROW permit and temporary use fees do not include other City charges related to the cutting and repair of asphalt, concrete or brick or for the use of metered parking spaces.
<b>Chapter VI. Planning, Zoning and Miscellaneous Fees and Permits</b>		
<b>Article B. Miscellaneous Fees,</b>		
<b>Section 4. Internal Fees</b>		
<b>Current</b>	<b>Proposed</b>	
<ul style="list-style-type: none"> <li>• Duplicate Identification Badge (door access only): \$8</li> <li>• Duplicate Identification Badge(s) Fee (Kronos/door access): \$10</li> <li>• Child Support/Deduction Maintenance Fee: \$2.00 per payment withheld/remitted</li> <li>• Duplicate Direct Deposit Advice: \$5</li> <li>• Duplicate W-2 Fee: \$10</li> </ul>	<ul style="list-style-type: none"> <li>• Duplicate Direct Deposit Advice: \$5</li> <li>• Duplicate W-2 Fee: \$10</li> </ul>	
<b>CHAPTER VII. STORM WATER SERVICES FEES</b>		
<b>Article A. Single Family Residential Fees</b>		
<b>Current</b>	<b>Proposed</b>	
<p>Section 2. Standard Rate</p> <p>All single-family residential properties shall be billed the standard monthly rate established in this section. The standard rate shall be \$8.60 per month for all single-family residential properties, with the exception of properties eligible for a reduced rate.</p>	<p>Section 2. Standard Rate</p> <p>All single-family residential properties shall be billed the standard monthly rate established in this section. The standard rate shall be \$8.68 per month for all single-family residential properties, with the exception of properties eligible for a reduced rate.</p>	
<b>Article B. Fees for All Other Property Uses</b>		
<p>Section 3. Rate per Equivalent Residential Unit</p> <p>All other property uses will be charged the rate of \$8.60 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington.</p>	<p>Section 3. Rate per Equivalent Residential Unit</p> <p>All other property uses will be charged the rate of \$8.68 per month times the number of ERU of impervious surface on-site as determined by the City of Wilmington.</p>	



**CHAPTER X. SKYLINE CENTER FEES (New Section Added)**

**X. Skyline Center Fees**

**Section 1. Individual Room Rentals. Fees below are per individual room and the time reserved includes time to setup/cleanup.**

Private Rental						Tenant		
Conf. Rm.	Sq. Ft.	Seated/ Standing	Per Hour (2 hr. min.)	Per Day	Security Deposit	Per Hour	Per Day	Security Deposit
154A	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154B	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154C	700	20/50	\$60	\$350	\$100	\$40	\$250	N/A
154F	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A
154G	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A
154H	980	32/75	\$75	\$400	\$100	\$55	\$300	N/A

**Section 2. Other Areas**

Private Rental			Tenant		
Area	Capacity (People)	Per Hour (2 hr. min.)	Security Deposit	Per Hour (2 hr. min.)	Security Deposit
1st Floor Break Area (small round tables/chairs)	100	\$150	\$100	\$100	N/A
Café Area	30	\$75	\$100	\$ 50	N/A
1st Floor Lobby (adjacent to café area)	Varies	\$100	\$100	\$ 75	N/A
West Plaza	Varies	\$100	\$125	\$125	N/A

**Section 3. Tenant Replacement Badges: \$10**

- After hour attendant fee (outside of hours of Monday- Friday 8 am – 5 pm) - \$35/hour
- Hourly rate for specialized AV assistance - \$40/hour (This is for services beyond basic microphone/projector use)
- Parking fees are additional.



## REVENUE SUMMARY

### REVENUE ESTIMATES

FUND	OPERATING FUNDS	FY23 Actual	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
100	GENERAL FUND	\$ (137,166,815)	\$ (147,803,946)	\$ (149,765,892)	1%
500	STORM WATER MANAGEMENT FUND	\$ (13,440,129)	\$ (13,484,207)	\$ (14,385,167)	7%
560	RECYCLING & TRASH SERVICES FUND	\$ (11,206,085)	\$ (12,400,917)	\$ (12,579,065)	1%
	<b>OPERATING FUNDS TOTAL</b>	<b>\$ (161,813,030)</b>	<b>\$ (173,689,070)</b>	<b>\$ (176,730,124)</b>	<b>2%</b>
<b>FUND PROGRAM FUNDS</b>					
210	SPECIAL PURPOSE FUND	\$ 36,880,609	\$ (4,336,974)	\$ (4,633,431)	7%
220	CONVENTION CENTER FUND	\$ (13,840,780)	\$ (11,019,524)	\$ (12,631,827)	15%
223	COMMUNITY DEVELOPMENT FUND	\$ (1,224,143)	\$ (937,775)	\$ (894,587)	-5%
224	CD/HM GRANTS & LOAN ADMIN FUND	\$ (730,183)	\$ (867,339)	\$ (1,021,690)	18%
225	HOME INVESTMENT PARTNRSHP FUND	\$ (384,851)	\$ (700,820)	\$ (568,783)	-19%
550	PARKING FACILITIES FUND	\$ (8,758,790)	\$ (8,538,377)	\$ (11,205,126)	31%
570	GOLF FUND	\$ (2,426,325)	\$ (2,176,532)	\$ (3,606,753)	66%
610	EQUIP MAINT & REPLACEMENT FUND	\$ (12,065,958)	\$ (13,153,212)	\$ (13,825,153)	5%
650	TECHNOLOGY REPLACEMENT FUND	\$ (1,905,315)	\$ (1,601,950)	\$ (1,957,829)	22%
219	OPIOID SETTLEMENT FUND	\$ (2,468)	\$ (95,153)	\$ (205,957)	116%
	<b>PROGRAM FUNDS TOTAL</b>	<b>\$ (4,458,204)</b>	<b>\$ (43,427,656)</b>	<b>\$ (50,551,136)</b>	<b>16%</b>
<b>FUND DEBT SERVICE FUND</b>					
150	DEBT SERVICE FUND	\$ (25,592,764)	\$ (38,536,268)	\$ (41,130,788)	7%
	<b>DEBT SERVICE FUND TOTAL</b>	<b>\$ (25,592,764)</b>	<b>\$ (38,536,268)</b>	<b>\$ (41,130,788)</b>	<b>7%</b>
<b>FUND SPECIAL TAX DISTRICTS</b>					
215	SPECIAL TAX DISTRICTS	\$ (814,706)	\$ (853,945)	\$ (1,063,955)	25%
	<b>SPECIAL TAX DISTRICTS TOTAL</b>	<b>\$ (814,706)</b>	<b>\$ (853,945)</b>	<b>\$ (1,063,955)</b>	<b>25%</b>
<b>FUND CAPITAL PROJECT FUNDS</b>					
331	CP-STREETS & SIDEWALKS FUND	\$ 15,937,375	\$ (16,196,461)	\$ (15,892,942)	-2%
333	CP-PARKS & RECREATION FUND	\$ 17,312,269	\$ (1,287,556)	\$ (865,932)	-33%
334	CP-BUILDING IMPROVEMENTS FUND	\$ 4,733,128	\$ (56,950,054)	\$ (657,579)	-99%
339	CP-PUBLIC IMPROVEMENTS FUND	\$ 2,507,612	\$ -	\$ (2,599,095)	-%
502	CP-STORM WATER FUND	\$ 5,573,534	\$ (2,776,121)	\$ (11,532,524)	315%
552	CP-PARKING FACILITIES FUND	\$ 563,829	\$ (17,047,002)	\$ (50,000)	-100%
572	CP-GOLF FUND	\$ (212,411)	\$ (271,818)	\$ (1,540,199)	467%
	<b>CAPITAL PROJECT FUNDS TOTAL</b>	<b>\$ 46,415,335</b>	<b>\$ (94,529,012)</b>	<b>\$ (33,138,271)</b>	<b>-65%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ (146,263,369)</b>	<b>\$ (351,035,951)</b>	<b>\$ (302,614,274)</b>	<b>-14%</b>
	<b>LESS INTERFUND TRANSFERS</b>	<b>\$ (1,626,948)</b>	<b>\$ (34,756,909)</b>	<b>\$ (34,961,346)</b>	<b>1%</b>
	<b>NET OPERATING &amp; CAPITAL</b>	<b>\$ (144,636,421)</b>	<b>\$ (316,279,042)</b>	<b>\$ (267,652,928)</b>	<b>-15%</b>



## The Economy

The economy has experienced steady growth, although at a significantly slower pace compared to previous years. Various indicators used by economists to gauge economic well-being are either at or surpassing pre-pandemic levels. For instance, the total number of jobs has exceeded pre-COVID levels, the unemployment rate is below 4%, the labor participation rate is on the rise, and consumer spending has expanded. To aid the recovery from the pandemic, the Federal Reserve reduced interest rates and increased the amount of money in circulation. This led to an improvement in the economy, but it also resulted in a notable increase in inflation due to multiple factors. To address inflation, the Federal Reserve changed its approach and began raising interest rates in March of 2022. This presents the challenge of slowing down the economy to curb inflation without triggering a recession, which is commonly referred to as a "soft landing". The initial three quarters of 2023 demonstrated job growth and an uptick in consumer spending, suggesting that the Federal Reserve may achieve this objective. As of March 2024, the year-on-year inflation stands at 3.7%, down from its peak of 9.1% in June of 2022. The labor market, inflation, and the potential for a recession are all factors that will continue to impact the economy in FY25.

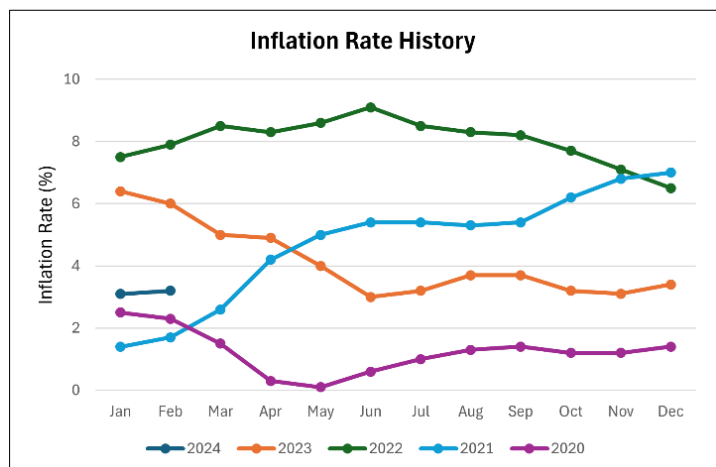
### *Labor Market*

The national unemployment rate stood at 3.8% in March 2024 and has remained steady between 3.4% and 3.8% since February 2022. In January 2024, North Carolina's seasonally adjusted unemployment rate dropped to 3.5%, showing a decline from the previous month but remaining unchanged compared to the same time last year. Meanwhile, Wilmington's unemployment rate for January 2024 was 3.3%, confirming the observations made by vacancy numbers that the local labor market is currently highly competitive.

The labor force participation rate (LFPR) represents the proportion of the working-age population that is actively engaged in the labor force. Despite a gradual increase in this rate, it has not fully rebounded to its pre-COVID levels. A contributing factor to this phenomenon is the reluctance of individuals aged 55 and above, who constitute a significant portion of the population, to rejoin the workforce at pre-pandemic rates, as many have opted for early retirement. This decline in the labor pool exacerbates the strain on the labor market.

### *Inflation*

Inflation remains a significant concern for consumers, despite the fact that the inflation rate has decreased from its peak of 9.1% in June 2022. Inflation has stabilized, with rates now ranging from 3% to 4%, but this has not led to lower prices for consumers at grocery stores or gas stations. While lower inflation rates will result in a slower rate of price increases, it does not necessarily mean that the average price of goods will decrease. The purchasing power of consumers is not keeping pace with rising





prices, although some data suggests an improvement. Nevertheless, many consumers are still not back to their pre-pandemic financial status. The City has also felt the impact of this, experiencing increased costs for capital items like vehicles and construction. For instance, a pick-up truck purchased for the City's fleet in 2023 cost \$48,461, compared to \$34,323 in 2022.

The Federal Reserve acted against the rising inflation by initiating a series of interest rate hikes in early 2022, gradually increasing them 11 times until January 2024. Consequently, borrowing costs have risen, leading to a slowdown in the availability of homes for sale. Despite this, the housing market remains constrained due to strong demand for housing and escalating rental prices. By 2023, inflation had dropped to 3.3%, yet the economy has continued to expand, with consumer spending on the rise despite the higher interest rates. As of January 2024, interest rates stood at 5.25%-5.50%. Economists anticipate that the Federal Reserve Board will commence lowering interest rates in June 2024.

### *Soft Landing or a Recession?*

Over the past few years, numerous politicians, economists, and financial experts have issued warnings about the possibility of an economic recession. This refers to a widespread and prolonged decline in economic activity. Economists refer to a "soft landing" as a cyclical slowdown in economic growth, typically achieved by increasing interest rates to curb inflation, but not to the extent of causing a recession. However, achieving a soft landing is an incredibly delicate balancing act. Since World War II, there have been 12 recessions, but only one instance of a successful soft landing. Additionally, other factors such as geopolitical risks, supply chain bottlenecks, and ongoing housing market issues further complicate efforts to prevent a recession.

In 2024, economists foresee a year characterized by two distinct economies. The first half is expected to witness a slowdown due to the current interest rates, while the second half is projected to see an acceleration following interest rate cuts. Federal Reserve Chair Jerome Powell recently highlighted the possibility of inflation following a nonlinear downward trajectory, gradually moving towards 2% amidst some challenges. The anticipated interest rate cuts in June 2024 are expected to spur faster growth and enhance economic development prospects. Nevertheless, like 2023, managing inflation and its associated risks will remain a key priority for the Federal Reserve throughout 2024.

The revenue projections for the budget of FY25 have been formulated considering the aforementioned factors, previous collections, trend analysis, and in compliance with the City's Financial Management Policies. These projections encompass only the revenues that are reasonably anticipated to be generated during the fiscal year, in order to fulfill all operational, debt, and capital requirements in accordance with the "no deficiency" budget prerequisites mandated by State Statute. The following are the notable revenue sources for the general fund.



GENERAL FUND

The total General Fund revenues for FY25 total \$149,765,892 representing a 1% increase over FY24's adopted total of \$147,803,946.

Revenue	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to
PROPERTY TAX	\$ (71,188,016)	\$ (70,794,586)	\$ (70,794,586)	\$ (75,152,835)	6.2%
SALES TAX	\$ (39,845,277)	\$ (45,226,363)	\$ (45,226,363)	\$ (45,226,363)	0.0%
RESTRICTED INTERGOV	\$ (3,266,710)	\$ (3,339,136)	\$ (3,339,136)	\$ (3,651,644)	9.4%
UNRESTRICTD INTERGOV	\$ (14,051,207)	\$ (13,330,600)	\$ (13,330,600)	\$ (13,855,777)	3.9%
CHARGES FOR SERVICE	\$ (3,256,190)	\$ (2,928,425)	\$ (2,966,160)	\$ (3,112,663)	6.3%
FINES & FORFEITS	\$ (142,603)	\$ (105,400)	\$ (105,400)	\$ (120,400)	14.2%
INTEREST EARNINGS	\$ (2,735,041)	\$ (1,200,000)	\$ (1,511,197)	\$ (1,500,000)	25.0%
LICENSE FEE & PERMIT	\$ (829,141)	\$ (746,400)	\$ (746,400)	\$ (2,608,660)	249.5%
MISCELLANEOUS	\$ (1,173,083)	\$ (738,036)	\$ (3,860,536)	\$ (1,130,153)	53.1%
OTHER TAX	\$ (499,404)	\$ (475,000)	\$ (475,000)	\$ (475,000)	0.0%
OTHER LONG TERM OBLG	\$ (180,142)	\$ -	\$ (5,092,374)	\$ -	-%
OPERATING TRANSFR IN	\$ -	\$ (400,000)	\$ (400,000)	\$ (750,000)	87.5%
APPROPR FUND BALANCE	\$ -	\$ (8,520,000)	\$ (10,304,860)	\$ (2,182,397)	-74.4%
<b>Revenue Total</b>	<b>\$ (137,166,815)</b>	<b>\$ (147,803,946)</b>	<b>\$ (158,152,612)</b>	<b>\$ (149,765,892)</b>	<b>1%</b>

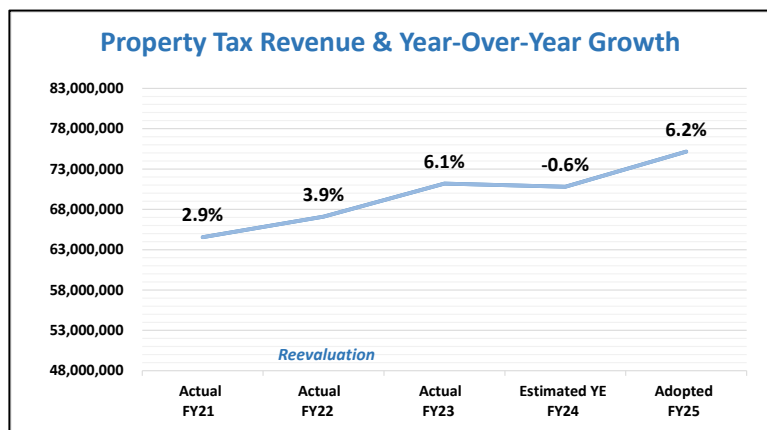
Ad Valorem Property Tax

The *FY25 Adopted Budget* is prepared with a total property assessed value of \$23,086,140,000 reflecting a 2% increase over the prior year. The budget includes a real property tax rate of 42.00 cents per \$100 assessed value, which is an adjustment of 2.50 cents or 6.33% above the FY24 rate of 39.50 cents. The General Fund Ad Valorem Property Tax revenue has risen above the FY24 yearend estimate by \$4,358,249 or 6.2% to \$75,152,835.

The total citywide property tax budget equals \$96.5M and its split is reflective of the City Council's priorities in supporting services, affordable housing, and the city's capital needs.

The amount is split as follows:

- General Fund: \$72,394,594/\$0.3150
- General Fund Affordable Housing: \$2,298,241/\$0.0100
- Debt Service Fund: \$21,833,290/\$0.0950

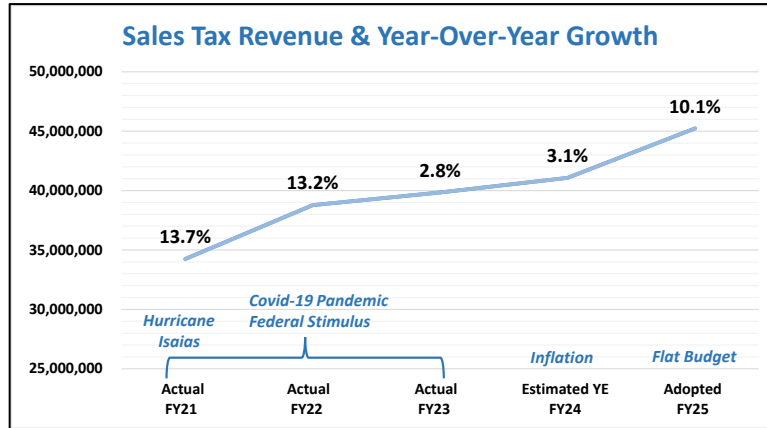






### Sales and Use Tax

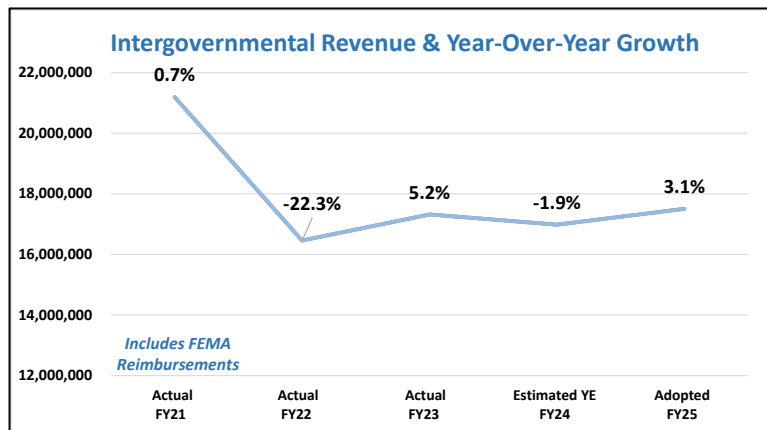
The allocation of Sales and Use Tax, presenting 30% of the General Fund revenues, is the most challenging to forecast since it is dependent on the economic environment and consumer confidence. While Sales and Use Tax generated exaggerated growth rates during the pandemic, that trend was expected to slow. At FY23 year-end, the year-over-year growth rate was less than 3% driving staff's estimate for FY24's to be 3.1% instead of the budgeted 8%. This decline in sales tax occurred after the FY24 budget was adopted. It is highly unlikely that sales tax will reach its FY24 budget. Due to this, the recommended forecast for FY25 is flat and remains at \$45.2M. This particular source may be susceptible to the impact of a recession and/or hurricanes and will be watched carefully by staff throughout the year making necessary adjustments if required.



### Intergovernmental Revenues

The third largest revenue source, representing almost 12% of the General Fund budget, is Intergovernmental revenues. The category has increased by 5% from FY24's adopted budget and 3.1% from FY24's year-end estimate. FY25's budget totals \$17,507,421.

ABC's revenues have remained robust even during the pandemic, and they continue to remain stable with a total budget of \$3.4M for FY25. The Utility Franchise revenues are also included in this category. However, the Video Programming and Telecommunications services tax is experiencing a decline due to customers shifting towards streaming services and abandoning cable. On the other hand, the consumption of electricity fluctuates in accordance with weather patterns. Through trend analysis, it has been determined that there is a possibility of a 1.5% increase in the FY25 budget, amounting to \$7.9M for the utility franchise tax.



The Powell Bill, a State Street-Aid funding, is allocated to eligible municipalities twice a year, specifically in October and January. Out of the total funding, 75% is dedicated to eligible cities, while the remaining 25% is allocated for mileage within those cities. During the city's budget adoption, the State funding for FY24 was uncertain and under negotiation. Surprisingly,



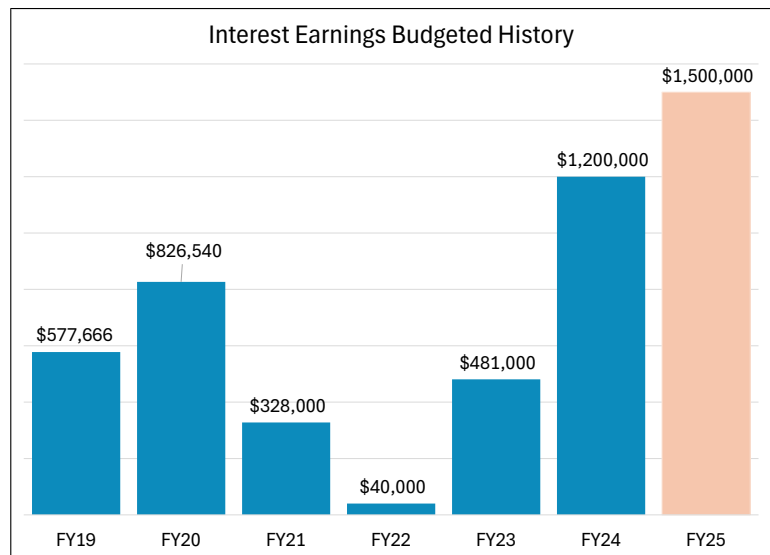
a larger amount of funding (\$364,644) was distributed to the city in FY24 compared to the initial anticipation. Consequently, this increase in funding has led to a corresponding increase in the estimated budget for FY25. The projected budget for the FY25 Powell Bill is estimated to be \$3.6M, which is the same amount received in FY24. As of now, there is no indication that the State is considering an increase in funding.

### Charges for Services

Charges for current services represent approximately 2% of total anticipated General Fund revenues for FY24. Charges for current services are classified in five sub-categories: general government services, public safety services, public services, recreation programs and miscellaneous charges. For the FY25 budget, these revenues total \$3,112,663 as compared to FY24's budget of \$2,928,425. Most of the revenues have remained stable or seen slight adjustments in response to actual trends.

### Interest Earnings

The economy has a significant impact on interest earnings, which can vary greatly. The estimated interest earnings budgeted for FY25 amount to \$1,500,000, representing an increase of \$300,000 compared to FY24. The chart titled 'Interest Earnings Budgeted History' illustrates the fluctuation in revenue's budget history, which directly corresponds to the economic forecast fluctuations in the region. During a recession or difficult times, interest earnings tend to increase, and vice versa. Due to this volatility, the staff does not recommend utilizing this revenue for ongoing initiatives.



### Miscellaneous

Miscellaneous Revenue includes Fines & Forfeits, License Fee & Permit and Rental Vehicle tax. This category increased by 92% for FY25 with a budget of \$5,359,213 as compared to FY24's budget of \$2,789,236. The main reason for this increase relates to the motor vehicle tax that increased from \$5 to \$25. This increase relates to the revitalization of the neighborhood traffic calming program and brought in \$1,800,000 for that purpose.

### Transfers From Other Funds

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced



back and is now surpassing the levels seen before the pandemic (FY19 = \$5M; FY23 = \$6.3M). In line with this, the proposed budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400K was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center fund remains stable, the repayments will continue through FY28.

Over the years, payment for various parking-related capital needs (i.e., Water Street Deck and River Place Deck) have been funded from the Debt Services Fund. With recent investments in the Central Business District, the Parking Fund is quite healthy. A transfer of \$2M from Parking to the Debt Service Fund has been budgeted from the Parking Fund’s fund balance for FY25 to begin repayments for the debt incurred for the Water Street and River Place decks. In addition, beginning in FY25, the Transfer from the Debt Service fund to the Parking fund will be reduced by \$500K to continue repayment to the Debt Service fund for the River Place deck (\$200K) and begin payment for the Skyline Center deck (\$300K). Lastly, the Parking Fund is transferring \$250K to the General Fund to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund will continue.

#### Appropriated Fund Balance

Use of appropriated fund balance in the amount of \$2,382,397 is included in the budget for the following reasons:

- Acquisition of the Skyline Center (\$2,000,000) occurred in FY24. Part of the planned financing included a \$2M transfer to the Debt Service Fund in FY25.
- Special Travel has \$20,000 budgeted from restricted fund balance for Councilmembers and the managers if an opportunity arises that was not planned that benefits the city. Use of this funding requires Council action.
- A total of \$362,397 for various one-time items found in the FY25 budget to include new employee outfitting such as vehicles and computers, start-up costs for software, replacement of equipment and holiday lights.

### STORMWATER FUND

	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
<b>REVENUE</b>					
STORMWATER UTILITY FEE	\$ (12,969,139)	\$ (13,229,207)	\$ (13,229,207)	\$ (13,426,170)	1%
INSTALLMENT FINANCNG	\$ -	\$ -	\$ (70,707)	\$ -	-%
LICENSE FEE & PERMIT	\$ (69,200)	\$ (55,000)	\$ (55,000)	\$ (55,000)	0%
MISCELLANEOUS	\$ (3,137)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (398,654)	\$ (200,000)	\$ (200,000)	\$ (300,000)	50%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (438,403)	\$ (603,997)	-%
<b>REVENUE Total</b>	<b>\$ (13,440,129)</b>	<b>\$ (13,484,207)</b>	<b>\$ (13,993,317)</b>	<b>\$ (14,385,167)</b>	<b>7%</b>



### Stormwater Utility Fees

The Stormwater Utility Fees for FY25 represent a 1% increase from the FY24 adopted budget. Found within this category is the **customer stormwater utility fee**. The rate for FY25 is \$8.68 per ERU up from prior year's \$8.60 with the revenue estimated for customer utility fees budgeted at \$9,990,180 a 1% increase from prior year.

There is \$37,000 budgeted for an annual interlocal agreement with the State of North Carolina for **street sweeping and drainage maintenance services** performed on state-maintained streets.

The General Fund pays the Stormwater Fund for the **city street stormwater fee**, which for FY25 represents \$3,375,990. This amount is derived by the ERU calculation for impervious surface, a 2.5% annual increase as required by bond covenant, plus any rate increases imposed.

### Other Revenue

**Interest on investments** (\$300,000) has increased since FY24 by 50% due to the economic recovery. Also budgeted for FY25 is **license fee and permits** for Stormwater discharge (\$55,000) which remained flat. Permit fees are collected from new developments where on-site retention is not feasible, and a payment is made in lieu of constructing such facilities.

### Appropriated Fund Balance

The budget for FY25 allocated \$603,997 from the **fund balance**. This funding will support the stormwater project for Kelly Road Drainage, amounting to \$499,186, in addition to the Greenfield Lake Nutrient Management Plan, which is allocated \$104,811.

## RECYCLING AND TRASH SERVICES FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
CHARGES FOR SERVICE	\$ (10,914,475)	\$ (11,694,151)	\$ (11,694,151)	\$ (11,826,583)	1%
INTEREST EARNINGS	\$ (142,260)	\$ (70,000)	\$ (70,000)	\$ (113,000)	61%
MISCELLANEOUS	\$ (15,757)	\$ (9,400)	\$ (9,400)	\$ (12,116)	29%
OPERATING TRANSFR IN	\$ (38,366)	\$ (538,366)	\$ (538,366)	\$ (538,366)	0%
RESTRICTED INTERGOV	\$ (95,178)	\$ (89,000)	\$ (89,000)	\$ (89,000)	0%
FINES & FORFEITS	\$ (50)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (21,149)	\$ -	-%
<b>REVENUE Total</b>	<b>\$ (11,206,085)</b>	<b>\$ (12,400,917)</b>	<b>\$ (12,422,066)</b>	<b>\$ (12,579,065)</b>	<b>1%</b>



## Refuse Collection Fees

Revenues for the Recycling and Trash Services Fund are primarily derived from monthly **refuse fees** imposed on customers, which are determined by the selected level of service. The fees are influenced by the number and size of refuse containers chosen, as well as the frequency of collection. These monthly charges encompass refuse, recycling, and yard waste collection, in addition to bulky item collection available on an "on-call" basis. The budget for refuse collection in FY25 indicates a 1% increase compared to the budgeted amount for FY24, totaling \$11,465,531. This increase is attributed to natural growth, with no adjustments to the rates.

The Refuse Collection Fees category includes an activation fee applicable to all new customer accounts, which is expected to yield approximately \$116,514 in FY25, reflecting a decrease of \$2,567 (2%) from FY24. Additionally, this category accounts for bag purchases in the central business district, projected to generate \$156,120 in FY25, which is a slight reduction of \$928 or 1% from FY24. The budgeted amount for recycling sales remains stable at \$86,618, along with a modest allocation for special collection services amounting to \$1,800.

## Restricted Intergovernmental Revenue

This revenue collects the **solid waste disposal fee** budgeted at \$89,000 for FY25 and representing a flat budget. This fee is an excise tax that is imposed on the disposal of municipal solid waste, construction and demolition debris in a permitted landfill.

## Interest Earnings

**Interest earnings** have risen for FY25 given the current economic recovery. The amount anticipated for FY25 is \$113,000 up 61% from FY24's budget of \$70,000.

## Transfer from General Fund

In FY17, a **transfer** from the General Fund was initiated to support a collaborative initiative with the Wilmington Police Department aimed at addressing the cleanup of City rights-of-way and illegal dumping sites. FY25's transfer totals \$38,366 same as FY24.

For FY25, a continuation of a \$250,000 transfer from both the General Fund and the Parking Fund has been included in the budget. These transfers commenced in Fiscal Year 2024 and are designated to finance activities in the downtown area, including graffiti removal, restroom sanitation, and sidewalk pressure washing, among other related tasks.

## Appropriated Fund Balance

There is no anticipated appropriation of **fund balance** for FY25.



PARKING FACILITIES FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
PARKING FEES	\$ (4,875,022)	\$ (4,883,564)	\$ (4,883,564)	\$ (6,044,151)	24%
FINES & FORFEITS	\$ (650,880)	\$ (909,900)	\$ (909,900)	\$ (609,900)	-33%
MISCELLANEOUS	\$ (539)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (431,472)	\$ (60,000)	\$ (60,000)	\$ (120,000)	100%
OPERATING TRANSFER IN	\$ (2,800,877)	\$ (2,387,966)	\$ (2,387,966)	\$ (2,134,128)	-11%
APPROPR FUND BALANCE	\$ -	\$ (296,947)	\$ (423,745)	\$ (2,296,947)	674%
<b>REVENUE Total</b>	<b>\$ (8,758,790)</b>	<b>\$ (8,538,377)</b>	<b>\$ (8,665,175)</b>	<b>\$ (11,205,126)</b>	<b>31%</b>

Parking Fees

The **parking fees** category consists of parking facility hourly, monthly, lease and special event fees. Also included are meters, meter permits and residential parking program permits. The FY25 **parking fees** budget of \$6,044,151 represents a 24% increase over FY24's budget totaling \$4,883,564. This includes a few minor fee changes as well as full year implementation of the Skyline Building's parking lot.

Fines and Forfeits

The category of **finer and forfeits** encompasses parking violations. The budget allocated for FY25 amounts to \$609,900, reflecting a 33% reduction from the FY24 adopted budget of \$909,900. The implementation of automated parking machines has facilitated a more efficient payment process for customers, contributing to the ongoing decline in fines observed over the past few years since their installation.

Interest Earnings

**Interest earnings** increased significantly by roughly 100% for FY25 to \$120,000. The FY25 interest earnings budget is directly attributable to the Federal Government increasing interest rates which remain high at the time of the budget.

Operating Transfer

A **transfer** of \$2,134,128 from the debt service fund is designated to continue the repayment of debt associated with the construction of the River Place Deck. Historically, the Debt Service fund was more adept at managing the debt incurred by the Parking funds, with the Parking fund making incremental repayments to the Debt Service fund. The necessity for this transfer arises from the fact that the debt payment is sourced from the Parking fund.

Appropriated Fund Balance

The FY25 Parking budget anticipates utilizing \$2,296,947 from the **fund balance**. Of this amount, \$2 million is allocated to Debt Service to initiate repayment for the debt associated with the Water Street and



Riverplace parking decks, which is a one-time expense. The Parking fund balance is sufficiently robust to accommodate this payment, and it will continue to contribute \$500,000 annually towards the debt until further analysis indicates a need to adjust this figure. The remainder of the fund balance has been allocated to address the one-time financial requirements for FY25.

### FLEET MAINTENANCE & REPLACEMENT FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
CHARGES FOR SERVICE	\$ (8,142,900)	\$ (12,123,354)	\$ (12,123,354)	\$ (8,316,013)	-31%
INTEREST EARNINGS	\$ (486,059)	\$ -	\$ -	\$ -	-%
MISCELLANEOUS	\$ (922,686)	\$ (5,000)	\$ (5,000)	\$ (5,000)	0%
OPERATING TRANSFR IN	\$ (2,514,313)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (1,024,858)	\$ (6,319,339)	\$ (5,504,140)	437%
<b>REVENUE Total</b>	<b>\$ (12,065,958)</b>	<b>\$ (13,153,212)</b>	<b>\$ (18,447,693)</b>	<b>\$ (13,825,153)</b>	<b>5%</b>

#### Charges for Service

The **charges for services** category encompasses Fleet Replacement funds allocated for maintenance, insurance, resource replacement, fuel, and shared vehicle usage. These revenues represent internal charges levied on City departments for the centralized management of vehicles and equipment. Each fiscal year, an annual lease rate is determined for each vehicle type to account for replacement costs, expected maintenance, and insurance. For FY25, the revenue is projected to be \$8,316,013, reflecting a 31% decrease from the FY24 budget of \$12,123,354.

#### Miscellaneous/Interest on Investments

Fleet budgets funding for anticipated **sale of assets** such as scrap metal. For FY25, \$5,000 is budgeted. FY25 does not have **interest earnings** budgeted.

#### Appropriated Fund Balance

The budget for the FY25 **fund balance** amounts to \$5,504,140, reflecting a substantial increase of 437% compared to the adopted budget of \$1,024,858 for FY24. Approximately \$2.3 million of this increase is attributed to 40 vehicles that were budgeted in FY24 but were not procured due to supply shortages. The previously authorized funds have been reallocated for FY25. The remaining funds are intended to replace 68 vehicles on a normal replacement schedule.



GOLF COURSE FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
GREENS/CONCESSIONS	\$ (2,300,998)	\$ (2,166,532)	\$ (2,166,532)	\$ (2,371,753)	9%
INTEREST EARNINGS	\$ (49,049)	\$ (10,000)	\$ (10,000)	\$ (15,000)	50%
MISCELLANEOUS	\$ (5,000)	\$ -	\$ -	\$ -	-%
OPERATING TRANSFR IN	\$ (71,277)	\$ -	\$ -	\$ (400,000)	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (62,888)	\$ (820,000)	-%
<b>REVENUE Total</b>	<b>\$ (2,426,325)</b>	<b>\$ (2,176,532)</b>	<b>\$ (2,239,420)</b>	<b>\$ (3,606,753)</b>	<b>66%</b>

Greens Fees/Concessions

The category encompassing **greens and concessions** consists of fees associated with services such as concessions, cart rentals, and both discount and daily green fees. These charges comprise daily greens fees, tournament fees, and greens fees associated with discount cards. The budget for FY25 has seen a 9% increase compared to FY24, amounting to a total of \$2,371,753. This rise is primarily due to the anticipated increase of \$2.00 in the daily green fees for 18 holes.

Interest Earnings

**Interest on investments** in the Golf Fund are budgeted with an increase of 50% or \$5,000 from FY24's amount totaling \$10,000 for a total of \$15,000 for FY25. Anticipated interest earnings for FY25 are estimated higher across the city due to the economy and increased interest earning rates.

Appropriated Fund Balance

There is \$820,000 of fund balance budgeted to support the Irrigation capital project.

TECHNOLOGY REPLACEMENT FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
COMPUTER REPLACEMENT	\$ (809,612)	\$ (796,336)	\$ (796,336)	\$ (811,668)	2%
TRANSFER IN FROM GENERAL FU	\$ (713,724)	\$ (563,724)	\$ (563,724)	\$ (638,311)	13%
INTEREST EARNINGS	\$ (11,269)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (241,890)	\$ (265,488)	\$ (507,850)	110%
OTHER LONG TERM OBLG	\$ (370,710)	\$ -	\$ (2,271,813)	\$ -	-%
<b>REVENUE Total</b>	<b>\$ (1,905,315)</b>	<b>\$ (1,601,950)</b>	<b>\$ (3,897,361)</b>	<b>\$ (1,957,829)</b>	<b>22%</b>





### Computer Replacement Charges

The computer replacement revenues in the Technology Fund for the FY25 amount to \$811,668. These expenses pertain to internal City departments for the scheduled replacement of equipment, which encompasses computers, docking stations, and various other computer-related devices. Furthermore, the fees collected are utilized to partially finance network services, including networking equipment and associated service charges. Revenue generated from computer replacements constitutes 41% of the Technology Fund's budget for FY25. This funding category has seen a 2% increase, primarily due to one-time funding associated with the acquisition of computer hardware.

### Transfer-In

The transfer funds signify a **transfer** from the General Fund totaling \$638,311, designated to facilitate the off-site hosting of specific applications utilized across the enterprise. This transfer accounts for 32% of the overall revenues. In the current fiscal year, the revenue transfer from the General Fund has risen by 13%, amounting to an increase of \$74,587 compared to FY24.

### Appropriated Fund Balance

There is \$507,850 of unassigned **fund balance** budgeted to help with the planned network needs. This represents an increase in use from FY24 by \$265,960 or 110% more.

## DEBT SERVICE FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
PROPERTY TAX	\$ (15,626,827)	\$ (18,567,275)	\$ (18,567,275)	\$ (21,833,290)	18%
OPERATING TRANSFR IN	\$ (9,334,832)	\$ (17,834,832)	\$ (20,957,332)	\$ (16,611,637)	-7%
INSTALLMENT FINANCG	\$ -	\$ -	\$ (11,104,556)	\$ -	-%
INTEREST EARNINGS	\$ (506,105)	\$ (307,791)	\$ (307,791)	\$ (760,861)	147%
MISCELLANEOUS	\$ (125,000)	\$ (1,826,370)	\$ (1,826,370)	\$ (1,925,000)	5%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (550,979)	\$ -	
<b>REVENUE Total</b>	<b>\$ (25,592,764)</b>	<b>\$ (38,536,268)</b>	<b>\$ (53,314,303)</b>	<b>\$ (41,130,788)</b>	<b>7%</b>

### Property Tax

The anticipated revenue from **property tax** for FY25 is projected to be \$21,833,290, reflecting an 18% increase from the adopted figure of \$18,567,275 for FY24. This growth is primarily due to the natural appreciation of assessed values and a modification in the rate allocated to the Debt Service fund. Of the 42.00 cents per \$100 of assessed value tax rate, the Debt Service Fund will now receive 9.50 cents, which represents an increase of 1.25 cents.



Transfer In

The standard operating **transfer** from the General Fund, amounting to \$9,334,832, will persist into FY25. This allocation is designated for the continuation of capital projects and is integrated into the debt model to assist in covering associated expenses. Furthermore, an additional \$2,000,000 will be sourced from the General Fund to facilitate a scheduled payment aimed at reducing debt incurred from land acquisition.

Interest Earnings

**Interest earnings** has a budget of \$760,861 for FY25, a 147% increase over FY24’s budget of \$307,791. Anticipated interest earnings for FY25 are estimated higher across the city due to the economy and increased interest earning rates.

Appropriated Fund Balance

There is no anticipated appropriation of **fund balance** for FY25.

CDBG/HOME GRANT & LOAN FUND

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
OPERATING TRANSFER IN	\$ (730,183)	\$ (867,339)	\$ (867,339)	\$ (1,021,690)	18%
<b>REVENUE Total</b>	<b>\$ (730,183)</b>	<b>\$ (867,339)</b>	<b>\$ (867,339)</b>	<b>\$ (1,021,690)</b>	<b>18%</b>

Transfers In

**Transfer-in** category includes a General Fund transfer totaling \$606,978 for FY25. The FY25 budget reflects the General Fund contribution to the CDBG/HOME Grant and Loan Fund activities within the City and is an increase of \$184,831 from the budgeted contribution in FY24. This amount increased due to the federal entitlement funding decreasing.

A transfer from Community Development Block Grant Fund is the maximum allowable portion of the federal entitlement from HUD for CDBG program administration and planning, as well as housing delivery costs for community development activities. The budgeted \$357,834 is a decrease from the previous year by \$17,276.

The third transfer is from HOME investment Partnership Fund and totals \$56,878 which is a decrease of \$13,204 from the FY24 budget. This is the portion of HOME Investment Partnership entitlement funds associated with the program administration and planning activities.



## MULTI-YEAR FUNDS

The City has established a financial system that allocates multi-year funds for ongoing use. These funds are budgeted and reported in a manner distinct from the annual funds that receive appropriations each fiscal year. This system does not allocate new funding; instead, it facilitates budget adjustments for multi-year funds, which complicates the straightforward representation of actual figures, as well as adopted or revised budgets, directly from the system. The charts below illustrate the variations between successive adopted budgets.

### SPECIAL PURPOSE FUND

	FY24 Adopted	FY25 Adopted	Change FY23 to FY24
<b>REVENUE</b>			
FINES & FORFEITS	\$ (1,482,703)	\$ (1,488,877)	0%
INTEREST EARNINGS	\$ (67,519)	\$ (284,888)	322%
OPERATING TRANSFER IN	\$ (751,017)	\$ (557,397)	-26%
RESTRICTED INTERGOV	\$ (2,035,735)	\$ (2,302,269)	13%
<b>REVENUE Total</b>	<b>\$ (4,336,974)</b>	<b>\$ (4,633,431)</b>	<b>7%</b>

#### Restricted Intergovernmental

The budgeted revenue for restricted intergovernmental sources is set at \$2,302,269 for FY25, reflecting a 13% increase from the \$2,035,735 allocated in FY24. This projected revenue encompasses \$230,854 from New Hanover County, which is designated for ongoing operational costs related to the Safelight program. Additionally, contributions from the Town of Leland, Pender County, and New Hanover County for the S.A.B.L.E. program are budgeted at \$124,800, along with Federal Forfeiture funds amounting to \$87,744. Furthermore, state and federal contributions for the Wilmington Metropolitan Planning Organization, along with local matches from various member jurisdictions for the Metropolitan Planning Administration project, total \$1,789,871. The Special Purpose Fund will also continue to receive \$69,000 from the Department of Public Safety to support the Regional Fire HazMat Response.

#### Fines & Forfeits

**Fine and late fee** revenues for the Safelight program is estimated at \$1,488,877 for FY25 is essentially a flat budget changing only \$6,174 less than 1%.

#### Transfer in From General Fund

A **transfer-in** totaling \$557,397 from the General Fund covers the City's contribution to the operation of the following Special Purpose Fund projects:

Transfers to the Special Purpose Fund moves funding into projects for various programs. The budget for FY25 includes:



- Metropolitan Planning Administration (WMPO): \$311,266, which includes the City of Wilmington contribution to the WMPO of \$150,795 and a general fund contribution of \$140,471 to pay for a transportation planner specific to city’s needs, staff’s time dedicated to city only tasks and a small plug to balance the project.
- SABLE: \$246,131
- Safelight: \$0 this year using project interest instead for one year

Interest on Investments

**Interest on investments** revenue anticipated on the cash balances for the Safelight program is estimated at \$284,888, a significant increase over FY24’s budget of \$67,519.

CONVENTION CENTER FUND

	FY24 Adopted	FY25 Adopted	Change FY23 to FY24
<b>REVENUE</b>			
ROOM OCCUPANCY TAX	\$ (5,957,489)	\$ (5,600,375)	-6%
MISCELLANEOUS	\$ (3,458,390)	\$ (5,543,329)	60%
INTEREST EARNINGS	\$ (744,566)	\$ (816,452)	10%
CHARGES FOR SERVICES	\$ (859,079)	\$ (671,671)	-22%
<b>REVENUE Total</b>	<b>\$ (11,019,524)</b>	<b>\$ (12,631,827)</b>	<b>15%</b>

Room Occupancy Tax

The Convention Center Operations Fund provides for the administration and management of the Convention Center, as well as the marketing and debt service. **Room Occupancy Tax** totaling \$5,600,375 is a decrease of 6% compared to FY24.

Miscellaneous

**Miscellaneous** revenues cover event and ancillary income. It includes rental income (N = \$865,562), billing services (N = \$962,728), and food and beverage (N = \$3,794,052) for a total of \$5,543,329 for FY25.

Charges for Current Services

The Convention Center has several **charges for services** to include the parking deck which is estimated to receive \$390,808 in revenue for FY25 with some of that revenue (N = \$219,696) associated with use by the adjacent hotel and the rest Parking charges for any visitor (N = \$171,112). Event parking is expected to bring in \$280,863 in revenue with hourly fees totaling \$230,314, special events totaling \$46,681 and flat fees \$3,868.



### COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
RESTRICTED INTERGOV	\$ (937,775)	\$ (894,587)	-5%
<b>REVENUE Total</b>	<b>\$ (937,775)</b>	<b>\$ (894,587)</b>	<b>-5%</b>

#### Restricted Intergovernmental

The City of Wilmington has been a Community Development Block Grant (CDBG) entitlement community since 1975. Funding comes to the city in the form of an annual block grant through the U.S. Department of Housing and Urban Development (HUD). Funding totals \$894,587 of **restricted intergovernmental revenue** which is a decrease from the prior year by \$43,188.

### HOME INVESTMENT PARTNERSHIP FUND

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
RESTRICTED INTERGOV	\$ (700,820)	\$ (568,783)	-19%
<b>REVENUE Total</b>	<b>\$ (700,820)</b>	<b>\$ (568,783)</b>	<b>-19%</b>

#### Restricted Intergovernmental

The **restricted intergovernmental**, in this case a federal entitlement from HUD for the HOME program, is budgeted at \$568,783, which is a decrease from the adopted FY24 budget of \$132,037.

## CAPITAL PROJECTS FUNDS

Revenues within the Capital Project Funds include several sources which include appropriations of bond proceeds, debt financing, pay-as-you-go funding and interest on investments. There is a special section for Capital Improvement Projects in this adopted book

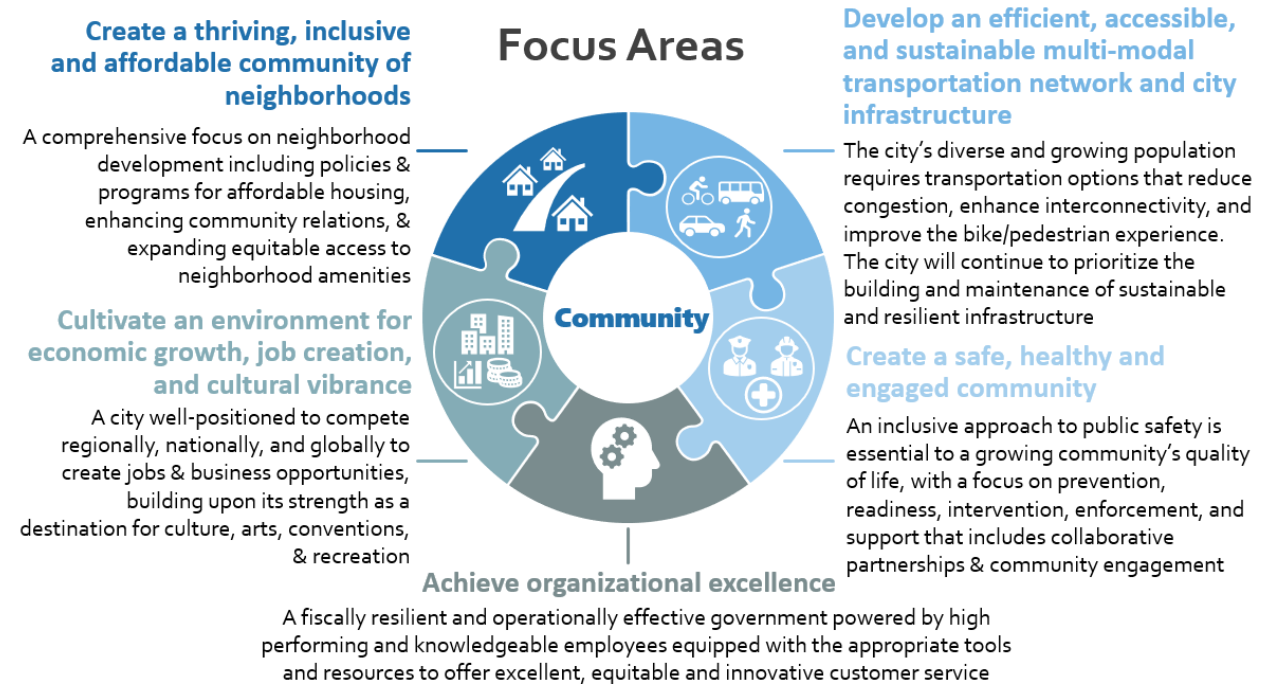


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## CITY OF WILMINGTON STRATEGIC PLAN

The City’s strategic direction over the next few years connects the community and surrounding region through intentional focus areas carefully crafted from community stakeholders, City Council and staff. The strategic areas below all interconnect supporting the community’s vision for the future.



The following sections are the core of the strategic plan. Each Focus Area has 3 initiatives, and each initiative has 3 objectives. These elements provide guidance for the City’s major community efforts. Each component was carefully crafted to capture all impacting city services to ensure service continuity and thus impactful change toward the success of the Strategic Plan.



## Focus Area: Create a thriving, inclusive and affordable community of neighborhoods



A comprehensive focus on neighborhood development including policies & programs for affordable housing, enhancing community relations, & expanding equitable access to neighborhood amenities.

***Objective 1: Improve the availability and options of quality housing that is affordable to a broad range of income levels.***

Initiative 1.1: Create more pathways for housing opportunities.

Initiative 1.2: Evaluate city policies and codes to reduce barriers to the development of affordable housing.

Initiative 1.3: Enhance collaboration with the private sector and non-profits to find sustainable housing solutions for persons at risk or experiencing homelessness.

***Objective 2: Foster vibrant neighborhoods that connect existing and future residents to the places where people work, live, and play.***

Initiative 2.1: Support programming for healthy homes that are safe and sustainable.

Initiative 2.2: Complete the Greater Downtown Plan.

Initiative 2.3: Connect communities with pathway facilities that promote open space and community activities.

***Objective 3: Utilize public engagement strategies to better align city services with community priorities across all neighborhoods throughout the city.***

Initiative 3.1: Develop a public engagement program that informs neighborhoods of services the city provides and that gathers opinions on improvements.

Initiative 3.2: Invest in and implement community-based practices that leverage public engagement in managing public safety.

Initiative 3.3: Define ways to support the implementation of goals identified in the P&R Master Plan.





## **Focus Area: Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure**

The city’s diverse and growing population requires transportation options that reduce congestion, enhance interconnectivity, and improve the bike/pedestrian experience. The city will continue to prioritize the building and maintenance of sustainable and resilient infrastructure

### ***Objective 1: Improve transportation options and reduce congestion.***

Initiative 1.1: Coordinate and leverage transportation investments with regional partners.

Initiative 1.2: Improve access to alternative modes of transportation and diversify mode choices.

Initiative 1.3: Support the transit system and assist in developing long-term sustainable funding options.

### ***Objective 2: Improve roads, sidewalks, and trails to prioritize a safer, walkable, and bikeable community.***

Initiative 2.1: Complete the 2014 Transportation bond projects and evaluate and assist in the development of a potential 2026 transportation Bond referendum.

Initiative 2.2: Explore opportunities to improve neighborhood traffic.

Initiative 2.3: Coordinate and plan for future growth through the Walk Wilmington and the Greenway Masterplan.

### ***Objective 3: Maintain and improve the city’s infrastructure.***

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.

Initiative 3.2: Increase the resiliency of public infrastructure through the identification and improvement of network vulnerabilities caused by storm events and other natural disasters.

Initiative 3.3: Improve efficiency in waste collection and recycling efforts.



## Focus Area: Create a safe, healthy and engaged community



An inclusive approach to public safety is essential to a growing community’s quality of life, with a focus on prevention, readiness, intervention, enforcement, and support that includes collaborative partnerships & community engagement

***Objective 1: Provide public safety services that match the unique needs, values, and concerns throughout our diverse community.***

Initiative 1.1: Continue efforts to reduce violent crimes in the Wilmington community.

Initiative 1.2: Improve safety along city right of ways for vehicular and pedestrian users.

Initiative 1.3: Enhance the city’s comprehensive emergency preparedness and management plans.

***Objective 2: Partner with federal, state, and local agencies to ensure the delivery of exceptional public safety and emergency services to people experiencing homelessness or drug addiction.***

Initiative 2.1: Continue and expand partnerships and the Getting Home program to coordinate, communicate and engage with persons living or at risk of being unsheltered.

Initiative 2.2: Explore and develop a security program for public facilities ensuring the safety of staff and visitors.

Initiative 2.3: Continue the city’s partnership with the Quick Response Team and explore opportunities for enhanced service.

***Objective 3: Improve quality of life through minimum housing standards, enforcing city codes, and providing opportunity and access to a healthy home.***

Initiative 3.1: Continue to develop, evaluate, and expand the collaborative Community Risk Reduction Program.

Initiative 3.2: Seek new and creative ways to mitigate city code violations.

Initiative 3.3: Partner across city departments, non-profit organizations, and the community at large to provide young people with opportunities for growth and development.



## Focus Area: Achieve organizational excellence



A fiscally resilient and operationally effective government powered by high performing and knowledgeable employees equipped with the appropriate tools and resources to offer excellent, equitable and innovative customer service

### ***Objective 1: Recruit, develop, and retain a diverse, high-performing workforce.***

Initiative 1.1: Develop strategies to attract and retain highly qualified, diverse candidates.

Initiative 1.2: Implement a city-wide learning management system.

Initiative 1.3: Create well-defined pathways for advancement, leadership, and knowledge transfer opportunities.

### ***Objective 2: Align facilities, staff, and technology with organizational and community needs, making efficient use of available resources.***

Initiative 2.1: Increase accessibility of all documents and records to internal and external customers.

Initiative 2.2: Develop and implement a comprehensive employee safety program.

Initiative 2.3: Establish a structure and formalized process for updating and maintaining organizational policies and procedures.

### ***Objective 3: Expand effective and equitable customer service to both internal and external customers through improved collaboration, communication, and community engagement.***

Initiative 3.1: Develop and implement consistent customer service standards, training, and evaluation methods organization-wide.

Initiative 3.2: Develop and implement a city-wide Customer Relationship Management system to facilitate better customer service.

Initiative 3.3: Identify and develop additional opportunities for community accessibility including providing access options to meet the diverse needs of the community.



## Focus Area: Cultivate an environment for economic growth, job creation, and cultural vibrance



A city well-positioned to compete regionally, nationally, and globally to create jobs & business opportunities, building upon its strength as a destination for culture, arts, conventions, & recreation

### ***Objective 1: Create strategies and tools to attract new businesses and retain and grow existing ones.***

Initiative 1.1: Review, identify, streamline, and improve existing city policies, programs, and processes to support economic growth.

Initiative 1.2: Assess and develop creative economic development tools and entrepreneurial ecosystems.

Initiative 1.3: Conduct a Minority and Women-Owned Business Enterprise Disparity Study and develop a comprehensive MWBE plan for the city.

### ***Objective 2: Identify and enhance local and regional economic development partnerships.***

Initiative 2.1: Develop partnerships to support programs that expand workforce development opportunities for all skill sets and backgrounds.

Initiative 2.2: Leverage local, state, and federal programs, resources, and relationships to cultivate economic development opportunities.

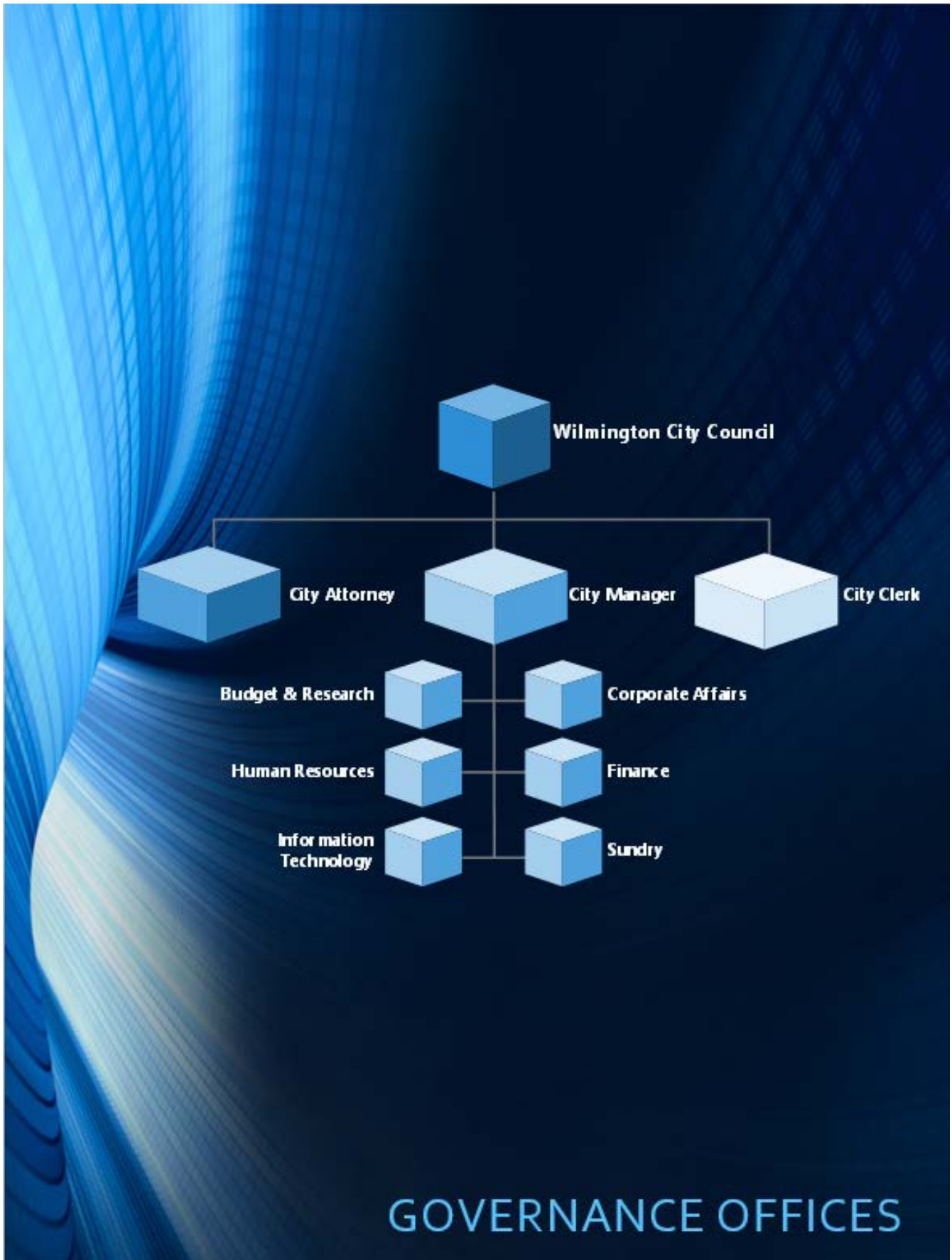
Initiative 2.3: Evaluate downtown parking strategies to address changing office, retail, and residential needs, including the development of curbside management strategies.

### ***Objective 3: Enhance and grow Wilmington’s position as a nationally recognized entertainment, cultural, and tourism destination.***

Initiative 3.1: Assess the preliminary recommendations from the Wilmington Convention and Visitor Bureau’s commissioned Riverwalk Assessment and develop a multi-year improvement plan.

Initiative 3.2: Develop an economic impact study for Live Oak Bank Pavilion and Greenfield Lake Amphitheater.

Initiative 3.3: Upon completion of the Riverwalk North Feasibility Study, assess preliminary findings and identify options to fund construction of a northern extension to the Riverwalk



# GOVERNANCE OFFICES



## CITY COUNCIL

The seven-member City Council is the official legislative and policy-making body of the City of Wilmington. The Mayor, the presiding officer of the City Council, serves as the official and ceremonial head of the city and is a voting member of the City Council. The Mayor serves a two-year term, while the other six members of the City Council serve four-year terms. The six members of City Council serve staggered terms, with three members elected in each odd-numbered year. All members are elected at-large on a non-partisan basis. All official actions of the City Council are taken at public meetings. City Council holds regular public meetings on the first and third Tuesday of each month. The City Council also conducts special meetings, work sessions on the City budget and other issues of special interest.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>MAYOR AND COUNCIL</b>					
PERSONNEL	\$ 173,849	\$ 193,898	\$ 193,898	\$ 187,776	-3%
BENEFITS	\$ 50,658	\$ 46,216	\$ 46,216	\$ 58,230	26%
OPERATING	\$ 36,644	\$ 53,935	\$ 56,449	\$ 55,543	3%
OUTLAY	\$ -	\$ -	\$ 1,986	\$ -	-%
<b>MAYOR AND COUNCIL Total</b>	<b>\$ 261,151</b>	<b>\$ 294,049</b>	<b>\$ 298,549</b>	<b>\$ 301,549</b>	<b>3%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



## CITY MANAGER

The **City Manager** is appointed by the City Council and serves as Chief Executive Officer of the City of Wilmington. The City Manager provides leadership and management of City operations and works through a management team composed of three Deputy City Managers, department directors and other key staff to identify needs, establish priorities, administer programs, policies, operations and build organizational capacity. The City Manager also assists City Council in its policy making role by providing recommendations and background materials on programs, trends, and issues of concern to the City Council and the Administration.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>CM-ADMINISTRATION</b>					
PERSONNEL	\$ 1,046,124	\$ 1,266,963	\$ 1,266,963	\$ 1,259,553	-1%
BENEFITS	\$ 294,416	\$ 359,794	\$ 359,794	\$ 372,344	3%
OPERATING	\$ 55,768	\$ 67,354	\$ 67,104	\$ 66,793	-1%
<b>CM-ADMINISTRATION Total</b>	<b>\$ 1,396,309</b>	<b>\$ 1,694,111</b>	<b>\$ 1,693,861</b>	<b>\$ 1,698,690</b>	<b>0%</b>
<b>CM-ECONOMIC DEVELOPMENT</b>					
PERSONNEL	\$ 32,186	\$ 74,787	\$ 74,787	\$ 116,669	56%
BENEFITS	\$ 10,956	\$ 27,712	\$ 27,712	\$ 42,149	52%
OPERATING	\$ 1,118	\$ 8,512	\$ 8,512	\$ 8,540	0%
OUTLAY	\$ 1,425,000	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (18,568)	\$ (60,302)	\$ (60,302)	\$ (147,478)	145%
<b>CM-ECONOMIC DEVELOPMENT Total</b>	<b>\$ 1,450,692</b>	<b>\$ 50,709</b>	<b>\$ 50,709</b>	<b>\$ 19,880</b>	<b>-61%</b>
<b>CM-INTERNAL AUDIT</b>					
PERSONNEL	\$ 47,492	\$ 72,361	\$ 72,361	\$ 75,331	4%
BENEFITS	\$ 12,950	\$ 26,812	\$ 26,812	\$ 20,177	-25%
OPERATING	\$ 2,360	\$ 7,762	\$ 7,762	\$ 7,790	0%
<b>CM-INTERNAL AUDIT Total</b>	<b>\$ 62,802</b>	<b>\$ 106,935</b>	<b>\$ 106,935</b>	<b>\$ 103,298</b>	<b>-3%</b>
<b>CM-RAIL REALIGNMENT</b>					
PERSONNEL	\$ 137,773	\$ 141,541	\$ 141,541	\$ 149,585	6%
BENEFITS	\$ 44,777	\$ 47,614	\$ 47,614	\$ 50,586	6%
OPERATING	\$ 1,343	\$ 7,952	\$ 7,952	\$ 7,980	0%
<b>CM-RAIL REALIGNMENT Total</b>	<b>\$ 183,894</b>	<b>\$ 197,107</b>	<b>\$ 197,107</b>	<b>\$ 208,151</b>	<b>6%</b>
<b>CM-DIVERSITY EQUITY INCLUSION</b>					
PERSONNEL	\$ 175,065	\$ 187,461	\$ 187,461	\$ 163,693	-13%
BENEFITS	\$ 53,457	\$ 59,139	\$ 59,139	\$ 54,191	-8%
OPERATING	\$ 18,375	\$ 20,031	\$ 20,031	\$ 20,090	0%
<b>CM-DIVERSITY EQUITY INCLUSION Tot</b>	<b>\$ 246,897</b>	<b>\$ 266,631</b>	<b>\$ 266,631</b>	<b>\$ 237,974</b>	<b>-11%</b>
<b>CM-REPAIR &amp; MAINTENANCE</b>					
PERSONNEL	\$ -	\$ 463,200	\$ 461,250	\$ 544,938	18%
BENEFITS	\$ -	\$ 185,668	\$ 185,668	\$ 183,900	-1%
OPERATING	\$ -	\$ 30,820	\$ 32,770	\$ 3,079,241	9891%
OUTLAY	\$ -	\$ -	\$ -	\$ 40,000	-%
<b>CM-REPAIR &amp; MAINTENANCE Total</b>	<b>\$ -</b>	<b>\$ 679,688</b>	<b>\$ 679,688</b>	<b>\$ 3,848,079</b>	<b>466%</b>
<b>CITY MANAGER TOTAL</b>	<b>\$ 3,340,593</b>	<b>\$ 2,995,181</b>	<b>\$ 2,994,931</b>	<b>\$ 6,116,072</b>	<b>104%</b>



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Administration	8.00	9.00	9.00	9.00	0.00
Economic Development	1.00	1.00	1.00	1.00	0.00
Internal Audit	1.00	1.00	1.00	1.00	0.00
Rail Realignment	1.00	1.00	1.00	1.00	0.00
Diversity Equity Inclusion	2.00	2.00	2.00	2.00	0.00
Maintenance & Repair	0.00	8.00	8.00	8.00	0.00
<b>City Manager Total</b>	<b>13.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.00</b>

### *Division Descriptions*

The **Administrative** arm of the City Manager’s department includes the City Manager, three Deputy City Managers, Legislative Affairs staff and support staff. Together they provide professional, effective leadership and management of all City operations. In addition, they assist City Council in their policy making role by providing information to ensure that Council makes informed decisions.

The **Internal Audit** division conducts financial and compliance audits throughout the organization to identify and mitigate risks, to ensure compliance with applicable policies and procedures, to ensure that resources are utilized efficiently and effectively and that the organization's objectives are achieved.

The **Economic Development** division provides resources for economic development guidance and management. The division is responsible for convention center support and associated hotel and adjacent area project coordination, development agreement and opportunities oversight and downtown parking management oversight.

The **Rail Realignment** division advances, manages and oversees all City efforts related to the Rail Realignment Project. The Rail Realignment Project would create a replacement freight rail route from Navassa into the Port of Wilmington and would allow for the acquisition and repurposing the existing freight rail right-of-way for alternative transportation uses such as a mass transit system or a greenway for pedestrians and bicyclists.

The **Diversity, Equity and Inclusion** (DEI) division within the City Manager’s Department advances, manages and oversees all City efforts related to DEI and is instrumental in the initial success of the City’s Rise Together Initiative. This division serves as the leadership experts in diversity and inclusion, leading the City’s Diversity and Inclusion Committee efforts and establishing priorities to ensure a sustainable, high performing organization and community.

The **Repair and Maintenance** division maintains the Skyline Center. The division includes Maintenance, Front Desk, Security and Audio/Visual staff to assist with operations of the new city building.





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## Budget Overview

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## Base Budget Adjustments

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### A. One-time Removal: New Employee Operating

**Total Cost:** (\$21,520)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$21,520 of one-time funding was reduced from the budget associated with on-boarding new employees with computers.

### B. One-time Removal: New Employee Operating

**Total Cost:** (\$1,490)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$1,490 of one-time funding was reduced from the budget associated with on-boarding new employees with computers.

### C. Shift: Utilities

**Total Cost:** \$15,286

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding was shifted from Engineering's Wellington utilities budget to help off-set the cost of the on-going needs of the Skyline Center.



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## Budget Modifications

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### A. Skyline Cameras & Equipment

**Total Cost:** \$40,000

**Strategy:** Strategic Plan: Safe Community 2.2

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$40,000 was approved to add security cameras to the first floor of the Skyline Center. Cost includes installation, programming and service.

The first floor of the Skyline Center has the conference center, health clinic and the customer service center.

### B. Skyline Center Parking

**Total Cost:** \$80,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$80,000 is authorized to contract with the parking management services associated with the parking under the Skyline Center Building.

Funding will cover needs such as cleaning, part-time staffing, customer service, gate controls, power sweeping and pressure washing signage.

### C. Skyline Operations

**Total Cost:** \$2,989,427

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding related to on-going operating needs for the Skyline Center totaling \$2,989,427 is authorized. Funding will support on-going operations related to items such as annual maintenance and service contracts, small repairs equipment, consumables, and utilities.



## CITY CLERK

Appointed by the City Council to a two-year term, the **City Clerk** acts as the official record keeper for the City of Wilmington. The City Clerk attends and records minutes of all Council meetings, certifies ordinances and resolutions adopted by City Council, maintains files of deed and contractual transactions, provides for the official notification of special meetings and public hearings, maintains the membership record of all City boards and commissions, manages the codification of ordinances and provides information from these reports to the Council, public and staff.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>CITY CLERK</b>					
PERSONNEL	\$ 216,079	\$ 224,364	\$ 224,364	\$ 202,063	-10%
BENEFITS	\$ 76,554	\$ 80,624	\$ 80,624	\$ 76,812	-5%
OPERATING	\$ 18,128	\$ 29,862	\$ 29,862	\$ 29,967	0%
<b>CITY CLERK Total</b>	<b>\$ 310,761</b>	<b>\$ 334,850</b>	<b>\$ 334,850</b>	<b>\$ 308,842</b>	<b>-8%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



## CITY ATTORNEY

The **City Attorney's** Office provides legal services to the Mayor, Members of City Council, the City Manager, the City Clerk and to each of the City's departments, boards and commissions.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>CITY ATTORNEY</b>					
PERSONNEL	\$ 986,618	\$ 1,138,529	\$ 1,139,529	\$ 1,151,449	1%
BENEFITS	\$ 316,489	\$ 378,511	\$ 378,511	\$ 382,864	1%
OPERATING	\$ 70,220	\$ 101,361	\$ 90,510	\$ 97,242	-4%
<b>CITY ATTORNEY Total</b>	<b>\$ 1,373,327</b>	<b>\$ 1,618,401</b>	<b>\$ 1,608,550</b>	<b>\$ 1,631,555</b>	<b>1%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

### Base Budget Adjustments

#### A. One-time Removal: Professional Service

- Total Cost:** (\$3,160)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$3,160 of one-time funding was removed from the budget associated with professional services related to team assessment exercise.



## BUDGET AND RESEARCH

The **Budget and Research Office** develops and administers both the city-wide strategic plan and fiscally sound and sustainable financial plans, both operational and capital, built in large part through a collaborative effort with City Council, residents and other city departments. The Budget & Research Office also administers the organization’s performance management system through the strategic planning processes, guides departments in the creation of their annual business plans, conducts benchmark research to support budget initiatives and provides policy and management analysis.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>BUDGET &amp; RESEARCH</b>					
PERSONNEL	\$ 446,775	\$ 644,552	\$ 644,552	\$ 672,698	4%
BENEFITS	\$ 141,198	\$ 212,754	\$ 212,754	\$ 211,425	-1%
OPERATING	\$ 20,442	\$ 48,750	\$ 46,750	\$ 41,399	-15%
OUTLAY	\$ -	\$ 12,000	\$ -	\$ -	-%
<b>BUDGET TOTAL</b>	<b>\$ 608,416</b>	<b>\$ 918,056</b>	<b>\$ 904,056</b>	<b>\$ 925,522</b>	<b>1%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>

### *Budget Overview*

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



## CORPORATE AFFAIRS

The **Corporate Affairs Department** is responsible for the City of Wilmington’s internal and external communications and engagement. This includes strategic communications, brand and reputation management, media relations/public information, owned media channels, marketing and community engagement, internal communications, and maintaining systems and processes that inform and build corporate identity and culture. The department has two divisions. The Communications Division oversees public information, marketing, digital media, and community engagement. The Production Division oversees the city’s government cable television channel (GTV8), video production, and the production of public meetings and events, including audio/video, streaming, cablecasting, and logistical functions.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>CORPORATE AFFAIRS</b>					
PERSONNEL	\$ 308,590	\$ 421,605	\$ 421,605	\$ 445,389	6%
BENEFITS	\$ 103,782	\$ 146,874	\$ 146,874	\$ 152,073	4%
OPERATING	\$ 35,089	\$ 66,264	\$ 66,264	\$ 62,789	-5%
<b>CORPORATE AFFAIRS Total</b>	<b>\$ 447,461</b>	<b>\$ 634,743</b>	<b>\$ 634,743</b>	<b>\$ 660,251</b>	<b>4%</b>
<b>CA-GOVERNMENT TELEVISION</b>					
PERSONNEL	\$ 192,858	\$ 214,684	\$ 214,684	\$ 223,390	4%
BENEFITS	\$ 66,968	\$ 78,255	\$ 78,255	\$ 82,899	6%
OPERATING	\$ 50,755	\$ 63,134	\$ 63,134	\$ 82,760	31%
<b>CA-GOVERNMENT TELEVISION Tot</b>	<b>\$ 310,581</b>	<b>\$ 356,073</b>	<b>\$ 356,073</b>	<b>\$ 389,049</b>	<b>9%</b>
<b>CORPORATE AFFAIRS</b>	<b>\$ 758,042</b>	<b>\$ 990,816</b>	<b>\$ 990,816</b>	<b>\$ 1,049,300</b>	<b>6%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Government TV	3.00	3.00	3.00	3.00	0.00
Public Information	4.00	5.00	5.00	5.00	0.00
<b>Corporate Affairs Total</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Budget Modifications

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### A. Maintenance Contracts

**Total Cost:** \$3,600

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$3,600 is authorized to fund increases in equipment maintenance contracts as well as the off-cycle replacement of the broadcast production switcher used for broadcasting public meetings. These funds are necessary to prevent the warranty from lapsing and to provide maintenance support for critical production equipment.

### B. Maintaining Streaming Capacity

**Total Cost:** \$3,750

**Strategy:** Strategic Plan: Organizational Excellence 3.3

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** The GTV server was replaced in FY24 as part of normal lifecycle replacement. The new server provides livestreaming functionality for public meetings via the city website and app. The subscription was complimentary for one year. Supporting this function, which will enable continued livestream capability for public meetings, will be an ongoing annual service fee of \$3,750.

### C. Maintenance and Repairs

**Total Cost:** \$5,820

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$5,820 has been funded to allow for Corporate Affairs to repair and maintain key equipment.

The department currently maintains over \$100,000 of equipment (non-computer) that is part of Council Chambers and the conference rooms. This includes cameras, audio and video routers, video switchers, video scalers, signal amplifiers, projectors, motorized screens, touch panels, video monitors, microphones, speakers, audio amplifiers, streaming appliances, audio mixers, and recording devices. These items occasionally break and require maintenance or replacement with urgency.



#### D. Equipment Lifecycle Replacement

**Total Cost:** \$6,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$6,000 was approved to begin a lifecycle replacement plan for equipment managed by Corporate Affairs. For FY25, the goal is to replace the primary field acquisition camera used for all short videos. It is 10 years old, is nearing its end of life, and is no longer serviceable.

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#### Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objective	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To maintain the City newsletter as a source of information as measured in the biennial citizen survey	<b>Measure:</b> Publish regular newsletters	2	2	2





## HUMAN RESOURCES

The **Human Resources Department** provides services which support effective management of the workforce to all City departments. Functional areas include recruitment and selection, compensation and classification, wellness and benefits administration, personnel records management, employee relations and learning/training and safety and risk management.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>HUMAN RESOURCES</b>					
PERSONNEL	\$ 818,438	\$ 959,164	\$ 998,525	\$ 1,052,225	10%
BENEFITS	\$ 257,102	\$ 311,453	\$ 325,961	\$ 350,132	12%
OPERATING	\$ 64,824	\$ 140,591	\$ 101,264	\$ 132,037	-6%
<b>HUMAN RESOURCES Total</b>	<b>\$ 1,140,364</b>	<b>\$ 1,411,208</b>	<b>\$ 1,425,750</b>	<b>\$ 1,534,394</b>	<b>9%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>1.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

### Base Budget Adjustments

#### A. Shift to Other Department: Software Costs

- Total Cost:** (\$38,827)
- Strategy:** Budget Adjustment
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$38,827 associated with the cost of software subscriptions was transferred to the IT Department where the subscription and payment is managed centrally.



## B. One-time Removal: New Employee Operating

**Total Cost:** (\$2,690)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$2,690 of one-time funding related to the purchase of a computer for newly authorized staff was removed from the budget.

## C. Adjustment: FTE Shift

**Total Cost:** \$0

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** Mid-year FY24, a Human Resources Analyst was shifted from the Fire Department to centralize the function in Human Resources creating more efficiencies.

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## Budget Modifications

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### A. Software: NEOGov eForms

**Total Cost:** \$34,389

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$34,389 has been approved for the addition of NEOGov eForms software licensing. This cost includes \$6,300 for a one-time implementation fee and \$28,089 for an ongoing annual licensing fee.

The addition of NEOGov eForms will allow Human Resources to create online forms, manage documents, improve record retention, build workflows and create an employee self-service portal.

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## Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.



Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> Develop a detailed recruitment/selection plan prior to opening any recruitment	<b>Measure:</b> Increase retention of new hires during probation period	90%	82%	90%
	<b>Measure:</b> Percent of positions posted with prescreening questions	100%	100%	100%
	<b>Measure:</b> Number of positions filled at or before 60 days (from application date to start date)	60%	57%	60%
<b>Objective:</b> Recognize the value of our employees by providing opportunities for developing their knowledge, skills and abilities	<b>Measure:</b> Percent of employees completing safety training with a goal of 100%	98%	98%	98%
	<b>Measure:</b> Percent of participants rating training programs as useful to their job with a goal of 90%	100%	N/A	100%
<b>Objective:</b> Provide services and programs that promote optimal health and productivity of employees	<b>Measure:</b> Percent of clinic visits related to chronic disease management.	70%	80%	70%
	<b>Measure:</b> Percent participation in the annual Health Risk Assessment	83%	70%	83%



## FINANCE

The **Finance Department** is responsible for all financial transactions to include accounts payable and receivable, management of fixed assets, payroll, cash receipts, internal mail delivery, procurement, grant reporting, preparation of the Comprehensive Annual Financial Report, filing of statutory reports and the management of cash and investment portfolio and debt issuance. Also, under the umbrella of Finance, though presented separately, is the Community Development/Housing division who works closely with the Community Development programmatic staff to manage the numerous loan accounts provided through various federal/state/local funding sources designed to benefit low to moderate income citizens. The Fleet division of Finance provides safe and efficient management of city-owned passenger motor vehicles and equipment through the management of a full-service maintenance facility. The Fleet division budget is shown in the Other Funds section under Fleet Fund.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>FINANCE</b>					
PERSONNEL	\$ 2,041,939	\$ 2,195,270	\$ 2,195,270	\$ 2,384,249	9%
BENEFITS	\$ 686,327	\$ 756,257	\$ 756,257	\$ 832,297	10%
OPERATING	\$ 149,825	\$ 269,002	\$ 252,755	\$ 275,583	2%
OUTLAY	\$ 22,023	\$ -	\$ 30,469	\$ -	-%
ALLOCATED COSTS	\$ (184,554)	\$ (187,984)	\$ (187,984)	\$ (190,094)	1%
<b>FINANCE Total</b>	<b>\$ 2,715,559</b>	<b>\$ 3,032,545</b>	<b>\$ 3,046,767</b>	<b>\$ 3,302,035</b>	<b>9%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>32.00</b>	<b>2.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Budget Modifications

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### A. New Position: Buyer

**Total Cost:** \$78,317

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$78,713 is authorized for an additional Buyer position. Funding includes a salary of \$55,001 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,400 is one-time costs. A portion of this request is funded through a shift of existing funds from the temporary labor expense account.

Existing staff includes two Buyers. As the City continues to grow, operational needs and expenditures have also increased. This has created workflow bottlenecks and backlogs as existing staff struggle to keep pace with this growth. The addition of this position adds operational capacity and improves processing efficiency when purchasing goods and services for the City from suppliers and vendors. This position will be focused primarily on the purchasing function but will also provide internal support for other departments related to this function.

### B. New Position: Accountant

**Total Cost:** \$83,813

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$83,813 is authorized for an additional Accountant position. Funding includes a salary of \$59,014 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,400 is one-time costs. A portion of this request is funded through a shift of existing funds from the temporary labor expense account.

Existing staff include one Accountant and one Accounting Specialist that oversee the City's entire accounts payable process. As the City continues to grow, operational needs and expenditures have also increased. This has created workflow bottlenecks and backlogs as existing staff struggle to keep pace with this growth. The addition of this position adds operational capacity and improves processing efficiency when onboarding and paying City vendors and suppliers. This position will be focused primarily on the accounts payable function but will also be able to take on cross function tasks throughout the Finance department.



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## Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Actual	FY 25 Target	FY 25 Target
<b>Objective:</b> Minimize the concentration of credit risk by diversifying investments by security type. Limit investments in a single government agency security type to 25% of investment portfolio	<b>Measure:</b> The greatest percent of the total investment portfolio occupied by a single government agency security type	<25%	6.2%	<25%



## INFORMATION TECHNOLOGY

The **Information Technology Department** provides a wide array of services which support all departments through end-user client support, network infrastructure, software applications and championing the use of technology to meet the City's strategic goals.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>IT SERVICE</b>					
PERSONNEL	\$ 2,116,127	\$ 2,384,568	\$ 2,384,568	\$ 2,469,879	4%
BENEFITS	\$ 696,667	\$ 795,575	\$ 795,575	\$ 850,723	7%
OPERATING	\$ 1,282,095	\$ 2,772,134	\$ 2,219,923	\$ 2,848,471	3%
OUTLAY	\$ 126,169	\$ -	\$ 1,207,088	\$ -	-%
RESERVE FUND BALANCE	\$ -	\$ -	\$ 198,000	\$ -	-%
<b>IT SERVICE Total</b>	<b>\$ 4,221,058</b>	<b>\$ 5,952,277</b>	<b>\$ 6,805,153</b>	<b>\$ 6,169,073</b>	<b>4%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>29.00</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

### Base Budget Adjustments

#### A. One-time Removal: Software Services

**Total Cost:** (\$27,200)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$27,200 of one-time funding was removed from the budget associated with the start-up costs for various software services approved in the FY24 budget.



## B. One-time Removal: New Employee Operating

**Total Cost:** (\$2,690)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$2,690 of one-time funding related to the purchase of a computer for newly authorized staff was removed from the budget.

## C. Shift to Other Department: Software

**Total Cost:** \$38,827

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$38,827 is authorized to shift funds for ongoing software subscriptions from HR to IT Services. This funding was approved with the FY24 budget as HR funding. This will move the funds into the IT Services department that maintains and pays for software subscriptions for City departments.

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## Budget Modifications

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### A. Software: Kronos Upgrade

**Total Cost:** \$12,195

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$12,195 is authorized to upgrade the City's current time clock and recording system subscription. Kronos' Workforce Central software is scheduled to sunset in December 2025. The city is a hosted client and therefore needs to upgrade to the new UKG Dimensions offered by Kronos. This funding will cover the annual subscription costs for this software. All one-time expenses related to this upgrade were covered during FY24 from existing operating funds.





**B. Software: Smartsheet Advanced Project Management**

**Total Cost:** \$25,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Authorized in this budget is \$25,000 to upgrade the current subscription of Smartsheet to Smartsheet Advanced. The addition of this subscription level unlocks additional tools for resources and project management that can be utilized across multiple city departments. This level of functionality is critical to assist the newly created IT Project Manager role approved in the FY24 budget.

The annual subscription cost for this software package is \$50,000. Approximately \$25,000 of this cost can be funded annually from the elimination of segmented software solutions made redundant by this upgrade.

**C. Software: General Annual Increases**

**Total Cost:** \$28,091

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$28,091 is authorized to cover increased annual software subscription costs. Annual subscription increases typically range from 3-10%. This total represents a 1% increase in subscriptions costs. The remaining cost increases were absorbed through shifting operating funds from other areas in an effort to mitigate the amount of additional funds needed.

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**Performance Measures**

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To ensure that IT is meeting our customers’ expectations and providing superior services.	<b>Measure:</b> Percent of Respondents that are satisfied with IT services.	90%	95%	96%



Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> Provide a high degree of Information Technology system reliability	<b>Measure:</b> Any unscheduled outage affecting a Public Safety Department mission-critical applications, employee safety, more than five Departments, or 50% or more of our users (24X7X365).	100%	99.93%	100%
	<b>Measure:</b> Any unscheduled outage affecting more than two departments, revenue producing departments or at least 25% of our users.	99%	100%	99%
	<b>Measure:</b> Any unscheduled outage affecting a small group of users, or one department.	96%	98.41%	98%



## SUNDRY APPROPRIATIONS

### NONDEPARTMENTAL

<b>Non-Departmental</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Salary Savings	\$ -	\$ (787,484)	\$ (787,484)	\$ (787,484)
Overtime	\$ 16	\$ -	\$ -	\$ -
Social Security	\$ 1,873	\$ 1,952	\$ 1,952	\$ 1,952
Medicare	\$ 438	\$ 457	\$ 457	\$ 457
Facilities Insurance	\$ 863,653	\$ 1,374,505	\$ 1,439,725	\$ 2,041,833
Employee Activities	\$ 15,137	\$ 20,000	\$ 18,400	\$ 20,000
City Code Amendment	\$ 23,699	\$ 30,000	\$ 94,300	\$ 30,000
City Newsletters	\$ 99,828	\$ 115,419	\$ 111,419	\$ 121,544
Allocated Costs	\$ (2,328,800)	\$ (2,383,836)	\$ (2,383,836)	\$ (2,579,929)
Unemployment Compensation	\$ 11,196	\$ 25,000	\$ 61,234	\$ 25,000
Workers Compensation Claims	\$ 42,500	\$ 142,500	\$ 96,300	\$ 142,500
Dues-Associations	\$ 116,199	\$ 126,797	\$ 126,797	\$ 126,797
Claims Against City	\$ 830,929	\$ 130,000	\$ 334,999	\$ 130,000
City Advertising	\$ 10,000	\$ 10,000	\$ 3,000	\$ 10,000
Medical Ins-Regular	\$ 1,434	\$ 180,000	\$ 180,000	\$ 180,000
Medical Ins-Retiree	\$ 2,250,335	\$ 1,967,115	\$ 2,167,115	\$ 1,967,115
Independent Audit	\$ 99,311	\$ 92,800	\$ 180,300	\$ 95,200
Employee Parking	\$ 89,754	\$ 93,600	\$ 93,600	\$ 176,400
Municipal Elections	\$ -	\$ 178,949	\$ 178,949	\$ -
Actuarial Studies	\$ 9,705	\$ 10,100	\$ 19,600	\$ 10,100
United Way	\$ 5,000	\$ 5,000	\$ 6,000	\$ 5,000
Wellness Program	\$ 16,330	\$ 20,000	\$ 20,000	\$ 20,000
City Training	\$ 25,244	\$ 65,382	\$ 78,986	\$ 65,382
City Training - DEI	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
City Tuition Reimbursement	\$ 20,790	\$ 40,000	\$ 40,000	\$ 40,000
Retirement Payout	\$ -	\$ 255,000	\$ 55,179	\$ 255,000
Records Retention	\$ 16,889	\$ 15,000	\$ 15,000	\$ 15,000
City Streets Stormwater	\$ 3,150,000	\$ 3,261,038	\$ 3,261,038	\$ 3,375,990
Strategic Planning	\$ 86,025	\$ 24,530	\$ 24,530	\$ 24,530
Technology Projects	\$ -	\$ 20,000	\$ 4,360	\$ 20,000
Bank Service Fees	\$ 65,690	\$ 81,663	\$ 82,144	\$ 82,563
Governance Travel Pool	\$ -	\$ 20,000	\$ 15,500	\$ 20,000
City Intern Pool	\$ 30,192	\$ 31,500	\$ 31,500	\$ 31,500
Econ Dev Initiatives	\$ 40,211	\$ 50,000	\$ 131,450	\$ 50,000
City Marketing	\$ -	\$ 30,000	\$ 29,000	\$ 30,000
NHC Tax Collect Fees	\$ 531,711	\$ 528,845	\$ 535,845	\$ 528,845
DMV-Tax Collect Fees	\$ 118,893	\$ 127,589	\$ 127,589	\$ 127,589
City-wide Studies	\$ -	\$ 200,000	\$ 190,000	\$ 220,000



<b>Non-Departmental</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Legal Fees	\$ 41,304	\$ 15,000	\$ 150,489	\$ 15,000
Legal Fees - Rail Realignment	\$ 21,906	\$ 25,000	\$ 43,093	\$ 25,000
Grant Writing - Rail Realignment	?	?	?	?
Legislative Affairs	\$ 31,690	\$ 26,250	\$ 26,250	\$ 26,250
Miscellaneous	\$ 127,858	\$ 96,000	\$ 81,660	\$ 157,880
Miscellaneous - Engineering Services	\$ 22,560	\$ 250,000	\$ 250,000	\$ 250,000
Miscellaneous - Second Street Demo	\$ -	\$ -	\$ 97,800	\$ -
Castle Street Remedation	\$ 176,465	\$ -	\$ -	\$ -
Office Move/Rent	\$ -	\$ 102,537	\$ 184,537	\$ 102,537
Leadership Development	\$ 16,240	\$ 17,150	\$ 26,110	\$ 17,150
Office Space Assess	\$ 9,384	\$ -	\$ -	\$ -
Dental Self Insurance	\$ 16,319	\$ -	\$ -	\$ -
Disease Management	\$ 349,893	\$ 370,000	\$ 360,550	\$ 370,000
HRA Retiree Admin Fee	\$ -	\$ 360	\$ 360	\$ 300
FSA Admin Fees	\$ 14,605	\$ 25,869	\$ 25,869	\$ 27,165
Employment Medical	\$ 101,793	\$ 130,000	\$ 130,000	\$ 130,000
Empl Assistance Program	\$ 5,999	\$ 6,150	\$ 6,150	\$ 6,240
Retire Health Claim Audit	\$ -	\$ 1,000	\$ 2,000	\$ -
Health Claim Audit	\$ -	\$ 1,000	\$ 2,000	\$ -
Building Security	\$ 28,647	\$ 240,000	\$ 271,330	\$ 91,775
Voluntary Annexation	\$ 47	\$ -	\$ -	\$ -
Capital Lease	\$ 31,780	\$ -	\$ -	\$ -
Special Purpose Grant Match	\$ -	\$ 120,000	\$ 93,000	\$ 120,000
Wave Transit Subsidy	\$ 1,626,419	\$ 1,724,004	\$ 1,724,004	\$ 1,827,444
<b>Total Non-Departmental</b>	<b>\$ 8,867,090</b>	<b>\$ 9,278,741</b>	<b>\$ 10,085,151</b>	<b>\$ 9,814,625</b>

The FY25 General Fund Non-departmental budget includes funding for general City expenditures not attributable to a specific City department. Some highlights for the allotments are as follows:

- Property insurance is increasing (\$667,328) due to several factors to include the state of values were updated causing values and thus insurance cost to increase, new properties coming on-line such as WMPO, Soccer Complex and Riverlights Fire Station plus the estimate increase for FY25.
- Employee parking has increased by \$82,800 to account for the Skyline Center property.
- Worker's Compensation Claims are trending upward and required another estimated \$46,200 authorizing \$142,500 for FY25.
- Funding for WAVE Transit has a 6% increase from FY24 to \$1,827,444 from \$1,724,004. This is to support the 3% intergovernmental agreement for operating costs with an additional 3% supporting three route frequency increases on College, Princess and Carolina Beach routes. The budget authorizes \$96,398 in capital needs which can be funded from the city's Transportation Bond fund project associated with public transit.
- Municipal Elections funding is required every other year. FY25 represents a year the city does not have an election. A total of \$178,949 has been removed from the budget.



SERVICE CONTRACTS

<b>Service Contracts:</b>	<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>
<b>Economic Driver Partners</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Adopted</b>
Wilmington Business Development	\$ 107,500	\$ 110,725	\$ 110,725	\$ 114,045
Wilmington Downtown, Inc.	\$ 100,000	\$ 103,000	\$ 103,000	\$ 106,100
Wilmington Regional Film Commission	\$ 130,000	\$ 133,900	\$ 133,900	\$ 137,920
<b>Service Contracts Total</b>	<b>\$ 337,500</b>	<b>\$ 347,625</b>	<b>\$ 347,625</b>	<b>\$ 358,065</b>

PUBLIC SERVICE AGENCY COMPETITIVE PROCESS

The City provides funding to public service agencies through the General Fund that provide services consistent with the City Council's strategic focuses. Generally, programs impact low-to-moderate income persons that focus on topics related to youth, homelessness, victims of abuse, food insecurities, housing challenged and job training and placement. Applications for these funds are considered through a competitive process for two consecutive years of funding that is appropriated annually by the City Council through the budget process. FY25 represents the second year of a two-year commitment.

<b>General Fund Competitive Agencies</b>	<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Adopted</b>
A Safe Place	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Ability Garden/Aboretum	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Blue Ribbon Commission	\$ 58,500	\$ 58,500	\$ 58,500	\$ 36,447
Bread for Life	\$ -	\$ -	\$ -	\$ 12,000
Brigade Boys & Girls Club	\$ 37,500	\$ 37,500	\$ 37,500	\$ 45,000
Cape Fear Habitat for Humanity	\$ 37,500	\$ 37,500	\$ 37,500	\$ 35,000
Cape Fear Literacy Council	\$ 16,500	\$ 16,500	\$ 16,500	\$ 18,000
Carousel Center	\$ 27,500	\$ 27,500	\$ 27,500	\$ 37,000
Child Development Center	\$ 24,737	\$ 24,737	\$ 24,737	\$ 24,000
Christ Community Church	\$ -	\$ -	\$ -	\$ 12,000
Coastal Horizons	\$ 41,040	\$ 41,040	\$ 41,040	\$ 48,000
Communities in Schools of Cape Fear	\$ 42,560	\$ 42,560	\$ 42,560	\$ 47,000
Community Boys & Girls Club	\$ 47,500	\$ 47,500	\$ 47,500	\$ 12,000
Community Enrichment Initiative	\$ 10,000	\$ 10,000	\$ 10,000	\$ 12,000
Dreams	\$ 52,799	\$ 33,250	\$ 33,250	\$ 19,200
First Fruit Ministry	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
First Tee Greater Wilmington Youth	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Food Bank of Central & Eastern NC	\$ 19,000	\$ 19,000	\$ 19,000	\$ 24,000
Good Shepherd Ministries	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Healing Place of NHC	\$ -	\$ -	\$ -	\$ 12,000
Kids Making It	\$ 47,500	\$ 47,500	\$ 47,500	\$ 35,000



<b>General Fund Competitive Agencies</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Legal Aid of NC	\$ -	\$ -	\$ -	\$ 12,000
LINC - Leading Into New Communities	\$ 37,500	\$ 37,500	\$ 37,500	\$ 35,000
Nourish NC	\$ 13,200	\$ 13,200	\$ 13,200	\$ 12,000
NSEASwim	\$ -	\$ -	\$ -	\$ 12,000
Soaring As Eagles Outreach Ministry	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
StepUp Wilmington	\$ 35,875	\$ 35,875	\$ 35,875	\$ 42,000
Wilm Residential Adolescent Achievement	\$ 33,188	\$ 33,188	\$ 33,188	\$ 24,000
Wilmington Area Rebuilding Ministry	\$ 27,500	\$ 27,500	\$ 27,500	\$ 24,000
Young Scientist Academy	\$ 13,657	\$ 13,657	\$ 13,657	\$ 35,000
<b>Subtotal GF Competitive Agencies</b>	<b>\$ 707,556</b>	<b>\$ 688,007</b>	<b>\$ 688,007</b>	<b>\$ 720,647</b>

### CIVIC DEVELOPMENT PARTNER AGENCY PROCESS

The City also provides funding to Civic Development Partner agencies through the General Fund for events related to cultural and recreational draws. Applications for this funding are considered through a competitive process. FY25 represents the second year of a 3-year commitment for these agencies.

<b>Economic Development Agencies: Cultural and Recreational Draws</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Arts Council	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Cameron Art Museum	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Cucalorus Film Founcation	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Downtown Business Alliance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Entrepreneur Center	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Genesis Block	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
ILM Orchestra	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Wilmington Jewish Film Festival	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Wilmington Children's Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
YWCA Lower Cape Fear	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Total Economic Civic Partner Agencies</b>	<b>\$ 228,500</b>	<b>\$ 228,500</b>	<b>\$ 228,500</b>	<b>\$ 228,500</b>

### OTHER GENERAL FUND AGENCY APPROPRIATIONS

Other General Fund agencies include those that provide quality of life for the citizens of the greater Wilmington region and are considered annually in the budget. These agencies do not go through the application process.

<b>Other General Fund Agencies</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Food Bank of Central & Eastern NC	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Battleship Fireworks	\$ 37,500	\$ 70,000	\$ 70,000	\$ 70,000
CF COG- Continuum of Care (10 Yr Plan)	\$ 65,000	\$ 65,000	\$ 67,600	\$ 70,304



	<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>
<b>Other General Fund Agencies</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Adopted</b>
Community Arts Center	\$ 70,478	\$ 78,831	\$ 89,273	\$ 81,275
LINC - LITE Manhood Program	\$ 32,285	\$ -	\$ -	\$ -
New Hanover County Crime Lab and DSS	\$ 269,594	\$ 270,132	\$ 270,132	\$ 293,173
New Hanover Disaster Coalition	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
NHC DSS/CFPUA Assist Waterway	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Thalian Hall Center for Performing Arts	\$ 155,275	\$ 163,039	\$ 163,039	\$ 311,264
Wilmington Airport	\$ 25,000	\$ -	\$ -	\$ -
<b>Sub-total Agencies</b>	<b>\$ 740,132</b>	<b>\$ 757,002</b>	<b>\$ 770,044</b>	<b>\$ 936,016</b>
<b>Grand Total General Fund Agencies</b>	<b>\$ 1,676,188</b>	<b>\$ 1,673,509</b>	<b>\$ 1,686,551</b>	<b>\$ 1,885,163</b>

A few changes to the funding allotments above include:

- Thalian Hall Center for Performing Arts and Community Arts Center management agreements increased by \$148,225 in anticipation of a contract update shifting utilities and janitorial funding to the Center to shift responsibility. This is contingent upon Council's approval in the fiscal year.
- The city supports the New Hanover County (NHC) Department of Social Services (DSS) Assist Waterway program at \$50,000 and the NHC Crime lab at \$293,173 which increases from FY24.
- Battleship Fireworks funding continues at \$70,000 to support the city contract with Live Nation for facility operations including staffing, production costs, concession sales, traffic control and cleaning as well as supporting local bands during the 4<sup>th</sup> of July event. A portion of ticket sales committed revenue (\$8,399) will be appropriated for this purpose.

### BOARDS & COMMISSIONS

	<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>
<b>Boards and Commissions</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Adopted</b>
City Boards	\$ 3,508	\$ 6,500	\$ 6,500	\$ 6,500
Civil Service Appeals	\$ -	\$ 8,500	\$ 8,500	\$ 8,500
Sister City	\$ 2,030	\$ 2,500	\$ 2,500	\$ 2,500
Tree Commission	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
<b>Sub-total Board and Commissions</b>	<b>\$ 5,538</b>	<b>\$ 19,000</b>	<b>\$ 19,000</b>	<b>\$ 19,000</b>



**ECONOMIC INCENTIVES**

<b>Economic Incentives</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Miscellaneous Incentives	\$ -	\$ 155,000	\$ 155,000	\$ 155,000
National Gypsum	\$ 44,941	\$ -	\$ -	\$ -
Wrightsville Beach Galleria	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Vantaca LLC	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
MegaCorp Logistics LLC	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
GE Nuclear	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Port City Logistics	\$ -	\$ 9,000	\$ 9,000	\$ 9,000
Live Oak BancShares	\$ 38,800	\$ 40,000	\$ 40,000	\$ 40,000
<b>Economic Incentives Total</b>	<b>\$ 219,741</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>

**CONTINGENCY**

<b>Contingency</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Council Contingency	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Contingency for Economic Development	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
<b>Contingency Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

Council contingency is budgeted at the same amount as FY24. The funding is allocated for unforeseen funding requests the Council wishes to make during the fiscal year.

**TRANSFERS**

<b>Transfers</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
Debt Service Fund	\$ 9,334,832	\$ 17,834,832	\$ 20,957,332	\$ 11,334,832
Special Purpose Fund	\$ 645,743	\$ 737,767	\$ 737,767	\$ 537,397
CDBG/HOME Grant and Loan Admin	\$ 146,025	\$ 422,147	\$ 422,147	\$ 606,978
CP Streets and Sidewalks	\$ 58,175	\$ 100,000	\$ 125,000	\$ 1,672,936
CP Parks and Recreation	\$ 291,000	\$ 225,000	\$ 536,197	\$ -
CP Parks and Recreation - Legion Sports	\$ -	\$ -	\$ 18,716	\$ -
CP Building Improvement Fund	\$ 1,863,334	\$ 25,200	\$ 25,200	\$ 206,246
CP Public Improvement Fund	\$ 4,398	\$ -	\$ -	\$ 225,000
CP Building Improve Fund (115 Chestnut)	\$ -	\$ 200,000	\$ 200,000	\$ -





	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted
<b>Transfers</b>				
Solid Waste Management Fund	\$ 38,366	\$ 288,366	\$ 288,366	\$ 288,366
Technology Replacement Fund	\$ 713,724	\$ 563,724	\$ 563,724	\$ 638,311
Loan Fund-Rental Rehab	\$ 400,000	\$ -	\$ -	\$ -
Loan Fund-Gf-Hop Revolving	\$ 1,561,918	\$ 1,828,432	\$ 1,828,432	\$ 1,691,263
CP-Golf Fund	\$ 71,277	\$ -	\$ -	\$ -
<b>Transfer Total</b>	<b>\$ 15,128,792</b>	<b>\$ 22,225,468</b>	<b>\$ 25,702,881</b>	<b>\$ 17,201,329</b>

The FY25 Sundry Transfers budget provides for approximately \$9.3 million to the Debt Service Fund of on-going funding, which represents existing debt service needs. In addition, there is a planned \$2M one-time transfer, associated with the Skyline Center.

Transfers to the Special Purpose Fund moves funding into projects for various programs. The City continues to invest in the workforce by funding the compensation study, represented in WMPO and SABLE projects.: The budget for FY25 includes:

- Wilmington Metropolitan Planning Administration (WMPO): \$291,266, which includes the City of Wilmington’s contribution to the WMPO totaling \$170,795 and a general fund contribution funding a WMPO planner and city only tasks required of staff with a little funding to balance the project (\$140,471). A total of \$20,000 from project balances in the special purpose fund will be used to decrease the General Fund transfer.
- SABLE: \$246,131
- Safelight: The normal \$200,000 transfer is not required for FY25. Interest earnings in the Safelight project will fund the amount needed for the City. The \$200,000 transfer is expected to return for FY26.

The \$638,311, an increase of \$74,587, to the Technology Replacement Fund provides for the costs associated with the City's IT infrastructure and supports future needs.

Additionally, the budget allows 1 cent on the property tax rate totaling \$2,298,241 to fund programs related to affordable housing programs that aid low-income owner-occupied housing, rehabilitation programs, gap financing and the administration of those programs. Those programs include:

- The General Fund subsidizes the community development activities in the **CD/HM Grant and Loan Administration Fund**, which is funded primarily with Community Development Block Grant and HOME funds from the federal government. The General Fund contribution for FY25 is \$568,783. This represents an increase of \$184,831 to support both the impacts of the compensation study and a new Housing Rehabilitation Technician and a reclass of two part-time Accounting Specialist to a full time Accounting Specialist.
- Another \$1,491,263 is authorized to help both the **Gap Financing** that helps leverage new home stock by partnering with developers on projects. **Healthy Homes program** (\$200,000) to help rehabilitation of home which represents an increase of \$50,000 from FY24.

An allocation of \$38,366 is authorized for the partnership between Recycling and Trash, Police and Code Enforcement to clean up City right of ways and illegal dumpsites, aiding in the 'Broken Window Theory' to ensure the safety of the citizens. Additionally, a transfer of \$250,000 from the general fund to Recycling



and Trash is authorized for downtown services such as sidewalk pressuring washing, graffiti removal and bathroom cleaning.

There are transfers to various Capital Improvement funds for the following projects:

- ADA Building Compliance totals \$206,246. This represents the last year of the project.
- Riverwalk Maintenance totals \$225,000 for items related to the Riverwalk that require repairs. This is an on-going annual appropriation from the general fund.
- Downtown Alleys totals \$100,000 for items related to activating the downtown alleyways.
- Neighborhood Traffic Calming Management totals \$1,572,936 for revitalizing the traffic calming measures in the community’s neighborhoods to lower negative vehicle interactions between pedestrians and bikes. This funding is 100% supported by the increase in motor vehicle tax from \$5 to \$25. The funding can be used on initiatives on the city’s local streets as well as grant matches.

### LEASE COMPLIANCE

This section shows compliance for two GASB standards. GASB 87 which relates to leases and GASB 96 which relates to subscription based technology arrangements (SBITA). To be compliant with these standards, a liability is recorded for the present value of all future payments. Payments are recorded as debt with principal and interest requirements. These are recorded the end of each fiscal year.

<b>Lease (GASB 87)/Lease (GASB 96) Compliance</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
DEBT SVC / LEASE PRINCIPAL	\$ 37,543	\$ -	\$ 80,151	\$ -
DEBT SVC / SBITA PRINCIPAL	\$ 994,549	\$ -	\$ 1,760,411	\$ -
DEBT SVC / LEASE INTEREST	\$ 2,069	\$ -	\$ 8,950	\$ -
DEBT SVC / SBITA INTEREST	\$ 23,630	\$ -	\$ 22,810	\$ -
<b>Lease Compliance Total</b>	<b>\$ 1,057,791</b>	<b>\$ -</b>	<b>\$ 1,872,322</b>	<b>\$ -</b>



**COMMUNITY DEVELOPMENT**





## PARKS AND RECREATION

The Wilmington **Parks and Recreation Department** provides a variety of parks, facilities and recreation services to the community with committed staff, diverse amenities, an array of athletic, life skills, arts, and community events. It maintains over 744 acres of parks, a nature center, cultural venues, recreation centers, athletic fields and more than 32 miles of trails.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>PARKS &amp; RECREATION</b>					
PERSONNEL	\$ 436,704	\$ 479,251	\$ 440,875	\$ 423,042	-12%
BENEFITS	\$ 133,728	\$ 162,195	\$ 152,443	\$ 136,540	-16%
OPERATING	\$ 736,717	\$ 767,660	\$ 708,175	\$ 777,140	1%
<b>PARKS &amp; RECREATION Total</b>	<b>\$ 1,307,149</b>	<b>\$ 1,409,106</b>	<b>\$ 1,301,493</b>	<b>\$ 1,336,722</b>	<b>-5%</b>
<b>PR-RECREATION</b>					
PERSONNEL	\$ 1,108,546	\$ 1,210,784	\$ 1,138,614	\$ 1,220,881	1%
BENEFITS	\$ 360,795	\$ 390,214	\$ 368,030	\$ 409,129	5%
OPERATING	\$ 457,271	\$ 536,076	\$ 521,808	\$ 536,300	0%
OUTLAY	\$ 28,674	\$ 28,802	\$ 26,506	\$ 121,523	322%
<b>PR-RECREATION Total</b>	<b>\$ 1,955,286</b>	<b>\$ 2,165,876</b>	<b>\$ 2,054,958</b>	<b>\$ 2,287,833</b>	<b>6%</b>
<b>PR-RECREATION CENTER PROGRAMS</b>					
PERSONNEL	\$ 939,920	\$ 1,054,863	\$ 1,054,863	\$ 1,114,853	6%
BENEFITS	\$ 296,483	\$ 343,866	\$ 343,866	\$ 368,597	7%
OPERATING	\$ 441,895	\$ 476,048	\$ 467,563	\$ 755,020	59%
OUTLAY	\$ -	\$ -	\$ 6,861	\$ -	-%
<b>PR-RECREATION CENTER PROGR</b>	<b>\$ 1,678,299</b>	<b>\$ 1,874,777</b>	<b>\$ 1,873,153</b>	<b>\$ 2,238,470</b>	<b>19%</b>
<b>PR-PARKS &amp; LANDSCAPE MAINT</b>					
PERSONNEL	\$ 1,655,249	\$ 2,099,237	\$ 1,823,907	\$ 2,218,080	6%
BENEFITS	\$ 638,826	\$ 841,020	\$ 863,204	\$ 850,115	1%
OPERATING	\$ 1,072,798	\$ 1,138,976	\$ 1,358,868	\$ 1,208,895	6%
OUTLAY	\$ 94,350	\$ 130,000	\$ 109,151	\$ -	-100%
<b>PR-PARKS &amp; LANDSCAPE MAIN1</b>	<b>\$ 3,461,222</b>	<b>\$ 4,209,233</b>	<b>\$ 4,155,130</b>	<b>\$ 4,277,090</b>	<b>2%</b>
<b>PR-TREE MAINTENANCE</b>					
PERSONNEL	\$ 417,200	\$ 582,801	\$ 582,801	\$ 621,192	7%
BENEFITS	\$ 147,631	\$ 211,462	\$ 211,462	\$ 215,778	2%
OPERATING	\$ 314,040	\$ 464,798	\$ 471,642	\$ 489,219	5%
OUTLAY	\$ 7,095	\$ -	\$ -	\$ -	-%
<b>PR-TREE MAINTENANCE Total</b>	<b>\$ 885,966</b>	<b>\$ 1,259,061</b>	<b>\$ 1,265,905</b>	<b>\$ 1,326,189</b>	<b>5%</b>
<b>PR-INLAND GREENS PARK</b>					
PERSONNEL	\$ 69,665	\$ 77,123	\$ 77,123	\$ 81,202	5%
BENEFITS	\$ 25,694	\$ 30,679	\$ 30,679	\$ 30,703	0%
OPERATING	\$ 5,092	\$ 7,607	\$ 2,563	\$ 7,786	2%
<b>PR-INLAND GREENS PARK Total</b>	<b>\$ 100,451</b>	<b>\$ 115,409</b>	<b>\$ 110,365</b>	<b>\$ 119,691</b>	<b>4%</b>
<b>PARKS &amp; RECREATION TOTAL</b>	<b>\$ 9,388,373</b>	<b>\$ 11,033,462</b>	<b>\$ 10,761,004</b>	<b>\$ 11,585,995</b>	<b>5%</b>



	FY23	FY24	FY24	FY25	Change
Authorized Positions	Actual	Adopted	Adjusted	Adopted	FY24 to FY25
Administration	3.00	3.00	3.00	3.00	0.00
Inland Greens	2.00	1.00	1.00	1.00	0.00
Parks & Landscape	41.96	43.96	43.96	44.44	0.48
Recreation	23.60	23.60	23.60	23.12	-0.48
Recreation Administration	2.73	2.73	2.73	1.73	-1.00
Recreation Center Programs	21.09	21.61	21.61	22.88	1.27
Tree Maintenance	11.00	11.00	11.00	11.00	0.00
<b>Parks &amp; Recreation Total</b>	<b>105.38</b>	<b>106.90</b>	<b>106.90</b>	<b>107.17</b>	<b>0.27</b>

### Division Description

The **Administration** division’s primary responsibility is the oversight, coordination, and management of all departmental activities.

The **Recreation** division provides an array of services such as individual and team activities to youth and adults for improvement in mental health, health maintenance and promotion of positive sportsmanship. It also provides outlets for social interaction, physical activity, environmental awareness and to support community integration through creative programming for the total family and to make a positive impact towards their quality of life. The division operates first-class sports and entertainment facilities hosting tournaments, concerts and other special events designed to attract citizens and visitors, imparting a positive economic impact to the city.

The **Parks, Landscape and Tree Maintenance** division maintains landscaping and trees in City greenways and supports over 50 public parks and playgrounds throughout the city. Additionally, the division provides set-up and support for press conferences and special meetings throughout City departments.

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Base Budget Adjustments

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### A. One-time Removal: Rolling Stock

**Total Cost:** (\$130,000)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$130,000 of one-time funding was removed from the budget related to a tractor trailer and mower attachment authorized in FY24.

### B. One-time Removal: Greens Tee Box Replacement

**Total Cost:** (\$37,706)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$37,706 of one-time funding was removed from the budget related to the replacement of tee boxes with new green materials at Inland Greens.

### C. One-time Removal: New Employee Operating

**Total Cost:** (\$2,690)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$2,690 of one-time funding was removed from the budget related to onboarding a newly authorized position with a computer.

### D. Adjustment: FTE Shift

**Total Cost:** \$0

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: -1; Part-Time: 0.00

**Description:** Mid-year FY24, an administrative support specialist was shifted from Parks and Recreation to Housing and Neighborhood Services to help the new department.



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## Budget Modifications

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### A. Contract: YMCA and NCEA Swim Pool Management

**Total Cost:** \$10,500

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$10,500 is approved for planned increases to the contracts with YMCA and NCEA Swim for management of the city's pools at Robert Strange Park and Legion Stadium Sports Complex. The additional funding is for standard contract increases due to inflation.

### B. Athletic Maintenance Operations

**Total Cost:** \$34,150

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding of \$34,150 is approved for increased operating expenses for consumable materials in the Athletic Maintenance Division, such as red clay for Buck Hardee Field, fertilizer, and mound, plate, and batter box clay. The funding will also go towards small tools and additional janitorial supplies.

### C. Parks' Maintenance Needs

**Total Cost:** \$50,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding for \$50,000 has been approved to support additional operating maintenance needs related to routine amenity repairs and replacement needs in the parks system. Those needs include field repairs, safety and security enhancements, fencing and furniture replacement, irrigation systems, and facility structure repairs.

### D. MLK Expansion Operations

**Total Cost:** \$50,753

**Strategy:** Strategic Plan: Safe Community 3.3

**Position(s):** Full Time Equivalent: 2; Part-Time: -0.73

**Description:** Funding of \$50,753 is authorized to support six months of expanded operations after the addition of a second gym to the MLK Center. With this addition, staff is planning for an increase in the number of programs offered for youth and adults, which will require additional personnel and operating funds. The additional personnel include a new



Recreation Specialist position with a salary of \$16,713 plus benefits, and the reclassification of an existing part time Recreation Specialist to full time, resulting in an increase of \$4,513 plus benefits.

Funding the new Recreation Specialist (N2) position for a full year will include a salary of \$33,426 plus benefits. Funding for the salary for the reclassified Recreation Specialist (N2) position for the full year will increase to \$33,426 plus benefits.

The approved funding will also provide for associated operating costs of \$18,500 for the positions as well as an increase for program expenses, such as jerseys, medals, and program officials.

#### E. Holiday Lights

**Total Cost:** \$92,721

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$92,721 is authorized for the purchase of new holiday decorations for 105 poles in the downtown area. \$10,000 of the funds will be carried forward as an on-going expense to start a replacement plan for this program. Wilmington Downtown, Inc. (WDI) instituted a program during the last holiday season to add holiday lights along the Riverfront area. This funding will allow for updates to the current city holiday pole decorations, which were originally purchased in 2006, to match the new standards established by WDI in creating a more festive holiday experience.

#### F. Contract: nCino Sports Complex Operating

**Total Cost:** \$246,000

**Strategy:** Strategic Plan: Safe Community 3.3

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding of \$225,000 is approved to fund the contract with Cape Fear Youth Soccer Association for management of the nCino Sports Complex, which is scheduled to come online in late 2024. The management agreement also includes planned increases due to inflation.

In addition to the funding for the management contract, funding of \$21,000 is approved to enter into a contract for janitorial services at the facility. Under the terms of the management agreement, the city is responsible for janitorial services at the site and contracting out for this service will be more cost effective than hiring additional city staff.





## Performance Measures

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To maintain overall citizen satisfaction with maintenance and appearance of City parks per citizen survey	<b>Measure:</b> Achieve 75% or higher satisfaction rating on <b>biennial</b> citizen survey	80%	72%	70%
<b>Objective:</b> To maximize the use and revenue opportunities of City recreation facilities	<b>Measure:</b> Actual revenue collected at the Inland Greens golf course	\$350,000	\$352,573	\$350,000
	<b>Measure:</b> Number of rounds played at the Inland Greens Golf Course	34,750	36,055	35,500
<b>Objective:</b> To maintain facility levels to meet demand	<b>Measure:</b> Number of parks and recreation facilities in Capital Improvement Program completed	8	1	5



## HOUSING AND NEIGHBORHOODS

In FY24, a new department, **Housing and Neighborhood Services** was created. The focus of this department is on creating diverse, equitable, and vibrant neighborhoods through efforts related to housing services, code compliance, community engagement, education, and safety.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>HN-CODE ENFORCEMENT</b>					
PERSONNEL	\$ 344,152	\$ 370,948	\$ 370,948	\$ 400,827	8%
BENEFITS	\$ 125,806	\$ 133,974	\$ 133,974	\$ 155,683	16%
OPERATING	\$ 221,901	\$ 296,299	\$ 323,007	\$ 316,184	7%
ALLOCATED COSTS	\$ -	\$ -	\$ -	\$ (18,262)	-%
<b>HOUSING &amp; NEIGHBORHOOD</b>	<b>\$ 691,859</b>	<b>\$ 801,221</b>	<b>\$ 827,929</b>	<b>\$ 854,432</b>	<b>7%</b>
<b>HOUSING &amp; NEIGHBORHOODS</b>					
PERSONNEL	\$ -	\$ 139,524	\$ 177,900	\$ 182,641	31%
BENEFITS	\$ -	\$ 43,394	\$ 53,146	\$ 54,827	26%
OPERATING	\$ -	\$ 29,526	\$ 28,776	\$ 9,445	-68%
ALLOCATED COSTS	\$ -	\$ (18,262)	\$ (18,262)	\$ -	-%
<b>HOUSING &amp; NEIGHBORHOOD</b>	<b>\$ -</b>	<b>\$ 194,182</b>	<b>\$ 241,560</b>	<b>\$ 246,913</b>	<b>27%</b>
<b>HOUSING AND NEIGHBORHOOD DEPT</b>	<b>\$ 691,859</b>	<b>\$ 995,403</b>	<b>\$ 1,069,489</b>	<b>\$ 1,101,345</b>	<b>11%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Housing & Neighborhood Admin	0.00	1.00	1.00	2.00	1.00
Code Enforcement	7.00	7.00	7.00	7.00	0.00
Compliance	2.00	2.00	2.00	2.00	0.00
<b>Housing &amp; Neighborhoods Total</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>	<b>1.00</b>

### Division Description

The **Administration** division provides professional oversight, effective leadership, and management of all departmental activities.

The **Compliance** program, which was previously housed in Public Services, has formally been moved to the new Housing & Neighborhood Services under administration. This program identifies violations of state and local laws and codes and maintains and enhances property values.



The **Code Enforcement** division, which was previously housed in Community Services, has formally been moved to the new Housing & Neighborhood Services. The primary responsibility of this division is to enforce City ordinances and educate citizens on maintaining a healthy and safe environment.

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### **Budget Overview**

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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### **Base Budget Adjustments**

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#### **A. One-time Removal: New Employee Operating**

**Total Cost:** (\$3,119)  
**Strategy:** One-time Reduction  
**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00  
**Description:** A total of \$3,119 was reduced from the budget associated with one-time funding related to a computer for a new employee.

#### **B. Adjustment: FTE Shift**

**Total Cost:** \$0  
**Strategy:** Budget Adjustment  
**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00  
**Description:** Mid-year FY24, an administrative support specialist was shifted to Housing and Neighborhood Services from Parks and Recreation to help the new department.



## Budget Modifications

### A. Reclassification: Neighborhood Compliance Manager

**Total Cost:** \$14,450

**Strategy:** Strategic Plan: Organizational Excellence 0.0

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$14,450 was authorized to reclassify a position in Housing and Neighborhoods Services to recognize the advanced supervisory and management responsibilities undertaken by the Chief Code Enforcement Officer. The position would move from an E6 to E7 pay grade with a job title change to Neighborhood Compliance Manager.

This reclass supports an increase of management responsibility with the addition of RTS and Stormwater compliance programs. The position leads collaboration efforts between various departments within the city and outside agencies to align housing needs and human services.

## Performance Measures

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To decrease the number of City initiated demolitions and voluntary demolitions, which maintain the housing stock by increasing the number of rehabilitations through the minimum housing initiatives	<b>Measure:</b> Percent of rehabilitations to total demolitions and rehabilitations	85%	84%	85%
<b>Objective:</b> To increase the rate of voluntary compliance for Public Nuisance cases which improves public knowledge of property maintenance requirements for long-term compliance	<b>Measurement:</b> Percent of voluntary compliance to total city abatements and voluntary compliance on public nuisance cases	85%	88%	88%



Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To develop new affordable housing, including homeowner and rental	<b>Measure:</b> Number of new units of affordable homeowner and rental housing constructed/ completed	73	96	150
<b>Objective:</b> To rehabilitate existing vacant blighted housing for rental to lower income households	<b>Measure:</b> Number of Rental Rehabilitation Incentive Loans Closed	4	2	5



## CDBG/HOME GRANT AND LOAN ADMIN FUND

The **CDBG/HOME Grant and Loan Fund** was established in FY10 to capture the costs associated with the City's community development and housing activities.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
OPERATING TRANSFER IN	\$ (730,183)	\$ (867,339)	\$ (867,339)	\$ (1,021,690)	18%
<b>REVENUE Total</b>	<b>\$ (730,183)</b>	<b>\$ (867,339)</b>	<b>\$ (867,339)</b>	<b>\$ (1,021,690)</b>	<b>18%</b>
<b>APPROPRIATIONS</b>					
PERSONNEL	\$ 519,475	\$ 603,450	\$ 588,450	\$ 673,367	12%
BENEFITS	\$ 163,913	\$ 196,696	\$ 196,696	\$ 240,128	22%
OPERATING	\$ 46,795	\$ 67,193	\$ 82,193	\$ 80,594	20%
OUTLAY	\$ -	\$ -	\$ -	\$ 27,601	-%
<b>APPROPRIATIONS Total</b>	<b>\$ 730,183</b>	<b>\$ 867,339</b>	<b>\$ 867,339</b>	<b>\$ 1,021,690</b>	<b>18%</b>
<b>CD/HM ADMIN TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>9.96</b>	<b>9.96</b>	<b>9.96</b>	<b>11.00</b>	<b>1.04</b>

### Division Description

The **Community Development and Housing** division administers federal, state, and local funding to benefit low-to-moderate income citizens by supporting the production and rehabilitation of affordable housing, assistance for homebuyers and numerous community-based organizations that serve at risk youth, elderly, homeless, victims of abuse and neglect, disabled and other special populations. The Community Development and Housing division works to leverage limited funding by working in collaboration with the non-profit and private sectors to address a variety of issues impacting the quality of life in the community. There are 11 FTEs, eight of which report to Housing and Neighborhood Services and 3 FTEs report to Finance.



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## Budget Overview

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## Base Budget Adjustments

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### A. New Position: Accounting Specialist

**Total Cost:** \$27,520

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: -0.96

**Description:** An increase of funding of \$27,520 was authorized to hire an Accounting Specialist at a salary of \$49,920 plus benefits and associated operating costs such as training and computer needs. To supplement this request, two part-time Fiscal Support Technicians totaling 0.48 FTE each were used to create 1 FTE; an increase of 0.04 FTE. The positions' salaries totaling \$39,717 will be applied to the total cost of the new position.

The purpose of creating a full-time position is to create continuity. The two part-time positions had independent duties with no overlap. The program now requires a full-time position to respond to audits, general ledger maintenance, loan payoff requests, modifications, extensions and filing Requests for Notice and Satisfactions with the Register of Deeds.

### B. New Position: Housing Rehab Technician

**Total Cost:** \$117,058

**Strategy:** Strategic Plan: Community of Neighborhoods 1.2

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** Funding in the amount of \$117,058 allows CDBG Admin to hire a Housing Rehab Technician at a salary of \$57,179 plus benefits and associated operating costs such as training and computer needs.

This position will focus on realigning housing rehabilitation costs estimates for properties to include a partnership with Code Enforcement. This will open further opportunities for financial aid programming for those impacted by Code Enforcement that may not have been candidates if the inspections were not aligned and consistent. This position will also help the Community Development programs develop a contractor recruitment and retention program to ensure projects can be completed on time and within budget.



## COMMUNITY DEVELOPMENT BLOCK GRANT

The **Community Development Block Grant (CDBG)** Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons.

### BUDGET SUMMARY

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
RESTRICTED INTERGOV	\$ (937,775)	\$ (894,587)	-5%
<b>REVENUE Total</b>	<b>\$ (937,775)</b>	<b>\$ (894,587)</b>	<b>-5%</b>
<b>APPROPRIATIONS</b>			
COMMUNITY DEV ACTIVI	\$ 562,665	\$ 536,753	-5%
TRANSFER TO	\$ 375,110	\$ 357,834	-5%
<b>APPROPRIATIONS Total</b>	<b>\$ 937,775</b>	<b>\$ 894,587</b>	<b>-5%</b>
<b>COMMUNITY DEV FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

### Budget Overview

In FY25, the City anticipates \$894,587 in Community Development Block Grant (CDBG) entitlement funds and \$568,783 in Home Investment Partnership Program (HOME) entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

A portion of the community development activities are dedicated to specific agencies. In the Recommended Budget, the agencies are Family Promise – Moving Families Forward and Domestic Violence Shelter and Services-Shelter & Related Services. At the completion of the annual plan and award amount from Housing and Urban Development, the community development activities will be better defined.

The proposed projects and programs for implementation in the coming fiscal year include continuing the City’s Home Ownership Pool program providing mortgages for homebuyers, increasing partnerships with local agencies supporting homeownership as well agencies providing shelter and services to homeless individuals, including securing permanent housing.





## HOME INVESTMENT PARTNERSHIP FUND

The **HOME Investment Partnerships Program** (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income persons.

### BUDGET SUMMARY

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
RESTRICTED INTERGOV	\$ (700,820)	\$ (568,783)	-19%
<b>REVENUE Total</b>	<b>\$ (700,820)</b>	<b>\$ (568,783)</b>	<b>-19%</b>
<b>APPROPRIATIONS</b>			
COMMUNITY DEV ACTIVI	\$ 630,738	\$ 511,905	-19%
TRANSFER TO COMMUNITY	\$ 70,082	\$ 56,878	-19%
<b>APPROPRIATIONS Total</b>	<b>\$ 700,820</b>	<b>\$ 568,783</b>	<b>-19%</b>
<b>HOME TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

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### *Budget Overview*

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In FY25, the City anticipates \$894,587 in CDBG entitlement funds and \$568,783 in HOME entitlement funds. One hundred percent of CDBG funds are anticipated to be used for the benefit of low-to-moderate income persons.

The proposed projects and programs for implementation in the coming fiscal year include improving neighborhoods by rehabilitating blighted housing for homeowners and renters, increasing affordable housing stock through the construction of new units and addressing lead paint hazards and other safety issues, especially in households with children under the age of six.



## PLANNING AND DEVELOPMENT

The **Planning and Development Department** provides comprehensive planning, neighborhood planning, environmental planning, urban design, historic preservation services, development review and zoning administration to ensure local growth and redevelopment make a positive impact to the quality of life in the City of Wilmington. The department historically included the Transportation Engineering division, which has been moved and is now included in the Engineering department. Additionally, Planning and Development was split between the Administration division and the Planning division. Moving forward these two divisions have been combined into a single Planning Administration division.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>PLANNING</b>					
PERSONNEL	\$ 1,507,557	\$ 1,696,544	\$ 1,696,544	\$ 1,795,901	6%
BENEFITS	\$ 500,364	\$ 582,485	\$ 582,485	\$ 628,184	8%
OPERATING	\$ 172,043	\$ 865,174	\$ 867,955	\$ 243,834	-72%
<b>PLANNING Total</b>	<b>\$ 2,179,963</b>	<b>\$ 3,144,203</b>	<b>\$ 3,146,984</b>	<b>\$ 2,667,919</b>	<b>-15%</b>
<b>PLAN &amp; DEV TOTAL</b>	<b>\$ 2,179,963</b>	<b>\$ 3,144,203</b>	<b>\$ 3,146,984</b>	<b>\$ 2,667,919</b>	<b>-15%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Administration	24.00	24.00	24.00	25.00	1.00
Planning	0.00	0.00	0.00	0.00	0.00
<b>Planning Total</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>	<b>1.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Base Budget Adjustments

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### A. On-time Removal: Studies

**Total Cost:** (\$635,000)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$635,000 was removed from the budget associated with two large studies (i.e., Heart of Wilmington Plan and Update to the National Register District Inventory.)

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## Budget Modifications

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### A. Mailed Public Notices

**Total Cost:** \$5,850

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$5,850 has been approved for the increase of postage and print services for public notices.

The increase in funding will improve efficiency in processing the mailed public notices for the staff and customers. Applicants will no longer be required to determine nearby property owners and submit addressed stamped envelopes to the city. The city will prepare and process the mailed notices.

The proposed increase will be offset by a new fee of \$0.85 for each mailed notice, making the request revenue neutral.

### B. Position Reclassification: Zoning Compliance Supervisor

**Total Cost:** \$6,868

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$6,868 was authorized to reclassify a position in Planning to recognize the advanced supervisory responsibilities of the Senior Zoning Officer.

The position will move from an N11 to a E5 pay grade with a job title change to Zoning Compliance Supervisor. The Zoning Compliance Supervisor will manage the daily operations of the Zoning Division to include training, filling in when a zoning officer is out of the office and assisting with complex inspections or customer service issues.



### C. Career Ladder: Planner 1 & 2

**Total Cost:** \$31,525

**Strategy:** Strategic Plan: Organizational Excellence 0.0

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** An employee development and succession plan was authorized creating a career ladder for Associate Planners. The creation of both a Planner 1 and 2 allows movement for those employees willing to engage in advanced training needed for further career advancement. The implementation cost for FY25 is \$41,525 of which the department supplemented \$10,000 from their base funding in support of this initiative. The first-year funding will be used to reorganize existing positions to the appropriate levels and begin the training process for those motivated employees. The funding will cover salaries, benefits and professional development training.

Due to the limited advancement opportunities within the division, specialists within these fields must often seek employment outside of the city to further develop their skillsets or advance in their career. This results in significant losses in productivity due to turnover and substantial recruitment and training costs when replacing these individuals. The implementation of this career ladder will not make promotions or career advancements an automatic process. Instead, this program is meant to encourage current and future employees to acquire the training and skills in-house to prepare them to advance when positions become available. Each position type has a cap. Application of a Planner 2 position would be capped at one per each of the three teams.

### D. New Position: Transportation Planner

**Total Cost:** \$100,958

**Strategy:** Strategic Plan: Transportation Network & Infrastructure 2.2

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** Funding in the amount of \$100,958 allows Planning to hire a Transportation Planner at a salary of \$73,060 plus benefits and associated operating costs such as computer needs. The funding will be offset by an increase in the motor vehicle tax intended to be dedicated for the Neighborhood Traffic Calming program.

This position will partner with a Transportation Project Engineer also authorized to focus on mobilizing the city's response to neighborhood traffic calming measures in order to minimize motor vehicle interactions between pedestrians and bicyclists.



## Performance Measures

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To promote education and outreach initiatives	<b>Measure:</b> Number of attendees at sponsored meetings	550	1,400	550
<b>Objective:</b> To provide predictability in the development review process through timely plan review	<b>Measure:</b> Percent of initial plan reviews completed within 18 business days of acceptance by Technical Review Committee	100%	100%	100%
<b>Objective:</b> To maintain and enhance quality of life in Wilmington neighborhoods	<b>Measure:</b> Percent of zoning violations investigated within 2 days of complaint receipt	90%	92%	90%



## WILMINGTON METROPOLITAN PLANNING ORGANIZATION (WMPO)

The City of Wilmington serves as the Lead Planning Agency for the **Wilmington Metropolitan Planning Organization (WMPO)**. As a federally mandated and federally funded entity, the Wilmington MPO is tasked with providing a regional and cooperative transportation planning process that serves as the basis for the expenditure of all federal transportation funds in the greater Wilmington area. The WMPO is required to prepare long range transportation plans for the planning area with a minimum 20-year horizon. Additionally, the WMPO prepares an annual planning work program and assists with the prioritization of projects for inclusion in the State Transportation Improvement Program (outlines NCDOT’s funding for a 10-year period).

### BUDGET SUMMARY

WMPO	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
OPERATING TRANSFER IN	\$ (277,396)	\$ (311,266)	12%
RESTRICTED INTERGOV	\$ (1,525,193)	\$ (1,789,871)	17%
<b>REVENUE Total</b>	<b>\$ (1,802,589)</b>	<b>\$ (2,101,137)</b>	<b>17%</b>
<b>APPROPRIATIONS</b>			
PERSONNEL	\$ 926,859	\$ 1,141,019	23%
BENEFITS	\$ 325,832	\$ 391,890	20%
OPERATING	\$ 549,898	\$ 568,228	3%
<b>APPROPRIATIONS Total</b>	<b>\$ 1,802,589</b>	<b>\$ 2,101,137</b>	<b>17%</b>
<b>WMPO Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

Authorized Positions	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
MPO	12.00	14.00	2.00

### Budget Overview

The City of Wilmington serves as the Lead Planning Agency for the Wilmington Metropolitan Planning Organization (WMPO). Due to additional funding sources now afforded the Transportation Management Area (TMA) designation bestowed upon the City in FY14 and to properly monitor, verify and record expenditures associated with the multiple funding sources as well as account for the multi-member match contributions, the Metropolitan Planning Administration Special Purpose project was established.

The WMPO is an external regional transportation organization that is housed within the City of Wilmington budget. Budgeted appropriation resides in the Special Purpose Fund. The WMPO Budget Summary reflects funding for the continuation of regional transportation management. Overall, the WMPO budget increased by 16%.



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## Budget Modifications

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### A. Reclassification: Accounting Manager

**Total Cost:** \$21,877

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Authorized in the budget is \$21,877 in salary and benefits to reclassify the Senior Accountant to Accounting Manager. This position will direct and oversee the activities of MPO's accounting and grant staff. Additionally, this position will engage with internal and external funding partners to ensure compliance and accountability of project funds.

As the project responsibilities and activities of MPO have grown over the years the accounting staff has had to continuously take on the additional responsibilities this growth created.

The reclassification of this position recognizes the current level of responsibility and task level being performed by this role.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$1,699.

### B. Non-Grant Expenses

**Total Cost:** \$76,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Authorized in this budget is funding totaling \$76,000 to allow WMPO to conduct non-grant related activities that advance the regions multi-module transportation initiatives. Federal guidelines prohibit the use of grant funds for activities such as public outreach, advertising or hiring of professional services that may influence public or legislative perception. This has hindered WMPO's ability to establish and execute a strategy that advocates for legislative priority at the state and federal level.

These non-grant funds are used to hire professional services and conduct outreach activities with the public that bring attention to the transportation needs of the region. This includes lobbying efforts such as the replacement of the Cape Fear Memorial Bridge.

The entirety of these funds will come from WMPO's local member organization, of which \$29,517 is the City's portion.



### C. New Position: Grant Coordinator

**Total Cost:** \$94,141

**Strategy:** Strategic Plan: Support Efficient Transportation Systems 1.3

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$94,141 is authorized for a Grant Coordinator position. Funding includes a salary of \$66,391 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$2,960 is one-time costs.

The addition of this position will allow the WMPO the capacity to seek out and capitalize on potential funding opportunities that have not been captured in the past. Additionally, this position will allow the WMPO to reduce its dependence on outside firms for grant services which should contribute to reduced expenditures and the ability to respond quicker to funding opportunities.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$7,313.

### D. New Position: Marketing Coordinator

**Total Cost:** \$103,335

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$103,335 is authorized for a Marketing Coordinator position. Funding includes a salary of \$73,047 plus benefits. Other operating costs include participation in the technology lease program, training, and subscription, of which \$3,010 is one-time costs.

Existing staffing capacity restricts WPO's ability to conduct effective outreach and engagement campaigns in support of its plannings and technical activities. This position will focus on developing WMPO's community engagement, media relations and overall communications strategy. This effort will allow the public to better understand the activities being undertaken to enhance the region's transportation systems.

This position is funded 80% through the STBG with the remainder being funded by WMPO's members. The City's portion of this expense accounts for \$8,025.

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## Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.





Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To develop corridor studies, collector street plans, and transportation studies that provide guidance for opportunities to integrate transportation and land-use planning	<b>Measure:</b> Number of plans completed that include transportation and land use recommendations	3	3	3
<b>Objective:</b> To promote education and outreach initiatives	<b>Measure:</b> Number of attendees at sponsored meetings	3000	5525	2000
<b>Objective:</b> To apply for transportation related grants that will promote transportation in the City of Wilmington	<b>Measure:</b> Number of grant applications submitted	2	3	2
<b>Objective:</b> To maintain an 18-business-day completion rate on initial review submittal for development review.	<b>Measure:</b> Percent of initial plan reviews completed within 18 business days/total initial plan submittals	100%	100%	100%
<b>Objective:</b> To maintain a 10-business-day completion rate on re-submittal plan review	<b>Measure:</b> Percent of re-submitted plan reviews completed within 10 business days/total number of re-submittal plans	100%	100%	100%



## PUBLIC WORKS

The **Public Works Department** is responsible for streets, City buildings and facilities, stormwater services managed through the Stormwater Fund and solid waste services managed through the Recycling and Trash Fund.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>PUBLIC WORKS ADMIN</b>					
PERSONNEL	\$ 304,375	\$ 315,679	\$ 315,679	\$ 331,405	5%
BENEFITS	\$ 97,997	\$ 103,572	\$ 103,572	\$ 110,076	6%
OPERATING	\$ 40,603	\$ 34,634	\$ 36,234	\$ 36,719	6%
ALLOCATED COSTS	\$ (31,152)	\$ (12,164)	\$ (12,164)	\$ (13,778)	13%
<b>PUBLIC WORKS ADMIN Total</b>	<b>\$ 411,823</b>	<b>\$ 441,721</b>	<b>\$ 443,321</b>	<b>\$ 464,422</b>	<b>5%</b>
<b>PW-BUILDINGS</b>					
PERSONNEL	\$ 540,607	\$ 658,015	\$ 658,015	\$ 655,278	0%
BENEFITS	\$ 168,600	\$ 231,022	\$ 231,022	\$ 228,469	-1%
OPERATING	\$ 1,565,233	\$ 1,824,851	\$ 1,873,851	\$ 1,704,145	-7%
OUTLAY	\$ 4,807,554	\$ 88,804	\$ -	\$ -	-100%
<b>PW-BUILDINGS Total</b>	<b>\$ 7,081,994</b>	<b>\$ 2,802,692</b>	<b>\$ 2,762,888</b>	<b>\$ 2,587,892</b>	<b>-8%</b>
<b>PW-BUILDING-115 N 3rd ST</b>					
OPERATING	\$ 419,744	\$ 357,936	\$ 380,394	\$ 380,670	6%
OUTLAY	\$ 44,348	\$ -	\$ -	\$ -	-%
<b>PW-BUILDING-115 N 3rd ST Total</b>	<b>\$ 464,092</b>	<b>\$ 357,936</b>	<b>\$ 380,394</b>	<b>\$ 380,670</b>	<b>6%</b>
<b>PW-STREETS</b>					
PERSONNEL	\$ 1,044,581	\$ 1,424,915	\$ 1,424,915	\$ 1,511,191	6%
BENEFITS	\$ 377,721	\$ 534,586	\$ 534,586	\$ 574,338	7%
OPERATING	\$ 814,992	\$ 1,048,473	\$ 1,049,308	\$ 949,664	-9%
OUTLAY	\$ -	\$ -	\$ 88,804	\$ -	-%
ALLOCATED COSTS	\$ 65,178	\$ 65,178	\$ 65,178	\$ 65,178	0%
<b>PW-STREETS Total</b>	<b>\$ 2,302,472</b>	<b>\$ 3,073,152</b>	<b>\$ 3,162,791</b>	<b>\$ 3,100,371</b>	<b>1%</b>
<b>PUBLIC WORKS TOTAL</b>	<b>\$ 10,260,381</b>	<b>\$ 6,675,501</b>	<b>\$ 6,749,393</b>	<b>\$ 6,533,355</b>	<b>-2%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Administration	4.00	4.00	4.00	4.00	0.00
Buildings	12.00	12.00	12.00	12.00	0.00
Streets	24.00	24.00	24.00	24.00	0.00
<b>Public Works Total</b>	<b>40.00</b>	<b>40.00</b>	<b>40.00</b>	<b>40.00</b>	<b>0.00</b>



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## **Division Description**

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The **Administration** division is responsible for oversight and management of all Public Works divisions, as well as employee development, strategic planning and overall financial and budget development and management.

The **Streets** division's mission is to maintain a simple, dependable street and sidewalk system, allowing people in Wilmington to travel safely and efficiently. To fulfill this mission, the division provides a dependable and well-maintained street system and coordinates street and sidewalk rehabilitation projects.

The **Buildings** division's mission is to maintain quality facilities that ensure a safe environment for citizens and city staff to conduct business. The division maintains the health of City-owned facilities through a combination of preventative, corrective and emergency maintenance.

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## **Budget Overview**

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## **Base Budget Adjustments**

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### **A. One-time Removal: Rolling Stock**

**Total Cost:** (\$164,997)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$164,997 of one-time funding was removed from the budget associated the replacement of two dump trucks, an asphalt roller and aging trailers.



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## Budget Modifications

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### A. Career Ladder: Street Operators

**Total Cost:** \$43,468

**Strategy:** Strategic Plan: Organizational Excellence 0.0

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$43,468 is authorized to establish a skills-based career ladder. Currently, there are several positions with similar roles and responsibilities between Stormwater and Streets. However, each division has different job descriptions and pay scales. This creates morale issues and internal turnover that hinders the productivity of these public facing divisions. Funding for this request will be used to realign these roles and job descriptions and to cover the cost of wage adjustments. This will also allow for a clear pathway for career progression as the skills necessary for promotion will be well defined based on the position step.

### B. Contracted Services for Tripper/Milling and Sidewalk Panel Repair

**Total Cost:** \$50,000

**Strategy:** Strategic Plan: Safe Community 1.2

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$50,000 is authorized to execute a vendor contract for sidewalk milling. Ground stability issues and the freeze thaw cycle in winter created sidewalk displacement issues across the city. Some sections of sidewalk have become displaced by more than 1.5" leaving trip and fall hazards. This is an innovative approach to addressing the backlog of displaced sidewalk sections throughout the city. By milling these sidewalk sections down to a level height, the city saves both time and resources over a conventional tear out and refinish approach.

### C. Thalian Hall Performance Arts Contract Modification

**Total Cost:** (\$148,225)

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Thalian Hall Performing Arts contract has been amended to make the company more responsible for utility costs. The modification relates to a management fee change of \$40,000 to accommodate janitorial services. In addition, there is a \$108,225 shift for various utilities. The company will take responsibility once the new contract is authorized in FY25. A total of \$148,225 is being shifted from Public Works to Sundry to support this contract modification.



### Performance Measures

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To protect the City’s investment and the public through preventative maintenance and rebuilding of sidewalks	<b>Measure:</b> Square yards of concrete removed and replaced per man day	5.0	4.61	5.0
<b>Objective:</b> Ensure all existing facilities meet required standards while ensuring reliable and cost-effective facility usage	<b>Measure:</b> Square footage per facilities FTE for City-owned buildings	N/A	125,672*	125,672

\*Note: Total square feet maintained by City staff, including parking decks and shelters = 1,005,375. Total Facility maintenance personnel = (8). Staff not directly involved in daily maintenance not included in the total.



## ENGINEERING

The **Engineering Department** provides civil engineering and traffic engineering related services.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>ENGINEERING</b>					
PERSONNEL	\$ 2,699,031	\$ 3,067,222	\$ 3,067,222	\$ 3,277,522	7%
BENEFITS	\$ 935,730	\$ 1,082,009	\$ 1,082,009	\$ 1,172,336	8%
OPERATING	\$ 282,917	\$ 330,319	\$ 318,404	\$ 346,861	5%
OUTLAY	\$ 23,569	\$ -	\$ 69,857	\$ -	-%
ALLOCATED COSTS	\$ (172,046)	\$ (196,213)	\$ (196,213)	\$ (187,660)	-4%
<b>ENGINEERING Total</b>	<b>\$ 3,769,202</b>	<b>\$ 4,283,337</b>	<b>\$ 4,341,279</b>	<b>\$ 4,609,059</b>	<b>8%</b>
<b>ENG-TRAFFIC ENGINEERING</b>					
PERSONNEL	\$ 1,378,797	\$ 1,574,911	\$ 1,526,020	\$ 1,602,103	2%
BENEFITS	\$ 476,491	\$ 559,282	\$ 559,564	\$ 591,105	6%
OPERATING	\$ 1,912,979	\$ 1,968,762	\$ 2,035,540	\$ 1,978,322	0%
OUTLAY	\$ -	\$ -	\$ 16,525	\$ -	0%
<b>ENG-TRAFFIC ENGINEERING</b>	<b>\$ 3,768,268</b>	<b>\$ 4,102,955</b>	<b>\$ 4,137,649</b>	<b>\$ 4,171,530</b>	<b>2%</b>
<b>ENGINEERING TOTAL</b>	<b>\$ 7,537,470</b>	<b>\$ 8,386,292</b>	<b>\$ 8,478,927</b>	<b>\$ 8,780,589</b>	<b>2%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Engineering	38.00	38.00	38.00	40.00	2.00
Traffic	24.00	25.00	25.00	25.00	0.00
<b>Engineering Total</b>	<b>62.00</b>	<b>63.00</b>	<b>63.00</b>	<b>65.00</b>	<b>2.00</b>

### Division Description

The **Engineering** division is comprised of an Administrative, Plan Review, Construction Management sections and the Capital Project group which includes Project Management and Design sections as well as a Geomatics section.

The **Traffic Engineering** division is comprised of three sections: Intelligent Transportation System (ITS) Management, (Traffic Signals, CCTV and City ornamental streetlights) Signs and Pavement markings, Neighborhood Traffic Management and Street Lighting program management. The division also participates in Development Review Services and administers the SafeLight program, which is appropriated in the Special Purpose fund.



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## **Budget Overview**

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## **Base Budget Adjustments**

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### **A. Shift: Skyline Center On-going Operations**

**Total Cost:** (\$15,286)

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** The Skyline Center was purchased in FY24. FY25's budget will require funding for on-going operations of that building. All buildings sold and/or buildings where employees have been moved will have a portion of their utilities shifted to support the Skyline Center. The Wellington Building that previously housed Engineering staff is shifting \$15,286 for this purpose.

### **B. One-time Removal: Software Services**

**Total Cost:** (\$3,600)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$3,600 of one-time funding related to the start-up cost of implementing a survey software authorized in FY24 has been removed from the budget. This leaves \$400 for on-going service costs.



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## Budget Modifications

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### A. New Software: Fieldwire

**Total Cost:** \$9,912

**Strategy:** Strategic Plan: Organizational Excellence 2.1

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding of \$9,912 allows for the purchase of Stormwater Permit Program software. The Fieldwire software will allow collaboration between city departments, developers, private-sector engineers and contractors that does not exist presently.

With the software, inspection teams will be able to provide real-time documentation of field conditions, process checklist compliance, and communications between staff and outside consultants and contractors.

### B. Software Licensing: Bluebeam

**Total Cost:** \$4,800

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding of \$4,800 allows for the addition of 4 licenses and the conversion of 12 existing licenses for the capital projects team.

Bluebeam is used for reviewing engineering design progress drawings and construction revisions. It also allows collaboration among designers, reviewers, and contractors in real-time across multiple devices.

The conversion is necessary due to a forced licensing switch from one-time purchases to annual licensing subscriptions.

### C. New Position: Engineering Associate

**Total Cost:** \$97,055

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$97,055 is authorized to add a new Engineering Associate. The position has an annual salary of \$66,404 and associated benefits.

The position will provide work with the ROW Permit Program ensuring proper restoration of public rights-of-way. The position will also provide enforcement of issued permits, review of traditional permits and fiber optic network construction plans to improve accountability for staff and private-sector contractors.





**D. New Position: Transportation Project Engineer**

**Total Cost:** \$126,106

**Strategy:** Strategic Plan: Transportation Network & Infrastructure 2.2

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$126,106 is authorized to add a new Project Engineer. The position has an annual salary of \$88,400 plus associated benefits. The funding will be offset by an increase in the motor vehicle tax intended to be dedicated for the Neighborhood Traffic Calming program.

This position will partner with a Transportation Planner authorized in the Planning Department to focus on mobilizing the city’s response to neighborhood traffic calming measures in order to minimize motor vehicle interactions between pedestrians and bicyclists.

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**Performance Measures**

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To increase the percentage of plan review submittals reviewed within 21 calendar days	<b>Measure:</b> Percent of submittals reviewed within 21 days	95%	N/R	N/R
<b>Objective:</b> Maintain an appropriate balance between administration and general engineering assignments	<b>Measure:</b> Ratio of time devoted to general engineering vs. administrative functions	1.00	N/R	N/R

\*N/R = not reported by department.



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graph TD; Council[Wilmington City Council] --> Manager[City Manager]; Manager --> Police[Police Department]; Manager --> Fire[Fire Department]; Police --> SABLE[SABLE Aviation];
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**Wilmington City Council**

**City Manager**

**Police Department**

**Fire Department**

**SABLE Aviation**

**PUBLIC SAFETY**

**WILMINGTON**

**DEPARTMENT**



## POLICE DEPARTMENT

The **Police Department** provides a wide array of services aimed at protecting Wilmington residents and visitors through the prevention and reduction of crime, the enforcement of laws and the promotion of community safety and wellbeing. Led by the Chief of Police, the department promotes Community Policing by targeting illegal drug activities, violent street crimes and other quality of life problems.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>PD-OFFICE OF THE CHIEF</b>					
PERSONNEL	\$ 1,679,566	\$ 1,744,312	\$ 1,745,312	\$ 2,320,191	33%
BENEFITS	\$ 553,598	\$ 608,322	\$ 608,322	\$ 815,668	34%
OPERATING	\$ 464,952	\$ 472,389	\$ 499,932	\$ 492,277	4%
<b>PD-OFFICE OF THE CHIEF Total</b>	<b>\$ 2,698,115</b>	<b>\$ 2,825,023</b>	<b>\$ 2,853,566</b>	<b>\$ 3,628,136</b>	<b>28%</b>
<b>PD-ADMIN SUPPORT</b>					
PERSONNEL	\$ 1,795,326	\$ 1,720,602	\$ 1,720,602	\$ 1,987,794	16%
BENEFITS	\$ 624,104	\$ 712,988	\$ 712,988	\$ 706,802	-1%
OPERATING	\$ 6,419,933	\$ 7,069,011	\$ 6,476,503	\$ 7,223,514	2%
OUTLAY	\$ 227,983	\$ 285,370	\$ 4,298,193	\$ 38,000	-87%
<b>PD-ADMIN SUPPORT Total</b>	<b>\$ 9,067,346</b>	<b>\$ 9,787,971</b>	<b>\$ 13,208,285</b>	<b>\$ 9,956,110</b>	<b>2%</b>
<b>PD-INVESTIGATIVE BUREAU</b>					
PERSONNEL	\$ 2,620,979	\$ 2,820,861	\$ 2,820,861	\$ 3,018,366	7%
BENEFITS	\$ 886,653	\$ 983,122	\$ 983,122	\$ 1,090,220	11%
OPERATING	\$ 48,103	\$ 173,318	\$ 130,351	\$ 179,166	3%
<b>PD-INVESTIGATIVE BUREAU Total</b>	<b>\$ 3,555,734</b>	<b>\$ 3,977,301</b>	<b>\$ 3,934,334</b>	<b>\$ 4,287,752</b>	<b>8%</b>
<b>PD-SPECIAL OPERATIONS</b>					
PERSONNEL	\$ 2,688,032	\$ 2,885,992	\$ 2,885,992	\$ 2,945,647	2%
BENEFITS	\$ 867,164	\$ 990,438	\$ 997,561	\$ 1,009,499	2%
OPERATING	\$ 221,533	\$ 281,153	\$ 173,928	\$ 308,100	10%
OUTLAY	\$ -	\$ -	\$ -	\$ 55,080	-%
<b>PD-SPECIAL OPERATIONS Total</b>	<b>\$ 3,776,728</b>	<b>\$ 4,157,583</b>	<b>\$ 4,057,481</b>	<b>\$ 4,318,326</b>	<b>4%</b>
<b>PD-UNIFORM PATROL</b>					
PERSONNEL	\$ 8,530,365	\$ 9,327,288	\$ 9,330,259	\$ 8,988,750	-4%
BENEFITS	\$ 2,873,677	\$ 3,349,068	\$ 3,352,832	\$ 3,302,386	-1%
OPERATING	\$ 320,780	\$ 592,902	\$ 438,109	\$ 567,915	-4%
OUTLAY	\$ 247,117	\$ 12,000	\$ 13,000	\$ 12,000	0%
<b>PD-UNIFORM PATROL Total</b>	<b>\$ 11,971,940</b>	<b>\$ 13,281,258</b>	<b>\$ 13,134,200</b>	<b>\$ 12,871,051</b>	<b>-3%</b>
<b>PD-NARCOTICS INVESTIGATIONS</b>					
PERSONNEL	\$ 1,679,050	\$ 1,723,306	\$ 1,723,306	\$ 1,904,205	10%
BENEFITS	\$ 575,706	\$ 622,849	\$ 622,849	\$ 680,958	9%
OPERATING	\$ 112,012	\$ 116,032	\$ 121,032	\$ 164,928	42%
<b>PD-NARCOTICS INVESTIGATIONS Total</b>	<b>\$ 2,366,768</b>	<b>\$ 2,462,187</b>	<b>\$ 2,467,187</b>	<b>\$ 2,750,091</b>	<b>12%</b>



	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
<b>PD-TECHNOLOGY, TRAIN &amp; RECRUIT</b>					
PERSONNEL	\$ 2,867,056	\$ 2,197,604	\$ 2,197,604	\$ 2,159,036	-2%
BENEFITS	\$ 932,545	\$ 757,176	\$ 757,176	\$ 732,694	-3%
OPERATING	\$ 340,729	\$ 355,954	\$ 355,954	\$ 403,398	13%
OUTLAY	\$ 59,058	\$ -	\$ -	\$ -	-%
<b>PD-TECHNOLOGY, TRAIN &amp; RECRUIT Total</b>	<b>\$ 4,199,388</b>	<b>\$ 3,310,734</b>	<b>\$ 3,310,734</b>	<b>\$ 3,295,128</b>	<b>0%</b>
<b>PD-SEPARATION ALLOWANCE</b>					
PERSONNEL	\$ 955,000	\$ 1,024,000	\$ 1,024,000	\$ 988,000	-4%
<b>PD-SEPARATION ALLOWANCE Total</b>	<b>\$ 955,000</b>	<b>\$ 1,024,000</b>	<b>\$ 1,024,000</b>	<b>\$ 988,000</b>	<b>-4%</b>
<b>POLICE TOTAL</b>	<b>\$ 38,591,020</b>	<b>\$ 40,826,057</b>	<b>\$ 43,989,787</b>	<b>\$ 42,094,594</b>	<b>3%</b>

	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
<b>Authorized Positions</b>					
Office of the Chief	20.00	22.00	23.00	31.00	8.00
Administrative Services Bureau	43.64	42.64	42.64	42.64	0.00
Criminal Investigations	40.00	42.00	41.00	45.00	4.00
Planning & Research	32.00	35.00	35.00	34.00	-1.00
Special Operations	44.00	43.48	43.48	44.48	1.00
Uniform Patrol	156.00	152.00	152.00	137.00	-15.00
Special Investigations	25.00	23.00	23.00	26.00	3.00
<b>Police Department Total</b>	<b>360.64</b>	<b>360.12</b>	<b>360.12</b>	<b>360.12</b>	<b>0.00</b>

### **Division Description**

The **Office of the Chief** is responsible for the oversight of all law enforcement services within the City of Wilmington to include internal investigations, policy development and review and the targeting of criminal activity through crime analysis.

The **Administrative Services Bureau** division maintains, controls and coordinates department information and functions related to records, property/evidence control and disposal, personnel, budget, grants, logistics and recruitment.

The **Criminal Investigations** division (CID) investigates cases for criminal trials, recovers property, participates in a multi-agency fugitive task force, handles youth-related incidents and oversees crime scene investigation. The unit also consists of commercial robbery, violent crime task force, Alcoholic Beverage Control (ABC) section and the FBI- JTF (Joint Terrorism Task Force). CSI, or Crime Scene Investigations, falls under the Criminal Investigations Division. CSI manages collection and analysis of evidence.

The **Special Operations** unit consists of Traffic, K-9, Mobile Field Force and oversees the department's Emergency Response Team (ERT), Explosive Ordinance Disposal (EOD), harbor patrol and hostage



negotiation units. This division also houses the School Resource Officers and Wilmington Housing Authority Officers.

The **Uniform Patrol** division consists of uniformed officers situated in the northwest and southeast portions of the city and is responsible for high visibility, proactive policing patrols utilizing a strategy that consists of crime prevention, crime detection and perpetrator apprehension utilizing mobile and foot conveyances.

The **Narcotics Investigations Division (NID)**, formerly Vice/Narcotics Enforcement, is responsible for investigations involving illegal drugs, prostitution, or any investigation involving prescription drugs or the pharmacies that distribute legal prescription drugs within the City. NID also has members of Federal Task Forces for the U.S. Homeland Security Task Force, U.S. Marshal Service and U.S Alcohol Tobacco Firearms and Explosives (ATF).

**Technology, Training and Recruitment**, formerly Planning and Research, allows for greater oversight and managerial authority of critical components that directly affect the overall operation of the department's divisions. Systematic research, planning and analysis is critical to compliance with national accreditation standards, departmental staffing, benchmarking and charting its overall direction.

## Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

## Base Budget Adjustments

### A. One-time Removal: Headquarter Access Control Plan

- Total Cost:** (\$128,533)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$128,533 of \$147,033 was reduced from the budget related to a three-year plan to upgrade Police Headquarters access control and intercom systems. Only \$18,500 is needed to conclude the Headquarters Access Control Plan related to planned modifications for outdated cameras that will provide a full 360-degree view of the facilities and parking lots.



### B. One-time Removal: Handguns

**Total Cost:** (\$100,177)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$100,177 was removed from the budget related to the purchase of handguns. A total of \$86,552 related to a three-year plan to replace 100 handguns and the remainder (\$13,625) was a one-time expenditure authorized in FY23 to purchase 30 Glock semi-automatic handguns and holsters.

### C. One-time Removal: Rolling Stock

**Total Cost:** (\$52,308)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$52,308 of funding related to the purchase of four Tahoes authorized in FY24 was removed from the budget.

### D. One-time Removal: Generators

**Total Cost:** (\$33,718)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$33,718 was removed from the budget associated with a limited purchase plan to install 25 pre-wire and generators at traffic lights to use in emergency events.

### E. One-time Removal: Software Services

**Total Cost:** (\$19,716)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$19,716 of one-time funding related to the upgrading of the digital fingerprinting system was removed from the budget.

### F. One-time Removal: Audio/Visual

**Total Cost:** (\$4,635)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$4,635 was removed from the budget related to the ending of a three-year license related to the Audio/Visual upgrades needed for the holding/interview areas.



## Budget Modifications

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### A. Lease Contract: Unmarked Vehicles

**Total Cost:** \$46,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$46,000 is approved in the budget to lease four vehicles for use by the department in the course of its regular operations.

### B. Replacement: Bomb Suit

**Total Cost:** \$55,080

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$55,080 is included for the purchase of a replacement bomb suit. WPD's bomb unit has two EOD-10 rated suits and the oldest will expire in November 2024. Purchasing a replacement suit will ensure that the department can continue the Cape Fear Regional Special Teams' ability to perform local needs and assist outside agencies.

### C. Contract: Renewal Ballistics IQ with Service Enhancement

**Total Cost:** \$67,729

**Strategy:** Strategic Plan: Safe Community 1.1

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$67,729 is authorized for the department to renew contracts that are important to maintain vital subscriptions and maintain current department operations.

The total amount of \$67,729 includes funding of \$29,314 that will be added to existing funding in the department's operating budget to renew and expand a three-year contract with Ballistics IQ for a total first year contract amount of \$127,499. The service will allow for rapid ballistics testing for fired gun cartridge casings. The current contract with Evidence IQ allows the processing of 300-gun casings per year, which the department expects to exceed during FY24. Once the limit is reached the department will be charged separately for additional casings at a much higher cost. The new contract will increase the number of gun casings processed to 400 per year.

Funding in the amount of \$13,415 is included to execute a new three-year maintenance contract for the department's shooting range. The total amount for the first year of the new maintenance contract will be \$40,640. Funding in the amount of \$25,000 is also included to cover increases in other subscription services regularly used by the department.





#### D. Contract: Axon In-Car Cameras

**Total Cost:** \$202,908

**Strategy:** Strategic Plan: Safe Community 1.1

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$500,916 is included to institute the first year of a five-year plan to upgrade the department's in car cameras and the service that supports their operation. This request was supplemented with \$298,008 of funding dedicated to Axon contracts that were ending such as body cameras (\$259,508) and limited time in-car camera replacement (\$38,500) resulting in the need for \$202,908 in new funding to support the contract.

There are currently 128 vehicles outfitted with Axon in car cameras that will be upgraded under this contract. The multi-year plan will also add 25 new cameras annually to the department's marked and specialty units that are currently operating without cameras. The contract will also provide access to Axon's new Fusus service that will allow the department to bring together technology from disparate systems into a single platform, making important information easy to deploy.

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### Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To maintain the number of fatal, personal injury, and property damage crashes with the target range	<b>Measure:</b> Percent change in fatal, personal injury and property damage accidents	<=3%	-1%	<=3%
<b>Objective:</b> To maintain total property damage amounts in traffic collisions within the target range	<b>Measure:</b> Percent Change in Property Damage	<=5%	4%	<=5%
<b>Objective:</b> To reduce the number of the Wilmington Police Department sustained complaints.	<b>Measure:</b> Number of sustained complaints.	<=10	9	<=10



Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To lower Part I crime (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) by 2%	<b>Measure:</b> Percent reduction in Part I crime	<=4%	17%	<=5%
<b>Objective:</b> To sustain Part I clearance rate at or above national averages based on FBI measures	<b>Measure:</b> Percent of Part I crimes cleared by arrest or exceptional means	>=20%	14%	>=15%
<b>Objective:</b> To maintain the number of focus patrols in each patrol district within the specified target range	<b>Measure:</b> Percent change in focus patrols initiated in New Hanover County CAD database	+1%	19%	+2%



## POLICE DEPARTMENT: SABLE

The primary purpose of the **Southeastern Airborne Law Enforcement (SABLE)** Air Unit is to support and increase the effectiveness of Officers in the field through aerial observation and communication.

The SABLE program is a regional, multi-agency effort shared between the Wilmington Police Department, Pender County Sheriff Department and New Hanover County Sheriff Department.

### BUDGET SUMMARY

SABLE	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>Row Labels</b>	<b>Current Budget</b>		
<b>REVENUE</b>			
OPERATING TRANSFER IN	\$ (274,371)	\$ (246,131)	-10%
RESTRICTED INTERGOV	\$ (212,544)	\$ (212,544)	0%
<b>REVENUE Total</b>	<b>\$ (486,915)</b>	<b>\$ (458,675)</b>	<b>-6%</b>
<b>APPROPRIATIONS</b>			
PERSONNEL	\$ 179,861	\$ 166,799	-7%
BENEFITS	\$ 62,785	\$ 54,656	-13%
OPERATING	\$ 216,631	\$ 217,746	1%
RESERVE	\$ 27,638	\$ 19,474	-30%
<b>APPROPRIATIONS Total</b>	<b>\$ 486,915</b>	<b>\$ 458,675</b>	<b>-6%</b>
<b>SABLE Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

Authorized Positions	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
Sable	2.00	2.00	0.00

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### Budget Overview

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The General Fund is providing a transfer of \$274,371 to the SABLE project in the Special Purpose fund to provide salary and related benefits for 2 full-time pilots. SABLE is supported by the City of Wilmington as well as regional and federal partners. FY25 shows an increase of \$110,140, totaling \$274,371, in the general fund transfer. Federal and regional funding did not change.



## FIRE DEPARTMENT

The **Fire Department** provides a multitude of services dedicated to the life and property safety of residents and visitors by providing education and protection from fires and other related emergencies.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>FD-ADMINISTRATION</b>					
PERSONNEL	\$ 504,851	\$ 512,853	\$ 473,492	\$ 488,882	-5%
BENEFITS	\$ 156,805	\$ 165,373	\$ 150,865	\$ 157,019	-5%
OPERATING	\$ 238,351	\$ 240,161	\$ 249,236	\$ 267,045	11%
<b>FD-ADMINISTRATION Total</b>	<b>\$ 900,008</b>	<b>\$ 918,387</b>	<b>\$ 873,593</b>	<b>\$ 912,946</b>	<b>-1%</b>
<b>FD-COMMUNITY RISK REDUCTION</b>					
PERSONNEL	\$ 68,900	\$ 102,000	\$ 102,000	\$ 121,369	19%
BENEFITS	\$ 25,424	\$ 36,940	\$ 36,940	\$ 46,220	25%
OPERATING	\$ 14,246	\$ 16,666	\$ 17,737	\$ 16,808	1%
<b>FD-COMMUNITY RISK REDUCTION</b>	<b>\$ 108,570</b>	<b>\$ 155,606</b>	<b>\$ 156,677</b>	<b>\$ 184,397</b>	<b>19%</b>
<b>FD-FIRE SUPPRESSION</b>					
PERSONNEL	\$ 12,926,145	\$ 13,362,576	\$ 13,362,576	\$ 13,788,196	3%
BENEFITS	\$ 4,404,495	\$ 4,841,873	\$ 4,853,388	\$ 4,952,212	2%
OPERATING	\$ 466,551	\$ 430,306	\$ 514,893	\$ 512,283	19%
OUTLAY	\$ -	\$ -	\$ 14,449	\$ -	-%
<b>FD-FIRE SUPPRESSION Total</b>	<b>\$ 17,797,192</b>	<b>\$ 18,634,755</b>	<b>\$ 18,745,306</b>	<b>\$ 19,252,691</b>	<b>3%</b>
<b>FD-SS-FLEET MAINTENANCE</b>					
PERSONNEL	\$ 198,689	\$ 197,216	\$ 197,216	\$ 204,718	4%
BENEFITS	\$ 76,483	\$ 77,894	\$ 77,894	\$ 81,637	5%
OPERATING	\$ 357,148	\$ 263,742	\$ 301,019	\$ 265,844	1%
<b>FD-SS-FLEET MAINTENANCE Total</b>	<b>\$ 632,320</b>	<b>\$ 538,852</b>	<b>\$ 576,129</b>	<b>\$ 552,199</b>	<b>2%</b>
<b>FD-SUPPORT SERVICES</b>					
PERSONNEL	\$ 343,335	\$ 326,494	\$ 326,494	\$ 341,638	5%
BENEFITS	\$ 104,381	\$ 104,704	\$ 104,704	\$ 112,637	8%
OPERATING	\$ 2,485,902	\$ 2,327,062	\$ 2,414,097	\$ 2,490,940	7%
OUTLAY	\$ 72,638	\$ 234,429	\$ 163,934	\$ 158,125	-33%
<b>FD-SUPPORT SERVICES Total</b>	<b>\$ 3,006,255</b>	<b>\$ 2,992,689</b>	<b>\$ 3,009,229</b>	<b>\$ 3,103,340</b>	<b>4%</b>
<b>FD-TRAINING</b>					
PERSONNEL	\$ 275,460	\$ 303,592	\$ 303,592	\$ 312,891	3%
BENEFITS	\$ 89,104	\$ 100,219	\$ 100,219	\$ 106,452	6%
OPERATING	\$ 381,941	\$ 284,999	\$ 335,027	\$ 339,797	19%
OUTLAY	\$ 40,650	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	0%
<b>FD-TRAINING Total</b>	<b>\$ 767,155</b>	<b>\$ 668,810</b>	<b>\$ 718,838</b>	<b>\$ 739,140</b>	<b>11%</b>



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>FD-FIRE MARSHAL</b>					
PERSONNEL	\$ 723,699	\$ 846,806	\$ 846,806	\$ 773,874	-9%
BENEFITS	\$ 247,048	\$ 289,566	\$ 289,566	\$ 259,898	-10%
OPERATING	\$ 12,917	\$ 15,831	\$ 17,931	\$ 17,086	8%
<b>FD-FIRE MARSHAL Total</b>	<b>\$ 983,664</b>	<b>\$ 1,152,203</b>	<b>\$ 1,154,303</b>	<b>\$ 1,050,858</b>	<b>-9%</b>
<b>FIRE TOTAL</b>	<b>\$ 24,195,164</b>	<b>\$ 25,061,302</b>	<b>\$ 25,234,076</b>	<b>\$ 25,795,571</b>	<b>3%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Administration	7.00	6.00	6.00	5.00	-1.00
Community Risk Reduction	1.48	2.00	2.00	2.00	0.00
Fire Supression	208.44	208.44	208.44	209.44	1.00
Fire Marshal	9.94	10.94	10.94	9.94	-1.00
Fire Fleet Maintenance	3.00	3.00	3.00	3.00	0.00
Fire Support Services	4.00	4.00	4.00	4.00	0.00
Fire Training	4.00	4.00	4.00	4.00	0.00
<b>Fire Department Total</b>	<b>237.86</b>	<b>238.38</b>	<b>238.38</b>	<b>237.38</b>	<b>-1.00</b>

### Division Descriptions

The **Administrative** division houses the Fire Chief who oversees the Department’s coordination and management of all fire and emergency response activities.

The **Fire Marshal’s** division, previously named Fire and Life Safety, primarily focuses on fire safety inspections, new and existing commercial construction plan reviews and fire investigation. The Fire Marshal division houses the Community Risk Reduction section, whose primary focus is on public education with special emphasis on community involvement at the individual fire station level to reduce risks in their first-in response area.

The **Firefighting** division maintains responsibility for two primary functions. The first relates to firefighting units who are responsible for all fire ground operations which include confinement, extinguishment, salvage and overhaul operations to reduce further damage. The second function relates to emergency medical services who are generally first on the scene and provide immediate care for life-threatening injuries, controlling the scene and preparing for the arrival of advanced life support personnel.

The **Fire Fleet Maintenance** section, which is responsible for maintaining the department’s apparatus and vehicles in proper working condition. This includes periodic preventative maintenance to ensure the immediate availability for an emergency response.



The **Support Services** Division’s primary responsibilities focus on the management of the training division, fleet maintenance, Fire and Life Safety and the department’s budget.

The **Fire Training** division oversees expenditures and efforts for training and equipment in fire, water rescue, tactical rescue and hazardous materials. Assistant Chiefs are assigned to each special team to monitor and effectively assess training needs and expenditures.

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## **Budget Overview**

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## **Base Budget Adjustments**

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### **A. One-time Removal: New Employee Operating**

**Total Cost:** (\$43,614)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$43,612 was reduced from the budget associated with on boarding a new employee. Included was one-time funding related to a computer, a portable radio and a vehicle.

### **B. One-time Removal: Replacement Plan**

**Total Cost:** (\$2,916)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$2,916 was reduced from the budget associated with the start-up costs for a technical rescue boot replacement plan. First year funding allowed for all boots to be replaced. A total of \$1,944 of on-going funding remains allowing for the replacement of a few boots per year at regular intervals.



### C. Adjustment: FTE Shift

**Total Cost:** \$0

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: -1; Part-Time: 0.00

**Description:** Mid-year FY24, a Human Resources Analyst was shifted from the Fire Department to the Human Resource Department, to centralize the function in Human Resources creating more efficiencies.

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## Budget Modifications

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### A. Riverlights Fire Station - Annual Operating Expenses

**Total Cost:** \$32,454

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$32,454 is approved to provide eight months of operating expenses for utilities and other consumables for the new Riverlights Fire Station, which will come online in FY25.

### B. Recruit Academy Funding

**Total Cost:** \$38,890

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$38,890 was approved to cover increases in costs for the department's annual Recruit Academy. This amount supplements existing funding and will account for increased costs in supplies and materials due to inflation.



### C. Limited Replacement Plan: Fire Apparatus Equipment

**Total Cost:** \$62,256

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$62,256 is approved in the budget to continue with the second year of a three-year plan to replace essential fire apparatus equipment. This funding will allow the department to replace the assets when their useful life cycle has passed at regular intervals.

The department made significant progress during the first year of the plan, however, there remains a substantial amount of equipment that requires replacement. This includes several pieces of hydraulic rescue equipment, which are used most frequently during vehicle extrications.

### D. Limited Replacement Plan: Light Fleet Vehicles

**Total Cost:** \$80,603

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** FY24 began a six-year light vehicle replacement plan for the Fire Department to replace 3 vehicles per year plus participation in the city's vehicle replacement plan. The capital rolling stock funding from FY24 totaling \$193,505 supplements the FY25 request.

To continue with the second year of the light vehicle replacement plan, a total of \$274,107 is needed to purchase three vehicles: Battalion 2, Brush 1, and Safety 2. Base funding of \$193,505 already exists, requiring a new allocation of \$43,358 in capital monies. Also included in the budget is additional funding associated with insurance, fuel and participation in the fleet replacement plan in the amount of \$37,245, making the total new funding for this initiative \$80,603.

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## Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.





Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> Measure current department performance objectives for Response Time for Fire Incidents, Structure Fire Resources, EMS, and Other Call Types <i>(Reaction + Travel Time)</i>	<b>Measure:</b> Response time for Fire Incident Type <i>(1<sup>st</sup> Arriving Unit. 90<sup>th</sup> percentile)</i>	6:00	7:20	6:00
<b>Objective:</b> To maintain total property damage amounts in traffic collisions within the target range	<b>Measure:</b> Response time for EMS Incident Type <i>(1st Arriving Unit. 90th percentile)</i>	6:00	6:28	6:00
<b>Objective:</b> To lower Part I crime (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) by 2%	<b>Measure:</b> Response time for Other Incident Types <i>(1st Arriving Unit. 90th percentile)</i>	6:00	7:48	6:00
	<b>Measure:</b> Response time for Structure Fire Incidents <i>(Concentration of ALL resources required. 90th percentile)</i>	9:30	9:32	9:30
<b>Objective:</b> Complete inspections on schedule	<b>Measure:</b> Time to complete inspection <i>(Average)</i>	25 min	22 min	25 min
	<b>Measure:</b> % of scheduled inspections completed on schedule	90%	75%	90%
<b>Objective:</b> Determine the origin and cause of fires	<b>Measure:</b> % of undetermined fire investigations	<10%	11%	<10%



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ENTERPRISE FUNDS



## STORMWATER MANAGEMENT FUND

The City of Wilmington's **Stormwater Management** division funded by the Stormwater Management enterprise fund, maintains and improves the public drainage system for the protection of the community and the environment.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
STORMWATER UTILITY FEE	\$ (12,969,139)	\$ (13,229,207)	\$ (13,229,207)	\$ (13,426,170)	1%
INSTALLMENT FINANCNG	\$ -	\$ -	\$ (70,707)	\$ -	-%
LICENSE FEE & PERMIT	\$ (69,200)	\$ (55,000)	\$ (55,000)	\$ (55,000)	0%
MISCELLANEOUS	\$ (3,137)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (398,654)	\$ (200,000)	\$ (200,000)	\$ (300,000)	50%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (438,403)	\$ (603,997)	-%
<b>REVENUE Total</b>	<b>\$ (13,440,129)</b>	<b>\$ (13,484,207)</b>	<b>\$ (13,993,317)</b>	<b>\$ (14,385,167)</b>	<b>7%</b>
<b>APPROPRIATIONS</b>					
<b>PW-STORM WATER MAINTENANCE</b>					
PERSONNEL	\$ 1,756,235	\$ 2,333,622	\$ 2,304,252	\$ 2,372,702	2%
BENEFITS	\$ 612,145	\$ 861,931	\$ 862,679	\$ 862,626	0%
OPERATING	\$ 1,655,619	\$ 1,819,720	\$ 2,077,267	\$ 1,965,184	8%
OUTLAY	\$ 94,258	\$ -	\$ 31,900	\$ -	-%
NON-DEPARTMENTAL	\$ 29,366	\$ 47,000	\$ 47,325	\$ 47,000	0%
ALLOCATED COSTS	\$ (23,151)	\$ (23,151)	\$ (23,151)	\$ (23,151)	0%
<b>PW-STORM WATER MAINTENANCE Total</b>	<b>\$ 4,124,472</b>	<b>\$ 5,039,122</b>	<b>\$ 5,300,272</b>	<b>\$ 5,224,361</b>	<b>0%</b>
<b>PW-STORM WATER ENGINEERING</b>					
PERSONNEL	\$ 214,126	\$ 227,825	\$ 227,825	\$ 326,261	43%
BENEFITS	\$ 75,371	\$ 81,477	\$ 81,477	\$ 114,032	40%
OPERATING	\$ 118,105	\$ 137,125	\$ 137,183	\$ 139,515	2%
OUTLAY	\$ 160,575	\$ -	\$ -	\$ -	-%
ALLOCATED COSTS	\$ (43,281)	\$ (43,281)	\$ (43,281)	\$ (43,281)	0%
<b>PW-STORM WATER ENGINEERING Total</b>	<b>\$ 524,895</b>	<b>\$ 403,146</b>	<b>\$ 403,204</b>	<b>\$ 536,527</b>	<b>0%</b>
<b>PW-STORM WATER SERVICES</b>					
PERSONNEL	\$ 450,500	\$ 519,968	\$ 510,729	\$ 544,488	5%
BENEFITS	\$ 150,772	\$ 160,470	\$ 160,470	\$ 195,778	22%
OPERATING	\$ 379,062	\$ 407,595	\$ 650,986	\$ 440,250	8%
OUTLAY	\$ 2,517	\$ -	\$ -	\$ 6,050	-%
ALLOCATED COSTS	\$ (4,511)	\$ (4,511)	\$ (4,511)	\$ (4,511)	0%
<b>PW-STORM WATER SERVICES Total</b>	<b>\$ 978,340</b>	<b>\$ 1,083,522</b>	<b>\$ 1,317,674</b>	<b>\$ 1,182,055</b>	<b>0%</b>
<b>NONDEPARTMENTAL-MISCELLANEOUS</b>					
NON-DEPARTMENTAL	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	0%
RESERVE	\$ -	\$ 57,502	\$ 545	\$ 98,162	71%
ALLOCATED COSTS	\$ 1,402,426	\$ 1,530,129	\$ 1,530,129	\$ 1,607,085	5%
<b>NONDEPARTMENTAL-MISCELLANEOUS Total</b>	<b>\$ 1,402,426</b>	<b>\$ 1,617,631</b>	<b>\$ 1,560,674</b>	<b>\$ 1,735,247</b>	<b>5%</b>



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>INTERFUND TRANSFERS</b>					
TRANSFER TO CIP	\$ 4,829,849	\$ 3,700,000	\$ 3,700,000	\$ 4,076,387	10%
<b>INTERFUND TRANSFERS Total</b>	<b>\$ 4,829,849</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 4,076,387</b>	<b>10%</b>
<b>DS-FISCAL AGENT FEES</b>					
DEBT SERVICE	\$ 2,719	\$ 2,786	\$ 2,786	\$ 4,890	76%
<b>DS-FISCAL AGENT FEES Total</b>	<b>\$ 2,719</b>	<b>\$ 2,786</b>	<b>\$ 2,786</b>	<b>\$ 4,890</b>	<b>76%</b>
<b>DS-INTEREST</b>					
DEBT SERVICE	\$ 723,000	\$ 688,000	\$ 686,476	\$ 630,700	-8%
<b>DS-INTEREST Total</b>	<b>\$ 723,000</b>	<b>\$ 688,000</b>	<b>\$ 686,476</b>	<b>\$ 630,700</b>	<b>-8%</b>
<b>DS-ISSUANCE COSTS</b>					
DEBT SERVICE	\$ -	\$ -	\$ 909	\$ -	-%
<b>DS-ISSUANCE COSTS Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 909</b>	<b>\$ -</b>	<b>-%</b>
DEBT SERVICE	\$ -	\$ -	\$ 71,322	\$ -	-%
<b>DS-MISCELLANEOUS Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,322</b>	<b>\$ -</b>	<b>-%</b>
<b>DS-PRINCIPAL</b>					
DEBT SERVICE	\$ 910,000	\$ 950,000	\$ 950,000	\$ 995,000	5%
<b>DS-PRINCIPAL Total</b>	<b>\$ 910,000</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>	<b>\$ 995,000</b>	<b>5%</b>
<b>APPROPRIATIONS Total</b>	<b>\$ 13,495,702</b>	<b>\$ 13,484,207</b>	<b>\$ 13,993,317</b>	<b>\$ 14,385,167</b>	<b>7%</b>
<b>Grand Total</b>	<b>\$ 55,572</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Stormwater Maintenance	48.96	49.48	49.48	46.48	-3.00
Stormwater Engineering	8.00	7.00	7.00	9.00	2.00
Stormwater Services	5.00	5.00	5.00	7.00	2.00
<b>Stormwater Total</b>	<b>61.96</b>	<b>61.48</b>	<b>61.48</b>	<b>62.48</b>	<b>1.00</b>

### Division Descriptions

The core components of the **Stormwater Services** section include engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems, as well as stormwater regulatory and enforcement activities, outreach and education and watershed and water quality improvements.

The Public Works **Stormwater Operations** division is responsible for maintaining and improving the public drainage system and the street and sidewalk system. Maintenance activities consist of a variety of core components - open drainage, which includes ditches and ponds, closed drainage, which is comprised of underground pipes and culverts, asphalt street maintenance and concrete sidewalk maintenance.

The Public Works **Stormwater Engineering** division is responsible for video camera inspection, engineering, management and planning and capital improvements for both the stormwater and streets/sidewalk systems.



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## Budget Overview

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The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

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## Base Budget Adjustments

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### A. New Position: Project Manager

**Total Cost:** \$0

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 1; Part-Time: 0.00

**Description:** A total of \$122,799 is authorized for the creation of a new Project Manager position and the reclassification of the Stormwater Manager position. This total includes an ongoing annual salary of \$78,977 plus benefits and one-time costs totaling \$1,360 for computers equipment to outfit the position. This position will assist the City's engineering staff with stormwater related projects.

This funding also provides an additional \$10,000 to facilitate the reclassification of the Stormwater Manager position to Deputy Public Works Director. The reclassification of the Stormwater Manager position creates resources alignment to better service the needs of the needs of a growing community.

The entirety of this request is funded through existing funds associated with a reduction in the Stormwater Capital Transfer line.

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## Budget Modifications

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### A. Operator Training Certification

**Total Cost:** \$5,502

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$5,502 is authorized to establish an Operator Training Certification program. This funding will be used as part of a joint effort between Streets and Stormwater trained operators on heavy equipment used across these two divisions. This effort will allow the City to have a pool of operators that would work cross departmentally as needed or in tandem when needed. This initial funding will cover the cost of six workers from the Stormwater division.



## B. Road Tractor Replacement Fund

**Total Cost:** \$19,226

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$19,226 is authorized to establish a replacement fund for a road tractor. The existing tractor and trailer are nearly 24 years old and not included in the fleet replacement fund. These funds will be used to establish funding that can be used in future years to purchase a replacement road tractor.

The existing road tractor and trailer is utilized by both Stormwater and the Streets division to haul heavy equipment around the City. This is an essential piece of equipment as it impacts the ability of the divisions to complete pipe, road and sidewalk repairs.

## C. Career Ladder: Stormwater Operators

**Total Cost:** \$60,119

**Strategy:** Strategic Plan: Organizational Excellence 0.0

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$60,119 is authorized to establish a skills-based career ladder. Currently, there are several positions with similar roles and responsibilities between Stormwater and Streets. However, each division has different job descriptions and pay scales. This creates morale issues and internal turnover that hinders the productivity of these public facing divisions. Funding for this request will be used to realign these roles and job descriptions and to cover the cost of wage adjustments. This will also allow for a clear pathway for career progression as the skills necessary for promotion will be well defined based on the position step.

## D. Greenfield Lake Nutrient Management

**Total Cost:** \$100,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Authorized in this budget is a total of \$100,000 to implement an on-going nutrient management plan at Greenfield Lake. The NCDEQ lists Greenfield Lake as a category 5 "Impaired" body of water due to high chlorophyll-A levels. These funds will be used to establish a "Watershed 5R" plan as well as best practices in lake treatment.

Greenfield Lake is widely used by the public in combination with Greenfield Park. The introduction of this nutrient management plan will lead to a less polluted and safer body of water to be enjoyed by the public.



**E. CIP Project: Culvert**

**Total Cost:** \$499,186

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A transfer to the Stormwater CIP Culvert Drainage project was funded using fund balance. The project will help elevate drainage issues.

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**Performance Measures**

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> Ensure the citizens receive the best quality service that enhances their quality of life	<b>Measure:</b> Citizens who are overall satisfied with the management of stormwater run-off by the City	N/A	36%*	NA
<b>Objective:</b> To maintain stormwater system and mitigate flooding and to protect water quality and the health of the stormwater system infrastructure through removing pollutants prior to discharge into receiving waters	<b>Measure:</b> Average man-hours per pipe repair	30.0	22	30
	<b>Measure:</b> Annual tons of street sweepings diverted from stormwater system per lane mile swept	0.14	.32	.32
	<b>Measure:</b> Linear foot per manual ditching man-hours	50.0	60	60

*\*Data from citizen survey results reported in May 2024.*





## RECYCLING AND TRASH SERVICES FUND

The City of Wilmington's **Recycling and Trash Services (RTS)** Fund oversees the collection and disposal of City solid waste customer refuse. The division also oversees recycling, yard waste and bulky collection.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
CHARGES FOR SERVICE	\$(10,914,475)	\$(11,694,151)	\$(11,694,151)	\$(11,826,583)	1%
INTEREST EARNINGS	\$ (142,260)	\$ (70,000)	\$ (70,000)	\$ (113,000)	61%
MISCELLANEOUS	\$ (15,757)	\$ (9,400)	\$ (9,400)	\$ (12,116)	29%
OPERATING TRANSFR IN	\$ (38,366)	\$ (538,366)	\$ (538,366)	\$ (538,366)	0%
RESTRICTED INTERGOV	\$ (95,178)	\$ (89,000)	\$ (89,000)	\$ (89,000)	0%
FINES & FORFEITS	\$ (50)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (21,149)	\$ -	-%
<b>REVENUE Total</b>	<b>\$(11,206,085)</b>	<b>\$(12,400,917)</b>	<b>\$(12,422,066)</b>	<b>\$(12,579,065)</b>	<b>1%</b>
<b>APPROPRIATIONS</b>					
<b>PW-RECYCLING &amp; TRASH SVCS ADMN</b>					
PERSONNEL	\$ 384,810	\$ 401,495	\$ 401,495	\$ 415,206	3%
BENEFITS	\$ 129,434	\$ 134,481	\$ 134,481	\$ 143,667	7%
OPERATING	\$ 76,986	\$ 138,030	\$ 151,030	\$ 136,645	-1%
<b>PW-RECYCLING &amp; TRASH SVCS ADMN</b>	<b>\$ 591,230</b>	<b>\$ 674,006</b>	<b>\$ 687,006</b>	<b>\$ 695,518</b>	<b>3%</b>
<b>PW-RTS-CUSTOMER REFUSE</b>					
PERSONNEL	\$ 1,028,900	\$ 1,323,411	\$ 1,323,411	\$ 1,287,683	-3%
BENEFITS	\$ 382,746	\$ 495,239	\$ 498,280	\$ 478,757	-3%
OPERATING	\$ 2,804,517	\$ 3,072,941	\$ 2,920,600	\$ 3,143,377	2%
NON-DEPARTMENTAL	\$ 94,556	\$ 66,000	\$ 66,000	\$ 66,000	0%
<b>PW-RTS-CUSTOMER REFUSE</b>	<b>\$ 4,310,719</b>	<b>\$ 4,957,591</b>	<b>\$ 4,808,291</b>	<b>\$ 4,975,817</b>	<b>0%</b>
<b>PW-RTS-RECYCLING</b>					
PERSONNEL	\$ 216,897	\$ 262,226	\$ 262,226	\$ 269,313	3%
BENEFITS	\$ 69,320	\$ 94,260	\$ 94,260	\$ 93,464	-1%
OPERATING	\$ 454,201	\$ 785,754	\$ 778,703	\$ 736,947	-6%
<b>PW-RTS-RECYCLING</b>	<b>\$ 740,418</b>	<b>\$ 1,142,240</b>	<b>\$ 1,135,189</b>	<b>\$ 1,099,724</b>	<b>-4%</b>
<b>PW-RTS-YARD WASTE</b>					
PERSONNEL	\$ 662,993	\$ 894,928	\$ 894,928	\$ 976,636	9%
BENEFITS	\$ 247,172	\$ 331,434	\$ 334,748	\$ 362,052	9%
OPERATING	\$ 1,066,766	\$ 1,280,072	\$ 1,243,258	\$ 1,094,745	-14%
<b>PW-RTS-YARD WASTE</b>	<b>\$ 1,976,931</b>	<b>\$ 2,506,434</b>	<b>\$ 2,472,934</b>	<b>\$ 2,433,433</b>	<b>-3%</b>
<b>PW-RTS-DOWNTOWN COLLECTION</b>					
PERSONNEL	\$ 541,965	\$ 595,834	\$ 595,834	\$ 618,173	4%
BENEFITS	\$ 207,848	\$ 214,817	\$ 221,453	\$ 239,758	12%
OPERATING	\$ 564,468	\$ 343,453	\$ 586,273	\$ 421,803	23%
<b>PW-RTS-DOWNTOWN COLLECTION</b>	<b>\$ 1,314,281</b>	<b>\$ 1,154,104</b>	<b>\$ 1,403,560</b>	<b>\$ 1,279,734</b>	<b>11%</b>



	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>PW-RTS-BULKY/METAL COLLECTION</b>					
PERSONNEL	\$ 296,211	\$ 386,677	\$ 386,677	\$ 387,187	0%
BENEFITS	\$ 119,783	\$ 160,729	\$ 160,729	\$ 140,438	-13%
OPERATING	\$ 241,183	\$ 368,607	\$ 359,107	\$ 377,607	2%
<b>PW-RTS-BULKY/METAL COLLECTION</b>	<b>\$ 657,177</b>	<b>\$ 916,013</b>	<b>\$ 906,513</b>	<b>\$ 905,232</b>	<b>-1%</b>
<b>NONDEPARTMENTAL-MISCELLANEOUS</b>					
ALLOCATED COSTS	\$ 894,892	\$ 943,073	\$ 943,073	\$ 1,022,835	8%
NON-DEPARTMENTAL	\$ 53,447	\$ 15,500	\$ 65,500	\$ 15,500	0%
RESERVE FUND BALANCE	\$ -	\$ 91,956	\$ -	\$ 151,272	65%
<b>NONDEPARTMENTAL-MISCELLANEOUS</b>	<b>\$ 948,339</b>	<b>\$ 1,050,529</b>	<b>\$ 1,008,573</b>	<b>\$ 1,189,607</b>	<b>13%</b>
<b>INTERFUND TRANSFERS</b>					
TRANSFER TO	\$ 2,514,313	\$ -	\$ -	\$ -	-%
<b>INTERFUND TRANSFERS</b>	<b>\$ 2,514,313</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>
<b>APPROPRIATIONS Total</b>	<b>\$ 13,053,408</b>	<b>\$ 12,400,917</b>	<b>\$ 12,422,066</b>	<b>\$ 12,579,065</b>	<b>1%</b>
<b>RECYCLING &amp; TRASH TOTAL</b>	<b>\$ 1,847,322</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>					
Bulky Waste Collection	8.00	8.00	8.00	8.00	0.00
Customer Refuse	26.00	26.00	26.00	26.00	0.00
Downtown Collection	11.00	11.00	11.00	11.00	0.00
Recycling	5.00	5.00	5.00	5.00	0.00
Solid Waste Administration	6.00	6.00	6.00	5.00	-1.00
Yard Waste	19.00	19.00	19.00	20.00	1.00
<b>Recycling &amp; Trash Services Total</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>0.00</b>

### Division Description

The primary responsibility of the **Recycling & Trash Services Administration** section is to provide leadership and direction for all operational sections. Other responsibilities include telephone customer support, bulky pick-up appointments, new customer support, assuring proper billing information is sent to CFPUA and scheduling the cleaning, delivery, pick up and repair of customer trash carts.

The **Customer Refuse Collection** section of Recycling & Trash Services provides residential trash collection to approximately 31,000 City of Wilmington residents.

The **Recycling** section provides for the bi-weekly curbside collection of recyclable materials from City Recycling & Trash Services customers.

The **Yard Waste** section provides for the weekly curbside collection of vegetative yard waste. Once collected, yard waste is processed for reuse through a commercial facility.



The **Downtown Collection** section provides trash and recycling services for residents and commercial establishments in the Central Business District (CBD). This section also services pedestrian trash receptacles and ashtrays in the CBD. Other activities performed in the CBD include maintaining public restrooms, pressure washing sidewalks, litter collection and organizing cleanup activities following the City's festivals and events.

The **Bulky** section oversees the City's call-in bulky, white goods and electronic collection and carrion service for City streets. The section also partners with the Police Department and Housing and Neighborhood Services code compliance on the Rover Bulky program.

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.

### Performance Measures

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> Develop a cost-effective solid waste management system responsive to public services and keep the City in compliance with State and County mandates.	<b>Measure:</b> Annual cost per yard waste tons disposed.	\$245	\$288	\$245
	<b>Measure:</b> Annual cost per recycle tons collected.	178.72	\$147	\$175
	<b>Measure:</b> Annual cost per bulky tons collected.	312.90	\$355	\$335
	<b>Measure:</b> Average number of calls per call center FTE.	13,500	8025	8000
	<b>Measure:</b> Annual cost per refuse tons disposed.	212.35	\$168	\$183



## GOLF COURSE FUND

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
GREENS/CONCESSIONS	\$ (2,300,998)	\$ (2,166,532)	\$ (2,166,532)	\$ (2,371,753)	9%
INTEREST EARNINGS	\$ (49,049)	\$ (10,000)	\$ (10,000)	\$ (15,000)	50%
MISCELLANEOUS	\$ (5,000)	\$ -	\$ -	\$ -	-%
OPERATING TRANSFR IN	\$ (71,277)	\$ -	\$ -	\$ (400,000)	-%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (62,888)	\$ (820,000)	-%
<b>REVENUE Total</b>	<b>\$ (2,426,325)</b>	<b>\$ (2,176,532)</b>	<b>\$ (2,239,420)</b>	<b>\$ (3,606,753)</b>	<b>66%</b>
<b>APPROPRIATIONS</b>					
PERSONNEL	\$ 592,027	\$ 735,791	\$ 735,791	\$ 757,264	3%
BENEFITS	\$ 192,613	\$ 244,286	\$ 244,453	\$ 236,320	-3%
OPERATING	\$ 789,717	\$ 871,689	\$ 974,116	\$ 953,874	9%
OUTLAY	\$ 131,873	\$ -	\$ -	\$ 30,000	-%
NON-DEPARTMENTAL	\$ -	\$ 8,000	\$ 10,094	\$ 8,000	0%
RESERVE	\$ -	\$ 44,948	\$ 3,148	\$ 81,096	80%
TRANSFER TO CIP	\$ 212,014	\$ 271,818	\$ 271,818	\$ 1,540,199	467%
<b>APPROPRIATIONS Total</b>	<b>\$ 1,918,244</b>	<b>\$ 2,176,532</b>	<b>\$ 2,239,420</b>	<b>\$ 3,606,753</b>	<b>66%</b>
<b>GOLF COURSE TOTAL</b>	<b>\$ (508,081)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>13.88</b>	<b>14.88</b>	<b>14.88</b>	<b>14.88</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Base Budget Adjustments

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### A. One-time Removal: New Employee Operating

- Total Cost:** (\$2,690)
- Strategy:** One-time Reduction
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** A total of \$2,690 was removed from the budget associated with onboarding a new employee with a computer.
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## Budget Modifications

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### A. Golf Cart Maintenance

- Total Cost:** \$5,000
- Strategy:** Core Services
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Funding of \$5,000 is approved to increase the maintenance line for golf carts. This increase will cover six months of increased maintenance costs, after which time the current lease will expire. A new lease for golf carts is scheduled to begin in January of 2025 and maintenance of the new golf carts will be covered under a warranty.

### B. Rental Equipment for Aeration

- Total Cost:** \$6,000
- Strategy:** Core Services
- Position(s):** Full Time Equivalent: 0; Part-Time: 0.00
- Description:** Funding in the amount of \$6,000 is approved for the annual rental of a one-ton roller, core harvester, and trailer for use during aeration of the fairway and greens.

The cost to rent this equipment is less than it would be to purchase it, given that it is only used on an annual basis. Funding for this rental cannot be absorbed in the current budget due to increases in the cost of chemicals and fertilizers.



### C. Credit Card Processing Fees

**Total Cost:** \$15,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$15,000 is authorized to cover an increase in the fees to process credit and debit card payments at the Municipal Golf Course.

FY24 credit card processing charges are estimated at \$60,000, which will be a \$15,000 increase from the current budget.

### D. Contract: Lease for Golf Carts

**Total Cost:** \$24,366

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$24,366 was approved for a contract to lease new golf carts for six months. The current golf cart lease will expire in December of 2024 and a new lease will be required to cover January to June 2025.

### E. Capital Land Improvements

**Total Cost:** \$30,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$30,000 is approved for investments in maintaining and rebuilding bunkers, tees, drainage projects, and other land improvements at the Golf Course.

### F. Contracts: Aerification, Pond, Pump Station and Tree Maintenance

**Total Cost:** \$33,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$33,000 is approved to increase existing contract amounts by \$20,000 for tree trimming and associated maintenance and removal, by \$3,000 for irrigation pump station maintenance, and by \$10,000 for annual course aerification.



### G. CIP Transfer

**Total Cost:** \$1,268,381

**Strategy:** Core Services

**Position(s):** Full Time Equivalent:0; Part-Time: 0.00

**Description:** New monies totaling \$1,268,381 will support a transfer of \$1,540,199 to fund two CIP projects. The first is an irrigation project that is receiving \$840,000 from Golf's Fund balance, a \$400,000 loan from the Debt Services Fund and \$271,818 of indirect cost funding diverted in FY23 to CIP needs for the golf course.

The second project receiving funding is the general Golf maintenance project in the amount of \$48,381.

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### Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan's community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

		FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To maximize the use and revenue opportunities of City recreation facilities	<b>Measure:</b> Actual revenue collected at the Municipal golf course.	\$2,300,000	\$2,554,653	\$2,450,000
	<b>Measure:</b> Number of rounds played at the Municipal Golf Course (18 and 9 hole rounds)	63,000	64,704	64,000



## PARKING FUND

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
PARKING FEES	\$ (4,875,022)	\$ (4,883,564)	\$ (4,883,564)	\$ (6,044,151)	24%
FINES & FORFEITS	\$ (650,880)	\$ (909,900)	\$ (909,900)	\$ (609,900)	-33%
MISCELLANEOUS	\$ (539)	\$ -	\$ -	\$ -	-%
INTEREST EARNINGS	\$ (431,472)	\$ (60,000)	\$ (60,000)	\$ (120,000)	100%
OPERATING TRANSFER IN	\$ (2,800,877)	\$ (2,387,966)	\$ (2,387,966)	\$ (2,134,128)	-11%
APPROPR FUND BALANCE	\$ -	\$ (296,947)	\$ (423,745)	\$ (2,296,947)	674%
<b>REVENUE Total</b>	<b>\$ (8,758,790)</b>	<b>\$ (8,538,377)</b>	<b>\$ (8,665,175)</b>	<b>\$ (11,205,126)</b>	<b>31%</b>
<b>APPROPRIATIONS</b>					
PERSONNEL	\$ 179,667	\$ 210,754	\$ 210,754	\$ 190,248	-10%
BENEFITS	\$ 58,693	\$ 70,940	\$ 70,976	\$ 61,093	-14%
OPERATING	\$ 2,740,707	\$ 4,003,002	\$ 4,212,648	\$ 4,594,589	15%
OUTLAY	\$ 59,339	\$ 250,000	\$ 100,000	\$ 400,000	60%
NON-DEPARTMENTAL	\$ 18,703	\$ 13,589	\$ 13,589	\$ 13,589	0%
RESERVE	\$ -	\$ 135,408	\$ 19,558	\$ 75,133	-45%
DEBT SERVICE	\$ 2,575,213	\$ 2,859,738	\$ 3,042,701	\$ 3,085,951	8%
TRANSFER TO	\$ 512,271	\$ 900,000	\$ 900,000	\$ 2,550,000	183%
ALLOCATED COSTS	\$ 129,816	\$ 94,946	\$ 94,949	\$ 234,523	147%
<b>APPROPRIATIONS Total</b>	<b>\$ 6,274,409</b>	<b>\$ 8,538,377</b>	<b>\$ 8,665,175</b>	<b>\$ 11,205,126</b>	<b>31%</b>
<b>Parking Total</b>	<b>\$ (2,484,381)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>
	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.





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## Base Budget Adjustments

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### A. Credit Card Fee Increase

**Total Cost:** \$0

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Approved is \$113,000 to fund credit card related fees associated with parking operations. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

As the city continues to expand parking and the utilization of Text2Park has grown, the fees associated with accepting credit payment have also increased. These funds will be used to pay fees associated with accepting debit and credit cards at pay stations and meters.

### B. Surface Lot Operation

**Total Cost:** \$0

**Strategy:** Strategic Plan: Economic & Cultural Growth 2.3

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$64,000 is authorized to establish metered surface lot parking operation near North 2nd Street and Water Street. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

With the acquisition of the former Salvation Army building and the Skyline Center, the City gained access to several parcels that are suited for surface lot operations. The addition of these surface lots will increase parking availability in the northern downtown area as well as ease congestion, particularly during events at Riverfront Park.



### C. Skyline/Northern Deck Operations

**Total Cost:** \$0

**Strategy:** Budget Adjustment

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Approved is \$160,000 to pay for supplemental staff and expenses associated with paid parking operations at the 1,050 space Skyline parking deck. The entire amount was supplemented by base shifts related to Parking FY24's transfer to the capital fund for Market Street improvements which is not needed for FY25.

This funding will cover anticipated increases to the parking operating contract for staffing. FY25 will be the first full year of use to include operations Monday through Friday through the evening, special events and weekends. Budget includes full deck power washing and increased cleaning and maintenance needs.

### Budget Modifications

#### A. Security Camera Upgrade

**Total Cost:** \$37,000

**Strategy:** Strategic Plan: Safe Community 2.2

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$300,000 is authorized to replace the parking deck security camera systems at the Skyline Center Deck. A total \$263,000 of existing funding was shifted to offset a portion of this project. This results in a net increase of \$37,000 to fund this project.

As the deck is now available for public use the need to provide a secure and safe environment is paramount. The Skyline Center Deck accounts for 1,050 additional parking spaces spread across multiple levels. The addition of these cameras will allow parking staff to remotely monitor activities on the deck around the clock as well as the ability to provide video evidence to investigators of any incidents that may occur.

#### B. GF Fund Transfer

**Total Cost:** \$189,725

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$250,000 is authorized to support general fund activities not associated with the indirect cost study for services rendered in and around parking facilities. A portion of this amount totaling \$60,275 is provided from existing funding. These services include mowing and mulching, signs and markings as well as street sweeping. Fire and Police provide services for parking citations in no parking areas, loading zones and fire lanes. As long as the Parking fund remains healthy the transfer for services rendered by General Fund will continue.



**C. Paying Debt**

**Total Cost:** \$2,000,000

**Strategy:** Strategic Plan:

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A transfer totaling \$2,000,000 was authorized to pay the Debt Service Fund back for debt incurred for Water Street and River Place park decks. This funding was taken from Parking's fund balance. Planned for FY26, Parking will continue to pay \$200,000 for River Place and begin to pay \$300,000 for Skyline Parking debt to be adjusted as needed.

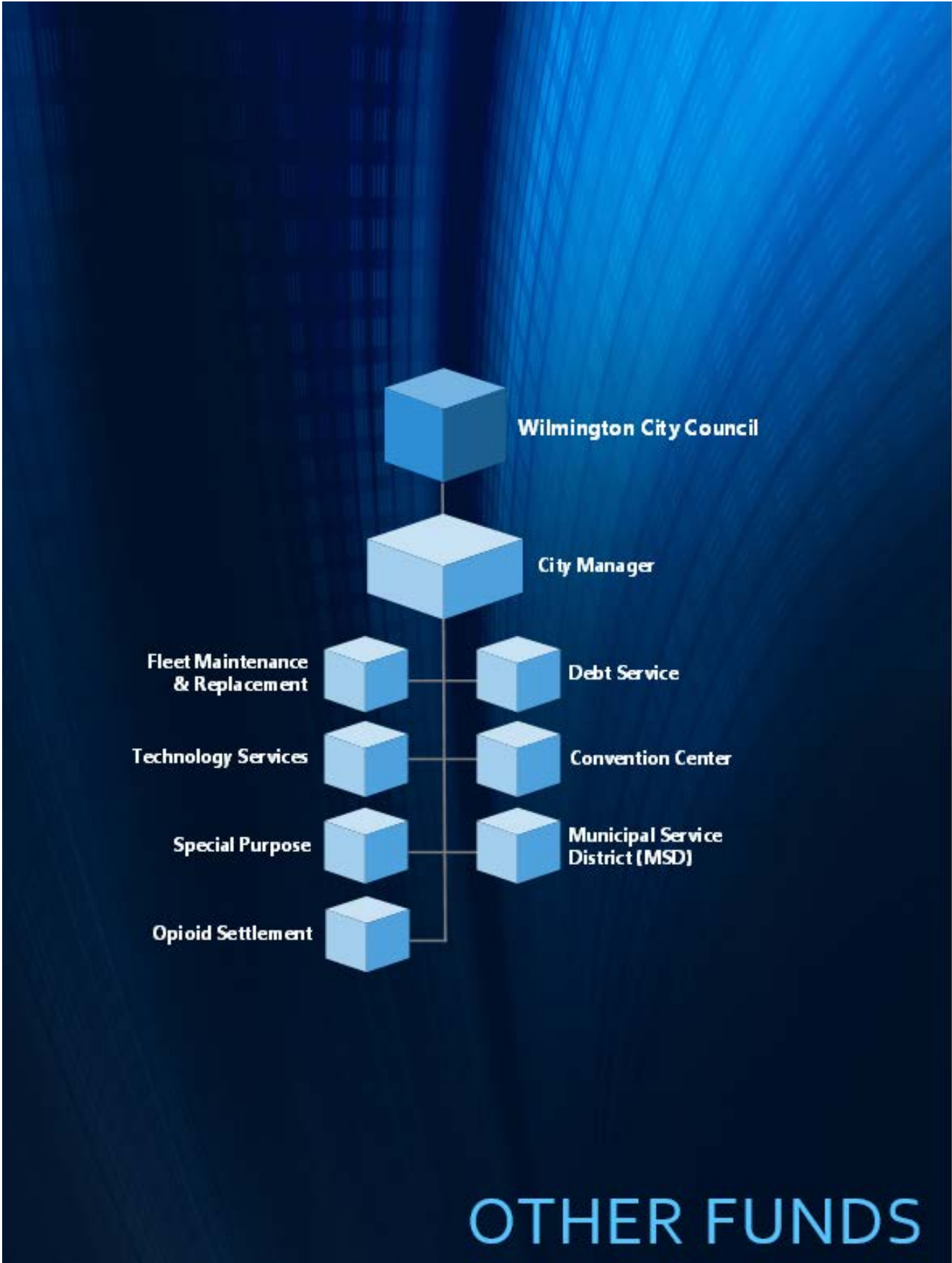
**Performance Measures**

The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Target	FY 24 Actual	FY 25 Target
<b>Objective:</b> To achieve a 75% collection rate on parking citations	<b>Measure:</b> Percent of citation collection rate	75%	76%	75%
<b>Objective:</b> Increase the number of hours of on-street customers paying by 2% each year	<b>Measure:</b> Number of on-street hours purchased	885,818	858,486	875,656
<b>Objective:</b> To increase the use of Pay-by-Phone usage; user and transactions by 10% in 2 years	<b>Measure:</b> Number of Pay-by-Phone transactions/users	236,349 / 110,614	234,009 / 116,716	259,983 / 121,675
<b>Objective:</b> Increase bank card usage by 5% in 2 years	<b>Measure:</b> Percent of sales –			
	- Parking decks	98%	89%	93%
	- Parking lot	99%	98%	99%
	- On-street	64%	77%	80%
	- Citations	82%	69%	75%



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## FLEET MAINTENANCE & REPLACEMENT FUND

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
CHARGES FOR SERVICE	\$ (8,142,900)	\$ (12,123,354)	\$ (12,123,354)	\$ (8,316,013)	-31%
INTEREST EARNINGS	\$ (486,059)	\$ -	\$ -	\$ -	-%
MISCELLANEOUS	\$ (922,686)	\$ (5,000)	\$ (5,000)	\$ (5,000)	0%
OPERATING TRANSFR IN	\$ (2,514,313)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (1,024,858)	\$ (6,319,339)	\$ (5,504,140)	437%
<b>REVENUE Total</b>	<b>\$ (12,065,958)</b>	<b>\$ (13,153,212)</b>	<b>\$ (18,447,693)</b>	<b>\$ (13,825,153)</b>	<b>5%</b>
<b>APPROPRIATIONS</b>					
OPERATING	\$ 2,141,468	\$ 3,044,993	\$ 3,800,694	\$ 3,023,832	-1%
PERSONNEL	\$ 669,800	\$ 777,962	\$ 777,962	\$ 815,206	5%
BENEFITS	\$ 240,532	\$ 292,704	\$ 292,863	\$ 303,890	4%
OUTLAY	\$ 4,817,158	\$ 8,116,756	\$ 12,892,423	\$ 9,237,051	14%
DEBT SERVICE	\$ -	\$ 414,797	\$ 414,797	\$ -	-%
NON-DEPARTMENTAL	\$ 26,669	\$ 6,000	\$ 6,000	\$ 6,000	0%
RESERVE FUND BALANCE	\$ -	\$ 500,000	\$ 262,954	\$ 439,174	-12%
<b>APPROPRIATIONS Total</b>	<b>\$ 7,895,628</b>	<b>\$ 13,153,212</b>	<b>\$ 18,447,693</b>	<b>\$ 13,825,153</b>	<b>5%</b>
<b>FLEET TOTAL</b>	<b>\$ (2,873,888)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>

### Budget Overview

The City continues to invest in the workforce by funding a market adjustment and a merit pool. Additionally, adjustments were made to various internal services charges associated with technology management fees, insurance liabilities, fuel and central fleet as a cost of doing business. This budget continues core services.



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## Base Budget Adjustments

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### A. Rolling Stock Replacement

**Total Cost:** (\$816,294)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Authorized in this budget is a decrease totaling \$816,294 for the purchase of replacement vehicles. For FY25, a total of 68 vehicles are scheduled for replacement, of which 43 are Police vehicles. There is no Fire apparatus replacement scheduled for this year. This reduction accounts for nearly one hundred fewer vehicles than the prior year. A total of \$2,365,000 is reauthorized to obtain 40 vehicles authorized for replacement in Fy24 that could not be obtained due to supply chain issues.

### B. One-time Funding Removal: Fleet Faster

**Total Cost:** (\$113,705)

**Strategy:** One-time Reduction

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$113,705 was removed from the budget associated with migration of local Faster to Web software.

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## Budget Modifications

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### A. Fire Apparatus Outfitting

**Total Cost:** \$60,295

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** A total of \$60,295 is authorized for the purchase and outfitting of the new Riverlights fire apparatus. These funds are necessary to acquire the specific equipment and component configuration necessary to make the pumper truck call ready for the public.



## B. Fleet Acceleration: Heavy Fleet Vehicle

**Total Cost:** \$1,475,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$1,475,000 allows the Fire Department to advance an order ensuring the replacement of Rescue 13217 is on schedule for FY27 delivery.

Presently, apparatus of this kind requires a build time of around 44 months. Fronting the money in Fleet and rolling the purchase order until the vehicle is delivered in March of 2028 allows for cost savings. The manufacturer anticipates a 5% increase annually which would be felt if the price was not locked in.

Upon payment, the Fire department would begin paying back the Fleet Fund for the loan and lease costs for future replacement. Estimated fleet lease cost for FY28 is \$215,000.

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### Performance Measures

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The city adopted its Strategic Plan in February of 2024. Departments are presently developing both the strategic plan’s community outcomes and department process/program measures. The measures below are a continuation from the previous strategic plan and will be updated with new measures for the FY26 Adopted Budget.

Objectives	Measures	FY 24 Actual	FY 25 Target	FY 25 Target
<b>Objective:</b> Maintain 80% ratio of hours billed to billable hours	<b>Measure:</b> Percent of hours billed in relation to total annual billable hours	80%	76%	80%





## DEBT SERVICE FUND

This service/reserve fund was established in FY05 to set aside resources to meet current and future debt service requirements on general long-term debt.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted
<b>REVENUE</b>				
PROPERTY TAX	\$ (15,626,827)	\$ (18,567,275)	\$ (18,567,275)	\$ (21,833,290)
OPERATING TRANSFR IN	\$ (9,334,832)	\$ (17,834,832)	\$ (20,957,332)	\$ (16,611,637)
INSTALLMENT FINANCNG	\$ -	\$ -	\$ (11,104,556)	\$ -
INTEREST EARNINGS	\$ (506,105)	\$ (307,791)	\$ (307,791)	\$ (760,861)
MISCELLANEOUS	\$ (125,000)	\$ (1,826,370)	\$ (1,826,370)	\$ (1,925,000)
APPROPR FUND BALANCE	\$ -	\$ -	\$ (550,979)	\$ -
<b>REVENUE Total</b>	<b>\$ (25,592,764)</b>	<b>\$ (38,536,268)</b>	<b>\$ (53,314,303)</b>	<b>\$ (41,130,788)</b>
<b>APPROPRIATIONS</b>				
DEBT SERVICE	\$ 19,970,239	\$ 23,183,434	\$ 37,412,690	\$ 28,987,527
NON-DEPARTMENTAL	\$ 143,299	\$ 173,077	\$ 178,077	\$ 210,920
RESERVE FUND BALANCE	\$ -	\$ 6,324,680	\$ 6,319,680	\$ 3,749,070
TRANSFER TO	\$ 9,185,833	\$ 8,642,863	\$ 9,191,642	\$ 7,993,177
ALLOCATED COSTS	\$ 228,860	\$ 212,214	\$ 212,214	\$ 190,094
<b>APPROPRIATIONS Total</b>	<b>\$ 29,528,231</b>	<b>\$ 38,536,268</b>	<b>\$ 53,314,303</b>	<b>\$ 41,130,788</b>
<b>DEBT SERVICE TOTAL</b>	<b>\$ 3,935,467</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Budget Overview

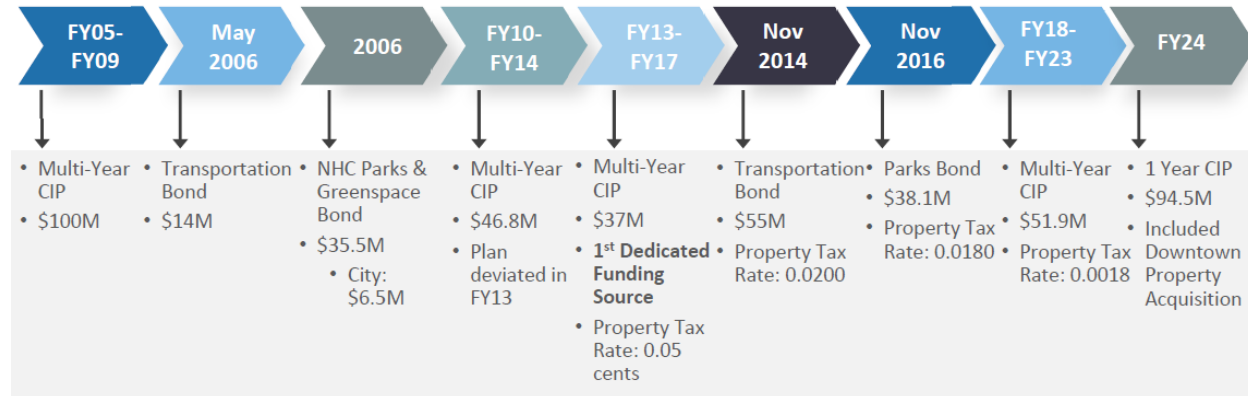
The City used Standard & Poor's and Moody's for their last debt issuance in June of 2024, with ratings of AA+, and Aa1 respectively, which is an indicator of the City's financial stability. The higher bond rating results in lower interest costs on long-term debt. The credit rating agencies base their ratings on several factors. The area's healthy and diverse economy, very strong fiscal management, budgetary flexibility provided by ample operating reserves and manageable long-term obligations are factors used in providing a rating.

### History

In FY13, a five-year plan was adopted that established a 5 cents property tax that was set aside to fund the 80% debt service and 20% pay-go (80/20 Plan). Since that time the city has increased the value dedicated to Debt Service where it now sits at 9.5 cents for FY25.



July 1, 2015, the Debt Service Fund included a dedicated 2 cents on the City's tax rate due to an approved \$55M Bond Referendum for streets, sidewalks, and other transportation improvements. This consists of \$44 million of General Obligation Bonds, plus an additional \$11 million for pay-go projects.



FY25 Budget

The Debt Service Fund will appropriate approximately \$38.4 million to cover current and future debt obligations associated with the Capital Improvement Program in FY25. In FY25, 1.5 cents has been adjusted on the property tax rate to support the need for capital improvement projects. The dedicated property tax rate for Debt Service activities is 9.75 cents.

Debt Service is supporting several of the CIP initiatives to include fund transfers approximating \$7.99 million to the capital funds in FY25. The transfers include \$2.84 million to the CP Streets & Sidewalks Fund for street, brick street and downtown alley repairs, \$2.37 million to CP Public Improvements for bridge repairs and Riverwalk structural improvements, \$90 thousand to Building Improvements and \$151 thousand for CP Parks & Recreation for park facilities maintenance. The fund will also transfer approximately \$2.13 million to the Parking Fund for debt service on the Riverplace parking deck (\$1.9 million) and the Skyline parking deck (\$0.5 million) and \$400 thousand to the Golf Fund for an irrigation system.

Over the years, payment for various parking-related capital needs (i.e., Water Street Deck and Riverplace Deck) have been funded from the Debt Services Fund. With recent investments in the Central Business District, the Parking Fund is quite healthy. A transfer of \$2 million from the Parking to the Debt Service Fund has been budgeted from the Parking Fund's fund balance for FY25 to begin repayments for the debt incurred for the Water Street and River Place decks. The General Fund will transfer its continued \$9.3 million to cover obligations, to support the potential property purchase. Revenue from rent associated with the potential property purchase was also included at \$1.7 million.



## TECHNOLOGY REPLACEMENT FUND

This internal service fund provides for the scheduled replacement and support of IT related hardware and enterprise related software in order to fully realize the benefits of improving technology and assures that the organization's workforce has reliable tools available to maximize productivity and efficiency. The fund also provides cloud computing services and enterprise telephonies.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
COMPUTER REPLACEMENT	\$ (809,612)	\$ (796,336)	\$ (796,336)	\$ (811,668)	2%
TRANSFER IN FROM GENERAL	\$ (713,724)	\$ (563,724)	\$ (563,724)	\$ (638,311)	13%
INTEREST EARNINGS	\$ (11,269)	\$ -	\$ -	\$ -	-%
APPROPR FUND BALANCE	\$ -	\$ (241,890)	\$ (265,488)	\$ (507,850)	110%
OTHER LONG TERM OBLG	\$ (370,710)	\$ -	\$ (2,271,813)	\$ -	-%
<b>REVENUE Total</b>	<b>\$ (1,905,315)</b>	<b>\$ (1,601,950)</b>	<b>\$ (3,897,361)</b>	<b>\$ (1,957,829)</b>	<b>22%</b>
<b>APPROPRIATIONS</b>					
OPERATING	\$ 903,467	\$ 1,434,106	\$ 557,660	\$ 1,907,829	33%
OUTLAY	\$ 474,745	\$ -	\$ 2,315,794	\$ -	-%
RESERVE	\$ -	\$ 167,844	\$ 167,844	\$ 50,000	-70%
DEBT SERVICE	\$ 143,242	\$ -	\$ 856,063	\$ -	-%
<b>APPROPRIATIONS Total</b>	<b>\$ 1,521,454</b>	<b>\$ 1,601,950</b>	<b>\$ 3,897,361</b>	<b>\$ 1,957,829</b>	<b>22%</b>
<b>IT TECH TOTAL</b>	<b>\$ (383,861)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

### Budget Overview

The **FY25 Adopted Budget** reflects an increase of \$355,879 over FY24's Adopted budget. The IT Department's Technology Fund's FY25 budget continues to incorporate an appropriation to maintain the 'PC as a Service' program. This will continue to improve upon current practices of computer replacement to include accelerating replacement from five to four years, reducing city inventory and transitioning to a leased service. City departments will continue to budget for replacements annually. IT infrastructure needs are continuous as contracts increase and demand for IT tools and technology increases.



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## Budget Modifications

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### A. PC Replacement

**Total Cost:** \$50,127

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** An increase totaling \$50,127 is authorized for the purchase of PC replacement. Since the inception of PCs as a Service, IT has struggled with deployment due to lack of adequate staffing and supply chain issues. Now that these issues have been resolved these funds will be used to catch up on all overdue replacements in order to restore the PC replacement schedule to its original schedule.

### B. Skyline Center Network Migration

**Total Cost:** \$123,596

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$123,596 is authorized to complete the network migration to the Skyline Center. As the City continues to consolidate operations in the Skyline Center, the IT department has had to make numerous upgrades to network switch and power supplies to insure network availability and security. These funds will continue the purchase and replacement of critical network hardware necessary to make the building fully operational for both City operations and tenants.

### C. Professional Service: Skyline Center Network

**Total Cost:** \$182,156

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$300,000 is authorized to initiate installation of a redundant network to the City's dedicated data center. A total of \$117,844 is supplementing the need from the reserve line requiring an increase of \$182,156.

Following the multi-department transition to the Skyline Center, the City's data network has undergone extensive modifications and redesign that has highlighted vulnerabilities and dependencies. These funds will be used to establish a redundance connection and service agreement to the City's data center to ensure continuity of service. This effort will minimize service disruptions leading to better service delivery to the public.



## CONVENTION CENTER OPERATIONS FUND

This operating fund was established in FY 2007-08 to set aside resources to meet operating expenditures associated with the construction and operation of the **Convention Center**.

### BUDGET SUMMARY

	FY24 Adopted	FY25 Adopted	Change FY23 to FY24
<b>REVENUE</b>			
ROOM OCCUPANCY TAX	\$ (5,957,489)	\$ (5,600,375)	-6%
MISCELLANEOUS	\$ (3,458,390)	\$ (5,543,329)	60%
INTEREST EARNINGS	\$ (744,566)	\$ (816,452)	10%
CHARGES FOR SERVICES	\$ (859,079)	\$ (671,671)	-22%
<b>REVENUE Total</b>	<b>\$ (11,019,524)</b>	<b>\$ (12,631,827)</b>	<b>15%</b>
<b>APPROPRIATIONS</b>			
PERSONNEL	\$ 1,245,434	\$ 1,505,989	21%
BENEFITS	\$ 372,047	\$ 414,521	11%
OPERATING	\$ 4,545,522	\$ 5,281,837	16%
OUTLAY	\$ 238,047	\$ 230,000	-3%
RESERVE	\$ 116,245	\$ 600,000	416%
DEBT SERVICE	\$ 4,018,065	\$ 4,011,051	0%
TRANSFER TO GENERAL FUND	\$ 400,000	\$ 500,000	25%
ALLOCATED COSTS	\$ 84,164	\$ 88,429	5%
<b>APPROPRIATIONS Total</b>	<b>\$ 11,019,524</b>	<b>\$ 12,631,827</b>	<b>15%</b>
<b>CONVENTION CENTER TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

### Budget Overview

The **FY25 Adopted Budget** for the Convention Center Operations Fund reflects an increase of 15% over FY24 Adopted Budget. The FY25 budget contributes to the Convention Center project, which is cumulative in nature as it is a multi-year fund. An increase in budgeted revenue is shown in the Room Occupancy Tax (ROT) estimates as well as direct revenue associated with an estimated increase for convention center bookings and parking.

A Full Cost Allocation Plan, generated by an outside consultant, continues in FY25 and results in indirect charges made to the Convention Center in the amount of \$88,429. These charges are in direct relation to professional services performed by General Fund departments. The Convention Center is also seeing a charge for staff's time (15%) dedicated to work related to the Convention Center and provided by the Downtown Coordinator, Parking Manager and Parking Administrative Assistant.



The increase to the Convention Center budget is the result of a combination of financial model adjustments based on a long-term financial model as well as the life-to-date nature of the convention center fund and project, a 10.1% decrease to CVB operating and a 22.3% increase in SMG operating expenses. In addition, statewide insurance rate increase and recent updated property statement values has increased the Convention Center property insurance by 89.2%. These impacts are included in the \$1.27M increase for the Convention Center in FY25.

The stability of the Convention Center Fund has been restored following the adverse effects of the pandemic, partly due to the assistance provided by ARPA funds. The room occupancy tax has bounced back and is now surpassing the levels seen before the pandemic (FY19 = \$5M; FY23 = \$6.3M). In line with this, the proposed Convention Center budget maintains the repayment plan for a land purchase loan that was granted in 2005, amounting to \$2,165,616. The initial repayment of \$400k was budgeted for FY24. This budget continues to include a transfer from the Convention Center to the General Fund totaling \$500K. As long as the Convention Center remains stable, the repayments will continue through FY28.



## SPECIAL PURPOSE FUND

The Special Purpose Fund is primarily supported by grants, donations to the City and contributions from the General Fund for special purpose projects.

### BUDGET SUMMARY

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>			
FINES & FORFEITS	\$ (1,482,703)	\$ (1,488,877)	0%
INTEREST EARNINGS	\$ (67,519)	\$ (284,888)	322%
OPERATING TRANSFER IN	\$ (751,017)	\$ (557,397)	-26%
RESTRICTED INTERGOV	\$ (2,035,735)	\$ (2,302,269)	13%
<b>REVENUE Total</b>	<b>\$ (4,336,974)</b>	<b>\$ (4,633,431)</b>	<b>7%</b>
<b>APPROPRIATIONS</b>			
PERSONNEL	\$ 1,106,720	\$ 1,307,818	18%
AGENCIES	\$ 1,334,432	\$ 1,339,989	0%
BENEFITS	\$ 393,617	\$ 451,546	15%
OPERATING	\$ 1,439,567	\$ 1,479,604	0%
NON-DEPARTMENTAL	\$ 15,000	\$ 15,000	15%
RESERVE	\$ 27,638	\$ 19,474	3%
ALLOCATED COSTS	\$ 20,000	\$ 20,000	-%
<b>APPROPRIATIONS Total</b>	<b>\$ 4,336,974</b>	<b>\$ 4,633,431</b>	<b>-%</b>
<b>SPECIAL PURPOSE TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

	FY24 Adopted	FY25 Adopted	Change FY24 to FY25
<b>Authorized Positions</b>			
MPO	12.00	14.00	2.00
Sable	2.00	2.00	0.00
Healthy Homes	3.00	3.00	0.00
<b>Special Purpose Total</b>	<b>17.00</b>	<b>19.00</b>	<b>2.00</b>

### Budget Overview

The budget for the Wilmington Metropolitan Planning Administration, or WMPO, is included in the Special Purpose Fund, however it is presented under Community Development.

The budget for the continued operation of the Red-Light Cameras project, also known as the Safelight program, reflects the operating expenditures and the required 90% contribution of the total fines paid to the New Hanover County Board of Education. The budget for FY24 was \$1,979,220 whereas the



recommended budget for FY25 is \$2,004,619, an increase of 1.3% No major programmatic changes occurred, but as this is a cumulative project, financial adjustments occurred.

The Fire Department’s regional hazmat response program will continue to be captured in a project in the Special Purpose fund. The department receives funding from the NC Department of Public Safety to respond to regional hazmat issues as well as for specialized training opportunities.

The budget for SABLE is also included in the Special Purpose Fund, however it is presented under Public Safety with the Police Department budget.

<b>Special Purpose Projects</b>	<b>FY25 Adopted</b>
<b>MPO</b>	\$ 2,101,137
<b>SAFELIGHT</b>	\$ 2,004,619
<b>FIRE HAZMAT</b>	\$ 69,000
<b>SABLE</b>	\$ 458,675
<b>SPECIAL PURPOSE PROJECTS</b>	<b>\$ 4,633,431</b>





## MUNICIPAL SERVICE DISTRICT

### BUDGET SUMMARY

	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
<b>REVENUE</b>					
PROPERTY TAX	\$ (551,861)	\$ (582,871)	\$ (582,871)	\$ (619,088)	6%
SALES TAX	\$ (239,957)	\$ (261,074)	\$ (261,074)	\$ (254,867)	-2%
INTEREST EARNINGS	\$ (22,888)	\$ (10,000)	\$ (10,000)	\$ (15,000)	50%
APPROPR FUND BALANCE	\$ -	\$ -	\$ (79,705)	\$ (175,000)	-%
<b>REVENUE Total</b>	<b>\$ (814,706)</b>	<b>\$ (853,945)</b>	<b>\$ (933,650)</b>	<b>\$ (1,063,955)</b>	<b>25%</b>
<b>APPROPRIATIONS</b>					
PERSONNEL	\$ 137,068	\$ 139,358	\$ 139,358	\$ 144,989	4%
BENEFITS	\$ 46,623	\$ 52,096	\$ 52,096	\$ 58,923	13%
OPERATING	\$ 654,428	\$ 602,134	\$ 681,839	\$ 778,192	29%
NON-DEPARTMENTAL	\$ 5,476	\$ 4,938	\$ 5,938	\$ 5,248	6%
RESERVE	\$ -	\$ 55,419	\$ 54,419	\$ 76,603	38%
<b>APPROPRIATIONS Total</b>	<b>\$ 843,595</b>	<b>\$ 853,945</b>	<b>\$ 933,650</b>	<b>\$ 1,063,955</b>	<b>25%</b>
<b>MSD Total</b>	<b>\$ 28,889</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>-%</b>

	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>	<b>Change FY24 to FY25</b>
<b>Authorized Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

### *Budget Overview*

The Wilmington City Council established a Municipal Services District (MSD) for the Central Business District in December of 2016 to provide professional services above and beyond what is already provided by the City. The principal purposes for the creation of this district were for additional cleanliness and safety. To date, we have contracted with Wilmington Downtown Incorporated for cleanliness, customer outreach, economic incentives and beautification efforts.

The FY25 budget reflects a real property tax rate of 6.47 cents per 100 assessed values. The estimated assessed property tax value is \$958,422,000 with one cent totaling \$95,346 once adjusted for the collection rates.



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## Budget Modifications

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### A. Operating Clean-up

**Total Cost:** \$5,417

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding previously budgeted for equipment and technology lease replacement totaling and technology lease \$11,820 was shifted to help fund overtime needs resulting in a net increase of \$5,107.

An additional \$310 was also budgeted to support the fees related to DMV and property tax collection.

### B. WDI Contract

**Total Cost:** \$37,819

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** The MSD Advisory Board supports the MSD budget in totality. This includes a 3% increase to the service contract plus related overhead charges (\$12,819). There is one-time funding totaling \$25,000 to help supplement the Facade Improvement grant which has \$25,000 in its base programming allowing for \$50,000 in FY25. The one-time funding would support both businesses who want cameras that integrate with WPD's Sting Center as well as lighting for alleyways.

The MSD budget is balanced at \$1,063,955 of which \$210,027 is for patrol activity, \$21,184 is reserve, \$5,248 fees associated with tax collection and the remainder (\$772,077) is for the MSD service contract.

### C. Professional Services: Beautification

**Total Cost:** \$150,000

**Strategy:** Core Services

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding in the amount of \$150,000 has been approved to purchase and install iron landscape barriers along N. Front Street. Any remaining amount to be utilized for minor landscaping improvements in beds that have no landscaping to avoid adding barriers to beds without the landscaping.



## OPIOID FUND

The *Opioid Fund* is associated with Opioid Settlement funding. Most of these funds will be transferred to New Hanover County for programs approved by both sitting authorities to help with prevention, treatment, and aftercare for those who suffer with opioid addiction.

### BUDGET SUMMARY

	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted	Change FY24 to FY25
<b>REVENUE</b>					
INTEREST EARNINGS	\$ -	\$ -	\$ (432)	\$ -	-%
RESTRICTED INTERGOV	\$ -	\$ (95,153)	\$ (94,721)	\$ (205,957)	116%
<b>REVENUE Total</b>	<b>\$ -</b>	<b>\$ (95,153)</b>	<b>\$ (95,153)</b>	<b>\$ (205,957)</b>	<b>116%</b>
<b>APPROPRIATIONS</b>					
AGENCIES	\$ -	\$ 81,153	\$ 81,153	\$ 191,957	137%
OPERATING	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	0%
<b>APPROPRIATIONS Total</b>	<b>\$ -</b>	<b>\$ 95,153</b>	<b>\$ 95,153</b>	<b>\$ 205,957</b>	<b>116%</b>
<b>OPIOID FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-%</b>

### Budget Modifications

#### A. Opioid Program

**Total Cost:** \$110,804

**Strategy:** Strategic Plan: Safe Community 2.3

**Position(s):** Full Time Equivalent: 0; Part-Time: 0.00

**Description:** Funding for the Opioid Settlements is programmed annually. For FY25, a total of \$205,957 is budgeted, a \$110,804 increase from FY24.

The majority of the funding, \$192,246, is transferred to New Hanover County for programmatic use. Funding totaling \$14,000 for Narcan purchases for the Wilmington Police Department stays with the city.



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CAPITAL IMPROVEMENT FUNDS





## CAPITAL BUDGETING

The process of capital improvement programming is crucial in determining significant facility requirements, forecasting financial resources, setting priorities, and creating specific project timelines to address the capital needs of the City of Wilmington. Capital projects, within the framework of the Capital Improvement Program (CIP), typically refer to long-term assets with a lifespan exceeding five years and a cost of \$50,000 or more. Routine operational expenses such as vehicle and equipment purchases, as well as maintenance and repair costs for City facilities, are funded through the yearly operating budget.

After being approved by the City Council, the CIP transforms into a policy document that outlines the scheduling, placement, nature, and financing of forthcoming capital projects. It is acknowledged that the policy outlined in the CIP is based on the City Council's informed decision at the time, and it is expected that evolving capital priorities, financial limitations, and emerging requirements may arise during the course of the program's implementation.

The policy established by the CIP provides important guidance for City administration, boards and commissions appointed by the City Council regarding municipal governance as it relates to the following matters:

- Preparation of the capital portion of the annual operating budget
- Scheduling and prioritization of project planning and scheduling
- Financial modeling regarding the financing of debt
- Planning efforts of businesses, developers and community organizations

Capital improvement programming provides a bridge between general long-term and short-term project planning. In this process, the long-term objectives of the city are reviewed and translated into a more specific and well defined, multi-year program of five to six years.

### ***FY25 Capital Improvement Plan***

The FY25 budget introduces a fresh strategy for financing capital maintenance and preservation projects such as parks facilities, building infrastructure, generators, Riverwalk structure, and more. The multi-year plan was paused in FY24 to allow staff to propose a specific funding source focused on safeguarding city-owned assets. Previously, all capital projects had to compete for limited funds, often resulting in maintenance initiatives being deprioritized to maintain a balanced budget. As a result, the lack of proactive maintenance led to increased asset maintenance expenses. Since these projects have a lifespan of less than 20 years, utilizing general obligation bonds for financing is not feasible. Instead, the proposed budget suggests allocating 1 cent (\$2,298,241) of the property tax rate to capital maintenance projects with a lifespan of less than 20 years. This funding approach enables financial growth in the future, and genuine infrastructure projects will be strategically prioritized based on the community's health

**Develop an efficient, accessible, and sustainable multi-modal transportation network and city infrastructure**



**Objective 3: Maintain and improve the city's infrastructure.**

Initiative 3.1: Identify sustainable and long-term funding for asset maintenance and develop associated plans.



and safety. Regarding capital infrastructure projects with a life cycle exceeding 20 years, they are also covered under the city's 80% financing/20% cash methodology. The Capital Improvement Program encompasses projects that are crucial to the community but are severely restricted due to financial limitations, necessitating a 1.50 cent property tax adjustment (1 cent for maintenance strategy, 0.50 cent for infrastructure projects).

The projects submitted for FY25 underwent a multi-year development process and are now categorized differently. Previously, projects were classified as either 'funded' or 'unfunded'. Unfunded projects encompassed submissions that did not align with the city's priorities or strategies and were monitored and reported as city needs. FY25 introduced a new system where projects meeting the city's strategies are categorized as either **Programmed Funded** or **Programmed Unfunded**. Programmed Funded projects are included in the multi-year CIP plan and receive funding annually. On the other hand, Programmed Unfunded projects, while meeting the city's strategies, face constraints such as limited funding partners, financial restrictions, or the need for further planning, preventing them from being included in the multi-year funding strategy. When funding opportunities arise (e.g. debt capacity, bonds, grants, partner collaborations), Programmed Unfunded projects are given priority. Any other submissions that did not rise to one of the above categories are no longer tracked and would need to be resubmitted if they continue to be a priority.

Project costs, descriptions and funding plans can be located in seven programmatic functional areas which include Streets and Sidewalks, Parks and Recreation, Public Facilities, Public Improvements, Stormwater, Parking, and Golf.

The program known as the **Streets and Sidewalks (331 fund)** aims to tackle the significant requirements of thoroughfares, trails, walkways, street upkeep and restoration, as well as sidewalk construction and repair. This program has been allocated a budget of \$15,892,942 for FY25. While the majority of maintenance projects now fall under the Public Infrastructure fund (339), the funding for Brick Streets, Street Rehabilitation, and Sidewalk Maintenance will remain in this particular fund. This decision is based on the long-life cycle of these improvements, which exceeds 20 years, and the financing strategy that necessitates 80% debt financing and 20% cash contribution for these projects. It is worth mentioning that many cultural recreational activities of Parks and Recreation, such as trails expansion or restoration, are included in this category because they serve as a means of transportation for people and goods from one place to another.

The **Parks and Recreation (333 fund)** program provides for both expansion and restoration of park facilities (i.e., tennis courts, basketball courts, fencing, etc.) throughout the city at a cost of \$865,932 in FY25.

The **Public Facilities (334 fund)** program consists of funding for various improvements to building assets owned by the city at a cost of \$657,579 in FY25.

The **Public Improvement (339 fund)** program consists of funding for projects that maintain and preserve various city assets such as park facilities, city structures and large-scale equipment. This fund will house



the city's maintenance projects funded by 1 cent of the property tax rate. The Public Improvement fund is budgeted at \$2,599,095 in FY25.

The **Stormwater (502 fund)** program continues the City's efforts to proactively manage and mitigate the effects of storm water runoff, alleviate flooding, improve and maintain the drainage systems and drainage capacity of watercourses and containment structures City-wide at a cost of \$11,532,524 in FY25.

The **Parking (552 fund)** program consists of funding for various public improvements in the capital parking fund at a cost of \$50,000 in FY25.

The **Golf (570 fund)** program consists of funding for various public improvements in the capital golf fund at a cost of \$1,540,199 in FY25.

The funding tables below display the new multi-year CIP, the programmed funded projects, showing fiscal years FY25 through FY29. The out years are estimates and can change as city priorities change and the adoption years progress.

## FY25-FY29 CIP Multi-Year Fund Summary

Project Type	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Fund Expenditures</b>						
Streets & Sidewalks	\$ 15,892,942	\$ 8,833,186	\$ 6,395,000	\$ 6,397,000	\$ 6,395,000	\$ 43,913,128
Public Facilities	\$ 657,579	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,656,646
Parks & Recreation	\$ 865,932	\$ 515,270	\$ 136,125	\$ 149,738	\$ 164,711	\$ 1,831,776
Public Improvement	\$ 2,599,095	\$ 2,969,613	\$ 2,027,141	\$ 2,562,339	\$ 2,609,869	\$ 12,768,057
Golf	\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Stormwater	\$ 11,532,524	\$ 12,765,480	\$ 5,090,677	\$ 7,391,435	\$ 9,621,497	\$ 46,401,613
Parking	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
<b>CIP Multi-Year Expenditure Summary</b>	<b>\$33,138,271</b>	<b>\$26,452,616</b>	<b>\$13,998,943</b>	<b>\$16,770,512</b>	<b>\$19,061,077</b>	<b>\$109,421,419</b>
<b>Summary of Revenue Types</b>						
Debt Svc Paygo 80/20 FY25-29	\$ 1,814,954	\$ 3,376,773	\$ -	\$ -	\$ -	\$ 5,191,727
Debt Svc Paygo Dedicated 1 Cent	\$ 2,374,095	\$ 2,744,613	\$ 1,802,141	\$ 2,337,339	\$ 2,354,869	\$ 11,613,057
Debt Svc Paygo Mant 8/2 FY25-29	\$ 1,270,000	\$ 5,950,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 23,720,000
General Fund	\$ 2,104,182	\$ 325,000	\$ 325,000	\$ 325,000	\$ 355,000	\$ 2,534,182
Golf Fund	\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Inst Fin Maint 80/20 FY25-29	\$ 5,080,000	\$ 797,000	\$ 795,000	\$ 797,000	\$ 795,000	\$ 8,264,000
Install Fin 80/20 FY25-29	\$ 7,259,817	\$ -	\$ -	\$ -	\$ -	\$ 7,259,817
Parking Facilities	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Payment In Lieu Tree Removal	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
Revenue Bond Proceeds	\$ 7,456,137	\$ 6,359,322	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 24,819,068
Storm Water Management	\$ 4,076,387	\$ 6,406,158	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 21,582,545
<b>CIP Multi-Year Revenue Summary</b>	<b>\$33,138,271</b>	<b>\$26,452,616</b>	<b>\$13,998,943</b>	<b>\$16,770,512</b>	<b>\$19,061,077</b>	<b>\$109,421,419</b>





## Streets and Sidewalks Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Infrastructure	2CRRF2510	Riverwalk Structural: CFCC Connection	\$ 431,053	\$ 1,986,186	\$ -	\$ -	\$ -	\$ 2,417,239
	2TRBR2310	Front St Bridge Repair	\$ 771,961	\$ -	\$ -	\$ -	\$ -	\$ 771,961
	2TRBR2315	4Th Street Bridge Replacement	\$ 4,277,946	\$ -	\$ -	\$ -	\$ -	\$ 4,277,946
	2TRBR2510	Pine Grove Bridge Replacement	\$ 2,389,046	\$ -	\$ -	\$ -	\$ -	\$ 2,389,046
	2TRSW1720	Pedestrian & Bicycle Improvement	\$ -	\$ 297,000	\$ 295,000	\$ 297,000	\$ 295,000	\$ 1,184,000
<b>Infrastructure Total</b>			<b>\$ 7,870,006</b>	<b>\$ 2,283,186</b>	<b>\$ 295,000</b>	<b>\$ 297,000</b>	<b>\$ 295,000</b>	<b>\$ 11,040,192</b>
Maintenance	2TRSR1710	Street Rehabilitation	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 27,500,000
	2TRSR1810	Brick Street Rehab	\$ 350,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 800,000
	2TRST0530	Neighborhood Traffic Mgmt	\$ 1,572,936	\$ -	\$ -	\$ -	\$ -	\$ 1,572,936
	2TRST2110	Downtown Alley Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
	2TRSW1710	Sidewalk Rehab/Repairs	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
<b>Maintenance Total</b>			<b>\$ 8,022,936</b>	<b>\$ 6,550,000</b>	<b>\$ 6,100,000</b>	<b>\$ 6,100,000</b>	<b>\$ 6,100,000</b>	<b>\$ 32,872,936</b>
<b>Total Streets &amp; Sidewalks Fund Expenditures</b>			<b>\$ 15,892,942</b>	<b>\$ 8,833,186</b>	<b>\$ 6,395,000</b>	<b>\$ 6,397,000</b>	<b>\$ 6,395,000</b>	<b>\$ 43,913,128</b>
<b>Summary of Revenue Types</b>								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 1,574,001	\$ 1,986,186	\$ -	\$ -	\$ -	\$ 3,560,187
		Inst Fin Maint 80/20 FY25-29	\$ -	\$ 297,000	\$ 295,000	\$ 297,000	\$ 295,000	\$ 1,184,000
		Install Fin 80/20 FY25-29	\$ 6,296,005	\$ -	\$ -	\$ -	\$ -	\$ 6,296,005
<b>Infrastructure Total</b>			<b>\$ 7,870,006</b>	<b>\$ 2,283,186</b>	<b>\$ 295,000</b>	<b>\$ 297,000</b>	<b>\$ 295,000</b>	<b>\$ 11,040,192</b>
Maintenance		Debt Svc Paygo Mant 8/2 FY25-29	\$ 1,270,000	\$ 5,950,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 23,720,000
		General Fund	\$ 1,672,936	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,072,936
		Inst Fin Maint 80/20 FY25-29	\$ 5,080,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 7,080,000
<b>Maintenance Total</b>			<b>\$ 8,022,936</b>	<b>\$ 6,550,000</b>	<b>\$ 6,100,000</b>	<b>\$ 6,100,000</b>	<b>\$ 6,100,000</b>	<b>\$ 32,872,936</b>
<b>Total Streets &amp; Sidewalk Revenues</b>			<b>\$ 15,892,942</b>	<b>\$ 8,833,186</b>	<b>\$ 6,395,000</b>	<b>\$ 6,397,000</b>	<b>\$ 6,395,000</b>	<b>\$ 43,913,128</b>



## 4th St. Bridge Replacement

**Project Code** 2TRBR2315

**FY25 Appropriated Amount**  
\$4,277,946

**Status**  
Planning

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Infrastructure

**Department** Public Works

**Project Director**  
Dave Mayes

**Project Manager**  
Richard Murphy

**Location**  
4th Street

**FY25 Primary Funding Source**  
Debt (80/20)

### Project Description

The 4th Street Bridge Replacement project includes the full replacement of the existing 3-lane bridge built in the 1950's with a load rating of 25 tons. The bridge was load restricted to 14 tons in 2016, 12 tons in 2018, and 10 tons in 2020. The bridge is currently load restricted to 10 tons and cannot accommodate buses and emergency response vehicles. In its current state, the bridge is nearing the end of its useful life.

### Benefit to the City

Replacement of the 4th Street Bridge will help facilitate the movement of emergency vehicles, transit, goods and people supporting the local economy while connecting communities. The incorporation of sidewalk and lighting will provide an alternate transportation mode to vehicles in this busy downtown area.





## Neighborhood Traffic Calming Management

**Project Code** 2TRST0530

**FY25 Appropriated Amount**

\$1,572,936

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Denys Vielkanowitz

**Project Manager**

Denys Vielkanowitz

**Location**

Citywide

**FY25 Primary Funding Source**

Cash - GF Transfer

### Project Description

The Neighborhood Traffic Calming Management Project consists of the design and construction of physical roadway infrastructure targeting traffic calming strategies and overall roadway safety, including modifications to intersections, curb extensions, signage, pavement markings, etc.



### Benefit to the City

The Neighborhood Traffic Management Project is a combination of new roadway features along existing roadways promoting traffic calming strategies and overall roadway safety.

## Front St. Bridge Rehab Project

**Project Code** 2TRBR2310

**FY25 Appropriated Amount**

\$771,961

**Status**

Project Development

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Mike Naklicki

**Project Manager**

Kyle Burden

**Location**

Front Street

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

The project will include the full replacement of the bridge deck, allowing for improved access for maintenance of substructure elements like beam ends and bearing pedestals while eliminating expansion joints.



### Benefit to the City

The project will extend the life of the bridge and allow for continued transportation and commerce over the bridge with no restrictions.



## Pine Grove Bridge Replacement

**Project Code** 2TRBR2510

**FY25 Appropriated Amount**

\$2,389,046

**Status**

Design

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Dave Mayes

**Project Manager**

Matt Hart

**Location**

Pine Grove Dr

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

The Pine Grove Bridge over Hewletts Creek will be replaced with a new single span cored slab bridge with new foundations. The existing cored slab bridge was constructed in 1976 and has reached the end of its usable life span. Repairs were made to the bridge in 2023 to extend the life span of the bridge until funding could be allocated for the full replacement of the bridge.

### Benefit to the City

The Pine Grove Bridge has been in service for nearly 48 years, one of the most heavily used corridors in the City of Wilmington and also considered part of the hurricane evacuation route. Traffic volumes continue to increase year over year causing more stress and decreasing the life span of the bridge. This bridge was recommended for replacement in FY27 as part of the 2021 AECOM Bridge Asset Management Plan.





## Riverwalk Structural: CFCC Connection

<b>Project Code</b> 2CRRF2510	<b>Department</b> Parks & Recreation
<b>FY25 Appropriated Amount</b> \$431,053	<b>Project Director</b> Amy Beatty
<b>Status</b> New	<b>Project Manager</b> TBD
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Riverfront -Adjacent to CFCC Boat Bldg
<b>Project Type</b> Infrastructure	<b>FY25 Primary Funding Source</b> Debt (80/20)

### Project Description

The project includes renovation of the existing Riverwalk behind the CFCC boat building from the Hilton to the Coastline Inn. The renovations are anticipated to include bulkhead repair, walking surfaces, lighting, banners, and site furnishings.



### Benefit to the City

Improvements to the downtown riverfront area is a primary focus of the Vision 2020 plan. Additionally, creation/preservation of park areas are included in the Vision 2020 recommendations to create welcoming public spaces, encourage private investment in the downtown area, and increase tourism. Improvements to existing portions of the Riverwalk will help to preserve this important City asset.

## Downtown Alleys

<b>Project Code</b> 2TRST2110	<b>Department</b> Public Works
<b>FY25 Appropriated Amount</b> \$100,000	<b>Project Director</b> Dave Mayes
<b>Status</b> On-Going	<b>Project Manager</b> Aaron Beckner
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Service Alleys in CBD
<b>Project Type</b> Maintenance	<b>FY25 Primary Funding Source</b> Cash - GF Transfer

### Project Description

The downtown alley project revitalizes the effort to improve downtown alleys for pedestrians and for service to restaurants and converts alleys into usable space for a variety of activities.

### Benefit to the City

Improvement of walking surface conditions, drainage, and underground utilities.



## Brick Rehab

**Project Code** 2TRSR1810

**FY25 Appropriated Amount**  
\$350,000

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Maintenance

**Department** Public Works

**Project Director**

Dave Mayes

**Project Manager**

Aaron Beckner

**Location**

City's Brick & Stone Streets

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

The Brick Streets Rehabilitation project exists to fund repairs and maintenance to existing streets within the Brick & Stone Streets inventory.

### Benefit to the City

The historic brick streets inventory has been deteriorating for many years due to normal wear and tear but primarily due to utility cuts done many years ago and were patched using asphalt. Brick streets are an important component to the City's historical character and to the unique character of the neighborhoods encompassed by the brick street network.



## Street Rehab

**Project Code** 2TRSR1710

**FY25 Appropriated Amount**  
\$5,500,000

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Maintenance

**Department** Public Works

**Project Director**

Aaron Beckner

**Project Manager**

Aaron Beckner

**Location**

City-wide

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

The Street Rehabilitation project exists to fund repairs and maintenance to existing city-streets.

### Benefit to the City

The project is necessary due to the rapidly deteriorating condition of the streets network. Poor street conditions and ride quality are listed as top priorities in the Citizen Survey.





## Sidewalk Rehab

**Project Code** 2TRSW1710

**FY25 Appropriated Amount**  
\$500,000

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Maintenance

**Department** Public Works

**Project Director**

Aaron Beckner

**Project Manager**

Aaron Beckner

**Location**

City-wide

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

The Sidewalk Rehabilitation and Repairs project exists to fund repairs and maintenance to existing city sidewalks.

### Benefit to the City

The project scope includes identifying, repairing and mitigating hazardous and non-compliant sidewalks and ramps within the city sidewalk network. It is an important program aimed at improving pedestrian access, safety, and mobility throughout the city pedestrian network. Project also addresses citizen complaints regarding missing and damaged ramps and dangerous tripping hazards reported by pedestrians. This project is also an important component of ADA access compliance.





## Public Facilities Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Infrastructure	4GGMF2120	City Hall / Thalian Hall	\$ 41,249	\$ -	\$ -	\$ -	\$ -	\$ 41,249
	4GGMF2510	Roofing Replacements	\$ 410,084	\$ 314,067	\$ -	\$ -	\$ -	\$ 724,151
	4GGMF9513	ADA Compliance	\$ 206,246	\$ -	\$ -	\$ -	\$ -	\$ 206,246
		Not Assigned Riverwalk Lighting Improvements: South Half	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000
		Not Assigned Thalian Hall Exterior Improvement	\$ -	\$ 455,000	\$ -	\$ -	\$ -	\$ 455,000
<b>Infrastructure Total</b>			<b>\$ 657,579</b>	<b>\$ 999,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,656,646</b>
<b>Total Public Facilities Expenditure Total</b>			<b>\$ 657,579</b>	<b>\$ 999,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,656,646</b>
<b>Summary of Revenue Types</b>								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 90,267	\$ 999,067	\$ -	\$ -	\$ -	\$ 1,089,334
		General Fund	\$ 206,246	\$ -	\$ -	\$ -	\$ -	\$ 206,246
		Install Fin 80/20 FY25-29	\$ 361,066	\$ -	\$ -	\$ -	\$ -	\$ 361,066
<b>Infrastructure Total</b>			<b>\$ 657,579</b>	<b>\$ 999,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,656,646</b>
<b>Total Public Facilities Revenue Total</b>			<b>\$ 657,579</b>	<b>\$ 999,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,656,646</b>





## ADA Buildings Compliance

**Project Code** 4GGMF9513

**FY25 Appropriated Amount**

\$206,246

**Status**

Construction

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Dave Mayes

**Project Manager**

Aaron Cramer

**Location**

City Facilities

**FY25 Primary Funding Source**

Cash - GF Transfer

### Project Description

This project will address the final repairs needed to bring non-compliant ADA issues into compliance at 505 Nutt Street and 1102 Orange Street to include the renovation of bathrooms in both suites to be ADA accessible. It will also bring the facilities into compliance through a redesign and replacement project for the wooden deck, stairs, and ramp. These efforts are also required in order to maintain compliance with the city's ADA plan.

### Benefit to the City

ADA compliance allows for better mobility access for all residents and visitors.

## Roofing Replacements

**Project Code** 4GGMF2510

**FY25 Appropriated Amount**

\$410,084

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Dave Mayes

**Project Manager**

Aaron Cramer

**Location**

City-wide

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

Roof replacements as specified by Facility Condition Assessment based on lifecycle.

### Benefit to the City

Roof replacements based on lifecycle are a much better option that repairs after the roof has failed. If a roof fails and leaks, very often there is more substantial damage to the facility on the interior and loss of productivity to the facilities staff and the occupants of the building.



## Thalian Hall Exterior Improvement

**Project Code** 4GGMF2120

**FY25 Appropriated Amount**

\$41,249

**Status**

Design

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Public Works

**Project Director**

Dave Mayes

**Project Manager**

Aaron Cramer

**Location**

102 N 3rd St

**FY25 Primary Funding Source**

Debt (80/20)

### Project Description

This building is the oldest (1855) and most iconic facility within Wilmington. As identified in the Facilities Condition Assessment, many items require updating. This phase of work will include repairs to stucco and window sills, replacement of caulking/sealants, exterior cleaning and repainting.

Stucco repairs on all 4 sides of the building are needed. Stair preservation is required on 3rd St and Princess St. Stair replacement on Chestnut St side. Stone work repairs are needed for window sill mantles. Entire exterior needs to be repainted. Historic theater entrance on Princess St side needs restoration work.



### Benefit to the City

Preservation of the structure is imperative to keeping it in operable condition for the theater and other future occupants.



## Parks and Recreation Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Infrastructure	3CRPK2510	Greenfield Lake Structures	\$ 653,432	\$ 207,520	\$ -	\$ -	\$ -	\$ 860,952
	3CRPK2515	Athletic Facilities - Pool Fencing	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
		Not Assigned Athletic Facilities: Robert Strange Basketball Courts Lighting	\$ -	\$ 184,000	\$ -	\$ -	\$ -	\$ 184,000
<b>Infrastructure Total</b>			<b>\$ 753,432</b>	<b>\$ 391,520</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,144,952</b>
Maintenance	3CRPR1310	Tree Mitigation Plantings	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
<b>Maintenance Total</b>			<b>\$ 112,500</b>	<b>\$ 123,750</b>	<b>\$ 136,125</b>	<b>\$ 149,738</b>	<b>\$ 164,711</b>	<b>\$ 686,824</b>
<b>Total Parks and Recreation Fund Expenditures</b>			<b>\$ 865,932</b>	<b>\$ 515,270</b>	<b>\$ 136,125</b>	<b>\$ 149,738</b>	<b>\$ 164,711</b>	<b>\$ 1,831,776</b>
<b>Summary of Revenue Types</b>								
Infrastructure		Debt Svc Paygo 80/20 FY25-29	\$ 150,686	\$ 391,520	\$ -	\$ -	\$ -	\$ 542,206
		Install Fin 80/20 FY25-29	\$ 602,746	\$ -	\$ -	\$ -	\$ -	\$ 602,746
<b>Infrastructure Total</b>			<b>\$ 753,432</b>	<b>\$ 391,520</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,144,952</b>
Maintenance		Payment In Lieu Tree Removal	\$ 112,500	\$ 123,750	\$ 136,125	\$ 149,738	\$ 164,711	\$ 686,824
<b>Maintenance Total</b>			<b>\$ 112,500</b>	<b>\$ 123,750</b>	<b>\$ 136,125</b>	<b>\$ 149,738</b>	<b>\$ 164,711</b>	<b>\$ 686,824</b>
<b>Total Parks and Recreation Fund Revenue</b>			<b>\$ 865,932</b>	<b>\$ 515,270</b>	<b>\$ 136,125</b>	<b>\$ 149,738</b>	<b>\$ 164,711</b>	<b>\$ 1,831,776</b>



## Athletic Facilities: Pool Fencing

<b>Project Code</b> 3CRPK2515	<b>Department</b> Parks & Recreation
<b>FY25 Appropriated Amount</b> \$100,000	<b>Project Director</b> Amy Beatty
<b>Status</b> New	<b>Project Manager</b> Doug Lewis
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Robert Strange & Legion Stadium
<b>Project Type</b> Infrastructure	<b>FY25 Primary Funding Source</b> Debt (80/20)

### Project Description

Complete rebuild of fencing around Robert Strange and Legion Pools.

### Benefit to the City

To keep the community safe by avoiding potential pool tragedies, fulfilling a legal requirement and updating a weathering fence improving ascetics.

## Greenfield Lake Structures

<b>Project Code</b> 3CRPK2510	<b>Department</b> Parks & Recreation
<b>FY25 Appropriated Amount</b> \$653,432	<b>Project Director</b> Amy Beatty
<b>Status</b> New	<b>Project Manager</b> Sally Thigpen
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Greenfield Lake
<b>Project Type</b> Infrastructure	<b>FY25 Primary Funding Source</b> Debt (80/20)

### Project Description

Greenfield Lake is an historical park with many amenities. A bridge assessment was completed and recommends several necessary repairs to bridges and connecting structures.

### Benefit to the City

The Greenfield Park improvements ensure a safe and enjoyable use of the park.



## Tree Mitigation Plantings

**Project Code** 3CRPR1310

**FY25 Appropriated Amount**  
\$112,500

**Status**  
On-Going

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Parks & Recreation

**Project Director**  
Sally Thigpen

**Project Manager**  
Aaron Reese

**Location**  
City-wide

**FY25 Primary Funding Source**  
Tree Mitigation Project

### Project Description

The Tree Mitigation Plantings Project exists to fund ongoing street tree replacements within the City's rights of way and other public properties.

### Benefit to the City

The Tree Mitigation Plantings project ensures the health and sustainability of the urban forest. The urban forest is an integral part of city infrastructure that improves air and water quality, reduces heating and cooling costs, decreases stormwater runoff and pollution, and increases public health and wellness. The project also replaces Land Development Code required public trees.



## Public Improvement Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Maintenance	5CRPK25015	Park Facilities Maintenance	\$ 810,000	\$ 210,000	\$ 146,000	\$ 133,100	\$ 146,410	\$ 1,445,510
	5CRPK25016	Riverwalk Maintenance	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 255,000	\$ 1,155,000
	5CRPK25017	Riverwalk Structural	\$ 522,645	\$ 1,213,870	\$ 309,654	\$ 136,250	\$ 186,250	\$ 2,368,669
	5GGCP2501	Dedicated 1 Cent - Contingency	\$ 65,000	\$ 30,000	\$ 327,687	\$ 546,690	\$ 723,612	\$ 1,692,989
	5GGMF25011	Building Maintenance	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 3,250,000
	5TRST25012	Dirt Street Paving	\$ 50,000	\$ -	\$ 70,000	\$ -	\$ 72,000	\$ 192,000
	5TRST25013	Annual Pavement Markings	\$ 216,450	\$ 222,300	\$ 226,200	\$ 230,100	\$ 235,950	\$ 1,131,000
	5TRST25014	Trail Repair & Preservation	\$ 60,000	\$ 66,000	\$ 72,600	\$ 79,860	\$ 87,846	\$ 366,306
		Not Assigned Bridge Repair	\$ -	\$ 30,000	\$ -	\$ 395,000	\$ -	\$ 425,000
		Not Assigned Generator Replacements	\$ -	\$ 322,443	\$ -	\$ 166,339	\$ 252,801	\$ 741,583
<b>Maintenance Total</b>			<b>\$ 2,599,095</b>	<b>\$ 2,969,613</b>	<b>\$ 2,027,141</b>	<b>\$ 2,562,339</b>	<b>\$ 2,609,869</b>	<b>\$ 12,768,057</b>
<b>Total Public Improvement Fund Expenditures</b>			<b>\$ 2,599,095</b>	<b>\$ 2,969,613</b>	<b>\$ 2,027,141</b>	<b>\$ 2,562,339</b>	<b>\$ 2,609,869</b>	<b>\$ 12,768,057</b>
<b>Summary of Revenue Types</b>								
Maintenance		Debt Svc Paygo Dedicated 1 Cent	\$ 2,374,095	\$ 2,744,613	\$ 1,802,141	\$ 2,337,339	\$ 2,354,869	\$ 11,613,057
		General Fund	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 255,000	\$ 1,155,000
<b>Maintenance Total</b>			<b>\$ 2,599,095</b>	<b>\$ 2,969,613</b>	<b>\$ 2,027,141</b>	<b>\$ 2,562,339</b>	<b>\$ 2,609,869</b>	<b>\$ 12,768,057</b>
<b>Grand Total</b>			<b>\$ 2,599,095</b>	<b>\$ 2,969,613</b>	<b>\$ 2,027,141</b>	<b>\$ 2,562,339</b>	<b>\$ 2,609,869</b>	<b>\$ 12,768,057</b>



## Park Facilities Maintenance

**Project Code** 5CRPK25015

**FY25 Appropriated Amount**

\$810,000

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Maintenance

**Department** Parks & Recreation

**Project Director**

Sally Thigpen

**Project Manager**

Ron McMillan

**Location**

City-wide Park Facilities

**FY25 Primary Funding Source**

Cash

### Project Description

The parks facilities maintenance project is classified as a parent project. Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The project includes on-going upgrades, enhancements and improvements to city parks, grounds, landscapes and athletic fields. Maintenance is needed for aesthetic improvements and to meet safety requirements.



### Benefit to the City

The maintenance and repair of City facilities enhances the safety of our sites for citizens, visitors and staff. The timely repair and/or replacement of aging amenities exhibits good stewardship of resources.

## Dirt Street Paving

**Project Code** 5TRST25012

**FY25 Appropriated Amount**

\$50,000

**Status**

On-Going

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Maintenance

**Department** Public Works

**Project Director**

Aaron Beckner

**Project Manager**

Aaron Beckner

**Location**

City-owned dirt streets

**FY25 Primary Funding Source**

Cash

### Project Description

The project funds improvements to existing dirt streets, converting identified streets to paved roads.

### Benefit to the City

The project provides long standing needs for conversion of streets identified in the Dirt Streets Inventory to paved streets. The project will improve access for citizens/residents and emergency vehicles, address citizen complaints regarding lack of city services in the annexation areas and improve storm water management.





## Annual Pavement Markings

**Project Code** 5TRST25013

**FY25 Appropriated Amount**  
\$216,450

**Status**  
Planning

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Engineering

**Project Director**  
Denys Vielkanowitz

**Project Manager**  
Denys Vielkanowitz

**Location**  
City-wide

**FY25 Primary Funding Source**  
Cash

### Project Description

The Annual Pavement Marking Project exists to fund regular, reoccurring maintenance to existing pavement markings along City-owned roadways based on Transmap Corporation's survey and areas identified by staff. The scope of work includes crosswalks, markings and striping (white/yellow/stop bar). The general approach is to engage a contractor to provide maintenance beyond what can be accomplished by in-house crews, based on considerations such as: volume of work and safety considerations (e.g., high-volume roads, night work, flagging, attenuator vehicle, etc.).



### Benefit to the City

The Annual Pavement Marking project's purpose is to provide regular maintenance of traffic pavement markings to enhance safety along City-owned roadways for all users. This will reduce liability and the risk of property damage, injuries, and fatalities due to vehicular, bicycle and pedestrian accidents.





## Riverwalk Maintenance

**Project Code** 5CRPK25016

**FY25 Appropriated Amount**  
\$225,000

**Status**  
On-Going

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Parks & Recreation

**Project Director**  
Ron McMillan

**Project Manager**  
Doug Lewis

**Location**  
Riverfront

**FY25 Primary Funding Source**  
Cash - GF Transfer

### Project Description

The project funds routine maintenance associated with the Riverwalk. Types of repairs and maintenance include banner replacement, site furnishing repair/replacement, post, cap and rail replacement, electrical repairs to lighting, replacement of decking and occasional structural repairs.



### Benefit to the City

The Riverwalk is a city and regional destination, allowing residents and visitors to enjoy the Cape Fear River from downtown.

## Building Maintenance

**Project Code** 5GGMF25011

**FY25 Appropriated Amount**  
\$650,000

**Status**  
On-Going

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Public Works

**Project Director**  
Dave Mayes

**Project Manager**  
Aaron Cramer

**Location**  
City-wide

**FY25 Primary Funding Source**  
Cash

### Project Description

The Building Maintenance project is classified as a parent project. Funds appropriated to this project can be expended from the project or moved to a child project throughout the year. The scope of this project is to make improvements to multiple city facilities. The improvements are imperative to ensure that city facilities continue to function as a safe place to do business for both our employees and citizens.

### Benefit to the City

The upkeep of City facilities creates safe environments for employees and citizens and the replacement of aging equipment provides significant energy savings and exhibits good stewardship of the resources provided.



## Riverwalk Structural

**Project Code** 5CRPK25017

**FY25 Appropriated Amount**  
\$522,645

**Status**  
On-going

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Parks & Recreation

**Project Director**  
Mike Naklicki

**Project Manager**  
Matt Hart

**Location**  
Riverfront

**FY25 Primary Funding Source**  
Cash

### Project Description

The project funds the maintenance and repair associated with the riverfront maintenance projects. The scope of work includes a consultant survey of existing conditions along the downtown waterfront and preparation of a vulnerability analysis, recommendations for infrastructure management to mitigate public safety hazards, property damage and unplanned budgetary impacts. The assessment serves as the basis for development of riverfront stabilization projects.

### Benefit to the City

Due to the risks of the failure of riverfront elements in relation to public safety, major property damage, magnitude of expenditures for emergency repairs, and potential savings and regulatory permitting requirements, it is imperative that every reasonable effort be made to identify potential issues and plan for potential financial impacts.



## Trail Repair & Preservation

**Project Code** 5TRST25014

**Department** Parks & Recreation

**FY25 Appropriated Amount**

**Project Director**

\$60,000

Mike Naklicki

**Status**

**Project Manager**

On-Going

Matt Hart

**Approximate Annual Operating Impact**

**Location**

Data in transition

City-wide

**Project Type**

**FY25 Primary Funding Source**

Maintenance

Cash

### Project Description

The Trail Rehabilitation Program will maintain quality control and conduct regular inspections of the City's greenway system to repair and replace asphalt according to life-cycle identified in the Wilmington/New Hanover County Comprehensive Greenway Plan. The timeline for asphalt replacement can be extended by applying pavement preservation techniques. The purpose of this project is to focus on the pavement preservation application to the City's trail system (some minor asphalt repairs may be necessary), and extend the life of the trail system. This project will include the Greenfield Park trail.

### Benefit to the City

The City's trail and greenway system should be maintained as a public resource. A trail rehab program is necessary in order to maintain a quality outdoor recreation and transportation experience. A 7-to-15-year life is assumed for asphalt and crushed fine trails after which an overlay may be required. A complete resurfacing after 20-25 years is anticipated. The Wilmington/New Hanover County Comprehensive Greenway Plan (2013) recommends resurfacing of asphalt every 10-12 years. The City owns and maintains 32 miles of trail with another 18 miles planned or in construction either as part of the City's 2014 Transportation Bond or the City's Bicycle and Pedestrian Program in the CIP.



## Stormwater Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Infrastructure	7DC0910	Wisteria/Clearbrook Area	\$ 2,568,409	\$ -	\$ -	\$ -	\$ -	\$ 2,568,409
	7DC1310	Brookshire/Beasley Drainage	\$ 4,887,728	\$ -	\$ -	\$ -	\$ -	\$ 4,887,728
	7DC1410	Clear Run Branch Drainage	\$ -	\$ 6,134,699	\$ -	\$ -	\$ -	\$ 6,134,699
	7DC1510	Old McCumbers Outfall	\$ -	\$ -	\$ -	\$ 843,117	\$ 5,321,497	\$ 6,164,614
	7DC2510	Culvert Replacement - Kelly Rd	\$ 499,186	\$ 2,706,158	\$ -	\$ -	\$ -	\$ 3,205,344
		Not Assigned Greenville Loop Rd / Darby / Harvest Grove Lane	\$ -	\$ -	\$ 57,107	\$ 689,830	\$ -	\$ 746,937
		Not Assigned Whiskey Creek Branch : Phase 1	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000
		Not Assigned Wrightsville Avenue Drainage: Phase 1	\$ -	\$ 224,623	\$ 859,675	\$ -	\$ -	\$ 1,084,298
		Not Assigned Drainage Improvements: Elisha / Camberly / Gregory St.	\$ -	\$ -	\$ 473,895	\$ 2,158,488	\$ -	\$ 2,632,383
<b>Infrastructure Total</b>			<b>\$ 7,955,323</b>	<b>\$ 9,065,480</b>	<b>\$ 1,390,677</b>	<b>\$ 3,691,435</b>	<b>\$ 5,921,497</b>	<b>\$ 28,024,412</b>
Maintenance	7DC1720	Storm Drain Rehab	\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
<b>Maintenance Total</b>			<b>\$ 3,577,201</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 18,377,201</b>
<b>Total Stormwater Fund Expenditures</b>			<b>\$ 11,532,524</b>	<b>\$ 12,765,480</b>	<b>\$ 5,090,677</b>	<b>\$ 7,391,435</b>	<b>\$ 9,621,497</b>	<b>\$ 46,401,613</b>
<b>Summary of Revenue Types</b>								
Infrastructure		Revenue Bond Proceeds	\$ 7,456,137	\$ 6,359,322	\$ 1,390,677	\$ 3,691,435	\$ 5,921,497	\$ 24,819,068
		Storm Water Management	\$ 499,186	\$ 2,706,158	\$ -	\$ -	\$ -	\$ 3,205,344
<b>Infrastructure Total</b>			<b>\$ 7,955,323</b>	<b>\$ 9,065,480</b>	<b>\$ 1,390,677</b>	<b>\$ 3,691,435</b>	<b>\$ 5,921,497</b>	<b>\$ 28,024,412</b>
Maintenance		Storm Water Management	\$ 3,577,201	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 18,377,201
<b>Maintenance Total</b>			<b>\$ 3,577,201</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 18,377,201</b>
<b>Total Stormwater Fund Revenues</b>			<b>\$ 11,532,524</b>	<b>\$ 12,765,480</b>	<b>\$ 5,090,677</b>	<b>\$ 7,391,435</b>	<b>\$ 9,621,497</b>	<b>\$ 46,401,613</b>



## Culvert Replacement: Kelly Rd

**Project Code** 7DC2510

**FY25 Appropriated Amount**  
\$499,186

**Status**

Right of Way

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Stormwater

**Project Director**

Aaron Beckner

**Project Manager**

Aaron Beckner

**Location**

Kelly Rd

**FY25 Primary Funding Source**

Stormwater

### Project Description

The project includes the removal and replacement of culverts under and along Kelly Road and associated city street as originally identified in the 2002 Stormwater Master Plan.

### Benefit to the City

Street and property flooding in the project locations will be reduced by designing and installing new drainage infrastructure using current city standards and specifications. The project will replace existing corrugated metal pipe that is undersized, in poor condition and the associated structures are all in need of evaluation and replacement.

## Wisteria / Clearbrook Area Drainage Stage 2

**Project Code** 7DC0910

**FY25 Appropriated Amount**  
\$2,568,409

**Status**

Right of Way

**Approximate Annual Operating Impact**

Data in transition

**Project Type**

Infrastructure

**Department** Stormwater

**Project Director**

Aaron Beckner

**Project Manager**

Zach Roman

**Location**

Patricia Dr and extending to 58th St.

**FY25 Primary Funding Source**

Stormwater

### Project Description

The project includes the replacement of stormwater culverts, water/sanitary sewer adjustments and relocations; debris and vegetation removal in existing stormwater swales; regrading/stabilization of existing storm water swales, stream restoration and landscaping. Originally identified in the 1998 Stormwater Master Plan. The project is located in the north branch Hewlett's Creek watershed.

### Benefit to the City

The project is a combination of new drainage features and enhancements of the stormwater system.



## Brookshire / Beasley Drainage

**Project Code** 7DC1310

**FY25 Appropriated Amount**  
\$4,887,728

**Status**  
Right of Way

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Infrastructure

**Department** Stormwater

**Project Director**  
Aaron Beckner

**Project Manager**  
Zach Roman

**Location**  
Derby Down North along Bethal Rd to Wade Wetland

**FY25 Primary Funding Source**  
Stormwater

### Project Description

The project includes the replacement of culverts, drainage elements, etc. under multiple city streets and in drainage easements as originally identified in the 1998 Stormwater Master Plan. The project is located in the Hewlett's Creek watershed.

### Benefit to the City

The project is a combination of new drainage features and enhancements of the stormwater system.

## Storm Drainage Rehab

**Project Code** 7DC1720

**FY25 Appropriated Amount**  
\$3,577,201

**Status**  
On-Going

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Maintenance

**Department** Stormwater

**Project Director**  
Aaron Beckner

**Project Manager**  
Aaron Beckner

**Location**  
City-wide

**FY25 Primary Funding Source**  
Stormwater

### Project Description

The Stormwater Drain Rehabilitation project exists to fund repairs and maintenance to existing stormwater system within the City's stormwater inventory.

### Benefit to the City

Flooding will be mitigated minimally for the 10-yr storm event (design storm) along associated city streets and within accepted permanent drainage easements in neighborhoods and commercial areas as generally described above. This project rehabilitates culverts primarily by internal methods under city streets prior to street resurfacing. This approach avoids pipe removal and replacement, which tends to cost more and disrupts traffic flow.





## Parking Fund

Project Type	Project Cod	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Maintenance	8PF1715	Camera Replacement Decks	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
<b>Maintenance Total</b>			<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Total Parking Fund Expenditures</b>			<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Summary of Revenue Types</b>								
Maintenance		Parking Facilities	\$ 50,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
<b>Maintenance Total</b>			<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Total Parking Fund Revenues</b>			<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

## Camera Replacement

<b>Project Code</b> 8PF1715	<b>Department</b> Parking
<b>FY25 Appropriated Amount</b> \$50,000	<b>Project Director</b> Aubrey Parsley
<b>Status</b> On-Going	<b>Project Manager</b> Chance Dunbar
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Skyline Center-929 N. Front St
<b>Project Type</b> Maintenance	<b>FY25 Primary Funding Source</b> Parking

### Project Description

The Parking Division has upgraded and or installed new security camera systems at all of its structured parking facilities beginning back in 2017. This project extends to the Skyline Center, 929 N. Front Street parking deck.

### Benefit to the City

Safety for parking customers is an utmost priority at the city's parking facilities. Having up to date technology monitoring the parking facilities 24/7 and integrated into WPD STING system is vital.



## Golf Fund

Project Type	Project Code	Project Name	Adopted FY25	Planned FY26	Planned FY27	Planned FY28	Planned FY29	Total FY25-FY29
<b>Summary of Project Expenditures</b>								
Maintenance	9GF2310	Municipal Golf Course Improvements	\$ (299,801)	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 760,199
	9GF2510	Golf Course Irrigation	\$ 1,840,000	\$ -	\$ -	\$ -	\$ -	\$ 1,840,000
Maintenance Total			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
<b>Total Golf Fund Expenditures</b>			<b>\$ 1,540,199</b>	<b>\$ 270,000</b>	<b>\$ 250,000</b>	<b>\$ 270,000</b>	<b>\$ 270,000</b>	<b>\$ 2,600,199</b>
<b>Summary of Revenue Types</b>								
Maintenance	Golf Fund		\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
Maintenance Total			\$ 1,540,199	\$ 270,000	\$ 250,000	\$ 270,000	\$ 270,000	\$ 2,600,199
<b>Total Golf Fund Revenues</b>			<b>\$ 1,540,199</b>	<b>\$ 270,000</b>	<b>\$ 250,000</b>	<b>\$ 270,000</b>	<b>\$ 270,000</b>	<b>\$ 2,600,199</b>

## Municipal Golf Course Improvements

<b>Project Code</b> 9GF2310	<b>Department</b> Parks & Recreation
<b>FY25 Appropriated Amount</b> (\$299,801)	<b>Project Director</b> Amy Beatty
<b>Status</b> On-Going	<b>Project Manager</b> David Donovan
<b>Approximate Annual Operating Impact</b> Data in transition	<b>Location</b> Municipal Golf Course
<b>Project Type</b> Maintenance	<b>FY25 Primary Funding Source</b> Golf

### Project Description

The project will allow for capital needs to be addressed at the Municipal Golf Course, including parking lot sealing & striping.

### Benefit to the City

This funding will allow staff to address the capital needs at the Municipal Golf Course.





## Golf Course Irrigation

**Project Code** 9GF2510

**FY25 Appropriated Amount**  
\$1,840,000

**Status**  
New

**Approximate Annual Operating Impact**  
Data in transition

**Project Type**  
Infrastructure

**Department** Parks & Recreation

**Project Director**  
David Donovan

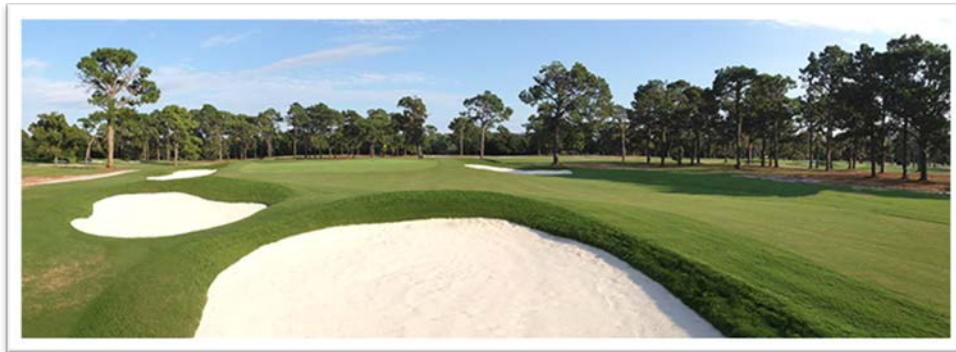
**Project Manager**  
Matthew Smith

**Location**  
Municipal Golf Course

**FY25 Primary Funding Source**  
Golf

### Project Description

The current irrigation system is over twenty-five years old & has exceeded its life expectancy. There are two elements to the project. The irrigation renovation includes all new pipes, heads, valves, wire, and other components providing the capability to use water in a much more efficient manner thereby reducing the amount of water and power use compared to the current system. The Irrigation pond spillway and overflow renovation involves replacing the current spillway and overflow structure of the irrigation pond on #5. The current spillway is very old and is in risk of failure.



### Benefit to the City

Project will allow for continued operation of the golf course with the same level of play by continuing to maintain healthy turf as well as reduce the continuous maintenance needs the current system demands.



The following provides a list of the Programmed Unfunded projects. These projects meet the city's strategies and priorities but could not be funded in the current multi-year plan. When funding becomes available, these projects will be considered first.

Programmed Unfunded (FY25-FY29) By Functional Area							
Functional	Name	FY25	FY26	FY27	FY28	FY29	CIP Total
Parks & Recreation	Athletic Facilities: LCS sites	\$4,017,843	\$3,299,408	\$9,365,512	\$23,085	\$153,507	\$16,859,355
	Greenfield Lake Structures	\$653,432	\$207,520	\$0	\$0	\$0	\$860,952
	Masonboro Loop Trail Phase 3	\$0	\$1,525,964	\$2,762,341	\$0	\$0	\$4,288,305
	Park Facilities Maintenance	\$1,146,061	\$815,090	\$648,560	\$713,416	\$832,758	\$4,155,885
	Riverwalk Structural*	\$0	\$0	\$0	\$0	\$0	\$0
Parks & Recreation Subtotal		\$5,817,336	\$5,847,982	\$12,776,413	\$736,501	\$986,265	\$26,164,497
Public Facilities	SCBA Replacement	\$0	\$0	\$2,113,874	\$0	\$0	\$2,113,874
	Skyline: BMS Modernization	\$340,650	\$348,144	\$356,152	\$364,343	\$372,723	\$1,782,013
	Skyline: Cooling Tower Rebuild	\$0	\$250,000	\$0	\$0	\$0	\$250,000
	Skyline: Exterior Needs	\$0	\$100,000	\$1,250,000	\$0	\$0	\$1,350,000
	Skyline: Interior City Occupied Upfits	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
	Skyline: Lease Upfits	\$200,000	\$150,000	\$0	\$0	\$0	\$350,000
	Thalian Hall Exterior Improvement	\$0	\$330,000	\$0	\$0	\$0	\$330,000
	Generator Replacements	\$0	\$0	\$234,813	\$212,784	\$223,581	\$671,178
	Building Maintenance	\$577,488	\$498,501	\$1,081,031	\$568,021	\$564,160	\$3,289,201
	Skyline Building	\$100,000	\$200,000	\$200,000	\$100,000	\$100,000	\$700,000
Public Facilities Subtotal		\$4,218,138	\$1,876,645	\$5,235,870	\$1,245,148	\$1,260,464	\$13,836,266
Public Improvement	800MHz Radios Replacement	\$0	\$0	\$9,641,226	\$0	\$0	\$9,641,226
Public Improvement Subtotal		\$0	\$0	\$9,641,226	\$0	\$0	\$9,641,226
Rail	Rail Realignment*	\$0	\$0	\$0	\$0	\$0	\$0
Rail Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Streets & Sidewalks	17th St Halyburton Park Access Improvements	\$753,795	\$0	\$0	\$0	\$0	\$753,795
	17th St. Multi-Use Path	\$1,181,295	\$0	\$0	\$0	\$0	\$1,181,295
	4th St. Bridge Replacement	\$0	\$6,416,920	\$0	\$0	\$0	\$6,416,920
	College Acres Area Sidewalks: College Rd to Eastwood	\$1,178,835	\$0	\$0	\$0	\$0	\$1,178,835
	College Rd Bike, Pedestrian, & Aesthetic Enhancements	\$0	\$0	\$0	\$174,961	\$2,326,811	\$2,501,772
	Downtown Greenway Phase 1	\$0	\$1,881,194	\$10,450,557	\$0	\$0	\$12,331,751



**Programmed Unfunded (FY25-FY29) By Functional Area (continued)**

Functional	Name	FY25	FY26	FY27	FY28	FY29	CIP Total
Streets & Sidewalks	Downtown Greenway Phase 2	\$0	\$0	\$0	\$733,551	\$0	\$733,551
	Downtown Greenway Phase 3*	\$0	\$0	\$0	\$0	\$0	\$0
	Greater Downtown Bicycle & Pedestrian Enhancements	\$160,562	\$252,133	\$917,155	\$0	\$0	\$1,329,851
	Hospital Plaza Dr Multi-Use Path: Lake Shore Drive to 17th St.	\$1,051,890	\$0	\$0	\$0	\$0	\$1,051,890
	Independence Blvd Multi-Use Path & Aesthetic Enhancements	\$0	\$0	\$0	\$0	\$5,301,617	\$5,301,617
	Independence Blvd Widening	\$3,008,250	\$16,393,024	\$0	\$0	\$0	\$19,401,274
	Carolina Beach Rd to River Rd						
	Medical Center Drive Sidewalks	\$294,003	\$1,456,305	\$0	\$0	\$0	\$1,750,308
	MLK College Interchange Upgrade	\$0	\$2,217,943	\$0	\$0	\$0	\$2,217,943
	MLK Market Eastwood Interchange	\$0	\$0	\$0	\$0	\$3,475,227	\$3,475,227
	Peachtree Avenue Bike Lanes*	\$0	\$0	\$0	\$0	\$0	\$0
	Pine Grove Bridge Replacement	\$0	\$3,583,568	\$0	\$0	\$0	\$3,583,568
	River Rd Widening at RiverLights	\$5,330,955	\$0	\$0	\$0	\$0	\$5,330,955
	Riverwalk: Tidal Marsh Extension	\$9,003,652	\$0	\$0	\$0	\$0	\$9,003,652
		\$4,313,400	\$0	\$0	\$0	\$0	\$4,313,400
	S Front St. St.scape: Market to Orange						
		\$0	\$0	\$5,199,319	\$0	\$0	\$5,199,319
	S Front St. St.scape: Orange to Nun St						
	S. College Rd Sidewalk: Holly Tree to Long Leaf Hills	\$426,516	\$1,824,222	\$0	\$0	\$0	\$2,250,738
	Shipyards Boulevard Multi-Use Path Phase 2	\$0	\$0	\$0	\$420,789	\$57,714	\$478,503
	Shipyards Boulevard Multi-Use Path Phase 3	\$0	\$0	\$0	\$0	\$543,669	\$543,669
	Shipyards Boulevard Multi-Use Path Phase I	\$0	\$527,025	\$107,816	\$3,281,718	\$0	\$3,916,559
	Wiltshire Boulevard Bike Lane & Sidewalks	\$9,049,133	\$9,830,841	\$0	\$0	\$0	\$18,879,974
	Market St. Scape: Water St. to Second St.	\$6,874,350	\$0	\$0	\$0	\$0	\$6,874,350
	Brick Rehab*	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$500,000	\$0	\$500,000	\$0	\$1,000,000
	Coordinated Improvements w/ CFPUA						
Downtown Alleys	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000	
<b>Streets &amp; Sidewalks Subtotal</b>	<b>\$42,776,636</b>	<b>\$45,033,175</b>	<b>\$16,824,847</b>	<b>\$5,261,019</b>	<b>\$11,855,038</b>	<b>\$121,750,716</b>	
<b>Programmed Unfunded Total</b>	<b>\$52,812,110</b>	<b>\$52,757,803</b>	<b>\$44,478,356</b>	<b>\$7,242,668</b>	<b>\$14,101,767</b>	<b>\$171,392,704</b>	

\*Projects with \$0 funding indicate a need beyond FY29 where that funding is captured.



## DEBT MANAGEMENT

The City of Wilmington periodically issues long term debt to finance capital improvements and major equipment purchases. Examples of projects and major equipment financed by long term debt instruments include the construction of a new police station, the purchase of a new fire truck, the construction of a new roadway, etc. The City issues debt to finance these items to 1) spread out the costs of these items and preserve adequate cash flow to meet operating expenses, and 2) to equitably distribute the costs of these items among the current and future citizens of the City. Long term debt instruments utilized by the City of Wilmington include general obligation bonds, limited obligation bonds, installment purchase contracts, revenue bonds, and interlocal agreements.

The City continues to maintain a strong financial position, due in part to its effective management of long-term debt. The City strives to maintain a balance between debt financing and the “pay-as-you-go” approach. City staff continually work to secure the most favorable interest rates for the City’s debt issues. The North Carolina Local Government Commission reviews all bonded debt issues and other debt issues of at least five years’ maturity to determine the City’s ability to repay the debt and maintain a solid financial position. Furthermore, for most bonded debt and some other debt instruments, the City receives a credit rating from Standard & Poor’s Ratings Services, Moody’s Investors Services, and Fitch Ratings. The City used Standard & Poor’s and Moody’s for their last debt issuance in June of 2024, with ratings of AA+, and Aa1 respectively, which is an indicator of the City’s financial stability.

### Outstanding Bonded Debt

The City of Wilmington’s outstanding bonded debt is comprised of debt incurred from the issuance of general obligation bonds. General obligation bonds require voter approval because they pledge the taxing power of the City.

As of June 30, 2024, the total outstanding bonded debt for the City is \$69.8 million. Outstanding general bonded debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

Table: Outstanding Bonded Debt

ISSUE DATE	MATURITY DATE	SERIES	OUTSTANDING PRINCIPAL JUNE 30, 2024	PRINCIPAL TO BE RETIRED FY 2024-25	OUTSTANDING PRINCIPAL JUNE 30, 2025
<i>General Debt</i>					
26-Jun-14	1-Jun-34	Public Improvement 2/3rds - Series 2014	1,500,000	150,000	1,350,000
7-Jun-16	1-Jun-36	Public Improvements, 2/3rds - Series 2016A	1,740,000	145,000	1,595,000
8-Jun-16	1-Sep-28	Pub Improv/Streets-Refunding - Series 2016B	3,320,000	675,000	2,645,000
31-May-18	1-Jun-38	Street and Sidewalk - Series 2018	10,710,000	765,000	9,945,000
21-May-20	1-Jun-40	Parks and Recreation - Series 2020	12,925,000	810,000	12,115,000
4-May-21	1-May-41	Parks and Rec/Street and Sidewalk - Series 2021	32,950,000	-	32,950,000
4-May-21	1-May-26	Parks and Recreation - Series 2021B	3,600,000	2,150,000	1,450,000
4-May-21	1-Jul-31	Refunding Bonds - Series 2021C	3,020,000	375,000	2,645,000
<b>TOTAL GENERAL DEBT</b>			<b>69,765,000</b>	<b>5,070,000</b>	<b>64,695,000</b>
<b>TOTAL BONDED DEBT</b>			<b>69,765,000</b>	<b>5,070,000</b>	<b>64,695,000</b>



## Other Outstanding Debt

The City also relies on other debt instruments to finance capital improvements and major equipment purchases. These other debt instruments do not pledge the taxing power of the City. In most cases, the physical asset being purchased or constructed is pledged as collateral in the event that the City defaults on its obligation. Other debt instruments utilized by the City include revenue bonds, limited obligation bonds, installment purchase contracts, and interlocal agreements.

As of June 30, 2024, the total other outstanding debt for the City is \$262.1 million. Total other outstanding governmental general debt at June 30, 2024, is approximately \$165 million. Other outstanding general debt is budgeted in the Debt Service Fund and retired with general tax revenues (property tax, sales tax, etc.) collected annually.

- Total other outstanding general debt at June 30, 2024, for the Convention Center Fund is approximately \$43.2 million and represents issuance for the construction of the Convention Center and Parking Deck. This debt is retired with proceeds from the room occupancy tax.
- Total other outstanding debt at June 30, 2024, for the Stormwater Management Fund is approximately \$15.7 million. Outstanding debt for Storm Water projects is retired with revenues earned from the Storm Water enterprise.
- Total other outstanding debt at June 30, 2024, for the Parking Facilities Fund is approximately \$38.2 million. Revenue from the parking decks and the on-street parking program pay for a portion of this installment debt; however, a majority of this debt is paid with general tax revenues.



Table: Other Outstanding Debt

ISSUE DATE	MATURITY DATE	INSTRUMENT	PURPOSE	OUT STANDING PRINCIPAL JUNE 30, 2024	PRINCIPAL TO BE RETIRED FY 24-25	OUT STANDING PRINCIPAL JUNE 30, 2025
<b>General Debt</b>						
26-Jun-15	1-Jun-35	2015A LOBs	Various Projects	10,840,000	1,100,000	9,740,000
24-May-16	1-Aug-28	Installment Debt	NHC Parks Bonds - Refund 2008	3,004,080	616,473	2,387,607
24-May-16	1-Aug-30	Installment Debt	NHC Parks Bonds - Refund 2010	1,735,695	251,505	1,484,190
11-May-17	1-Jun-37	2017 LOBs	Various Projects	7,675,000	595,000	7,080,000
28-May-20	1-Jun-40	2020A LOBs	Various Projects and Refunding	18,130,000	1,865,000	16,265,000
28-May-20	1-Jun-40	2020B LOBs	Police/Fire Training Facility/Range	7,580,000	475,000	7,105,000
28-May-20	1-Jun-40	2020C LOBs	Various Projects - Taxable	6,520,000	410,000	6,110,000
19-May-21	1-Jun-41	2021A LOBs	Various Projects	6,330,000	375,000	5,955,000
28-May-20	1-Jun-30	2021B LOBs	Taxable and Refunding	5,908,381	1,321,981	4,586,400
17-May-23	1-Jun-43	2023A LOBs	Various Projects	22,780,000	1,200,000	21,580,000
12-Jul-23	1-Sep-30	2023B LOBs	Skyline Campus Acquisition	20,677,500	3,400,000	17,277,500
12-Jul-23	1-Sep-33	2023C LOBs	Skyline Campus Acquisition	10,200,000	-	10,200,000
12-Jul-23	1-Sep-43	2023D LOBs	Skyline Campus Acquisition	14,772,490	-	14,772,490
15-May-24	1-Sep-44	2024 LOBs	Various Projects and Refunding	28,824,895	2,194,895	26,630,000
<b>TOTAL GENERAL DEBT at JUNE 30, 2024</b>				<b>164,978,041</b>	<b>13,804,854</b>	<b>151,173,187</b>
<b>Convention Center Fund Debt</b>						
12-May-16	1-Jun-38	2016 LOBs	Refunding of 2008A & 2008B COPs	43,245,000	2,340,000	40,905,000
<b>TOTAL CONVENTION CENTER FUND DEBT at June 30, 2024</b>				<b>43,245,000</b>	<b>2,340,000</b>	<b>40,905,000</b>
<b>Storm Water Management Debt</b>						
26-Jun-15	1-Jun-40	2015A Revenue Bonds	Various Projects	15,595,000	925,000	14,670,000
15-May-24	1-Sep-44	2024 LOBs	Various Projects and Refunding	65,105	65,105	-
<b>TOTAL STORM WATER MANAGEMENT DEBT at June 30, 2024</b>				<b>15,660,105</b>	<b>990,105</b>	<b>14,670,000</b>
<b>Parking Facilities Debt</b>						
28-May-20	1-Jun-40	2020C LOBs	Installment Financing	21,265,000	1,330,000	19,935,000
28-May-20	1-Jun-30	2021B LOBs	Taxable and Refunding	1,621,619	428,019	1,193,600
12-Jul-23	1-Sep-43	2023D LOBs	Skyline Parking Deck	15,317,510	-	15,317,510
<b>TOTAL PARKING FACILITIES DEBT at June 30, 2024</b>				<b>38,204,129</b>	<b>1,758,019</b>	<b>36,446,110</b>
<b>TOTAL OTHER DEBT</b>				<b>262,087,275</b>	<b>18,892,978</b>	<b>243,194,297</b>



Table: Annual Debt Service Requirements: Outstanding Bonded & Other Debt

FISCAL YEAR	Debt Service Fund			Parking Facilities Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2024-25	18,874,854	9,622,828	28,497,682	1,758,019	1,325,313	3,083,332
2025-26	18,854,224	8,794,756	27,648,980	1,742,015	1,298,921	3,040,936
2026-27	18,732,078	7,990,416	26,722,494	1,727,423	1,269,660	2,997,083
2027-28	18,628,786	7,134,317	25,763,103	1,714,162	1,236,513	2,950,675
2028-29	17,745,281	6,302,475	24,047,756	1,330,000	1,201,584	2,531,584
2029-30	16,548,743	5,519,611	22,068,354	1,325,000	1,172,444	2,497,444
2030-31	11,821,585	4,895,643	16,717,228	1,325,000	1,142,088	2,467,088
2031-32	14,690,000	4,337,146	19,027,146	1,325,000	1,110,407	2,435,407
2032-33	13,030,000	3,745,605	16,775,605	1,330,000	1,077,401	2,407,401
2033-34	13,025,000	3,223,233	16,248,233	1,330,000	1,042,941	2,372,941
2034-35	10,952,740	2,747,299	13,700,039	2,862,260	969,509	3,831,769
2035-36	10,002,740	2,354,912	12,357,652	2,862,260	856,441	3,718,701
2036-37	9,852,740	1,995,213	11,847,953	2,862,260	738,731	3,600,991
2037-38	9,262,740	1,639,279	10,902,019	2,862,260	621,021	3,483,281
2038-39	8,497,740	1,302,500	9,800,240	2,862,260	503,311	3,365,571
2039-40	8,492,740	990,181	9,482,921	2,862,260	385,601	3,247,861
2040-41	6,122,740	677,709	6,800,449	1,532,260	267,891	1,800,151
2041-42	3,602,740	443,472	4,046,212	1,532,260	191,278	1,723,538
2042-43	3,600,285	263,396	3,863,681	1,529,715	114,729	1,644,444
2043-44	2,405,285	83,382	2,488,667	1,529,715	38,243	1,567,958
<b>Totals</b>	<b>234,743,041</b>	<b>74,063,373</b>	<b>308,806,414</b>	<b>38,204,129</b>	<b>16,564,027</b>	<b>54,768,156</b>

FISCAL YEAR	Storm Water Management Fund			Convention Center Fund		
	PRINCIPAL	INTEREST	TOTAL PAYMENT	PRINCIPAL	INTEREST	TOTAL PAYMENT
2024-25	990,105	630,700	1,620,805	2,340,000	1,668,675	4,008,675
2025-26	950,000	599,450	1,549,450	2,435,000	1,575,075	4,010,075
2026-27	985,000	566,200	1,551,200	2,530,000	1,477,675	4,007,675
2027-28	1,020,000	531,725	1,551,725	2,610,000	1,401,775	4,011,775
2028-29	1,050,000	501,125	1,551,125	2,740,000	1,271,275	4,011,275
2029-30	1,100,000	448,625	1,548,625	2,880,000	1,134,275	4,014,275
2030-31	1,160,000	393,625	1,553,625	3,025,000	990,275	4,015,275
2031-32	1,205,000	347,225	1,552,225	3,140,000	873,900	4,013,900
2032-33	1,250,000	299,025	1,549,025	3,265,000	748,300	4,013,300
2033-34	740,000	249,025	989,025	3,395,000	617,700	4,012,700
2034-35	780,000	212,025	992,025	3,535,000	481,900	4,016,900
2035-36	820,000	173,025	993,025	3,675,000	340,500	4,015,500
2036-37	850,000	142,275	992,275	3,780,000	230,250	4,010,250
2037-38	885,000	110,400	995,400	3,895,000	116,850	4,011,850
2038-39	920,000	75,000	995,000	-	-	-
2038-40	955,000	38,200	993,200	-	-	-
<b>Totals</b>	<b>15,660,105</b>	<b>5,317,650</b>	<b>20,977,755</b>	<b>43,245,000</b>	<b>12,928,425</b>	<b>56,173,425</b>



## Legal Debt Margin

The North Carolina General Statutes set a legal limit on the amount of the debt that can be issued by a unit of local government. NCGS 159-55 sets the legal net debt limit at 8% of the City’s assessed valuation. Net debt is total outstanding bonded debt (other than revenue bonds) plus other outstanding debt less bonded debt issued for water enterprise operations. The legal debt margin is the amount of debt that a unit of local government can legally incur at a given point in time.

As of June 30, 2024, the City of Wilmington could legally issue an additional \$1.495 billion of debt. The City’s net debt as of June 30, 2024, is estimated at 1.40% of the assessed valuation of the City, well below the 8% legal limit. The City’s net debt as of June 30, 2025, is projected at 1.27% of the assessed valuation of the City.

Table: Legal Debt Margin

	<b>AS OF JUNE 30, 2024</b>	<b>ESTIMATED AS OF JUNE 30, 2025</b>
Assessed Valuation	22,638,692,947	23,086,140,000
Legal Debt Limit (8% of Assessed Valuation)	1,811,095,436	1,846,891,200
Amount of Debt Applicable to Legal Debt Limit - NET DEBT		
General Obligation Bonds	69,765,000	64,695,000 *
Other Debt (excluding Revenue Bonds)	246,492,275	228,524,297 *
Gross Debt	316,257,275	293,219,297
<b>TOTAL NET DEBT</b>	<b>316,257,275</b>	<b>293,219,297</b>
<b>PERCENT OF ASSESSED VALUATION</b>	<b>1.40%</b>	<b>1.27%</b>
<b>LEGAL DEBT MARGIN</b>	<b>1,494,838,161</b>	<b>1,553,671,903</b>

\* Does not account for any potential issuances of new debt in fiscal year 2025.

## Net Direct Debt as a Percent of Operating Budget

The amount of annual debt service for net direct debt (to be retired with general tax revenues) as a percentage of the annual operating budget is another measure of a city’s debt burden. It is the City’s policy that annual debt service on tax supported debt shall not exceed 20% of the operating





expenditures in the General Fund and the Debt Service Fund, including inter-fund transfers. For FY 2024-25, debt service for tax supported debt totals approximately \$28.6 million.

The Debt Service Fund is currently supporting the completion of projects related to the 1st 80/20 CIP Plan, the voter approved Street and Sidewalk Bond, Parks and Recreation Bond, the Water Street Deck Redevelopment, the 2nd 80/20 CIP plan, the 1 cent maintenance CIP and the 3<sup>rd</sup> 80/20 CIP plan.

For FY 2024-25, with a total General Fund and Debt Service Fund combined operating budget of approximately \$176.2 million, annual debt service for tax supported debt of approximately \$28.6 million represents 16.25% of the annual operating budget. No debt service for Stormwater Management Fund, Golf Enterprise Fund, Convention Center Fund or Equipment Maintenance and Replacement Fund are paid with general tax revenues. A portion of the debt service for the Parking Facilities Fund is paid with general tax revenues.

Table: Debt Service - % of Operating Budget

	<b>FY 2024-25 OPERATING BUDGET*</b>	<b>FY 2024-25 TOTAL DEBT SERVICE**</b>	<b>FY 2024-25 % OF OPERATING BUDGET</b>
General Fund and Debt Service Fund	176,159,604	28,631,809	16.25%

\* Does not account for any potential issuances of new debt in fiscal year 2025.



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# ORDINANCE

## Ordinance



City Council  
City of Wilmington  
North Carolina

CERTIFIED TO BE A TRUE COPY  
CITY CLERK  
*Shirley Spivey Sidham*

**Introduced By:** Anthony N. Caudle, City Manager **Date:** 5/21/2024  
**Ordinance Making Appropriations to the General Fund for the Fiscal Year Beginning July 1, 2024**

**LEGISLATIVE INTENT/PURPOSE:**

Appropriations to the General fund for the Fiscal Year Beginning July 1, 2024.

**THEREFORE, BE IT ORDAINED:**

**SECTION I:** The following appropriations are hereby made to the General Fund, consistent with the Recommended Budget and any changes made during City Council's work sessions, and that following revenues are anticipated to be available during the fiscal year to meet these appropriations.

**GENERAL FUND**

**Appropriations**

Operating	\$149,765,892
<b>Total Appropriations</b>	<b>\$149,765,892</b>

**Revenues**

Property Taxes	\$75,152,835
Local Sales Taxes	\$45,226,363
Rental Vehicle Tax	\$475,000
Intergovernmental Revenues	\$17,507,421
Charges for Current Services	\$3,112,663
Fines and Forfeitures	\$120,400
Interest Earnings	\$1,500,000
Licenses, Fees, and Permits	\$2,608,660
Other Revenue	\$1,130,153
Operating Transfer In	\$750,000
Appropriated Fund Balance	\$2,182,397
<b>Total Revenues</b>	<b>\$149,765,892</b>

**SECTION II:** There is hereby a levied tax rate of \$0.4200 per \$100 valuation of taxable property as listed for taxes as of January 1, 2024; \$0.3250 per \$100 valuation for General Fund, \$0.0950 per \$100 valuation earmarked for Debt Service in support of past and current Capital Improvement Plans, Bond projects and other collaborative public private partnership projects, and restricted in the Debt Service Fund for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues. Pursuant to provisions of General Statute 20-97 (b1) and Chapter 5, Section 5-100 of the Wilmington City code, City Council authorizes each owner of a motor vehicle displaying a current North Carolina State license plate and resides within the city shall pay an annual license tax of twenty-five dollars (\$25.00).

01a -2



**SECTION III:** Appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2024, added to each appropriation as it appears in order to account for the payment against the fiscal year in which it is paid.

**SECTION IV:** City Council authorizes the consolidations and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

**SECTION V:** City Council authorizes the appropriation of 5% of salary and benefits to support a merit pool and a market adjustment budget for implementation in accordance with the City's compensation plan increases based upon usage to the respective departments, divisions, and sections upon adoption of the FY25 budget.

**SECTION VI:** City Council authorizes the funding of up to six (6) over hire positions in the Fire Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year.

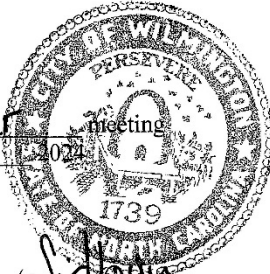
**SECTION VII:** City Council authorizes the funding of up to twelve (12) over hire positions in the Police Department during the hiring process, as needed for the purpose of maintaining its full authorized strength throughout the year. Two (2) of those ten (10) may only be used to accommodate officers that have been (and continue to be) on military leave for over one (1) year.

**SECTION VIII:** Any construction or repair project undertaken by City work forces shall be in compliance with the requirements of North Carolina General Statutes §143-135 and are hereby approved upon adoption of the FY25 budget.

**SECTION IX:** City Council authorizes the appropriation of an increase to the stipend allocations dedicated to the Mayor (\$25,225 to \$26,486) and Council Members (\$20,611 to \$21,642) upon the adoption of the FY25 budget, and that Council will receive the same adjustment percentages as budgeted for employees to keep up with market adjustments.

**SECTION X:** Appropriations herein authorized shall fund the following Full-time Equivalent positions. It does not include temporary or seasonal positions such as interns:  
Total Full-time Equivalent: 973.67

Adopted at a regular meeting  
on June 18, 2024



ATTEST:  
Penelope Spicer-Sidbury  
Penelope Spicer-Sidbury, City Clerk

Bill Saffo  
Bill Saffo, Mayor

APPROVED AS TO  
AVAILABILITY OF FUNDS:

W. Andy Dow For Jennifer A. Murready  
Finance Director

O1a-3



# Ordinance



ITEM O1b  
City Council  
City of Wilmington  
North Carolina

CITY CLERK  
*Stephanie Spier Stebbins*  
CERTIFIED TO BE A TRUE COPY

**Introduced By:** Anthony N. Caudle, City Manager

**Date:** 5/21/2024

**Ordinance Making Appropriations to the Grant Projects, Financial Plans, Enterprise Funds, Debt Service Fund, Special Tax District, and Convention Center Fund for the Fiscal Year Beginning July 1, 2024**

**LEGISLATIVE INTENT/PURPOSE:**

Appropriations for the Fiscal Year beginning July 1, 2024.

**THEREFORE, BE IT ORDAINED:**

**SECTION I:** Pursuant to N.C.G.S. §159-13.2, the following Grant Project appropriations are hereby made to the funds listed in the schedule below, consistent with the Recommended Budget and any changes made during City Council’s work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds:

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**Appropriations**

Economic & Physical Development	\$894,587
<b>Total Appropriations</b>	<b>\$894,587</b>

**Revenues**

Federal Entitlement	\$894,587
<b>Total Revenues</b>	<b>\$894,587</b>

**HOME INVESTMENT PARTNERSHIP FUND**

**Appropriations**

Economic & Physical Development	\$568,783
<b>Total Appropriations</b>	<b>\$568,783</b>

**Revenues**

HOME Investment Partnership	\$568,783
<b>Total Revenues</b>	<b>\$568,783</b>

**CDBG/HOME GRANT AND LOAN ADMINISTRATION FUND**

**Appropriations**

CD/HM Grant and Loan Operations	\$1,021,690
<b>Total Appropriations</b>	<b>\$1,021,690</b>

O1b-1



**Revenues**

Transfer from General Fund	\$606,978
Transfer from CDBG	\$357,834
Transfer from HOME Fund	\$56,878
<b>Total Revenues</b>	<b>\$1,021,690</b>

**SPECIAL PURPOSE FUND**

**Appropriations**

SABLE Program	\$458,675
Safelight Camera Program	\$2,004,619
Metropolitan Transportation Planning Administration	\$2,101,137
Regional Hazmat Response Team	\$69,000
<b>Total Appropriations</b>	<b>\$4,633,431</b>

**Revenues**

Transfer from General Fund	\$557,397
Intergovernmental Revenue	\$2,302,269
Red Light Fines and Late Fees	\$1,488,877
Interest on Investments	\$284,888
<b>Total Revenues</b>	<b>\$4,633,431</b>

**OPIOID FUND**

**Appropriations**

Agencies	\$191,957
Operating	\$14,000
<b>Total Appropriations</b>	<b>\$205,957</b>

**Revenues**

Intergovernmental Revenues	\$205,957
<b>Total Revenues</b>	<b>\$205,957</b>

**SECTION II:** That pursuant to N.C.G.S. §159-13.1, the following Financial Plans are hereby made to the funds listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

**FLEET MAINTENANCE/REPLACEMENT FUND**

**Appropriations**

Fleet Management Operations	\$13,825,153
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O1b-2



**Total Appropriations** **\$13,825,153**

**Revenues**

Lease Charges \$8,316,013  
Other Revenue and Interest Earnings \$5,000  
Appropriated Fund Balance \$5,504,140  
**Total Revenues** **\$13,825,153**

**TECHNOLOGY REPLACEMENT FUND**

**Appropriations**

PC and Technology Support Operations \$1,957,829  
**Total Appropriations** **\$1,957,829**

**Revenues**

Technology Replacement Charges \$811,668  
Transfer from General Fund \$638,311  
Appropriated Fund Balance \$507,850  
**Total Revenues** **\$1,957,829**

**SECTION III:** That the following appropriations are hereby made to these Enterprise funds listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

**GOLF COURSE FUND**

**Appropriations**

Golf Course Operations \$3,606,753  
**Total Appropriations** **\$3,606,753**

**Revenues**

Greens/Concessions Fees \$2,371,753  
Other Revenue and Interest Earnings \$15,000  
Transfer From Debt Service \$400,000  
Appropriated Fund Balance \$820,000  
**Total Revenues** **\$3,606,753**

**PARKING FACILITIES FUND**

**Appropriations**

Parking Facilities Operations \$8,119,175  
Debt Service \$3,085,951  
**Total Appropriations** **\$11,205,126**

O1b-3



<b>Revenues</b>	
Parking Fees	\$6,044,151
Fines & Forfeitures	\$609,900
Transfer from Debt Service Fund	\$2,134,128
Interest Earnings	\$120,000
Appropriated Fund Balance	\$2,296,947
<b>Total Revenues</b>	<b>\$11,205,126</b>

**RECYCLING AND TRASH SERVICES FUND**

<b>Appropriations</b>	
Recycling and Trash Services Operations	\$12,579,065
<b>Total Appropriations</b>	<b>\$12,579,065</b>

<b>Revenues</b>	
Recycling and Trash Services Disposal Tax	\$89,000
Refuse Collection Fees	\$11,826,583
Other Revenue and Interest Earnings	\$125,116
Transfer from General Fund	\$288,366
Transfer from Parking Fund	\$250,000
<b>Total Revenues</b>	<b>\$12,579,065</b>

**STORM WATER MANAGEMENT FUND**

<b>Appropriations</b>	
Storm Water Operations	\$12,754,577
Debt Service	\$1,630,590
<b>Total Appropriations</b>	<b>\$14,385,167</b>

<b>Revenues</b>	
Storm Water Utility Fees	\$13,426,170
Other Revenue and Interest Earnings	\$355,000
Appropriated Fund Balance	\$603,997
<b>Total Revenues</b>	<b>\$14,385,167</b>

**SECTION IV.** That there is hereby levied tax rate of \$0.0950 per \$100 valuation earmarked for Debt Service in support of past and current Capital Improvement Plans, Bond projects and other collaborative public private partnership projects, and restricted in the Debt Service Fund for the purpose of raising revenue from current property tax as set forth in the foregoing estimate of revenues.

**DEBT SERVICE FUND**

**Appropriations**

O1b-4





Debt Service Payments	\$41,130,788
<b>Total Appropriations</b>	<b>\$41,130,788</b>

<b>Revenues</b>	
Property Tax	\$21,833,290
Transfer from General Fund	\$11,334,832
Transfer from Parking	\$2,000,000
Transfer from CIP Streets & Sidewalks	\$3,276,805
Other Revenue and Interest Earnings	\$2,685,861
<b>Total Revenues</b>	<b>\$41,130,788</b>

**SECTION V:** That there is hereby levied tax rate of \$0.0647 per \$100 valuation within the established boundaries of the Municipal Service District of the City of Wilmington, for the purpose of raising revenue to fund downtown service enhancements, from current property tax as set forth in the foregoing estimate of revenues listed for taxes as of January 1, 2024.

**SPECIAL TAX DISTRICT**

**SECTION III:** That the following appropriations are hereby made to these Convention Center Fund listed in the schedule below and that the following revenues are estimated to be available during the fiscal year to meet these appropriations in the respective funds.

**CONVENTION CENTER OPERATING FUND**

<b>Appropriations</b>	
Convention Center Operating	\$8,120,776
Debt Service	\$4,011,051
Transfer to General Fund	\$500,000
<b>Total Appropriations</b>	<b>\$12,631,827</b>

<b>Revenues</b>	
Room Occupancy Tax	\$5,600,375
Interest on Investments	\$816,452
Convention Center Revenue	\$5,543,329
Convention Center Parking Deck Revenue	\$671,671
<b>Total Revenues</b>	<b>\$12,631,827</b>

O1b-5



**SECTION VI:** Appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2024, added to each appropriation as it appears to account for the payment against the fiscal year in which it is paid.

**SECTION VII:** The City Council authorizes the consolidation and other actions necessary to comply with GASB pronouncements that would affect financial reporting compliance.

**SECTION VIII:** The City Council authorizes the appropriation and implementation of retiree payout based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY25 budget.

**SECTION IX:** The City Council authorizes the appropriation of 5% of salary and benefits to support a merit pool and a market adjustment budget for implementation in accordance with the City’s compensation plan increases based upon usage to the respective departments, divisions, and sections upon adoption of the FY25 budget.

**SECTION X:** The City Council authorizes the appropriation and implementation of the Wilmington Area Metropolitan Transportation Planning Administration based upon usage to the respective functions, departments, divisions, and sections upon the adoption of the FY25 budget.

**SECTION XI:** The City Council authorizes the appropriation and implementation of workers’ compensation claims based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY25 budget.

**SECTION XII:** The City Council authorizes the appropriation and implementation of liability insurance based upon usage to the respective functions, departments, divisions, and sections upon adoption of the FY25 budget.

**SECTION XIII:** Any construction or repair project undertaken by city work forces shall be in compliance with the requirements of North Carolina General Statutes 143-135 and are hereby approved upon adoption of the FY25 budget.

**SECTION XIV:** That appropriations herein authorized shall fund the following Full Time Equivalent positions. It does not include other temporary or seasonal positions such as interns:

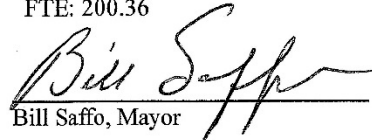
CD/HM Grants and Loan Administration	FTE: 11.00
Fleet	FTE: 13
Golf	FTE: 14.88
Parking	FTE: 3
Municipal Service District	FTE: 2

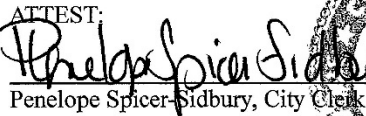
O1b-6

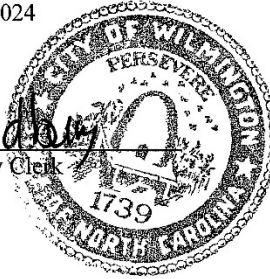


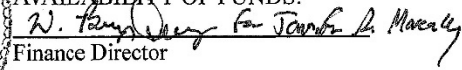
Recycling & Trash Services	FTE: 75
Stormwater	FTE: 62.48
Special Purpose WMPO	FTE: 14
Special Purpose SABLE	FTE: 2
Special Purpose HEALTHY HOMES	FTE: 3
Total Full-Time Equivalent:	FTE: 200.36

Adopted at a regular meeting  
on June 18, 2024

  
Bill Saffo, Mayor

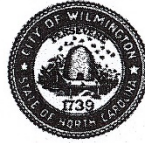
ATTEST:  
  
Penelope Spicer-Sidbury, City Clerk



APPROVED AS TO  
AVAILABILITY OF FUNDS:  
  
Finance Director



# Ordinance



ITEM O1c  
City Council  
City of Wilmington  
North Carolina

CERTIFIED TO BE A TRUE COPY  
CITY CLERK  
*Stephanie Spivey-Hudson*

**Introduced By:** Anthony N. Caudle, City Manager

**Date:** 5/21/2024

**Ordinance Making Appropriations to the Capital Projects Funds for the Fiscal Year Beginning July 1, 2024**

**LEGISLATIVE INTENT/PURPOSE:**

Appropriations to the Capital Projects Funds for the Fiscal Year beginning July 1, 2024.

**THEREFORE, BE IT ORDAINED:**

**SECTION I:** That, pursuant to NCGS §159-13.2, the following appropriations are hereby made to the Capital Projects Funds, consistent with the Recommended Budget and any changes made during City Council’s work sessions, and that the following revenues are estimated to be available during the fiscal year to meet these appropriations.

**CAPITAL PROJECTS**

**Appropriations:**

Streets and Sidewalks Capital Projects:	\$15,892,942
Parks and Recreation Capital Projects:	\$865,932
Public Improvements Projects:	\$2,599,095
Public Facilities Capital Projects:	\$657,579
Parking Capital Projects:	\$50,000
Storm Water Capital Projects:	\$11,532,524
Golf Capital Projects:	\$1,540,199
<b>Total Appropriations:</b>	<b>\$33,138,271</b>

**Revenue:**

Debt Service Paygo 80/20, FY25-29	\$1,814,954
Debt Service Future Paygo Dedicated 1 Cent	\$2,374,095
Debt Service Paygo Mant.8/2, FY25-29	\$1,270,000
General Fund	\$2,104,182
Golf Fund	\$1,540,199
Installment Financing Maint. 80/20, FY25-29	\$5,080,000
Installment Financing 80/20, FY25-29	\$7,259,817
Parking Facilities	\$50,000
Payment in Lieu Tree Removal	\$112,500
Revenue Bond Proceeds	\$7,456,137
Stormwater Management	\$4,076,387
<b>Total Revenue:</b>	<b>\$33,138,271</b>

O1c-1



**SECTION II:** All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of the Budget will be reimbursed from bond proceeds and installment purchase proceeds and, if non-taxable, in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

Adopted at a regular meeting  
on June 18, 2024



*Bill Saffo*  
Bill Saffo, Mayor

ATTEST:  
*Penelope Spicer-Sidbury*  
Penelope Spicer-Sidbury, City Clerk

APPROVED AS TO  
AVAILABILITY OF FUNDS:  
*W. Keith Wayne for Jennifer R. Maroney*  
Finance Director



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## SUPPLEMENTALS

The following provides a detailed glance at revenues and positions specially as well as providing helpful definitions that may help understand the document to a greater extent.

### REVENUE DETAILS

Revenue	FY23 Actual	FY24 Adopted	FY24 Adjusted	FY25 Adopted
<b>GENERAL FUND</b>				
<b>PROPERTY TAX</b>				
AD VAL TAX ALL OTHER PRIOR YR	(\$152)	\$0	\$0	\$0
AD VALOREM TAX 1ST PRIOR YEAR	(\$95,778)	(\$122,000)	(\$122,000)	(\$100,000)
AD VALOREM TAX 2ND PRIOR YEAR	(\$28,781)	(\$45,000)	(\$45,000)	(\$35,000)
AD VALOREM TAX 3RD PRIOR YEAR	(\$90,920)	(\$20,000)	(\$20,000)	(\$50,000)
AD VALOREM TAX 4TH PRIOR YEAR	(\$17,903)	(\$15,000)	(\$15,000)	(\$15,000)
AD VALOREM TAX 5TH PRIOR YEAR	(\$13,875)	(\$12,000)	(\$12,000)	(\$10,000)
AD VALOREM TAX 6TH PRIOR YEAR	(\$8,160)	\$0	\$0	\$0
AD VALOREM TAX 7TH PRIOR YEAR	(\$5,883)	\$0	\$0	\$0
AD VALOREM TAX 8TH PRIOR YEAR	(\$2,307)	\$0	\$0	\$0
AD VALOREM TAX 9TH PRIOR YEAR	(\$1,563)	\$0	\$0	\$0
AD VALOREM TAX CY DMV COLLECT	(\$4,431,617)	(\$4,225,000)	(\$4,225,000)	(\$4,796,578)
AD VALOREM TAXES CURRENT YEAR	(\$66,242,199)	(\$66,105,586)	(\$66,105,586)	(\$69,896,257)
PENALTY AND INTERST AD VAL TX	(\$197,671)	(\$200,000)	(\$200,000)	(\$200,000)
PENALTY AND INTERST DMV COLLCT	(\$51,207)	(\$50,000)	(\$50,000)	(\$50,000)
<b>PROPERTY TAX Total</b>	<b>(\$71,188,016)</b>	<b>(\$70,794,586)</b>	<b>(\$70,794,586)</b>	<b>(\$75,152,835)</b>
<b>SALES TAX</b>				
SALES TAX 1% ART 39	(\$18,879,878)	(\$21,555,390)	(\$21,555,390)	(\$21,555,390)
SALES TAX 1/2% ART 40	(\$6,783,882)	(\$7,541,204)	(\$7,541,204)	(\$7,541,204)
SALES TAX 1/2% ART 42	(\$9,257,421)	(\$10,803,737)	(\$10,803,737)	(\$10,803,737)
SALES TAX 1/2% ART 44 2003	\$2,661	(\$500)	(\$500)	(\$500)
SALES TAX 1/4% ART 44 HLD HRM	(\$4,926,757)	(\$5,325,532)	(\$5,325,532)	(\$5,325,532)
<b>SALES TAX Total</b>	<b>(\$39,845,277)</b>	<b>(\$45,226,363)</b>	<b>(\$45,226,363)</b>	<b>(\$45,226,363)</b>
<b>UNRESTRICTD INTERGOV</b>				
ABC REVENUES	(\$3,725,667)	(\$3,403,700)	(\$3,403,700)	(\$3,403,700)
BEER AND WINE TAX	(\$535,101)	(\$500,000)	(\$500,000)	(\$535,000)
COURT FEES	(\$15,746)	(\$15,000)	(\$15,000)	(\$15,000)
PIPED NATURAL GAS EXCISE	(\$310,499)	(\$303,878)	(\$303,878)	(\$308,608)
TELECOMMUNICATION SRV TX	(\$543,929)	(\$450,000)	(\$450,000)	(\$538,819)
UTILITY FRANCHISE TAX	(\$7,822,280)	(\$7,550,000)	(\$7,550,000)	(\$7,964,614)
VIDEO PROGRAMMING TAX	(\$1,097,987)	(\$1,108,022)	(\$1,108,022)	(\$1,090,036)
<b>UNRESTRICTD INTERGOV Total</b>	<b>(\$14,051,207)</b>	<b>(\$13,330,600)</b>	<b>(\$13,330,600)</b>	<b>(\$13,855,777)</b>
<b>RESTRICTED INTERGOV</b>				
FEMA HOMELAND SECURITY	\$0	\$0	\$0	\$0
NEW HANOVER COUNTY	(\$11,232)	(\$50,000)	(\$50,000)	\$0
POWELL BILL GASOLINE TAX	(\$3,229,838)	(\$3,262,136)	(\$3,262,136)	(\$3,626,644)
SUPPL PEG CHANNEL SUPPORT	(\$25,641)	(\$27,000)	(\$27,000)	(\$25,000)
<b>RESTRICTED INTERGOV Total</b>	<b>(\$3,266,710)</b>	<b>(\$3,339,136)</b>	<b>(\$3,339,136)</b>	<b>(\$3,651,644)</b>



<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
<b>CHARGES FOR SERVICE</b>				
(NON)OLSEN SOFTBALL FIELD	(\$6,091)	(\$6,000)	(\$6,000)	(\$6,000)
BOXING CENTER	(\$678)	\$0	\$0	\$0
BUCK HARDEE FIELD	(\$5,935)	\$0	\$0	\$0
CHARGES FOR OUTSIDE OVERTIME	(\$272,168)	(\$380,000)	(\$380,000)	(\$300,000)
CODE ENF PENLTY/FEE/ASSESMNTS	(\$2,902)	(\$2,000)	(\$2,000)	(\$2,000)
CODE ENFRMNT BOARDING FEES	(\$6,665)	(\$2,000)	(\$2,000)	(\$3,000)
CODE ENFRMNT DEMOLITION	(\$11,849)	(\$2,000)	(\$2,000)	(\$5,000)
CODE ENFRMNT LOT CLEANING	(\$38,155)	(\$30,000)	(\$30,000)	(\$30,000)
CONCESSIONS / FOOD/BEVERAGE	(\$67,347)	(\$36,000)	(\$36,000)	(\$40,750)
CRIME LAB FEES	(\$2,911)	\$0	\$0	\$0
DERICK G S DAVIS CENTER	(\$1,473)	\$0	\$0	\$0
FEES / ALTHEA GIBSON TENNIS	(\$25,084)	(\$25,000)	(\$25,000)	(\$25,000)
FEES / AMPHITHEATER SALES	(\$40,545)	(\$40,000)	(\$40,000)	(\$45,000)
FEES / FIT FOR FUN	(\$46,869)	(\$20,000)	(\$20,000)	(\$40,000)
FEES / OLSEN PARK	(\$53,400)	(\$47,000)	(\$47,000)	(\$50,000)
FEES / RIVERFRONT PARK - AMPHI	(\$107,017)	(\$230,000)	(\$230,000)	(\$130,000)
FEES / TENNIS RESERVATIONS	(\$48,686)	(\$20,000)	(\$20,000)	(\$48,000)
FEES/BOXING/FITNESS CENTER	(\$35,510)	(\$25,000)	(\$25,000)	(\$35,000)
FINGERPRINTS AND ID	(\$6,696)	\$0	\$0	\$0
FIRE ESCORTS	(\$46,000)	(\$30,000)	(\$30,000)	(\$30,000)
FIRE INSPECTION FEES	(\$114,297)	(\$100,000)	(\$100,000)	(\$100,000)
GOLF FEES / BEER SALES	(\$14,084)	(\$11,000)	(\$11,000)	(\$15,000)
GOLF FEES /CART RENTALS	(\$9,623)	(\$10,000)	(\$10,000)	(\$10,000)
GOLF FEES /DAILY GREEN FEES	(\$285,474)	(\$250,000)	(\$250,000)	(\$300,000)
GOLF FEES /FOOD & BEV CONCESSN	(\$10,582)	(\$8,000)	(\$8,000)	(\$10,000)
GOLF FEES /RETAIL CONCESSIONS	(\$8,853)	(\$6,000)	(\$6,000)	(\$8,000)
GREENFIELD PK-AMPHITHEATR	(\$52,711)	(\$52,800)	(\$52,800)	(\$80,000)
HALYBURTON PARK	(\$7,442)	\$0	\$0	\$0
HALYBURTON PARK PROGRAM	(\$20,866)	(\$15,000)	(\$15,000)	(\$9,000)
HAULING & MOWING CHARGES	(\$37,689)	(\$35,000)	(\$35,000)	(\$35,000)
LEGION SPORTS COMPLEX	(\$654)	\$0	(\$1,041)	\$0
MAIDES PARK PROGRAMS	(\$2,735)	(\$1,500)	(\$1,500)	(\$1,500)
MAINT ST HIGHWAY SIGNALS	(\$455,068)	(\$475,000)	(\$475,000)	(\$475,000)
MISCELLANEOUS CHARGES	(\$1,982)	(\$1,000)	(\$1,000)	(\$1,000)
MLK PROGRAMS	(\$9,975)	(\$5,000)	(\$5,000)	(\$2,000)
NHC SCHOOLS	(\$69,914)	(\$69,914)	(\$69,914)	(\$69,914)
OLSEN PARK	(\$1,759)	\$0	\$0	\$0
OVERTIME REIMBURSEMENT	(\$37,260)	(\$20,000)	(\$20,000)	(\$20,000)
PERMITS / TREE PERMITS	(\$10,225)	(\$7,000)	(\$7,000)	(\$7,000)
PRECIOUS METAL PERMITS	(\$2,187)	\$0	\$0	\$0
RENTS / RIVERFRONT PARK	(\$235,629)	(\$240,000)	(\$240,000)	(\$240,000)
RENTS/ PORTIA MILLS HINES PARK	(\$350)	\$0	\$0	\$0
RENTS/EMPIE PICNIC SHELTER	(\$3,646)	(\$3,000)	(\$3,000)	(\$3,000)
RENTS/GREENFIELD PARK-GROUNDS	(\$225)	\$0	\$0	\$0
RENTS/GREENFIELD PK-GARDENS	(\$700)	\$0	\$0	\$0
RENTS/HALYBURTON RENTALS	(\$23,987)	(\$40,000)	(\$40,000)	(\$20,000)





<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
RENTS/LEGION STADIUM	(\$50,051)	(\$32,500)	(\$32,500)	(\$45,000)
RENTS/M L KING CENTER	(\$4,204)	(\$600)	(\$600)	(\$600)
RENTS/MAIDES PARK	(\$5,753)	(\$4,000)	(\$4,000)	(\$4,000)
RESPONSE TEAMS REIMBURSEMENTS	(\$4,315)	(\$5,000)	(\$5,000)	(\$5,000)
RIVERFRONT PARK	(\$131,952)	(\$8,399)	(\$41,593)	(\$8,399)
ROAD RACE/GROUP WALKS	(\$10,157)	\$0	\$0	\$0
ROAD RACES/TRIATHLONS	(\$65,834)	(\$27,212)	(\$27,212)	(\$77,000)
SPECIAL EVENTS	(\$12,305)	(\$2,000)	(\$2,000)	(\$2,000)
SPECIAL TEAMS (MOU)	(\$53,800)	(\$55,000)	(\$55,000)	(\$55,000)
STATE PROPERTY	(\$177,754)	(\$150,000)	(\$150,000)	(\$160,000)
SWIMM POOLS/YMCA OF WILMINGTON	(\$7,501)	(\$7,500)	(\$7,500)	(\$9,000)
TENNIS CLINICS	(\$1,167)	\$0	\$0	\$0
TRAINING FACILITY FEES	(\$3,278)	(\$20,000)	(\$20,000)	(\$20,000)
UTILITY CUT/STREET REPAIR	(\$89,239)	(\$100,000)	(\$100,000)	(\$200,000)
WILMINGTON HOUSING AUTHORITY	(\$158,000)	(\$158,000)	(\$158,000)	(\$158,000)
YOUTH ATHLETICS	(\$2,593)	\$0	\$0	\$0
ZONING & SUBDIV FEES	(\$169,250)	(\$103,000)	(\$103,000)	(\$150,000)
FEES / ATHLETICS	(\$12,331)	(\$10,000)	(\$10,000)	(\$10,000)
RECREATION / MISCELLANEOUS	(\$600)	\$0	\$0	\$0
MARTIN LUTHER KING CENTER	(\$2,500)	\$0	\$0	\$0
FIT FOR FUN	(\$280)	\$0	\$0	\$0
TASKFORCE BUST/BUY MONEY REIMB	(\$750)	\$0	\$0	\$0
PERMITS / WATER ST PARK	(\$30)	\$0	\$0	\$0
ROAD RACE/ORG GROUP WALK	(\$150)	\$0	\$0	\$0
GREENFIELD AMPHITHEATER	(\$40,545)	\$0	(\$3,500)	\$0
SWIMMING POOLS	(\$7,501)	\$0	\$0	\$0
COMM REV-ADULT ATHLETICS	(\$66)	\$0	\$0	\$0
RENTS / BIJOU PARK	(\$390)	\$0	\$0	\$0
RENTS / SPORTS COMPLEX	\$0	\$0	\$0	(\$12,500)
<b>CHARGES FOR SERVICE Total</b>	<b>(\$3,256,190)</b>	<b>(\$2,928,425)</b>	<b>(\$2,966,160)</b>	<b>(\$3,112,663)</b>
<b>MISCELLANEOUS</b>				
COLLECTION BAD DEBT	(\$3,391)	\$0	\$0	\$0
DONATIONS	(\$18,977)	\$0	\$0	\$0
EQUIPMENT	(\$45,662)	\$0	\$0	\$0
INSURANCE REIMB -BLDGS & IMPRV	(\$10,348)	\$0	\$0	\$0
INSURANCE REIMB -VEHICLE/EQUIP	(\$101,997)	\$0	\$0	\$0
INSURANCE REIMB-OTHER	(\$40,416)	\$0	\$0	\$0
MATERIALS	(\$3,897)	\$0	\$0	\$0
MISCELLANEOUS	(\$9,408)	(\$5,000)	(\$5,000)	(\$5,000)
NHC BOARD OF EDUCATION	(\$163,792)	(\$148,532)	(\$148,532)	(\$202,335)
OTHER REVENUE	(\$27,951)	(\$40,000)	(\$40,000)	(\$40,000)
PCARD REBATE PROGRAM	(\$15,623)	(\$13,500)	(\$13,500)	(\$15,000)
PROGRAM SPONSORSHIP	(\$129,730)	(\$187,162)	(\$187,162)	(\$187,162)
REAL ESTATE SALES	(\$43,825)	\$0	(\$3,122,500)	\$0
RENTAL INCOME	(\$523,069)	(\$343,842)	(\$343,842)	(\$680,656)
UNIVERSITY OF NC AT WILMINGTON	(\$35,000)	\$0	\$0	\$0
<b>MISCELLANEOUS Total</b>	<b>(\$1,173,083)</b>	<b>(\$738,036)</b>	<b>(\$3,860,536)</b>	<b>(\$1,130,153)</b>



<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
<b>LICENSE FEE &amp; PERMIT</b>				
ANNUAL FIRE PERMITS	(\$81,605)	(\$70,000)	(\$70,000)	(\$81,000)
FIRE CONSTRUCTION	(\$106,918)	(\$80,000)	(\$80,000)	(\$100,000)
FIRE SPECIAL CHARGES	(\$83,682)	(\$60,000)	(\$60,000)	(\$85,000)
MISCELLANEOUS	(\$91,929)	(\$80,000)	(\$80,000)	(\$80,000)
MOTOR VEHICLE DMV COLLECTIONS	(\$450,660)	(\$444,400)	(\$444,400)	(\$2,250,660)
MOTOR VEHICLE LICENSE	(\$55)	\$0	\$0	\$0
PRIVILEGE LICENSE	(\$13,828)	(\$12,000)	(\$12,000)	(\$12,000)
PRIVILEGE LICENSE PENALTIES	(\$465)	\$0	\$0	\$0
<b>LICENSE FEE &amp; PERMIT Total</b>	<b>(\$829,141)</b>	<b>(\$746,400)</b>	<b>(\$746,400)</b>	<b>(\$2,608,660)</b>
<b>INTEREST EARNINGS</b>				
INTEREST ON INVESTMENTS	(\$2,460,387)	(\$1,200,000)	(\$1,511,197)	(\$1,500,000)
INTEREST ON LIENS	(\$9,630)	\$0	\$0	\$0
CHANGE IN VALUE OF INVESTMENT	(\$70,687)	\$0	\$0	\$0
INTEREST ON LEASES	(\$194,337)	\$0	\$0	\$0
<b>INTEREST EARNINGS Total</b>	<b>(\$2,735,041)</b>	<b>(\$1,200,000)</b>	<b>(\$1,511,197)</b>	<b>(\$1,500,000)</b>
<b>FINES &amp; FORFEITS</b>				
CIVIL CITATIONS	(\$59,785)	(\$45,000)	(\$45,000)	(\$50,000)
CODE ENFORCEMENT	(\$5,935)	(\$5,000)	(\$5,000)	(\$5,000)
FALSE ALARM CITATIONS	(\$76,083)	(\$55,000)	(\$55,000)	(\$65,000)
FIRE CODE VIOLATIONS	(\$800)	(\$400)	(\$400)	(\$400)
<b>FINES &amp; FORFEITS Total</b>	<b>(\$142,603)</b>	<b>(\$105,400)</b>	<b>(\$105,400)</b>	<b>(\$120,400)</b>
<b>OPERATING TRANSFR IN</b>				
PARKING FACILITIES	\$0	\$0	\$0	(\$250,000)
CONVENTION CENTER	\$0	(\$400,000)	(\$400,000)	(\$500,000)
<b>OPERATING TRANSFR IN Total</b>	<b>\$0</b>	<b>(\$400,000)</b>	<b>(\$400,000)</b>	<b>(\$750,000)</b>
<b>OTHER TAX</b>				
RENTAL VEHICLE TAX	(\$499,404)	(\$475,000)	(\$475,000)	(\$475,000)
<b>OTHER TAX Total</b>	<b>(\$499,404)</b>	<b>(\$475,000)</b>	<b>(\$475,000)</b>	<b>(\$475,000)</b>
<b>APPROPR FUND BALANCE</b>				
APPROPRIATED FUND BALANCE	\$0	(\$8,520,000)	(\$10,304,860)	(\$2,182,397)
<b>APPROPR FUND BALANCE Total</b>	<b>\$0</b>	<b>(\$8,520,000)</b>	<b>(\$10,304,860)</b>	<b>(\$2,182,397)</b>
<b>OTHER LONG TERM OBLG</b>				
LEASE LIAB ISSUED	(\$116,051)	\$0	(\$394,156)	\$0
SBITA LIAB ISSUED	(\$64,091)	\$0	(\$4,698,218)	\$0
<b>OTHER LONG TERM OBLG Total</b>	<b>(\$180,142)</b>	<b>\$0</b>	<b>(\$5,092,374)</b>	<b>\$0</b>
<b>GENERAL FUND Total</b>	<b>(\$137,166,815)</b>	<b>(\$147,803,946)</b>	<b>(\$158,152,612)</b>	<b>(\$149,765,892)</b>
<b>GOLF FUND</b>				
<b>CHARGES FOR SERVICE</b>				
GOLF FEES / BEER SALES	(\$82,747)	(\$70,000)	(\$70,000)	(\$80,000)
GOLF FEES /CART RENTALS	(\$367,434)	(\$360,000)	(\$360,000)	(\$364,000)
GOLF FEES /DAILY GREEN FEES	(\$1,166,444)	(\$1,065,000)	(\$1,065,000)	(\$1,230,000)
GOLF FEES /DISC CRDS-GREEN FEE	(\$388,772)	(\$351,000)	(\$351,000)	(\$375,000)
GOLF FEES /FOOD & BEV CONCESSN	(\$57,175)	(\$50,000)	(\$50,000)	(\$55,000)
GOLF FEES /RETAIL CONCESSIONS	(\$161,860)	(\$195,000)	(\$195,000)	(\$190,000)
GOLF FEES /TOURNAMENT FEES	(\$17,658)	(\$17,000)	(\$17,000)	(\$17,000)
GOLF FEES/EXPIRD GIFTCERT/PASS	(\$5,613)	(\$3,000)	(\$3,000)	(\$3,000)
GOLF FEES/FIRST TEE	(\$53,296)	(\$55,532)	(\$55,532)	(\$57,753)
<b>CHARGES FOR SERVICE Total</b>	<b>(\$2,300,998)</b>	<b>(\$2,166,532)</b>	<b>(\$2,166,532)</b>	<b>(\$2,371,753)</b>



<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
<b>MISCELLANEOUS</b>				
OTHER REVENUE	(\$5,000)	\$0	\$0	\$0
<b>MISCELLANEOUS Total</b>	<b>(\$5,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>INTEREST EARNINGS</b>				
INTEREST ON INVESTMENTS	(\$47,799)	(\$10,000)	(\$10,000)	(\$15,000)
CHANGE IN VALUE OF INVESTMENT	(\$1,250)	\$0	\$0	\$0
<b>INTEREST EARNINGS Total</b>	<b>(\$49,049)</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	<b>(\$15,000)</b>
<b>OPERATING TRANSFR IN</b>				
DEBT SERVICE	\$0	\$0	\$0	(\$400,000)
GENERAL FUND	(\$71,277)	\$0	\$0	\$0
<b>OPERATING TRANSFR IN Total</b>	<b>(\$71,277)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$400,000)</b>
<b>APPROPR FUND BALANCE</b>				
APPROPRIATED FUND BALANCE	\$0	\$0	(\$62,888)	(\$820,000)
<b>APPROPR FUND BALANCE Total</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$62,888)</b>	<b>(\$820,000)</b>
<b>GOLF FUND Total</b>	<b>(\$2,426,325)</b>	<b>(\$2,176,532)</b>	<b>(\$2,239,420)</b>	<b>(\$3,606,753)</b>
<b>PARKING FACILITIES FUND</b>				
<b>CHARGES FOR SERVICE</b>				
PARKING METER MONTHLY FEES	(\$29,349)	(\$29,628)	(\$29,628)	(\$59,251)
PARKING METER PERMITS	(\$43,530)	(\$32,000)	(\$32,000)	(\$31,780)
PARKING METER TOKENS	(\$6,123)	(\$5,000)	(\$5,000)	(\$5,000)
PARKING METERS	(\$1,613,924)	(\$1,550,000)	(\$1,550,000)	(\$1,969,053)
PRKG FAC CHRG EVENNG/NGHT COLL	(\$102,603)	(\$105,800)	(\$105,800)	(\$105,800)
PRKG FAC CHRG HOURLY FEES	(\$1,877,558)	(\$1,579,736)	(\$1,579,736)	(\$2,036,867)
PRKG FAC CHRG LEASED SPACES	(\$105,214)	(\$282,000)	(\$282,000)	(\$282,000)
PRKG FAC CHRG MONTHLY FEES	(\$945,164)	(\$830,000)	(\$830,000)	(\$1,075,000)
PRKG FAC CHRG SPECIAL EVENTS	(\$61,326)	(\$366,500)	(\$366,500)	(\$366,500)
PRKG FAC CHRG STAMP SALES	(\$75,995)	(\$93,000)	(\$93,000)	(\$103,000)
RESIDENTL PARKING PROGR PERMITS	(\$14,235)	(\$9,900)	(\$9,900)	(\$9,900)
<b>CHARGES FOR SERVICE Total</b>	<b>(\$4,875,022)</b>	<b>(\$4,883,564)</b>	<b>(\$4,883,564)</b>	<b>(\$6,044,151)</b>
<b>MISCELLANEOUS</b>				
INSURANCE REIMB -BLDGS & IMPRV	(\$539)	\$0	\$0	\$0
<b>MISCELLANEOUS Total</b>	<b>(\$539)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>INTEREST EARNINGS</b>				
INTEREST ON INVESTMENTS	(\$148,327)	(\$60,000)	(\$60,000)	(\$120,000)
CHANGE IN VALUE OF INVESTMENT	(\$3,581)	\$0	\$0	\$0
INTEREST ON LEASES	(\$279,565)	\$0	\$0	\$0
<b>INTEREST EARNINGS Total</b>	<b>(\$431,472)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$120,000)</b>
<b>FINES &amp; FORFEITS</b>				
PARKING FINES	(\$650,880)	(\$909,900)	(\$909,900)	(\$609,900)
<b>FINES &amp; FORFEITS Total</b>	<b>(\$650,880)</b>	<b>(\$909,900)</b>	<b>(\$909,900)</b>	<b>(\$609,900)</b>
<b>OPERATING TRANSFR IN</b>				
DEBT SERVICE	(\$1,908,405)	(\$2,387,966)	(\$2,387,966)	(\$2,134,128)
CP PARKING FACILITIES	(\$892,472)	\$0	\$0	\$0
<b>OPERATING TRANSFR IN Total</b>	<b>(\$2,800,877)</b>	<b>(\$2,387,966)</b>	<b>(\$2,387,966)</b>	<b>(\$2,134,128)</b>
<b>APPROPR FUND BALANCE</b>				
APPROPRIATED FUND BALANCE	\$0	(\$296,947)	(\$423,745)	(\$2,296,947)
<b>APPROPR FUND BALANCE Total</b>	<b>\$0</b>	<b>(\$296,947)</b>	<b>(\$423,745)</b>	<b>(\$2,296,947)</b>
<b>PARKING FACILITIES FUND Total</b>	<b>(\$8,758,790)</b>	<b>(\$8,538,377)</b>	<b>(\$8,665,175)</b>	<b>(\$11,205,126)</b>



<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
<b>STORM WATER MANAGEMENT FUND</b>				
<b>CHARGES FOR SERVICE</b>				
CITY STREET STRMWTR FEE	(\$3,150,000)	(\$3,261,038)	(\$3,261,038)	(\$3,375,990)
NCDOT DRAINAGE MAINTENANCE	(\$37,000)	(\$37,000)	(\$37,000)	(\$60,000)
STORMWATER UTILITY FEE	(\$9,782,139)	(\$9,931,169)	(\$9,931,169)	(\$9,990,180)
<b>CHARGES FOR SERVICE Total</b>	<b>(\$12,969,139)</b>	<b>(\$13,229,207)</b>	<b>(\$13,229,207)</b>	<b>(\$13,426,170)</b>
<b>MISCELLANEOUS</b>				
MATERIALS	(\$3,052)	\$0	\$0	\$0
OTHER REVENUE	(\$85)	\$0	\$0	\$0
<b>MISCELLANEOUS Total</b>	<b>(\$3,137)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>LICENSE FEE &amp; PERMIT</b>				
STORMWATER DISCHARGE	(\$69,200)	(\$55,000)	(\$55,000)	(\$55,000)
<b>LICENSE FEE &amp; PERMIT Total</b>	<b>(\$69,200)</b>	<b>(\$55,000)</b>	<b>(\$55,000)</b>	<b>(\$55,000)</b>
<b>INTEREST EARNINGS</b>				
INTEREST ON INVESTMENTS	(\$384,966)	(\$200,000)	(\$200,000)	(\$300,000)
CHANGE IN VALUE OF INVESTMENT	(\$13,688)	\$0	\$0	\$0
<b>INTEREST EARNINGS Total</b>	<b>(\$398,654)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$300,000)</b>
<b>INSTALLMENT FINANCNG</b>				
INSTALL FIN/REFUND LOBS PREM	\$0	\$0	(\$5,602)	\$0
PROCEEDS REFUNDING LOBS	\$0	\$0	(\$65,105)	\$0
<b>INSTALLMENT FINANCNG Total</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$70,707)</b>	<b>\$0</b>
<b>APPROPR FUND BALANCE</b>				
APPROPRIATED FUND BALANCE	\$0	\$0	(\$438,403)	(\$603,997)
<b>APPROPR FUND BALANCE Total</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$438,403)</b>	<b>(\$603,997)</b>
<b>STORM WATER MANAGEMENT FUND Total</b>	<b>(\$13,440,129)</b>	<b>(\$13,484,207)</b>	<b>(\$13,993,317)</b>	<b>(\$14,385,167)</b>
<b>RECYCLING &amp; TRASH SERVICESFUND</b>				
<b>RESTRICTED INTERGOV</b>				
SOLID WASTE DISPOSAL TAX	(\$95,178)	(\$89,000)	(\$89,000)	(\$89,000)
<b>RESTRICTED INTERGOV Total</b>	<b>(\$95,178)</b>	<b>(\$89,000)</b>	<b>(\$89,000)</b>	<b>(\$89,000)</b>
<b>CHARGES FOR SERVICE</b>				
RECYCLING / SALES	(\$81,644)	(\$90,766)	(\$90,766)	(\$86,618)
REFUSE / BAG PURCHASE/DOWNTOWN	(\$150,052)	(\$157,048)	(\$157,048)	(\$156,120)
REFUSE COLL/SW ACTIVATION FEE	(\$104,263)	(\$119,081)	(\$119,081)	(\$116,514)
REFUSE COLLECTION / SPECIAL	(\$2,145)	(\$2,530)	(\$2,530)	(\$1,800)
REFUSE COLLECTION/REGULAR	(\$10,576,371)	(\$11,324,726)	(\$11,324,726)	(\$11,465,531)
<b>CHARGES FOR SERVICE Total</b>	<b>(\$10,914,475)</b>	<b>(\$11,694,151)</b>	<b>(\$11,694,151)</b>	<b>(\$11,826,583)</b>
<b>MISCELLANEOUS</b>				
EQUIPMENT	(\$905)	\$0	\$0	\$0
WORKERS COMP	(\$14,852)	(\$9,400)	(\$9,400)	(\$12,116)
<b>MISCELLANEOUS Total</b>	<b>(\$15,757)</b>	<b>(\$9,400)</b>	<b>(\$9,400)</b>	<b>(\$12,116)</b>
<b>INTEREST EARNINGS</b>				
INTEREST ON INVESTMENTS	(\$134,747)	(\$70,000)	(\$70,000)	(\$113,000)
CHANGE IN VALUE OF INVESTMENT	(\$7,513)	\$0	\$0	\$0
<b>INTEREST EARNINGS Total</b>	<b>(\$142,260)</b>	<b>(\$70,000)</b>	<b>(\$70,000)</b>	<b>(\$113,000)</b>
<b>FINES &amp; FORFEITS</b>				
CIVIL CITATIONS	(\$50)	\$0	\$0	\$0
<b>FINES &amp; FORFEITS Total</b>	<b>(\$50)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



<b>Revenue</b>	<b>FY23 Actual</b>	<b>FY24 Adopted</b>	<b>FY24 Adjusted</b>	<b>FY25 Adopted</b>
<b>OPERATING TRANSFR IN</b>				
GENERAL FUND	(\$38,366)	(\$288,366)	(\$288,366)	(\$288,366)
PARKING FACILITIES	\$0	(\$250,000)	(\$250,000)	(\$250,000)
<b>OPERATING TRANSFR IN Total</b>	<b>(\$38,366)</b>	<b>(\$538,366)</b>	<b>(\$538,366)</b>	<b>(\$538,366)</b>
<b>APPROPR FUND BALANCE</b>				
APPROPRIATED FUND BALANCE	\$0	\$0	(\$21,149)	\$0
<b>APPROPR FUND BALANCE Total</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$21,149)</b>	<b>\$0</b>
<b>RECYCLING &amp; TRASH SERVICESFUND Total</b>	<b>(\$11,206,085)</b>	<b>(\$12,400,917)</b>	<b>(\$12,422,066)</b>	<b>(\$12,579,065)</b>



## DETAILED AUTHORIZED POSITION LISTING

Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted			
GENERAL FUND BUDGET & RESEARCH		BUDGET & RESEARCH	ASSISTANT BUDGET DIRECTOR	1.00	1.00	1.00			
			BUDGET ANALYST	0.00	0.00	1.00			
			BUDGET DIRECTOR	1.00	1.00	1.00			
			BUDGET SPECIALIST	1.00	1.00	0.00			
			SR. BUDGET & MANAGEMENT ANALYST	0.00	0.00	3.00			
			SR. BUDGET ANALYST	3.00	3.00	0.00			
			STRATEGIC PLAN AND PERFORMANCE MANAGER	1.00	1.00	1.00			
			<b>BUDGET &amp; RESEARCH Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>			
<b>BUDGET &amp; RESEARCH Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>						
CITY ATTORNEY	CITY ATTORNEY		ADMIN SPECIALIST - CITY ATTORNEY	1.00	1.00	1.00			
			ASSISTANT CITY ATTORNEY	3.00	3.00	3.00			
			ASSOCIATE CITY ATTORNEY	1.00	1.00	1.00			
			CITY ATTORNEY	1.00	1.00	1.00			
			DEPUTY CITY ATTORNEY	1.00	1.00	1.00			
			EXECUTIVE SUPPORT SPECIALIST	1.00	1.00	1.00			
			PARALEGAL	4.00	4.00	4.00			
			SR. PARALEGAL	1.00	1.00	1.00			
			<b>CITY ATTORNEY Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>			
<b>CITY ATTORNEY Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>						
CITY CLERK	CITY CLERK		ASSISTANT CITY CLERK	1.00	1.00	1.00			
			CITY CLERK	1.00	1.00	1.00			
			DEPUTY CITY CLERK	1.00	1.00	1.00			
			<b>CITY CLERK Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>			
<b>CITY CLERK Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>						
CITY MANAGER	CM-ADMINISTRATION		ASST TO CM FOR LEGIS & COMMUNITY AFFAIRS	1.00	1.00	1.00			
			CITY MANAGER	1.00	1.00	1.00			
			DEPUTY CITY MANAGER	3.00	3.00	3.00			
			EMERGENCY MANAGEMENT AND RESILIENCY COORDINATOR	0.00	0.00	1.00			
			EMS COORDINATOR	1.00	1.00	0.00			
			EXEC ASST TO MAYOR & COUNCIL	1.00	1.00	1.00			
			EXECUTIVE STAFF ASSISTANT	1.00	1.00	1.00			
			EXECUTIVE SUPPORT SPECIALIST	1.00	1.00	1.00			
			<b>CM-ADMINISTRATION Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>			
			CM-DIVERSITY EQUITY INCLUSION			CHIEF EQUITY AND INCLUSION OFFICER	1.00	1.00	0.00
						DIVERSITY, EQUITY, & INCLUSION MANAGER	0.00	0.00	1.00
						EQUITY AND INCLUSION SPECIALIST	1.00	1.00	1.00
			<b>CM-DIVERSITY EQUITY INCLUSION Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>			
CM-ECONOMIC DEVELOPMENT			ASSISTANT TO THE CITY MANAGER	1.00	1.00	0.00			
			DOWNTOWN COORDINATOR	0.00	0.00	1.00			
<b>CM-ECONOMIC DEVELOPMENT Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>						
CM-INTERNAL AUDIT			CITY AUDITOR	1.00	1.00	1.00			
<b>CM-INTERNAL AUDIT Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>						
CM-RAIL REALIGNMENT			ECONOMIC DEVELOPMENT MANAGER	0.00	0.00	1.00			
			RAIL REALIGNMENT MANAGER	1.00	1.00	0.00			
<b>CM-RAIL REALIGNMENT Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>						
CM-REPAIR & MAINTENANCE			ADMIN SUPPORT SPECIALIST	0.00	0.00	1.00			
			ADMIN SUPPORT TECH	1.00	1.00	0.00			
			ADMIN SUPPORT TECH/SITE SECURITY	0.00	0.00	1.00			
			ADMINISTRATIVE SUPPORT SPECIALIST	1.00	1.00	0.00			



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
			AUDIO VISUAL	1.00	1.00	0.00
			AUDIO VISUAL SPECIALIST	0.00	0.00	1.00
			BUILDING OPS SUPERINTENDENT	1.00	1.00	0.00
			BUILDINGS & FACILITIES SUPT	0.00	0.00	1.00
			FACILITIES SPECIALIST	0.00	0.00	2.00
			FACILITIES SUPERINTENDENT	1.00	1.00	0.00
			FACILITY MAINT SPECIALIST	1.00	1.00	0.00
			MAINTENANCE SPECIALIST	1.00	1.00	0.00
			MAINTENANCE SPECIALIST	1.00	1.00	0.00
			OPERATIONS SUPERVISOR	0.00	0.00	1.00
			SR. FACILITIES SPECIALIST	0.00	0.00	1.00
			<b>CM-REPAIR &amp; MAINTENANCE</b>			
			<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
			<b>CITY MANAGER Total</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
			<b>CORPORATE AFFAIRS CA-GOVERNMENT TELEVISION</b>			
			GTV PRODUCER/DIRECTOR	1.00	1.00	1.00
			GTV PRODUCTION MANAGER	0.00	0.00	1.00
			GTV STATION MANAGER	1.00	1.00	0.00
			VIDEO PRODUCTION TECHNICIAN	1.00	1.00	1.00
			<b>CA-GOVERNMENT TELEVISION</b>			
			<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
			<b>CORPORATE AFFAIRS</b>			
			COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
			DIGITAL ENGAGEMENT COORDINATOR	1.00	1.00	1.00
			INTERNAL COMMUNICATIONS COORDINATOR	1.00	1.00	1.00
			MARKETING COORDINATOR	1.00	1.00	1.00
			MEDIA MANAGER	1.00	1.00	1.00
			<b>CORPORATE AFFAIRS Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
			<b>CORPORATE AFFAIRS Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
			<b>ENGINEERING ENGINEERING</b>			
			ASSISTANT ENGINEERING DIRECTOR	1.00	1.00	1.00
			CITY ENGINEER	1.00	1.00	1.00
			CITY SURVEYOR	1.00	1.00	1.00
			CONSTRUCTION INSPECTOR	4.00	4.00	4.00
			CONSTRUCTION MANAGER	1.00	1.00	1.00
			CONTRACT ADMINISTRATOR	1.00	1.00	1.00
			DIVISION PROJECT MANAGER	1.00	1.00	1.00
			ENGINEERING ASSOCIATE	0.00	0.00	2.00
			ENGINEERING TECH - PUB SRVS	1.00	1.00	1.00
			ENGINEERING TECHNOLOGY SPEC	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00
			GIS ANALYST - ENGINEERING	1.00	1.00	1.00
			PLAN REVIEW ENGINEER	1.00	1.00	1.00
			PROJECT ENGINEER	2.00	2.00	3.00
			PROJECT MANAGER	6.00	6.00	6.00
			PROPERTY ACQUISITION SPEC	2.00	2.00	2.00
			QUALITY CONTROL TECHNICIAN	2.00	2.00	2.00
			SR. ENGINEERING TECH	1.00	1.00	1.00
			SR. PROJECT ENGINEER	1.00	1.00	1.00
			SR. PROJECT MANAGER	2.00	2.00	2.00
			STAFF ENGINEER	1.00	1.00	0.00
			SURVEY CHIEF	3.00	3.00	3.00
			SURVEY PROJECT MANAGER	1.00	1.00	1.00
			SURVEY TECHNICIAN	2.00	2.00	2.00
			<b>ENGINEERING Total</b>	<b>38.00</b>	<b>38.00</b>	<b>40.00</b>



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
		ENG-TRAFFIC ENGINEERING	ADMIN SPECIALIST - TRAFFIC	1.00	1.00	1.00
			CITY TRAFFIC ENGINEER	1.00	1.00	1.00
			ENGINEERING ASSOCIATE	0.00	0.00	1.00
			INTELLIGENT TRANSPORTATION SYSTEMS (ITS) ENGINEER	1.00	1.00	1.00
			ITS MAINTENANCE SUPERVISOR	1.00	1.00	1.00
			ITS SENIOR TECHNICIAN	1.00	1.00	0.00
			ITS TECHNICIAN	3.00	3.00	3.00
			SIGNAL SYSTEM SPECIALIST	1.00	1.00	1.00
			SIGNS & MARKINGS ENGINEER MGR	1.00	1.00	1.00
			SIGNS & MARKINGS SUPERVISOR	1.00	1.00	1.00
			SIGNS & MARKINGS TECHNICIAN I	3.00	3.00	3.00
			SIGNS & MARKINGS TECHNICIAN II	3.00	3.00	3.00
			SR. ITS TECHNICIAN	5.00	5.00	6.00
			SR. TRAFFIC ENG TECH	2.00	2.00	1.00
			TRAFFIC SIGNS FABRICATOR	1.00	1.00	1.00
		ENG-TRAFFIC ENGINEERING				
		Total		25.00	25.00	25.00
		ENGINEERING Total		63.00	63.00	65.00
	FINANCE	FINANCE	ACCOUNTANT - ACCOUNTS PAYABLE	0.00	0.00	1.00
			ACCOUNTANT - AP AND GENERAL	1.00	1.00	1.00
			ACCOUNTANT - FIXED ASSETS	1.00	1.00	1.00
			ACCOUNTANT - LEASES AND GENERAL	1.00	1.00	1.00
			ACCOUNTING MANAGER	1.00	1.00	1.00
			ACCOUNTING SPECIALIST	2.00	2.00	2.00
			ADMIN SPECIALIST - FINANCE	1.00	1.00	1.00
			ADMIN SPECIALIST - PURCHASING	1.00	1.00	1.00
			ASSISTANT FINANCE DIR.-CONTROL	1.00	1.00	1.00
			ASSISTANT FINANCE DIR.-TREASUR	1.00	1.00	1.00
			BUYER	2.00	2.00	2.00
			BUYER - PURCHASING	0.00	0.00	1.00
			COLLECTIONS OFCR/TAX COLLECTIO	1.00	1.00	1.00
			CONTRACT SPECIALIST	1.00	1.00	1.00
			CUSTOMER SERVICE MANAGER	1.00	1.00	1.00
			FINANCE DIRECTOR	1.00	1.00	1.00
			MAIL COURIER	1.00	1.00	1.00
			PAYROLL ACCOUNTANT	1.00	1.00	1.00
			PAYROLL MANAGER	1.00	1.00	1.00
			PAYROLL SPECIALIST	1.00	1.00	1.00
			PURCHASING MANAGER	1.00	1.00	1.00
			REPORTING ANALYST	2.00	2.00	2.00
			REVENUE SPECIALIST	3.00	3.00	3.00
			RISK MANAGER	1.00	1.00	1.00
			SR. ACCOUNTANT	1.00	1.00	1.00
			SR. ACCOUNTANT - GRANTS	1.00	1.00	1.00
			SR. CONTRACT SPECIALIST - MWBE/DBE			
			COORDINATOR	1.00	1.00	1.00
		FINANCE Total		30.00	30.00	32.00
	FINANCE Total			30.00	30.00	32.00





Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
	FIRE	FD-ADMINISTRATION	ADMIN SPECIALIST - FIRE	1.00	1.00	0.00
			EXECUTIVE STAFF ASSISTANT - FIRE	0.00	0.00	1.00
			FIRE ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00
			FIRE CHIEF	1.00	1.00	1.00
			HUMAN RESOURCES TECHNICIAN - FIRE	1.00	1.00	0.00
			PROJECT AND BUDGET ANALYST	1.00	1.00	1.00
			PUBLIC INFORMATION OFFICER - FIRE	1.00	1.00	1.00
			<b>FD-ADMINISTRATION Total</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>
		FD-COMMUNITY RISK REDUCTION	COMMUNITY RISK REDUCTION COORD	1.00	1.00	1.00
			FIRE LIFE SAFETY EDUCATOR	1.00	1.00	1.00
			<b>FD-COMMUNITY RISK REDUCTION Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		FD-FIRE MARSHAL	ADMIN ASSISTANT - FIRE	0.49	0.49	0.49
			ADMIN SPECIALIST - FIRE	1.00	1.00	1.00
			ASSISTANT FIRE CHIEF - FIRE MARSHAL	1.00	1.00	1.00
			BATTALION CHIEF - SPEC OPS	1.00	1.00	1.00
			FIRE BATTALION CHIEF/DEPUTY FIRE MARSHAL	1.00	1.00	0.00
			FIRE CAPTAIN DAYSHIFT	2.00	2.00	2.00
			FIRE INSPECTOR	0.45	0.45	0.45
			FIRE MASTER FIREFIGHTER DAY	4.00	4.00	4.00
			<b>FD-FIRE MARSHAL Total</b>	<b>10.94</b>	<b>10.94</b>	<b>9.94</b>
		FD-FIRE SUPPRESSION	ACCREDITATION SPECIALIST	0.48	0.48	0.48
			ASSISTANT FIRE CHIEF - OPERATIONS	1.00	1.00	1.00
			BATTALION CHIEF - DEPUTY FIRE MARSHAL	0.00	0.00	1.00
			BATTALION CHIEF - HEALTH AND SFTY	1.00	1.00	1.00
			FIRE ADMIN SUPPORT SPECIALIST	0.48	0.48	0.48
			FIRE BATTALION CHIEF	6.00	6.00	6.00
			FIRE CAPTAIN	46.00	46.00	44.00
			FIRE CAPTAIN DAYSHIFT	1.00	1.00	2.00
			FIRE LIEUTENANT	8.00	8.00	9.00
			FIRE MASTER FIREFIGHTER	48.00	48.00	54.00
			FIRE QUALITY ASSURANCE SPECIALIST	0.48	0.48	0.48
			FIREFIGHTER	96.00	96.00	90.00
			<b>FD-FIRE SUPPRESSION Total</b>	<b>208.44</b>	<b>208.44</b>	<b>209.44</b>
		FD-SS-FLEET MAINTENANCE	EMERGENCY VEHICLE TECH I	1.00	1.00	1.00
			EMERGENCY VEHICLE TECH II	1.00	1.00	1.00
			SERVICE/SHOP SUPERVISOR	1.00	1.00	1.00
			<b>FD-SS-FLEET MAINTENANCE Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
		FD-SUPPORT SERVICES	ASSISTANT FIRE CHIEF - SUPPORT	1.00	1.00	1.00
			FIRE CAPTAIN DAYSHIFT	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST - FIRE	1.00	1.00	1.00
			SR. DATA ANALYST - FIRE	1.00	1.00	1.00
			<b>FD-SUPPORT SERVICES Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
		FD-TRAINING	ASSISTANT FIRE CHIEF - TRAINING	1.00	1.00	1.00
			FIRE MASTER FIREFIGHTER DAY	2.00	2.00	2.00
			FIRE TRAINING SUPPORT SPECIALIST	1.00	1.00	1.00
			<b>FD-TRAINING Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
			<b>FIRE Total</b>	<b>238.38</b>	<b>238.38</b>	<b>237.38</b>
	HOUSING & NEIGHB	HN-CODE ENFORCEMENT	ADMIN SPECIALIST - CODE ENFORCEMENT	2.00	2.00	2.00
			CHIEF CODE ENFORCEMENT OFFICER	1.00	1.00	1.00
			CODE ENFORCEMENT OFFICER	4.00	4.00	4.00
			PUBLIC SERVICES COMPLIANCE OFF	1.00	1.00	1.00
			PUBLIC SERVICES COMPLIANCE OFFICER	1.00	1.00	1.00
			<b>HN-CODE ENFORCEMENT Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
		HOUSING & NEIGHBORHOODS	ADMIN SPECIALIST - HOUSING AND NEIGHBORHOOD SERVICES	0.00	0.00	1.00
			DIRECTOR OF HOUSING AND NEIGHBORHOOD SERVICES	0.00	0.00	1.00
			DIRECTOR OF HOUSING AND NEIGHBORHOOD SERVICES	1.00	1.00	0.00
		<b>HOUSING &amp; NEIGHBORHOODS Total</b>		<b>1.00</b>	<b>1.00</b>	<b>2.00</b>
		<b>HOUSING &amp; NEIGHBORHOODS Total</b>		<b>10.00</b>	<b>10.00</b>	<b>11.00</b>
	HUMAN RESOURCES	HUMAN RESOURCES	ADMIN SPECIALIST - HR	1.00	1.00	1.00
			ASSISTANT HUMAN RESOURCES DIRECTOR	1.00	1.00	1.00
			BENEFITS AND COMPENSATION MANAGER	1.00	1.00	1.00
			DATA ANALYST	1.00	1.00	1.00
			DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
			HR MANAGER- TALENT ACQUISITION	1.00	1.00	0.00
			HUMAN RESOURCES ANALYST - BENEFITS	1.00	1.00	1.00
			HUMAN RESOURCES ANALYST - RECRUITING	1.00	1.00	2.00
			HUMAN RESOURCES TECHNICIAN	1.00	1.00	1.00
			SAFETY PROGRAMS MANAGER	1.00	1.00	1.00
			SR. HUMAN RESOURCE ANALYST - COMP AND CLASS	1.00	1.00	1.00
			SR. HUMAN RESOURCE ANALYST - ER AND LEARNING	1.00	1.00	1.00
			TALENT DEVELOPMENT MANAGER	0.00	0.00	1.00
		<b>HUMAN RESOURCES Total</b>		<b>12.00</b>	<b>12.00</b>	<b>13.00</b>
		<b>HUMAN RESOURCES Total</b>		<b>12.00</b>	<b>12.00</b>	<b>13.00</b>
	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY SERVICE	ADMIN SPECIALIST - IT	0.00	0.00	1.00
			ASSISTANT IT DIRECTOR	1.00	1.00	1.00
			BUSINESS SYSTEMS ANALYST	2.00	2.00	2.00
			BUSINESS SYSTEMS MANAGER	2.00	2.00	2.00
			CLIENT SERVICES MANAGER	1.00	1.00	1.00
			COMPUTER SUPPORT SPECIALIST	3.00	3.00	3.00
			DIRECTOR OF INFORMATION TECH	1.00	1.00	1.00
			GIS ANALYST	2.00	2.00	1.00
			GIS ANALYST - STORMWATER	2.00	2.00	2.00
			IT PORTFOLIO PROJECT MANAGER	0.00	0.00	1.00
			IT PROCUREMENT SPECIALIST	1.00	1.00	1.00
			IT PROJECT MANAGER	1.00	1.00	0.00
			NETWORK ADMINISTRATOR	2.00	2.00	2.00
			SR. BUSINESS SYSTEMS ANALYST	4.00	4.00	4.00
			SR. GIS ANALYST	1.00	1.00	1.00
			SR. GIS MANAGER	1.00	1.00	1.00
			SR. NETWORK ADMINISTRATOR	2.00	2.00	2.00
			STORMWATER GIS MANAGER	1.00	1.00	1.00
			SYSTEMS ANALYST	2.00	2.00	2.00
			TECHNOLOGY SYSTEMS MANAGER	1.00	1.00	1.00
		<b>INFORMATION TECHNOLOGY SERVICE Total</b>		<b>30.00</b>	<b>30.00</b>	<b>30.00</b>
		<b>INFORMATION TECHNOLOGY SERVICE Total</b>		<b>30.00</b>	<b>30.00</b>	<b>30.00</b>
	PARKS & RECREATION	PARKS & RECREATION	ADMIN SPECIALIST - COMMUNITY SERVICES	1.00	0.00	0.00
			ADMIN SPECIALIST - HOUSING AND NEIGHBORHOOD SERVICES	0.00	1.00	0.00
			ADMIN SPECIALIST - RECREATION	1.00	1.00	0.00
			ADMINISTRATIVE SUPPORT SPECIALIST - RECREATION MARKETING	0.00	0.00	0.73
			ASSISTANT DIRECTOR OF COMMUNITY SERVICE	1.00	1.00	1.00
			BUDGET AND BUSINESS ANALYST	0.00	0.00	1.00



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
			DIRECTOR OF COMMUNITY SERVICE	1.00	1.00	1.00
			MARKETING COORDINATOR - RECREATION	0.00	0.00	1.00
			RECREATION MARKETING SPECLST	1.00	1.00	0.00
			RECREATION SPECIALIST - MARKETING	0.73	0.73	0.00
			<b>PARKS &amp; RECREATION Total</b>	<b>5.73</b>	<b>5.73</b>	<b>4.73</b>
			PR-INLAND GREENS PARK RECREATION COORDINATOR - INLAND GREENS	1.00	1.00	1.00
			<b>PR-INLAND GREENS PARK Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
			PR-PARKS & LANDSCAPE MAINT ADMIN SPECIALIST - PARKS AND LANDSCAPE	1.00	1.00	2.00
			ADMINISTRATIVE SUPPORT SPECIALIST	1.00	1.00	0.00
			FACILITIES CREW LEADER - PARKS	1.00	1.00	1.00
			FACILITIES TECHNICIAN - PARKS	2.00	2.00	2.00
			GROUND TECHNICIAN	0.48	0.48	0.48
			GROUNDS CREW LEADER	8.00	8.00	8.00
			GROUNDS TECHNICIAN	3.48	3.48	3.48
			GROUNDS TECHNICIAN - LANDSCAPE	6.00	6.00	6.00
			GROUNDS TECHNICIAN - PARKS	5.00	5.00	4.00
			HORTICULTURIST	5.00	5.00	5.00
			LANDSCAPE SUPERVISOR	1.00	1.00	1.00
			PARK RANGER	1.00	1.00	1.00
			PARKS LANDSCP & FORESTRY SUPERINTENDENT	1.00	1.00	1.00
			PARKS SUPERVISOR	1.00	1.00	1.00
			RECREATION SPECIALIST - RIVERFRONT PARK	0.00	0.00	0.48
			SR. GROUNDS TECHNICIAN - LANDSCAPE	3.00	3.00	3.00
			SR. GROUNDS TECHNICIAN - PARKS	3.00	3.00	3.00
			SR. SMALL ENGINE MECHANIC	1.00	1.00	1.00
			VENUE MANAGER	0.00	0.00	1.00
			<b>PR-PARKS &amp; LANDSCAPE MAINT Total</b>	<b>43.96</b>	<b>43.96</b>	<b>44.44</b>
			PR-RECREATION EVENT COORDINATION SPECIALIST	1.00	1.00	0.00
			FACILITIES MANAGER	1.00	1.00	1.00
			GROUNDS TECHNICIAN - ATHLETIC FIELDS	5.00	5.00	5.00
			GROUNDS TECHNICIAN - RECREATION	0.00	0.00	1.00
			GROUNDS TECHNICIAN - TENNIS	0.43	0.43	0.43
			HORTICULTURIST	1.00	1.00	1.00
			RECREATION BUSINESS MANAGER	1.00	1.00	1.00
			RECREATION COORDINATOR - SPECIAL NEEDS	1.00	1.00	1.00
			RECREATION SPECIALIST - AMPHITHEATER	0.48	0.48	0.00
			RECREATION SPECIALIST - CONCESSIONS	1.33	1.33	1.33
			RECREATION SPECIALIST - DOCKS	0.48	0.48	0.00
			RECREATION SPECIALIST - INLAND GREEN	0.96	0.96	0.96
			RECREATION SPECIALIST - INLAND GREENS	0.48	0.48	0.48
			RECREATION SPECIALIST - SPECIAL EVENTS	0.00	0.00	0.48
			RECREATION SPECIALIST - SPECIAL NEEDS	0.48	0.48	0.48
			RECREATION SPECIALIST - TENNIS	0.96	0.96	0.96
			RECREATION SUPERVISOR - DOCK INLAND GREENS	1.00	1.00	1.00
			RECREATION SUPERVISOR - SPECIAL EVENTS	0.00	0.00	1.00
			RECREATION SUPERVISOR - TENNIS	1.00	1.00	1.00
			SPECIAL EVENTS SUPERVISOR	1.00	1.00	1.00
			SR. GROUNDS TECHNICIAN - ATHLETIC FIELDS	4.00	4.00	4.00
			VENUE MANAGER	1.00	1.00	0.00
			<b>PR-RECREATION Total</b>	<b>23.60</b>	<b>23.60</b>	<b>23.12</b>



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
		PR-RECREATION CENTER PROGRA	PROGRAM SPECIALIST - CULTURAL PROGRAMS	0.00	0.00	1.00
			PROGRAM SPEC-REC INTERVENTION	1.00	1.00	0.00
			RECREATION COORDINATOR - ATHLETICS	2.00	2.00	2.00
			RECREATION COORDINATOR - BOXING	1.00	1.00	1.00
			RECREATION COORDINATOR - FIT FOR FUN	0.88	0.88	0.88
			RECREATION COORDINATOR - HALYBURTON PARK	0.00	0.00	1.00
			RECREATION COORDINATOR - MAIDES	1.00	1.00	1.00
			RECREATION COORDINATOR - MLK	1.48	1.48	1.48
			RECREATION MANAGER	1.00	1.00	1.00
			RECREATION SPECIALIST	0.00	0.00	1.00
			RECREATION SPECIALIST - ATHLETICS	0.00	0.00	1.00
			RECREATION SPECIALIST - BOXING	1.00	1.00	1.00
			RECREATION SPECIALIST - FIT FOR FUN	0.48	0.48	0.48
			RECREATION SPECIALIST - FLOAT	1.61	1.61	0.88
			RECREATION SPECIALIST - HALYBURTON PARK	1.00	1.00	0.00
			RECREATION SPECIALIST - MAIDES	1.00	1.00	1.00
			RECREATION SPECIALIST - MLK	1.68	1.68	1.68
			RECREATION SPECIALIST- HALYBURTON PARK	0.48	0.48	0.48
			RECREATION SUPERVISOR - ATHLETICS	1.00	1.00	1.00
			RECREATION SUPERVISOR - BOXING	1.00	1.00	1.00
			RECREATION SUPERVISOR - FIT FOR FUN	1.00	1.00	1.00
			RECREATION SUPERVISOR - HALYBURTON PARK	1.00	1.00	1.00
			RECREATION SUPERVISOR - MAIDES	1.00	1.00	1.00
			RECREATION SUPERVISOR - MLK	1.00	1.00	1.00
			<b>PR-RECREATION CENTER PROGRAMS Total</b>	<b>21.61</b>	<b>21.61</b>	<b>22.88</b>
		PR-TREE MAINTENANCE	FORESTRY MANAGEMENT SUPV	1.00	1.00	1.00
			TREE CREW LEADER	3.00	3.00	3.00
			TREE CREW SUPERVISOR	1.00	1.00	1.00
			TREE TRIMMER	6.00	6.00	6.00
			<b>PR-TREE MAINTENANCE Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
			<b>PARKS &amp; RECREATION Total</b>	<b>106.90</b>	<b>106.90</b>	<b>107.17</b>
	PLANNING & DEVELOPMENT	PLANNING	ADMIN SPECIALIST - PLANNING	1.00	1.00	1.00
			ADMIN SUPPORT SPECIALIST - PDT	1.00	1.00	1.00
			ADMIN SUPPORT SPECIALIST - PLANNING	1.00	1.00	1.00
			ASSISTANT PLANNING DIRECTOR	1.00	1.00	1.00
			ASSOCIATE PLANNER - LONG RANGE	2.00	2.00	2.00
			ASSOCIATE PLANNER - PLAN REVIEW	3.00	3.00	3.00
			ASSOCIATE PLANNER - ZONING	2.00	2.00	2.00
			DIRECTOR OF PLAN,DEV,& TRANS	1.00	1.00	1.00
			HISTORIC PRESERVATION PLANNER	1.00	1.00	0.00
			PERMIT TECHNICIAN	1.00	1.00	1.00
			PLANNING COORDINATOR	1.00	1.00	1.00
			SR. PLANNER - HISTORIC PRESERVATION	0.00	0.00	1.00
			SR. PLANNER - LONG RANGE	1.00	1.00	1.00
			SR. PLANNER - PLAN REVIEW	1.00	1.00	1.00
			SR. ZONING OFFICER	1.00	1.00	1.00
			TRANSPORTATION PLANNER	0.00	0.00	1.00
			URBAN DESIGNER	1.00	1.00	1.00
			ZONING ADMINISTRATOR	1.00	1.00	1.00
			ZONING OFFICER	4.00	4.00	4.00
			<b>PLANNING Total</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>
			<b>PLANNING &amp; DEVELOPMENT Total</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>



Fund Description	Department	Division	Position Description	FY24	FY24	FY25
				Adopted	Adjusted	Adopted
	POLICE	PD-ADMIN SUPPORT	ADMIN SPECIALIST - WPD FRONT DESK	1.00	1.00	1.00
			ADMIN SUPPORT TECH - VIRTUAL RESPONDER	6.00	6.00	6.00
			CODE ENFORCEMENT OFFICER	1.00	1.00	1.00
			FACILITIES TECHNICIAN - POLICE	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST - POLICE	1.00	1.00	1.00
			HOUSEKEEPER - POLICE	4.00	4.00	4.00
			POLICE ADMIN PROGRAM MANAGER	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - FRONT DESK	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - PROPERTY AND EVIDENCE	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - RECORDS	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - VIRTUAL RESPONSE	0.00	0.00	1.00
			POLICE CADET	3.64	3.64	3.64
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE HR ADMIN	1.00	1.00	1.00
			POLICE NCIC SPECIALIST	6.00	6.00	6.00
			POLICE OUTSIDE CONTRACTS SPECIALIST	1.00	1.00	1.00
			POLICE PROPERTY TECHNICIAN	3.00	3.00	3.00
			POLICE QUARTERMASTER	1.00	1.00	1.00
			POLICE RECORDS CLERK	5.00	5.00	5.00
			POLICE SERGEANT	1.00	1.00	0.00
			POLICE SR. RECORDS CLERK	1.00	1.00	1.00
			SR. POLICE PROPERTY TECHNICIAN	1.00	1.00	1.00
			<b>PD-ADMIN SUPPORT Total</b>	<b>42.64</b>	<b>42.64</b>	<b>42.64</b>
		PD-INVESTIGATIVE BUREAU	ADMIN SPECIALIST - POLICE CID	1.00	1.00	1.00
			CRIME SCENE TECHNICIAN	7.00	7.00	7.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	8.00	8.00	9.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	16.00	16.00	19.00
			POLICE SERGEANT	4.00	4.00	4.00
			SOCIAL WORKER	1.00	1.00	1.00
			SR. CRIME SCENE TECHNICIAN	2.00	2.00	2.00
			<b>PD-INVESTIGATIVE BUREAU Total</b>	<b>41.00</b>	<b>41.00</b>	<b>45.00</b>
		PD-NARCOTICS INVESTIGATIONS	POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	6.00	6.00	4.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	11.00	11.00	16.00
			POLICE SERGEANT	4.00	4.00	4.00
			<b>PD-NARCOTICS INVESTIGATIONS Total</b>	<b>23.00</b>	<b>23.00</b>	<b>26.00</b>
		PD-OFFICE OF THE CHIEF	ADMIN SPECIALIST - POLICE IA	1.00	1.00	1.00
			ADMIN SPECIALIST - POLICE PUBLIC AFFAIRS	1.00	1.00	1.00
			ASSISTANT POLICE CHIEF	1.00	1.00	0.00
			COMMUNICATIONS SPECIALIST - POLICE	1.00	1.00	1.00
			CRIME PREVENTION SPECIALIST	1.00	1.00	1.00
			DEPUTY POLICE CHIEF	2.00	2.00	3.00
			EXECUTIVE STAFF ASSISTANT	1.00	1.00	1.00
			GRANTS COORDINATOR	1.00	1.00	1.00
			POLICE CHIEF	1.00	1.00	1.00
			POLICE CORPORAL	1.00	1.00	4.00
			POLICE LIEUTENANT	3.00	3.00	3.00
			POLICE OFFICER	6.00	6.00	11.00
			POLICE SERGEANT	3.00	3.00	3.00
			<b>PD-OFFICE OF THE CHIEF Total</b>	<b>23.00</b>	<b>23.00</b>	<b>31.00</b>



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
		PD-SPECIAL OPERATIONS	ADMIN SPECIALIST - POLICE SPECIAL OPS	1.00	1.00	1.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	7.00	7.00	7.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	22.00	22.00	23.00
			POLICE OFFICER (PT) - PAL COORDINATOR	0.48	0.48	0.00
			POLICE OFFICER PART TIME	0.00	0.00	0.48
			POLICE SERGEANT	5.00	5.00	5.00
			TRAFFIC INVESTIGATOR	6.00	6.00	6.00
		<b>PD-SPECIAL OPERATIONS Total</b>		<b>43.48</b>	<b>43.48</b>	<b>44.48</b>
	PD-TECHNOLOGY, TRAIN & RECRUIT		ADMIN SPECIALIST - POLICE PLANNING AND RESEARCH	1.00	1.00	1.00
			POLICE ADMIN SUPERVISOR - STING CENTER	1.00	1.00	1.00
			POLICE BACKGROUND INVESTIGATOR	2.00	2.00	2.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	6.00	6.00	4.00
			POLICE CRIMINAL INTELL ANALYST	6.00	6.00	6.00
			POLICE LIEUTENANT	1.00	1.00	1.00
			POLICE OFFICER	10.00	10.00	11.00
			POLICE SERGEANT	3.00	3.00	3.00
			POLICE TRAINING COORDINATOR	2.00	2.00	2.00
			SIMULATOR/TRAINING TECHNICIAN	1.00	1.00	1.00
			SR. DATA ANALYST - POLICE	1.00	1.00	1.00
		<b>PD-TECHNOLOGY, TRAIN &amp; RECRUIT Total</b>		<b>35.00</b>	<b>35.00</b>	<b>34.00</b>
	PD-UNIFORM PATROL		ADMIN SPECIALIST - POLICE UNIFORM PATROL	1.00	1.00	1.00
			ADMIN SPECIALIST - POLICE UNIFORM PATROL	1.00	1.00	1.00
			COURT LIAISON	1.00	1.00	1.00
			POLICE CAPTAIN	1.00	1.00	1.00
			POLICE CORPORAL	28.00	28.00	28.00
			POLICE LIEUTENANT	3.00	3.00	3.00
			POLICE LIEUTENANT - PATROL	4.00	4.00	4.00
			POLICE OFFICER	100.00	100.00	84.00
			POLICE SERGEANT	13.00	13.00	14.00
		<b>PD-UNIFORM PATROL Total</b>		<b>152.00</b>	<b>152.00</b>	<b>137.00</b>
	<b>POLICE Total</b>			<b>360.12</b>	<b>360.12</b>	<b>360.12</b>
	PUBLIC WORKS	PW-ADMINISTRATION	BUSINESS & EMP DEVELOPMENT MGR	1.00	1.00	1.00
			DEPT. SAFETY & TRAINING SPEC	1.00	1.00	1.00
			DIRECTOR OF PUBLIC SERVICES	1.00	1.00	1.00
			SUSTAINABILITY PROJECT MANAGER	1.00	1.00	1.00
		<b>PW-ADMINISTRATION Total</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
	PW-BUILDINGS		ADMIN SPECIALIST - BUILDINGS	1.00	1.00	1.00
			BUILDINGS & FACILITIES SUPT	1.00	1.00	1.00
			FACILITIES CREW LEADER - BUILDINGS	1.00	1.00	0.00
			FACILITIES PROJECT COORDINATOR	1.00	1.00	1.00
			FACILITIES SPECIALIST	4.00	4.00	4.00
			FACILITIES SUPERVISOR	0.00	0.00	1.00
			FACILITIES TECHNICIAN - BUILDINGS	1.00	1.00	1.00
			HOUSEKEEPER - BUILDINGS	1.00	1.00	1.00
			SR. FACILITIES SPECIALIST	2.00	2.00	2.00
		<b>PW-BUILDINGS Total</b>		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
	PW-STREETS		CONSTRUCTION CREW LEADER	5.00	5.00	5.00
			CONSTRUCTION SUPERVISOR	2.00	2.00	2.00
			EQUIPMENT OPERATOR	4.00	4.00	4.00



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR	1.00	1.00	1.00
			PUBLIC SERVICES FIELD OPERATIONS MANAGER	1.00	1.00	1.00
			SR. CONSTRUCTION WORKER	10.00	10.00	10.00
		PW-STREETS Total		24.00	24.00	24.00
		<b>PUBLIC WORKS Total</b>		<b>40.00</b>	<b>40.00</b>	<b>40.00</b>
<b>GENERAL FUND Total</b>				<b>967.40</b>	<b>967.40</b>	<b>973.67</b>
CD/HM GRANTS & LOAN ADMIN	FINANCE	FINANCE	ACCOUNTANT - AR AND LOANS	1.00	1.00	1.00
			ACCOUNTING SPECIALIST	0.00	0.00	1.00
			FISCAL SUPPORT TECHNICIAN	0.96	0.96	0.00
			LOAN/ENTITLEMENT GRANTS MGR	1.00	1.00	1.00
		FINANCE Total		2.96	2.96	3.00
		<b>FINANCE Total</b>		<b>2.96</b>	<b>2.96</b>	<b>3.00</b>
	HOUSING & NEIGHBORHOODS	HN-COMMUNITY DEVELOPMENT	COMM DEV ANALYST COMPLIANCE	1.00	1.00	1.00
			COMM DEV AND HOUSING PLANNER	1.00	1.00	1.00
			COMMUNITY DEV SPECIALIST	1.00	1.00	1.00
			COMMUNITY DEV SPECIALIST - HOUSING			
			COUNSELOR	1.00	1.00	1.00
			HOUSING REHAB TECHNICIAN	0.00	0.00	1.00
		HN-COMMUNITY DEVELOPMENT Total		4.00	4.00	5.00
		HN-HOUSING	ADMIN SPECIALIST - HOUSING	1.00	1.00	1.00
			COMM DEV ANALYST	1.00	1.00	0.00
			FACILITIES PROJECT COORDINATOR	1.00	1.00	0.00
			FACILITIES PROJECT COORDINATOR - HOUSING	0.00	0.00	1.00
			SR. COMM DEV ANALYST	0.00	0.00	1.00
		HN-HOUSING Total		3.00	3.00	3.00
		<b>HOUSING &amp; NEIGHBORHOODS Total</b>		<b>7.00</b>	<b>7.00</b>	<b>8.00</b>
<b>CD/HM GRANTS &amp; LOAN ADMIN Total</b>				<b>9.96</b>	<b>9.96</b>	<b>11.00</b>
EQUIP MAINT & REPLACEMENT	FINANCE	FIN-GARAGE OPERATIONS	ADMIN SPECIALIST - FLEET	1.00	1.00	1.00
			ASSISTANT FLEET MANAGER	1.00	1.00	1.00
			AUTO/EQUIP MECHANIC HEAVY	5.00	5.00	5.00
			AUTO/EQUIP MECHANIC LIGHT	4.00	4.00	4.00
			FISCAL SUPPORT SPECIALIST - FLEET	1.00	1.00	1.00
			FLEET MANAGER	1.00	1.00	1.00
		FIN-GARAGE OPERATIONS Total		13.00	13.00	13.00
		<b>FINANCE Total</b>		<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>EQUIP MAINT &amp; REPLACEMENT Total</b>				<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
GOLF	PARKS & RECREATION	PR-GOLF COURSE	ASSISTANT GOLF COURSE SUPT	1.00	1.00	1.00
			CLUBHOUSE MANAGER - GOLF	0.00	0.00	1.00
			GOLF COURSE MANAGER	1.00	1.00	1.00
			GOLF COURSE SUPERINTENDENT	1.00	1.00	1.00
			RECREATION COORDINATOR - GOLF	1.00	1.00	1.00
			RECREATION SPECIALIST - GOLF	1.48	1.48	1.48
			RECREATION SPECIALIST - GOLF	1.00	1.00	1.00
			RECREATION SUPERVISOR	1.00	1.00	0.00
			STARTER/MARSHALL	1.92	1.92	1.92
			TURF GRASS TECHNICIAN	1.00	1.00	1.00
			TURF GRASS WORKER	4.00	4.00	4.00
			TURF GRASS WORKER PT	0.48	0.48	0.48
		PR-GOLF COURSE Total		14.88	14.88	14.88
		<b>PARKS &amp; RECREATION Total</b>		<b>14.88</b>	<b>14.88</b>	<b>14.88</b>
<b>GOLF Total</b>				<b>14.88</b>	<b>14.88</b>	<b>14.88</b>



Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
<b>PARKING FACILITIES</b>						
	CITY MANAGER	CM-PF-STREET PARKING	ASSISTANT PARKING MANAGER	1.00	1.00	1.00
			FISCAL SUPPORT SPECIALIST	1.00	1.00	1.00
			PARKING MANAGER	1.00	1.00	1.00
		<b>CM-PF-STREET PARKING Total</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
	<b>CITY MANAGER Total</b>			<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>PARKING FACILITIES Total</b>				<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>RECYCLING &amp; TRASH SERVICES</b>						
	PUBLIC WORKS	PW-RECYCLING & TRASH SVCS				
		ADMN	ADMIN SPECIALIST - RECYCLING AND TRASH	3.00	3.00	3.00
			ADMIN SUPPORT SUPERVISOR - RECYCLING AND TR	1.00	1.00	1.00
			RECYCLING AND TRASH CREW LEADER	1.00	1.00	0.00
			SUPT OF RECYCLING AND TRASH	1.00	1.00	1.00
		<b>PW-RECYCLING &amp; TRASH SVCS ADMN Total</b>		<b>6.00</b>	<b>6.00</b>	<b>5.00</b>
		PW-RTS-BULKY/METAL COLLECTION	RECYCLING AND TRASH CREW LEADER	1.00	1.00	1.00
			RECYCLING AND TRASH OPERATOR	5.00	5.00	5.00
			RECYCLING AND TRASH WORKER	2.00	2.00	2.00
		<b>PW-RTS-BULKY/METAL COLLECTION Total</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
		PW-RTS-CUSTOMER REFUSE	RECYCLING AND TRASH MANAGER	1.00	1.00	1.00
			RECYCLING AND TRASH OPERATOR	17.00	17.00	17.00
			RECYCLING AND TRASH WORKER	8.00	8.00	8.00
		<b>PW-RTS-CUSTOMER REFUSE Total</b>		<b>26.00</b>	<b>26.00</b>	<b>26.00</b>
		PW-RTS-DOWNTOWN COLLECTION	RECYCLING AND TRASH CREW LEADER DOWNTOWN	2.00	2.00	2.00
			RECYCLING AND TRASH MANAGER - DOWNTOWN	1.00	1.00	1.00
			RECYCLING AND TRASH OPERATOR DOWNTOWN	8.00	8.00	8.00
		<b>PW-RTS-DOWNTOWN COLLECTION Total</b>		<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
		PW-RTS-RECYCLING	RECYCLING AND TRASH CREW LEADER	2.00	2.00	2.00
			RECYCLING AND TRASH OPERATOR	3.00	3.00	3.00
		<b>PW-RTS-RECYCLING Total</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
		PW-RTS-YARD WASTE	RECYCLING AND TRASH CREW LEADER	1.00	1.00	2.00
			RECYCLING AND TRASH MANAGER	1.00	1.00	1.00
			RECYCLING AND TRASH OPERATOR	12.00	12.00	12.00
			RECYCLING AND TRASH WORKER	5.00	5.00	5.00
		<b>PW-RTS-YARD WASTE Total</b>		<b>19.00</b>	<b>19.00</b>	<b>20.00</b>
	<b>PUBLIC WORKS Total</b>			<b>75.00</b>	<b>75.00</b>	<b>75.00</b>
<b>RECYCLING &amp; TRASH SERVICES Total</b>				<b>75.00</b>	<b>75.00</b>	<b>75.00</b>
<b>SPECIAL PURPOSE</b>						
	HEALTHY HOMES	GP-ECON & PHYSICAL DEV	ADMIN SPECIALIST - HEALTHY HOMES	0.00	0.00	1.00
			HEALTHY HOMES ADMIN SPECIALIST	1.00	1.00	0.00
			HEALTHY HOMES PROGRAM MANAGER	1.00	1.00	0.00
			HEALTHY HOMES PROJECT MANAGER	0.00	0.00	1.00
			HEALTHY HOMES REHAB TECH	0.00	0.00	1.00
			HEALTHY HOMES TECHNICIAN	1.00	1.00	0.00
		<b>GP-ECON &amp; PHYSICAL DEV Total</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
	<b>HEALTHY HOMES Total</b>			<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
	MPO	GP-TRANSPORTATION	ADMIN SUPPORT SPECIALIST - MPO	1.00	1.00	1.00
			ASSOCIATE PLANNER - MPO	4.00	4.00	3.00
			DEPUTY DIRECTOR MPO	0.00	0.00	1.00
			DEPUTY TRANSPORTATION PLANNING MANAGER	1.00	1.00	0.00
			ENGINEERING ASSOCIATE	1.00	1.00	1.00
			GIS ANALYST - MPO	1.00	1.00	1.00
			GRANTS COORDINATOR-MPO	0.00	0.00	1.00
			MARKETING COORDINATOR-MPO	0.00	0.00	1.00





Fund Description	Department	Division	Position Description	FY24 Adopted	FY24 Adjusted	FY25 Adopted
			SR. ACCOUNTANT - MPO	1.00	1.00	1.00
			SR. TRANSPORTATION PLANNER	0.00	0.00	1.00
			TRAFFIC COUNTER - MPO	1.00	1.00	1.00
			TRANSPORTATION PLANNING ENGINEER - MPO	1.00	1.00	1.00
			WMPO EXECUTIVE DIRECTOR	1.00	1.00	1.00
		<b>GP-TRANSPORTATION Total</b>		<b>12.00</b>	<b>12.00</b>	<b>14.00</b>
		<b>MPO Total</b>		<b>12.00</b>	<b>12.00</b>	<b>14.00</b>
	POLICE SABLE	GP-PUBLIC SAFETY-POLICE	LEAD PILOT	1.00	1.00	0.00
			POLICE OFFICER	0.00	0.00	1.00
			POLICE PILOT	1.00	1.00	1.00
		<b>GP-PUBLIC SAFETY-POLICE Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		<b>POLICE SABLE Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		<b>SPECIAL PURPOSE Total</b>		<b>17.00</b>	<b>17.00</b>	<b>19.00</b>
	SPECIAL TAX DIS	SPECIAL TAX DISTRIC	STD-CBD/MSD-PATROL POLICE OFFICER	2.00	2.00	2.00
		<b>STD-CBD/MSD-PATROL Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		<b>SPECIAL TAX DISTRICTS Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		<b>SPECIAL TAX DISTRICTS Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
	STORM WATER MANAGEMENT	PUBLIC WORKS	PW-STORM WATER ENGINEERING			
			ENGINEERING TECHNICIAN	1.00	1.00	1.00
			PROJECT MANAGER	0.00	0.00	1.00
			PUBLIC SERVICES CONSTRUCTION MANAGER	1.00	1.00	1.00
			QUALITY CONTROL TECHNICIAN	2.00	2.00	2.00
			SR. PROJECT ENGINEER	1.00	1.00	1.00
			SR. STORMWATER WORKER	1.00	1.00	1.00
			STORMWATER OPERATOR	1.00	1.00	2.00
		<b>PW-STORM WATER ENGINEERING Total</b>		<b>7.00</b>	<b>7.00</b>	<b>9.00</b>
		PW-STORM WATER MAINTENANCE	ADMIN SPECIALIST - STORMWATER	0.48	0.48	0.48
			ADMIN SUPERVISOR - STORMWATER	1.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR	1.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR - STORMWATER	1.00	1.00	1.00
			SR. SMALL ENGINE MECHANIC	1.00	1.00	1.00
			SR. STORMWATER WORKER	14.00	14.00	14.00
			STM INSPECTOR	1.00	1.00	0.00
			STORMWATER CREW LEADER	5.00	5.00	5.00
			STORMWATER OPERATOR	17.00	17.00	16.00
			STORMWATER SUPERVISOR	4.00	4.00	4.00
			STORMWATER SVC. MANAGER	1.00	1.00	0.00
			STORMWATER WORKER	3.00	3.00	3.00
		<b>PW-STORM WATER MAINTENANCE Total</b>		<b>49.48</b>	<b>49.48</b>	<b>46.48</b>
		PW-STORM WATER SERVICES	ADMIN SPECIALIST - STORMWATER	1.00	1.00	1.00
			NPDES STORMWATER COMPLIANCE INSPECTOR	0.00	0.00	1.00
			PROJECT MANAGER - STORMWATER	1.00	1.00	1.00
			STORMWATER EDUC PROG MANAGER	1.00	1.00	1.00
			STORMWATER SPECIALIST	1.00	1.00	1.00
			STORMWATER SVC. MANAGER	0.00	0.00	1.00
			WATERSHED COORDINATOR	1.00	1.00	1.00
		<b>PW-STORM WATER SERVICES Total</b>		<b>5.00</b>	<b>5.00</b>	<b>7.00</b>
		<b>PUBLIC WORKS Total</b>		<b>61.48</b>	<b>61.48</b>	<b>62.48</b>
		<b>STORM WATER MANAGEMENT Total</b>		<b>61.48</b>	<b>61.48</b>	<b>62.48</b>
		<b>Grand Total</b>		<b>1163.72</b>	<b>1163.72</b>	<b>1174.03</b>



## GLOSSARY

**Accrual Basis** – a method of accounting wherein revenues are recognized when they are earned, and expenses are recognized when they are incurred.

**ADA** – Americans with Disabilities Act.

**Ad Valorem Tax** – a tax levied on the assessed value of real property. Property taxes are Ad Valorem taxes.

**Allotment** – is a portion of the budget allotted for a given purpose.

**Appropriation** – a specific amount of money authorized by the City Council for the purchase of goods and services. The City Council makes separate appropriations for each expenditure activity.

**Assessed Property Value** – the value set upon real estate or other property by the county as a basis for levying taxes in the city.

**Authorized Positions** – the number of regular employees in the city government. The City Council sets the number of Authorized Positions in adopting the budget.

**Balanced Budget** – a budget in which planned revenues are equal to planned expenditures. All budgets are required by the State of North Carolina to be balanced.

**Benefits** – payments by the city to provide benefits to employees. Examples include Social Security, retirement, medical insurance, and life insurance.

**Bond Rating** – the level of credit risk as evaluated by a bond company associated with the City's bond issue. A bond rating ranges from AAA, the highest possible, to D, or default. The higher the city's bond rating, the lower the interest rate to the city on projects financed with bonds.

**Bonds** – a certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specific future date. In the budget document, these payments are identified as 'debt service.' Bonds are used to obtain long-term financing for some capital improvements.

**Budget** – an annual proposed plan for receiving and spending money for a fiscal year.

**Budget Ordinance** – the ordinance that levies taxes and appropriates revenues for specified purposes during a fiscal year.

**CADD** – Computer Aided Drafting Design system.

**Capital Balances** – funds available from the completion of a capital project which are transferred to another capital project.

**Capital Outlay** – equipment or improvements with an expected life of more than one year and a value of more than \$5,000.



**CIP** – Capital Improvement Program.

**Contingency** – an appropriation of funds to cover unforeseen events that occur during the fiscal year.

**COPs** – Certificates of Participation. A municipal obligation secured by relatively short-term leases on public facilities. Voter approval is not required.

**Core Values** – the city’s principles of quality.

**Debt Service** – the sum of money required to pay installments of principal and interest on borrowed funds such as bonds.

**Department** – the principal organizational units of the city government. Each city employee is assigned to a department.

**Division** – a sub-unit of a department. Larger departments are composed of several divisions having a specific function within the department.

**Effectiveness** – indicator of service quality of (outcome) progress toward objectives. Tells “how well” the degree to which customers are satisfied with a service or how accurately or timely a service is provided.

**Efficiency** – cost per unit of output or level of service provided per employee or work period. Reflects the relationship between work performed and the resources required performing it.

**Encumbrance** – an amount of money committed for the payment of goods or services for which payment has not yet been made.

**Enterprise Fund** – a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is to fund the cost of enterprise services fully or predominantly through user fees. There are four enterprise funds: Golf Course Fund, Parking Facilities Fund, Solid Waste Management Fund, Stormwater Management Fund.

**Fiscal Year** – a 12-month period to which the annual budgets apply. In North Carolina, fiscal years for local governments are required by State Statute to begin July 1 and end June 30.

**Focus Areas** – chosen by City Council that drive the strategic direction and resources of the city.

**Fund** – a set of accounts to record revenues and expenditures associated with a specific purpose in accordance with regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity.

**Fund Balance** – the accumulated excess of revenues and other financing sources over expenditures and other financing uses for governmental functions.

**General Obligation Bonds** – bonds which are backed by the full faith and credit of the issuing government.



**GFOA** – Government Finance Officers Association.

**GIS** – Geographic Information System.

**Goals** – broad guiding principles of intention and desired results as put forth in the Mission.

**Governmental Funds** – funds used to account for those functions – reported as governmental activities.

**Grant** – a payment from one level of government to another. Federal and State aid to local governments is often in this form. Grants are usually made for specific purposes.

**GTV-8** – the City of Wilmington’s government television channel (cable channel 8).

**Interfund Transfer** – as authorized by City Council, the transfer of budgeted funds between accounting funds.

**Intergovernmental Revenues** – revenues the city receives from federal, state, and county governments in the form of grants, reimbursements, payments in lieu, shared revenues, and/or entitlements.

**Internal Service Fund** – an accounting fund used to finance goods or services provided by one governmental department or agency to another on a cost reimbursement basis.

**Levy** – The imposition or collection of an assessment – as in property tax.

**ISO** – Insurance Service Office, Inc. This organization evaluates and rates a community’s ability to respond and suppress fires. This rating provides the insurance industry with the level of risk associated in a given community. The ratings range from 1 to 10, with 1 being the best public protection.

**Local Government Commission (LGC)** – The Local Government Commission (LGC) is a non-profit, nonpartisan, membership organization that provides inspiration, technical assistance, and networking to local elected officials and other dedicated community leaders.

**Lease Purchase Agreements** – contracted agreements which are termed leases, but which apply the lease amount to the purchase.

**Lis Pendens** – a pending suit or lien placed through the courts on real property.

**Mission** – broad statement identifying who, for what purpose, for whom, and why.

**Modified Accrual Basis** – a method of accounting wherein revenues are recorded when the amount becomes measurable, and expenditures are recorded when the liability is actually incurred.

**Municipal Service District (MSD)** – a service district is a defined area within a municipality or county in which the unit’s governing board levies an additional property tax in order to provide extra services to the residents or properties in the district.



**Nondepartmental Accounts** – items of expenditure essential to the operation of the city which either do not fall within the function of any department or which provide for expenditures related to more than one department.

**NCLGBA** – North Carolina Local Government Budget Association.

**NPDES** – National Pollutant Discharge Elimination System.

**Objectives** – specific statements of measurable targets that are to be achieved in order to meet a Goal.

**Operating Expenses** – costs, other than expenditures for salaries and benefits and capital outlay, which are necessary to support the services of the organization. Examples are printing charges, departmental supplies, electricity, and construction materials.

**Ordinance** – a law set forth by a governmental authority; *specifically*: a municipal regulation.

**Outside Agency** – not-for-profit agencies providing human, ecological, and economic development services. The city funds many outside agencies that benefit the citizens of Wilmington and provide services consistent with the City’s objectives.

**Performance Measures** – quantifiable means to evaluate workload, efficiency, and effectiveness performance levels, directly related to a department’s goals and objectives.

**Personnel** – expenditures made for salaries and wages for regular and temporary employees of the city.

**Property Tax** – a tax levied on the assessed value of real property. This tax is also known as Ad Valorem Tax.

**Proprietary Funds** – are a classification of funds that include Enterprise Funds and Internal Service Funds.

**Rolling Stock** – term used to refer to the City’s fleet of wheeled vehicles.

**Section** – a sub-unit of a division having a specific function within the division.

**Sundry** – miscellaneous appropriations for the general operation of a fund but not directly associated with a specific department’s operating expenditures. Sundry appropriations can include non-departmental accounts, outside agencies, debt service, transfers to other funds, and contingency.

**Surplus** – an excess of revenues over expenditures.

**Tax Base** – the total assessed value of real, personal and state appraised property within the city.

**Tax Year** – the calendar year in which tax bills are sent to property owners.

**Transportation Advisory Committee (TAC)** – the governing body for the Wilmington Urban Area Metropolitan Planning Organization.



**Unified Development Ordinance (UDO)** – combines the city and county zoning and subdivision ordinances into one document.

**Wilmington Urban Area Metropolitan Planning Organization (MPO)** – a group of governmental entities and private enterprise formed to steer long range planning in New Hanover County.

**Workload** – input/output. How much or how many products or services were handled or produced.